



SHIRE OF HALLS CREEK
MINUTES
OF THE ORDINARY MEETING OF COUNCIL
HELD ON
16 November 2023

7 Thomas Street, Halls Creek PO Box 21, Halls Creek WA 6770

P (08) 9168 6007 F (08) 9168 6235

E hcshire@hcshire.wa.gov.au

This page left blank intentionally

Please Note: These Minutes are yet to be confirmed.

Notes for Members of the Public

PUBLIC QUESTION TIME

The Shire welcomes your questions and will continue to set aside a period of 'Public Question Time' to enable a member of the public to put questions to the Council. Questions should only relate to the business of the Shire and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Presiding Member may either answer the question or direct it to an officer to answer, or it will be taken on notice.

Any comments made by a member of the public become a matter of public record as they are minuted by Council. Members of the public are advised that they are deemed to be held personally responsible and legally liable for any comments made by them that might be construed as defamatory or otherwise considered offensive by any other party.

PRESENTING TO COUNCIL

Organisation and members of the public have the opportunity to present to Council at the Ordinary Council Meeting, however an application form must be completed, and the presentation must comply within the Shire Presentation guidelines. Application form and guidelines are available on the Shire website.

Notes for Elected Members

2024 COUNCIL MEETING DATES

The following Council Meeting dates and times have been resolved by Council.

<i>No meeting held in January 2024</i>		
15 February 2024	Council Chamber, Halls Creek	4.30pm
21 March 2024	Council Chamber, Halls Creek	4.30pm
18 April 2024	Council Chamber, Halls Creek	4.30pm
16 May 2024	Council Chamber, Halls Creek	4.30pm
20 June 2024	Council Chamber, Halls Creek	4.30pm
25 July 2024	Council Chamber, Halls Creek	4.30pm
15 August 2024	Council Chamber, Halls Creek	4.30pm
19 September 2024	Council Chamber, Halls Creek	4.30pm
17 October 2024	Council Chamber, Halls Creek	4.30pm
14 November 2024	Council Chamber, Halls Creek	4.30pm
19 December 2024	Council Chamber, Halls Creek	4.30pm

DECLARATIONS OF INTEREST

Section 5.65 and 5.70 of the Local Government Act 1995 requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision-making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

APPLICATION FOR LEAVE OF ABSENCE

In accordance with Section 2.25 of the *Local Government Act 1995*, an application for leave requires a Council resolution granting leave requested. Council may grant approval for Leave of Absence for an Elected Member for ordinary Council meetings for up to but not more than six consecutive meetings. The approval of the Minister is required for leave of absence greater than six ordinary Council meetings.

This approval must be by Council resolution and differs from the situation where an Elected Member records their apologies for the meeting. A failure to observe the requirements of the Act that relates to absence from meetings can lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings.

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Halls Creek expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

This section left blank intentionally

TABLE OF CONTENTS
ORDINARY MEETING OF COUNCIL
THURSDAY 16 NOVEMBER 2023

Agenda Forum

To be held at the conclusion of the Concept Forum commencing at 3.00pm. The Agenda Forum provides an opportunity for Elected Members to ask questions and seek additional information to that provided within the Council reports listed on the agenda.

1.	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	9
2.	RECORD OF ATTENDANCE/LEAVE OF ABSENCE (PREVIOUSLY APPROVED) /APOLOGIES/ LATE ARRIVALS / DISCLOSURE OF INTEREST	9
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	10
4.	PUBLIC QUESTION TIME	10
5.	APPLICATIONS FOR LEAVE OF ABSENCE	10
6.	PETITIONS/DEPUTATIONS/PRESENTATIONS	10
7.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	10
8.	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	8
9.	REPORTS OF OFFICERS AND COMMITTEES	
	9.1 Office of the Chief Executive Officer	
	Nil.	
	9.2 Health and Regulatory Services	
	Nil.	
	9.3 Assets and Infrastructure	
	Nil.	
	9.4 Corporate Services	
	9.4.1 CEO Authorisation Report – October 2023	10
	9.4.2 Accounts Paid by Authority (Summary) – October 2023	16
	9.4.3 Statement of Financial Activity for period ending 31 October 2023	26
10.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	35
11.	NEW DECISIONS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING	35
12.	MATTERS BEHIND CLOSED DOORS	35
13.	CLOSURE OF MEETING	35

ATTACHMENTS

Attachment No	Description	Page No
	Minutes Ordinary Council Meeting 26 October 2023	Circulated under separate cover
9.4.1A	CEO Hours worked hours	14
9.4.1B	CEO Credit Card Transactions	15
9.4.2A	Summary – Accounts paid by authority – October 2023	19
9.4.3A	Monthly Financial Statement – October 2023	30

Please Note: These Minutes are yet to be confirmed.

ORDINARY MEETING OF COUNCIL

MINUTES

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The meeting was opened at 4.31pm President Malcolm Edwards.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Halls Creek for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within the minutes of this meeting.

2. RECORD OF ATTENDANCE/ LEAVE OF ABSENCE (PREVIOUSLY APPROVED)/ APOLOGIES/ LATE ARRIVALS

2.1 Attendance

President	Cr Malcolm Edwards
Deputy President	Cr Patricia McKay
Councillors	Cr Virginia O'Neil
	Cr Bonnie Edwards
	Cr Chris Loessl

Chief Executive Officer	Phillip Cassell
Executive Director	Jackie Parker
Director Health & Regulatory Services	Musa Mono
Executive Manager Infrastructure Services	Saati Divekar
Executive Manager Economic Development	Margaret Glass
Executive Assistant (Online)	Dianne Hayes

2.2 Leave of Absence (previously approved)

Nil.

2.3 Apologies

Nil.

2.4 Late Arrivals

Nil.

2.5 Declaration of Interests

Councillor/Staff Member	Item No.	Interest	Comments
Nil			

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

Nil.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

6. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Ordinary Council Meeting held 26 October 2023.

COUNCIL RESOLUTION: 2023/103

That Council confirms the minutes of the Ordinary Council Meeting held 26 October 2023 as a true and accurate record.

Moved: Cr Virginia O'Neil

Seconded: Cr Chris Loessl

CARRIED: 5/0

Note: The minutes of the Council meeting listed above is provided under separate cover via www.halls creek.wa.gov.au

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

There were no items for this section at the time of preparing the agenda.

9. OFFICERS REPORTS

9.1 OFFICE OF THE CHIEF EXECUTIVE OFFICER

Nil.

9.2. HEALTH AND REGULATORY SERVICES

Nil.

