

AGENDA

ORDINARY COUNCIL MEETING

An Ordinary Meeting of the Shire of Halls Creek will be held at **4.30pm on Thursday 18th May 2023** in the Council Chambers, 7 Thomas Street Halls Creek.

Phillip Cassell
Chief Executive Officer
12th May 2023

7 Thomas Street, Halls Creek PO Box 21, Halls Creek WA 6770

P (08) 9168 6007 F (08) 9168 6235

E hcshire@hcshire.wa.gov.au

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Notes for Members of the Public

PUBLIC QUESTION TIME

The Shire welcomes your questions and will continue to set aside a period of 'Public Question Time' to enable a member of the public to put questions to the Council. Questions should only relate to the business of the Shire and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Presiding Member may either answer the question or direct it to an officer to answer, or it will be taken on notice.

Any comments made by a member of the public become a matter of public record as they are minuted by Council. Members of the public are advised that they are deemed to be held personally responsible and legally liable for any comments made by them that might be construed as defamatory or otherwise considered offensive by any other party.

PRESENTING TO COUNCIL

Organisation and members of the public have the opportunity to present to Council at the Ordinary Council Meeting, however an application form must be completed, and the presentation must comply within the Shire Presentation guidelines. Application form and guidelines are available on the Shire website.

2023 COUNCIL MEETING DATES

The following Council Meeting dates and times have been resolved by Council.

Date	Venue	Starting Time
18 May 2023	Council Chamber, Halls Creek	4.30pm
15 June 2023	Council Chamber, Halls Creek	4.30pm
27 July 2023	Council Chamber, Halls Creek	4.30pm
17 August 2023	Council Chamber, Halls Creek	4.30pm
14 September 2023	Mulan*	11.00am
19 October 2023	Council Chamber, Halls Creek	4.30pm
16 November 2023	Council Chamber, Halls Creek	4.30pm
14 December 2023	Council Chamber, Halls Creek	4.30pm

Notes for Elected Members

DECLARATIONS OF INTEREST

Section 5.65 and 5.70 of the Local Government Act 1995 requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision-making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

APPLICATION FOR LEAVE OF ABSENCE

In accordance with Section 2.25 of the *Local Government Act 1995*, an application for leave requires a Council resolution granting leave requested. Council may grant approval for Leave of Absence for an Elected Member for ordinary Council meetings for up to but not more than six consecutive meetings. The approval of the Minister is required for leave of absence greater than six ordinary Council meetings.

This approval must be by Council resolution and differs from the situation where an Elected Member records their apologies for the meeting. A failure to observe the requirements of the Act that relates to absence from meetings can lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings.

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Halls Creek expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

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**TABLE OF CONTENTS
ORDINARY MEETING OF COUNCIL
THURSDAY 18 MAY 2023**

Agenda Forum

To be held at the conclusion of the Concept Forum commencing at 3.00pm. The Agenda Forum provides an opportunity for Elected Members to ask questions and seek additional information to that provided within the Council reports listed on the agenda.

1.	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	8
2.	RECORD OF ATTENDANCE/LEAVE OF ABSENCE (PREVIOUSLY APPROVED) /APOLOGIES/ LATE ARRIVALS / DISCLOSURE OF INTEREST	8
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	9
4.	PUBLIC QUESTION TIME	9
5.	APPLICATIONS FOR LEAVE OF ABSENCE	9
6.	PETITIONS/DEPUTATIONS/PRESENTATIONS	9
7.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	9
8.	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	9
9.	REPORTS OF OFFICERS AND COMMITTEES	
	9.1 Office of the Chief Executive Officer	
	9.1.1 SoHC Delegations Register Adoption	10
	9.1.2 Request for Budget Amendments	13
	9.2 Health and Regulatory Services	
	9.2.1 Application for Planning Approval-Proposed Parna Ngururrpa Aboriginal Corporation Rangers Base – Lot 902 Balgo	16
	9.2.2 Proposed Local Planning Scheme No. 2 Amendment 3 Permissibility of grouped dwellings in the 'Mixed-use Zone'	31
	9.2.3 Application for Planning Approval – Change of Use from Warehouse to Workshop – 2 Barry Street (Lot 345 DP213879	43
	9.3 Assets and Infrastructure	
	Nil.	
	9.4 Corporate Services	
	9.4.1 CEO Authorisation Report – April 2023	48
	9.4.2 Accounts Paid by Authority (Summary) – April 2023	60
	9.4.3 Statement of Financial Activity for period ending 30 April 2023	72
	9.4.4 23-24 Differential Rates & Minimum Payments Adoption	104
10.	MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	113
11.	NEW DECISIONS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING	113

12. MATTERS BEHIND CLOSED DOORS	113
12.1.1 Authorisation to Dispose of Plant by Public Auction	113
12.1.2 Tender Award – RFT 2023-05-ED Supply and Install of Town Centre Infrastructure	113
13. CLOSURE OF MEETING	113

ATTACHMENTS

Attachment No	Description	Page No
	Minutes Ordinary Council Meeting 20 April 2023	Circulated under separate cover
9.1.1A	SoHC Delegations Register	(Circulated under separate cover)
9.2.1A	Site Plan	20
9.2.1B	Stratco Shed plans	21
9.2.1C	Toilet and shower block plans	27
9.2.1D	Letters of support, Wirrimanu Aboriginal Corporation, Tjurabalan PBC and ALT	28
9.2.2A	LPS2 Amendment Report	36
9.2.3A	Site Plan	47
9.4.1A	CEO Hours Worked	51
9.4.1B	CEO Credit Card Transaction	52
9.4.1C	CEO Expense Claim	53
9.4.2A	Schedule of sundry creditor accounts paid by authority (Summary) 01/04/2023 to 30/04/2023.	63
9.4.3A	Statement of Financial Activity – 30 April 2023	77
9.4.4A	2023/2024 Differential Rates and Minimum Payments calculation and its generated revenue for 2023/2024 on 18 May 2023.	108

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ORDINARY MEETING OF COUNCIL

AGENDA

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The meeting was opened at by.....

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Halls Creek for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council’s decision, which will be provided within the minutes of this meeting.

2. RECORD OF ATTENDANCE/ LEAVE OF ABSENCE (PREVIOUSLY APPROVED)/ APOLOGIES/ LATE ARRIVALS

2.1 Attendance

President	Cr Malcolm Edwards
Deputy President	Cr Chris Loessl
Councillors	Cr Angie Bedford
	Cr Virginia O’Neil
	Cr Bonnie Edwards
	Cr Rosemary Stretch
	Cr Patricia McKay
Chief Executive Officer	Phillip Cassell
Executive Director	Jackie Parker
Director Health & Regulatory Services	Musa Mono
Director Youth & Community Development	Margaret Glass
Executive Manager Infrastructure Services	Mridula Maharaj
Executive Manager Corporate Services	Sophie El Mouttie
Executive Assistant (Online)	Dianne Rowbottom

2.2 Leave of Absence (previously approved)

Nil.

2.3 Apologies

Nil.

2.4 Late Arrivals

2.5 Declaration of Interests

Councillor/Staff Member	Item No.	Interest	Comments
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Nil			
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3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

There were no notifications of any Public Questions at the time of preparing this agenda.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

6. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Ordinary Council Meeting held 20 April 2023.

Officer's Recommendation

That Council confirms the minutes of the Ordinary Council Meeting held 20 April 2023 as a true and accurate record.

Moved: Cr

Seconded: Cr

Note: The minutes of the Council meeting listed above is provided under separate cover via www.hallscreek.wa.gov.au

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

There were no items for this section at the time of preparing the agenda.

9. OFFICERS REPORTS

9.1 OFFICE OF THE CHIEF EXECUTIVE OFFICER

9.1.1 SoHC Delegations Register Adoption

ITEM NUMBER:	9.1.1
REPORTING OFFICER:	Phillip Cassell, Chief Executive Officer
SENIOR OFFICER	Phillip Cassell, Chief Executive Officer
MEETING DATE:	18 May
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

To review the delegations of authority to the Chief Executive Officer, as required by section 5.46 (2) of the Local Government Act 1995, and to propose changes/additions to the Chief Executive Officer's delegations.

2.0 Background

2.1 The Council last reviewed the Shire's Delegations to the CEO at the Special Council Meeting on 5 April 2022.

2.2 A copy of the reviewed Delegations to the CEO is appended along with the break-up of delegations in the comments section below. (Appendix 9.1.1A).

3.0 Comments

3.1 Page 32-33 – Update Positions and Credit Card Delegation Amount

- Rename Director of Infrastructure Services position title to Executive Manager Infrastructure Services.
- Delete Communications Manager.
- Delete Therapeutic Services Manager.
- Delete Justice Circuit Breaker Manager.
- Delete Works Supervisor.
- Include Operations Coordinator.
- Include Towns Supervisor.
- Decrease Aboriginal Environmental Health Promotions Officer credit card from \$3,000 to \$1,000.
- Decrease Environmental Health Officer credit card limit from \$5,000 to \$1,000.
- Increase CEO Executive Assistant credit card limit to \$10,000 from \$5,000.
- Remove Credit Card delegation for Recreation & Aquatic Centre Manager.
- Remove Credit Card delegation for Alternative Education Coordinator.

Page 34 – Update Positions – Fees and Charges/Discounts

- Delete Executive Manager Corporate Services, Director Youth and Community Development and Executive Manager Infrastructure Services.

Page 81 – Update Positions – Financial Investments

- Delete Executive Manager Corporate Services and replace with Executive Director.

Page 84 – Inclusion of - 4.2 Grant or Refuse Applications for the Variation of the Fencing Local Law 2017

- Director Health and Regulatory Services (DHRS) authority to grant or refuse permits during the assessment of applications for the variation of the Shire’s fencing local law.

4.0 Statutory Environment

4.1 Local Government Act 1995

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable

5.3 Strategy:

Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire

6.0 Policy Implications

6.1 The proposed amendment as outlined in section 2.6.1 is included into Policy HR20 Vehicle – Private Use.

7.0 Financial Implications

7.1 Negligible.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer’s recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer’s recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact - Adoption of the Delegation Register allows Shire to meet the requirements of the current LG Act and Regulations, therefore no risk identified.		
	Minor	Medium	High
Low (unlikely)	(1)	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	
Low Risk	
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	

9.0 Officer Recommendation

That Council:

1. Pursuant to Section 5.42 of the Local Government Act 1995, Council adopts the delegations of authority to the Chief Executive Officer and accepts the exercise of the powers and the discharge of the duties as detailed in the Delegations Register (as appended 9.1.1A).
2. The delegation of authority to the Chief Executive Officer in point 1 above is subject to the conditions imposed by Section 5.43 of the Local Government Act 1995 and the conditions contained in part 2 of the Delegations Register.
3. The Chief Executive Officer ensures the sub delegation notifications to staff in accordance with the requirements of the Local Government Act 1995.

VOTING REQUIREMENT: Absolute Majority

Appendix:

9.1.1A - SoHC Delegations Register (*circulated under separate cover*)

9.1.2 Request for Budget Amendments

ITEM NUMBER:	9.1.2
REPORTING OFFICER:	Jackie Parker, Executive Director
SENIOR OFFICER	Phillip Cassell, Chief Executive Officer
MEETING DATE:	18 May 2023
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 For Council to consider and approve a series of budget amendments as detailed in the Financial Implications section of this report.

2.0 Background

- 2.1 During the 2022-23 financial year the operations of the aquatic centre was disrupted by the departure of the pool manager. While an attempt was made to cover the management of the pool for the remainder of the season, this did not eventuate, and the relief manager left the position after two months.
- 2.2 In addition to the above, the usual level of support staff of the facility was not able to be obtained either locally or from drawing within the region. This resulted in the facility being understaffed for the majority of the season.
- 2.3 The combination of the above factors have resulted in some significant savings within the Aquatic and Recreation budgets. In order to capitalise on these savings, some budget amendments are required.

3.0 Comments

- 3.1 There is an opportunity to make the proposed budget amendments to serve alternative purposes before the closing of the financial year budget. These alternative purposes are for example, the purchase of speakers for movie nights, a projector for movie nights, and to progress the end of year pool service.

4.0 Statutory Environment

4.1 *Local Government Act 1995*

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

5.0 Strategic Implications

- 5.1 Objective:
2. Economic: Our town and remote communities are prosperous and viable.

5.2 Outcome:

Economic - 2.11 To develop, retain, expand and diversify local enterprise throughout the Shire

5.3 Strategy:

Economic - 2.11.7 To encourage local enterprise opportunities to be maximised in the provision of services to remote communities

6.0 Policy Implications

6.1 Nil.

7.0 Financial Implications

7.1 The budget amendments required to recognise the proposed adjustments are:

- REDUCE Expenditure Account 114101 Aquatic Centre Salaries by \$100,000
- REDUCE Expenditure Account 115195 Expenses – Aquatic and Recreation Centre by \$60,000
- INCREASE Expenditure Account 411192 CEO Discretionary Account by \$100,000
- INCREASE Expenditure Account 115247 Aquatic Centre Chemicals by \$10,000
- INCREASE Expenditure Account 115171 Pumps Maintenance – Aquatic Centre by \$50,000

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer’s recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer’s recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer’s recommendation.

8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact Medium: If the amendments are not endorsed the additional items required will not be able to be progressed.		
	Minor	Medium	High
Low (unlikely)	1	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	4
Low Risk	
a risk / activity with a score of 2 or less	N/A
Moderate Risk	

a risk / activity with a score between 3 or 4 more is moderate risk	specific control measure(s) and management responsibility assigned to manage the risk within risk criteria
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	Endorse the budget amendments as presented in the financial implications section of the report.

9.0 Officer Recommendation

That Council:

APPROVE the budget amendments as outlined in the Financial Implications section of this report for inclusion in the 2022-23 budget.

VOTING REQUIREMENT: Absolute Majority

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9.2. HEALTH AND REGULATORY SERVICES

9.2.1 Application for Planning Approval-Proposed Parna Ngururpa Aboriginal Corporation Rangers Base – Lot 902 Balgo

ITEM NUMBER:	9.2.1
REPORTING OFFICER:	Musa Mono, Director Health & Regulatory Services
SENIOR OFFICER	Phillip Cassell, Chief Executive Officer
MEETING DATE:	18 May 2023
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 Application for development approval for the construction of a Ranger Base comprising of a storage shed and ablution block and a property boundary fence at No. 902, Balgo Community.

2.0 Background

- 2.1 No. 902 in Balgo is located at the corner of Nyirla Warlayirti Road and Marrapinrinti Street. It is bounded by to the south-east by 173 Nyirla Warlayirti Road, the Art Centre and Reserve 26399 south and south-west, an open space reserved for traditional law and cultural purposes (Subject site).

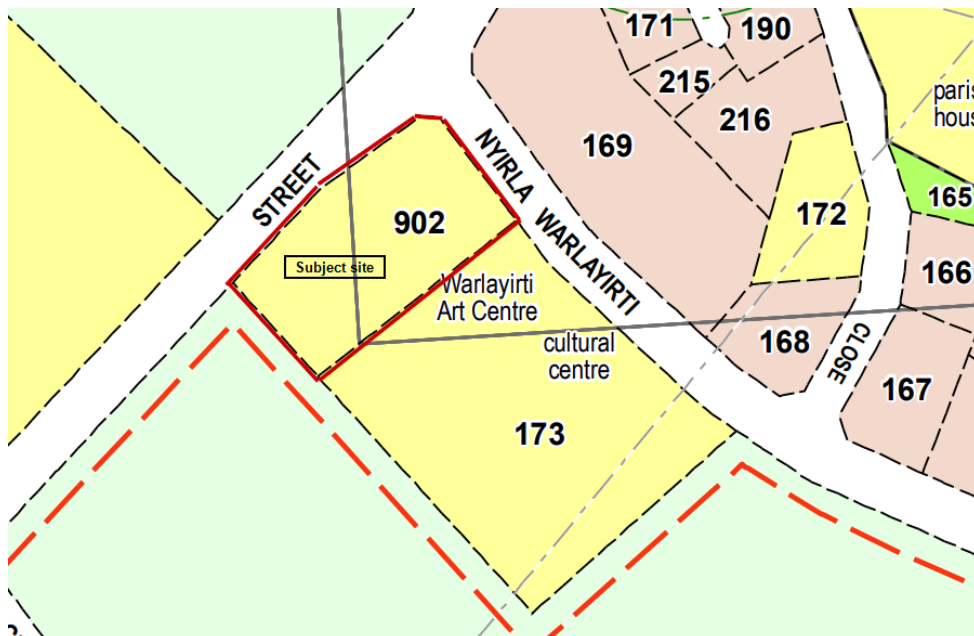


Figure 1 Extract-Balgo Layout Plan LP3 Amendment 11 Map (South)

- 2.2 The applicant seeks approval to construct a 120m² storage shed and ablution block with male and female toilets, and a boundary fence at the subject site.

3.0 Comments

- 3.1 The subject sight is zoned 'Settlement' under the Shire of Halls Creek Local Planning Scheme No. 2 (The Scheme).

Pursuant to Clause 16 of the Scheme, the objectives of the Settlement zone are to plan for the orderly and proper development of existing and proposed Aboriginal settlements by:

- requiring the preparation and endorsement of a layout plan in accordance with *State Planning Policy 3.2 – Aboriginal Settlements* (SPP 3.2); and
- ensuring that development accords with a layout plan.

- 3.2 The subject sight is zoned 'Community' under the Balgo Layout Plan LP3, Amendment 11. The purpose of the 'Community' zone is to provide for the development of childcare premises, civic use, corrective institution, educational establishment, health care centre and worship buildings. The proposed development falls under the category of civic use, which accords with the Balgo Layout Plan.

- 3.3 Consultation

The applicant consulted and obtained letters of support and/or consent from

- The Directors of Wirrimanu Aboriginal Corporation. A letter with 3 signatures was submitted with the application.
- The Djurabalan Native Title Aboriginal Corporation. A letter from the Tjurabalan PBC in support of the development was submitted with the application.
- Aboriginal Lands Trust. A letter from the Department of Planning, Lands and Heritage, Aboriginal Lands Trust was also submitted with the application.

(All the 3 letters are in appendix 4 in this report)

- 3.4 Balgo Community is a bushfire prone area according to the WA Bushfire prone areas map. A BAL Assessment conducted in accordance with AS3959 by Bushfire Prone Planning is required but was not submitted with the application. This report recommends approval with a condition for the BAL assessment to be conducted before a building permit is processed.

4.0 Statutory Environment

- 4.1 Amendment 11 of the Balgo Layout Plan was endorsed by the WAPC in October 2022. The subject site is identified for community use in this layout plan.
- 4.2 *Planning and Development (Local Planning Schemes) Regulations 2015* stipulates matters which are to be considered by a local government in considering a development application.

5.0 Strategic Implications

Shire of Halls Creek Strategic Community Plan 2015 (Reviewed 2021)

- 5.1 Objective:

1. Social: Vibrant and connected communities. We support cultural and language diversity.

- 5.2 Outcome:

Environmental - 3.1 Protect Country for current and future generations

5.3 Strategy:

Environment - 3.1.6 Encourage and support Ranger programs on Country

6.0 Policy Implications

6.1 *Shire of Halls Creek Local Planning Strategy (May 2016)*

An objective of the Shire of Halls Creek Local Planning Strategy under clause 6.8 is to maintain and manage areas where the cultural use of resources can continue to occur and where development of compatible uses is considered on a case-by-case basis.

The Ngururrpa IPA Rangers program maintains and manages land utilised for cultural purposes and also fulfill a range of other natural resource protection functions such as water source protection areas and the protection of heritage, cultural and environment areas.

7.0 Financial Implications

Nil.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk - No significant risks identified. Minor risks will be managed through routine procedures.

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9.0 Officer Recommendation

That:

Council grants planning approval for the development of the Ngururrpa Ranger Base at No.902, Cnr Marrapirinti and Nyirla Warlayirti Rd, Lot 21 on DP219593, Balgo Community in accordance with the site plan submitted, Drawing No. BP1 Rev3, and subject to the following conditions:

Conditions

- 1. The development must be carried out in accordance with the plans and documentation submitted with this application, except where amended by other conditions of this approval.**
- 2. Prior to the commencement of site works, a Dust Management Plan shall be prepared and implemented.**
- 3. Prior to the commencement of site works, a Waste Management Plan shall be prepared to the satisfaction of the Shire of Halls Creek.**
- 4. A Bushfire management plan must be submitted before a building permit is issued.**
- 5. The sewage drainage and/or treatment apparatus must be submitted for approval before a building permit is processed.**

VOTING REQUIREMENT: Simple Majority

Appendix:

9.2.1A - Site Plan

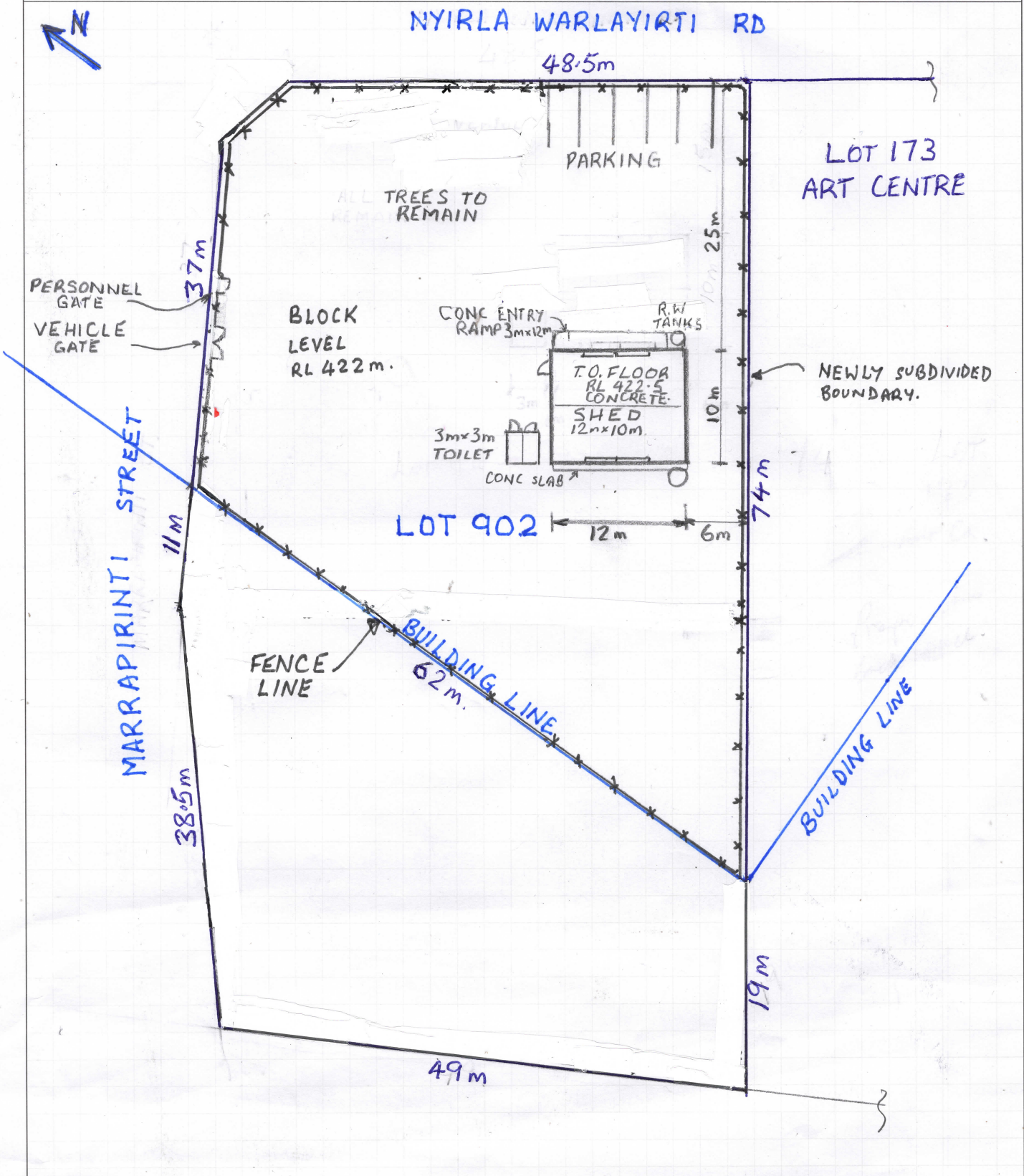
9.2.1B - Stratco Shed plans

9.2.1C - Toilet and shower block plans

9.2.1D - Letters of support, Wirrimanu Aboriginal Corporation, Tjurabalan PBC and ALT

This section left blank intentionally

PROJECT: RANGER PROJECT BALGO. KC PROJECT NO: P1/2
 SUBJECT: BLOCK PLAN-LOT 902 NYIRLA WARLAYIRTI RD DRAWING NO: BP1 REV 3
 CLIENT: PARNA NGURURRPA ABORIGINAL CORPORATION DATE: 23/03/2023.



SCALE 1:500

REV 3	FOR APPROVAL
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How To.



Stratco have developed a versatile range of garages to suit every situation. Stratco garages give you more space for storage, extra room for a workshop, provide the ideal space for a boat or caravan, and give you the opportunity to entertain all year round. Stratco has a proud history within the steel manufacturing industry, dating back over 70 years. Our commitment to supplying superior products and relentless innovation gives all of our customers the confidence that they are buying from a true industry leader who stand by their products.

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YOUR ORDER IS NOW BEING PROCESSED BASED ON THE FOLLOWING DETAILS.**

JOB DETAILS

JOB REFERENCE:
DESIGN NUMBER: SQ258390
SALES PERSON: Ms Karen Roglich

CUSTOMER DETAILS

CLIENT NAME: Ben Blomfield
PHONE NUMBER: 0428914618
ACCOUNT CODE: *PPCAN

DELIVERY DETAILS

DELIVERY INSTRUCTIONS: Marrapirnti Street
Tanami
6770

ADDITIONAL INSTRUCTIONS:
TOTAL WEIGHT 4254.925 KG

Opening Details

Gable End Infills 0
Roller Doors 4
Single PA Door Std 1

Site Details

Wind Speed Region A Cat 2

Roof Details

Roof Sheet CGI 0.42 BMT Single Sided

Roof Purlins

Eave Purlin Section GHS Purlin/Girt 1.9 100
Roof Purlin Section GHS Purlin/Girt 1.5 100

Gable End Columns

Gable End Column Reinforcing Section N/A: Not Applicable
Gable End Column Section GHS End Column 1.5 200

Footing Details

Concrete Slab No
End Column Embedment 1500mm
Footing Type Fixed (In Ground)
Mid Column Embedment 1500mm

Colours

Barge Cap Mist Green
Corner Flashing Mist Green
Downpipe Mist Green
Gutter Mist Green
PA Door Mist Green
Ridge Cap Mist Green
Roller Door Mist Green
Roller Door Flashings Mist Green
Roof Sheet Mist Green
Wall Sheet Mist Green

Unit

Gable Homeshed Design LargeSpan

Dimensions (Outside Frames)

Height 3600mm
Length 12076mm
Roof Pitch 10°
Width 10000mm

Wall Details

Bottom Sheet Extra 25mm No
Wall Sheet Superdek Premium Double Sided

Wall Girts

End Wall Girt Section GHS Purlin/Girt 1.9 100
Side Wall Girt Section GHS Purlin/Girt 1.9 100

Portal Frames

End Portal Column Reinforcing Section N/A: Not Applicable
End Portal Column Section GHS Portal Column 1.9 250
End Portal Rafter Section GHS Rafter 1.9 200
Mid Portal Column Reinforcing Section N/A: Not Applicable
Mid Portal Column Section GHS Portal Column 2.4 300
Mid Portal Rafter Section GHS Rafter 2.4 250

Drainage Details

Box Gutter None
Downpipe Type Downpipe 100x50
Gutter Type Smoothline Gutter 150

All Dimensions shown are measured from outside of frame (including purlins and girts). Dimensions shown are for illustrative purposes only and should not be used for assembly. Please refer to the relevant installation guides or detailed drawings provided for site preparation, portal frame layout and slab dimensions.

Please refer to current Stratco Gable Homeshed certification referenced 50098 by FYFE Pty Ltd for 15° Homeshed range or certification referenced 2011-628 by RSA for 10° Homeshed range. Certifications are applicable to standard shed designs only.

