

SHIRE OF HALLS CREEK
MINUTES
OF THE ORDINARY MEETING OF COUNCIL
HELD ON
16 June 2022

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Notes for Members of the Public

PUBLIC QUESTION TIME

The Shire welcomes your questions and will continue to set aside a period of 'Public Question Time' to enable a member of the public to put questions to the Council. Questions should only relate to the business of the Shire and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Presiding Member may either answer the question or direct it to an officer to answer, or it will be taken on notice.

Any comments made by a member of the public become a matter of public record as they are minuted by Council. Members of the public are advised that they are deemed to be held personally responsible and legally liable for any comments made by them that might be construed as defamatory or otherwise considered offensive by any other party.

PRESENTING TO COUNCIL

Organisation and members of the public have the opportunity to present to Council at the Ordinary Council Meeting, however an application form must be completed, and the presentation must comply within the Shire Presentation guidelines. Application form and guidelines are available on the Shire website.

POST COVID-19 ATTENDANCE

The regulations relating to gatherings post COVID has ended in WA and at present and the Shire can now accommodate visitors, observers and deputations at the Council Chambers. If you have an interest in attending a Council meeting, please arrange with the Shire Officers in advance to ensure any recent COVID restrictions are met.

2022 COUNCIL MEETING DATES

The following Council Meeting dates and times have been resolved by Council.

28 July 2022	Council Chamber, Halls Creek	4.30pm
18 August 2022	Council Chamber, Halls Creek	4.30pm
15 September 2022	Yiyili Community*	11.00am
20 October 2022	Council Chamber, Halls Creek	4.30pm
17 November 2022	Council Chamber, Halls Creek	
15 December 2022	Council Chamber, Halls Creek	4.30pm
<i>No meeting held in January 2023</i>		
16 February 2022	Council Chamber, Halls Creek	4.30pm

Notes for Elected Members

DECLARATIONS OF INTEREST

Section 5.65 and 5.70 of the Local Government Act 1995 requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision-making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

APPLICATION FOR LEAVE OF ABSENCE

In accordance with Section 2.25 of the *Local Government Act 1995*, an application for leave requires a Council resolution granting leave requested. Council may grant approval for Leave of Absence for an Elected Member for ordinary Council meetings for up to but not more than six consecutive meetings. The approval of the Minister is required for leave of absence greater than six ordinary Council meetings.

This approval must be by Council resolution and differs from the situation where an Elected Member records their apologies for the meeting. A failure to observe the requirements of the Act that relates to absence from meetings can lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings.

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Halls Creek expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

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THURSDAY 16 JUNE 2022**

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ORDINARY MEETING OF COUNCIL

MINUTES

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The meeting was opened at 4.40pm by the President.

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Halls Creek for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within the minutes of this meeting.

2. RECORD OF ATTENDANCE/ LEAVE OF ABSENCE (PREVIOUSLY APPROVED)/ APOLOGIES/ LATE ARRIVALS

2.1 Attendance

President

Deputy President

Councillors

Cr Malcolm Edwards

Cr Chris Loessl

Cr Angie Bedford

Cr Virginia O'Neil

Cr Patricia McKay

Cr Bonnie Edwards

Cr Rosemary Stretch

Chief Executive Officer

Director Health & Regulatory Services

Director Corporate Services

Director Youth & Community Development

Director Assets & Infrastructure

Executive Assistant (Online)

Phillip Cassell

Musa Mono

Lloyd Barton

Margaret Glass

Jackie Parker

Dianne Rowbottom

2.2 Leave of Absence (previously approved)

Nil.

2.3 Apologies

Nil at the time of preparing the agenda.

2.4 Late Arrivals

Nil.

2.5 Declaration of Interests

Councillor/Staff Member	Item No.	Interest	Comments
Nil			

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

There were no notifications of any Public Questions at the time of preparing this agenda.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil.

6. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil at the time of preparing the agenda.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Ordinary Council Meeting held 19 May 2022.

COUNCIL RESOLUTION: 2022/058

That Council confirms the minutes of the Ordinary Council Meeting held 19 May 2022 as a true and accurate record.

Moved: Cr Virginia O'Neil

Seconded: Cr Angie Bedford

CARRIED: 7/0

Note: The minutes of the Council meeting listed above is provided under separate cover via www.hallscreek.wa.gov.au

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

There were no items for this section at the time of preparing the agenda.

9. OFFICERS REPORTS

9.1 CHIEF EXECUTIVE OFFICER

9.1.1 Shire of Halls Creek Disability Access and Inclusion Plan 2022 - 2027

ITEM NUMBER:	9.1.1
REPORTING OFFICER:	Phillip Cassell, Chief Executive Officer
SENIOR OFFICER	Phillip Cassell, Chief Executive Officer
MEETING DATE:	16 June 2022
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 It is a requirement of the WA Disability Services Act (1993) amended in 2004 and 2014 that all public authorities develop and implement a Disability Access and Inclusion Plan (DAIP) that outlines the ways in which the authority will ensure that people with disability have equal access to its facilities and services. The DAIP must be lodged with the Department of Community Services and reported on annually and reviewed at least every five years.

2.0 Background

2.1 The aim of the DAIP is to guide the Shire of Halls Creek's work to ensure equitable access for people with disability and their families and carers to its buildings, facilities, information, services, events and employment.

3.0 Comments

3.1 The 2022-2027 plan, in its draft form, has been forwarded to the Department of Communities for a required compliance check before submission to the Council for endorsement.

3.2 The legislation sets out the key elements that must be in each DAIP, including seven mandatory outcome areas:

- **Outcome 1:** People with disability have the same opportunities as other people to access the services of, and any events organised by the Shire.
- **Outcome 2:** People with disability have the same opportunities as other people to access the buildings and facilities of the Shire.
- **Outcome 3:** People with disability receive information from the Shire in a format that will enable them to access the information, as readily as other people are able to access it.
- **Outcome 4:** People with disability receive the same level and quality of service from the staff of the public authority as other people receive from the Shire.
- **Outcome 5:** People with disability have the same opportunities as other people to make complaints to the Shire.
- **Outcome 6:** People with disability have the same opportunities as other people to participate in any public consultation by the Shire.

- **Outcome 7:** People with disability have the same opportunities as other people to obtain and maintain employment with the Shire.

3.3 The Shire of Hall's Creek developed its first Disability Plan in 1995 and has continued to develop its DAIPs in accordance with legislative requirements ever since. The Shire's DAIP (2017– 2022) is now due for renewal.

3.4 The new DAIP (2022-2027) is attached in Appendix 9.1.1A.

4.0 Statutory Environment

4.1 *WA Disability Services Act (1993)*

5.0 Strategic Implications

5.1 Objective:

Social: Vibrant and connected communities. We support cultural and language diversity.

5.2 Outcome:

Social - 1.2 Our people are empowered with a stronger sense of social responsibility and our communities are encouraged to work together.

5.3 Strategy:

Social - 1.10.4 Participate in interagency groups and committees, as appropriate to lobby for improved services.

6.0 Policy Implications

6.1 Nil.

7.0 Financial Implications

7.1 Implementation of some areas of the DIAP will create additional costs to the Shire of which will be budgeted where necessary at the yearly and half yearly review.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact SOHC is expected to remain compliant.		
	Minor	Medium	High
Low (unlikely)	1	(2)	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	1
Low Risk	1
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	

9.0 Officers Recommendations

COUNCIL RESOLUTION: 2022/059
Moved: Cr Chris Loessl Seconded: Cr Rosemary Stretch
That:
1. Council accept and endorse the Draft 2022-2027 Disability Access and Inclusion Plan (DAIP), Appendix 9.1.1A.
CARRIED: 7/0

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Shire of Hall's Creek

DAIP

2022 – 2027

Implementation Plan

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Shire of Hall's Creek DAIP 2022 - 2027

Implementation Plan

For the range of state government access checklists and supporting information for DAIP implementation, please go to <http://www.disability.wa.gov.au/business-and-government1/business-and-government/disability-access-and-inclusion-plans/implementing-your-daip/access-and-inclusion-resource-kit/>

Outcome 1: People with disability have the same opportunities as other people to access services of, and any event organised by, the Shire of Hall's Creek.

Strategy	Task	Timeline	Responsibility
1.1 Continue to ensure the DAIP is linked with the Shire's Community Strategy strategic plan and any other Shire strategies to embed inclusive practice across the organisation	<p>1.1.1 Ensure the Plan is a referenced as part of other Shire community/strategic planning.</p> <p>1.1.2 Become familiar with the expectations and opportunities in the State Disability Strategy 2020-2030 document to guide service development.</p> <p>https://www.wa.gov.au/government/document-collections/state-disability-strategy-2020-2030</p>	as per strategic planning timetable	CEO
1.2 Develop and maintain strategic partnerships with key agencies (such as disability service providers, mental health, frail aged), to	<p>1.2.1 Identify key agencies and ensure contact details are up to date.</p> <p>1.2.2 Continue to be informed of the NDIS rollout in the Kimberley region and identify key agencies (Halls Creek will transfer to the NDIS by December 2018)</p>	<p>Annually</p> <p>Ongoing</p>	DYCD

<p>maximise access to services for people with disability, including supporting local interagency meetings</p>	<p>https://www.ndis.gov.au/about-us/our-sites/WA/rollout.html</p> <p>1.2.3 Identify and implement ways to support local interagency meetings, ie provide venue, speakers, administration</p> <p>1.2.4 Ensure a calendar of local interagency meetings is available to dovetail any opportunities for information updates, guest speakers etc with engaged services.</p> <p>1.2.5 Liaise with relevant government and non-government agencies regarding services needed by the community.</p>	<p>From June 2022</p> <p>Rolling agenda item at meetings.</p>	<p>Shire representative at meetings</p>
<p>1.3 Maintain a directory of local services and organisations to ensure current information and contact details are readily available.</p>	<p>1.3.1 Maintain directory 1.3.2 Refer to Prime Minister & Cabinet 1.3.3 Place on Shire website 1.3.4 Create content</p>	<p>Review annually</p>	<p>DYCD</p>
<p>1.4 Keep informed and involved with current public health research, initiatives and services; the Kimberley roll out of the NDIS and other State and Federal government initiatives impacting on the Shire and</p>	<p>1.4.1 Identify relevant research, initiatives and services and ensure in receipt of e-newsletters and other information sharing strategies. 1.4.2 Continue to be informed as to community issues</p>	<p>Ongoing</p> <p>Ongoing</p>	<p>DYCD</p>

community of Halls Creek.			
1.5 Ensure the Accessible Events checklist is available on the shire website, along with grant information, for all Shire and community events.	<p>1.5.1 Make the Accessible Events guidelines and checklist available on the document management system. http://www.disability.wa.gov.au/Global/Publications/Understanding%20disability/Built%20environment/Accessible%20events%20checklist.pdf http://www.disability.wa.gov.au/Global/Publications/Understanding%20disability/Built%20environment/Accessible%20events%20guide.pdf</p> <p>1.5.2 Promote checklist to staff.</p> <p>1.5.3 Review the Accessible events checklist to ensure relevant to Halls Creek shire ie list of equipment</p>	<p>Ongoing</p> <p>Annually and on purchase of any equipment</p>	DCS
1.6 Research equipment available to enhance the hearing augmentation at events.	<p>1.6.1 Seek feedback from community and neighboring shires on equipment others are using.</p> <p>1.6.2 Research products available (example only - http://pages.madisontech.com.au/audioropa)</p> <p>1.6.3 Request funding for product</p>		DCS

Outcome 2: People with disability have the same opportunities as other people to access the buildings and other facilities of the Shire of Hall's Creek

Strategy	Task	Timeline	Responsibility
<p>2.1 Prioritise replacement of the heavy doors at the Visitor Centre, Shire Administration and Post Office.</p>	<p>2.1.1 Conduct access audit to ensure upgrades ensure a continuous Path of Travel therefore identifying any further access issues that may hinder project. Develop strategy and costing for replacements.</p> <p>2.1.2 Integrate all remedial works identified into the works schedule</p>		DAI
<p>2.2 Ensure access and inclusion is integral to all projects from the planning stage and throughout implementation, including use of an Accessible building checklist is used when planning and designing any public facilities or undertaking major refurbishments.</p>	<p>2.2.1 Develop a process to ensure access and inclusion is integral to all projects from planning to completion.</p> <p>2.2.2 Develop an accessible building checklist and keep up to date with legislative requirements and best practice. http://disability.wa.gov.au/Global/Publications/For%20business%20and%20government/DAIPs/Buildings-and-facilities-checklist-for-Outcome-2-and-Outcome-7.pdf</p> <p>2.2.3 Ensure that the advice of an Access Consultant and identified local interested parties (ie Disability Service Providers) is sought where required when planning and designing any public facilities or undertaking major refurbishments.</p> <p>2.2.4 Provide best practice access information and advice to private property developers as relevant.</p>	<p>Review annually and as relevant legislation changes.</p>	DAI

	http://www.disability.wa.gov.au/business-and-government1/business-and-government/information-for-developers-/		
2.3 Where access barriers fall outside the responsibility of the Shire, advocate to relevant authorities and other organisations to improve accessibility for residents with disability.	<p>see 2.4</p> <p>2.3.1 Engage with authorities such as Main Roads regarding upgrades/projects to ensure access is considered at all stages (ref to authority's DAIP where applicable) ie https://internetst.mainroads.wa.gov.au/AboutMainRoads/ourCommitmentsToYou/Pages/Disability.aspx</p>		DHRS
2.4 Review Shire facilities at rest stops and camp grounds within the Shire boundaries.	<p>2.4.1 Develop and implement Audit schedule</p> <p>2.4.2 Develop refurbishment/development schedule and seek funding.</p>	as per schedule – at least annually	DHRS
2.5 Continue to audit Shire buildings and facilities against access requirements and develop a works schedule considering continuous path of travel philosophy.	<p>see 1.1</p> <p>2.5.1 Ensure audits conducted against current legislation and best practice examples. http://www.disability.wa.gov.au/business-and-government1/business-and-government/disability-access-and-inclusion-plans/legislation/ http://www.disability.wa.gov.au/business-and-government1/business-and-government/information-for-developers-/</p>		SEHO

	<p>https://www.humanrights.gov.au/advisory-notes-access-premises</p> <p>http://www.disability.wa.gov.au/business-and-government1/business-and-government/disability-access-and-inclusion-plans/daip-initiatives-and-examples/</p> <p>https://ddadesign.com.au/designing-clear-paths-of-travel/</p> <p>2.5.2 Provide information and/or training to relevant staff on the continuous path of travel in induction process resources:</p> <p>https://www.and.org.au/DFD/dfd-06-07-continuous-accessible-path-of-travel.html</p> <p>https://www.guidedogs.com.au/education/accessibility</p>		DCS
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Outcome 3: People with disability receive information from the Shire of Hall's Creek in a format that will enable them to access the information as readily as other people are able to access it.