9.3 ASSETS AND INFRASTRUCTURE

Nil.

9.4 CORPORATE SERVICES

9.4.1. CEO Authorisation and Reporting to Council

ITEM NUMBER:	9.4.1
REPORTING OFFICER:	Jim Dillon - Financial Consultant
SENIOR OFFICER	Phillip Cassell - Chief Executive Officer
MEETING DATE:	16 November 2023
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 In accordance with Council Policy HR5 Chief Executive Officer Leave Applications and Other Approvals, this report is now submitted for Council's consideration.

2.0 Background

2.1 Council Policy HR5 Chief Executive Officer Leave Applications and Other Approvals requires the preparation of a standing agenda report, outlining the CEO's timesheets, leave, credit card transactions and applications for reimbursement for the period from the previous reporting period until the date of this report.

2.2 Council Policy STF 36 Chief Executive Officer Authorisations and Reporting to Council was adopted on 20 September 2018 and has since been superseded by HR5 Chief Executive Officer Leave Applications and Other Approvals adopted 16 May 2019.

3.0 Comments

3.1 CEO's Timesheet

All Staff are now required to complete timesheets via the Definitiv app (Altus payroll system) as of 29/07/2022. A new CEO has commenced work on 22/03/2022. Appendix A is a screen shot from the new payroll app of the hours worked and any leave taken by the CEO for October 2023 (Appendix 9.4.1A).

3.2 CEO's Leave

This report also covers leave taken for the period starting 01/10/2023 and ending 31/10/2023 for the CEO. As of 29/06/2022, paper leave forms are not required to be completed as requests are now made within the new Definitiv app (Altus payroll system). There have been 0 days leave taken for this period.

The Council also receives information that the CEO will not be taking any leave in the month of November 2023.

3.3 CEO's Credit Card

This report covers October 2023 credit card statements. The CEO made a total of \$7,724.84 worth of purchases during these statement periods (Appendix 9.4.1B).

Statement Dates	Amount
01/10/2023 to 31/10/2023	\$7,724.84
Total Spend	\$7,724.84

3.4 Reimbursement Applications

This report covers the period 01/10/2023 to 31/10/2023. There were \$0 reimbursements claimed for this period.

4.0 **Statutory Environment**

4.1 **Local Government Act 1995**

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

5.0 **Strategic Implications**

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable

5.3 Strategy:

Civic - 4.1.3 Council decisions are consistent, reliable and transparent

6.0 **Policy Implications**

6.1 This report is to comply with Council Policy HR5 Chief Executive Officer Leave Applications and Other Approvals.

7.0 **Financial Implications**

7.1 All expenditure is within budget.

8.0 **Sustainability Implications**

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

There are no significant identifiable risks arising from adoption of the officer's recommendation.

The presentation of monthly information relating to the CEO is as a result of a Crime and Corruption Commission report into the Shire of Halls Creek in 2018. The Commission highlighted the contractual relationship of the Council to the CEO, indicating that only the Council can approve matters affecting CEO Leave, Credit Card, Timesheet and hours worked or reimbursements claimed. As the employer for the CEO, only the Council can approve of these items.

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact - Reputational risk if the CEO claims matters beyond contract limits. Shire oversight of CEO required and monthly reporting in the Agenda process removes any risk associated with CEO Contract.		
	Minor	Medium	High
Low (unlikely)	(1)	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	With this process in place - little risk
Low Risk	
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	Monthly reporting as per Shire Policy HR5

9.0 Council Resolution

COUNCIL RESOLUTION: 2023/104

Mover: Cr Chris Loessl

Seconded: Cr Patricia McKay

That:

- 1. Council receives the information presented to this meeting of the time worked by the CEO from 01/10/2023 to 31/10/2023 and acknowledges that the time worked is in accordance with the CEO's Contract of Employment.**
- 2. Council receives the information presented to this meeting of 0 days of leave being taken during the pay periods mentioned in this report by the CEO.**
- 3. Council receives the information presented to this meeting of \$7,724.84 credit card transactions for the statement periods.**
- 4. Council receives the information presented to this meeting of no reimbursement claims made by the CEO.**

CARRIED: 5/0

Please Note: These Minutes are yet to be confirmed

This section left blank intentionally

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 Personal Leave 7.60	3 1004201010-Salaries - Admi...7.6	4 1004201010-Salaries - Admi...7.6	5 1004201010-Salaries - Admi...7.6	6 1004201010-Salaries - Admi...7.6	7
8	9 1004201010-Salaries - Admi...7.6	10 1004201010-Salaries - Admi...7.6	11 1004201010-Salaries - Admi...7.6	12 1004201010-Salaries - Admi...7.6	13 1004201010-Salaries - Admi...7.6	14
15	16 1004201010-Salaries - Admi...7.6	17 1004201010-Salaries - Admi...7.6	18 1004201010-Salaries - Admi...7.6	19 1004201010-Salaries - Admi...7.6	20 1004201010-Salaries - Admi...7.6	21
22	23 1004201010-Salaries - Admi...7.6	24 1004201010-Salaries - Admi...7.6	25 1004201010-Salaries - Admi...7.6	26 1004201010-Salaries - Admi...7.6	27 1004201010-Salaries - Admi...7.6	28
29	30 1004201010-Salaries - Admi...7.6	31 1004201010-Salaries - Admi...7.6	1 1004201010-Salaries - Admi...7.6	2 1004201010-Salaries - Admi...7.6	3 1004201010-Salaries - Admi...7.6	4
5	6 1004201010-Salaries - Admi...7.6	7 1004201010-Salaries - Admi...7.6	8 1004201010-Salaries - Admi...7.6	9 1004201010-Salaries - Admi...7.6	10 1004201010-Salaries - Admi...7.6	11

Please Note: These Minutes are yet to be confirmed.