CUSTOMER SIGNATURE:

DATE: 29/04/2022



All Dimensions shown are measured from outside of frame (including purlins and girts). Dimensions shown are for illustrative purposes only and should not be used for assembly. Please refer to the relevant installation guides or detailed drawings provided for site preparation, portal frame layout and slab dimensions. Please refer to current Stratco Gable Homeshed certification referenced 50096 by FIFE Pty Ltd for 15° Homeshed range or certification referenced 2011-628 by RSA for 10° Homeshed range. Certifications are applicable to standard shed designs only.



Site Plan

Job Reference
Sales Person
Client Name

Ms Karen Roglich
Ben Blomfield

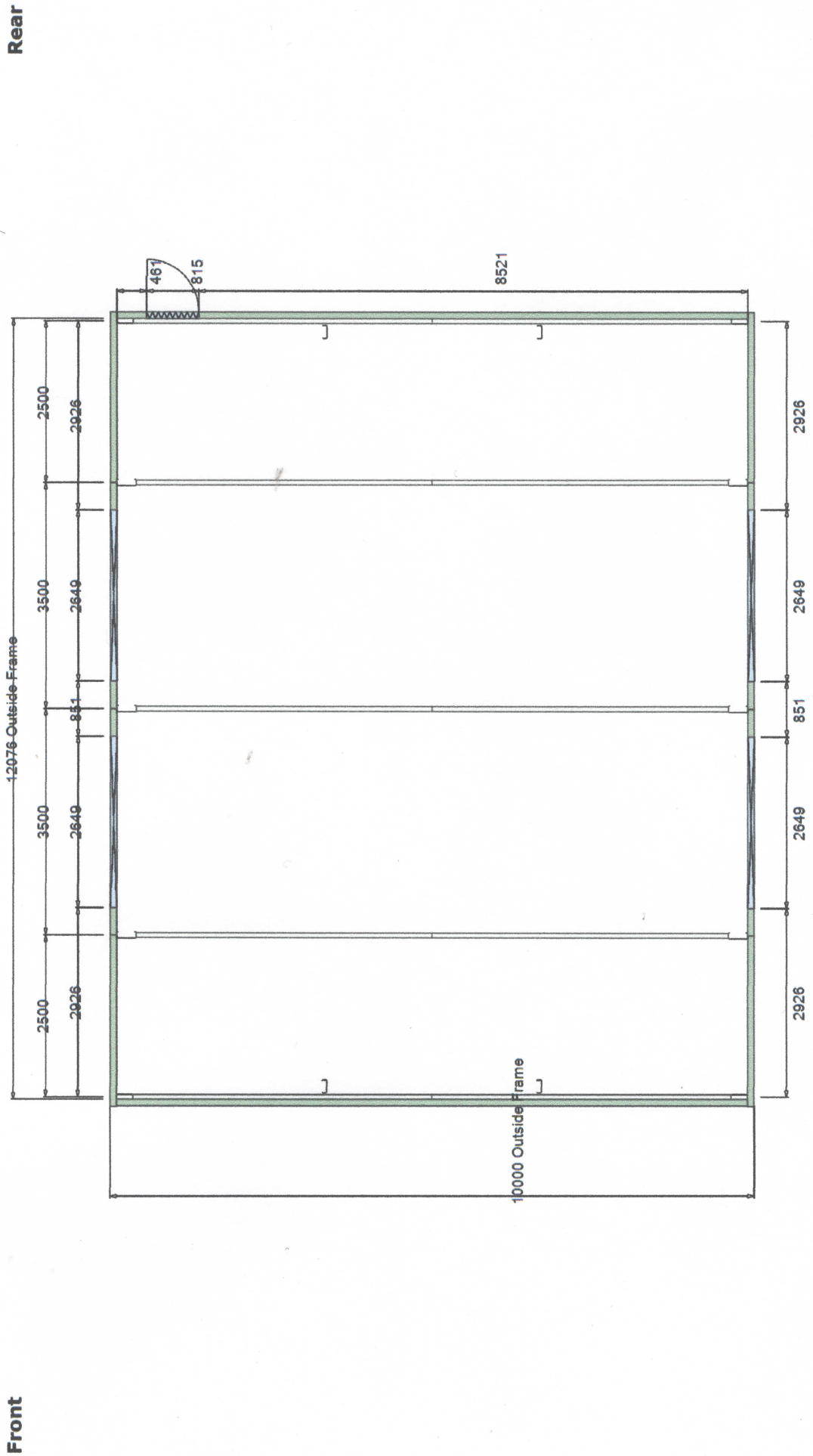
Site Address

Marrapirinti Street
Tanami

Design Number
Date

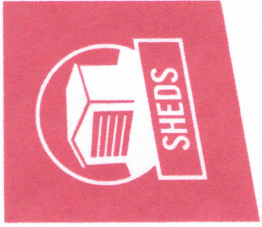
SQ258390
31/03/2022

Customer Signature





All Dimensions shown are measured from outside of frame (including purlins and girts). Dimensions shown are for illustrative purposes only and should not be used for assembly. Please refer to the relevant installation guides or detailed drawings provided for site preparation, portal frame layout and slab dimensions. Please refer to current Stratco Gable Homeshed certification referenced 50988 by FIFE Pty Ltd for 15° Homeshed range or certification referenced 2011-628 by RSA for 10° Homeshed range. Certifications are applicable to standard shed designs only.



Elevations

Job Reference
Sales Person
Client Name

Ms Karen Roglich
Ben Blomfield

Site Address

Marrapirinti Street
Tanami

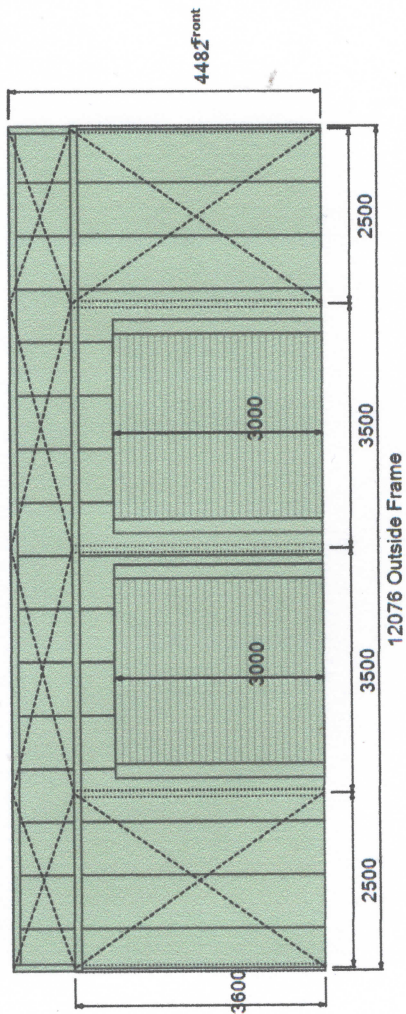
Design Number
Date

SQ258390
31/03/2022

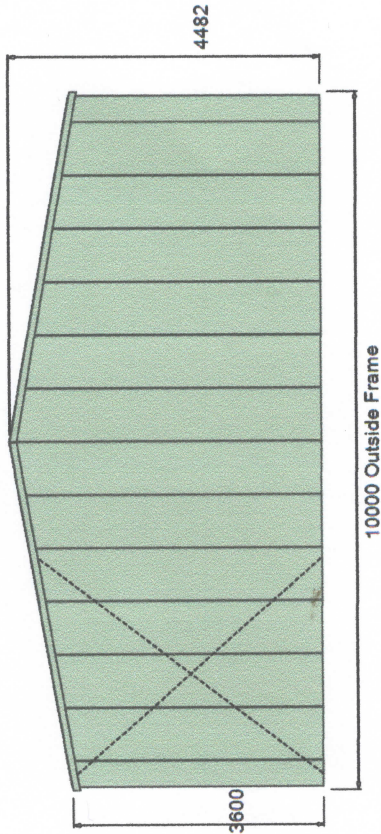
Customer Signature

Bob Blomfield

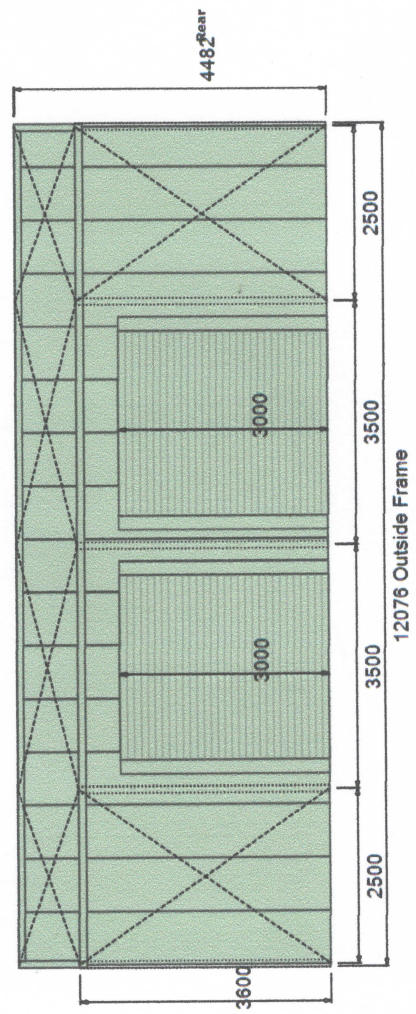
Left Elevation



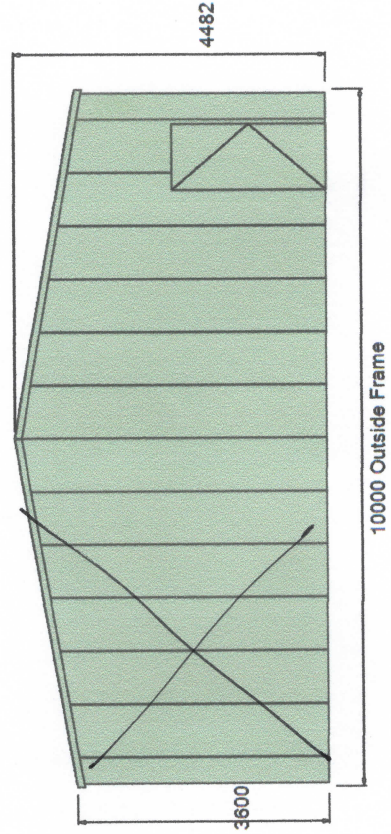
Front External Elevation



Right Elevation



Rear External Elevation





All Dimensions shown are measured from outside of frame (including purlins and girts). Dimensions shown are for illustrative purposes only and should not be used for assembly. Please refer to the relevant installation guides or detailed drawings provided for site preparation, portal frame layout and slab dimensions. Please refer to current Stratco Gable Homeshed certification referenced 50086 by FYFE Pty Ltd for 15° Homeshed range or Certification referenced 2011-628 by RSA for 10° Homeshed Range. Certifications are applicable to standard shed designs only.



Elevations

Job Reference
Sales Person
Client Name

Ms Karen Roglich
Ben Blomfield

Site Address

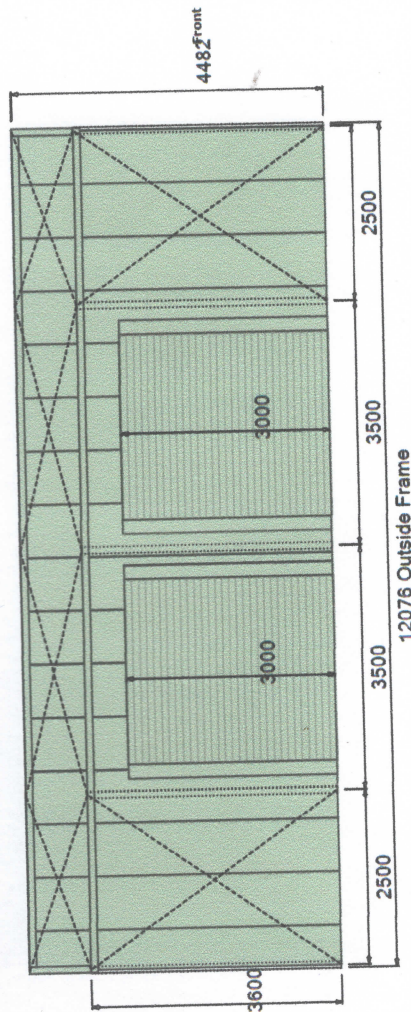
Marrapirinti Street
Tanami

Design Number
Date

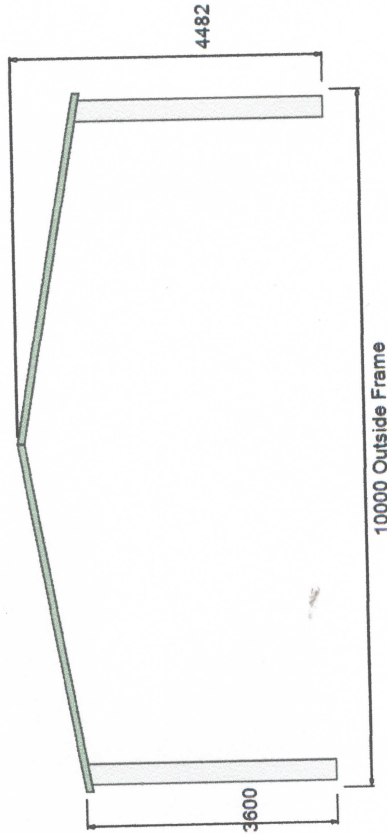
SQ258390
31/03/2022

Customer Signature

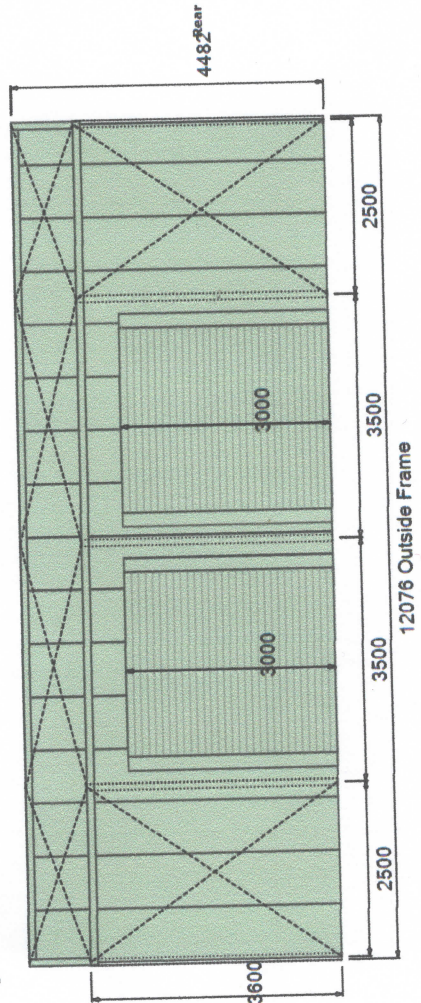
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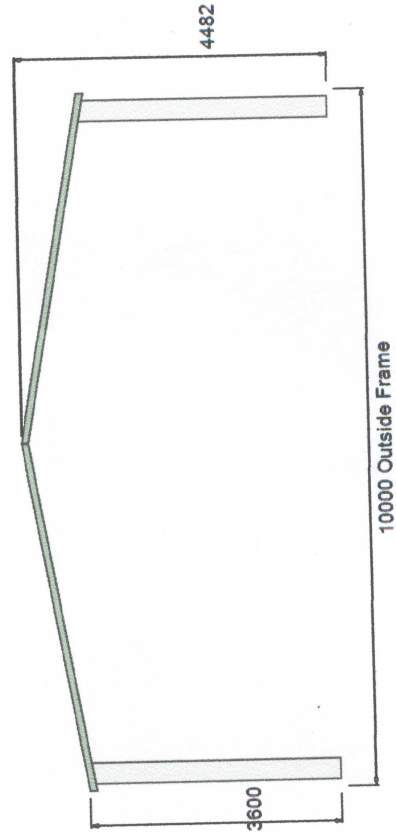
Front Internal Elevation - 1



Right Elevation



Rear Internal Elevation - 1





All Dimensions shown are measured from outside of frame (including purlins and girts). Dimensions shown are for illustrative purposes only and should not be used for assembly. Please refer to the relevant installation guides or detailed drawings provided for site preparation, portal frame layout and slab dimensions. Please refer to current Stratco Gable Homeshed certification referenced 50096 by FYFE Pty Ltd for 15° Homeshed range or certification referenced 2011-628 by RSA for 10° Homeshed range. Certifications are applicable to standard shed designs only.



Elevations

Job Reference
Sales Person
Client Name

Ms Karen Roglich
Ben Blomfield

Site Address

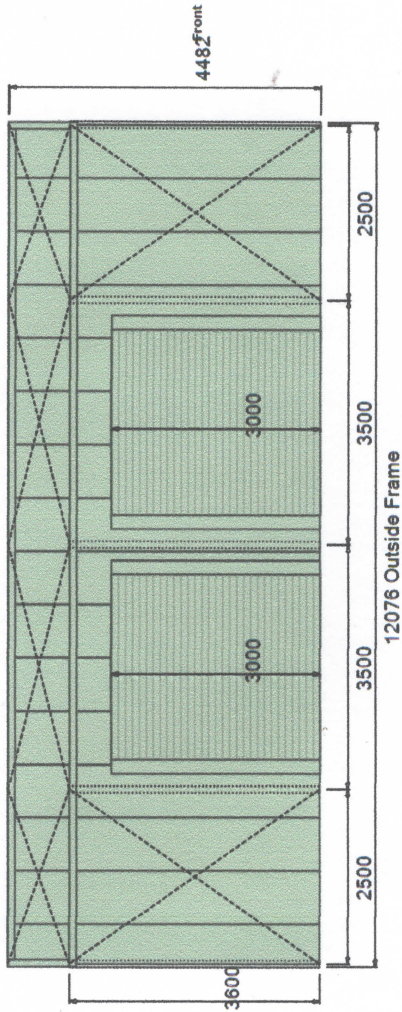
Marrapirinti Street
Tanami

Design Number
Date

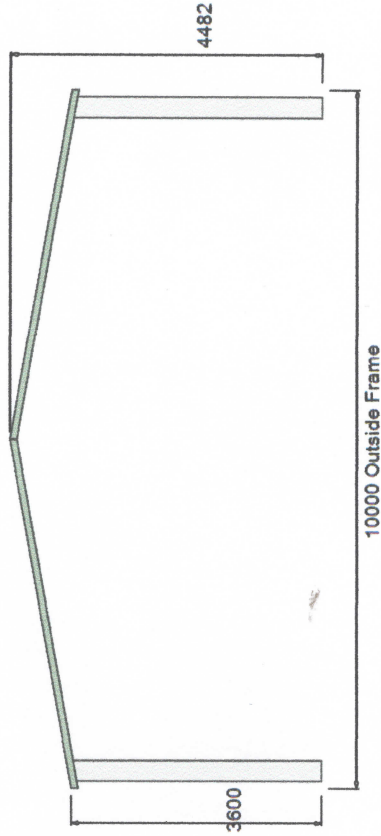
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31/03/2022

Customer Signature

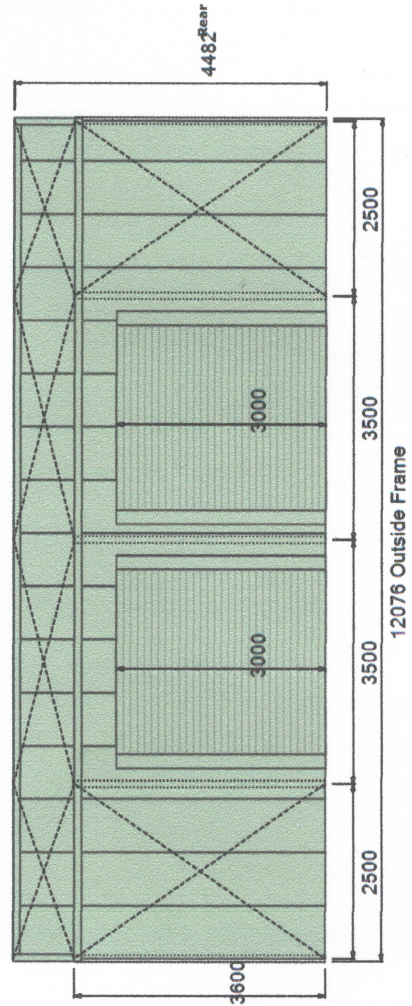
Left Elevation



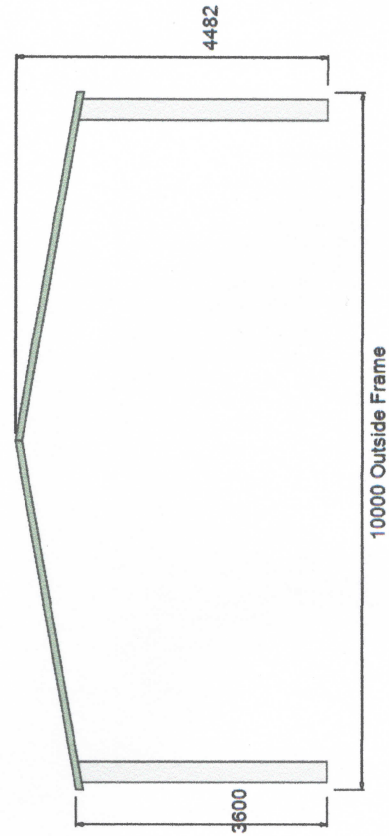
Front Internal Elevation - 2



Right Elevation

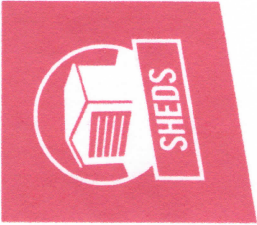


Rear Internal Elevation - 2





All Dimensions shown are measured from outside of frame (including purlins and girts). Dimensions shown are for illustrative purposes only and should not be used for assembly. Please refer to the relevant installation guides or detailed drawings provided for site preparation, portal frame layout and slab dimensions. Please refer to current Stratco Cable Homeshed certification referenced 50098 by FYFE Pty Ltd for 15° Homeshed range or certification referenced 2011-628 by RSA for 10° Homeshed range. Certifications are applicable to standard shed designs only.



Elevations

Job Reference
Sales Person
Client Name

Ms Karen Roglich
Ben Blomfield

Site Address

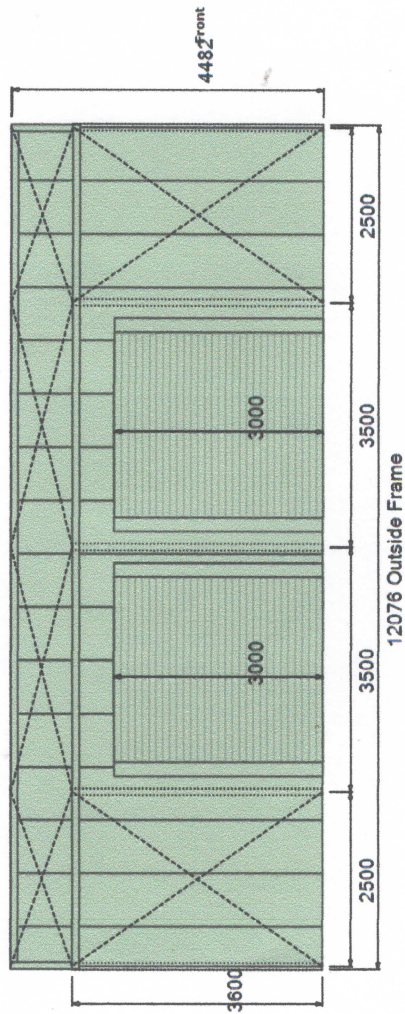
Marraprinti Street
Tanami

Design Number
Date

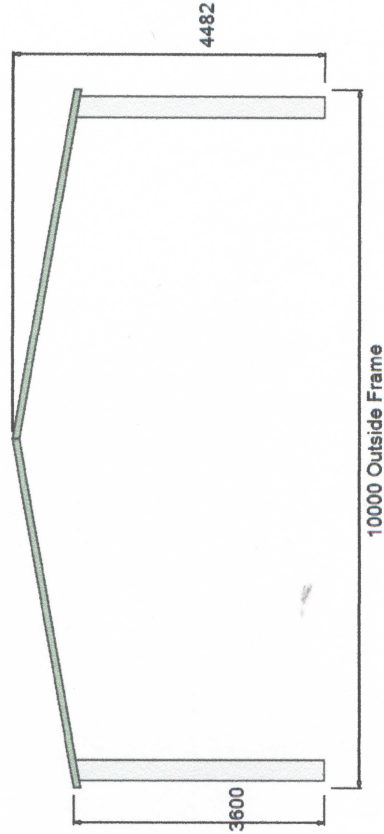
SQ258390
31/03/2022

Customer Signature

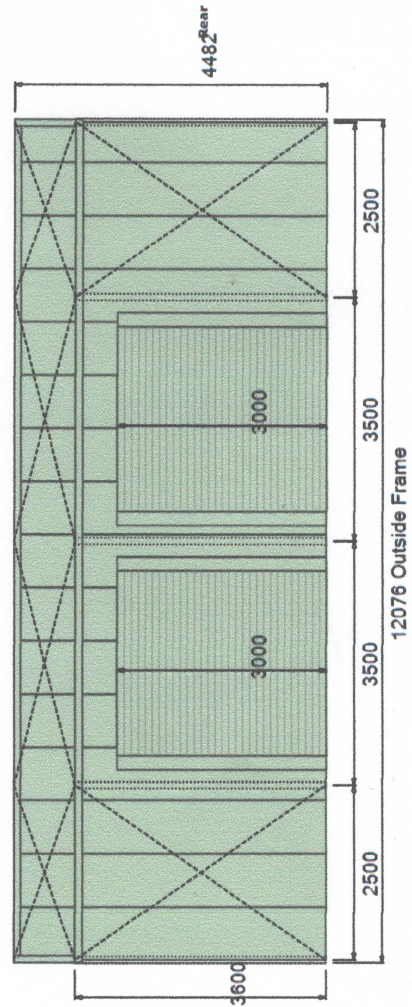
Left Elevation



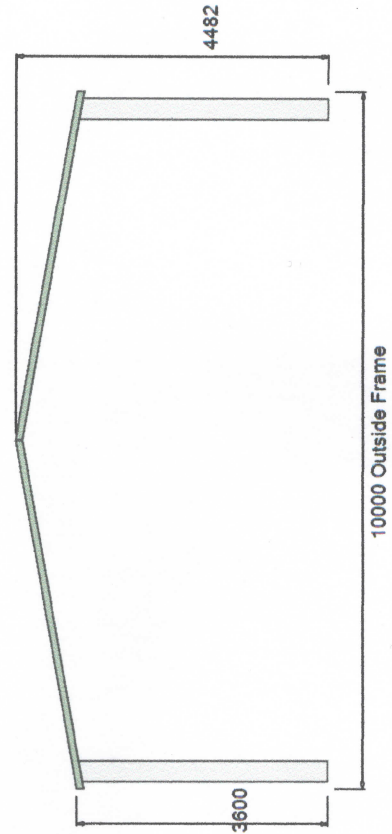
Front Internal Elevation - 3



Right Elevation



Rear Internal Elevation - 3



ELECTRICAL NOTES :
 .. EXTERNAL LIGHTS TO BE ON SEPARATE CIRCUIT.