Strategy	Task	Timeline	Responsibility
3.1 Inform the community that documents are available in alternative formats on request via the Shire Website and in the library and front office.	<p>3.1.1 Identify ways of meeting communication needs of different language groups, ensuring communication is in plain English.</p> <p>3.1.2 Consider the use of local radio to provide information to the community.</p> <p>3.1.3 Put statement re alternative formats on website and notice on front desk.</p> <p>3.1.4 Review the Shire Style Guide for documentation and promotional material, and ensure it includes how to provide Accessible Information. http://www.disability.wa.gov.au/Global/Publications/Understanding%20disability/Built%20Environment/accessibleinformationpolicy.pdf</p>	<p>From February 2022</p> <p>Review annually as technology changes.</p>	Document author CEOEA
3.2 Ensure that staff are aware of how to provide information in alternative formats on request.	3.2.1 Identify external agency that can provide resource if required.		CEOEA
3.3 Develop strategies to ensure communication needs	3.3.1 Subject to requests by customer, liaise with language centre as required.		CEOEA

<p>of the different language groups and diverse groups in the Shire are met.</p>			
<p>3.4 Continue to use a variety of methods to disseminate information to the community, including local radio, notice boards and website.</p>	<p>3.4.1 Review policy to ensure inclusion of Disability</p>		<p>DYCD</p>
<p>3.5 Review the website to ensure compliance to the W3C Accessibility Guidelines, and develop a schedule of ongoing audits to ensure continual compliance</p>	<p>3.5.1 Review the website and ensure it complies with the W3C Accessibility Guidelines, including offering alternatives to PDFs. (see 1.1 and 2.1)</p> <p>http://www.w3.org/standards/webdesign/accessibility</p>		<p>DCS</p>
<p>3.6 Library services continue to facilitate access to alternative format resources such as Large Print and Audio collections through access to the WA state library collection.</p>	<p>3.6.1 Library services to ensure its alternative format resources such as Large Print and Talking Book collections meet community demand</p>		<p>DCS</p>

Outcome 4: People with disability receive the same level and quality of service from the staff of the Shire of Hall's Creek as other people receive.

Strategy	Task	Timeline	Responsibility
4.1 Continue to conduct training on access and inclusion for staff across all areas, including provision of induction training on DAIP requirements to new staff and elected members.	<p>4.1.1 Ensure Staff are made aware of the new DAIP once endorsed.</p> <p>4.1.2 Provide induction training on access and inclusion to new staff and elected members.</p> <p>4.1.3 Conduct training on access and inclusion for staff across all areas, at least every two years and provide training tailored to staff requirements in different areas of Council.</p>	April 2023	CEO
4.2. Make a range of relevant and up to date access resources (such as links to the Access Guidelines, Access Resource Kit, Employment Toolkit) and other useful disability information available to staff.	<p>4.2.1 Make a range of access resources available, such as links to the <i>Access Guidelines</i>, <i>Access Resource Kit</i>, <i>List of Access Consultants</i>, <i>Employment resources</i> and other useful disability information. Promote these to staff. (see web link at start of this document)</p> <p>4.2.2 Review resources annually to ensure information provided is up to date and contemporary.</p> <p>4.2.3 Identify key dates for awareness raising in line with community issues ie Mental health Week, International Day of disability</p>		DES

	4.2.4 identify experts in the community and invite them to share information with staff.		
4.3. Increase the knowledge of relevant staff in relation to current public health issues with the support of Community Health Plans as well as a whole of Shire Public Health Plan required under the Act.	see 1.4 4.3.1 develop strategy		DHRS

Outcome 5: People with disability have the same opportunities as other people to make complaints to the Shire of Hall's Creek

Strategy	Task	Timeline	Responsibility
5.1 Ensure that all staff are able to promote and implement the Shire complaints process.	5.1.1 Promote the Shire's complaints processes to staff and the community.		DCS
5.2 Ensure that there are multiple avenues for people to make complaints and provide feedback to the Shire.	5.2.1 Review complaints process to ensure that people with access needs are supported to have their complaints addressed. 5.2.2 Make changes as per outcome of review.	After 5.2.1	DCS
5.3 Promote customer service charter through Council	5.3.1 Develop Charter. 5.3.2 promote charter		DCS
5.4 Review and report on all complaints relevant to	5.4.1 Review current collection of data from complaints, determine changes		DCS

access and inclusion in the Shire.			
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Outcome 6: People with disability have the same opportunities as other people to participate in any public consultation held by the Shire of Hall's Creek

Strategy	Task	Timeline	Responsibility
6.1. Implement ways of gathering regular input from the community regarding disability access and inclusion matters.	6.1.1 Identify and implement ways of gathering input from the community eg online, advisory groups, requests for input on access to new facilities and services.		DYCD
6.2. Ensure that Council meetings and information are accessible.	6.2.1 Follow the Accessible Events and Accessible Information guidelines and checklists when planning and running Council meetings, including agendas, papers and minutes.		CEOEA
6.3. Ensure that meetings and forums held as part of community consultations are planned and implemented according to accessible events guidelines.	6.3.1 Follow the Accessible Events and Accessible Information guidelines and checklists when planning and running the committee meetings, including agendas, papers and minutes 6.3.2 Provide the meeting papers in other local languages on request.		CEOEA

Outcome 7: People with disability have the same opportunities as other people to gain and maintain employment at the Shire of Hall's Creek

Strategy	Task	Time line	Responsibility
7.1 Continue to develop an inclusive culture that supports and encourages employees with disability.	7.1.1 Review EEO and other HR policies and procedures to ensure they do not discriminate against people with disability.		CEOEA
7.2 Carry out an access audit of workplaces.	7.2.1 Carry out an access audit of workplaces. 7.2.2 Ensure new council buildings or refurbishments meet the Access to Premises – Buildings Standard, and follow enhanced standards for fit out and other areas not covered by the BCA.		DHRS
7.3.Ensure any new council buildings or refurbishments meet the Access to Premises – Buildings Standard, and other relevant standards	7.3.1 Promote an inclusive culture that supports and encourages employees with disability.		DHRS

<p style="text-align: center; color: gray; font-size: small;">Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings.</p>	<p>7.3.2 Use the DSC employment Toolkit to guide recruitment and employment of people with disability. http://www.disability.wa.gov.au/business-and-government1/business-and-government/employing-people-with-disability--disability-services-commission-disability-wa/</p> <p>7.3.3 Ensure employees have access to adaptive equipment. https://www.jobaccess.gov.au/employers</p> <p>7.3.4 Establish employment pathways for employees with disability to establish clear career development opportunities.</p>		
<p>7.4. Use LG Professionals Lighthouse project resources to guide recruitment and employment of people with disability</p>	<p>7.4.1 Identify any barriers in current recruitment process.</p>		<p>CEOEA</p>

https://www.lgprofessionalswa.org.au/Lgmawa/News_Menu/LighthouseProject/The_Lighthouse_Project.aspx	7.4.2 Amend recruitment process as per guidelines		
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Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings.



Shire of Hall's Creek

Disability Access and Inclusion Plan

2022 - 2027

Adopted June 2022

Available in alternative formats, such as Large Print, Braille, accessible electronic format or audio, on request.

Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings.

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Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings.

Introduction

All public authorities in Western Australia are required under the Disability Services Act to develop, implement, review and report on a Disability Access and Inclusion Plan (DAIP).

This Disability Access and Inclusion Plan sets out the Shire's commitment to creating a community that welcomes and includes people of all abilities. It outlines the ways in which the Shire will work towards addressing barriers to and enhancing access and inclusion for people with disability, and other diversity groups over the next five years.

Thank you

The Shire thanks the individuals and groups within the community and its staff who took part in the DAIP review and consultation process and provided their invaluable input to guide the development of the new DAIP.

Shire of Hall's Creek profile

Halls Creek is a busy service town for surrounding pastoralists, Aboriginal communities and travelers exploring northern Western Australia.

Situated in the heart of the Kimberly, Halls Creek is the gateway to a range of world renowned natural attractions, including the World Heritage listed Bungle Bungle ranges of Purnululu National Park.

Located on the edges of the Great Sandy Desert and Tanami Desert, 362km south of Kununurra, 1288km south-west of Darwin and 2873km north-east of Perth, Halls Creek offers a genuine insight into the unique Australian outback.

Covering 142,908 square kilometers of predominantly desert and pastoral country, Halls Creek has something for everyone, from wide open spaces and magnificent natural attractions, to rich Aboriginal and European history and culture.

The Australian Bureau of Statistics conducts a survey of Disability, Ageing and Carers every five years. Data from the 2015 Survey of Disability, Ageing and Carers estimated that 4.3 million Australians, or 18.3% of the population, had a disability. Add to that the estimated 2.7 million Australians who are carers (12% in 2012), and disability therefore impacts on approximately one third of the population.

Northern WA generally has a lower population of older people than other parts of the State, and this is particularly so in Hall's Creek, where the

median/average age of the population is 27 years, 10 years below the Australian average. However, it is important to understand there is a greatly increased likelihood of people having a disability as they age. This is especially so for members of the Aboriginal population, who are estimated to have around double the rate of disability, and acquire disability at a younger age than others in the community.

Our services

The Shire of Hall's Creek is responsible for a wide range of functions, facilities and services, typical to local government authorities of such size and revenue. These include:

Services to Property

- Construction and maintenance of roads and footpaths;
- Land drainage and development;
- Waste collection and disposal
- Litter control and street cleaning;
- Planting and caring for trees;
- Street lighting; and
- Bush fire control.

Services to the Community

- Provision and maintenance of playing areas and reserves;
- Management of recreation and aquatic centres;
- Library and information services;
- Environmental health services;
- Building and planning services; and
- Health education.

Regulatory Services

- Planning;
- Building; and
- Environmental Health Services.

General Administration

- The provision of general information to the public;
- Lodging of complaints; and
- Payment of rates.

Processes of Government

- Ordinary and Special Council and Committee meetings; and
- Electors' meetings and Election of Council members.

Developing the DAIP

The Shire carried out a review of the existing plan, included additional information for the new and draft a new DAIP for 2022 – 2027.

Review

The Shire's DAIP and Implementation Plan for 2017- 2021, as well as Shire Annual Reports and an annual DAIP status report were reviewed to identify what progress had been made as well as any incomplete actions remaining. The Shire of Hall's Creek Community Strategy 10-year plan, 2015 - 2025 was also examined to identify any potential links with the DAIP.

The review identified that the Shire has implemented some key initiatives to help ensure access and inclusion for people with a disability and other groups. These include strategies to improve both accessibility and safety, such as:

- Accessible events checklist made available to staff
- Advocacy through attendance of local interagency meetings
- Installation of automatic doors at the Shire Administration Centre to allow for wheelchair access.
- Improved access to the Shire library including access to bookshelves for wheelchair access.
- Large print and talking books made available through the Shire's library which are regularly updated.
- Ensuring Shire owned buildings leased to government agencies are accessible.
- Additional 1.2 kilometers of footpaths including pram ramps.
- Conversion of all Shire Street lights to LED lighting to improve visibility of pathways and roads.
- Induction program for staff and Councillors includes disability access and inclusion.
- Mental Health training provided to relevant staff.
- Revision of Complaints process and policy to be more accessible to customers.
- Council meetings held twice a year in remote communities to allow for more community members, including those with disability, to attend.
- Agreement with agents and contractors to communicate any identified access issues with the Shire.
- Accessible location, promotion and information considered for consultations.
- The strategic community plan highlights the importance of the four key areas for the Shire being social, economic, environment and civic leadership, which many strategies supporting the seven outcomes of the DAIP.

Some key findings from the review that highlight the need for future work are:

- Access to staff training and information.
- The need to keep informed and responsive to changes as the NDIS rolls out across the Kimberley and impacts on communities.
- The need for additional automatic door access to other Shire including the Post Office, Recreation Centre and Olabud Doogethu office.

Consultation

The consultation was advertised:

- On the Shire's website;
- On the Shire's Facebook page;
- Directly to local services and stakeholders by e-mail, post and phone.

People were offered a range of ways to take part in the consultations including individual interviews in person and by phone, group meetings and online, electronic or hard copy surveys.

The consultation invited people to provide their views on access improvements to date and to raise any concerns they may have regarding specific buildings, facilities, services and information that need improvement.

People noted that the main achievements in recent years are the improvements to access with new buildings and refurbishments in the town of Hall's Creek.

Community and staff members also raised some concerns, about both council and non-council services. These included:

- Physical access issues at specific locations;
- Information needs to be written in a way that the reader can understand, including those with English as their second language;
- The need for training for staff and community groups;
- The need for more accessible seating around the town;
- The need for more employment and other activities.

Overall, the review and consultation showed that the Shire of Hall's Creek has made some progress in improving access for people with disability to its facilities and services; however there are still barriers to full access and inclusion that can be addressed with the new DAIP and ongoing strategies.