SCHEDULE OF CREDIT CARD TRANSACTIONS AUTHORISED AND PROCESSED (DETAILED)
01/10/2023 TO 31/10/2023

CARD HOLDER	DATE	MERCHANT	PURPOSE	AMOUNT
Cassell, P	27/09/2023	FUTURELEARN.COM	Course Fees	54.99
Cassell, P	1/10/2023	BWTAXI CAIRNS 131008	Travel	36.54
Cassell, P	1/10/2023	Flight Centre	Travel	1,232.13
Cassell, P	2/10/2023	Timber Creek Travellers	Travel	160.00
Cassell, P	3/10/2023	Darwin Asirport	Travel	381.00
Cassell, P	3/10/2023	AUSPICIOUS NOMINEES	Motor Vehicle Repair	1,397.00
Cassell, P	3/10/2023	BWTAXI CAIRNS 131008	Travel	45.99
Cassell, P	3/10/2023	TOMS MUFFLERS DARWIN	Motor Vehicle Repair	222.30
Cassell, P	6/10/2023	Poiciana Roadhouse	Travel	168.00
Cassell, P	13/10/2023	AVAIR PTY LTD	Travel	360.00
Cassell, P	14/10/2023	Autopro Kununurra	Motor Vehicle Repair	869.98
Cassell, P	16/10/2023	MOONLIGHT BAY	Travel	1,429.51
Cassell, P	17/10/2023	AUST INST OF OM	Subscriptions	460.00
Cassell, P	18/10/2023	AL-PRO.ORG	Computer Software	37.66
Cassell, P	18/10/2023	Bank Fee	Bank Fee	0.94
Cassell, P	19/10/2023	KORDEM HOLDINGS PTY LTD	Hardware	757.30
Cassell, P	23/10/2023	Booktopia Pty Ltd	Book	111.50
Cassell, P Total				7,724.84

TOTAL OF CREDIT CARD TRANSACTIONS AUTHORISED AND PROCESSED OCTOBER 2023 \$7,724.84

Please Note: These Minutes are yet to be confirmed.

9.4.2 Accounts Paid by Authority (Summary) – October 2023

ITEM NUMBER:	9.4.2
REPORTING OFFICER	Jim Dillon - Financial Consultant
SENIOR OFFICER	Phillip Cassell - Chief Executive Officer
MEETING DATE:	16 November 2023
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 Accounts paid by authority for October 2023 to be noted by Council.

2.0 Background

2.1 Nil

3.0 Comments

3.1 Creditor payments for the month of October 2023 comprised as follows:

Bank Account	Type	Numbers	Amount
Municipal	Cheque & EFT	as per schedule	\$808,320.80
Transfer to Clearing	Acc		\$8,000.00
Bank Fees	EFT		\$1,941.09
Payt Credit Cards	Eft		\$36,008.87
Superannuation	Eft		\$73,202.82
Municipal	Payroll		\$262,241.80
TOTAL			\$1,189,715.38

3.2 The following schedules provide a bit more information than the high-level summary provided in the last few months but not as detailed as the reports that were discouraged by audit. This should provide enough information for review of the payments. A detailed copy of the payments will be kept in the Finance Office.

4.0 Statutory Environment:

4.1 Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that a list of all accounts paid be presented to Council.

4.2 This list must include all payments made since the list was last prepared and presented to Council.

4.3 The list of payments made by authority for 1 October 2023 to 31 October 2023 is hereby presented to Council.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable

5.3 Strategy:

Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire

6.0 Policy Implications:

6.1 All payments made in accordance with adopted Council policy and delegations.

7.0 Financial Implications

7.1 Out-flow of cash totalling \$1,189,715.38 All payments made have been within the provisions of the 2023-2024 Budget.

8.0 Sustainability Implications

8.1 Environmental
There are no significant identifiable environmental impacts arising from adoption of the officer’s recommendation.

8.2 Economic
There are no significant identifiable economic impacts arising from adoption of the officer’s recommendation.

8.3 Social
There are no significant identifiable social impacts arising from adoption of the officer’s recommendation.

8.4 Risk level is low.

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact (refer Potential Risk Impact Guide)		
	Minor	Medium	High
Low (unlikely)	1	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	
Low Risk	
a risk / activity with a score of 2 or less	N/A
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	

9.0 Council Resolution

COUNCIL RESOLUTION: 2023/105

Mover: Cr Chris Loessl

Secunder: Cr Virginia O'Neil

That:

The total accounts paid by authority totalling \$1,189,715.38 summarised on the following schedules entitled 'Schedule of Sundry Creditor Accounts Paid by Authority (Summary) 01/10/2023 to 31/10/2023', 'Schedule of Restricted Creditor Accounts Paid by Authority (Summary) 01/10/2023 to 31/10/2023', 'Schedule of Trust Creditor Accounts Paid by Authority (Summary) 01/10/2023 to 31/10/2023' and 'Net Salaries and Wages Paid October 2023' be received.

CARRIED: 5/0

Please Note: These Minutes are yet to be confirmed.

This section left blank intentionally

Shire of Halls Creek
Local Government Act 195
Accounts for Payment for Month Ended 31st October 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT30390	02/10/2023	AUSTRALIAN TURF MANAGEMENT	PO#2732-variation to contract as per quote 504339	1		49,918.00
EFT30391	05/10/2023	MALCOLM HACK EDWARDS	23/24 COUNCILLOR ALLOWANCE PE 4/10/2023	1		969.97
EFT30392	05/10/2023	BONNIE ROSITA EDWARDS	23/24 COUNCILLOR ALLOWANCE PE 4/10/2023	1		553.06
EFT30393	05/10/2023	ANGELINE BEDFORD	23/24 COUNCILLOR ALLOWANCE PE 4/10/2023	1		553.06
EFT30394	05/10/2023	ROSEMARY STRETCH	23/24 COUNCILLOR ALLOWANCE PE 4/10/2023	1		553.06
EFT30395	05/10/2023	VIRGINIA O'NEIL	23/24 COUNCILLOR ALLOWANCE PE 4/10/2023	1		553.06
EFT30396	05/10/2023	CHRISTOPHER LOESSL	23/24 COUNCILLOR ALLOWANCE PE 4/10/2023	1		657.29
EFT30397	05/10/2023	PATRICIA ANNE MCKAY	23/24 COUNCILLOR ALLOWANCE PE	1		553.06
EFT30398	05/10/2023	HOUSEMASTER CONSTRUCTION PTY LTD	PO#2686-Concreting of Roberta Avenue footpath adjacent HOTEL	1		21,888.90
EFT30399	05/10/2023	MULAN COMMUNITY STORE	PO#2506-SAUSAGE SIZZLE AND SALAD FOR BALGO AND MULAN BASKETBALL COMP	1		84.53
EFT30400	05/10/2023	DEAN WILSON TRANSPORT	PO#2643-Freight from Digga West Depot in Willetton to Shire of Halls Creek:	1		615.93
EFT30401	05/10/2023	KRSP PTY LTD	BILLILUNA DONGA METER READING DATE: 03/08/2023.	1		192.67
EFT30402	05/10/2023	WA COUNCIL OF SOCIAL SERVICE INC. (WACOSS)	PO#2725-Yearly subscription for Olabud Doogethu website	1		1,100.00
EFT30403	05/10/2023	SPINIFEX CONTRACTING	PO#2674-Repair of ceiling panels in ranger's office	1		572.00
EFT30404	05/10/2023	BALGO - KUTJUNGKA CATHOLIC PARISH	PO#2555-CHECK-IN: 10/12/22, CHECK OUT: 14/12/22, STAY: 4 NIGHTS, \$350 PER NIGHT, GUESTS: CHAMARETTE, A CABASSI	1		1,550.00
EFT30405	05/10/2023	LOCAL GOVERNMENT INSURANCE SERVICE WA (LGIS) JLT	INSURANCE SALARY CONTNUANCE 30/06/2023 to 30/06/2024,	1		3,806.09