EXHAUST FAN - WALL MOUNTED	☐
SMOKE DETECTOR - HARD WIRED	☐
ISOLATOR SWITCH W/PROOF	☐

PE AUTO SWITCH - FOR EXT. LIGHTS	☐
EXTERNAL LIGHT - W/PROOF	☐
6PO - 10 AMP DOUBLE - REF HEIGHT	☐
6PO - 10 AMP SINGLE - REF HEIGHT	☐
6PO - 10 AMP SINGLE - WATER PROOF	☐

LED LIGHT DIFFUSED, W AS NOM.	☐
LED LIGHT 1x 20 W DIFFUSED	☐
LED LIGHT 2x 20 W DIFFUSED	☐
LED 1x 20 W LIGHT BATTERY B/UP	☐
LED 2 x 20 W LIGHT BATTERY B/UP	☐

ALUMIN.	☐
INT. WALLS	☐
INT. DOORS	☐
VINYL	☐
SLIP RES. VINYL	☐
SKIRTING	☐
CEILING PVC	☐
CUPD TOP	☐
CUPD DOORS	☐

BLACK	☐
SURFMIST	☐
DEEP OCEAN	☐
TBC	☐
TBC	☐
TBC	☐

COLOUR SCHEDULE:

- SURFMIST
- SURFMIST
- SURFMIST
- KIMBERLY
- IRONBARK
- BLACK
- WHITE
- IRONSTONE
- WHITE

SHORT SPECIFICATION:

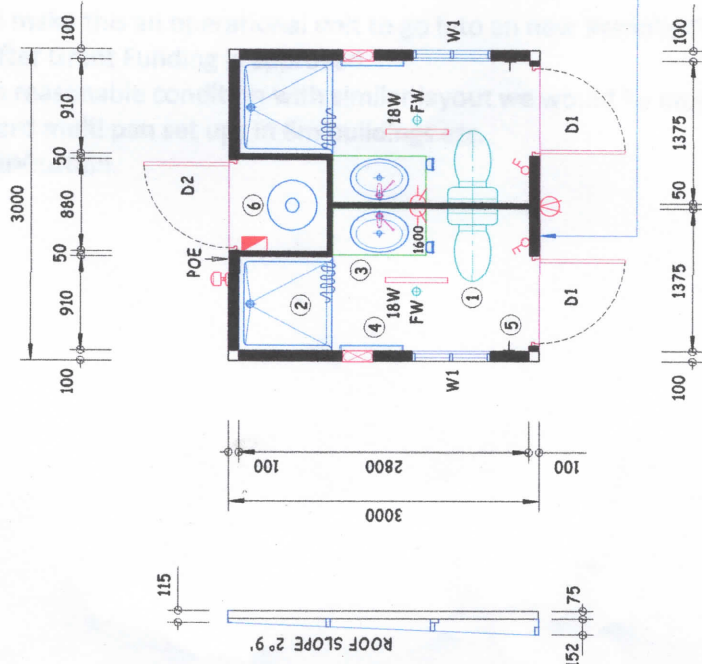
- STEEL CHASSIS 310UB32 MAIN CHASSIS BEAMS WITH TAPERED ENDS - REF CHASSIS DWG.
- CHASSIS PAINTED 2 COATS OF RUST RESISTANT PAINT.
- GALV. FLOOR JOISTS 75x40x1.6 AT MAX. 400 CTRS.
- 19mm AQUATITE FLOORING - TERMITE TREATED.
- 2.0mm SLIP RESISTANT VINYL FLOOR FINISH WITH 100 HIGH COVING.
- WALLS EXT. C/BOND PANEL WITH 100x0.6mm FACINGS.
- 100 x 2.5 SHS CORNER COLUMNS BOLTED TO CHASSIS.
- WALLS INT. 50mm PANEL WITH 0.4mm C/BOND FACINGS.
- R3.0 INSULATION Batts TO CEILING.
- ALL WINDOWS AND EXT DOOR FRAMES TO HAVE FIXINGS DOUBLED INTERNALLY & EXTERNALLY
- GALV. STEEL CEILING / ROOF FRAME WITH CEILING JOISTS @ MAX 407 CTRS.

- ROOF PURLINS TO BE RHS 76x38x1.6.
- ROOF DECKING SUPERDECK PROFILE - 0.48mm BMT.
- MOULDED PROFILE FILLER UNDER LOW END OF ROOF DECKING.
- R1.3 ANTICON INSULATION UNDER ROOF DECK.
- CORNER FLASHINGS RIVETED @ 200 VERTICAL CTRS.
- C/BOND ROOF & CORNER FLASHINGS.
- PRE-FINISHED PVC CEILINGS WITH ALUMIN. 40x40 CORNICE.
- ALL PLUMBING HOLES SEALED AROUND PIPES.
- COMPLIANCE PLATE AFFIXED TO EACH BUILDING WITH MAKE, MODEL, SERIAL No., DATE BUILT AND WIND RATING.
- CEILING HEIGHT 2406.

WEIGHT

EQUIPMENT LIST:

- D1 - 2040 x 820 COMM. GRADE C/BOND STEEL DOOR WITH LEVER HANDLE LOCKSET, CLOSER, DOOR SEALS & WITH RED / GREEN INDICATOR BOLT
- D2 - 2040 x 820 COMM. GRADE C/BOND STEEL ACCESS DOOR WITH LEVER HANDLE LOCKSET, NO SEALS OR CLOSER. FIT VENT TO TOP AND BOTTOM OF DOOR.
- W1 - 350 x 755 W. HORIZ. SLIDING OBSCURE 6.38 LAM. GLAZED ALL WINDOW.
- 1 - TOILET PAN WITH DUAL FLUSH CISTERN & PAPER HOLDER.
- 2 - 900 x 900 F/GLASS SHOWER CUBICLE WITH CURTAIN AND RAIL.
- 3 - 900 x 450 D VANITY UNIT WITH LAM. TOP, INSET PVC BASIN H&C MIXER TAP & FRAMED MIRROR OVER.
- 4 - 600 LONG TOWEL RAIL.
- 5 - COAT HOOK
- 6 - HWS ELECTRIC 80 LITRE SINGLE PHASE.



FLOOR PLAN
SCALE 1:50

GENERAL PLAN / ELECTRICAL LAYOUT
 3 x 3 m SHOWER BLOCK

EX YARD, W.A.

PARNA NGURURRPA

COMPANY / CLIENT:

PIGDON PORTABLES

T 08 9525 3801 F 08 9525 3913
 E reception@pigdonportables.com
 A 653 Karnup Rd. Hopeland WA 6125
 W www.pigdonportables.com

CYCLONIC DESIGN
 BUILDING DESIGN CRITERIA
 WIND LOAD - IN ACCORDANCE
 WITH AS 1170.2:2011 REGION D
 TERRAIN CATEGORY 1
 WIND SPEED - V300 = 88 m/s

PIGN VOGUE
 DESIGN DRAFTING

REV	DATE	DETAIL	BY
D	15.02.23	REVISED LAYOUT, ISSUED FOR APPROVAL	CLH
C	26.07.22	REVISED TO LAYOUT OPTION 1	DCT
B	20.07.22	REVISED LAYOUT OPTIONS	DCT
A	19.07.22	ISSUED FOR APPROVAL	DCT

DWG No:	22159-PLN
NOTE DO NOT SCALE DIMENSIONS FROM THIS DRAWING IS TO BE USED FOR CONSTRUCTION PURPOSES.	REFER CHASSIS DWG : 22159-CHA
	REFER ELEVATION DWG : 22159-ELV
SHEET / SCALE:	A3 @ 1:50
DRAWN BY:	CLH
CHECKED BY:	DCT
DATE:	15.02.23



14 April 2022

Dear Aboriginal Lands Trust,

This letter is in support of Wirrimanu Aboriginal Corporation (WAC) seeking a land lease through the ALT for the purpose of Parna Ngururrpa Aboriginal Corporation (PNAC) to build a dedicated ranger base with ranger shed, office and adjoining accommodation to efficiently work on their cultural and land management activities.

Wirrimanu Aboriginal Corporation is seeking a lease from the ALT and will then sublease the land to PNAC. Parna Ngururrpa will be submitting a Land Use and Development Application jointly with our Land Lease Application as they will be the organisation building the infrastructure.

We fully support these applications as they will dramatically increase the capacity of the Ngururrpa IPA Ranger Team and will benefit the entire community by providing an additional meeting space for the community, increasing opportunities for training of Traditional Owners and increasing employment within the community. WAC has helped choose an appropriate location within community and this project will be a major source of activity within the community and will have wide-reaching benefits.

Yours sincerely,

Wirrimanu Aboriginal Corporation Director

Wirrimanu Aboriginal Corporation Director

Wirrimanu Aboriginal Corporation CEO





30th March 2022

**Department of Planning
Lands and Heritage**
140 William Street
PERTH WA 6000

Aboriginal Lands Trust
140 William Street
PERTH WA 6000

To Whom It May Concern,

WIRRIMANU ABORIGINAL CORPORATION LEASE IN BALGO ABORIGINAL COMMUNITY
The Tjurabalan Native Title Land Aboriginal Corporation RTNBC (TNTLAC) understands that:

- A. Parna Ngururpa (Aboriginal Corporation) RNTBC (PNAC) has applied for a grant to construct a building to use as a base for its ranger program in Balgo, and community; and
- B. Wirrimanu Aboriginal Corporation (WAC) has proposed to apply for a lease from the Aboriginal Lands Trust (ALT) for a 50m x 50m vacant lot located at 4 Marrapirinti Street, Balgo WA 6770 (Land).

We confirm that TNTLAC supports WAC to apply for and enter into a lease with the ALT for a lease over the Land, which will then be subleased to PNAC.

Tjurabalan AC notes that the grant of the lease to Wirrimanu Aboriginal Corporation will be a future act in accordance with the *Native Title Act 1993* (Cth) (the NTA) and may require an Indigenous Land Use Agreement to be agreed between Wirrimanu Aboriginal Corporation, the grantee of the lease and the Tjurabalan AC in order for the grant of the lease to be valid. A decision to enter an ILUA for the grant of the lease is a native title decision in accordance with the *Native Title (Prescribed Bodies Corporate) Regulations 1999* (Cth) and will require the Tjurabalan AC to consult with and obtain the consent of the Tjurabalan common law holders.

If you require any further information please let us know.

Yours sincerely,

Dennis Chungulla
Chair
Tjurabalan PBC



**Department of Planning,
Lands and Heritage**

Our Ref: 02124-1938
Your Ref:
Enquiries: Robyn Corbett
P 08 6551 8117

Parna Ngururpa (Aboriginal Corporation) RNTBC
c/- 76 Wittenoom Street
EAST PERTH WA 6004

Sent only via email: angiereid@dss.org.au

Dear Sir/Madam

RANGER BASE – BALGO RESERVE 46573

I refer to your email dated 13 April 2023 seeking the consent of the Aboriginal Lands Trust (ALT) for the construction of a storage shed with ablution block for ranger equipment storage and property boundary fence on Balgo Reserve 46573 being Settlement Layout Lot 902 as per Balgo Layout Plan 3 Amendment 11.

Acknowledge that the total costs of works in the development application is \$65,000.00.

The ALT, at their meeting held on 20 February 2023, approved a lease to Wirrimanu Aboriginal Corporation and sublease to Parna Ngururpa (Aboriginal Corporation) RNTBC over portion of Balgo Reserve 46573 for the development and operation of a proposed ranger base.

On behalf of the ALT, I hereby give consent for this development.

For further enquiries please contact Ms Robyn Corbett, on telephone (08) 6551 8117 or at Robyn.Corbett@dplh.wa.gov.au.

Regards,

A handwritten signature in black ink, appearing to read 'Brad Harken'.

Brad Harken
Assistant Manager, Customer Services & Systems
20 April 2023

**9.2.2 Proposed Local Planning Scheme No. 2 Amendment 3 –
Permissibility of grouped dwellings in the ‘Mixed-use Zone’**

ITEM NUMBER:	9.2.2
REPORTING OFFICER:	Musa Mono, Director Health & Regulatory Services
SENIOR OFFICER	Phillip Cassell, Chief Executive Officer
MEETING DATE:	18 May 2023
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 Council to consider initiation of an amendment to the Local Planning Scheme No.2 (the Scheme) to modify Table 3 (Zoning Table) of the Scheme to amend the use ‘Grouped dwellings’ in the ‘Mixed Use’ zone from ‘X’, not permitted use to ‘A’, not permitted unless Council exercises its discretion after public consultation.

2.0 Background

2.1 In early March 2023, the Shire received an email from the owner of Lot 139 (Street Address 119 Bridge Street) advising that he had previously applied for the lot to be rezoned from ‘Industrial’ to ‘Residential R40’, but his application was refused. He advised that he is selling the Lot and would like his request to be reconsidered.

2.2 On 20 March 2023, the Department of Communities expressed an interest in purchasing the lot, only if they could build grouped dwellings on the site. The Department would progress the project as public works, meaning that they will not be seeking planning approval from Council. However, the proposal should be consulted with the Shire.

The Department noted the shortage of residential lots and the number of people on its waitlist for housing in Halls Creek.

2.3 Officers advised the proprietor that 119 Bridge Street is in the Mixed Use zone according to the Shire of Halls Creek Local Planning Scheme No.2 and that according to Table 3 (the permissibility table), grouped dwellings were not permitted in the Mixed Use zone. After consultation with officers in the Department of Lands, Planning and Heritage, options available were for the proprietor of 119 Bridge Street to apply for a scheme amendment to rezone 119 Bridge Street, or for the Shire to initiate a scheme amendment to modify the permissibility table to allow for the development of grouped dwellings in the Mixed Use zone as a whole.

2.4 In the Council Forum meeting held on 20 April 2023, Council advised officers to initiate an amendment of the Scheme to allow Council to exercise discretion after public consultation on proposals to develop grouped dwelling in the ‘Mixed Use’ zone.

3.0 Comments

3.1 The 'Mixed Use' zone was introduced into the Local Planning Scheme No. 1 during the LPS review in 2013, the Mixed-Use zone before then was the zoned 'Light Industry'. Current activities in the Mixed-Use zone include Transport Depots, Depots for the construction industry, workshops, warehouses, offices and an old age care facility. One of the lots has grouped dwellings developed by the Department of Communities.

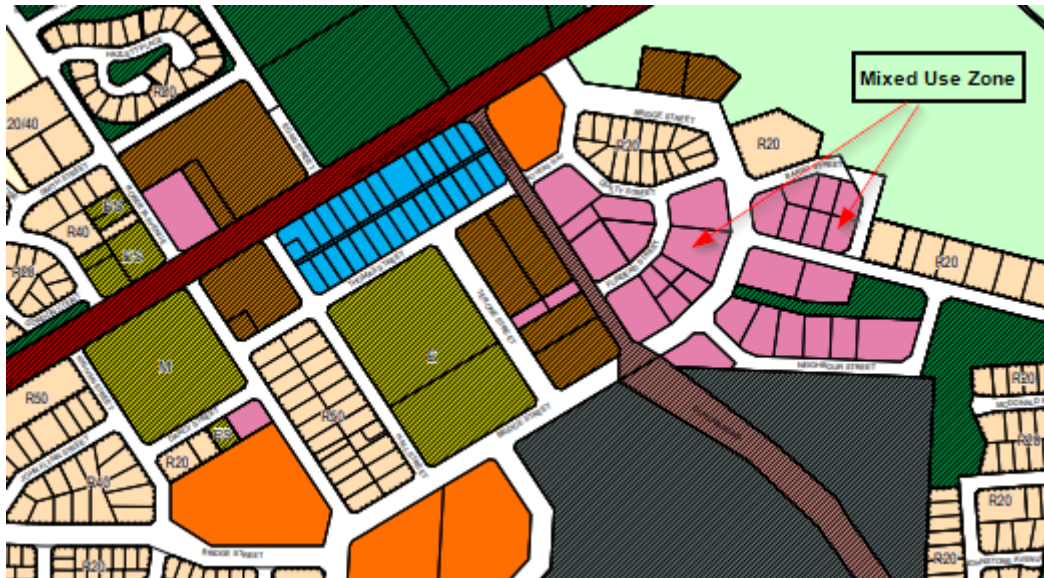



Figure 2 Mixed Use Zone - Halls Creek Town Scheme Map

 Mixed-Use Zone – Extract-Halls Creek Town Scheme Map

3.2 According to the Shire of Halls Creek Local Planning Scheme No. 2, grouped dwellings are not permissible in the Mixed-Use zone. The objectives of the zone are;

- *To provide for a wide variety of active uses on street level which are compatible with residential and other non-active uses on upper levels.*
- *To allow for the development of a mix of varied but compatible land uses such as housing, offices, showrooms, amusement centres, eating establishments and appropriate industrial activities which do not generate nuisances detrimental to the amenity of the district or to the health, welfare and safety of its residents.*
- *To ensure light industrial uses are located so as to avoid land use conflicts with other adjoining uses.*

3.3 The permissibility for the construction of residential dwellings under this zone are,

- Single house, "A" – ie not permitted unless the local government has exercised its discretion by granting development approval after giving public notice and considering submissions.
- Grouped residential houses, "X" – not permitted
- Multiple residential dwellings, "A" - not permitted unless the local government has exercised its discretion by granting development approval after giving public notice and considering submissions.

USE AND DEVELOPMENT CLASS	Residential	Urban Development	Cultural and Natural Resource Use	Rural	Rural Residential	Rural Enterprise	General Industry	Commercial	Mixed Use	Tourism
Residential Aged Care Facility	D	D	D	X	D	X	X	X	A	X
Residential Building	X	A	D	X	X	X	X	X	X	X
Residential - single house	P	P	P	P	P	P	X	X	A	I
Residential - grouped dwelling	D	D	D	X	A	A	X	X	X	I
Residential - multiple dwelling	A	A	D	X	X	X	X	X	A	X

3.4 The Department of Communities submitted that there is an acute housing shortage, and shortage of residential Lots in Halls Creek and the proposed modification of the permissibility table would facilitate the construction of more grouped dwellings in the Mixed-Use zone.

3.5 The objectives of the zone (3.2) support a mix of uses, including residential, though grouped dwellings are not permitted in the zone. Multiple dwellings on the other hand are 'A' permissible, indicating a purpose and intent in the Scheme to in terms of housing in the zone.

3.6 *Strategic Community Plan 2015-2025*

Objective 1.9 of The Strategic Community Plan 2015-2025 under desired outcomes reads, 'The quantity, quality, suitability and affordability of local housing options are increased.'

Output 1.9.1 seeks to advocate for an increase in the quantity, quality suitability and affordability of local housing options.

Output 1.9.2 seeks to ensure there is sufficient land identified to meet the future housing needs of the town.

3.7 *Local Planning Strategy*

Actions under Clause 6.10.3 of the Local Planning Strategy (2016) consider the inclusion of community and residential uses in the Mixed-Use zone. Actions under Clause 6.6 seek to 'Establish local planning scheme provisions to permit medium density residential development in association with the primary uses in town centre in association with commercial use, mixed use and local centre zones.

3.8 Both the Strategic Community Plan and the Local Planning Strategy support the proposal to avail more land for residential development in the Mixed Use zone and the development of housing to address the critical housing shortage.

4.0 **Statutory Environment**

4.1 ***Planning and Development Act 2005***

Section 75 of the *Planning and Development Act 2005* allows local government authority to amend its local planning scheme with the approval of the Minister for planning.

Planning and Development (Local Planning Schemes) Regulations 2015

Regulation 35 of the *Planning and Development (Local Planning Schemes) Regulations 2015* requires a resolution of local government to adopt an amendment to a local planning scheme which must specify if it is a 'basic

amendment’, ‘standard amendment’ or ‘complex amendment’ and an explanation of the reason for the local government for forming that opinion.

5.0 Strategic Implications

5.1 Objective:

1. Social: Vibrant and connected communities. We support cultural and language diversity.

5.2 Outcome:

Social - 1.9 The quantity, quality, suitability and affordability of local housing options are increased.

5.3 Strategy:

Social - 1.9.1 Advocate for an increase in the quantity, quality, suitability and affordability of local housing options.

1.9.2 Ensure there is sufficient land identified to meet the future housing needs of the town.

6.0 Policy Implications

6.1 First paragraph here.

7.0 Financial Implications

7.1 The costs of administrating and advertising the proposed amendment will be met through the Town Planning operational budget.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer’s recommendation.

8.2 Economic

Reduction in land available for commercial development in the Mixed Use Zone.

8.3 Social

Immediate availability of land for residential development to alleviate the housing shortage in Halls Creek town.

8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact (refer Potential Risk Impact Guide) An increase in the application for grouped dwellings on land suitable for commercial development, increasing the critical shortage of land available for commercial development.		
	Minor	Medium	High
Low (unlikely)	1	2	3
Moderate (likely)	2	4	(6)
High (very likely)	3	6	9

Risk	
-------------	--

Low Risk	
a risk / activity with a score of 2 or less	N/A
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	senior management team attention is required and specific and immediate control measure(s) assigned to manage risk within risk criteria
Risk Control Measure	Establishment of a planning policy to manage the development of grouped dwellings in the Mixed-Use zone before the Amendment is Gazetted.

9.0 Officer Recommendation

That:

- 1. Council approves the proposal to initiate the Shire of Halls Creek Local Planning Scheme Amendment No.3, to modify Table 3 – Zoning Table by changing the land use permissibility of 'Residential-Grouped Dwellings' in the 'Mixed Use' zone to 'A', meaning grouped dwellings are not permitted in the Mixed Use zone unless Council exercises its discretion after community consultation.**
- 2. Council resolves that such amendment is a 'Standard' amendment pursuant to the Planning and Development (Local Planning Schemes) Regulation 2015, by virtue of it being,**
 - a) An amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment.**
 - b) An amendment that is not a complex or basic amendment.**
- 3. The proposal be referred to the Environmental Protection Authority for comment prior to advertising.**
- 4. The amendment be advertised for a period of 42 days in accordance with the requirements for a standard amendment, and**
- 5. Following the advertising period, present the proposal back to Council for further consideration.**

VOTING REQUIREMENT: Simple Majority

Appendix:
9.2.2A – LPS2 Amendment Report



Shire of Halls Creek
Local Planning Scheme No. 2

Amendment No. 3

Planning and Development Act 2005

**RESOLUTION TO PREPARE AMENDMENT
TO LOCAL PLANNING SCHEME**

SHIRE OF HALLS CREEK LOCAL PLANNING SCHEME NO. 2

AMENDMENT NO.2

Resolved that the Local Government pursuant to section 75 of the *Planning and Development Act 2005*, amend the above Local Planning Scheme by:

1. Modifying Table 3 - Zoning Table by changing the land use permissibility of 'Residential-Grouped Dwellings' in the 'Mixed Use' zone from 'X'- not permitted, to 'A', meaning grouped dwellings are not permitted in the Mixed Use zone unless Council exercises its discretion after community consultation.
2. The amendment is standard under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:
 - a) It is consistent with the Shire's Local Planning Strategy
 - b) It will have minimal impacts on land in the scheme area that is not subject to the amendment; and
 - c) it will not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

Dated this _____ day of _____ 20 ____

Chief Executive Officer

PROPOSAL TO AMEND A LOCAL PLANNING SCHEME

- 1) LOCAL AUTHORITY** SHIRE OF HALLS CREEK

- 2) DESCRIPTION OF LOCAL PLANNING SCHEME** LOCAL PLANNING SCHEME NO.2

- 3) TYPE OF SCHEME** LOCAL PLANNING SCHEME

- 4 SERIAL NUMBER OF AMENDMENT** AMENDMENT NO. 3

- 5) PURPOSE** MODIFYING TABLE 3 - ZONING TABLE TO CHANGE THE LAND USE PERMISSIBILITY OF 'RESIDENTIAL-GROUPED DWELLINGS' IN THE 'MIXED USE' ZONE FROM 'X'- NOT PERMITTED, TO 'A', - NOT PERMITTED IN THE MIXED UNLESS COUNCIL EXERCISES ITS DISCRETION AFTER COMMUNITY CONSULTATION.

AMENDMENT REPORT

1.0 Purpose

On 17 September 2019 the Shire of Halls Creek Local Planning Scheme No. 2 (LPS2) was published in the *Government Gazette* and came into operation. LPS2, which incorporates the Scheme text and Scheme maps, controls and guides development and growth within the Shire of Halls Creek.

The purpose of the proposed Amendment 3 is to enable the development of grouped dwellings in the Mixed Use zone at Councils discretion.

2.0 Background

The amendment proposes to modify Table 3 – Zoning Table by changing the land use permissibility of 'Residential-Grouped Dwellings' in the 'Mixed Use' zone to 'A', meaning grouped dwellings are not permitted in the Mixed Use zone unless Council exercises its discretion after community consultation.

In June 2020, the Shire of Halls Creek submitted a Crown Land Enquiry on Lot 567 with the intention of developing a residential subdivision. This would make new lots available for developers. The Halls Creek townsite currently has no land available for residential development. Developers now resort to grouped dwellings on existing lots to increase the housing stock.

3.0 Planning Considerations

3.1 Shire of Halls Creek Local Planning Strategy

The Shire of Halls Creek Local Planning Strategy was endorsed by the Western Australian Planning Commission on the 25th May 2016. The Local Planning Strategy sets out the medium to long term planning directions for the Shire over the next 10-15 years, and provides the rationale for the zones and other provisions of LPS2. The zoning changes in this Amendment are consistent with the objectives, strategies and actions in Clause 6.6 - Residential (Existing and Future), of the Local Planning Strategy.

4.0 Planning Rationale for Proposed Scheme Amendment Changes

The changes proposed in this Amendment are consistent with the Shire of Halls Creek Local Planning Scheme No. 2 (Amendment 1), whose objectives for the 'Mixed-Use' zone are,

- *To provide for a wide variety of active uses on street level which are compatible with residential and other non-active uses on upper levels.*
- *To allow for the development of a mix of varied but compatible land uses such as housing, offices, showrooms, amusement centres, eating establishments and appropriate industrial activities which do not generate nuisances detrimental to the amenity of the district or to the health, welfare and safety of its residents.*
- *To ensure light industrial uses are located so as to avoid land use conflicts with other adjoining uses.*

5.0 Conclusion

This amendment is a standard amendment under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:

- a) It is consistent with the Shire's Local Planning Strategy
- b) It will have minimal impacts on land in the Scheme area that is not subject to the amendment; and
- c) it will not result in any significant environmental, social, economic or governance impacts on land in the Scheme area.

The proposed amendment is considered to be consistent with all relevant elements of the State and local planning frameworks.

On the basis of the information contained in this report, it is recommended that the amendment be supported.

COUNCIL ADOPTION

This [Standard] Amendment was adopted by resolution of the Council of the [HALLS CREEK] at the [NAME] Meeting of the Council held on the [day] day of [month], 20[21].

.....
SHIRE PRESIDENT

.....
CHIEF EXECUTIVE OFFICER

COUNCIL RESOLUTION TO ADVERTISE

by resolution of the Council of the [SHIRE OF HALLS CREEK] at the [NAME] Meeting of the Council held on the [day] day of [month], 20[year], proceed to advertise this Amendment.

.....
SHIRE PRESIDENT

.....
CHIEF EXECUTIVE OFFICER

COUNCIL RECOMMENDATION

This Amendment is recommended [for support/ not to be supported] by resolution of the [SHIRE OF HALLS CREEK] at the [NAME] Meeting of the Council held on the [number] day of [month], 20[year] and the Common Seal of the [SHIRE OF HALLS CREEK] was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....
SHIRE PRESIDENT

.....
CHIEF EXECUTIVE OFFICER

WAPC ENDORSEMENT (r.63)

.....
**DELEGATED UNDER S.16 OF
THE P&D ACT 2005**

DATE.....

APPROVAL GRANTED

.....

MINISTER FOR PLANNING

DATE.....

9.2.3 Application for Planning Approval – Change of Use from Warehouse to Workshop – 2 Barry Street (Lot 345 DP213879)

ITEM NUMBER:	9.2.3
REPORTING OFFICER:	Musa Mono, Director Health & Regulatory Services
SENIOR OFFICER	Phillip Cassell, Chief Executive Officer
MEETING DATE:	18 May 2023
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 Council to consider the planning application for change of use at 2 Barry Street, Lot 345 DP213879, Halls Creek (subject site), from a warehouse to a motor vehicle repair workshop.

2.0 Background

2.1 The subject site is located within the Halls Creek Townsite. The subject site is bounded by 6 Barry Street to the north-east, 146 Welman Road to the south east, Welman Road to the South and, Bridge Street to the West and Barry Street to the North.

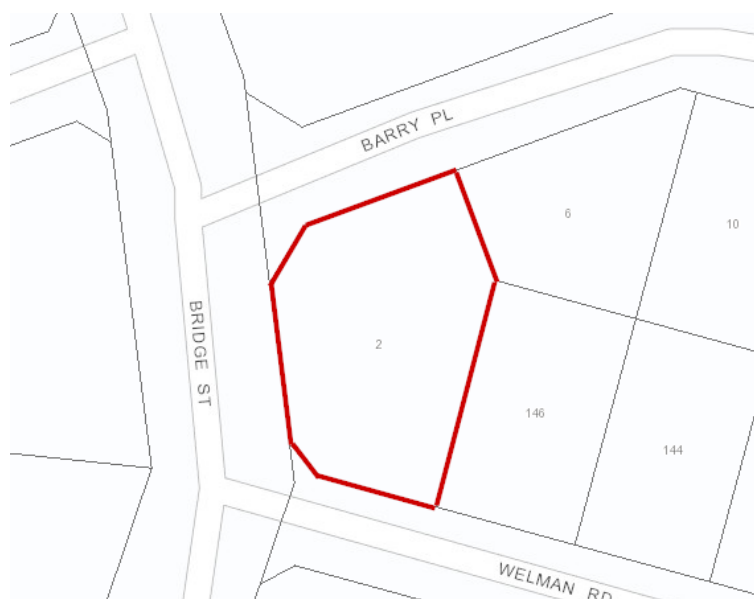


Figure 3 Lot 345 - 2 Barry Street

2.2 The subject site is owned by Halls Creek Aboriginal Corporation. It has been previously leased to an organisation that has used existing buildings as a Depot for a cleaning company and have also functioned as a warehouse with retail activities. The site is being leased to a new lease holder, who intends to use the site as a vehicle repair workshop.