The findings of the review and consultation were provided to the Shire in a comprehensive report containing recommendations for the new DAIP. Following feedback and clarification, this DAIP and an accompanying Implementation Plan were developed.

This DAIP was endorsed by the Shire of Hall's Creek Council in June 2022 and submitted to the Department of Communities.

DAIP 2022 – 2027

This five-year plan focuses on the following strategies.

Outcome 1

People with disability have the same opportunities as other people to access the services of, and any events organised by the Shire of Hall's Creek.

The Shire to:

1. Continue to ensure the DAIP is linked with the Shire's Community Strategy strategic plan and any other Shire strategies to embed inclusive practice across the organisation.
2. Develop and maintain strategic partnerships with key agencies (such as disability service providers, mental health, frail aged), to maximise access to services for people with disability, including supporting local interagency meetings
3. Maintain a directory of local services and organisations to ensure current information and contact details are readily available.
4. Keep informed and involved with current public health research, initiatives and services; the Kimberley roll out of the NDIS and other State and Federal government initiatives impacting on the Shire and community of Halls Creek.
5. Ensure the Accessible Events checklist is available on the shire website, along with grant information, for all Shire and community events.
6. Maintain equipment available to enhance the hearing augmentation at events.

Outcome 2

People with disability have the same opportunities as other people to access the buildings and facilities of the Shire of Hall's Creek.

The Shire to:

1. Prioritise replacement of the heavy doors at the Visitor Centre and Post Office.
2. Ensure access and inclusion is integral to all projects from the planning stage and throughout implementation, including use of an Accessible building checklist is used when planning and designing any public facilities or undertaking major refurbishments.

3. Where access barriers fall outside the responsibility of the Shire, advocate to relevant authorities and other organisations to improve accessibility for residents with disability.
4. Review facilities at rest stops and camp grounds within the Shire boundaries.
5. Continue to audit Shire buildings and facilities against access requirements and develop a works schedule considering continuous path of travel philosophy.

Outcome 3

People with disability receive information from the Shire of Hall's Creek in a format that will enable them to access the information as readily as other people are able to access it

The Shire to:

1. Inform the community that documents are available in alternative formats on request via the Shire Website and in the library and front office.
2. Ensure that staff are aware of how to provide information in alternative formats on request.
3. Develop strategies to ensure communication needs of the different language groups and diverse groups in the Shire are met.
4. Continue to use a variety of methods to disseminate information to the community, website, social media and notice boards.
5. Review the website to ensure compliance to the W3C Accessibility Guidelines, and develop a schedule of ongoing audits to ensure continual compliance.
6. Library services continue to facilitate access to alternative format resources such as Large Print and Audio collections through access to the WA state library collection.

Outcome 4

People with disability receive the same level and quality of service as other people receive from the staff of the Shire of Hall's Creek

The Shire to:

1. Continue to conduct training on access and inclusion for staff across all areas, including provision of induction training on DAIP requirements to new staff and elected members.
2. Make a range of relevant and up to date access resources (such as links to the *Access Guidelines*, *Access Resource Kit*, *Employment Toolkit*) and other useful disability information available to staff.
3. Increase the knowledge of relevant staff in relation to current public health issues with the support of 6 Community Health Plans as well as a whole of Shire Public Health Plan required under the Act.

Outcome 5

People with disability have the same opportunities as other people to make complaints to the Shire of Hall's Creek.

The Shire to:

1. Ensure that all staff are able to promote and implement the Shire complaints process.
2. Ensure that there are multiple avenues for people to make complaints and provide feedback to the Shire.
3. Promote customer service charter through Council
4. Review and report on all complaints relevant to access and inclusion in the Shire.

Outcome 6

People with disability have the same opportunities as other people to participate in any consultation by the Shire of Hall's Creek.

The Shire to:

1. Implement ways of gathering regular input from the community regarding disability access and inclusion matters.
2. Ensure that Council meetings and information are accessible.
3. Ensure that meetings and forums held as part of community consultations are planned and implemented according to accessible events guidelines.

Outcome 7

People with disability have the same opportunities as other people to gain and maintain employment at the Shire of Hall's Creek.

The Shire to:

1. Continue to develop an inclusive culture that supports and encourages employees with disability.
2. Carry out an access audit of workplaces.
3. Ensure any new council buildings or refurbishments meet the Access to Premises – Buildings Standard, and other relevant standards
4. Use the LG Professionals Lighthouse project resources to guide recruitment and employment of people with disability.

Responsibility for implementing the DAIP

The DAIP Implementation Plan will contain specific responsibilities; however all officers, employees, agents and contractors under Shire supervision have a legislated responsibility to carry out their work in accordance with the DAIP. As such, all officers, employees, agents and contractors under Shire supervision will be informed of the Shire's DAIP and their responsibilities as part of their induction process.

The Shire will seek feedback from the community to inform DAIP implementation and report on progress in the Shire's Annual Report

The Shire's Management Group will oversee DAIP implementation.

Reviewing the DAIP

The DAIP will be reviewed at least every five years, as required by The Act. The Implementation Plan may be amended more regularly to reflect progress and any new issues that may arise. If the DAIP is amended, the revised plan will be sent to the Department of Communities.

The Shire will consult with the community to gather feedback on DAIP progress.

There will be a standing item on DAIP implementation at Management Group meetings when needed to inform progress reporting requirements with each management area providing information on progress.

Reporting on the DAIP

The Management Group will prepare an annual status report in the Annual Report, in the prescribed format, for Council on DAIP Implementation. The report will outline:

- The Shire's progress towards each of the outcome areas in the DAIP;
- The ways in which the Shire informed its agents and contractors about their obligations under the DAIP; and
- The progress of the Shire's agents and contractors towards meeting relevant DAIP outcome areas where applicable.

The status report will be lodged with the Department of Communities by June 30 each year.

The Shire's Annual Report will contain a summary of DAIP implementation over the year, including specific examples.

The review of this DAIP 2022 - 2027 will be included in the new DAIP to be developed and lodged with the Department of Communities.

Telling our community about the DAIP

The DAIP was endorsed by Council in June 2022 and lodged with the Department of Communities.

The Shire of Hall's Creek made copies of the DAIP available to individuals who took part in the consultation and indicated they would like ongoing involvement.

The Shire has promoted the DAIP in the local media and on its website, so that people know they can either download a copy or request a hard copy or a copy in their preferred format, which may include Large Print, Braille, audio or accessible electronic format.

DAIP contact information

If you would like to receive an alternative format copy, ask questions or give feedback about the DAIP, please contact:

Phillip Cassell

Chief Executive Officer, Shire of Halls Creek

Phone: 08 9168 6007

Fax: 08 9168 6235

Email: hcshire@hcshire.wa.gov.au

9.2. HEALTH AND REGULATORY SERVICES

9.2.1 Proposal to accept all WA Concession Cards for dogs and cats registration

ITEM NUMBER:	9.2.1
REPORTING OFFICER:	Musa Mono, Director Health & Regulatory Services
SENIOR OFFICER	Phillip Cassell, Chief Executive Officer
MEETING DATE:	16 June 2022
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 Council to consider a proposal to accept all WA Concession cards for the registration of dogs and cats.

2.0 Background

2.1 Halls Creek residents have approached the Shire Rangers and requested for their concession cards to be accepted for the registration of dogs and cats.

2.2 Currently, the Shire only accepts the Pensioner Concession cards and offer a 50% discount for the registration of pets and 50% for the registration of working dogs.

3.0 Comments

3.1 Concession cards in WA include the Pensioner Concession Card, the Seniors Card, the State Concession Card and the Health Care Card. The Rangers are proposing the inclusion of the Centrelink Card.

3.2 According to information on the website 'Concessions WA' by the WA Government:

- Pensioner Concession Card
Provides for dog registration concession but does not include cats
- Seniors Card – Issued to people who have applied for the card, are above 64yrs in age and work less than 25 hours a week. The card provides for cat registration but does not mention dogs. The card offers discounts and rebates in Travel, Local Government rates, Sporting venues and participating businesses (shipping and dining).
- State Concession Card – Issued to specific War Veterans who are not eligible for the Pensioner Concession Card. It is also issued to persons who are incapacitated, have extreme disability, Blind War Pensioners and Tuberculosis sufferers and widows/widowers to war veterans if they have not remarried or entered into a de-facto relationship with another person.

The card allows the holder to receive a rebate of up to 50% or deferment of payment, on Local Government Rates and Water Authority fees for water, sewerage and drainage rates.

- Health Care Card – Issues by Services Australia for persons who are considered as having low incomes and get payment from Services Australia, e.g. ABSTUDY Living Allowance, JobSeeker Payment, Parenting Payment, Special benefit and Youth Allowance. The card primarily assists holders to get cheaper medical care and medicines from Pharmacies.

3.3 It is estimated that more than 70% of dogs in the Shire are not registered. As a means to encourage dogs and cats registration, it is recommended that 50% concession is offered to persons who hold any of the WA concession cards for the registration of cats and dogs, except dangerous dogs.

4.0 Statutory Environment

4.1 Local Government Act 1995

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

4.2 **Dog Act 1976, s.15(4A)** provides that "A local government may discount or waive a registration fee, including a registration fee prescribed under subsection (3), for any individual dog or any class of dogs within its district."

According to Subsection 4B of Section 15, concessions do not apply to dangerous dogs, ie dogs declared dangerous or dangerous breeds.

5.0 Strategic Implications

5.1 Objective:

1. Social: Vibrant and connected communities. We support cultural and language diversity.

5.2 Outcome:

Social - 1.6 To encourage and promote family responsibility

5.3 Strategy:

Social - 1.6.1 Support local community programs working with families

6.0 Policy Implications

6.1 Nil.

7.0 Financial Implications

7.1 The annual revenue expected from dog and cats registration in the 2021/22 financial year is \$2,700.00. Year to date actual income is still less than \$2,000. The proposal should see an increase in the number of dogs registered and is not expected to have a significant effect on pet registration revenue, and yet should have an impact on dog health.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact		
	Minor	Medium	High
Low (unlikely)	1	2	3
Moderate (likely)	(2)	4	6
High (very likely)	3	6	9

Risk	1
Low Risk	1
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	1
a risk / activity with a score between 3 or 4 more is moderate risk	specific control measure(s) and management responsibility assigned to manage the risk within risk criteria
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	Public information to emphasise that the concessions apply to pet registrations only.

9.0 Officers Recommendations

COUNCIL RESOLUTION: 2022/060

Moved: Cr Virginia O'Neil

Seconded: Cr Patricia McKay

That:

- Council approves a 50% discount for pet registration fees, except dangerous dogs, to persons holding any of the WA Concession Cards with effect from the date the 2022/23 budget is approved.**

CARRIED: 7/0

ABSOLUTE MAJORITY

9.2.2 Proposed Access Licence Agreement for Electric Vehicle Charger- Hall Street, Halls Creek

ITEM NUMBER:	9.2.2
REPORTING OFFICER:	Musa Mono, Director Health & Regulatory Services
SENIOR OFFICER	Phillip Cassell, Chief Executive Officer
MEETING DATE:	16 June 2022
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 Council to consider a draft Access Licence agreement for an Electric Vehicle Charging Station on a portion of Lot 71 – 7 Thomas Street, Halls Creek. (Appendix 9.2.2A).

2.0 Background

- 2.1 Horizon Power is establishing a network of Electric Vehicle (EV) fast charging stations in WA to create the longest electric highway in Australia. EV now available in WA can do an average of 400km per single charge, and the technology is improving. The fast-charging network is designed to ensure travel throughout WA using EVs with the average distance between charging stations being 160km.
- 2.2 Within the Shire of Halls Creek, it is planned to establish 3 EV charging stations, these being in Halls Creek, Warmun (Turkey Creek) and 'Muller Ranges'.

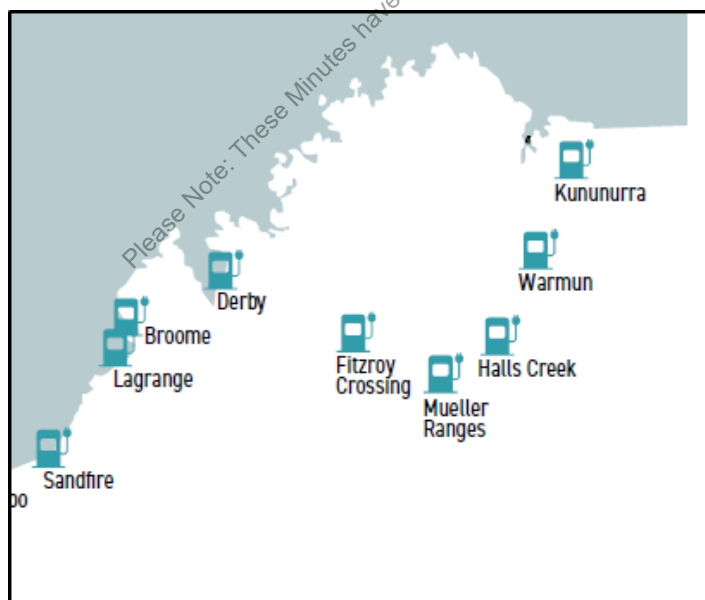


Figure 1 Kimberley Electric Vehicle Charger Map

- 2.3 The proposed site of the EV Charging Station in Halls Creek is along Halls Street, just next to the Visitor Centre on a portion of ground that is currently part of the Pioneer Park, Lot 71 DP205582. (Appendix 9.2.2B).

- 2.4 Horizon Power proposes a 10year Access Licence Agreement, with an option of a further 5 years, without any financial transactions, rather than a lease arrangement.



- 2.5 Horizon Power is proposing an Access Licence for a piece of land measuring 5 x 4 metre (20m²) on the Pioneer Park and 2- 3 dedicated EV car spaces on the Hall Street carriageway.