Shire of Halls Creek
Local Government Act 195
Accounts for Payment for Month Ended 31st October 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT30406	05/10/2023	ARAC REFRIGERATION & AIR CONDITIONING PTY LTD	PO#2675-DAIKIN 5.0KW REVERSE CYCLE-DEPOT RESIDENCE	1		4,731.49
EFT30407	05/10/2023	HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION	PO#2687-KNIFE SET	1		54.95
EFT30408	05/10/2023	FOURIER TECHNOLOGIES PTY LTD	PO#2654 - MONTHLY SUBSCRIPTION TO LICENSING AND SERVICING FEES - SEPTEMBER 2023.	1		19,184.20
EFT30409	05/10/2023	VISION POWER PTY LTD	PO#2624-Investigate issue with hot water system	1		148.50
EFT30410	05/10/2023	TYREPLUS (KUNUNURRA)	PO#2656-BFG 385/65R22.5 158K CROSS CONTROL S for P1072	1		16,660.00
EFT30411	05/10/2023	DIGGA WEST & EARTHPARTS WA (KEBO CONSOLIDATED PTY LTD)	PO#2617 - SET OF RAMPS FOR LOADING JOHN DEERE 320E BOBCAT.	1		6,138.00
EFT30412	05/10/2023	ORD AGRICULTURAL EQUIPMENT	PO#2467-BSA-74808K - KIT BEAM MOUNT BOLT & NUT - PART AND FREIGHT	1		39.66
EFT30413	05/10/2023	COLLEAGUES NAGELS PTY LTD	PO#2482 - 10,000 BY \$10 TIP DOCKETS.	1		2,008.74
EFT30414	05/10/2023	GREENFIELD TECHNICAL SERVICES (ROADSTONE WEST PTY LTD)	PO#2640 - CONSTRUCTION MANAGEMENT OF SOHC AGRN1044 WORKS: PERIOD 01/07/2023 TO 31/07/2023.	1		15,977.51
EFT30415	05/10/2023	AVANTGARDE TECHNOLOGIES PTY LTD	PO#1870-PE SEPTEMBER 2023-12 MONTH MAINTENANCE / SUPPORT FOR SOHC CCTV CAMERAS	1		5,088.96
EFT30416	05/10/2023	DATACOM SOLUTIONS (AU) PTY LTD	PO#2638 - MONTHLY CHARGE FOR WEBSITE HOSTING - AUGUST 2023.	1		1,605.04
EFT30417	05/10/2023	H.JORRITSMA & CO	PO#2511-ITEMS AT REDUCED QUANTITY	1		1,083.50
EFT30418	05/10/2023	INLOGIK PTY LTD	PO#2620 - PROMASTER USER FEES FOR AUGUST 2023.	1		495.17
EFT30419	05/10/2023	PANETTA MCGRATH LAWYERS PTY LTD	PO#2487-LEGAL FEES FOR UNFAIR DISMISSAL	1		1,988.00
EFT30420	05/10/2023	NEIL MANSELL TRANSPORT PTY LTD	PO#2710-Freight for Masterchef order bin bags	1		174.31
EFT30421	05/10/2023	CHEFMASTER AUST. (GLOBAL BAG COMPANY PTY LTD)	BRLB Chefmaster 54L roadside litter bag "BAG IT UP" 935x370+250mm/25um 250/ctn	1		1,210.40

Shire of Halls Creek
Local Government Act 195
Accounts for Payment for Month Ended 31st October 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT30422	05/10/2023	READOS AUTO CARE PTY LTD	PO#2683-Tyre Replacement - 2017 PRADO GX 3L T/D AUTO 5 HC 2854	1		410.00
EFT30423	05/10/2023	AQUATIC SERVICES WA PTY LTD	PO#2401 - POOL SEASON 23/24 START UP SERVICE.	1		19,373.20
EFT30424	05/10/2023	TRANCOLINO MADDEN CONTRACTING PTY LTD (RJ MADDEN EARTHWORKS)	PO#2731-BURIAL PLOT PREPARATIONS	1		1,587.15
EFT30425	05/10/2023	SEARLE HOLDINGS (WA) PTY LTD T/A AUTOPRO KUNUNURRA	PO#2655-multiple items for Depot	1		2,093.19
EFT30426	05/10/2023	ALLGEAR MOTORCYCLES & SMALL ENGINES	PO#2518 - MS251 STIHL CHAINSAW.	1		2,040.95
EFT30427	05/10/2023	CJS AIROLDI	PO#2721- PROVISION OF CLEANING SERVICES SHIRE OF HALLS CREEK BUILDINGS	1		16,641.75
EFT30428	05/10/2023	BIDFOOD	PO#2735-food for cheeky dog cafe	1		3,322.18
EFT30429	05/10/2023	MAIA FINANCIAL PTY LTD	PO#2594-MAIA FINANCIAL QUARTERLY PAYMENT OF GYM EQUIPMENT LEASE AS PER AGREEMENT E6N0163992 1/10/23 TO 31/12/23	1		4,380.62
EFT30430	05/10/2023	TALIS CONSULTANTS	PO#2381 - ROAD ASSET VALUATION.	1		71,225.00
EFT30431	05/10/2023	MIDWEST FINANCIAL	PO#2723-sending out of rates notices	1		205.87
EFT30432	05/10/2023	KIMBERLEY TRUCK PARTS	PO#2537 -REPAIRS FOR MAC SUPERLINER TO BE REGISTERED AND ROADWORTHY.	1		18,721.68
EFT30433	05/10/2023	HALLS CREEK SUPERMARKET PTY LTD T/A IGA HALLS CREEK	PO#2526-SUPPLIES FOR THE CAFE	1		2,591.01
EFT30434	05/10/2023	SWAN SERVICE CENTRE	PO#2614 - ROADWORTHINESS INSPECTION FOR MACK SUPERLINER IN LIEU OF VEHICLE REGISTRATION.	1		262.70
EFT30435	05/10/2023	ELEANOR AND KOOS DE JONG	PO#2713-Communications Work & Advice for Olabud Doogethu - Eleanor De Jong	1		1,980.00
EFT30436	05/10/2023	CAREY-JOHN SIMPSON	EXPENSE CLAIM 14/9/2023 ITEMS FOR CAFE	1		174.69
EFT30437	05/10/2023	AUTO TOW & REPAIR	PO#2669-Rego: HC 2754 Details: Transfer vehicles from KNX to HCQ to KNX Toyota	1		2,585.00