3.0 Comments

3.1 The applicant seeks to utilise the subject site for a 'Motor Vehicle Repair' mechanical workshop, given the increasing demand for the service in Halls Creek.

3.2 The subject land is zoned "Mixed Use" under the Shire of Halls Creek Local Planning Scheme No. 2 (the Scheme). The objectives of the Mixed Use zone are,

- *To provide for a wide variety of active uses on street level which are compatible with residential and other non-active uses on upper levels.*
- *To allow for the development of a mix of varied but compatible land uses such as housing, offices, showrooms, amusement centres, eating establishments and appropriate industrial activities which do not generate nuisances detrimental to the amenity of the district or to the health, welfare and safety of its residents.*
- *To ensure light industrial uses are located so as to avoid land use conflicts with other adjoining uses.*

3.4 *A motor vehicle repair workshop is a permitted use according to Table 3 (Zoning Table) of the Scheme.*

3.3 It is understood that there are no major fit out changes needed to change the use of the site and building, to a motor vehicle repair workshop. In this regard there is not expected to be any physical works to the existing building that is proposed as a part of this application.

3.4 However, the proposal does involve the creation of a parking area and relocation of the access gates to conform with the requirements of AS/NZS 2890.1:2004. In relation to car parking and access,

Clause (16)(d), Schedule 2-Additional site and development requirements, of the Scheme requires that 'All areas utilised for vehicle parking, manoeuvring, access, egress and storage in the Commercial and Mixed-Use zones are to be sealed, marked and formalised as per AS2890.1.2004 as amended'; and

Clause (16)(f), Schedule 2-Additional site and development requirements, of the Scheme requires that, 'Where the maximum dimension of any open car parking area exceeds twenty metres in length or width, on car parking space in ten shall be used for garden and tree planting to provide visual relief and so long as the garden and tree planting areas shall be maintained in good order, those car parking spaces shall be included in calculations as car parking not as landscaping.'

3.5 It is intended that approximately 3 staff will work at the property at any one time, and this will generally be during normal office hours between 8am to 5pm, Monday to Friday. There will be two mechanical workshop bays in the shed.

Table 8 of the Scheme requires 2 parking bays for every working bay and 1 parking bay for every person employed. According to the Scheme, a minimum of 7 parking bays is required for the proposed workshop. The applicant proposes to provide 11 parking bays, which meet the requirements of the scheme.

4.0 Statutory Environment

4.1 *Planning and Development (Local Planning Schemes) Regulations 2015*

4.2 *Shire of Halls Creek Local Planning Scheme No. 2 (as amended)*

5.0 Strategic Implications

5.1 Objective:

2. Economic: Our town and remote communities are prosperous and viable.

5.2 Outcome:

Economic - 2.11 To develop, retain, expand and diversify local enterprise throughout the Shire

5.3 Strategy:

Economic - 2.8.4 Support and engage with those companies enquiring into new opportunities

6.0 Policy Implications

6.1 Nil.

7.0 Financial Implications

7.1 Nil.

8.0 Sustainability Implications

8.1 Environmental

A motor vehicle repair workshop generates significant amounts of controlled waste, in used oil and used tyres. Recycling of this waste is the first option. The Waste management site accepts used tyres, however, the workshop operation has to ensure used oil is collected for recycling.

8.2 Economic

Increased options in terms of motor vehicle maintenance for residents and businesses in the Shire.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact (refer Potential Risk Impact Guide) Site contamination from used oils.		
	Minor	Medium	High
Low (unlikely)	1	2	3
Moderate (likely)	2	(4)	6
High (very likely)	3	6	9

Risk	
Low Risk	
a risk / activity with a score of 2 or less	N/A
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	specific control measure(s) and management responsibility assigned to manage the risk within risk criteria
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A

Risk Control Measure

Regular monitoring of waste management from all motor repair workshops.

9.0 Officer Recommendation

That:

Pursuant to the provisions of the *Shire of Halls Creek Local Planning Scheme No. 2*, Council approves the application for the change of use from 'Warehouse' to 'Motor vehicle repair' workshop at 2 Barry Street-Lot 645 DP213879, Halls Creek in accordance with the submitted plans (A01 Rev B dated 1 May 2023) and subject to the following conditions and advice notes;

Conditions

- 1. All areas utilised for vehicle parking, manoeuvring, access, and storage in the Commercial and Mixed-Use zones are to be sealed, marked and formalised as per Australian Standard 2890.1-2004 as amended, before 30 May 2025.**
- 2. Development and use of the site must comply with the provisions of the Health Regulations, Building Code of Australia, Public Buildings Regulations, Waste Avoidance and Resource Recovery Act 2007, Environmental Protection (Controlled Waste) Regulations and Local Laws.**

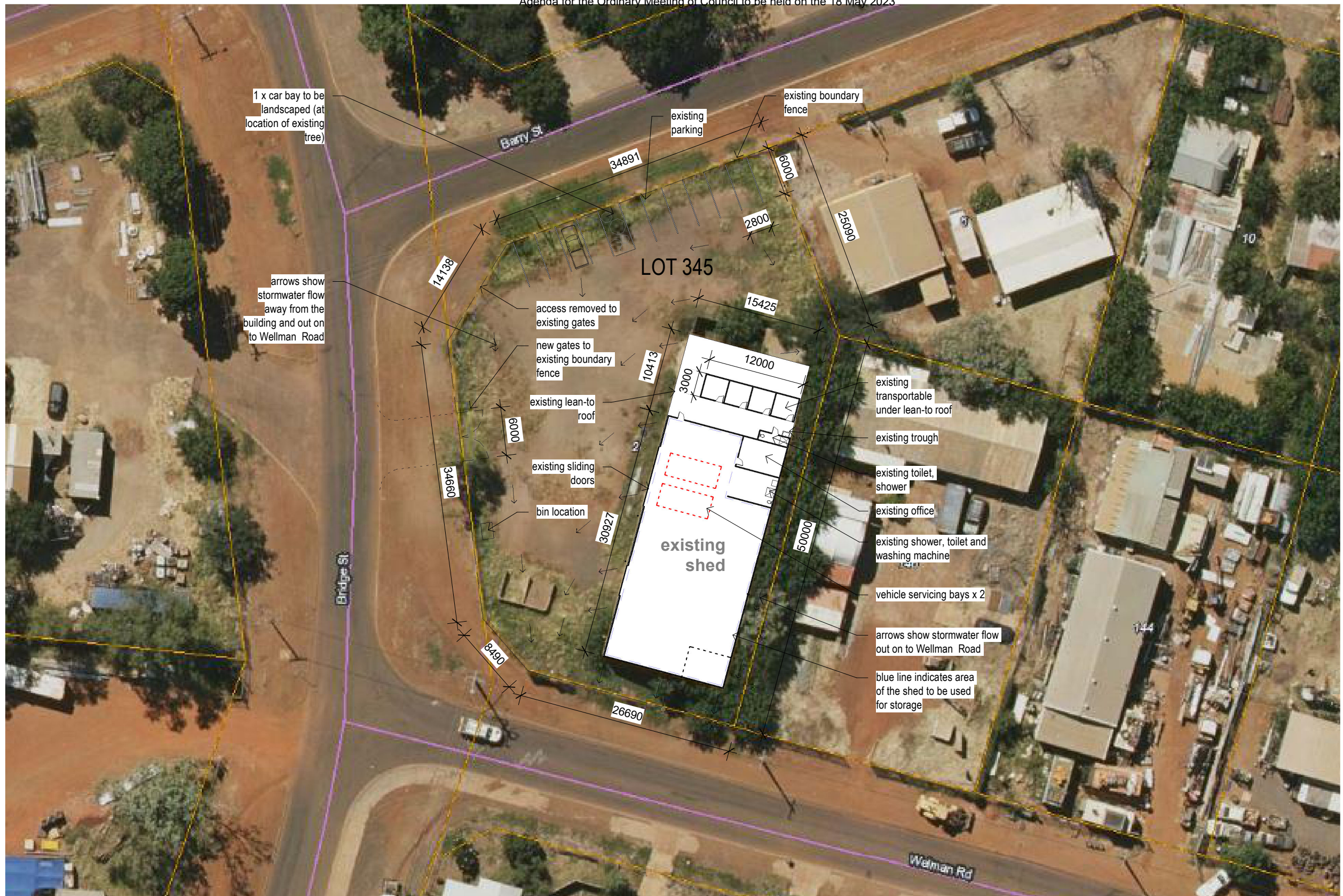
Advice notes

- 3. Any business signage proposed to be displayed on the subject site may require separate planning approval.**

VOTING REQUIREMENT: Simple Majority

Appendix:
9.2.3A - Site Plan

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1
A03

Plan - Existing Site

1 : 500

MARK PHILLIPS ARCHITECT

p.o. box 1873 kununurra WA 6743
ph (08) 91 691 206
mob 0417 317 241
markphillips@westnet.com.au

NOTE:
DO NOT
SCALE OFF
DRAWING -
BUILDER TO
CHECK ALL
DIMENSIONS
ON SITE

REVISIONS		
REV	DATE	DESCRIPTION

Project **Existing Workshop**
Client **Trev Mech Mechanical Services**

Dwg Title
Existing Site Plan

Date **11/05/2023**

Drawing Status

Dwg No.
A01

Rev
C

9.3 ASSETS AND INFRASTRUCTURE

Nil.

9.4 CORPORATE SERVICES

9.4.1. CEO Authorisation and Reporting to Council

ITEM NUMBER:	9.4.1
REPORTING OFFICER:	Daniel Milkins, Senior Finance Officer
SENIOR OFFICER	Phillip Cassell - Chief Executive Officer
MEETING DATE:	18 May 2023
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 In accordance with Council Policy HR5 Chief Executive Officer Leave Applications and Other Approvals, this report is now submitted for Council's consideration.

2.0 Background

2.1 Council Policy HR5 Chief Executive Officer Leave Applications and Other Approvals requires the preparation of a standing agenda report, outlining the CEO's timesheets, leave, credit card transactions and applications for reimbursement for the period from the previous reporting period until the date of this report.

2.2 Council Policy STF 36 Chief Executive Officer Authorisations and Reporting to Council was adopted on 20 September 2018 and has since been superseded by HR5 Chief Executive Officer Leave Applications and Other Approvals adopted 16 May 2019.

3.0 Comments

3.1 CEO's Timesheet

All Staff are now required to complete timesheets via the Definitiv app (Altus payroll system) as of 29/07/2022. A new CEO has commenced work on 22/03/2022. Appendix A is a screen shot from the new payroll app of the hours worked and any leave taken by the CEO for April 2023 (Appendix 9.4.1A).

3.2 CEO's Leave

This report also covers leave taken for the February period starting 01/04/2023 and ending 30/04/2023 for the CEO. As of 29/06/2022, paper leave forms are not required to be completed as requests are now made within the new Definitiv app (Altus payroll system). There have been 3 days annual leave taken for this period.

3.3 CEO's Credit Card

This report covers April 2023 credit card statements. The CEO made a total of \$85.68 worth of purchases during these statement periods (Appendix 9.4.1B).

Statement Dates	Amount
28/03/2023 to 27/04/2023	\$85.68
Total Spend	\$85.68

3.4 Reimbursement Applications

This report covers the period 01/04/2023 to 30/04/2023. There was reimbursements to the value of \$2641.64 claimed for this period (Appendix 9.4.1C).

Date	Type	Description	Amount
13/04/2023	Expense Claim	EXPENSE CLAIM FOR UNIFORMS, TRAVEL COSTS INCLUDING MEALS, ACCOMMODATION AND FUEL	\$1491.65
		EXPENSE CLAIM FOR CAR FASTENERS RANGERS SAFE AND AMMO	\$1149.99
			\$2641.64

4.0 Statutory Environment

4.1 **Local Government Act 1995**

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable

5.3 Strategy:

Civic - 4.1.3 Council decisions are consistent, reliable and transparent

6.0 Policy Implications

6.1 This report is to comply with Council Policy HR5 Chief Executive Officer Leave Applications and Other Approvals.

7.0 Financial Implications

7.1 All expenditure is within budget.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

The presentation of monthly information relating to the CEO is as a result of a Crime and Corruption Commission report into the Shire of Halls Creek in 2018. The Commission highlighted the contractual relationship of the Council to the CEO, indicating that only the Council can approve matters affecting CEO Leave, Credit Card, Timesheet and hours worked or reimbursements claimed. As the employer for the CEO, only the Council can approve of these items.

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact - Reputational risk if the CEO claims matters beyond contract limits. Shire oversight of CEO required and monthly reporting in the Agenda process removes any risk associated with CEO Contract.		
	Minor	Medium	High
Low (unlikely)	(1)	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	With this process in place - little risk
Low Risk	
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	Monthly reporting as per Shire Policy HR5

9.0 Officer Recommendation

That:

- 1. Council receives the information presented to this meeting of the time worked by the CEO from 01/04/2023 to 30/04/2023, and acknowledges that the time worked is in accordance with the CEO's Contract of Employment.**
- 2. Council receives the information presented to this meeting of 3 days of annual leave being taken during the pay periods mentioned in this report by the CEO.**
- 3. Council receives the information presented to this meeting of \$85.68 credit card transactions for the statement periods 28/03/2023 to 27/04/2023.**
- 4. Council receives the information presented to this meeting of reimbursement claims to the value of \$2641.64 made by the CEO.**

VOTING REQUIREMENT: Simple Majority

Appendix:

- 9.4.1A – CEO Hours worked hours
- 9.4.1B – CEO Credit Card Transactions
- 9.4.1C – CEO Expense Claim

Agenda for the Ordinary Meeting of Council to be held on the 18 May 2023

Phillip Cassell (000759)

Include Terminated Employees

Show Scheduled

Day Week Month

April 2023

Today < >

Sun	Mon	Tue	Wed	Thu	Fri	Sat
25	26	27	28	29	30	31
	1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	
2	3	4	5	6	7	8
	Withdraw: Annual Leave 0.00 1004201010-SALARIES - AD... 7.6	Annual Leave		22.80	Good Friday 1004201010-SALARIES - AD... 7.6	
9	10	11	12	13	14	15
Easter Sunday	Easter Monday 1004201010-SALARIES - AD... 7.6	LGO Family Day 2023 1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	
16	17	18	19	20	21	22
	1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	
23	24	25	26	27	28	29
	1004201010-SALARIES - AD... 7.6	Anzac Day 1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	
30	1	2	3	4	5	6
	1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	1004201010-SALARIES - AD... 7.6	

APPENDIX 9.2.1B - CEO CREDIT CARD TRANSACTIONS

CREDIT CARD TRANSACTIONS FOR STATEMENT PERIOD 27/01/2023 TO 26/02/2023

NAME	DESCRIPTION	MERCHANT	PURCHASE DATE	AMOUNT
CASELL, P		tsnsfle.com	28/03/2023	-60.38
CASELL, P		FRAUD REVERSAL	17/04/2023	60.38
CASELL, P		MISCELLANEOUS CREDIT	17/04/2023	-55.4
CASELL, P		INTNL TRANS FEE REFUND	17/04/2023	-1.52
CASELL, P		DARWIN WATERFRONT	21/04/2023	36.36
CASELL, P		TAYLOR and FRANCIS	21/04/2023	60.79
CASELL, P		IGA X-PRESS HALL'S CRE	24/04/2023	45.45
TOTAL SPEND FOR FEBRUARY 2023 STATEMENT PERIOD				85.68
	Less early payment off credit card balance			
TOTAL SHOWING ON FEBRUARY 2023 STATEMENT				85.68

EXPENSES CLAIM FORM



Claimant Name: Phillip Cassell

Creditor Code: Paid by claimant

DATE	DETAILS	COST (less GST)	GST	TOTAL (inc GST)	G/L CODE	OFFICE USE ONLY (Checked)
13-Apr-23	uniform allowance	\$ 39.95	\$ -	\$ 39.95		
	travel cost	\$ 221.02	\$ 20.09	\$ 221.02	420113	
	travel meal	\$ 15.60	\$ 1.42	\$ 15.60		
	travel cost fuel	\$ 183.73	\$ 16.70	\$ 183.73		
	travel meal	\$ 49.22	\$ -	\$ 49.22		
	travel cost fuel	\$ 121.74	\$ 11.07	\$ 121.74		
	travel meal	\$ 37.99	\$ 0.41	\$ 38.40		
	travel cost fuel	\$ 159.81	\$ 14.53	\$ 159.81		
	travel cost	\$ 62.83	\$ 5.71	\$ 62.83	420113	
	car fasteners rangers safe	\$ 25.99	\$ 2.36	\$ 25.99	541196	
	travel fuel	\$ 184.60	\$ 16.78	\$ 184.60	420113	
	rangers safe and ammo	\$ 1,124.00	\$ 102.18	\$ 1,124.00	541196	
	travel accommodation	\$ 249.00	\$ -	\$ 249.00	420113	
	travel accomodation	\$ 150.68	\$ 15.07	\$ 165.75	420113	
		\$ -	\$ -	\$ -		
		\$ -	\$ -	\$ -		
		\$ -	\$ -	\$ -		
		\$ -	\$ -	\$ -		
		\$ -	\$ -	\$ -		
		\$ -	\$ -	\$ -		
		\$ -	\$ -	\$ -		
		\$ -	\$ -	\$ -		
		\$ -	\$ -	\$ -		

Sub Total	\$	206.32	\$	2,641.64
Less Advance \$	\$	-	\$	-
GRAND TOTAL \$	\$	206.32	\$	2,641.64

CERTIFIED CORRECT and RECOMMENDED for PAYMENT

I DECLARE THAT I HAVE INCURRED THE ABOVE EXPENSES FOR OFFICIAL PURPOSES FOR THE SHIRE OF HALLS CREEK
AND
HAVE ATTACHED THE RELEVANT RECEIPTS.

Phillip Cassell
CLAIMANT NAME

CEO POSITION

CLAIMANT SIGNATURE

20/04/2022
DATE

AUTHORISED for PAYMENT

20/04/2022
DATE

TRAVEL

TRAVEL MEAL



Welcome to United CAIRNS NORTH
238 Sheridan Street
CAIRNS NORTH QLD 4870

Store ABN: 91 525 016 562
Fuel ABN: 52 995 832 088

TAX INVOICE

*P:6 PREMIUM 98 \$121.74
62.59L @ 1.945 \$/L

SALE TOTAL: \$121.74

EFTPOS \$121.74

GST total in sale: \$11.07

ANZ EFTPOS
ANZ CUSTOMER COPY
UNITED CAIRNS NORTH
238 SHERIDON STREET
CAIRNS NORTH QLD
TERMINAL ID 01944444302
MASTERCARD (C) CR
3006
PUR AUD \$121.74
Mastercard
AID A0000000041010
SVR 0000048001
APSN 01 000002 APC 00R1
APPROVED AUTH 043897
STAN 803551
RRN 8523
05/04/20 11:17
THANK YOU FOR
YOUR CUSTOM

Reprinted By 444301 CairnsNth



DOUBLETREE
by Hilton

DOUBLETREE ESPLANADE

* AQUA *
Ph.: +61 (0)8 8980 0800

* TAX INVOICE *
ABN 28 103 739 831

3/31/2023 19:24

Check: 468569 Table: 31
Server: Vanessa Guests: 2

Regular Check
1 Chilli Bread 9.00
1 Saddle Tail Snap 39.50
1 CC Surcharge 0.72

Sub Total: 49.22
Tip: 0.00
Amount Due: 49.22

4.48 GST IN TTL OF 49.22

MasterCard 49.22

GRAND TOTAL 49.22

T46 C120008 3/31/2023 19:55

DUPLICATE RECEIPT

TRAVEL



DOONDOON
CAMPGROUND

ROADHOUSE

GREAT NORTHERN HIGHWAY

KUMBUKRA W.A. 6743

PH: (08) 9167 8004

ABN: 91 653 361 570

TAX INVOICE

(*) denotes items which attract GST
31/03/2023 06:10am

*16 OZ LARGE COFFEE \$6.
*EGG AND BACON TOASTIE \$8.

Total (2 items) \$15.6

EFTPOS \$15.
GST \$1.

Served by AIY
Receipt Number 001712

TRADING HOURS
6:00AM - 8:00PM 7 DAYS A WEEK

THANKYOU FOR SHOPPING AT
DOON DOON ROADHOUSE
POS by www.IndependentSolutions.com.au

UNIFORM

LOWES-MANHATTAN PTY LTD
 ABN 31 000 307 666
TAX INVOICE



LOWES SMITHFIELD PH:07 4038 2733
 04/04/23 12:39 PM 153-1-CT-10007
 Clerk: 18-wendy

1200040293069 BROT 1 39.95
 42004 LEATHER BELT L

TOTAL INCLUDING GST 39.95
 =====
 EFT 39.95
 TOT TEND 39.95
 =====
 CHANGE 0.00

\$3.63 GST INCLUDED IN TOTAL SALE

LOWES ONLINE-SHOP
 HTTP://WWW.LOWES.COM.AU

PLEASE RETAIN THIS DOCKET TO
 EXCHANGE OR REFUND WITHIN
 30 DAYS OF PURCHASE.
 GARMENTS AND TAGS MUST BE
 IN ORIGINAL CONDITION.

TRAVEL



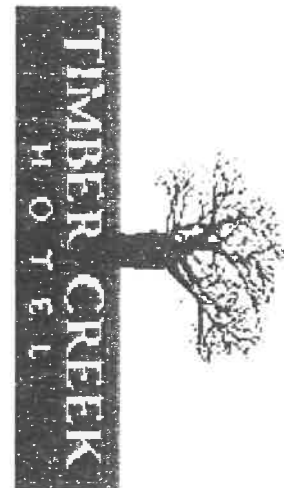
TIMBER CREEK HOTEL
 ABN 86663589946
 LOT 94 VICTORIA HIGHWAY
 TIMBER CREEK, NT 852
 www.timbercreekhotel.com.au
 info@timbercreekhotel.com.au
 Phone 08 8975 0722
 Fax 08 8975 0772
 www.timbercreekhotel.com.au

Tax Invoice / Receipt	
^ DIESEL PUMP 5 @ \$2.220/L	\$216.52
97.53L @ \$2.22/L	
^ COFFEE LG \$4.50	\$4.50
Sub Total	\$221.02
Rounding	\$0.00
Total	\$221.02
Tendered Eftpos CBA	\$221.02
Change	\$0.00
^ GST Total	\$20.99

12/04/2023 8:49:54 AM 2 POS2

Tax Invoice / Receipt	
^ DIESEL PUMP 5 @ \$2.220/L	\$183.73
82.76L @ \$2.22/L	
Sub Total	\$183.73
Rounding	\$0.00
Total	\$183.73
Tendered Eftpos CBA	\$183.73
Change	\$0.00
^ GST Total	\$16.70

TIMBER CREEK HOTEL
 ABN 86663589946
 LOT 94 VICTORIA HIGHWAY
 TIMBER CREEK, NT 852
 www.timbercreekhotel.com.au
 info@timbercreekhotel.com.au
 Phone 08 8975 0722
 Fax 08 8975 0772
 www.timbercreekhotel.com.au



TRAVEL



EUREKA OPERATIONS PTY LTD
 TAX INVOICE / ABN 78 104 811 216

EG Fuelco (Australia) Limited
 95550 Palmerston PH: 08 7082 4560
 15 Yarrowonga Rd
 TAX INVOICE - ABN 39627348645

www.colesexpress.com.au
 RESERVOIR (QLD) (07) 3734 0754
 58 PEASE STREET, CAIRNS

% V-POWER	PUMP 6	159.81	\$
QTY: 74.36	L @ 214.9 c/L		
TOTAL		\$159.81	
EFT		159.81	

#REGULAR DIESEL	PUMP #3	\$
88.37L @ \$2.089/L		184.60
1 SUBTOTAL		\$184.60
TOTAL		\$184.60

GST INCLUDED IN THE TRANSACTION \$14.53
 % = TAXABLE ITEMS

EG GROUP 5550
 PALMERSTON NT
 MERCH ID: 6110006050F5550
 TERM ID: F5550002
 CARD:3006 T
 Mastercard
 AID A0000000041010
 TVR 0000048001
 ARQC 20B10AA1EF61AB6D
 PURCHASE \$184.60

 TOTAL \$184.60
 APPROVED 00
 11/04/23 09:41 006552

COLES EXPR
 RESERVOIR QLD AU
 09/04/23 18:48 48055230 E75601
 ***** 3006 MASTERCARD
 CREDIT ACCOUNT Mastercard
 APSN 0001 ATC 0179 A0000000041010
 PURCHASE AUD\$ 159.81
 RRN 000013379600 (00)APPROVED
 AUTH R03254

EFT \$184.60
 Change \$0.00

09/04/23 18:48 Jaewoon
 Receipt No.1533796 Site No. 1756

#Taxable Items
 TOTAL includes GST \$16.78

All motor fuels are supplied by
 Viva Energy Australia Pty Ltd.

EVERYDAY REWARDS
 You could have collected at least
 150 points
 Save money on your shopping!
 Join Everyday Rewards for FREE

Date:	02/04/23	8:07	Slip:	0030110577
Store:	DRM101	POS:		M003
Staff:	Joanna	Tax Invoice:		137563
Description Amount				
Item No.:	100287			
XXX Mints 45g PCS				3.00 *1
Item No.:	1100014851			
Nothing But The Truth EA				34.99 *1
Total \$				37.99
Card Surcharge GST 10				0.41 *1
Total Incl. Surcharge				38.40
EFTPOS				-38.40
Master Card				
GST *1	10%	38.40		3.49

hel10@lagardereawp1.com
 ABN: 11 577 882 095
 Darwin Int. Airport
 +61 8 8914 6713

TRAVEL MEAL

CAR FASTENERS SUPERCHEAP AUTO

Store 4095 BERRIMAH
ABN 64 085 395 124
TEL 08 8932 9866
RECEIPT (Tax Invoice)

Operator 233813 HAYLEA
Register 1 11-Apr-2023 08:50

Product	QTY	Each	Total
#574563 TIE DOWN RATCHET 3.6M 340KG 2PK GRIPWELL	1	@25.99	25.99

Total 25.99
EFTPOS 25.99

Change 0.00
indicates taxable supply
Total includes GST of \$2.36



409500002389114

ANZ EFTPOS

TRAVEZ



Welcome to United CAIRNS NORTH
238 Sheridan Street
CAIRNS NORTH QLD 4870
PH: 08 8932 9866
Store ABN: 64 085 395 124
Final ABN: 62 895 832 068

TAX INVOICE

*P:1 PREMIUM 95 \$62.83
33.69L @ 1.865 \$/L
SALE TOTAL: \$62.83
EFTPOS: \$62.83
GST total in cash: \$5.71



COOLALINGA GUNS AND AMMO
ABN 45615512493
26 MCKENZIE PLACE
YARRAWONG, NT 0830
cgasales@outlook.com.au
Phone (08) 8983 3166
Hours
Monday to Friday 9am - 5:30pm
Saturday 9am - 1pm

Tax Invoice / Receipt

^ WINCHESTER22MAG 40GR HP	\$64.00
2 @ \$32.00	
020892100718 SSC: X22MH	
^ ELEY STANDARD 22LR	\$26.00
2 @ \$13.00	
650911110604 SSC: ELSTD50	
^ REMINGTON 410G 2.5 #6	\$60.00
2 @ \$30.00	
8057018390670 SSC: FLC410#6	
^ NORMA 204 RUGER 40GR	\$80.00
2 @ \$40.00	
7393923316529	
^ REMINGTON .308WM 180GR CORE-LOKT PSP	\$99.00
2 @ \$49.50	
047700056203 SSC: R308W3	
^ RIDGELINE 10 GUN PREMIUM SAFE	\$795.00
30042292 SSC: RL501070	
Sub Total	\$1124.00
Rounding	\$.00
Total	\$1124.00
Tendered Eftpos	\$1124.00
Change	\$.00
^ GST Total	\$102.18

11/04/2023 9:04:06 AM DY CGAPOS1



Sale No. S0000079066

Thank you for shopping at
Coolalinga Guns & Ammo

Find us on
Facebook
facebook.com/cgacoolalinga



Travelodge Resort Darwin

Phillip Cassell
Room Number: 551

Mr.
 Phillip Cassell

Arrival Date : 11/04/23
 Departure Date : 12/04/23
 Your Reference : EXP-1480409492-1-1

Australia

Tax Invoice No. : 431039

Date	Description		Total Charge
11/04/23	Online Visa/Mcard Accommodation	-239.00	0.00
11/04/23	Online Visa/Mcard Parking	-10.00	0.00
		Total:	0.00
		Payment:	-249.00
		Total due:	\$ -249.00

GST Code	Total Ex GST	GST	Total Incl GST
0.00 %	0.00	0.00	0.00
0.00 %	0.00	0.00	0.00

Medina Property Services Pty Ltd, trading as Travelodge Resort Darwin
 ABN 36 062 326 176
 PO Box 904, Darwin NT 0800
 Tel: +61 8 8946 0111 Fax: +61 8 8981 5116
 Australia Wide Reservations: 1300 886 886
 email: darwin@travelodge.com.au
 Sign up to eClub and save 10%*. Visit www.TFEhotels.com/eClub

Price summary

Price breakdown

Room price: AU\$165.75

1 night: AU\$150.68

Taxes: AU\$15.07

Total: AU\$165.75

Collected by Wotif

Unless specified otherwise, rates are quoted in Australian dollars.