3.0 Comments

- 3.1 The EV charging station will require planning approval. Lot 71 is zoned 'Reserve – Civic and Community use' under the Shire of Halls Creek Local Planning Scheme No. 2, as amended. The objectives of the zone read;
- To provide for a range of community facilities which are compatible with surrounding development.
 - To provide for public facilities such as halls, theatres, art, galleries, educational, health and social care facilities, accommodation of the aged, and other services by organisation involved in community benefit.

When an application for planning consent is submitted, Horizon Power will have to satisfy the community benefit test.

- 3.2 It is understood that statutory provisions do not require the process of property disposal, however, public consultation is recommended once the Shire receives the planning application.

4.0 Statutory Environment

- 4.1 Section 3.58 of the *Local Government Act 1995* defines dispose as “includes the sell, lease, or otherwise dispose of whether absolutely or not:”. Horizon Power proposes an Access Licence to the site, which according to the Local Government Act 1995 does not amount to disposal.

Even though the request by Horizon Power does not amount to property disposal, public consultation is recommended on receipt of a planning application.

3.58. Disposing of property

- (1) *In this section —*

dispose includes to sell, lease, or otherwise dispose of, whether absolutely or not;

property includes the whole or any part of the interest of a local government in property but does not include money.

- 4.2 Section 91 of the *Land Administration Act 1997* requires Licences over Crown Land to be approved by the Minister.

91 . Licences and profits à prendre over Crown land, grant of

- (1) *The Minister may grant a licence or profit à prendre in respect of Crown land for any purpose.*
- (2) *The Minister may —*
- (a) *fix or extend the duration of; or*
 - (b) *determine fees and conditions in respect of; or*
 - (c) *review; or*
 - (d) *with the consent of its holder, amend the provisions of, any licence or profit à prendre granted under subsection (1).*

5.0 Strategic Implications

- 5.1 Objective:

2. Economic: Our town and remote communities are prosperous and viable.

- 5.2 Outcome:

Economic - 2.2 Raise the recognition of Halls Creek as a significant tourism centre and increase the number of tourism businesses and range of tourist products and facilities in the Shire

- 5.3 Strategy:

Economic - 2.2.2 Promote Halls Creek Shire as a tourist centre within the region, the State and Australia

6.0 Policy Implications

- 6.1 Nil.

7.0 Financial Implications

- 7.1 All costs associated with the development, including the land survey of the site will be borne by Horizon Power.

8.0 Sustainability Implications

8.1 Environmental

The overall state objective is to reduce carbon emissions from the transport network. State government identified 'Range Anxiety' as an obstacle in the promotion of EVs. Locating charging stations at 160km intervals should give confidence to EV users to take them on long trips.

8.2 Economic

The establishment of an EV Charger may encourage the acquisition of Electric Vehicles by residents and agencies, including the Shire, especially where the vehicle is for use within the Town and on sealed roads.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact Planning application may fail the community benefit test.		
	Minor	Medium	High
Low (unlikely)	(1)	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	
Low Risk	
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	Council could exercise discretion and vary LPS2 requirements.

9.0 Officer Recommendation

AMENDMENT TO COUNCIL RESOLUTION: 2022/061

COUNCIL APPROVE THE AMENDED RESOLUTION BE PRESENTED TO COUNCIL.

Moved: Cr Chris Loessl

Seconded: Cr Virginia O'Neil

CARRIED: 7/0

COUNCIL RESOLUTION: 2022/062

Moved: Cr Chris Loessl

Seconded: Cr Virginia O'Neil

That:

- 1. Council approves the request by Horizon Power for an Access Licence on a piece of land 20m² in area on Lot 71, DP 205582 as shown on the second image on Schedule 1 of the draft Access Licence Agreement, for the purpose of establishing and operating an Electric Vehicle Charging Station on condition that;

a) Horizon power obtains planning consent for the development.**

CARRIED: 7/0

Original Recommendation:

That:

- 2. Council agrees in principle the request by Horizon Power for an Access Licence on a piece of land 20m² in area on Lot 71, DP 205582 as shown on the second image on Schedule 1 of the draft Access Licence Agreement, for the purpose of establishing and operating an Electric Vehicle Charging Station on condition that;

b) Horizon power obtains planning consent for the development.**

This section left blank intentionally

Access Licence – Electric Vehicle Charging Station – 7 Thomas Street, Halls Creek

Date ►

Details

Item	Details
1. Parties	<p>Shire of Halls Creek ABN 58 251 691 051 of Post Office Box 21, Halls Creek, WA 6770 (Landholder)</p> <p>AND</p> <p>Regional Power Corporation ABN 57 955 011 697 (trading as Horizon Power) a statutory body established under section 4(1)(d) of the <i>Electricity Corporations Act 2005</i> (WA) ABN 57 955 011 697 of 18 Brodie-Hall Dr, Bentley WA 6102 (Horizon Power)</p>
2. Land	<ul style="list-style-type: none">Lot 71 on Deposited Plan 205582, being the whole of the land contained in Certificate of Crown Land Title Volume LR3041 Folio 649, being located at 7 Thomas Street, Halls Creek (Lot 71); and
3. Licensed Area	<p>The part of:</p> <ul style="list-style-type: none">Lot 71 as outlined in red; and <p>as shown on the plan contained in Schedule 1.</p>
4. Term	<p>10 years, Commencing on: 1 July 2022; and Expiring on: 30 June 2032</p> <p>(Initial Term), including the Further Term (if applicable), subject to any earlier termination under clause 6.</p>

Item	Details
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- 5. Permitted Use**
- the installation, operation, maintenance and upgrade of the Electric Vehicle Charging Infrastructure; and
 - the use by members of the public and Horizon Power's customers of the Electric Vehicle Charging Infrastructure.

6. Addresses for giving of notices

- (a) Landholder
- Attn: Phillip Cassell
- Title: CEO
- Address for service: 7 Thomas St, Halls Creek, WA 6770
- Email: ceo@hcshire.wa.gov.au
- (b) Horizon Power
- Name: Dan Healy
- Title: Project Manager
- Address for service: 18 Brodie-Hall Drive, Bentley WA 6102
- Email: dan.healy@horizonpower.com.au

Background

- 1 The Landholder is the registered proprietor of the Licensed Area or has the care, control and management of the Licensed Area.
- 2 The Landholder has agreed to grant to Horizon Power, and Horizon Power has agreed to accept, a licence of the Licensed Area on the terms set out in this deed.

The parties agree as follows:

1 Definitions, interpretation and deed components

1.1 Definitions

The meanings of the terms used in this deed are set out below.

Term	Meaning
Business Day	any day other than a Saturday, Sunday or public holiday in Perth, Western Australia.
Details	the section of this deed headed 'Details'
Electric Vehicle Charging Infrastructure	one or more electric vehicle charging points and associated infrastructure (including switchboards and transformers) to be installed by Horizon Power on the Licensed Area.
Further Term	5 years, Commencing on: 1 July 2032; and Expiring on: 30 June 2037
Horizon Power's Personnel	Horizon Power's employees, officers, agents, contractors, customers, invitees and members of the public.
Landholder's Personnel	the Landholder's employees, officers, agents, contractors, tenants, licensees and other invitees.

1.2 Terms used in the Details

Terms used in the Details have the meaning set out in the Details.

2 Licence

2.1 Grant

The Landholder grants to Horizon Power, and Horizon Power accepts, a licence for Horizon Power and Horizon Power's Personnel to:

- (a) have access to and use the Licensed Area during the Term for the Permitted Use; and
- (b) access those parts of the Land to which Horizon Power or Horizon Power's Personnel require access in order to access the Licensed Area.

2.2 Licence fee

Horizon Power is not required to pay any licence fee to the Landholder for the grant of the licence under this deed.

2.3 Further Term

Horizon Power may, in its discretion, extend the Term for the Further Term by giving the Landholder notice of its intention to do so at least 20 Business Days prior to the expiration of the Initial Term.

2.4 Energy Operators (Powers) Act 1979 (WA)

Horizon Power's rights under this deed are in addition to any rights which Horizon Power has under the *Energy Operators (Powers) Act 1979 (WA)*.

3 Obligations of Horizon Power

3.1 Use of the Licensed Area by Horizon Power

- (a) Horizon Power must:
- (1) only use the Licensed Area, and ensure the Licensed Area is only used, for the Permitted Use;
 - (2) obtain any approvals required from any authorities in order for Horizon Power to use the Licensed Area for the Permitted Use prior to doing so;
 - (3) comply with all relevant laws and necessary authority approvals and consents in relation to its use of the Licensed Area for the Permitted Use;
 - (4) to the extent reasonably practicable, minimise any disruption or inconvenience which may be caused to the Landholder or the Landholder's Personnel by Horizon Power using the Licensed Area for the Permitted Use; and
 - (5) use reasonable endeavours to maintain the Electric Vehicle Charging Infrastructure in good repair and condition during the Term.
- (b) If Horizon Power or Horizon Power's Personnel cause any damage to the Licensed Area when installing, operating or using the Electric Vehicle Charging Infrastructure, Horizon Power must promptly arrange for that damage to be repaired.

3.2 End of the Term

- (a) Following the expiry of the Term, Horizon Power will have no further right to access or use the Licensed Area, other than for the purpose of carrying out its obligations under clause 3.2(b).
- (b) By no later than the expiry of the Term or within 3 months following any earlier termination of the Term, Horizon Power must, at its own expense:

- (1) unless otherwise agreed by the Landholder (including in circumstances where Horizon Power sells or transfers the Electric Vehicle Charging Infrastructure to the Landholder), remove from the Licensed Area the Electric Vehicle Charging Infrastructure and any other equipment installed by or on behalf of Horizon Power on the Licensed Area; and
- (2) make good any damage to the Licensed Area or the Land caused by Horizon Power complying with clause 3.2(b)(1).

4 Obligations of Landholder

- (a) The Landholder must not, and must ensure that the Landholder's Personnel do not:
 - (1) interfere with Horizon Power or Horizon Power's Personnel accessing and using the Licensed Area for the Permitted Purpose;
 - (2) interfere with members of the public or Horizon Power's customers using the Electric Vehicle Charging Infrastructure; or
 - (3) damage the Electric Vehicle Charging Infrastructure.
- (b) If the Landholder or the Landholder's Personnel cause any damage to the Electric Vehicle Charging Infrastructure, the Landholder must, if required by Horizon Power, reimburse Horizon Power for the reasonable costs incurred by Horizon Power in repairing or otherwise making good that damage within 14 days after receiving a tax invoice for those costs from Horizon Power.
- (c) The Landholder must ensure that any lessee, licensee or other occupier of any part of the Land:
 - (1) does not prevent Horizon Power from exercising its rights under this deed;
 - (2) exercises its rights subject to Horizon Power's rights under this deed; and
 - (3) complies with clause 4(a).
- (d) The Landholder must ensure that Horizon Power's Personnel (including members of the public) are able to access the Electric Vehicle Charging Infrastructure at all times during the Term.
- (e) If the Landholder becomes aware that the Electric Vehicle Charging Infrastructure:
 - (1) is faulty;
 - (2) has become damaged, including if the damage has been caused by the Landholder or any Landholder's Personnel; or
 - (3) is otherwise in need of repair and maintenance,
 the Landholder must promptly notify Horizon Power of the relevant fault, damage or need for repair and maintenance.
- (f) The Landholder must provide, and must ensure that the Landholder's Personnel provide, Horizon Power with any reasonable assistance which Horizon Power requires in order to use the Licensed Area for the Permitted Use, promptly after being requested by Horizon Power to do so.

5 Transfer

5.1 Transfer by Landholder

- (a) The Landholder may assign or transfer its rights under this deed to any person to whom the Landholder transfers its interest in the Licensed Area.
- (b) The Landholder must not transfer or otherwise dispose of any right or interest in the Licensed Area, unless the person to whom any such right or interest is to be transferred first enters into a deed with Horizon Power under which that person agrees to be bound by and comply with all of the provisions of this deed (including this clause) as if that person had been named as the Landholder in this deed.
- (c) The deed is to be prepared by Horizon Power's solicitors at the reasonable cost of the Landholder.
- (d) On execution of such a deed, the Landholder is released by Horizon Power from all actions, claims and liabilities that Horizon Power may have against the Landholder in relation to this deed to the extent that such actions, claims and liabilities arise or relate to events occurring after the execution of that deed.

5.2 Transfer by Horizon Power

- (a) Horizon Power may assign or novate its rights and interests under this deed, provided that Horizon Power first procures the execution by the person to whom any such right or interest is to be transferred a deed under which that person agrees in favour of the Landholder to be bound by and to comply with all of the provisions of this deed (including this clause) as if named as Horizon Power in this deed.
- (b) The deed is to be prepared by Horizon Power's solicitors.
- (c) On execution of such a deed, Horizon Power is released by the Landholder from all actions, claims and liabilities that the Landholder may have against Horizon Power in relation to this deed to the extent that such actions, claims and liabilities arise or relate to events occurring after the execution of that deed.

6 Termination by Horizon Power

- (a) Horizon Power may at any time terminate this deed by providing at least 30 days written notice of termination to the Landholder.
- (b) If Horizon Power terminates this deed under clause 6(a), then:
 - (1) subject to clause 6(b)(2), on and from the date of termination, each party is released from any further obligations or liabilities under this deed but without prejudice to any obligations or liabilities which arose prior to the date of termination; and
 - (2) Horizon Power must comply with clause 3.2.

7 Interpretation and General

7.1 Interpretation

In this deed:

- (a) Headings and bold type are for convenience only and do not affect the interpretation of this deed.
- (b) The singular includes the plural and the plural includes the singular.
- (c) An expression importing a person includes any company, partnership, joint venture, association, corporation or other body corporate and any government authority as well as an individual.
- (d) A reference to a clause, party, schedule, attachment or exhibit is a reference to a clause of, and a party, schedule, attachment or exhibit to, this deed.
- (e) A reference to a document includes all amendments or supplements to, or replacements or novations of, that document.
- (f) A reference to a party to a document includes that party's successors and permitted assignees.
- (g) A promise on the part of 2 or more persons binds them jointly and severally.
- (h) A reference to an agreement other than this deed includes a deed and any legally enforceable undertaking, agreement, arrangement or understanding, whether or not in writing.