Shire of Halls Creek
Local Government Act 195
Accounts for Payment for Month Ended 31st October 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT30438	05/10/2023	KIMBERLEY HOTEL	PO#2694-1 X asian platter for 10 people	1		150.00
EFT30439	05/10/2023	WESTRAC PTY LTD	PO#2641-radiator fan motor, large hydrolic elbow fitting top + bottom, engine oil, filler cap, aircon condensator for CAT vibe roller P1061 HC10059	1		1,693.36
EFT30440	05/10/2023	KUNUNURRA PEST MANAGEMENT	PO#2695-Travel from Kununurra to Halls Creek per km	1		7,341.40
EFT30441	05/10/2023	CJD EQUIPMENT PTY LTD	PO#2628-FAN-HUB	1		5,571.86
EFT30442	05/10/2023	WA HINO SALES & SERVICE	PO#2630-2x N120 exide batteries, battery isolator, aircon blower fan and motor, elbow fitting top of the tank dissicant filter, compactor VIN 11900 for HINO old rubbish truck P1592 HC2590:	1		2,946.60
EFT30443	05/10/2023	WA RANGERS ASSOCIATION	PO#2600-WA Ranger Association annual Conference and workshops	1		600.00
EFT30444	05/10/2023	IT VISION	PO#2658-IT support for definitive program	1		8,855.00
EFT30445	05/10/2023	METALAND (KUNUNURRA)	PO#2553 - STEEL FOR SHIPPING CONTAINER REFURBISHMENT.	1		2,166.05
EFT30446	05/10/2023	THINKWATER KUNUNURRA (KIMBERLEY PUMPING SERVICE PTY LTD)	PO#2524 - SPRINKLERS FOR RECREATION CENTRE.	1		675.15
EFT30447	05/10/2023	REGIONAL POWER CORPORATION (HORIZON POWER)	Electricity Usage for the period - 18/07/2023 15/09/2023 - 61 Stan Tremlett Drive			15,850.72
EFT30448	05/10/2023	IXOM OPERATIONS PTY LTD	PO#2702-Service Fee - supply of 70kg chlorine gas drum	1		227.78
EFT30449	05/10/2023	INCITE SECURITY	PO#2588 - SUPPLY OF 100 ACCESS CARDS FOR THE SHIRE OF HALLS CREEK. GYM ACCESS.	1		687.83
EFT30450	05/10/2023	ORDCO (ORD RIVER DISTRICT CO-OPERATIVE LTD)	PO#2667-Weighbridge charges for re-weighing of Mack Superliner	1		55.00
EFT30451	18/10/2023	MALCOLM HACK EDWARDS	23/24 COUNCILLOR ALLOWANCE PE 18/10/2023	1		969.97
EFT30452	18/10/2023	BONNIE ROSITA EDWARDS	23/24 COUNCILLOR ALLOWANCE PE 18/10/2023	1		553.06
EFT30453	18/10/2023	ANGELINE BEDFORD	23/24 COUNCILLOR ALLOWANCE PE 18/10/2023	1		553.06

Shire of Halls Creek
Local Government Act 195
Accounts for Payment for Month Ended 31st October 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT30454	18/10/2023	ROSEMARY STRETCH	23/24 COUNCILLOR ALLOWANCE PE 18/10/2023	1		553.06
EFT30455	18/10/2023	VIRGINIA O'NEIL	23/24 COUNCILLOR ALLOWANCE PE 18/10/2023	1		553.06
EFT30456	18/10/2023	CHRISTOPHER LOESSL	23/24 COUNCILLOR ALLOWANCE PE 18/10/2023	1		657.29
EFT30457	18/10/2023	PATRICIA ANNE MCKAY	23/24 COUNCILLOR ALLOWANCE PE 18/10/2023	1		553.06
EFT30458	23/10/2023	DEAN WILSON TRANSPORT	PO#2391-FREIGHT FOR TREE GUARDS	1		3,473.17
EFT30459	23/10/2023	WEST AUSTRALIAN NEWSPAPERS LTD (THE WEST AUSTRALIAN)	PO#2717-Public Notice - Local Planning Scheme No. 2 - Proposed amendment 3 publication in local paper	1		441.90
EFT30460	23/10/2023	WUNAN FOUNDATION INC - KUNUNURRA	Payroll Deductions/Contributions	1		300.00
EFT30461	23/10/2023	DEPT. OF COMMUNITIES (DM MOSQUITO RENTAL PAYMENTS)	Payroll Deductions/Contributions	1		764.80
EFT30462	23/10/2023	FOURIER TECHNOLOGIES PTY LTD	PO#1604-SET UP OF CYBER SECURITY SERVICE @ \$13,200, STANDING ORDER FOR MONTHLY SERVICE FEE @ \$3932 PER MONTH SEPTEMBER	1		3,932.50
EFT30463	23/10/2023	VISION POWER PTY LTD	PO#2619-Inspection Repairs on Lot 248 Roberta Avenue	1		1,411.41
EFT30464	23/10/2023	MRB PLUMBING LTD	PO#2324-PURCHASE ICE MACHINE	1		7,429.42
EFT30465	23/10/2023	MOORE AUST. (WA) PTY LTD	PO#2791-Moore financial report as per contract Sept 2023	1		2,530.00
EFT30466	23/10/2023	EASYWEB DIGITAL PTY LTD	PUBLIC WIFI COSTS STANDING ORDER MONTHLY COST OF 410.60. PE 21/9/2023 to 20/10/2023	1		451.66
EFT30467	23/10/2023	OPTIC SECURITY GROUP NORWEST	PO#2776-Optic Security - Payment for Invoice 226698 Account 14 SHIHAL01 Quarterly monitoring	1		200.20
EFT30468	23/10/2023	RID AUST.	PO#2707-RIDULTIPLE ITEMS	1		4,245.79
EFT30469	23/10/2023	GREENFIELD TECHNICAL SERVICES (ROADSTONE WEST PTY LTD)	PO#2486 - AGRN1044 SHC FLOOD DAMAGE CONSTRUCTION MANAGEMENT - PERIOD: 07/08/2023 TO 20/08/2023.	1		31,861.92