Additional hotel fees

The below fees and deposits only apply if they are not included in your selected room rate.

The price shown above DOES NOT include any applicable hotel service fees, charges for optional incidentals (such as minibar snacks or telephone calls), or regulatory surcharges. The hotel will assess these fees, charges and surcharges upon check-out.

Rules and restrictions

Cancellations and changes

We understand that sometimes plans fall through. We do not charge a cancel or change fee. When the property charges such fees in accordance with its own policies, the cost will be passed on to you. DoubleTree by Hilton Darwin Esplanade charges the following cancellation and change fees.

The room/unit type and rate selected are non-refundable. Should you change or cancel this reservation for any reason, your payment will not be refunded.

No refunds will be issued for late check-in or early check-out.

Stay extensions require a new reservation.

Pricing and Payment

Hotel fees

9.4.2 Accounts Paid by Authority (Summary) – April 2023

ITEM NUMBER:	9.4.2
REPORTING OFFICER	Daniel Milkins, Senior Finance Officer
SENIOR OFFICER	Phillip Cassell - Chief Executive Officer
MEETING DATE:	18 May 2023
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 Accounts paid by authority for April 2023 to be noted by Council.

2.0 Background

2.1 Nil

3.0 Comments

3.1 Creditor payments for the month of April 2023 comprised as follows:

Bank Account	Type	Numbers	Amount
Municipal	Cheque & EFT	as per schedule	\$949,148.09
Restricted	Cheque & EFT		\$9,329.65
Trust	Cheque & EFT		\$0.00
Municipal	Payroll		\$357,501.77
TOTAL			\$1,315,979.51

3.2 The following schedules provide a bit more information than the high-level summary provided in the last few months but not as detailed as the reports that were discouraged by audit. This should provide enough information for review of the payments. A detailed copy of the payments will be kept in the Finance Office.

4.0 Statutory Environment:

4.1 Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that a list of all accounts paid be presented to Council.

4.2 This list must include all payments made since the list was last prepared and presented to Council.

4.3 The list of payments made by authority for 1 April 2023 to 30 April 2023 is hereby presented to Council.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable

5.3 Strategy:

Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire

6.0 Policy Implications:

6.1 All payments made in accordance with adopted Council policy and delegations.

7.0 Financial Implications

7.1 Out-flow of cash totalling \$1,315,979.51. All payments made have been within the provisions of the 2022-2023 Budget.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

9.0 Risk

9.1 Risk level is low.

9.2 Risk Control Measures - There are no Risk Control Measures, the report is for information purposes only.

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact (refer Potential Risk Impact Guide)		
	Minor	Medium	High
Low (unlikely)	1	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	
Low Risk	
a risk / activity with a score of 2 or less	N/A
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	

9.0 Officers Recommendation

That:

The total accounts paid by authority totalling \$1,315,979.51 summarised on the following schedules entitled 'Schedule of Sundry Creditor Accounts Paid by Authority (Summary) 01/04/2023 to 30/04/2023', 'Schedule of Restricted Creditor Accounts Paid by Authority (Summary) 01/04/2023 to 30/04/2023', 'Schedule of Trust Creditor Accounts Paid by Authority (Summary) 01/04/2023 to 30/04/2023' and 'Net Salaries and Wages Paid April 2023' (as appended 9.4.2A) be received.

VOTING REQUIREMENT: Simple majority

Appendix:

9.4.2A Schedule of sundry creditor accounts paid by authority (Summary) 01/04/2023 to 30/04/2023.

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**SCHEDULE OF SUNDRY MUNICIPAL CREDITOR ACCOUNTS PAID BY
AUTHORITY (SUMMARY)
01/04/2023 to 30/04/2023**

Chq/EFT	Date	Name	Description	Amount
EFT29814	05/04/2023	AERODROME MANAGEMENT SERVICES PTY LTD (AMS)	AERODROME OPERATION & MANAGEMENT SERVICES	-25,952.66
AERODROME MANAGEMENT SERVICES PTY LTD (AMS) Total				-25,952.66
EFT29855	21/04/2023	AG/ENVIRO SUPPLIERS (I.J.L INVESTMENTS PTY LTD)	SOIL ANALYSIS	-5,819.00
AG/ENVIRO SUPPLIERS (I.J.L INVESTMENTS PTY LTD) Total				-5,819.00
EFT29807	05/04/2023	ALLGEAR MOTORCYCLES & SMALL ENGINES	MINOR PLANT SERVICING & PARTS	-5,857.00
EFT29845	21/04/2023	ALLGEAR MOTORCYCLES & SMALL ENGINES	DEPOT SUPPLIES	-300.00
ALLGEAR MOTORCYCLES & SMALL ENGINES Total				-6,157.00
DD19938.3	04/04/2023	ANGELINE BEDFORD	COUNCILLOR ALLOWANCE	-523.05
DD19939.3	18/04/2023	ANGELINE BEDFORD	COUNCILLOR ALLOWANCE	-523.05
ANGELINE BEDFORD Total				-1,046.10
EFT29792	05/04/2023	ARAC REFRIGERATION & AIR CONDITIONING PTY LTD	AIRCONDITIONER SERVICING	-151.25
EFT29825	21/04/2023	ARAC REFRIGERATION & AIR CONDITIONING PTY LTD	AIRCONDITIONER SERVICING	-1,774.98
ARAC REFRIGERATION & AIR CONDITIONING PTY LTD Total				-1,926.23
EFT29811	05/04/2023	AUSTRALIA POST (SHIRE POSTAL ACCOUNT)	POSTAL SERVICES	-65.82
AUSTRALIA POST (SHIRE POSTAL ACCOUNT) Total				-65.82
EFT29833	21/04/2023	AVANTGARDE TECHNOLOGIES PTY LTD	CCTV SUPPORT	-5,088.96
AVANTGARDE TECHNOLOGIES PTY LTD Total				-5,088.96
DD19963.1	04/04/2023	BEAM SUPERANNUATION CLEARING HOUSE (PRECISION ADMINISTRATION SERVICES PTY LTD)	SUPER PAYMENTS	-21,330.56
DD19963.2	18/04/2023	BEAM SUPERANNUATION CLEARING HOUSE (PRECISION ADMINISTRATION SERVICES PTY LTD)	SUPER PAYMENTS	-22,015.12
BEAM SUPERANNUATION CLEARING HOUSE (PRECISION ADMINISTRATION SERVICES PTY LTD) Total				-43,345.68
EFT29866	21/04/2023	BETTA ELECTRICAL HOME LIVING (KUNUNURRA)	FURNITURE	-798.00
BETTA ELECTRICAL HOME LIVING (KUNUNURRA) Total				-798.00
EFT29849	21/04/2023	BIDFOOD	STOCK FOR CAFÉ	-1,336.33
BIDFOOD Total				-1,336.33
DD19938.2	04/04/2023	BONNIE ROSITA EDWARDS	COUNCILLOR ALLOWANCE	-523.05
DD19939.2	18/04/2023	BONNIE ROSITA EDWARDS	COUNCILLOR ALLOWANCE	-523.05
BONNIE ROSITA EDWARDS Total				-1,046.10
EFT29805	05/04/2023	BP AUST. PTY LTD	FUEL	-2,366.38
BP AUST. PTY LTD Total				-2,366.38
EFT29838	21/04/2023	CASTLEDINE GREGORY	LEGAL SERVICES	-708.40
CASTLEDINE GREGORY Total				-708.40
DD19953.1	30/04/2023	CBA - OTHER DIRECT DEBITS ONLY	BANK FEES	-1,683.50

Chq/EFT	Date	Name	Description	Amount
CBA - OTHER DIRECT DEBITS ONLY Total				-1,683.50
DD19972.1	30/04/2023	CBA - CREDIT CARDS ONLY	CREDIT CARD TRANSACTIONS PROCESSED	-13,369.55
CBA - CREDIT CARDS ONLY Total				-13,369.55
EFT29842	21/04/2023	CGL FUEL PTY LTD (CAMBRIDGE GULF)	FUEL	-49,783.48
CGL FUEL PTY LTD (CAMBRIDGE GULF) Total				-49,783.48
EFT29813	05/04/2023	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-696.35
EFT29863	21/04/2023	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-1,392.70
CHILD SUPPORT AGENCY Total				-2,089.05
EFT29837	21/04/2023	CHRISTABEL CHAMARETTE	PSYCHOLOGICAL SERVICES	-3,000.00
CHRISTABEL CHAMARETTE Total				-3,000.00
DD19938.6	04/04/2023	CHRISTOPHER LOESSL	COUNCILLOR ALLOWANCE	-622.31
DD19939.6	18/04/2023	CHRISTOPHER LOESSL	COUNCILLOR ALLOWANCE	-622.31
CHRISTOPHER LOESSL Total				-1,244.62
EFT29846	21/04/2023	CJS AIROLDI	CONTRACT CLEANING	-350.00
CJS AIROLDI Total				-350.00
EFT29803	05/04/2023	CMT BUILDING WA PTY LTD	PROPERTY MAINTENANCE	-173.25
EFT29839	21/04/2023	CMT BUILDING WA PTY LTD	PROPERTY MAINTENANCE	-924.22
CMT BUILDING WA PTY LTD Total				-1,097.47
EFT29835	21/04/2023	DATACOM SOLUTIONS (AU) PTY LTD	IT SUPPORT	-6,395.04
DATACOM SOLUTIONS (AU) PTY LTD Total				-6,395.04
EFT29786	05/04/2023	DEAN WILSON TRANSPORT	FRIEGHT	-337.58
DEAN WILSON TRANSPORT Total				-337.58
EFT29790	05/04/2023	DEPT. OF COMMUNITIES	PAYROLL DEDUCTIONS	-764.80
EFT29824	21/04/2023	DEPT. OF COMMUNITIES	PAYROLL DEDUCTIONS	-1,529.60
DEPT. OF COMMUNITIES Total				-2,294.40
EFT29859	21/04/2023	EAST KIMBERLEY HARDWARE (MITRE 10 KUNUNURRA)	SUPPLIES FOR YENO ACTIVITIES	-994.00
EAST KIMBERLEY HARDWARE (MITRE 10 KUNUNURRA) Total				-994.00
EFT29798	05/04/2023	EASYWEB DIGITAL PTY LTD	PUBLIC WIF	-451.66
EASYWEB DIGITAL PTY LTD Total				-451.66
EFT29830	21/04/2023	EMJEY SERVICES	DEPOT SUPPLIES	-798.00
EMJEY SERVICES Total				-798.00
EFT29827	21/04/2023	FOURIER TECHNOLOGIES PTY LTD	IT SUPPORT	-18,852.24
FOURIER TECHNOLOGIES PTY LTD Total				-18,852.24
EFT29861	21/04/2023	FREEMAN LOCKSMITHS (FREEMAN NOMINEES PTY LTD)	LOCKS & KEYS	-1,425.00
FREEMAN LOCKSMITHS (FREEMAN NOMINEES PTY LTD) Total				-1,425.00
EFT29791	05/04/2023	GHD PTY LTD	DEVELOPMENT APPLICATION	-1,458.94
GHD PTY LTD Total				-1,458.94
EFT29800	05/04/2023	GREENFIELD TECHNICAL SERVICES (ROADSTONE WEST PTY LTD)	ENGINEERING SERVICES	-2,780.26
EFT29832	21/04/2023	GREENFIELD TECHNICAL SERVICES (ROADSTONE WEST PTY LTD)	ENGINEERING SERVICES	-40,940.18
GREENFIELD TECHNICAL SERVICES (ROADSTONE WEST PTY LTD) Total				-43,720.44
EFT29802	05/04/2023	H.JORRITSMA & CO	DEPOT SUPPLIES	-3,032.42

Chq/EFT	Date	Name	Description	Amount
H.JORRITSMA & CO Total				-3,032.42
EFT29793	05/04/2023	HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION	BATTERIES	-39.92
EFT29826	21/04/2023	HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION	SEA CONTAINER.	-13,137.00
HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION Total				-13,176.92
EFT29817	21/04/2023	HALLS CREEK MOTEL	STOCK FOR CAFÉ	-1,692.89
HALLS CREEK MOTEL Total				-1,692.89
EFT29857	21/04/2023	HAMERSLEY BUILDING & CARPENTRY PTY LTD	PROPERTY MAINTENANCE	-26,400.00
HAMERSLEY BUILDING & CARPENTRY PTY LTD Total				-26,400.00
EFT29808	05/04/2023	IGA HALLS CREEK (HALLS CREEK SUPERMARKET PTY LTD)	DEPOT SUPPLIES	-324.07
EFT29853	21/04/2023	IGA HALLS CREEK (HALLS CREEK SUPERMARKET PTY LTD)	SUPPLIES FOR YENO ACTIVITIES	-3,570.02
IGA HALLS CREEK (HALLS CREEK SUPERMARKET PTY LTD) Total				-3,894.09
EFT29870	21/04/2023	INCITE SECURITY	SECURITY MONITORING	-588.00
INCITE SECURITY Total				-588.00
EFT29836	21/04/2023	INLOGIK PTY LTD	MONTHLY CHARGES	-462.78
INLOGIK PTY LTD Total				-462.78
EFT29864	21/04/2023	IT VISION	IT SUPPORT	-2,618.00
IT VISION Total				-2,618.00
EFT29869	21/04/2023	IXOM OPERATIONS PTY LTD	CYLINDER SERVICES	-216.54
IXOM OPERATIONS PTY LTD Total				-216.54
EFT29865	21/04/2023	JASON SIGNMAKERS	SIGNAGE	-1,070.78
JASON SIGNMAKERS Total				-1,070.78
EFT29860	21/04/2023	JTAGZ PTY LTD	DOG LICENSE TAGS	-427.90
JTAGZ PTY LTD Total				-427.90
EFT29810	05/04/2023	KIMBERLEY HOTEL	CATERING	-90.00
KIMBERLEY HOTEL Total				-90.00
EFT29847	21/04/2023	KIMBERLEY WELDING & FABRICATION	PROPERTY MAINTENANCE	-605.00
KIMBERLEY WELDING & FABRICATION Total				-605.00
EFT29787	05/04/2023	KRSP PTY LTD	UTILITIES	-292.24
EFT29820	21/04/2023	KRSP PTY LTD	UTILITIES	-144.24
KRSP PTY LTD Total				-436.48
EFT29816	06/04/2023	KULLARRI BUILDING PTY LTD	PROPERTY MAINTENANCE	-88,492.78
KULLARRI BUILDING PTY LTD Total				-88,492.78
EFT29841	21/04/2023	KUNUNURRA TOYOTA (HEATH MOTOR GROUP PTY LTD)	VEHICLE SERVICING & PARTS	-1,964.35
KUNUNURRA TOYOTA (HEATH MOTOR GROUP PTY LTD) Total				-1,964.35
EFT29812	05/04/2023	LGRCEU (WA SHIRE COUNCILS UNION)	PAYROLL DEDUCTIONS	-44.00
EFT29862	21/04/2023	LGRCEU (WA SHIRE COUNCILS UNION)	PAYROLL DEDUCTIONS	-88.00
LGRCEU (WA SHIRE COUNCILS UNION) Total				-132.00
EFT29850	21/04/2023	MAIA FINANCIAL PTY LTD	GYM EQUIPMENT LEASE	-4,380.62
MAIA FINANCIAL PTY LTD Total				-4,380.62
DD19938.1	04/04/2023	MALCOLM HACK EDWARDS	COUNCILLOR ALLOWANCE	-920.10

Chq/EFT	Date	Name	Description	Amount
DD19939.1	18/04/2023	MALCOLM HACK EDWARDS	COUNCILLOR ALLOWANCE	-920.10
MALCOLM HACK EDWARDS Total				-1,840.20
EFT29843	21/04/2023	MANDY WYNNE	FINANCIAL CONSULTANT	-6,511.56
MANDY WYNNE Total				-6,511.56
EFT29797	05/04/2023	MOORE AUST. (WA) PTY LTD	FINANCIAL CONSULTANT	-2,530.00
MOORE AUST. (WA) PTY LTD Total				-2,530.00
EFT29796	05/04/2023	MRB PLUMBING LTD	PLUMBING SERVICES	-789.58
MRB PLUMBING LTD Total				-789.58
EFT29854	21/04/2023	NAJA BUSINESS CONSULTING SERVICES	ONSITE VISIT	-6,325.00
NAJA BUSINESS CONSULTING SERVICES Total				-6,325.00
EFT29852	21/04/2023	NISBETS AUSTRALIA PTY LTD	STOCK FOR CAFÉ	-1,524.46
NISBETS AUSTRALIA PTY LTD Total				-1,524.46
EFT29858	21/04/2023	NORTHSTAR ASSET T/A ARTISTRALIA	PUBLIC VIEWING LICENSING	-385.00
NORTHSTAR ASSET T/A ARTISTRALIA Total				-385.00
EFT29818	21/04/2023	OFFICE NATIONAL (KUNUNURRA) (COOLGEM HOLDINGS PTY LTD)	PRINTER SERVICING	-1,844.66
OFFICE NATIONAL (KUNUNURRA) (COOLGEM HOLDINGS PTY LTD) Total				-1,844.66
EFT29831	21/04/2023	OPTIC SECURITY GROUP NORWEST	SECURITY MONITORING	-200.20
OPTIC SECURITY GROUP NORWEST Total				-200.20
EFT29799	05/04/2023	ORD AGRICULTURAL EQUIPMENT	VEHICLE SERVICING & PARTS	-624.39
ORD AGRICULTURAL EQUIPMENT Total				-624.39
DD19938.7	04/04/2023	PATRICIA ANNE MCKAY	COUNCILLOR ALLOWANCE	-523.05
DD19939.7	18/04/2023	PATRICIA ANNE MCKAY	COUNCILLOR ALLOWANCE	-523.05
PATRICIA ANNE MCKAY Total				-1,046.10
EFT29848	21/04/2023	PHILLIP CASSELL	EXPENSE CLAIM	-2,641.64
PHILLIP CASSELL Total				-2,641.64
EFT29840	21/04/2023	READOS AUTO CARE PTY LTD	TYRES	-2,915.00
READOS AUTO CARE PTY LTD Total				-2,915.00
EFT29815	05/04/2023	REGIONAL POWER CORPORATION (HORIZON POWER)	UTILITIES	-46,583.53
EFT29868	21/04/2023	REGIONAL POWER CORPORATION (HORIZON POWER)	UTILITIES	-5,732.08
REGIONAL POWER CORPORATION (HORIZON POWER) Total				-52,315.61
DD19938.4	04/04/2023	ROSEMARY STRETCH	COUNCILLOR ALLOWANCE	-523.05
DD19939.4	18/04/2023	ROSEMARY STRETCH	COUNCILLOR ALLOWANCE	-523.05
ROSEMARY STRETCH Total				-1,046.10
EFT29823	21/04/2023	ROSMARIA EASTMAN	EXPENSE CLAIM	-307.25
ROSMARIA EASTMAN Total				-307.25
EFT29806	05/04/2023	SEARLE HOLDINGS (WA) PTY LTD T/A AUTOPRO KUNUNURRA	VEHICLE SERVICING & PARTS	-3,134.75
EFT29844	21/04/2023	SEARLE HOLDINGS (WA) PTY LTD T/A AUTOPRO KUNUNURRA	VEHICLE SERVICING & PARTS	-443.00
SEARLE HOLDINGS (WA) PTY LTD T/A AUTOPRO KUNUNURRA Total				-3,577.75
24923	05/04/2023	SHIRE OF HALLS CREEK (PAYROLL)	PAYROLL DEDUCTIONS	-508.00
SHIRE OF HALLS CREEK (PAYROLL) Total				-508.00

Chq/EFT	Date	Name	Description	Amount
EFT29801	05/04/2023	SKYMESH PTY LTD	INTERNET SERVICE	-564.70
EFT29834	21/04/2023	SKYMESH PTY LTD	INTERNET SERVICE	-564.70
SKYMESH PTY LTD Total				-1,129.40
EFT29809	05/04/2023	SOPHIE EL MOUTTIE	EXPENSE CLAIM	-430.30
EFT29856	21/04/2023	SOPHIE EL MOUTTIE	EXPENSE CLAIM	-31.50
SOPHIE EL MOUTTIE Total				-461.80
EFT29788	05/04/2023	SPINIFEX CONTRACTING	CEMETERY MAINTENANCE	-2,376.00
EFT29821	21/04/2023	SPINIFEX CONTRACTING	PROPERTY MAINTENANCE	-2,112.00
SPINIFEX CONTRACTING Total				-4,488.00
DD19895.1	04/04/2023	TELSTRA	FIXED SERVICES	-8,203.35
TELSTRA Total				-8,203.35
EFT29867	21/04/2023	TOTALLY WORKWEAR (BROOME)	UNIFORMS	-225.00
TOTALLY WORKWEAR (BROOME) Total				-225.00
EFT29804	05/04/2023	TRANCOLINO MADDEN CONTRACTING PTY LTD (RJ MADDEN EARTHWORKS)	GRAVE DIGGING	-1,587.15
TRANCOLINO MADDEN CONTRACTING PTY LTD (RJ MADDEN EARTHWORKS) Total				-1,587.15
EFT29795	05/04/2023	TYREPLUS (KUNUNURRA)	TYRES	-3,927.82
EFT29829	21/04/2023	TYREPLUS (KUNUNURRA)	TYRES	-1,320.00
TYREPLUS (KUNUNURRA) Total				-5,247.82
DD19938.5	04/04/2023	VIRGINIA O'NEIL	COUNCILLOR ALLOWANCE	-523.05
DD19939.5	18/04/2023	VIRGINIA O'NEIL	COUNCILLOR ALLOWANCE	-523.05
VIRGINIA O'NEIL Total				-1,046.10
EFT29794	05/04/2023	VISION POWER PTY LTD	ELECTRICAL SERVICES	-1,777.49
EFT29828	21/04/2023	VISION POWER PTY LTD	ELECTRICAL SERVICES	-2,601.50
VISION POWER PTY LTD Total				-4,378.99
EFT29851	21/04/2023	VOC CONTRACTING	CONTRACTOR SERVICES	-26,247.30
VOC CONTRACTING Total				-26,247.30
EFT29785	03/04/2023	WA TREASURY CORPORATION	LOAN PAYMENT	-413,430.42
WA TREASURY CORPORATION Total				-413,430.42
EFT29819	21/04/2023	WARMUN (TURKEY CREEK) ROADHOUSE, MOTEL & CARAVAN PARK	ACCOMMODATION & MEALS	-367.08
WARMUN (TURKEY CREEK) ROADHOUSE, MOTEL & CARAVAN PARK Total				-367.08
EFT29789	05/04/2023	WUNAN FOUNDATION INC - KUNUNURRA	PAYROLL DEDUCTIONS	-240.00
EFT29822	21/04/2023	WUNAN FOUNDATION INC - KUNUNURRA	PAYROLL DEDUCTIONS	-480.00
WUNAN FOUNDATION INC - KUNUNURRA Total				-720.00

Total Sundry Creditor Accounts Paid by Authority \$949,148.09
April 2023 Gross Salaries & Wages Paid \$357,801.77

SCHEDULE OF RESTRICTED CREDITOR ACCOUNTS (LIABILITIES)
PAID BY AUTHORITY (SUMMARY)
01/04/2023 to 30/04/2023

Chq/EFT	Date	Name	Description	Amount
DD19958.1	27/04/2023	DEPT. OF TRANSPORT (DOT) - LICENSING AGENT	DOT REMITTANCE	-9,329.65
DEPT. OF TRANSPORT (DOT) - LICENSING AGENT Total				-9,329.65

Total Restricted Creditor Accounts Paid by Authority \$9,329.65

SCHEDULE OF TRUST CREDITOR ACCOUNTS PAID BY AUTHORITY
(SUMMARY)
01/04/2023 to 30/04/2023

Chq/EFT	Date	Name	Description	Amount
NIL				

Total Trust Creditor Accounts Paid by Authority \$0.00

SCHEDULE OF CANCELLED PAYMENTS – MUNICIPAL
01/04/2023 to 30/04/2023

PAY# OR CHQ#	DATE	NAME	REASON FOR CANCELLATION	AMOUNT
NIL				

SCHEDULE OF CANCELLED PAYMENTS - RESTRICTED
01/04/2023 to 30/04/2023

PAY# OR CHQ#	DATE	NAME	REASON FOR CANCELLATION	AMOUNT
NIL				

SCHEDULE OF CANCELLED PAYMENTS - TRUST
01/04/2023 to 30/04/2023

PAY# OR CHQ#	DATE	NAME	REASON FOR CANCELLATION	AMOUNT
NIL				

Appendix 9.3.2B

SCHEDULE OF CREDIT CARD TRANSACTIONS AUTHORISED AND PROCESSED (DETAILED)

01/04/2023 TO 30/04/2023

CARD HOLDER	DATE	MERCHANT	PURPOSE	AMOUNT
GLASS, M	14/03/2023	COLES EXPRESS 6952	AE Client - Mibala Learning	59.85
GLASS, M	14/03/2023	COLES EXPRESS 6952	Office Supplies for Olabud Staff	39.70
GLASS, M	16/03/2023	AP HALLS CREEK LPO	Olabud Staff Member WWCC Application	87.00
GLASS, M	16/03/2023	AP HALLS CREEK LPO	Olabud Staff Member - WWCC Application	87.00
GLASS, M	22/03/2023	AP HALLS CREEK LPO	Olabud Staff Member - Police Clearance Application	58.70
GLASS, M	22/03/2023	AP HALLS CREEK LPO	Police Clearance Application - Olabud Staff Member	58.70
GLASS, M	22/03/2023	AP HALLS CREEK LPO	WWCC Application - Olabud Staff Member	87.00
GLASS, M	28/03/2023	AP HALLS CREEK LPO	WWCC Application - Olabud Staff Member	87.00
GLASS, M	28/03/2023	AP HALLS CREEK LPO	Police Clearance Application - Olabud Staff Member	58.70
GLASS, M	29/03/2023	HALLS CREEK HOME	Olabud staff work mobile phone	649.00
GLASS, M	29/03/2023	COLES EXPRESS 6952	Water for Olabud Office	27.50
GLASS, M Total				1,300.15
MONO, M	15/03/2023	COLES EXPRESS 6952	Tip Office staff refreshment supplies	137.90
MONO, M	17/03/2023	KUNUNURRA HOME AND G	Bednet for the chook pen	76.50
MONO, M	20/03/2023	IGA X-PRESS HALL'S CRE	Redhill Human Rights and community health meeting	58.85
MONO, M	21/03/2023	eBay O*07-09848-37729	Replacement pressure washer hose - Animal Pound	41.45
MONO, M	24/03/2023	KUNUNURRA HOME AND G	Pressure washer hose for the Rubbish Tip	93.00
MONO, M	24/03/2023	S24 ORD RIVER	Fuel for Plant 1108 - President to the Airport	89.37
MONO, M	24/03/2023	AIRNORTH	Flights and Hotel booking for the Mechanic Steven	1,267.79
MONO, M	24/03/2023	Hotel at Booking.com	Flights and Hotel booking for the Mechanic Steven	209.00
MONO, M	28/03/2023	AIRNORTH	Flights to Perth- EHA Annual Conference Eloise Fawcett	955.40
MONO, M	30/03/2023	HALLS CREEK 4WD	Battery for the Tip quad bike	121.00
MONO, M	5/04/2023	HALLS CREEK 4WD	Replacement Battery for Snr Ranger's Car P1118	486.98
MONO, M	12/04/2023	HALLS CREEK HOME	USB drives for tip security cameras	109.90
MONO, M	12/04/2023	HALLS CREEK HOME	Replacement mobile phone for Snr Ranger Jodie Taylor	449.95
MONO, M	13/04/2023	COLES EXPRESS 6952	Unleaded fuel for fogging machines and tip generator	158.24
MONO, M	19/04/2023	COLES EXPRESS 6952	Tip Office supplies (Bottled water coffee supplies)	212.50
MONO, M Total				4,467.83