7.2 Interpretation of inclusive expressions

Specifying anything in this deed after the words 'include' or 'for example' or similar expressions does not limit what else is included.

7.3 General

- (a) Each party shall bear its own legal and other costs and expenses relating directly or indirectly to the preparation of, and performance of its obligations under this deed.
- (b) This deed is governed by the law in force in Western Australia. Each party irrevocably submits to the non-exclusive jurisdiction of courts exercising jurisdiction in Western Australia and courts of appeal from them in respect of any proceedings arising out of or in connection with this deed. Each party irrevocably waives any objection to the venue of any legal process in these courts on the basis that the process has been brought in an inconvenient forum.
- (c) If any provision of this deed is invalid under the law of any jurisdiction the provision is enforceable in that jurisdiction to the extent that it is not invalid, whether it is in severable terms or not.
- (d) No party to this deed may rely on the words or conduct of any other party as a waiver of any right unless the waiver is in writing and signed by the party granting the waiver.
- (e) A variation of any term of this deed must be in writing and signed by the parties.
- (f) Each party must, at its own expense, do all things and execute all documents necessary to give full effect to this deed and the transactions contemplated by it.

- (g) This deed states all the express terms agreed by the parties in respect of its subject matter. It supersedes all prior discussions, negotiations, understandings and agreements in respect of its subject matter.
- (h) This deed may be executed in any number of counterparts. All counterparts, taken together, constitute one instrument. A party may execute this deed by signing any counterpart.

8 Notices

8.1 Form of Notice

A notice or other communication to a party under this deed (**Notice**) must be:

- (a) in writing and in English; and
- (b) addressed to that party in accordance with the details nominated in Item 6 of the Details (or any alternative details nominated to the sending party by Notice).

8.2 How Notice must be given and when Notice is received

- (a) A Notice must be given by one of the methods set out in the table below.
- (b) A Notice is regarded as given and received at the time set out in the table below.
- (c) However, if this means the Notice would be regarded as given and received outside the period between 9.00am and 5.00pm (addressee's time) on a Business Day (**business hours period**), then the Notice will instead be regarded as given and received at the start of the following business hours period.

Method of giving Notice	When Notice is regarded as given and received
By hand to the nominated address	When delivered to the nominated address
By pre-paid post to the nominated address	At 9.00am (addressee's time) on the second Business Day after the date of posting
By email to the nominated email address	At the earliest to occur of: <ul style="list-style-type: none"> the time that the sender receives an automated message from the intended recipient's information system confirming delivery of the email; the time the email is first opened or read by the intended recipient (or an employee or officer of the intended recipient); and four hours after the time the email is sent (as recorded on the device from which the sender sent the email) unless the sender receives, within that four-hour

period, an automated message that the email has not been delivered.

8.3 Notice must not be given by electronic communication

A Notice must not be given by electronic means of communication (other than email as permitted in clause 8.2).

Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings.

Schedule 1

Plan showing the Licensed Area



Please Note: These Minutes have yet to be confirmed by Council a true record of the existing

Signing page

Executed as a deed

Signed by the Landholder:

The COMMON SEAL of the **Shire of Halls Creek** was hereunto affixed by authority of a resolution of the Council in the presence of:

Full Name of Mayor

Signature of Mayor

Full Name of Chief Executive Officer

Full Name of Chief Executive Officer

Date

Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings.

Signed by Horizon Power:

Horizon Power

SIGNED by an authorised representative on behalf of **REGIONAL POWER CORPORATION ABN 57 955 011 697** in accordance with section 135(4) of the *Electricity Corporations Act 2005* (WA) and in accordance with Horizon Power's Authorities and Delegations Manual

sign here ►

Signature of Authorised Representative

print name

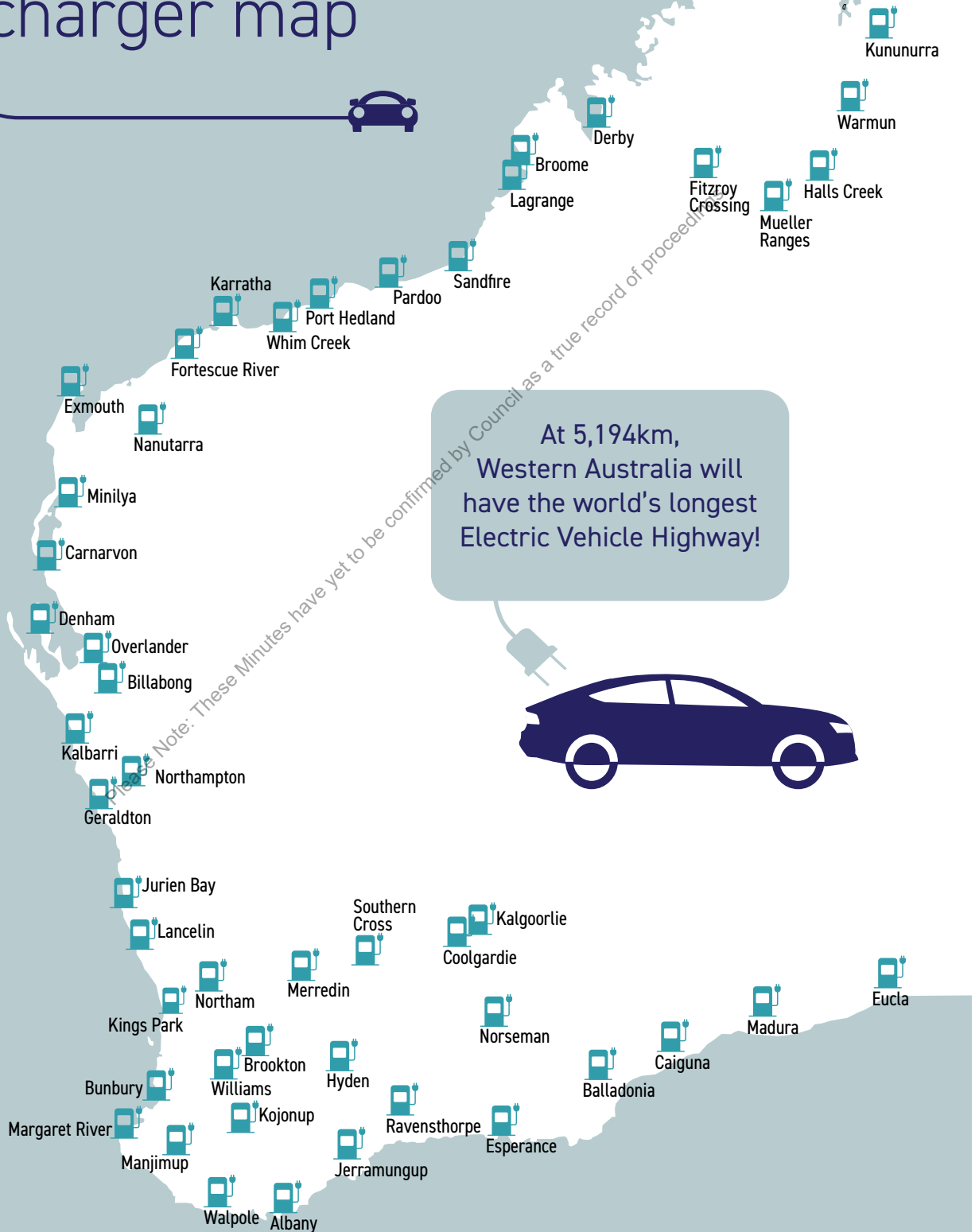
Name of Authorised Representative

Date of Execution

Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings.

Intended charging station locations as part of the Western Australian Government's electric vehicle fast charging network.

Western Australia Electric vehicle charger map



At 5,194km,
Western Australia will
have the world's longest
Electric Vehicle Highway!

Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings

9.3 ASSETS AND INFRASTRUCTURE

Nil.

9.4 CORPORATE SERVICES

9.4.1. CEO Authorisation – May 2022

ITEM NUMBER:	9.4.1
REPORTING OFFICER:	Daniel Milkins, Senior Finance Officer
SENIOR OFFICER	Lloyd Barton, Director of Corporate Services
MEETING DATE:	16 June 2022
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 In accordance with Council Policy HR5 Chief Executive Officer Leave Applications and Other Approvals, this report is now submitted for Council's consideration.

2.0 Background

2.1 Council Policy HR5 Chief Executive Officer Leave Applications and Other Approvals requires the preparation of a standing agenda report, outlining the CEO's timesheets, leave, credit card transactions and applications for reimbursement for the period from the previous reporting period until the date of this report.

2.2 Council Policy STF 36 Chief Executive Officer Authorisations and Reporting to Council was adopted on 20 September 2018 and has since been superseded by HR5 Chief Executive Officer Leave Applications and Other Approvals adopted 16 May 2019.

3.0 Comments

3.1 CEO's Timesheet

All Staff are now required to complete timesheets as from the pay period starting 24/10/2018. A new CEO has commenced work on 22/03/2022. Appendix A is a copy of the CEO's timesheets for the pay fortnight ending 17/05/2022 31/05/2022 (Appendix 9.4.1A).

3.2 CEO's Leave

This report also covers the pay periods starting 04/05/2022 and ending 31/05/2022 for the CEO. There has been 0 days leave taken for this period.

3.3 CEO's Credit Card

This report covers May 2022 credit card statements. The CEO made \$4,237.00 worth of purchase during this statement period (Appendix 9.4.1B).

Statement Dates	Amount
28/04/2022 to 25/05/2022	\$4,237.00
Total Spend	\$4,237.00

3.4 Reimbursement Applications

This report covers the period 01/05/2022 to 31/05/2022. There was NIL reimbursements claimed for this period.

Date	Type	Description	Amount
			0.00

4.0 Statutory Environment

4.1 Local Government Act 1995

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable

5.3 Strategy:

Civic - 4.1.3 Council decisions are consistent, reliable and transparent

6.0 Policy Implications

6.1 This report is to comply with Council Policy HR5 Chief Executive Officer Leave Applications and Other Approvals.

7.0 Financial Implications

7.1 All expenditure is within budget.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

There are no significant identifiable risks arising from adoption of the officer's recommendation.

The presentation of monthly information relating to the CEO is as a result of a Crime and Corruption Commission report into the Shire of Halls Creek in 2018. The Commission highlighted the contractual relationship of the Council to the CEO, indicating that only the Council can approve matters affecting CEO Leave, Credit Card, Timesheet and hours worked or reimbursements claimed. As the employer for the CEO, only the Council can approve of these items.

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact - Reputational risk if the CEO claims matters beyond contract limits. Shire oversight of CEO required and monthly reporting in the agenda process removes any risk associated with CEO Contract.		
	Minor	Medium	High
Low (unlikely)	(1)	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	With this process in place - little risk
Low Risk	
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	Monthly reporting as per Shire Policy HR5

9.0 Officer Recommendation

COUNCIL RESOLUTION: 2022/063

Moved: Cr Rosemary Stretch

Seconded: Cr Virginia O'Neil

That:

- 1. Council receives the information presented to this meeting of the time worked by the CEO from 04/05/2022 to 31/05/2022, and acknowledges that the time worked is in accordance with the CEO's Contract of Employment.**
- 2. Council receives the information presented to this meeting of 0 days of leave has been taken during the pay periods mentioned in this report by the CEO.**
- 3. Council receives the information presented to this meeting of \$4,237.00 credit card transactions for the statement period 28/04/2022 to 25/05/2022.**
- 4. Council receives the information presented to this meeting of NIL reimbursements made by the CEO.**

CARRIED: 7/0

SHIRE OF HALLS CREEK TIMESHEET

2021-22 Version
 PO Box 21
 Halls Creek WA 6770
 Ph: 9168 6007
 Fax: 9168 6235



Employees Name: Phillip Cassell

Employee No: 759

Pay Fortnight Ending: 17/05/2022

Original copy issued in PFormalPayrollTimesheet - Electronic July year 2021-22

DATES	SHIFT 1			SHIFT 2			SHIFT 3			TOTAL Hours Worked	SHIFT LOCATION			LEAVE TAKEN					COMMENTS / AUTHORISATIONS											
	Day	Date	Start	Finish	Start	Finish	Start	Finish	Shift 1 Total (DO NOT INCLUDE THESE CELLS)		Shift 2 Total (DO NOT INCLUDE THESE CELLS)	Shift 3 Total (DO NOT INCLUDE THESE CELLS)	Shift 1	Shift 2	Shift 3	Annual	Personal Leave	Time in Lieu (taken)		Unpaid (LWOP)	Public Holiday (not worked)	Other								
Wednesday	4/05/2022	7:30	12:00	12:30	17:00	4:50			0.00																					
Thursday	5/05/2022	7:00	12:00	12:30	17:00	4:50			0.00																					
Friday	6/05/2022	7:00	12:00	12:30	16:30	4:00			0.00																					
Saturday	7/05/2022					0:00			0.00																					
Sunday	8/05/2022					0:00			0.00																					
Monday	9/05/2022	7:00	12:00	12:30	17:00	4:50			0.00																					
Tuesday	10/05/2022	7:00	12:00	12:30	16:30	4:00			0.00																					
Wednesday	11/05/2022	7:00	12:00	12:30	17:00	4:50			0.00																					
Thursday	12/05/2022	7:00	12:00	12:30	17:00	4:50			0.00																					
Friday	13/05/2022	7:00	12:00	12:30	17:00	4:50			0.00																					
Saturday	14/05/2022					0:00			0.00																					
Sunday	15/05/2022					0:00			0.00																					
Monday	16/05/2022	7:30	12:00	12:30	16:30	4:00			0.00																					
Tuesday	17/05/2022	7:30	12:00	12:30	16:00	4:50			0.00																					
			Total Hours Worked			43.50				43.50				8.04				0.00				0.00				0.00				0.00

DATE: 17/05/22
 DATE: 17/05/22

EMPLOYEE SIGNATURE: *[Signature]*
 SUPERVISOR or MANAGERS SIGNATURE: *[Signature]*

OFFICE USE ONLY (Do not delete or edit)	
TOTAL HRS WORKED	91.000
TOTAL LEAVE TAKEN	0.000
TOTAL HRS (up to max 84.44 for permanent)	91.000
FOR PERMANENT STAFF ONLY WITH TIL ACCRUABLE	
LESS PAYABLE HRS	76.000
TIL Accrued	0.000
(only negative TIL is accrued)	

Shift Locations	GL	Allocated Hrs Worked
1		
2		
3		
4		
5		
6		
TOTAL HOURS WORKED		0.00

Please Note:
 Timesheets should be completed at the end of each day.
 Completed, correct, signed & submitted timesheets must be with the pay officer by 3:00pm on the last Monday of each pay period.
 Maximum total hours paid per fortnight to permanent fulltime staff is 76 hours unless pre-approved by your manager in writing.
 Any hours worked in excess of 76hrs per pay period must be pre-approved by your manager & payroll are to be advised via the comments section as to how you are to be paid for those excess hours.
 Any accrual of TIL, extra paid hours or overtime (for hours worked over 76 hours per pay period including leave) must be pre-approved by your manager in writing.
 Maximum accrued TIL is 10 days (conditions apply).
 Maximum accrued hours per pay period (including TIL) is 76 (for permanent fulltime staff only).
 Casuals are not eligible for TIL.
 Maximum daily mixed hours (worked and leave taken) is 7.6 hours.