Shire of Halls Creek
Local Government Act 195
Accounts for Payment for Month Ended 31st October 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT30470	23/10/2023	AVANTGARDE TECHNOLOGIES PTY LTD	PO#1870-12 MONTH MAINTENANCE / SUPPORT FOR SOHC CCTV CAMERAS OCTOBER 2023	1		5,088.96
EFT30471	23/10/2023	SKYMESH PTY LTD	PO#2785-communications remote services PE 07/07/2023 to 06/08/2023	1		564.71
EFT30472	23/10/2023	DATACOM SOLUTIONS (AU) PTY LTD	PO#2638-Annual licence for website hosting - standing order for 2023/2024 SEPTEMBER	1		1,605.04
EFT30473	23/10/2023	ASK WASTE MANAGEMENT PTY LTD	PO#2435-PREPARATION AND SUBMISSION OF THE ANNUAL WASTE CENSUS DATA TO DWER.	1		3,190.00
EFT30474	23/10/2023	CMT BUILDING WA PTY LTD	PO#2681-rectification works as per insurance claim	1		1,809.50
EFT30475	23/10/2023	READOS AUTO CARE PTY LTD	PO#2708-1x Tyre Replacement for HC10044 & HC2854	1		1,687.20
EFT30476	23/10/2023	CGL FUEL PTY LTD (CAMBRIDGE GULF)	PO#2736-Diesel	1		40,667.37
EFT30477	23/10/2023	ALLGEAR MOTORCYCLES & SMALL ENGINES	PO#2651-COIL ASSY., IGNITION	1		505.75
EFT30478	23/10/2023	THEM EARTHMOVING PTY LTD	PO#2460-PROVISION ROAD CONSTRUCTION PLANT WITH OPERATORS FOR EMERGENCY OPENING UP WORKS TO LOCAL ROADS ASSOCIATED WITH AGRN 1044 ESTIMATE \$180,000 EXCL GST PROVISION OF GOODS AND SERVICES UNDER RFT2022-04-DA	1		132,140.05
EFT30479	23/10/2023	BREATHALYSER SALES & SERVICE PTY LTD	PO#2510-300105A ALCOQUANT 6020 - 12 MONTHLY CALIBRATION.	1		198.00
EFT30480	23/10/2023	TALIS CONSULTANTS	PO#2382-ROAD ASSET VALUATION - ROAD DIGITAL IMAGERY	1		5,500.00
EFT30481	23/10/2023	MIDWEST FINANCIAL	PO#2767-accounting services out of scope	1		47,744.59
EFT30482	23/10/2023	VOC CONTRACTING	PO#2800-Services invoice # 0022 JUNE 2023	1		46,664.39
EFT30483	23/10/2023	KIMBERLEY TRUCK PARTS	PO#2649-Rectify defects identified by Swan Service Centre Repairs to Mack Superliner as per defect list	1		1,686.15
EFT30484	23/10/2023	TRACEY STIBBARD	EXPENSE CLAIM FOR SEPTEMBER TRAINING	1		200.12

Shire of Halls Creek
Local Government Act 195
Accounts for Payment for Month Ended 31st October 2023

Cheque /EFT No	Date	Name	Invoice Description	Bank Code	INV Amount	Amount
EFT30485	23/10/2023	NAJA BUSINESS CONSULTING SERVICES	PO#2621-Preparation of Blueberry Hill business case for funding agreement	1		11,000.00
EFT30486	23/10/2023	LAURA LITEK	EXPENSE CLAIM FOR PHONE AND INTERNET SEPTEMBER 2023	1		121.66
EFT30487	23/10/2023	DANTHONIA DESIGNS	Progress Payment-Town entry signage and road closure signage town centre upgrade	1		1,609.30
EFT30488	23/10/2023	ACT ECO HOMES	O#2493-DEMOLITION OF 31 WELMAN ROAD, HALLS CREEK	1		38,995.00
EFT30489	23/10/2023	KIMBERLEY HOTEL	PO#2550-MEALS FOR 3 PEOPLE UNDER HEALTHY PEOPLE IN HEALTHY HOMES PROGRAM	1		900.00
EFT30490	23/10/2023	WESTRAC PTY LTD	PO#2641-radiator fan motor	1		1,745.02
EFT30491	23/10/2023	EAST KIMBERLEY HARDWARE (MITRE 10 KUNUNURRA)	PO#2554 - PLYWOOD, TIMBER AND FIXINGS FOR SHIPPING CONTAINER REFURBISHMENT.	1		2,993.60
EFT30492	23/10/2023	AUSTRALIA POST (SHIRE POSTAL ACCOUNT)	ACC#8838734 - TOTAL SUPPLY THIS PERIOD ENDING 30/9/2023	1		63.07
EFT30493	23/10/2023	WA HINO SALES & SERVICE	PO#2478-REPLACEMENT OF DAMAGED EXHAUST PARTS	1		4,326.68
EFT30494	23/10/2023	LGRCEU (WA SHIRE COUNCILS UNION)	Payroll Deductions/Contributions	1		44.00
EFT30495	23/10/2023	CHILD SUPPORT AGENCY	Payroll Deductions/Contributions	1		974.61
EFT30496	23/10/2023	IT VISION	PO#2661-Finance training costs Tracey Stibbard	1		2,235.75
EFT30497	23/10/2023	AERODROME MANAGEMENT SERVICES PTY LTD (AMS)	PO#2751-Provision of Aerodrome Operation and Management Services	1		27,685.16
EFT30498	23/10/2023	METALAND (KUNUNURRA)	PO#2574-1800MM STAR PICKETS BLACK	1		1,416.80
EFT30499	23/10/2023	REGIONAL POWER CORPORATION (HORIZON POWER)	ACC#147708 - SUPPLY PERIOD 20/7/23-19/9/23. 5/46 ROBERTA SHIRE OFFICES	1		8,054.94
EFT30500	23/10/2023	ORDCO (ORD RIVER DISTRICT CO-OPERATIVE LTD)	PO#2740-8X20KG RED HEN LAYER (BLUE BAG)BAGS	1		343.20

REPORT TOTALS

808,320.80

9.4.3 Statement of Financial Activity for period ending 31 October 2023

ITEM NUMBER:	9.4.3
REPORTING OFFICER	Jim Dillon, Financial Consultant
SENIOR OFFICER	Phillip Cassell, Chief Executive Officer
MEETING DATE:	16 November 2023
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 Acceptance of Monthly Statement of Financial Activity for the period ending 31 October 2023 (Appendix 9.4.3A).