Agenda for the Ordinary Meeting of Council to be held on the 18 May 2023

CARD HOLDER	DATE	MERCHANT	PURPOSE	AMOUNT
PARKER, J	20/03/2023	Hotel at Booking.com	hotel booking Jackie and Malcolm Perth 30th March	534.00
PARKER, J	24/03/2023	UBER *TRIP	Travel expenses Jackie and Malcolm	38.13
PARKER, J	25/03/2023	VHG CANBERRA 197LC	Accommodation Canberra Jackie and Malcolm	1,952.00
PARKER, J	25/03/2023	BANANA LEAF RESTAURA	Travel expenses Jackie and Malcolm	119.20
PARKER, J	25/03/2023	AERIAL CG 132227	Travel expenses Jackie and Malcolm	33.76
PARKER, J	26/03/2023	KINN CANBERRA PL	Travel expenses Jackie and Malcolm	50.50
PARKER, J	26/03/2023	UBER *TRIP	Travel expenses Jackie and Malcolm	19.62
PARKER, J	26/03/2023	UBER* TRIP	Travel expenses Jackie and Malcolm	27.81
PARKER, J	28/03/2023	DEPT. OF PARLIAMENTA	Travel expenses Jackie and Malcolm	11.40
PARKER, J	28/03/2023	CORNER DRINKS	Travel expenses Jackie and Malcolm	5.50
PARKER, J	28/03/2023	DEPT. OF PARLIAMENTA	Travel expenses Jackie and Malcolm	23.00
PARKER, J	29/03/2023	GG VA Inflight Food	Travel expenses Jackie and Malcolm	31.00
PARKER, J	29/03/2023	AIRPORT RETAIL ENTERPR	Travel expenses Jackie and Malcolm	23.66
PARKER, J	29/03/2023	OUR PLACE ON LONDON	Travel expenses Jackie and Malcolm	44.00
PARKER, J	29/03/2023	UBER *TRIP	Travel expenses Jackie and Malcolm	18.56
PARKER, J	31/03/2023	TUCKERBOX STORES	security cameras for cafe	367.00
PARKER, J	31/03/2023	RED SUN SPORTS & CASUA	refund shoe purchase	(219.95)
PARKER, J Total				3,079.19
ROWBOTTOM, D	3/03/2023	AVIAIR PTY LTD	Flights - Aviair - Steven Hirvonen - KC to KNX	360.00
ROWBOTTOM, D	3/03/2023	Booking.com Australia	Accommodation - Novotel Darwin - Steven Fraser	209.00
ROWBOTTOM, D	4/03/2023	QANTAS AIRWAYS LIMITED	Flight - Qantas - Steven Hirvonen - KNX to TNS	928.49
ROWBOTTOM, D	5/03/2023	Booking.com Australia	Accommodation - Novotel Darwin - Steven Fraser	209.00
ROWBOTTOM, D	14/03/2023	SEEK AU 52077197	Job advert - Town Crew Team Leader	302.50
ROWBOTTOM, D	15/03/2023	SEEK AU 52173565	Job advert - Executive Manager Infrastructure Service	346.50
ROWBOTTOM, D	15/03/2023	Hotel at Booking.com	Accommodation - The Kimberley Grande Hotel	414.00
ROWBOTTOM, D	23/03/2023	SEEK AU 52540041	Seek Advert - Executive Manager Infrastructure	346.50
ROWBOTTOM, D	23/03/2023	SEEK AU 52540294	Seek Advert - Property & Works Officer	313.50
ROWBOTTOM, D	23/03/2023	AIRNORTH	Flights - Airnorth - Steven Fraser - KNX to DAR	526.73
ROWBOTTOM, D	23/03/2023	AIRNORTH	Flight - Airnorth - Steven Fraser - DAR to CNS	566.16
ROWBOTTOM, D Total				4,522.38

TOTAL OF CREDIT CARD TRANSACTIONS AUTHORISED AND PROCESSED APRIL 2023 \$13,369.55

9.4.3 Statement of Financial Activity for period ending 30 April 2023

ITEM NUMBER:	9.4.3
REPORTING OFFICER	Sophie El Mouttie, Executive Manager Corporate Services
SENIOR OFFICER	Phillip Cassell, Chief Executive Officer
MEETING DATE:	18 May 2023
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 Acceptance of Monthly Statement of Financial Activity for the period ending 30 April 2023 (Appendix 9.4.3A).

2.0 Background

- 2.1 Regulation 34 of the Financial Management (Local Government) Regulations 1996 provides that a monthly statement of financial activity must be presented to Council.
- 2.2 The report must be presented at an Ordinary meeting of Council within 2 months after the end of the month to which the statement relates. Regulations prescribe the information that must be contained in the report.
- 2.3 The Statement of Financial Activity for the period ending 30 April 2023 is prepared by Moore Australia.

3.0 Comments

- 3.1 Council policy FIN 09 Variance Levels for Financial Reporting require a commentary for any variance of 10% or greater, subject to a minimum of \$50,000. Variances are now contained within the monthly presentation on the last page.
- 3.2 The Management Reports comply with LG Financial Regulations for what is required to be presented to Council. In the past the Shire has presented the Schedule presentation – but with this information the summaries and the graphs make for ease of reading.
- 3.3 The Financial Reports presented include the statutory requirements, being the Statement of Financial Activity (Variance and Nature and Type) and Note 1 showing the Net Current Assets. The various supporting notes also follow with the Variance explanations on the final page.
- 3.4 The expenditure and income graphs on page 2 show that:
- YTD actual operating revenue is below budget by \$1.24M due to reduced Operating grants (52.7%), Fees & Charges (60.1%), offset by a decrease in expenditure of 26.51%.

- Expenditure is also down YTD by \$6,44M being the result of considered financial spending in line with reductions in revenue leading towards a balanced annual budget overall.

3.5 On page 1 Moore Australia have recommended two high and three medium priority actions. The recommendations are accepted and commented on as follows:

- As a result of the debtor's reconciliation and the Municipal Bank account as of 30 April 2023, Main Roads were found to be invoiced twice hence the overpayment of \$301K in the Municipal Bank account. Main Roads have been contacted and the shire is waiting instruction were to refund the money. The finance department and senior managers have introduced new process to prevent this from happening in the future.
- The amendments adopted in the April 2023, were not accurate due to the number of finance codes currently running under Olabud Doogethu, the lack of understanding of the programs structure and software errors currently been experienced by the payroll and finance staff. During the first week in May 2023, 2 staff from IT Vision have spent 3 days at the shire to address the system issues. Unfortunately, not all the system issues have been rectified yet. Olabud Doogethu have received \$1.35 million Philanthropic funding to run programs for the community however only about \$400k have been spent to date due to lack of staff. The \$1.379 million is made up of \$950K Philanthropic funding and the balance of \$429 is unspent Federal funding.
 - It's also worth noting that \$73.1K actual funding recorded against the Olabud program Navigator is incorrect, the journal to correct that unfortunately was posted against the Olabud Doogethu Administration program, an adjusted journal will be posted in May 2023. Also, the amended income budgeted amount YTD of \$383K against the Navigator program is unlikely to be achieved in 2022/2023 financial year, there is no formal contract on foot for this program.
- Payroll clearing accounts are now reconciled monthly and the variance of \$6,915 and \$35,202.00 are software issues currently been addressed by IT Vision. Theses superannuation amounts go back to Nov 2022.
- Plant operating costs are being reported incorrectly as these accounts should have been adjusted in the mid-year financial budget review. This incorrect report is the result of incorrect review procedures which are now corrected.
- The plant operating costs have been under allocated by \$599K and the public works overheads have been over allocated by \$264K. A review by the infrastructure division and the Executive Director have resulted in several journals posted in May 2023, to fix the variance and ensure the costs are allocated correctly, however, full realisation of the corrections has yet to be completed and will be balanced EOFY.

- Of the \$438K outstanding in 90 days \$198K will be paid on the 15 May 2023, by Central Land Council, \$75K is outstanding by Kullarri Regional incorrectly charged by Olabud Doogethu which has been credited in May 2023, \$53K is owed by Maramara WA, they have been contacted and the shire is awaiting payments and the balance of \$112K is made up of small outstanding amounts, as a result of individual financial hardship claims.

3.5 The closing position as of 30 April 2023 is an overall surplus of \$2.43M reflecting an increase of \$1.28M savings for the month resulting in cash and cash equivalents of \$6.99M. \$1.13M in payables is offset partially by \$.86M in receivables. The Statement of Financial Activity and Net Current Asset statement reconcile.

4.0 Statutory Environment

4.1 Regulation 34 - Local Government (Financial Management) Regulations 1996

4.2 Financial activity statement required each month (Act s. 6.4)

(1A) In this regulation —

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —

(a) annual budget estimates, considering any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and

(b) budget estimates to the end of the month to which the statement relates; and

(c) actual amounts of expenditure, revenue, and income to the end of the month to which the statement relates; and

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) the net current assets at the end of the month to which the statement relates.

(2) Each statement of financial activity is to be accompanied by documents containing —

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and

(b) an explanation of each of the material variances referred to in sub regulation (1)(d); and

(c) such other supporting information as is considered relevant by the local government.

(3) The information in a statement of financial activity may be shown —

(a) according to nature and type classification; or

(b) by program; or

(c) by business unit.

(4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —

(a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and

(b) recorded in the minutes of the meeting at which it is presented.

- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

5.0 Strategic Implications

- 5.1 Objective:
4. Civic: Working together to strengthen leadership and effective governance.
- 5.2 Outcome:
Civic - 4.1 A local government that is respected and accountable.
- 5.3 Strategy:
Civic - 4.1.1 Provide strong, effective, and functional governance and leadership in the Shire.
Civic - 4.1.2 Consistent and impartial application of Council policies and provision of services
Civic - 4.1.3 Council decisions are consistent, reliable, and transparent.

6.0 Policy Implications

- 6.1 FIN 09 Variance Levels for Financial Reporting

7.0 Financial Implications

- 7.1 Revenues and Expenditure graphs are presented on page 2. These include several graphs comparing budget to actual providing a visual representation of how the Shire is tracking to Budget.
- 7.2 The Executive Summary is provided on page 3 showing a dashboard presentation of financial summaries of income and expenditure (both cash and non-cash) for the year to date.
- 7.3 The Net Current Asset Position is detailed in item c of Note 1 on page nine.
- 7.4 The Management reports (non-statutory) are provided to the Executive detailing a complete set of accounts and variances, and these are used by Managers to track monthly performance.

8.0 Sustainability Implications

- 8.1 Environmental
There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.
- 8.2 Economic
There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.
- 8.3 Social
There are no significant identifiable social impacts arising from adoption of the officer's recommendation.
- 8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact - The Financial reporting is comprehensive - meeting compliance under the LG Act. The current financial position in terms of timing and financial performance against Budget and known events carries high risk. This is because of the variance levels between YTD budget and actual revenue & expenditure along with the continuation of a deficit since November 2021.		
	Delays between expenditure and receiving revenue by funders, and apparent permanent unfavourable variance in Transport is making cash flow very tight. This is manageable as a result of the recent approval by Council of a transfer from Reserve funds. Management is focused on managing cash flow for the rest of the financial year.		
	Minor	Medium	High
Low (unlikely)	1	(2)	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	Low to medium
Low Risk	
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	Diligent surveillance of financial activities and reporting.
High Risk	
a risk activity with a score of 6 or more is a high risk	NA
Risk Control Measure	Continue producing high standard reports by continued association with Moore Australia - and taking the time to ensure the accuracy of the financial transaction records each and every month. Careful management of cash flow.

9.0 Officers Recommendation

That Council:

Accept the Statement of Financial Activity for the period ended 30 April 2023 (Appendix 9.4.3A).

VOTING REQUIREMENT

Simple majority

Appendix:

9.4.3A Statement of Financial Activity – 30 April 2023

12 May 2023

Mr Phillip Cassell
Chief Executive Officer
Shire of Halls Creek
PO Box 21
HALLS CREEK WA 6770

Dear Phillip

ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 30 APRIL 2023

We have compiled the accompanying local government special purpose financial report of the Shire of Halls Creek, which comprise the statement of financial activity (by nature or type), a summary of significant accounting policies and other explanatory notes for the period ending 30 April 2023 and enclose the report along with our compilation report.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report. The attached management information report addresses additional matters identified during our compilation we wish to bring to management's attention.

It should be appreciated, our procedures are designed primarily to enable us to compile the monthly financial report and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and council, which may exist. However, we aim to use our knowledge of the local government's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Please note details and explanations of the material variances between the year-to-date actuals and year-to-date budget are required by *Local Government (Financial Management) Regulation 34(1) (d)*. Please complete the monthly financial report by completing Note 14 – Explanation of Material Variances by providing a comment for each item where the council's year-to-date budget and year-to-date actual are over the variance threshold adopted by council. These items are indicated with a ▼ or ▲.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely



Russell Barnes
Director
Moore Australia (WA) Pty Ltd

Topic	Item	First Identified	Explanation	Action Required	Priority
Bank reconciliation	Outstanding items	February 2023	There are numerous outstanding transactions in the Municipal bank reconciliation, including a payment for duplicated invoice for \$301,233.	We recommend the outstanding items be investigated and appropriate action taken to ensure correct reporting of the financial statements.	High
Budget	Amendments	April 2023	The budget amendments adopted at the 20 April 2023 council meeting have a closing funding surplus amount of \$1,219,262. These have not been accurately reflected in the financial report as the classifications of the amendments are not available and the amendments processed through the software program do not agree. Amendments processed through the software program have a closing funding surplus of \$1,378,980 and are reflected in the financial report.	We recommend budget amendments processed in the software be reviewed, reconciled against Council adoption, and adjusted (where appropriate) to ensure the correct reporting of the financial statements.	High
Current liabilities	Outstanding items	April 2023	There is an amount of \$6,915 in the payroll clearing account. Unallocated wages totalling \$35,202.	We recommend the outstanding items be investigated and appropriate action taken to ensure correct reporting of the financial statements.	Medium
Operating expenditure	Reallocations	April 2023	Plant operating costs have been under allocated by \$599,277. Public works overheads have been over allocated by \$264,205.	We recommend the allocations be reviewed and adjusted (where appropriate) to ensure recoveries of public works overheads and plant operating costs are appropriate and the related credit to be passed against the original nature or type.	Medium



Topic	Item	First Identified	Explanation	Action Required	Priority
Subsidiary ledgers	Outstanding	April 2023	Although we acknowledge a provision for impairment of \$70,870 exists, the debtors aged trial balance includes invoices totalling \$438,008 outstanding for over 90 days, and debtors with credit balances totalling \$55,759.	We recommend reviewing overdue debtor's collection procedures to ensure debtors outstanding for over 30 days are subject to regular review and reminder notices are issued to improve the collection rate. We recommend debtors with credit balances be investigated and remedied.	Medium



12 May 2023

Mr Phillip Cassell
Chief Executive Officer
Shire of Halls Creek
PO Box 21
HALLS CREEK WA 6770

Dear Phillip

COMPILATION REPORT TO THE SHIRE OF HALLS CREEK

We have compiled the accompanying local government financial report of the Shire of Halls Creek which comprise the statement of financial activity (by nature or type), a summary of significant accounting policies and other explanatory notes for the period ending 30 April 2023. The monthly financial report has been compiled to meet compliance with the *Local Government Act 1995* and associated regulations.

THE RESPONSIBILITY OF THE SHIRE OF HALLS CREEK

The Shire of Halls Creek are solely responsible for the information contained in the financial report and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Halls Creek we have compiled the accompanying financial report in accordance with the requirements of the *Local Government Act 1995*, associated regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Halls Creek provided, in compiling the financial report. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The financial report was compiled exclusively for the benefit of the Shire of Halls Creek. We do not accept responsibility to any other person for the contents of the financial report.



Russell Barnes
Director
Moore Australia (WA) Pty Ltd

SHIRE OF HALLS CREEK
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 April 2023

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

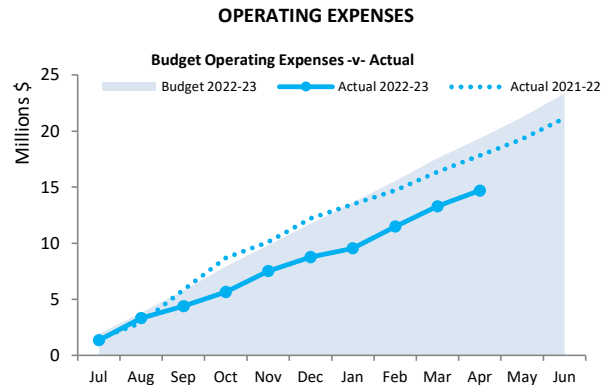
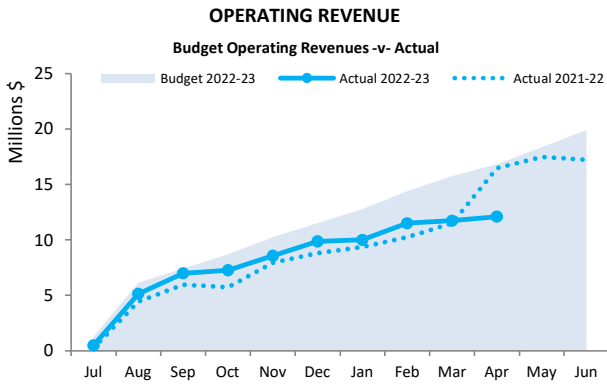
TABLE OF CONTENTS

Statement of Financial Activity by Nature or Type	5
Basis of Preparation	6
Note 1 Statement of Financial Activity Information	7
Note 2 Cash and Financial Assets	8
Note 3 Receivables	9
Note 4 Other Current Assets	10
Note 5 Payables	11
Note 6 Disposal of Assets	12
Note 7 Capital Acquisitions	13
Note 8 Borrowings	15
Note 9 Reserve Accounts	16
Note 10 Other Current Liabilities	17
Note 11 Operating grants and contributions	18
Note 12 Non operating grants and contributions	19
Note 13 Budget Amendments	20
Note 14 Explanation of Material Variances	23

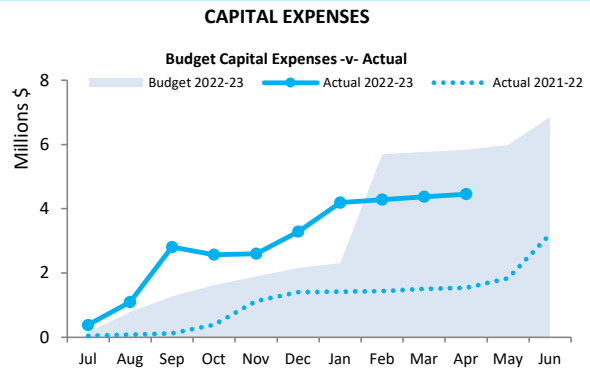
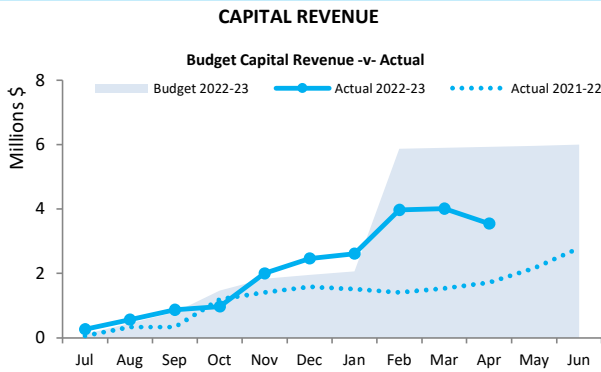
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2023**

SUMMARY INFORMATION - GRAPHS

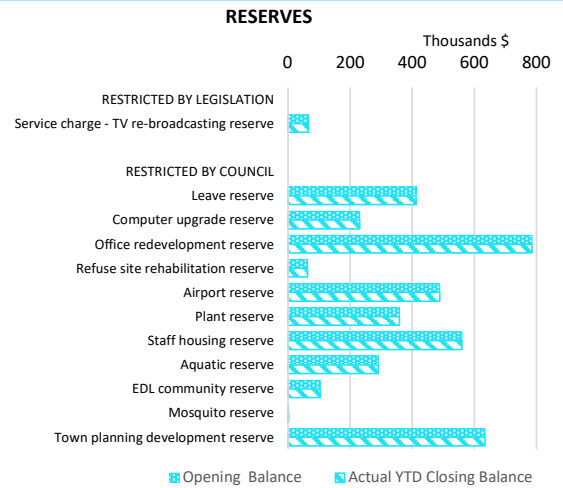
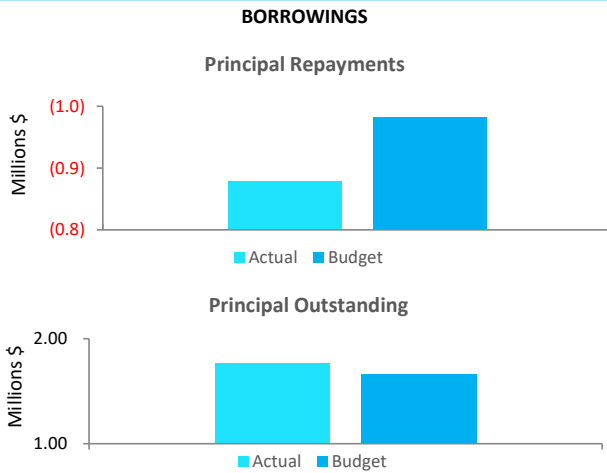
OPERATING ACTIVITIES



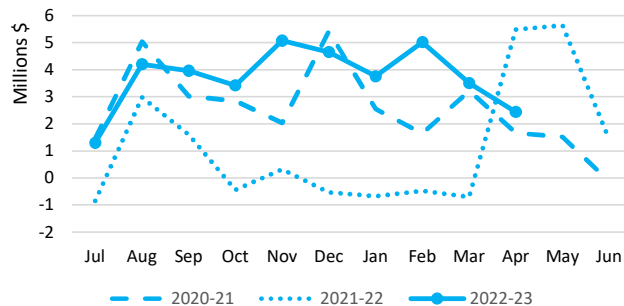
INVESTING ACTIVITIES



FINANCING ACTIVITIES



Closing funding surplus / (deficit)



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2023**

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.82 M	\$1.82 M	\$1.82 M	\$0.00 M
Closing	\$1.38 M	\$1.16 M	\$2.43 M	\$1.28 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$3.00 M	42.9%
Restricted Cash	\$3.99 M	57.1%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.30 M	
0 to 30 Days		49.0%
Over 30 Days		51.1%
Over 90 Days		18.2%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$1.02 M	74.6%
Trade Receivable	\$0.86 M	% Outstanding
Over 30 Days		54.6%
Over 90 Days		52.5%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$3.81 M	\$3.61 M	\$2.37 M	(\$1.24 M)

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$3.45 M	
YTD Budget	\$3.35 M	3.1%

Refer to Statement of Financial Activity

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$7.12 M	
YTD Budget	\$11.66 M	(38.9%)

Refer to Note 11 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$1.20 M	
YTD Budget	\$3.01 M	(60.1%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$0.72 M)	(\$0.74 M)	(\$0.88 M)	(\$0.14 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.04 M	
Amended Budget	\$0.04 M	88.6%

Refer to Note 6 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$4.46 M	
Amended Budget	\$7.48 M	59.6%

Refer to Note 7 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$3.55 M	
Amended Budget	\$6.73 M	52.7%

Refer to Note 7 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$3.54 M)	(\$3.54 M)	(\$0.88 M)	\$2.66 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.88 M
Interest expense	\$0.05 M
Principal due	\$1.77 M

Refer to Note 8 - Borrowings

Reserves	
Reserves balance	\$3.99 M
Interest earned	\$0.00 M

Refer to Note 9 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 APRIL 2023

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Excludes administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, and other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates, reimbursements etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associated with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023**

BY NATURE OR TYPE

	Ref	Amended Budget	YTD Budget	YTD Actual	Variance \$	Variance %	Var.
	Note	(a)	(b)	(c)	(c) - (b)	((c) - (b))/(b)	
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,820,207	1,820,207	1,820,207	0	0.00%	
Revenue from operating activities							
Rates		3,354,853	3,350,683	3,453,176	102,493	3.06%	
Operating grants, subsidies and contributions	11	14,084,023	11,656,939	7,117,832	(4,539,107)	(38.94%)	▼
Fees and charges		3,611,359	3,009,250	1,201,468	(1,807,782)	(60.07%)	▼
Service charges		4,171	3,470	4,180	710	20.46%	
Interest earnings		31,000	25,820	141,170	115,350	446.75%	▲
Other revenue		570,592	494,175	179,764	(314,411)	(63.62%)	▼
		21,655,998	18,540,337	12,097,590	(6,442,747)	(34.75%)	
Expenditure from operating activities							
Employee costs		(7,384,075)	(6,154,540)	(4,993,927)	1,160,613	18.86%	▲
Materials and contracts		(8,746,921)	(7,345,950)	(3,258,256)	4,087,694	55.65%	▲
Utility charges		(596,910)	(497,100)	(511,740)	(14,640)	(2.95%)	
Depreciation on non-current assets		(6,089,491)	(5,074,490)	(4,908,265)	166,225	3.28%	
Interest expenses		(61,417)	(51,170)	(64,476)	(13,306)	(26.00%)	
Insurance expenses		(553,455)	(461,000)	(571,305)	(110,305)	(23.93%)	▼
Other expenditure		(500,847)	(417,200)	(328,614)	88,586	21.23%	▲
Loss on disposal of assets	6	0	0	(61,699)	(61,699)	0.00%	▼
		(23,933,116)	(20,001,450)	(14,698,282)	5,303,168	(26.51%)	
Non-cash amounts excluded from operating activities	1(a)	6,089,541	5,074,490	4,969,964	(104,526)	(2.06%)	
Amount attributable to operating activities		3,812,423	3,613,377	2,369,272	(1,244,105)	(34.43%)	
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	12	6,725,082	6,295,646	3,546,242	(2,749,404)	(43.67%)	▼
Proceeds from disposal of assets	6	40,000	35,455	35,455	0	0.00%	
Payments for property, plant and equipment and infrastructure	7	(7,483,189)	(7,071,221)	(4,458,669)	2,612,552	36.95%	▲
Amount attributable to investing activities		(718,107)	(740,120)	(876,972)	(136,852)	18.49%	
Financing Activities							
Transfer from reserves	9	16,000	16,000	0	(16,000)	(100.00%)	
Repayment of debentures	8	(982,736)	(982,736)	(878,888)	103,848	10.57%	▲
Transfer to reserves	9	(2,568,807)	(2,568,807)	0	2,568,807	100.00%	▲
Amount attributable to financing activities		(3,535,543)	(3,535,543)	(878,888)	2,656,655	(75.14%)	
Closing funding surplus / (deficit)	1(c)	1,378,980	1,157,921	2,433,619	1,275,698	(110.17%)	▲

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2023**

BASIS OF PREPARATION

BASIS OF PREPARATION

This financial report has been prepared in accordance with the *Local Government Act 1995* and accompanying regulations.

Local Government Act 1995 requirements

Section 6.4(2) of the *Local Government Act 1995* read with the *Local Government (Financial Management) Regulations 1996*, prescribe that the financial report be prepared in accordance with the *Local Government Act 1995* and, to the extent that they are not inconsistent with the Act, the Australian Accounting Standards. The Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board were applied where no inconsistencies exist.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost, and is considered a zero cost concessionary lease. All right-of-use assets under zero cost concessionary leases are measured at zero cost rather than at fair value, except for vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

All monies held in the Trust Fund are excluded from the financial statements.

SIGNIFICANT ACCOUNTING POLICIES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities not readily apparent from other sources. Actual results may differ from these estimates.