APPENDIX 9.2.1B - CEO CREDIT CARD TRANSACTIONS

CREDIT CARD TRANSACTIONS FOR STATEMENT PERIOD 28/04/2022 TO 25/05/2022

NAME		DESCRIPTION	MERCHANT	PURCHASE DATE	AMOUNT
Cassell	Phil	FUEL TOWN CREW MOWERS	COLES EXPRESS 6952 HALLS CREEK AUS AUS	29/04/2022	252.91
Cassell	Phil	STAFF ACCOMMODATION	WOTIF SYDNEY AUS AUS	1/05/2022	185.00
Cassell	Phil	ANNUAL FEE	ANNUAL FEE	2/05/2022	23.33
Cassell	Phil	FUEL DUNCAN ROAD INSPECTION	KNOTTS CROSSING RESO KATHERINE UNK AUS	2/05/2022	73.00
Cassell	Phil	MORNING TEA COUNCILLORS MEETING	HALLS CREEK IGA EXPQPS HALLS CREEK UNK AUS	4/05/2022	24.89
Cassell	Phil	MORNING TEA COUNCILLORS	COLES EXPRESS 6952 HALLS CREEK AUS AUS	6/05/2022	48.52
Cassell	Phil	PRE-EMPLOYMENT TESTS	QML PATHOLOGY MURARRIE UNK AUS	10/05/2022	93.50
Cassell	Phil	STAFF FLIGHTS	AVIAIR PTY LTD KUNUNURRA UNK AUS	16/05/2022	570.00
Cassell	Phil	HOUSE REPAIRS	HALLS CREEK IGA EXPR HALLS CREEK UNK AUS	20/05/2022	42.44
Cassell	Phil	WEAPONS REGISTRATION	POLICE LICENSING FIREA CANNINGTON UNK AUS	20/05/2022	258.00
Cassell	Phil	STAFF ACCOMMODATION	LAKESIDE RESORT KUNUNURRA WA AUS	24/05/2022	480.00
Cassell	Phil	VET FEES DEPOT DOGS	KIMBERLEY VET CENTRE KUNUNURRA WA AUS	26/05/2022	871.57
Cassell	Phil	CHOOK FOOD	CAMPING CLOTHING KUNUNURRA WA AUS	27/05/2022	105.00
Cassell	Phil	STAFF ACCOMMODATION	LAKESIDE RESORT KUNUNURRA WA AUS	27/05/2022	770.00
Cassell	Phil	HOUSE MAINTENANCE	HALLS CREEK HOME HALLS CREEK WA AUS	28/05/2022	29.94
Cassell	Phil	BUSINESS MEETING	KIMBERLEY HOTEL Halls Creek WA AUS	28/05/2022	65.00
Cassell	Phil	STAFF ACCOMMODATION	LAKESIDE RESORT KUNUNURRA WA AUS	28/05/2022	290.00
Cassell	Phil	STAFF LICENCE	SHIRE OF HALLS CREEK HALLS CREEK UNK AUS	30/05/2022	53.90
TOTAL SPEND FOR MAY 2022 STATEMENT PERIOD					\$4,237.00

Please Note: These Minutes are for Informational Purposes Only and do not constitute a contract. For more information, please contact the relevant department.

9.4.2 Accounts Paid by Authority (Summary) – May 2022

ITEM NUMBER:	9.4.2
REPORTING OFFICER	Daniel Milkins, Senior Finance Officer
SENIOR OFFICER	Lloyd Barton, Director of Corporate Services
MEETING DATE:	16 June 2022
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 Accounts paid by authority for May 2022 to be noted by Council.

2.0 Background

2.1 Nil.

3.0 Comments

3.1 Creditor payments for the month of May 2022 comprised as follows:

Bank Account	Type	Numbers	Amount
Municipal	Cheque & EFT	as per schedule	\$562,930.02
Restricted	Cheque & EFT		\$25,275.45
Trust	Cheque & EFT		\$0.00
Municipal	Payroll		\$719,411.64
TOTAL			\$1,307,617.11

3.2 The following schedules provide a bit more information than the high-level summary provided in the last few months but not as detailed as the reports that were discouraged by audit. This should provide enough information for review of the payments. A detailed copy of the payments will be kept in the Finance Office.

4.0 Statutory Environment:

4.1 Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that a list of all accounts paid be presented to Council.

4.2 This list must include all payments made since the list was last prepared and presented to Council.

4.3 The list of payments made by authority for 1 May 2022 to 31 May 2022 is hereby presented to Council.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable

5.3 Strategy:

Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire.

6.0 Policy Implications:

6.1 All payments made in accordance with adopted Council policy and delegations.

7.0 Financial Implications

7.1 Out-flow of cash totalling \$1,307,617.11. All payments made have been within the provisions of the 2021-2022 Budget.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact - Failure to acknowledge the payment of Shire accounts exposes Councillors to a breach of the LG Act and impacts on reputation.		
	Minor	Medium	High
Low (unlikely)	(1)	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	Low
Low Risk	
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	Monthly reporting of Accounts eliminates risk.

9.0 Officers Recommendation

COUNCIL RESOLUTION: 2022/064

Moved: Cr Rosemary Stretch

Seconded: Cr Chris Loessl

That:

The total accounts paid by authority totalling \$1,307,617.11 summarised on the following schedules entitled 'Schedule of Sundry Creditor Accounts Paid by Authority (Summary) 01/05/2022 to 31/05/2022', 'Schedule of Restricted Creditor Accounts Paid by Authority (Summary) 01/05/2022 to 31/05/2022'', 'Schedule of Trust Creditor Accounts Paid by Authority (Summary) 01/05/2022 to 31/05/2022' and 'Net Salaries and Wages Paid May 2022' (as appended 9.4.2A) be received.

CARRIED: 7/0

Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings.

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**SCHEDULE OF SUNDRY MUNICIPAL CREDITOR ACCOUNTS PAID BY
AUTHORITY (SUMMARY)
01/05/2022 to 31/05/2022**

Chq/EFT	Date	Name	Description	Amount
EFT28398	29/04/2022	AERODROME MANAGEMENT SERVICES PTY LTD (AMS)	AERODROME MANAGEMENT	-30,983.52
EFT28510	26/05/2022	ALEXANDER LEBRON	EXPENSE CLAIM	-631.96
ALEXANDER LEBRON Total				-631.96
EFT28412	05/05/2022	ALL HOURS AUTO ELECTRICS PTY LTD	ELECTRICAL SERVICES	-694.23
EFT28438	16/05/2022	ALL HOURS AUTO ELECTRICS PTY LTD	ELECTRICAL SERVICES	-7,379.94
EFT28497	26/05/2022	ALL HOURS AUTO ELECTRICS PTY LTD	ELECTRICAL SERVICES	-2,095.39
ALL HOURS AUTO ELECTRICS PTY LTD Total				-10,169.56
EFT28414	05/05/2022	ALLGEAR MOTORCYCLES & SMALL ENGINES	SMALL PARTS AND SERVICING	-3,975.70
EFT28505	26/05/2022	ALLGEAR MOTORCYCLES & SMALL ENGINES	SMALL PARTS AND SERVICING	-117.30
ALLGEAR MOTORCYCLES & SMALL ENGINES Total				-4,093.00
DD19130.18	03/05/2022	AMP FLEXIBLE LIFETIME SUPER PLAN	SUPER. CONTRIBUTIONS	-46.21
DD19159.15	17/05/2022	AMP FLEXIBLE LIFETIME SUPER PLAN	SUPER. CONTRIBUTIONS	-86.52
DD19175.14	31/05/2022	AMP FLEXIBLE LIFETIME SUPER PLAN	SUPER. CONTRIBUTIONS	-191.52
AMP FLEXIBLE LIFETIME SUPER PLAN Total				-324.25
DD19130.17	03/05/2022	AMP SUPER.	SUPER. CONTRIBUTIONS	-650.45
DD19159.16	17/05/2022	AMP SUPER.	SUPER. CONTRIBUTIONS	-581.20
DD19175.15	31/05/2022	AMP SUPER.	SUPER. CONTRIBUTIONS	-557.16
AMP SUPER. Total				-1,788.81
EFT28403	05/05/2022	ANGELINE BEDFORD	COUNCILLOR ALLOWANCE	-504.15
EFT28455	23/05/2022	ANGELINE BEDFORD	COUNCILLOR ALLOWANCE	-504.15
ANGELINE BEDFORD Total				-1,008.30
EFT28496	26/05/2022	AQUATIC SERVICES WA PTY LTD	POOL MAINTENANCE	-12,799.30
AQUATIC SERVICES WA PTY LTD Total				-12,799.30
EFT28429	16/05/2022	ARAC REFRIGERATION & AIR CONDITIONING PTY LTD	AIRCONDITIONER SERVICING	-1,200.38
EFT28472	26/05/2022	ARAC REFRIGERATION & AIR CONDITIONING PTY LTD	AIRCONDITIONER SERVICING	-1,738.85
ARAC REFRIGERATION & AIR CONDITIONING PTY LTD Total				-2,939.23
EFT28462	26/05/2022	ARGYLE ENGINEERING	PARTS AND SERVICING	-3,217.50
ARGYLE ENGINEERING Total				-3,217.50
DD19130.16	03/05/2022	ASGARD SUPER (BT FUNDS MANAGEMENT LTD)	SUPER. CONTRIBUTIONS	-569.20
ASGARD SUPER (BT FUNDS MANAGEMENT LTD) Total				-569.20
EFT28521	26/05/2022	AUSTRALIA POST	POSTAL SERVICES	-692.20
AUSTRALIA POST Total				-692.20
DD19130.12	03/05/2022	AUSTRALIAN SUPER	SUPER. CONTRIBUTIONS	-6,624.40
DD19159.12	17/05/2022	AUSTRALIAN SUPER	SUPER. CONTRIBUTIONS	-6,927.83
DD19175.11	31/05/2022	AUSTRALIAN SUPER	SUPER. CONTRIBUTIONS	-6,905.58
AUSTRALIAN SUPER Total				-20,457.81
EFT28517	26/05/2022	AUSTRALIAN TURF MANAGEMENT	PARKS AND GARDENS	-8,000.00

Chq/EFT	Date	Name	Description	Amount
AUSTRALIAN TURF MANAGEMENT Total				-8,000.00
DD19130.6	03/05/2022	AWARE SUPER	SUPER. CONTRIBUTIONS	-127.79
DD19159.5	17/05/2022	AWARE SUPER	SUPER. CONTRIBUTIONS	-182.55
DD19175.4	31/05/2022	AWARE SUPER	SUPER. CONTRIBUTIONS	-182.55
DD19130.11	03/05/2022	AWARE SUPER	PAYROLL DEDUCTIONS	-10,561.83
DD19159.11	17/05/2022	AWARE SUPER	PAYROLL DEDUCTIONS	-11,267.84
DD19175.10	31/05/2022	AWARE SUPER	PAYROLL DEDUCTIONS	-11,499.55
AWARE SUPER Total				-33,822.11
EFT28417	05/05/2022	BARRY BRADSHAW	EXPENSE CLAIM	-385.40
BARRY BRADSHAW Total				-385.40
EFT28525	26/05/2022	BOC LTD	MONTHLY FEE	-81.31
BOC LTD Total				-81.31
EFT28402	05/05/2022	BONNIE ROSITA EDWARDS	COUNCILLOR ALLOWANCE	-504.15
EFT28454	23/05/2022	BONNIE ROSITA EDWARDS	COUNCILLOR ALLOWANCE	-504.15
BONNIE ROSITA EDWARDS Total				-1,008.30
EFT28475	26/05/2022	BOOEASY PTY LTD	MONTHLY FEE	-330.00
BOOEASY PTY LTD Total				-330.00
EFT28502	26/05/2022	BP AUST. PTY LTD (PERTH)	FUEL PURCHASE	-1,635.14
BP AUST. PTY LTD (PERTH) Total				-1,635.14
EFT28448	16/05/2022	BREATHALYSER SALES & SERVICE PTY LTD	BREATHALYSERS & DRUG TEST KITS	-2,613.60
BREATHALYSER SALES & SERVICE PTY LTD Total				-2,613.60
DD19159.9	17/05/2022	BUSSQ BUILDING SUPER	SUPER. CONTRIBUTIONS	-318.96
DD19175.8	31/05/2022	BUSSQ BUILDING SUPER	SUPER. CONTRIBUTIONS	-247.68
BUSSQ BUILDING SUPER Total				-566.64
EFT28486	26/05/2022	CAMPING, CLOTHING & RURAL (CCR) SUPPLY KUNUNURRA	CHICKEN FOOD	-105.00
CAMPING, CLOTHING & RURAL (CCR) SUPPLY KUNUNURRA Total				-105.00
DD19130.8	03/05/2022	CARE SUPER	SUPER. CONTRIBUTIONS	-192.31
DD19159.7	17/05/2022	CARE SUPER	SUPER. CONTRIBUTIONS	-192.31
DD19175.6	31/05/2022	CARE SUPER	SUPER. CONTRIBUTIONS	-192.31
CARE SUPER Total				-576.93
DD19167.1	31/05/2022	CBA	CBA BANK FEES	-3,315.18
DD19183.1	31/05/2022	CBA	CC TRANSACTIONS PROCESSED	-13,338.66
CBA Total				-16,653.84
DD19130.3	03/05/2022	CBUS SUPER.	SUPER. CONTRIBUTIONS	-131.75
DD19159.2	17/05/2022	CBUS SUPER.	SUPER. CONTRIBUTIONS	-38.00
CBUS SUPER. Total				-169.75
EFT28434	16/05/2022	CDM HYDRAULICS PTY LTD	PARTS AND SERVICING	-8,351.05
EFT28490	26/05/2022	CDM HYDRAULICS PTY LTD	WORKSHOP ITEMS	-7,203.99
CDM HYDRAULICS PTY LTD Total				-15,555.04
EFT28498	26/05/2022	CGL FUEL PTY LTD	FUEL PURCHASE	-48,862.78
CGL FUEL PTY LTD Total				-48,862.78