2.0 Background

- 2.1 Regulation 34 of the Financial Management (Local Government) Regulations 1996 provides that a monthly statement of financial activity must be presented to Council.
- 2.2 The report must be presented at an Ordinary meeting of Council within 2 months after the end of the month to which the statement relates. Regulations prescribe the information that must be contained in the report.
- 2.3 The Statement of Financial Activity for the period ending 31 October 2023 is prepared by Midwest Australia.

3.0 Comments

- 3.1 Council policy FIN 09 Variance Levels for Financial Reporting require a commentary for any variance of 10% or greater, subject to a minimum of \$50,000. Variances are now contained within the monthly presentation on the last page.
- 3.2 The Management Reports comply with LG Financial Regulations for what is required to be presented to Council. In the past the Shire has presented the Schedule presentation – but with this information the summaries and the graphs make for ease of reading.
- 3.3 The Financial Reports presented include the statutory requirements, being the Statement of Financial Activity (Variance and Nature and Type) and Note 1 showing the Net Current Assets. The various supporting notes also follow with the Variance explanations on the final page.
- 3.4 The expenditure and income show that:
- YTD actual operating revenue is \$7,680,822.30. Actual operating surplus is \$1,827,359.10.
 - Expenditure is also down overall YTD by \$1,778,836.09 being the result of considered financial spending in line with reductions in revenue leading towards a balanced annual budget overall.

4.0 Statutory Environment

4.1 Regulation 34 - Local Government (Financial Management) Regulations 1996

4.2 Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —
committed assets means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
- (a) annual budget estimates, considering any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue, and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable.

5.3 Strategy:

Civic - 4.1.1 Provide strong, effective, and functional governance and leadership in the Shire.

Civic - 4.1.2 Consistent and impartial application of Council policies and provision of services

Civic - 4.1.3 Council decisions are consistent, reliable, and transparent.

6.0 Policy Implications

6.1 FIN 09 Variance Levels for Financial Reporting

7.0 Financial Implications

7.1 Revenues and Expenditure graphs are presented on page 2. These include several graphs comparing budget to actual providing a visual representation of how the Shire is tracking to Budget.

7.2 The Executive Summary is provided on page 3 showing a dashboard presentation of financial summaries of income and expenditure (both cash and non-cash) for the year to date.

7.3 The Net Current Asset Position is detailed in item c of Note 1 on page nine.

7.4 The Management reports (non-statutory) are provided to the Executive detailing a complete set of accounts and variances, and these are used by Managers to track monthly performance.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

Event Likelihood / Impact Matrix		
Likelihood (refer Potential Risk Likelihood Guide)	Impact - The Financial reporting is comprehensive - meeting compliance under the LG Act. The current financial position in terms of timing and financial performance against Budget and known events carries high risk. This is because of the variance levels between YTD budget and actual revenue & expenditure along with the continuation of a deficit since November 2021.	
	Delays between expenditure and receiving revenue by funders, and apparent permanent unfavourable variance in Transport is making cash flow very tight. This is manageable as a result of the recent approval by Council of a transfer from Reserve funds. Management is focused on managing cash flow for the rest of the financial year.	
	Minor	High

Low (unlikely)	1	(2)	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	Low to medium
Low Risk	
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	Diligent surveillance of financial activities and reporting.
High Risk	
a risk activity with a score of 6 or more is a high risk	NA
Risk Control Measure	Continue producing high standard reports by continued association with Moore Australia - and taking the time to ensure the accuracy of the financial transaction records each and every month. Careful management of cash flow.

9.0 Council Resolution

<p>COUNCIL RESOLUTION: 2023/106</p> <p>Mover: Cr Virginia O'Neil Second: Cr Patricia McKay</p> <p>That Council:</p> <p>Accept the Statement of Financial Activity for the period ended 31 October 2023 (Appendix 9.4.3A).</p> <p style="text-align: right;">CARRIED: 5/0</p>
--

This section left blank intentionally

Statement of Financial Position
as at 31 OCT 2023

	2023/2024	2022/2023
CURRENT ASSETS		
Cash on hand	800.00	800.00
Cash at bank	12,729,928.69	12,672,728.32
Sundry Debtors - Rates	3,067,357.62	781,696.13
Sundry Debtors - Others	1,348,933.43	1,436,629.35
Prepaid Expenses		
ESL	19,662.02	39,491.99
Stock on Hand	109,425.37	66,811.27
Stock on Hand - Visitors Cent	43,114.68	43,114.68
GST - Receivable	350,115.06	0.00
TOTAL CURRENT ASSETS	17,669,336.87	15,041,271.74
CURRENT LIABILITIES		
Bank Overdraft	0.00	0.00
Employee Entitlements-Current	474,496.72	475,431.84
Creditors & Provisions	4,852,305.24	3,579,878.63
Loan Liability	48,006.64	1,739,145.46
GST - Payable	638,070.42	0.00
(Monies Held) Liability.	78,298.02	60,816.14
TOTAL CURRENT LIABILITIES	6,091,177.04	5,855,272.07
NET CURRENT ASSETS	11,578,159.83	9,185,999.67
NON-CURRENT ASSETS		
Self Supporting Loans		
Land	4,240,000.00	4,240,000.00
Buildings	27,964,814.86	27,833,800.00
Accum Depn Buildings	<719,750.86>	<541,254.35>
Motor Vehicles		
Accumulated Depreciation - Motor Vehicle		
Furniture & Fittings	323,102.78	323,102.78
Accum Depn Furn&Fittings	<157,313.37>	<150,215.66>
Plant & Equipment	7,002,319.78	7,301,905.25
Accum Depn Plant&Equipment	<1,829,384.45>	<1,971,261.66>
Infrastructure Assets-Other	22,511,037.26	21,427,560.45
Accum Depn Infrastructure Other	<2,799,517.67>	<2,591,719.00>
Infrastructure Assets-Roads	101,458,590.15	101,407,074.98
Accum Depn Infrastructure Road	<19,942,715.59>	<18,608,975.29>
Work In Progress Asset	51,400.00	51,400.00
TOTAL NON-CURRENT ASSETS	138,102,582.89	138,721,417.50
NON-CURRENT LIABILITIES		
Loan Liability Non Current	0.00	0.00
Employee Entitlements	116,358.69	96,126.95
Provision for Landfill.	1,284,050.68	1,284,050.68