The balances, transactions and disclosures impacted by accounting estimates are as follows:

- estimation of fair values of certain financial assets
- estimation of fair values of fixed assets shown at fair value
- impairment of financial assets

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 10 May 2023

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023**

**NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with *Financial Management Regulation 32*.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Movement in liabilities associated with restricted cash		50	0	0
Add: Loss on asset disposals	6	0	0	61,699
Add: Depreciation on assets		6,089,491	5,074,490	4,908,265
Total non-cash items excluded from operating activities		6,089,541	5,074,490	4,969,964

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Amended Budget Opening 30 June 2022	Last Year Closing 30 June 2022	Year to Date 30 April 2023
Adjustments to net current assets				
Less: Reserves - restricted cash	9	(6,674,682)	(3,992,375)	(3,992,375)
Add: Borrowings	8	876,271	982,737	103,849
Add: Provisions employee related provisions	9	411,766	411,716	411,716
Total adjustments to net current assets		(5,386,645)	(2,597,922)	(3,476,810)

(c) Net current assets used in the Statement of Financial Activity

Current assets

Cash and cash equivalents	2	6,774,682	7,121,011	3,990,207
Financial assets at amortised cost	2	0	0	3,000,000
Rates receivables	3	557,779	555,310	1,019,095
Receivables	3	936,282	981,631	855,879
Other current assets	4	53,948	236,220	131,599
Less: Current liabilities				
Payables	5	(1,571,455)	(1,320,304)	(1,133,108)
Borrowings	8	(876,271)	(982,737)	(103,849)
Contract liabilities	10	(56,400)	(1,684,468)	(1,434,411)
Provisions	10	(431,920)	(488,534)	(414,983)
Less: Total adjustments to net current assets	1(b)	(5,386,645)	(2,597,922)	(3,476,810)
Closing funding surplus / (deficit)		0	1,820,207	2,433,619

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023**

**OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Total Cash	Institution	Interest Rate	Maturity Date
		\$	\$	\$			
PETTY CASH FLOAT	Cash and cash equivalents	800	0	800	NA	NA	NA
MUNICIPAL FUND - BANK ACCOUNT	Cash and cash equivalents	2,588,128	0	2,588,128	CBA	Variable	NA
POST OFFICE - BANK ACCOUNT	Cash and cash equivalents	180,505	0	180,505	NA	NA	NA
MUNICIPAL FUND - BANK (RESTRICTED MONEY)	Cash and cash equivalents	228,400	0	228,400	NA	NA	NA
RESERVES - BANK ACCOUNT	Cash and cash equivalents	0	992,374	992,374	CBA	Variable	NA
RESERVE TERM DEPOSIT	Financial assets at amortised cost	0	3,000,000	3,000,000	CBA	NA	Apr-23
Total		2,997,833	3,992,374	6,990,207			
Comprising							
Cash and cash equivalents		2,997,833	992,374	3,990,207			
Financial assets at amortised cost		0	3,000,000	3,000,000			
		2,997,833	3,992,374	6,990,207			

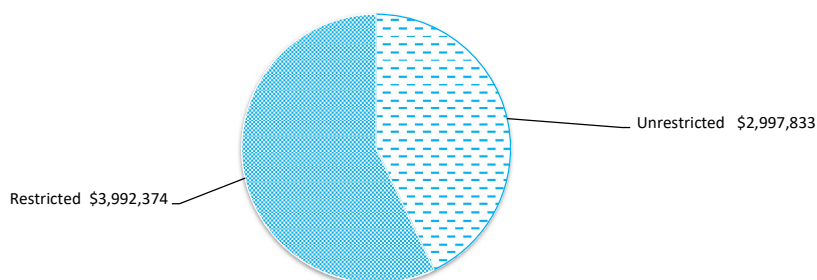
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

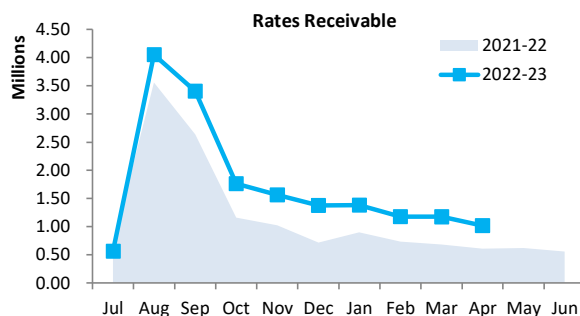
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

Rates receivable	30 June 2022	30 Apr 2023
	\$	\$
Opening rates arrears	683,229	555,310
Levied	2,845,190	3,453,176
Less - collections	(2,973,109)	(2,989,391)
Net rates collectable	555,310	1,019,095
% Collected	84.3%	74.6%



Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(55,759)	434,378	1,960	15,946	438,008	834,533
Percentage	(6.7%)	52.1%	0.2%	1.9%	52.5%	
Balance per trial balance						
Sundry receivable						834,533
GST receivable						59,129
Allowance for impairment of receivables from contracts with customers						(70,870)
ESL receivable						33,087
Total receivables general outstanding						855,879

Amounts shown above include GST (where applicable)

KEY INFORMATION

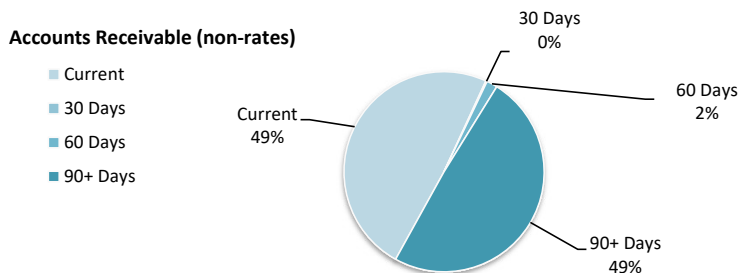
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Trade receivables are recognised at original invoice amount less any allowances for uncollectable amounts (i.e. impairment). The carrying amount of net trade receivables is equivalent to fair value as it is due for settlement within 30 days.

Classification and subsequent measurement

Receivables which are generally due for settlement within 30 days except rates receivables which are expected to be collected within 12 months are classified as current assets. All other receivables such as, deferred pensioner rates receivable after the end of the reporting period are classified as non-current assets.

Trade and other receivables are held with the objective to collect the contractual cashflows and therefore the Shire measures them subsequently at amortised cost using the effective interest rate method.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023**

**OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS**

Other current assets	Opening Balance 1 July 2022	Asset Increase	Asset Reduction	Closing Balance 30 April 2023
	\$	\$	\$	\$
Inventory				
Fuel	50,303	288,347	(272,968)	65,682
Stock on hand	65,917	0	0	65,917
Accrued income	120,000	0	(120,000)	0
Total other current assets	236,220	288,347	(392,968)	131,599

Amounts shown above include GST (where applicable)

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023**

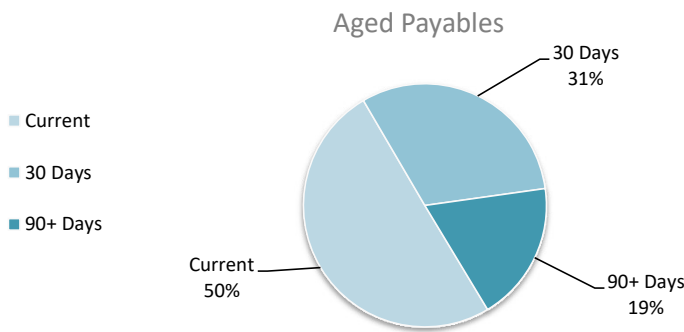
**OPERATING ACTIVITIES
NOTE 5
PAYABLES**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	146,759	91,440	7,090	54,465	299,754
Percentage	0%	49%	30.5%	2.4%	18.2%	
Balance per trial balance						
Sundry creditors						299,755
Accrued expenses						671,020
ATO liabilities						12,784
Other payables						43,294
Bonds held						90,590
Payroll liabilities						15,665
Total payables general outstanding						1,133,108

Amounts shown above include GST (where applicable)

KEY INFORMATION

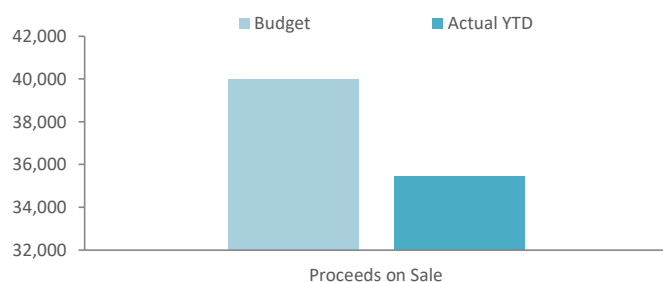
Trade and other payables represent liabilities for goods and services provided to the Shire prior to the end of the period that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition. The carrying amounts of trade and other payables are considered to be the same as their fair values, due to their short-term nature.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023**

**OPERATING ACTIVITIES
NOTE 6
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual					
		Net Book		Proceeds	Profit	(Loss)	Net Book		Proceeds	Profit	(Loss)
		Value					Value				
\$	\$	\$	\$	\$	\$	\$	\$	\$	\$		
	Plant and equipment										
	Community amenities										
7558	Palm Springs Eco Toilet	0	0	0	0	47,200	0	0	(47,200)		
	Transport										
1116	Toyota LC70 Dual Cab workmate	40,000	40,000	0	0	49,954	35,455	0	(14,499)		
		40,000	40,000	0	0	97,154	35,455	0	(61,699)		



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS**

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	125,000	83,330	24,065	(59,265)
Furniture & Fittings	21,000	17,500	28,159	10,659
Plant & Equipment	178,035	176,365	39,273	(137,092)
Infrastructure Assets-Roads	5,963,154	5,759,026	3,074,912	(2,684,114)
Infrastructure Assets-Other	350,000	330,000	2,950	(327,050)
Work in Progress Asset	846,000	705,000	1,289,310	584,310
Payments for Capital Acquisitions	7,483,189	7,071,221	4,458,669	(2,612,552)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	6,725,082	6,295,646	3,546,242	(2,749,404)
Other (disposals & C/Fwd)	40,000	35,455	35,455	0
Cash backed reserves				
Staff housing reserve	16,000	0	0	0
Contribution - operations	702,107	740,120	876,972	136,852
Capital funding total	7,483,189	7,071,221	4,458,669	(2,612,552)

SIGNIFICANT ACCOUNTING POLICIES

Each class of fixed assets within either plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Assets for which the fair value as at the date of acquisition is under \$5,000 are not recognised as an asset in accordance with *Financial Management Regulation 17A (5)*. These assets are expensed immediately.

Where multiple individual low value assets are purchased together as part of a larger asset or collectively forming a larger asset exceeding the threshold, the individual assets are recognised as one asset and capitalised.

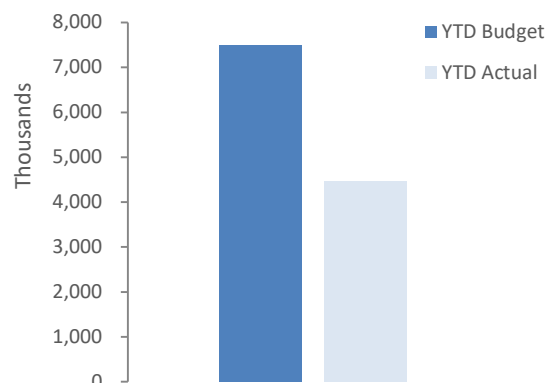
Initial recognition and measurement for assets held at cost

Plant and equipment including furniture and equipment is recognised at cost on acquisition in accordance with *Financial Management Regulation 17A*. Where acquired at no cost the asset is initially recognise at fair value. Assets held at cost are depreciated and assessed for impairment annually.

Initial recognition and measurement between mandatory revaluation dates for assets held at fair value

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at zero cost or otherwise significantly less than fair value, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the Shire includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Payments for Capital Acquisitions

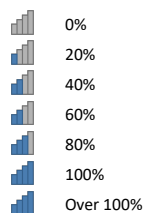


**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023**

**INVESTING ACTIVITIES
NOTE 7
CAPITAL ACQUISITIONS (CONTINUED)**

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Amended				
Account Description		Current Budget	Year to Date Budget	Year to Date Actual	Variance (Under)/Over	
Capital Expenditure						
Buildings						
	00450724	PHONE SYSTEM UPGRADE	25,000	0	24,065	24,065
	00450748	CAPITAL - OFFICE IMPROVEMENTS	100,000	83,330	0	(83,330)
	Buildings Total		125,000	83,330	24,065	(59,265)
Furniture & Fittings						
	00112832	GYM - EQUIPMENT	21,000	17,500	28,159	10,659
	Furniture & Fittings Total		21,000	17,500	28,159	10,659
Plant & Equipment						
	00101710	PURCHASE VEHICLES	10,000	10,000	0	(10,000)
	00123750	HD PRESSURE WASHER	8,000	8,000	0	(8,000)
	00123759	SLASHER	15,000	15,000	0	(15,000)
	00123761	CAMP	30,000	30,000	0	(30,000)
	00123762	GANTRY CRANE	10,309	10,309	0	(10,309)
	00123763	SERVICE PLATFORM	10,026	10,026	11,273	1,247
	00123764	MOWER REPLACEMENT	29,700	29,700	28,000	(1,700)
	00123765	TOOL TRAILER	5,000	5,000	0	(5,000)
	00128721	ASSET PICKUP	30,000	30,000	0	(30,000)
	00112834	HOIST AQUATIC CENTRE	10,000	8,330	0	(8,330)
	00451753	CAPITAL EXPENSES GPS TRACKERS	20,000	20,000	0	(20,000)
	Plant & Equipment Total		178,035	176,365	39,273	(137,092)
Infrastructure Assets-Roads						
	00120000	ROADS - CAPITAL WORKS	3,063,154	2,859,026	2,604,868	(254,159)
	00120503	CAPITAL TOWN CENTRE UPGRADE	2,900,000	2,900,000	470,045	(2,429,955)
	Infrastructure Assets-Roads Total		5,963,154	5,759,026	3,074,912	(2,684,114)
Infrastructure Assets-Other						
	00108701	CEMETERY IMPROVEMENTS	15,000	15,000	0	(15,000)
	00108707	PEGS	15,000	15,000	0	(15,000)
	00120501	FOOTPATH CONSTRUCTION	200,000	200,000	2,950	(197,050)
	00115704	CAPITAL - SPORTS FIELD UPGRADE	120,000	100,000	0	(100,000)
	Infrastructure Assets-Other Total		350,000	330,000	2,950	(327,050)
Work In Progress Asset						
	00140193	PWKS MRWA - DUNCAN RD EXPENDITURE	846,000	705,000	1,289,310	584,310
	Work In Progress Asset Total		846,000	705,000	1,289,310	584,310
	Grand Total		7,483,189	7,071,221	4,458,669	(2,612,552)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023**

FINANCING ACTIVITIES

NOTE 8

BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
Housing										
Triplex	23	120,145	0	0	(45,704)	(120,145)	74,441	0	(7,166)	(7,166)
Housing units	25	497,138	0	0	(28,461)	(57,868)	468,677	439,270	(16,530)	(32,113)
Transport										
Plant expenditure	26	2,030,158	0	0	(804,723)	(804,723)	1,225,435	1,225,435	(22,138)	(22,138)
Total		2,647,441	0	0	(878,888)	(982,736)	1,768,553	1,664,705	(45,834)	(61,417)
Current borrowings		982,736					103,849			
Non-current borrowings		<u>1,664,705</u>					<u>1,664,704</u>			
		2,647,441					1,768,553			

All debenture repayments were financed by general purpose revenue.

The Shire has no unspent debenture funds as at 30th June 2022, nor is it expected to have unspent funds as at 30th June 2023.

KEY INFORMATION

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

Fair values of borrowings are not materially different to their carrying amounts, since the interest payable on those borrowings is either close to current market rates or the borrowings are of a short term nature. Non-current borrowings fair values are based on discounted cash flows using a current borrowing rate.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023**

**OPERATING ACTIVITIES
NOTE 9
RESERVE ACCOUNTS**

Reserve accounts

Reserve name	Opening Balance	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$
RESTRICTED BY LEGISLATION							
Service charge - TV re-broadcasting reserve	65,977	8	0	0	0	65,985	65,977
RESTRICTED BY COUNCIL							
Leave reserve	411,716	127,586	0	0	0	539,302	411,716
Computer upgrade reserve	231,198	100,028	0	0	0	331,226	231,198
Office redevelopment reserve	784,552	100,096	0	0	0	884,648	784,552
Refuse site rehabilitation reserve	62,867	100,008	0	0	0	162,875	62,867
Airport reserve	488,426	100,059	0	0	0	588,485	488,426
Plant reserve	359,038	600,044	0	0	0	959,082	359,038
Staff housing reserve	559,020	200,068	0	(16,000)	0	743,088	559,020
Aquatic reserve	290,934	186,549	0	0	0	477,483	290,934
EDL community reserve	103,647	13	0	0	0	103,660	103,647
Mosquito reserve	2,000	4,771	0	0	0	6,771	2,000
Town planning development reserve	633,000	100,077	0	0	0	733,077	633,000
Roads reserve	0	750,000	0	0	0	750,000	0
Staff alignment & development reserve	0	199,500	0	0	0	199,500	0
	3,992,375	2,568,807	0	(16,000)	0	6,545,182	3,992,375

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023

OPERATING ACTIVITIES
NOTE 10
OTHER CURRENT LIABILITIES

	Note	Opening Balance 1 July 2022	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance 30 April 2023
		\$		\$	\$	\$
Other current liabilities						
Other liabilities						
- Contract liabilities		1,684,468	0	268,909	(518,966)	1,434,411
Total other liabilities		1,684,468	0	268,909	(518,966)	1,434,411
Employee Related Provisions						
Annual leave		287,837	0	17,794	(69,829)	235,802
Long service leave		178,810	0	0	0	178,810
Time in lieu		21,887	0	1,371	(22,887)	371
Total Employee Related Provisions		488,534	0	19,165	(92,716)	414,983
Total other current liabilities		2,173,002	0	288,074	(611,682)	1,849,394
Amounts shown above include GST (where applicable)						

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 11

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee Related Provisions

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as employee related provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer.

Capital grant/contribution liabilities

Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023

NOTE 11
OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget Revenue	YTD Budget	YTD Revenue
	1 July 2022		(As revenue)	30 Apr 2023	30 Apr 2023			Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
GRANT - FAGS UNTIED WALGGC	0	0	0	0	0	807,856	605,892	897,557
GRANT - FAGS (ROADS FORMULA) OPERATING	0	0	0	0	0	248,597	186,447	237,692
Law, order, public safety								
HAPPY TAILS RESCUE GRANT	0	0	0	0	0	10,273	8,560	0
Health								
GRANT - ABORIGINAL HEALTH	87,965	0	(7,216)	80,749	80,749	371,565	309,640	226,342
GRANT - DEPT OF HEALTH - MOSQUITO CONTROL CHEMICALS	0	0	0	0	0	16,470	13,730	13,470
DEPT HEALTH - TRAINING PROGRAM	56,400	0	0	56,400	56,400	0	0	0
SMALL GRANTS - ABORIGINAL HEALTH	0	0	0	0	0	0	0	89
Education and welfare								
FEDERAL FUNDING ADMIN	0	0	0	0	0	282,500	235,420	0
PHILANTHROPIC FUNDING ADMINISTRATION	0	0	0	0	0	1,010,000	841,670	1,534,455
GRANT DEPT OF JUSTICE REINVESTMENT	0	0	0	0	0	422,500	352,080	0
FEDERAL FUNDING CI	0	0	0	0	0	120,000	100,000	354,047
STATE FUNDING CI	0	0	0	0	0	324,991	270,830	0
FEDERAL FUNDING YENO	0	0	0	0	0	658,068	548,390	127,273
FEDERAL FUNDING REMOTE YOUTH	0	0	0	0	0	20,000	16,670	250,000
FEDERAL FUNDING AE	0	0	0	0	0	380,000	316,660	0
PHILANTHROPIC FUNDING AE	0	0	0	0	0	30,000	25,000	251,000
FEDERAL FUNDING MTA	0	0	0	0	0	190,000	158,330	0
STATE FUNDING FDV	245,466	268,909	(245,465)	268,910	268,910	272,727	227,270	245,466
FEDERAL FUNDING NAVIGATOR	0	0	0	0	0	460,000	383,330	73,100
STATE FUNDING AE	0	0	0	0	0	548,450	457,040	16,700
GRANT - DPMC OLABUD DOOGETHU	0	0	0	0	0	0	0	437,500
STATE FINDING MTA	0	0	0	0	0	77,000	64,170	0
STATE FUNDING YENO	0	0	0	0	0	0	0	104,339
Community amenities								
CONTRIBUTIONS COMMUNITY ENGAGEMENT	0	0	0	0	0	0	0	75,000
Recreation and culture								
INCOME - HOLIDAY ACTION PROGRAM	0	0	0	0	0	50,000	50,000	0
Transport								
GRANT - R2R GENERAL	0	0	0	0	0	404,000	336,670	0
GRANT - DIRECT (MAINT-RDS, STS, BRDIGES ETC)	0	0	0	0	0	213,414	177,840	231,650
DR FAWA - FLOOD DAMAGE (INCOME)	1,294,637	0	(266,285)	1,028,352	1,028,352	6,200,000	5,166,660	1,405,100
SUBSIDY - STREET LIGHTING	0	0	0	0	0	5,000	4,160	0
GRANT - FLOOD DAMAGE	0	0	0	0	0	200,000	166,670	0
Other property and services								
PRIVATE WORKS RS BASKETBALL COURTS REVENUE	0	0	0	0	0	500,000	416,660	370,430
	1,684,468	268,909	(518,966)	1,434,411	1,434,411	13,823,411	11,439,789	6,851,210
Operating contributions								
General purpose funding								
GRANT - FESA ESL ADMINISTRATION & CONTRIBUTIONS	0	0	0	0	0	4,000	3,330	4,000
Recreation and culture								
DOT LICENSING - COMMISSION	0	0	0	0	0	25,000	20,830	16,814
CONTRIBUTIONS - DOT (DPI) LICENSING WAGES	0	0	0	0	0	26,412	22,010	23,115
Economic services								
COMMISSIONS INCOME - TRAVEL & TOURISM CENTRE	0	0	0	0	0	20,000	16,660	279
COMMISSION INCOME - POST OFFICE	0	0	0	0	0	90,000	75,000	103,670
AUST POST FEES INCOME	0	0	0	0	0	95,000	79,160	93,744
REIMBURSEMENT & CONTRIBUTIONS - TRAINEESHIPS	0	0	0	0	0	0	0	25,000
Other property and services								
REIMBURSEMENTS INC GST	0	0	0	0	0	200	160	0
	0	0	0	0	0	260,612	217,150	266,622
TOTALS	1,684,468	268,909	(518,966)	1,434,411	1,434,411	14,084,023	11,656,939	7,117,832

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023

NOTE 12
NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Provider	Capital grant/contribution liabilities					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD	YTD
	1 July 2022		(As revenue)	30 Apr 2023	30 Apr 2023	Revenue	Budget	Revenue
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Recreation and culture								
INCOME GRANT FOR HOIST AQUATIC	0	0	0	0	0	10,000	8,330	10,000
Transport								
GRANT - FAGS SPECIAL ACCESS ROADS NON-OPERATING	0	0	0	0	0	176,800	147,330	200,577
GRANT - MRWA SPECIAL ACCESS ROADS NON-OPERATING	0	0	0	0	0	133,200	111,000	117,692
GRANT - MRWA RRG/RPG NON-OPERATING	0	0	0	0	0	1,266,778	1,055,650	287,252
GRANT - LOCAL ROADS COMMUNITY INFRASTRUCTURE	0	0	0	0	0	974,818	812,350	141,205
GRANT R2R DUNCAN RD CONSTRUCTION INCOME	0	0	0	0	0	501,001	501,001	0
GRANT RPG DUNCAN RD CONSTRUCTION INCOME	0	0	0	0	0	547,485	547,485	238,993
GRANT - RADS AIRPORT NON-OPERATING	0	0	0	0	0	15,000	12,500	0
INCOME - WA BICYCLE GRANTS PROGRAM	0	0	0	0	0	200,000	200,000	80,000
INCOME TOWN CENTRE UPGRADE	0	0	0	0	0	2,900,000	2,900,000	1,500,000
Other property and services								
RECOUP MRWA - DUNCAN ROAD	0	0	0	0	0	0	0	970,523
	0	0	0	0	0	6,725,082	6,295,646	3,546,242