Chq/EFT	Date	Name	Description	Amount
EFT28423	05/05/2022	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-1,963.79
CHILD SUPPORT AGENCY Total				-1,963.79
EFT28410	05/05/2022	CHRISTOPHER LOESSL	COUNCILLOR ALLOWANCE	-598.69
EFT28458	23/05/2022	CHRISTOPHER LOESSL	COUNCILLOR ALLOWANCE	-598.69
CHRISTOPHER LOESSL Total				-1,197.38
EFT28415	05/05/2022	CJS AIROLDI	CLEANING	-10,998.91
EFT28440	16/05/2022	CJS AIROLDI	CLEANING	-449.96
EFT28506	26/05/2022	CJS AIROLDI	CLEANING	-2,459.82
CJS AIROLDI Total				-13,908.69
24876	16/05/2022	CLICK SUPER PTY LTD	CLEARING HOUSE FEES	-85.03
CLICK SUPER PTY LTD Total				-85.03
DD19130.4	03/05/2022	COLONIAL FIRST STATE FIRST CHOICE EMPLOYER SUPER	SUPER. CONTRIBUTIONS	-276.94
DD19159.3	17/05/2022	COLONIAL FIRST STATE FIRST CHOICE EMPLOYER SUPER	SUPER. CONTRIBUTIONS	-276.94
DD19175.2	31/05/2022	COLONIAL FIRST STATE FIRST CHOICE EMPLOYER SUPER	SUPER. CONTRIBUTIONS	-276.94
COLONIAL FIRST STATE FIRST CHOICE EMPLOYER SUPER Total				-830.82
EFT28491	26/05/2022	DATACOM SOLUTIONS (AU) PTY LTD	MONTHLY FEE	-129.75
DATACOM SOLUTIONS (AU) PTY LTD Total				-129.75
EFT28522	26/05/2022	DAVID GRAY & CO PTY LTD	WHEELIE BINS	-12,914.00
DAVID GRAY & CO PTY LTD Total				-12,914.00
EFT28463	26/05/2022	DEAN WILSON TRANSPORT	FRIEGHT	-723.59
DEAN WILSON TRANSPORT Total				-723.59
EFT28408	05/05/2022	DEPT. OF COMMUNITIES	PAYROLL DEDUCTIONS	-764.80
DEPT. OF COMMUNITIES Total				-764.80
EFT28446	16/05/2022	EDEL KOSGEI	EXPENSE CLAIM	-199.00
EDEL KOSGEI Total				-199.00
EFT28511	26/05/2022	FOURIER COMMUNICATIONS PTY LTD	IT SERVICES	-150.28
FOURIER COMMUNICATIONS PTY LTD Total				-150.28
EFT28480	26/05/2022	FOURIER TECHNOLOGIES PTY LTD	IT SERVICES	-42,271.64
FOURIER TECHNOLOGIES PTY LTD Total				-42,271.64
EFT28421	05/05/2022	FREEMAN LOCKSMITHS	KEYS AND LOCKS	-4,950.00
EFT28523	26/05/2022	FREEMAN LOCKSMITHS	KEYS AND LOCKS	-3,150.00
FREEMAN LOCKSMITHS Total				-8,100.00
EFT28479	26/05/2022	FRESHWATER EAST KIMBERLEY APARTMENTS	ACCOMMODATION	-403.00
FRESHWATER EAST KIMBERLEY APARTMENTS Total				-403.00
EFT28477	26/05/2022	FULTON HOGAN INDUSTRIES PTY LTD	BITUMEN	-4,620.00
FULTON HOGAN INDUSTRIES PTY LTD Total				-4,620.00
EFT28445	16/05/2022	GAVIN ACKLAND	EXPENSE CLAIM	-94.98
GAVIN ACKLAND Total				-94.98
EFT28518	26/05/2022	GEOFFREY NINNES	EXPENSE CLAIM	-159.72
GEOFFREY NINNES Total				-159.72
EFT28426	16/05/2022	GILBERT MCADAM	EXPENSE CLAIM	-493.71
GILBERT MCADAM Total				-493.71

Chq/EFT	Date	Name	Description	Amount
EFT28488	26/05/2022	GREENFIELD TECHNICAL SERVICES	ENGINEERING SERVICES	-9,097.00
GREENFIELD TECHNICAL SERVICES Total				-9,097.00
EFT28430	16/05/2022	HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION	WHITE GOODS	-2,916.59
EFT28478	26/05/2022	HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION	GAS BOTTLES	-1,635.90
HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION Total				-4,552.49
EFT28460	26/05/2022	HALLS CREEK MOTEL	CATERING	-1,430.00
HALLS CREEK MOTEL Total				-1,430.00
EFT28435	16/05/2022	HALLS CREEK TYRES PTY LTD	TYRES AND WHEELS	-50.00
EFT28493	26/05/2022	HALLS CREEK TYRES PTY LTD	TYRES AND WHEELS	-430.00
HALLS CREEK TYRES PTY LTD Total				-480.00
DD19130.9	03/05/2022	HESTA SUPER FUND	SUPER. CONTRIBUTIONS	-1,235.62
DD19159.8	17/05/2022	HESTA SUPER FUND	SUPER. CONTRIBUTIONS	-307.69
DD19175.7	31/05/2022	HESTA SUPER FUND	SUPER. CONTRIBUTIONS	-307.69
HESTA SUPER FUND Total				-1,851.00
DD19130.5	03/05/2022	HOST PLUS SUPER. FUND	SUPER. CONTRIBUTIONS	-650.17
DD19159.4	17/05/2022	HOST PLUS SUPER. FUND	SUPER. CONTRIBUTIONS	-740.42
DD19175.3	31/05/2022	HOST PLUS SUPER. FUND	SUPER. CONTRIBUTIONS	-1,154.84
DD19130.15	03/05/2022	HOST PLUS SUPER. FUND	SUPER. CONTRIBUTIONS	-385.62
DD19159.14	17/05/2022	HOST PLUS SUPER. FUND	SUPER. CONTRIBUTIONS	-385.62
DD19175.13	31/05/2022	HOST PLUS SUPER. FUND	SUPER. CONTRIBUTIONS	-385.62
HOST PLUS SUPER. FUND Total				-3,702.29
EFT28473	26/05/2022	IGA X-PRESS (HALLS CREEK)	CLEANING PRODUCTS	-6,078.26
IGA X-PRESS (HALLS CREEK) Total				-6,078.26
EFT28492	26/05/2022	INLOGIK PTY LTD	MONTHLY FEE	-443.27
INLOGIK PTY LTD Total				-443.27
EFT28526	26/05/2022	IT VISION	RATES SERVICE	-5,236.00
IT VISION Total				-5,236.00
EFT28529	26/05/2022	IXOM OPERATIONS PTY LTD	MONTHLY FEE	-412.12
IXOM OPERATIONS PTY LTD Total				-412.12
EFT28507	26/05/2022	JACQUELINE PARKER	EXPENSE CLAIM	-2,935.12
JACQUELINE PARKER Total				-2,935.12
EFT28418	05/05/2022	JOHN BUTTERS	EXPENSE CLAIM	-366.11
JOHN BUTTERS Total				-366.11
EFT28465	26/05/2022	JSW HOLDINGS	MOBILISE CAMP	-22,006.60
JSW HOLDINGS Total				-22,006.60
EFT28516	26/05/2022	KENNEDYS (AUSTRALASIA) PARTNERSHIP	LEGAL FEES	-1,321.85
KENNEDYS (AUSTRALASIA) PARTNERSHIP Total				-1,321.85
EFT28500	26/05/2022	KIMBERLEY LIQUID WASTE PTY LTD	PLUMBING SERVICES	-1,743.50
KIMBERLEY LIQUID WASTE PTY LTD Total				-1,743.50
EFT28416	05/05/2022	KIMBERLEY WELDING & FABRICATION	WELDING	-957.00
EFT28442	16/05/2022	KIMBERLEY WELDING & FABRICATION	WELDING	-286.00
EFT28508	26/05/2022	KIMBERLEY WELDING & FABRICATION	WELDING	-4,240.50

Chq/EFT	Date	Name	Description	Amount
KIMBERLEY WELDING & FABRICATION Total				-5,483.50
EFT28466	26/05/2022	KRSP PTY LTD	UTILITIES	-563.33
KRSP PTY LTD Total				-563.33
EFT28404	05/05/2022	KUNUNURRA HOME & GARDEN	TOOLS AND EQUIPMENT	-6,376.60
EFT28469	26/05/2022	KUNUNURRA HOME & GARDEN	CHICKEN WIRE	-116.25
KUNUNURRA HOME & GARDEN Total				-6,492.85
EFT28470	26/05/2022	KUNUNURRA LOCK & KEY	KEYS AND LOCKS	-450.00
KUNUNURRA LOCK & KEY Total				-450.00
EFT28420	05/05/2022	KUNUNURRA PEST MANAGEMENT	PEST CONTROL	-1,800.00
EFT28450	16/05/2022	KUNUNURRA PEST MANAGEMENT	PEST CONTROL	-300.00
KUNUNURRA PEST MANAGEMENT Total				-2,100.00
EFT28468	26/05/2022	LANDGATE	LAND VALUATIONS	-329.06
LANDGATE Total				-329.06
EFT28519	26/05/2022	LANDMARK PRODUCTS PTY LTD	OUTDOOR FURNITURE	-24,354.00
LANDMARK PRODUCTS PTY LTD Total				-24,354.00
EFT28422	05/05/2022	LGRCEU (WA SHIRE COUNCILS UNION)	PAYROLL DEDUCTIONS	-110.00
LGRCEU (WA SHIRE COUNCILS UNION) Total				-110.00
EFT28515	26/05/2022	LYLE LEWIS CONTRACTING	PLANT HIRE	-10,692.00
LYLE LEWIS CONTRACTING Total				-10,692.00
EFT28483	26/05/2022	LYNDELLE WILSON	ACCOUNTING SERVICES	-3,757.50
LYNDELLE WILSON Total				-3,757.50
EFT28401	05/05/2022	MALCOLM HACK EDWARDS	COUNCILLOR ALLOWANCE	-882.30
EFT28453	23/05/2022	MALCOLM HACK EDWARDS	COUNCILLOR ALLOWANCE	-882.30
MALCOLM HACK EDWARDS Total				-1,764.60
EFT28413	05/05/2022	MARTIN SONS CONTRACTING	PLUMBING SERVICES	-936.45
EFT28504	26/05/2022	MARTIN SONS CONTRACTING	BUILDING MAINTENANCE	-1,547.57
MARTIN SONS CONTRACTING Total				-2,484.02
EFT28513	26/05/2022	MELANIE O'NEIL	EXPENSE CLAIM	-546.43
MELANIE O'NEIL Total				-546.43
EFT28411	05/05/2022	MRB PLUMBING LTD	PLUMBING SERVICES	-720.50
EFT28433	16/05/2022	MRB PLUMBING LTD	PLUMBING SERVICES	-1,906.19
EFT28484	26/05/2022	MRB PLUMBING LTD	PLUMBING SERVICES	-3,688.37
MRB PLUMBING LTD Total				-6,315.06
EFT28476	26/05/2022	MUSA MONO	EXPENSE CLAIM	-242.10
MUSA MONO Total				-242.10
EFT28436	16/05/2022	NEIL MANSELL TRANSPORT PTY LTD	FRIEGHT	-1,345.71
EFT28494	26/05/2022	NEIL MANSELL TRANSPORT PTY LTD	FRIEGHT	-132.73
NEIL MANSELL TRANSPORT PTY LTD Total				-1,478.44
EFT28427	16/05/2022	OFFICE NATIONAL (KUNUNURRA)	PRINTER SERVICING	-170.35
EFT28461	26/05/2022	OFFICE NATIONAL (KUNUNURRA)	STATIONARY	-527.70
OFFICE NATIONAL (KUNUNURRA) Total				-698.05
EFT28485	26/05/2022	OPTIC SECURITY GROUP NORWEST	SECURITY SERVICES	-200.20
OPTIC SECURITY GROUP NORWEST Total				-200.20
24877	26/05/2022	OPTUS COMMUNICATIONS	SAT PHONE CHARGES	-146.97