Statement of Financial Position
as at 31 OCT 2023

TOTAL NON-CURRENT LIABILITIES	2023/2024 1,400,409.37	2022/2023 1,380,177.63
NET ASSETS	148,280,333.35	146,527,239.54
EQUITY		
Accumulated Surplus	40,739,562.82	38,937,785.38
Acc Surplus- Asset Res- Land	2,051,769.06	2,051,769.06
Employee Leave Reserve	420,461.25	417,883.86
Office Redevelopment Reserve	801,218.37	796,306.99
Computer Upgrade Reserve	236,110.23	234,662.90
Road Making Plant Reserve	366,665.18	364,417.58
Building Staff Housing Reserve	570,894.57	567,395.05
Airport Operating Reserve	498,800.84	495,743.25
TV Broadcasting Reserve.	66,965.18	65,976.71
EDL Community Reserve.	105,848.05	105,199.21
Town Planning Reserve.	646,446.42	642,483.78
Rehabilitation Refuse Disposal Reserve.	64,202.51	63,808.96
Asset Revaluation - Plant & Equipment.	887,614.95	887,614.95
Asset Revaluation - Infrastructure Other	4,343,787.82	4,343,787.82
Asset Revaluation - Buildings.	11,802,142.48	11,802,142.48
Asset Revaluation - Infrastructure Roads	84,205,122.56	84,205,122.56
Mosquito Chemical Reserve	2,042.50	2,029.96
TOTAL EQUITY	147,809,654.79	145,984,130.50

Please Note: These Minutes are to be confirmed.

Statement of Financial Position
as at 31 OCT 2023

	2023/2024	2022/2023
OTHER UNDEFINED BALANCES		
Sundry Debtors-Accruals Receivables	0.00	0.00
Trust Fund - Restricted Accrued Expenses	<230,006.55>	<291,885.81>
Trust Creditors	<168.00>	240.00
Accumulated Surplus - Asset Revaluation. Aquatic Centre Reserve.	<297,127.61>	<295,292.80>
AEHO Vehicle Reserve Yarliyil Reserve.	0.00	0.00
Roads Reserve. Workforce Alignment & Development Reserv		
TOTAL OTHER UNDEFINED BALANCES	<527,302.16>	<586,938.61>

Please Note: These Minutes are yet to be confirmed.

Operating Statement
for the reporting period ended 31 OCT 2023

	Original Budget	2023/2024	2022/2023
Income Categories			
Rates.	3,645,333.00	3,547,832.65	3,452,970.65
Fees & Charges.	939,707.00	486,008.27	1,367,987.31
Service Charges.	5,016.00	4,170.00	4,175.04
Operating Grants, Subsidies, Contributio	5,661,807.00	1,833,303.35	12,427,019.79
Interest Revenue.	181,200.00	147,050.58	239,304.39
Other Revenue.	245,132.00	118,575.51	1,730,995.25
Non-Operating Capital Grants	6,076,246.00	781,725.00	3,722,766.45
TOTAL Income Categories	16,754,441.00	6,918,665.36	22,945,218.88
Expenditure Categories			
Employee Costs.	5,836,735.00	1,923,379.27	6,242,036.96
Insurance.	668,684.00	16,572.05	640,044.81
Materials & Contracts.	4,904,733.87	1,486,827.83	4,175,762.03
Utility Charges.	473,463.00	132,350.38	603,829.25
Other Expenditure.	406,528.00	194,605.87	865,806.73
Capital Purchases.	0.00	215,037.69	14,539.09
Depreciation.	5,803,754.00	1,885,612.11	5,890,086.47
TOTAL Expenditure Categories	18,093,897.87	5,854,385.20	18,432,105.34
Profit on Asset Disposal.	<279,654.00>	<590,016.32>	<35,454.54>
Profit on Sale of Assets.	0.00	<171,218.62>	788,248.91
Loss on Sale of Assets.	0.00	0.00	228,568.20
Operating Surplus	<1,059,802.87>	1,827,359.10	<3,531,750.97>
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<1,059,802.87>	1,827,359.10	3,531,750.97

Page No. : 1 Operating Statement by Function / Activity
for the reporting period ended 31 OCT 2023

	Original Budget	2023/2024	2022/2023
OPERATING REVENUES			
General Purpose Funding.	3,836,333.00	3,699,292.72	10,150,845.01
Governance.	40,100.00	0.00	40,165.00
Law, Order & Public Safety.	8,900.00	2,177.41	8,377.23
Health.	484,094.00	159,029.08	292,933.85
Education & Welfare.	2,101,366.00	441,054.32	3,237,265.54
Housing.	0.00	0.00	54,370.28
Community Amenities.	548,563.00	347,222.25	550,297.04
Recreation & Culture.	2,028,020.00	252,018.37	386,551.92
Transport.	7,216,737.00	2,447,966.74	4,409,712.02
Economic Services.	539,982.00	178,312.69	599,409.62
Other Property Services.	873,975.00	153,748.72	4,195,115.40
Total Operating Revenue	17,678,070.00	7,680,822.30	23,925,042.91
OPERATING EXPENSES			
General Purpose Funding.	239,852.00	82,586.03	423,312.45
Governance.	958,775.00	243,412.23	937,262.53
Law, Order & Public Safety.	421,958.87	88,301.49	428,328.81
Health.	587,532.00	197,930.48	718,019.43
Education & Welfare.	2,103,985.00	753,403.78	2,625,484.18
Housing.	0.00	158,125.66	20,633.66
Community Amenities.	1,120,274.00	273,885.83	1,105,558.58
Recreation & Culture.	1,572,479.00	722,384.58	1,847,557.40
Transport.	8,988,069.00	2,332,663.17	7,954,277.63
Economic Services.	1,357,859.00	279,655.79	1,337,009.11
Other Property Services.	743,114.00	721,114.16	2,079,378.67
Total Operating Expenditure	18,093,897.87	5,853,463.20	19,476,822.45
CHANGE IN NET ASSETS RESULTING FROM OPERATIONS	<415,827.87>	1,827,359.10	4,448,220.46

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

11. NEW DECISIONS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil.

12. MATTERS BEHIND CLOSED DOORS

Nil.

13. CLOSURE OF MEETING

There being no further business, the Shire President declared the meeting closed at 5.03pm.

14. CERTIFICATION

I, Malcolm Edwards, hereby certify that the Minutes of the Ordinary Meeting of Council held on 26 October 2023 are confirmed as a true and accurate record, as per the Council resolution of the Ordinary Meeting of Council held on __/__/__.

SIGNED: _____ DATED: __/__/__

Please Note: These Minutes are subject to be confirmed.