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023**

**NOTE 13
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
Budget adoption						0
			Opening Surplus(Deficit)	262,109	0	262,109
00120000	ROADS - CAPITAL WORKS	Resolution 2022/088	Capital Expenses	0	(1,048,486)	(786,377)
00121120	GRANT R2R DUNCAN RD CONSTRUCTION	Resolution 2022/088	Capital Revenue	501,001	0	(285,376)
00121619	GRANT RPG DUNCAN RD CONSTRUCTION	Resolution 2022/088	Capital Revenue	547,485	0	262,109
00115195	EXPENSES - AQUATIC & RECREATION CENTRE	Resolution 2022/089	Operating Expenses	0	(113,500)	148,609
00511937	TFR TO AQUATIC RESERVE	Resolution 2022/089	Capital Revenue	113,500	0	262,109
00722200	EXPENSES HEALTH PEOPLE HEALTHY HOMES	Resolution 2022/094	Operating Expenses	0	(87,965)	174,144
00722651	GRANT - ABORIGINAL HEALTH	Resolution 2022/094	Operating Revenue	87,965	0	262,109
00101201	REFUSE SITE - MAINTENANCE	Resolution 2022/094	Operating Expenses	0	(40,000)	222,109
00101699	INCOME REFUSE SITE REIMBURSEMENTS	Resolution 2022/094	Operating Revenue	40,000	0	262,109
00120501	FOOTPATH CONSTRUCTION	Resolution 2022/118	Capital Expenses	0	(200,000)	62,109
00120651	INCOME - WA BICYCLE GRANTS PROGRAM	Resolution 2022/118	Capital Revenue	200,000	0	262,109
00149188	BUILDING MAINT WORKS - YARLIYL ARTS CENTRE	Resolution 2022/119	Operating Expenses	0	(7,927)	254,182
00149701	REIMBURSEMENTS - YARLIYL ARTS CENTRE	Resolution 2022/119	Operating Revenue	6,927	0	261,109
00112832	GYM - EQUIPMENT	Resolution 2022/139	Capital Expenses	39,000	0	300,109
00112832	GYM - EQUIPMENT	Resolution 2022/139	Capital Expenses	0	(21,000)	279,109
00115219	AQUATIC CENTRE - SPORTING EQUIPMENT	Resolution 2022/139	Operating Expenses	0	(39,000)	240,109
00120503	CAPITAL TOWN CENTRE UPGRADE	Resolution 2022/139	Capital Expenses	0	(2,900,000)	(2,659,891)
00121653	INCOME TOWN CENTRE UPGRADE	Resolution 2022/139	Capital Revenue	2,900,000	0	240,109
00411192	CEO DISCRETIONARY FUND	Resolution 2022/139	Operating Expenses	21,000	0	261,109
00115006	OVAL AND SURROUNDS	Resolution 2023/014	Operating Expenses	55,360	0	316,469
00115009	BASKETBALL SWEEP	Resolution 2023/014	Operating Expenses	6,320	0	322,789
00115010	AQUATIC CENTRE GROUNDS	Resolution 2023/014	Operating Expenses	15,000	0	337,789
00115016	BORE MAINTENANCE	Resolution 2023/014	Operating Expenses	8,000	0	345,789
00115018	MEETINGS & EQUIPMENT MAINTENANCE	Resolution 2023/014	Operating Expenses	21,378	0	367,167
00115019	PLANTS FOR LANDSCAPING	Resolution 2023/014	Operating Expenses	0	(3,922)	363,245
00115022	PRECINCT GENERAL ENQUIRIES	Resolution 2023/014	Operating Expenses	14,560	0	377,805
00115171	PUMPS MAINTENANCE - AQUATIC CENTRE	Resolution 2023/014	Operating Expenses	4,275	0	382,080
00115204	VANDALISM PARKS & GARDENS	Resolution 2023/014	Operating Expenses	6,648	0	388,728
00115219	AQUATIC CENTRE - SPORTING EQUIPMENT (DRY SIDE)	Resolution 2023/014	Operating Expenses	24,000	0	412,728
00115253	EQUIPMENT HIRE	Resolution 2023/014	Operating Expenses	6,000	0	418,728
00115254	RETICULATION MAINTENANCE	Resolution 2023/014	Operating Expenses	4,000	0	422,728
00115255	TURF MAINTENANCE	Resolution 2023/014	Operating Expenses	4,680	0	427,408
00115257	SIGNAGE UPGRADES	Resolution 2023/014	Operating Expenses	4,840	0	432,248
00115312	PARKS & GARDENS - MAINTENANCE (WELMAN ROAD)	Resolution 2023/014	Operating Expenses	0	(18,296)	413,952
00115321	RACE COURSE, RODEO GROUNDS - MAINTENANCE	Resolution 2023/014	Operating Expenses	5,000	0	418,952
00411003	TRAVEL & ACCOMMODATION - COUNCILLORS	Resolution 2023/014	Operating Expenses	2,956	0	421,908
00411114	CONFERENCE EXPENSES - COUNCILLORS	Resolution 2023/014	Operating Expenses	0	(6,481)	415,427
00911101	SALARIES & WAGES - HOUSING	Resolution 2023/014	Operating Expenses	0	(30,524)	384,903
00911197	CONTRACTOR SUPPORT FOR POSITION STAFF TRAINING & CONFERENCES (INC TRAVEL & ACCOM)	Resolution 2023/014	Operating Expenses	30,000	0	414,903
00117112	LIBRARIES, LICENCING & TELECENTRE	Resolution 2023/014	Operating Expenses	0	(1,328)	413,575
00130101	SALARIES - COFFEE AND CAKE	Resolution 2023/014	Operating Expenses	0	(12,409)	401,166
00130140	EQUIPMENT PURCHASES (MINOR)	Resolution 2023/014	Operating Expenses	0	(2,900)	398,266
00131188	BUILDING MAINT WORKS - CAFE AREA	Resolution 2023/014	Operating Expenses	0	(10,000)	388,266
00131195	CAFE LEASE - LEGAL/ADMIN COSTS	Resolution 2023/014	Operating Expenses	0	(748)	387,518
00131196	CAFE EQUIP MAINT-SHIRE ONLY	Resolution 2023/014	Operating Expenses	0	(8,000)	379,518
00747651	GRANT - DEPT OF HEALTH MOSQUITO CONTROL	Resolution 2023/014	Operating Revenue	13,470	0	392,988
00747173	MOSQUITO CONTROL	Resolution 2023/014	Operating Expenses	0	(13,470)	379,518
00801561	ADMINISTRATION ALLOCATION OD ADMIN	Resolution 2023/014	Operating Expenses	0	(5,375)	374,143
00801599	HOUSING ALLOCATION OD ADMIN	Resolution 2023/014	Operating Expenses	0	(3,675)	370,468
00807561	ADMINISTRATION ALLOCATION OD MTA	Resolution 2023/014	Operating Expenses	0	(2,688)	367,781
00807599	HOUSING ALLOCATION OD MTA	Resolution 2023/014	Operating Expenses	0	(1,837)	365,944
00821561	ADMINISTRATION ALLOCATION OD CI	Resolution 2023/014	Operating Expenses	0	(5,375)	360,569
00821599	HOUSING ALLOCATION OD CI	Resolution 2023/014	Operating Expenses	0	(3,675)	356,894
00841561	ADMINISTRATION ALLOCATION OD YENO	Resolution 2023/014	Operating Expenses	0	(2,688)	354,206
00841599	HOUSING ALLOCATION OD YENO	Resolution 2023/014	Operating Expenses	0	(1,838)	352,368
00851561	ADMINISTRATION ALLOCATIONS - REMOTE YOUTH	Resolution 2023/014	Operating Expenses	0	(5,375)	346,993
00861561	ADMINISTRATION ALLOCATION OD AE	Resolution 2023/014	Operating Expenses	0	(5,375)	341,618
00861599	HOUSING ALLOCATION OD AE	Resolution 2023/014	Operating Expenses	0	(3,675)	337,943
00880599	HOUSING COSTS ALLOCATED OD FDV	Resolution 2023/014	Operating Expenses	0	(3,675)	334,268
00891563	ADMINISTRATION ALLOCATED - NAVIGATOR PROGRAM	Resolution 2023/014	Operating Expenses	26,875	0	361,143
00891599	HOUSING ALLOCATION - NAVIGATOR PROGRAM	Resolution 2023/014	Operating Expenses	18,375	0	379,518
00411112	COUNCILLOR TRAINING	Resolution 2023/014	Operating Expenses	4,500	0	384,018
00411116	COUNCILLOR SUNDRY EXPENSES	Resolution 2023/014	Operating Expenses	0	(4,500)	379,518
00420115	STAFF PROFESSIONAL MEMBERSHIPS & SUBSCRIPTIONS	Resolution 2023/014	Operating Expenses	7,500	0	387,018
00420113	TRAVEL & ACCOMMODATION - ADMINISTRATION	Resolution 2023/014	Operating Expenses	0	(7,500)	379,518

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023**

**NOTE 13
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
00420194	SECURITY - ADMINISTRATION	Resolution 2023/014	Operating Expenses	5,000	0	384,518
00420203	VANDALISM ADMINISTRATION	Resolution 2023/014	Operating Expenses	5,000	0	389,518
00420135	SOFTWARE LICENSING & SUPPORT	Resolution 2023/014	Operating Expenses	40,000	0	429,518
00420119	STAFF HOUSING - EOY TRANSFER (ADMINISTRATION)	Resolution 2023/014	Operating Expenses	0	(50,000)	379,518
00912800	LESS HOUSING ALLOCATED	Resolution 2023/014	Operating Expenses	50,000	0	429,518
00112698	HOIST INCOME	Resolution 2023/014	Capital Revenue	10,000	0	439,518
00112834	HOIST EXPENDITURE	Resolution 2023/014	Capital Expenses	0	(10,000)	429,518
00121615	LRCI PHASE THREE EXTENSION INCOME	Resolution 2023/014	Capital Revenue	437,000	0	866,518
120106	LRCI PHASE THREE EXTENSION EXPENDITURE	Resolution 2023/014	Capital Expenses	0	(437,000)	429,518
00115704	SPORTS FIELD UPGRADE	Resolution 2023/014	Capital Expenses	0	(120,000)	309,518
00801132	RENT OLABUD OFFICE	Resolution 2023/014	Operating Revenue	31,200	0	340,718
00421125	FINANCIAL CONSULTANT	Resolution 2023/014	Operating Expenses	0	(60,000)	280,718
00100599	STAFF HOUSING ALLOCATION - REFUSE SITE DISPOSAL	Resolution 2023/014	Operating Expenses	1,765	0	282,483
00106599	EOY - STAFF HOUSING TRANSFER (TOWN PLANNING)	Resolution 2023/014	Operating Expenses	706	0	283,189
	STAFF HOUSING - EOY TRANSFER (AQUATIC & RECREATION)	Resolution 2023/014	Operating Expenses	1,765	0	284,954
00130599	STAFF HOUSING - EOY TRANSFER	Resolution 2023/014	Operating Expenses	3,537	0	288,491
00134599	STAFF HOUSING - POST OFFICE	Resolution 2023/014	Operating Expenses	1,765	0	290,256
00138599	STAFF HOUSING - EOY TRANSFER	Resolution 2023/014	Operating Expenses	353	0	290,609
00141128	STAFF HOUSING - EOY TRANSFER (WORKS)	Resolution 2023/014	Operating Expenses	14,136	0	304,745
	EOY - STAFF HOUSING TRANSFER (INFRASTRUCTURE MANAGEMENT)	Resolution 2023/014	Operating Expenses	1,765	0	306,510
00146560	HOUSING ALLOCATIONS Plant	Resolution 2023/014	Operating Expenses	1,765	0	308,275
00420119	STAFF HOUSING - EOY TRANSFER (ADMINISTRATION)	Resolution 2023/014	Operating Expenses	14,136	0	322,411
00541599	STAFF HOUSING - EOY TRANSFER (ANIMAL CONTROL)	Resolution 2023/014	Operating Expenses	3,537	0	325,948
00710599	STAFF HOUSING -EOY TRANSFER (HEALTH)	Resolution 2023/014	Operating Expenses	530	0	326,478
00722599	STAFF HOUSING - EOY TRANSFER (ABORIGINAL HEALTH)	Resolution 2023/014	Operating Expenses	3,716	0	330,194
00912800	LESS HOUSING ALLOCATED	Resolution 2023/014	Operating Expenses	0	(49,476)	280,718
00100561	ABC ALLOCATIONS	Resolution 2023/014	Operating Expenses	0	(501)	280,217
00101561	ABC ALLOCATIONS	Resolution 2023/014	Operating Expenses	0	(675)	279,542
00106561	ABC ALLOCATIONS - TOWN PLANNING	Resolution 2023/014	Operating Expenses	0	(764)	278,778
00107214	HUMAN RIGHTS ABC ALLOCATIONS	Resolution 2023/014	Operating Expenses	0	(417)	278,361
00108561	ABC ALLOCATIONS - OTHER COMMUNITY	Resolution 2023/014	Operating Expenses	0	(417)	277,944
00110561	ABC ALLOCATIONS - CIVIC HALL	Resolution 2023/014	Operating Expenses	0	(642)	277,302
00113561	ABC ALLOCATIONS - AQUATIC CENTRE (POOL)	Resolution 2023/014	Operating Expenses	0	(876)	276,426
00114561	ABC ALLOCATIONS - OTHER SPORT & RECREATION	Resolution 2023/014	Operating Expenses	0	(361)	276,065
00115561	ABC ALLOCATIONS - PARKS GARDENS	Resolution 2023/014	Operating Expenses	0	(1,167)	274,898
00117561	ABC ALLOCATIONS - LIBRARY ONLY	Resolution 2023/014	Operating Expenses	0	(3,416)	271,482
00117563	ABC ALLOCATIONS - OTHER CULTURE	Resolution 2023/014	Operating Expenses	0	(286)	271,196
00118563	ABC ALLOCATIONS - TV REBROADCASTING	Resolution 2023/014	Operating Expenses	0	(244)	270,952
	ABC ALLOCATIONS - COMMUNITY RESOURCE CENTRE (CRC)	Resolution 2023/014	Operating Expenses	0	(164)	270,788
00119561	ABC ALLOCATIONS - LICENSING	Resolution 2023/014	Operating Expenses	0	(164)	270,624
00128561	ABC ALLOCATIONS - AIRPORT	Resolution 2023/014	Operating Expenses	0	(717)	269,907
00130563	ABC ALLOCATIONS - TRAVEL & TOURISM CENTRE	Resolution 2023/014	Operating Expenses	0	(2,371)	267,536
00131561	ABC ALLOCATIONS - TOURISM	Resolution 2023/014	Operating Expenses	0	(178)	267,358
00131563	ABC ALLOCATIONS - CAFE	Resolution 2023/014	Operating Expenses	0	(2,132)	265,226
00132561	ABC ALLOCATIONS - RURAL SERVICES	Resolution 2023/014	Operating Expenses	0	(473)	264,753
00134563	ADMIN ALLOCATIONS - POST OFFICE	Resolution 2023/014	Operating Expenses	0	(3,074)	261,679
00138561	ABC ALLOCATIONS - BUILDING CONTROL	Resolution 2023/014	Operating Expenses	0	(811)	260,868
00141561	ABC ALLOCATIONS - PWOH	Resolution 2023/014	Operating Expenses	0	(2,854)	258,014
00142561	ABC ALLOCATIONS - INFRASTRUCTURE MANAGEMENT	Resolution 2023/014	Operating Expenses	0	(3,191)	254,823
00322561	ABC ALLOCATIONS - RATES	Resolution 2023/014	Operating Expenses	0	(2,900)	251,923
00324561	ABC ALLOCATIONS - GENERAL PURPOSE FUNDING	Resolution 2023/014	Operating Expenses	0	(5,037)	246,886
00411561	ABC ALLOCATIONS - GOVERNANCE	Resolution 2023/014	Operating Expenses	0	(8,800)	238,086
00420561	LESS ABC ALLOCATIONS	Resolution 2023/014	Operating Expenses	45,864	0	283,950
00510561	ABC ALLOCATIONS - FIRE CONTROL	Resolution 2023/014	Operating Expenses	0	(473)	283,477
00541561	ABC ALLOCATIONS - ANIMAL CONTROL	Resolution 2023/014	Operating Expenses	0	(684)	282,793
00571561	ABC ALLOCATIONS - OTHER LAW/ORDER	Resolution 2023/014	Operating Expenses	0	(323)	282,470
00710561	ABC ALLOCATIONS - HEALTH	Resolution 2023/014	Operating Expenses	0	(773)	281,697
00722562	ABC ALLOCATIONS - AEH PROGRAMME	Resolution 2023/014	Operating Expenses	0	(637)	281,060
00747561	ABC ALLOC PEST CONTROL	Resolution 2023/014	Operating Expenses	0	(342)	280,718
00142990	LESS ALLOCATED IM	Resolution 2023/014	Operating Expenses	0	(610)	280,108
00143992	LESS ALLOCATED PWOH	Resolution 2023/014	Operating Expenses	12,012	0	292,120
00146553	LESS ALLOCATED PLANT	Resolution 2023/014	Operating Expenses	1,765	0	293,885
M01	RURAL ROADS MAINTENANCE	Resolution 2023/014	Operating Expenses	0	(13,167)	280,718
AG1044	TANAMI EMERGENCY REPAIRS	Resolution 2023/014	Operating Expenses	0	(200,000)	80,718
00121620	GRANT FLOOD DAMAGE	Resolution 2023/014	Operating Revenue	200,000	0	280,718

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023**

**NOTE 13
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
00451753	CAPITAL EXPENSES GPS TRACKERS	Resolution 2023/014	Capital Expenses	0	(20,000)	260,718
00450748	OFFICE IMPROVEMENTS - ROOF RENEWAL	Resolution 2023/014	Capital Expenses	0	(100,000)	160,718
00931745	EXPENSES - REPAIRS VANDALISM INSURANCE CLAIM	Resolution 2023/022	Operating Expenses	0	(66,358)	94,360
00932573	INCOME - INSURANCE CLAIM PAID OUT	Resolution 2023/022	Operating Expenses	65,358	0	159,718
	Budget amendments 20 April 2023	Resolution 2320/034		1,219,262	0	1,378,980
				7,174,661	(5,795,681)	1,378,980

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2023**

**OPERATING ACTIVITIES
NOTE 14
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$50,000 or 10.00% whichever is the greater.

Nature or type	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
Operating grants, subsidies and contributions	(4,539,107)	(38.94%)	▼			
Fees and charges	(1,807,782)	(60.07%)	▼			
Interest earnings	115,350	446.75%	▲			
Other revenue	(314,411)	(63.62%)	▼			
Expenditure from operating activities						
Employee costs	1,160,613	18.86%	▲			
Materials and contracts	4,087,694	55.65%	▲			
Insurance expenses	(110,305)	(23.93%)	▼			
Other expenditure	88,586	21.23%	▲			
Loss on disposal of assets	(61,699)	0.00%	▼			
Investing activities						
Proceeds from non-operating grants, subsidies and contributions	(2,749,404)	(43.67%)	▼			
Payments for property, plant and equipment and infrastructure	2,612,552	36.95%	▲			
Financing activities						
Repayment of debentures	103,848	10.57%	▲			
Transfer to reserves	2,568,807	100.00%	▲			
Closing funding surplus / (deficit)	1,275,698	(110.17%)	▲			

9.4.4 23-24 Differential Rates & Minimum Payments Adoption

ITEM NUMBER:	9.4.4
REPORTING OFFICER	Sophie El Mouttie, Executive Manager Corporate Services
SENIOR OFFICER	Phillip Cassell, Chief Executive Officer
MEETING DATE:	18 May 2023
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 Adoption of the 23-24 Differential Rates & Minimum Payments of fees and charges.

2.0 Background

- 2.1 Each year, Council is to adopt the budget for the financial year. The process of preparing the budget starts in April with the 2023/2024 budget. The revenue collected through rates makes up the short fall between the cost of these services and the income received from user charges grants and other income.

The shire of Halls Creek applies differential rates and minimum rates payments and has used the principles of fairness and equality, consistency, transparency, and administrative efficiency to determine the level and structure of rates levied.

Differential rates are a rate-in-the dollar amount that is multiplied by a rating property valuation as provided by the valuer General's Office. The Shire's use different rate-in-the-dollar amounts to fairly apply rates across all sectors within its district. This is because various sector's values are calculated differently, and some sectors are identified as consuming more service than other sectors.

The council has determined its required rates yield after reviewing all revenue sources, expenditures, and efficiency measures as part of its budget process. The shire has also taken into consideration the current economic conditions i.e., inflation rates, cost of living, hence why the shire proposes the rate-in-the dollar remains constant for 23/24.

Because the Shire encourage exploration and prospecting, the Shire has noticed an increase in application that elevated the total rates from this sector by \$94,604.59 compared to 2022/2023.

- 2.2 Attached is the 2023/2024 Differential Rates and Minimum Payments objects and reasons and expected revenue from rate which shows an increase of \$94,604.00 from the 2022/2023 rates revenue. The 2023/2024 rates revenue is expected to be \$3,424,457.00 compared to 2022/2023 revenue of \$3,329,853.00.

3.0 Comments

- 3.1 The Shire recommends that council approve and accepts the 2023/2024 Differential Rates and Minimum Payments calculation and the revenue that will be generated from the calculation amounting to \$3,424,457.00 to include in the 2023/2024 budget.

4.0 Statutory Environmental

- 4.1 The 2023/2024 Differential Rates and Minimum Payments is prepared in accordance with legislative/ statutory requirements, including provisions of the:

- *Local Government Act 1995 (as amended)*
- *Local Government (Financial Management) Regulations 1996*
- relevant Accounting Standards where applicable.

- 4.2 Council officers have followed the statutory requirements in preparing the 2023/2024 Differential Rates and Minimum Payments

- a. The advertising of the 2023/2024 proposed rates in the dollar, minimum rates and objects and reasons for public submissions and
- b. An application being made to the Minister of local Government, for approval to use a differential rating for 2023/2024, where the proposed rate-in-the dollar remains constant for 2023/2024.

5.0 Strategic Implementation

- 5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

- 5.2 Outcome:

Civic – 4.1 A local government that is respected and accountable.

- 5.3 Strategy:

Civic – 4.1.1 Provide strong, effective, and functional governance and leadership in the Shire.

6.0 Policy Implications

- 6.1 FIN 09 Variance Levels for Financial Reporting.

7.0 Financial Implications

- 7.1 This document forms part of the of the financial framework that the Shire will operate within for the 2023/2024 financial year. The document itself clearly spells out part of the financial implications of the Shire's proposed works, services, administration, and operative requirements.

8.0 Sustainability Implications

- 8.1 Economic

There are economic implications arising from adoption of the officer's recommendation for each and every ratepayer, namely rates levied.

The proposed rate-in the dollar is held constant for 2023/2024 will greatly benefits the rural sector and struggling families within the Shire due to higher inflation rates and cost of living.

8.3 Social

There are no significant identifiable social impacts arising from the adoption of the officer's recommendation.

8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact – The Shire required to adopt 2023/2024 Differential Rates and Minimum payments because the revenue from the calculation will form part of the 2023/2024 budget. No impact if adopted this meeting; Ministerial approval on rating proposal required. That means NIL impact on Schedule and Statutory presentation on the 2023/2024 Budget and no risk, that rates levied not collected due to ratepayer objection.		
	Minor	Medium	High
Low (unlikely)	1	(2)	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	Low to medium
Low Risk	
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	
High Risk	
a risk activity with a score of 6 or more is a high risk	NA
Risk Control Measure	Continue producing high standard reports by continued using: <ul style="list-style-type: none"> - The Shire doing the calculation of 2023/2024 Differential Rates and Minimum Payments - Ms Mandy Wynne doing the calculation of 2023/2024 Differential Rates and Minimum Payments - IT Vision completing the calculation of 2023/2024 Differential Rates and Minimum Payment.

9.0 Officers Recommendation

That Council:

Accept the 2023/2024 Differential Rates and Minimum Payments calculation and it contributed revenue toward the 2023/2024 budget. (Appendix 9.4.4A).

VOTING REQUIREMENT

Simple majority

Appendix:

9.4.4A - 2023/2024 Differential Rates and Minimum Payments calculation and its generated revenue for 2023/2024 on 18 May 2023.

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2023/2024 Differential Rates and Minimum Payments

OBJECTS AND REASONS

The Shire of Halls Creek provides facilities and services to residents and visitors to the Shire. The revenue collected through rates makes up the short fall between the cost of these services and the income received from user charges, grants, and other income.

The Shire of Halls Creek applies differential rates and minimum rates payments and has used the principles of fairness and equity, consistency, transparency, and administrative efficiency to determine the level and structure of rates levied.

Differential rates are a rate-in-the dollar amount that is multiplied by a rating property valuation as provided by the Valuer General's Office. Shire's use different rate-in-the-dollar amounts to fairly apply rates across all sectors within its district. This is because various sector's values are calculated differently, and some sectors are identified as consuming more service than other sectors. The rating structure in place at the Shire of Halls Creek is:

Unimproved Value

- Rural/Pastoral
- Mining Leases
- Exploration and Prospecting Leases

Gross Rental Value

- GRV Improved
- GRV Vacant

Other considerations made in determining the rates required and the rate-in-the-dollar includes:

- Corporate Plan
- Long Term Financial Plan
- Review of expected revenue
- Review of expenditure, including efficiency and effectiveness
- Local Government Cost Index
- Consideration of alternative sources of funding
- Amount to be raised from rates.
- Economic conditions – impact on different categories of ratepayers

The council has determined its required rates yield after reviewing all revenue sources, expenditures and efficiency measures as part of its budget process. Below are the objects and reasons for each proposed rate and minimum:

Unimproved Values (UV)

Properties that are predominantly of a rural purpose are assigned an Unimproved Value that is supplied and updated by the Valuer General.

The table below summaries the proposed 2023/24 rates-in-the-dollar and minimum payments for Unimproved Values:

Category	Proposed Minimum Payment	Proposed Rate in the Dollar	Total No. of Properties	Proposed 2022/23 Rate Revenue	Proposed Average Rate Per Property
Unimproved					
Rural/Pastoral	\$ 821.00	0.046130	47	\$ 747,741.96	\$ 15,909.40
Mining	\$ 880.00	0.383200	41	\$ 834,467.88	\$ 20352.88
Prospecting/Exploration	\$ 548.00	0.218400	251	\$ 712,238.82	\$ 2837.60

Rural/Pastoral

The rating in this category reflects the level of rating required to raise the necessary revenue to operate efficiently and provide for rural infrastructure and services in addition to town services, programs and infrastructure which are available to be accessed by the properties in this category.

The Shire proposes a rates differential of 0.04613. This brings the Sector's contribution into line with other sectors and assists in meeting the anticipated increases in road construction cost in 2023/24 (as indicated by the increase in the Local Government Cost Index).

The UV minimum of \$821.00 is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

Mining

The Shire has imposed a higher rate in the dollar for the mining sector in considering the potential impact and cost that mining activities have on the Shire's road network, specifically in relation to heavy traffic. Road construction and maintenance within the Shire, an area of 143,000 km², is one of the major activities and costs in the budget. Excluding the Great Northern Highway, all roads that are not within the township are unsealed and require significant work after each wet season and the roads servicing heavy traffic need frequent grading through the dry season.

Mining also has an increased demand on health and environmental inspections and monitoring throughout the process.

It is proposed that the rate-in-the-dollar for this category be held constant against the Local Government Cost Index. The UV minimum rate of \$880 is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

Exploration and Prospecting

The Shire seeks to encourage exploration and prospecting and recognizes the reduced activity compared to mining in relation to the road network and environmental inspections and monitoring.

The proposed rate-in-the-dollar remains constant for 2023/24, however the application increases elevate the total rates from this sector by a \$94,603.59 compared to 2022/23.

The proposed rate-in-the-dollar is held constant for 2023/24 compared to 2022/23, reflecting a contribution consistent to the Local Government Cost Index. The total rates taken from this sector is forecast to increase by 326.6% due to an increase in overall activities. The lower minimum for this category (\$548) reflects the reduced use of services, while ensuring all ratepayers make a reasonable contribution for basic services and infrastructure.

Gross Rental Values

The *Local Government Act (1995)* determines that properties of non-rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates.

The table below summarizes the proposed 2023/24 rates-in-the-dollar and minimum payments for Gross Rental Values:

Category	Proposed Minimum Payment	Proposed Rate in the Dollar	Total No. of Properties	Proposed 2023/24 Rate Revenue	Proposed Average Rate Per Property
Gross Rental Value					
Town	\$ 851.00	0.086270	341	\$ 1,113,612.94	\$ 3265.73
Town-Vacant	\$ 1,093.00	0.050000	15	\$ 16,395.00	\$ 1093.00

Town

The reason for the rate in the dollar for this category is to reflect the level of rating required to raise the necessary revenue to operate efficiently and provide the diverse range of services and programs and associated infrastructure/facilities required within the town of Halls Creek.

The proposed rate-in-the-dollar for this category is held constant for 2023/24 compared to 2022/23. Combined with a minor increase in rateables values this results in a nil per cent increase in rates from this sector for 2023/24 FY. The GRV minimum of \$851 is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

GRV Vacant

The higher differential for vacant properties is to encourage growth and development in Halls Creek and discourage the purchasing of vacant land for purely speculative purposes that does not lead to development. Encouraging development of vacant land is important given the shortage of suitable housing. This applies to the rate in the dollar and the minimum payment.

Rates Model - 2023/24 proposed differential rates and minimum payments

Rate Type	2022/23 Rate in \$	2023/24 Proposed Rate in \$	% Change to Rate in \$	No. Properties	Rateable Value	Proposed 2023/24 Rate Revenue	2022/23 Budgeted Revenue	Increase	Percent Increase
Differential General Rate									
Gross rental valuations									
GRV Town	0.08640	0.086270	2.0%	341	\$ 12,744,828	\$ 1,111,060	\$ 1,111,004	\$ 56	0%
GRV Town Vacant	0.15490	0.050000	2.0%	15	\$ 21,060	\$ 3,279	\$ 3,262	\$ 17	0%
UV - Rural/Pastoral	0.04614	0.046130	5.7%	47	\$ 15,853,500	\$ 731,322	\$ 731,480	\$ -158	0%
UV - Mining	0.38478	0.383200	5.7%	41	\$ 1,958,155	\$ 828,309	\$ 828,294	\$ 15	0%
UV - Prospective/Exploration	0.23285	0.218400	2.5%	281	\$ 2,319,094	\$ 570,855	\$ 570,963	\$ -108	0%
Sub total				5	\$ 32,896,637	\$ 3,244,824	\$ 3,245,006	\$ -182	0%
Minimum Payment									
Gross rental valuations	2022/23 Minimum	Proposed Minimum	% Change in Minimum						
GRV Town	\$ 851	\$ 851	2.0%	3	\$ 5,100	\$ 2,553	\$ 2,553	\$ 0	0%
GRV Town Vacant	\$ 1093	\$ 1,093	2.0%	16	\$ 43,300	\$ 13,116	\$ 15,302	\$ -2,186	-17%
UV - Rural/Pastoral	\$ 821	\$ 821	5.7%	20	\$ 61,600	\$ 16,420	\$ 18,420	\$ -2,000	-12%
UV - Mining	\$ 880	\$ 880	5.6%	6	\$ 6,800	\$ 6,160	\$ 5,280	\$ 880	14%
UV - Prospective/Exploration	\$ 548	\$ 548	2.6%	75	\$ 88,387	141,384	\$ 43,292	\$ 98,092	30.6%
Sub total				120	\$ 84,847	\$ 179,633	\$ 84,847	\$ 94,786	47%
Total				692	\$ 33,098,824	\$ 3,424,457	\$ 3,329,853	\$ 94,604	.097%

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

11. NEW DECISIONS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

Nil.

12. MATTERS BEHIND CLOSED DOORS

Procedural Motion

That this meeting be closed to the members of the general public at _____ and that Council move behind closed doors to consider:

12.1.1 Authorisation to Dispose of Plant by Public Auction

Pursuant to s5.23(2) (e) of the Local Government Act 1995 being:

*"a matter that if disclosed, would reveal –
(i) a trade secret"*

12.1.2 Tender Award – RFT 2023-05-ED Supply and Install of Town Centre Infrastructure

Pursuant to s5.23(2) (c) of the Local Government Act 1995 being:

"a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting"

13. CLOSURE OF MEETING