Chq/EFT	Date	Name	Description	Amount
OPTUS COMMUNICATIONS Total				-146.97
EFT28487	26/05/2022	ORD AGRICULTURAL EQUIPMENT	PARTS AND SERVICING	-6,214.94
ORD AGRICULTURAL EQUIPMENT Total				-6,214.94
DD19130.7	03/05/2022	PANORAMA SUPER	SUPER. CONTRIBUTIONS	-461.54
DD19159.6	17/05/2022	PANORAMA SUPER	SUPER. CONTRIBUTIONS	-461.54
DD19175.5	31/05/2022	PANORAMA SUPER	SUPER. CONTRIBUTIONS	-461.54
PANORAMA SUPER Total				-1,384.62
EFT28425	05/05/2022	PATRICIA ANNE MCKAY	COUNCILLOR ALLOWANCE	-504.15
EFT28459	23/05/2022	PATRICIA ANNE MCKAY	COUNCILLOR ALLOWANCE	-504.15
PATRICIA ANNE MCKAY Total				-1,008.30
EFT28514	26/05/2022	PERFORMANCE PUZZLES PTY LTD	PROJECT SUPPORT	-4,950.00
PERFORMANCE PUZZLES PTY LTD Total				-4,950.00
24878	26/05/2022	PIVOTEL SATELLITE PTY LTD	SAT PHONE CHARGES	-1,468.02
PIVOTEL SATELLITE PTY LTD Total				-1,468.02
DD19130.2	03/05/2022	PRIME SUPER	SUPER. CONTRIBUTIONS	-164.30
DD19159.18	17/05/2022	PRIME SUPER	SUPER. CONTRIBUTIONS	-200.81
DD19175.17	31/05/2022	PRIME SUPER	SUPER. CONTRIBUTIONS	-125.38
PRIME SUPER Total				-490.49
EFT28509	26/05/2022	PROMPT SAFETY SOLUTIONS	OSH ASSESSMENT	-3,630.00
PROMPT SAFETY SOLUTIONS Total				-3,630.00
EFT28437	16/05/2022	READOS AUTO CARE PTY LTD	TYRES AND WHEELS	-759.00
EFT28495	26/05/2022	READOS AUTO CARE PTY LTD	TYRES AND WHEELS	-5,504.18
READOS AUTO CARE PTY LTD Total				-6,263.18
EFT28452	16/05/2022	REGIONAL POWER CORP. (HORIZON POWER)	UTILITIES	-19,864.63
EFT28528	26/05/2022	REGIONAL POWER CORP. (HORIZON POWER)	UTILITIES	-10,476.52
REGIONAL POWER CORP. (HORIZON POWER) Total				-30,341.15
DD19175.9	31/05/2022	RETIREMENT PORTFOLIO SERVICES	SUPER. CONTRIBUTIONS	-418.00
DD19130.10	03/05/2022	RETIREMENT PORTFOLIO SERVICES	SUPER. CONTRIBUTIONS	-351.45
DD19159.10	17/05/2022	RETIREMENT PORTFOLIO SERVICES	SUPER. CONTRIBUTIONS	-418.00
RETIREMENT PORTFOLIO SERVICES Total				-1,187.45
EFT28407	05/05/2022	ROSEMARY STRETCH	COUNCILLOR ALLOWANCE	-504.15
EFT28456	23/05/2022	ROSEMARY STRETCH	COUNCILLOR ALLOWANCE	-504.15
ROSEMARY STRETCH Total				-1,008.30
EFT28447	16/05/2022	RYAN CHAPMAN	EXPENSE CLAIM	-4,205.18
RYAN CHAPMAN Total				-4,205.18
EFT28439	16/05/2022	SEARLE HOLDINGS (WA) PTY LTD	WORKSHOP ITEMS	-139.00
EFT28503	26/05/2022	SEARLE HOLDINGS (WA) PTY LTD	WORKSHOP ITEMS	-69.98
SEARLE HOLDINGS (WA) PTY LTD Total				-208.98
EFT28444	16/05/2022	SHARON KEARNEY	CLEANING PRODUCTS	-583.30
SHARON KEARNEY Total				-583.30
24880	26/05/2022	SHIRE OF HALLS CREEK (MUNI)	REFUSE COLLECTION	-273.00
SHIRE OF HALLS CREEK (MUNI) Total				-273.00
EFT28489	26/05/2022	SKYMESS PTY LTD	INTERNET PROVIDER	-564.70

Chq/EFT	Date	Name	Description	Amount
SKYMESH PTY LTD Total				-564.70
EFT28405	05/05/2022	SPINIFEX CONTRACTING	BUILDING MAINTENANCE	-238.70
EFT28428	16/05/2022	SPINIFEX CONTRACTING	PLUMBING SERVICES	-15,910.40
EFT28471	26/05/2022	SPINIFEX CONTRACTING	BUILDING MAINTENANCE	-16,893.80
SPINIFEX CONTRACTING Total				-33,042.90
DD19130.1	03/05/2022	SPIRIT SUPER	PAYROLL DEDUCTIONS	-1,234.58
DD19159.1	17/05/2022	SPIRIT SUPER	PAYROLL DEDUCTIONS	-1,528.52
DD19175.1	31/05/2022	SPIRIT SUPER	PAYROLL DEDUCTIONS	-1,034.60
SPIRIT SUPER Total				-3,797.70
DD19130.13	03/05/2022	SUNSUPER SUPER. FUND	SUPER. CONTRIBUTIONS	-1,550.54
DD19159.13	17/05/2022	SUNSUPER SUPER. FUND	SUPER. CONTRIBUTIONS	-1,774.60
DD19175.12	31/05/2022	SUNSUPER SUPER. FUND	SUPER. CONTRIBUTIONS	-1,746.04
SUNSUPER SUPER. FUND Total				-5,071.18
DD19130.14	03/05/2022	SUPER DIRECTIONS FUND (AMP)	SUPER. CONTRIBUTIONS	-736.97
DD19159.17	17/05/2022	SUPER DIRECTIONS FUND (AMP)	SUPER. CONTRIBUTIONS	-232.98
DD19175.16	31/05/2022	SUPER DIRECTIONS FUND (AMP)	SUPER. CONTRIBUTIONS	-235.22
SUPER DIRECTIONS FUND (AMP) Total				-1,205.17
EFT28512	26/05/2022	TANAY BULICH	EXPENSE CLAIM	-240.63
TANAY BULICH Total				-240.63
EFT28474	26/05/2022	THE KIMBERLEY GRANDE HOTEL	ACCOMMODATION	-4,706.00
THE KIMBERLEY GRANDE HOTEL Total				-4,706.00
EFT28527	26/05/2022	THINKWATER KUNUNURRA	WORKSHOP ITEMS	-2,325.47
THINKWATER KUNUNURRA Total				-2,325.47
EFT28451	16/05/2022	TOTALLY WORKWEAR (BROOME)	UNTIFORMS	-2,782.00
TOTALLY WORKWEAR (BROOME) Total				-2,782.00
EFT28501	26/05/2022	TRANCOLINO MADDEN CONTRACTING	PLANT HIRE	-1,045.00
TRANCOLINO MADDEN CONTRACTING Total				-1,045.00
EFT28432	16/05/2022	TYREPLUS (KUNUNURRA)	TYRES AND WHEELS	-2,350.00
EFT28482	26/05/2022	TYREPLUS (KUNUNURRA)	TYRES AND WHEELS	-6,185.00
TYREPLUS (KUNUNURRA) Total				-8,535.00
EFT28443	16/05/2022	VICTOR POPESCU	EXPENSE CLAIM	-1,473.24
VICTOR POPESCU Total				-1,473.24
EFT28409	05/05/2022	VIRGINIA O'NEIL	COUNCILLOR ALLOWANCE	-504.15
EFT28457	23/05/2022	VIRGINIA O'NEIL	COUNCILLOR ALLOWANCE	-504.15
VIRGINIA O'NEIL Total				-1,008.30
EFT28431	16/05/2022	VISION POWER PTY LTD	ELECTRICAL SERVICES	-1,279.85
EFT28481	26/05/2022	VISION POWER PTY LTD	ELECTRICAL SERVICES	-2,890.69
VISION POWER PTY LTD Total				-4,170.54
EFT28467	26/05/2022	WA COUNCIL OF SOCIAL SERVICE INC.	TRAINING	-77.00
WA COUNCIL OF SOCIAL SERVICE INC. Total				-77.00
EFT28520	26/05/2022	WA LOCAL GOVERNMENT ASSOCIATION	RAT TESTS	-2,211.00
WA LOCAL GOVERNMENT ASSOCIATION Total				-2,211.00
24879	26/05/2022	WATER CORP.	UTILITIES	-558.14
WATER CORP. Total				-558.14

Chq/EFT	Date	Name	Description	Amount
EFT28464	26/05/2022	WEST AUSTRALIAN NEWSPAPERS LTD	ADVERTISING AND NOTICES	-514.88
WEST AUSTRALIAN NEWSPAPERS LTD Total				-514.88
EFT28419	05/05/2022	WESTRAC PTY LTD	PARTS AND SERVICING	-890.60
EFT28449	16/05/2022	WESTRAC PTY LTD	PARTS AND SERVICING	-6,537.80
WESTRAC PTY LTD Total				-7,428.40
EFT28524	26/05/2022	WIRRIMANU (BALGO) COMMUNITY STORE	FUEL PURCHASES	-200.00
WIRRIMANU (BALGO) COMMUNITY STORE Total				-200.00
EFT28406	05/05/2022	WUNAN FOUNDATION INC - KUNUNURRA	PAYROLL DEDUCTIONS	-480.00
WUNAN FOUNDATION INC - KUNUNURRA Total				-480.00
EFT28441	16/05/2022	YOUNG LAUHELANI LUI MATEIWASA CLEANING	CLEANING	-1,095.00
YOUNG LAUHELANI LUI MATEIWASA CLEANING Total				-1,095.00
EFT28499	26/05/2022	YULUMBA PTY LTD	BUILDING MAINTENANCE	-9,020.00
YULUMBA PTY LTD Total				-9,020.00
EFT28424	05/05/2022	YURA YUNGI MEDICAL SERVICE ABORIGINAL CORP.	MEDICAL	-230.00
YURA YUNGI MEDICAL SERVICE ABORIGINAL CORP. Total				-230.00

Total Sundry Creditor Accounts Paid by Authority \$562,930.02
May 2022 Gross Salaries & Wages Paid \$719,411.64

Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings.

SCHEDULE OF CREDIT CARD TRANSACTIONS PROCESSED (DETAILED)
01/05/2022 TO 31/05/2022

CARD HOLDER	DATE	MERCHANT	PURPOSE	AMOUNT
CASELL, P	2/05/2022	ANNUAL FEE	ANNUAL FEE	23.33
CASELL, P Total				23.33
PARKER, J	26/03/2022	FRAUD REVERSAL	Unauthorized fraudulent translation	(30.00)
PARKER, J	26/03/2022	FRAUD REVERSAL	Unauthorized fraudulent translation	(50.00)
PARKER, J	26/03/2022	FRAUD REVERSAL	Unauthorized fraudulent translation	(50.00)
PARKER, J	26/03/2022	FRAUD REVERSAL	Unauthorized fraudulent translation	(60.00)
PARKER, J	26/03/2022	FRAUD REVERSAL	Unauthorized fraudulent translation	(150.00)
PARKER, J	26/03/2022	FRAUD REVERSAL	Unauthorized fraudulent translation	(150.00)
PARKER, J	26/03/2022	FRAUD REVERSAL	Unauthorized fraudulent translation	(300.00)
PARKER, J	10/04/2022	TELSTRA	Unauthorized fraudulent translation	150.00
PARKER, J	10/04/2022	TELSTRA	Unauthorized fraudulent translation	150.00
PARKER, J	10/04/2022	TELSTRA PREPAID	Unauthorized fraudulent translation	50.00
PARKER, J	10/04/2022	TELSTRA PREPAID	Unauthorized fraudulent translation	30.00
PARKER, J	10/04/2022	HALLS CREEK IGA EXPR	Unauthorized fraudulent translation	42.61
PARKER, J	20/04/2022	FRAUD REVERSAL	Unauthorized fraud transaction	(54.95)
PARKER, J	20/04/2022	FRAUD REVERSAL	Unauthorized fraudulent translation	(82.50)
PARKER, J	5/05/2022	BLUE DOG TRAINING	white card - Wayne Ryle	59.00
PARKER, J	6/05/2022	SHIRE OF HALLS CREEK	Sun proof work shirt - Ryan Chapman	99.00
PARKER, J	10/05/2022	POST HALLS CREEK LPOHA	Work phone - Ryan Chapman	449.00
PARKER, J	10/05/2022	SAI GLOBAL	Purchase of Aus Standard contract	238.01
PARKER, J	10/05/2022	BUSSELTON ADV DRIVER	MC driver training	540.00
PARKER, J	13/05/2022	KENNARDS HIRE HO WA	sump pump hire for pool drainage	1,000.00
PARKER, J Total				1,880.17
MONO, M	10/11/2021	COLES 0364	Meals-Annual Waste Summit	82.88
MONO, M	16/11/2021	UBER *TRIP	Transfer Terminal 4 to Terminal 2 Perth Airport	23.83
MONO, M	14/12/2021	SQ *LUSH HAND CAR WAS	Annual car detailing	200.00
MONO, M	25/03/2022	CAMPING CLOTHING	Uniforms and safety clothing for Rangers	386.85
MONO, M	5/04/2022	ALBERT FACEY MOTOR I	Barry Bradshaw Accommodation	660.00
MONO, M	5/04/2022	INVOICE 75302	Truck spares and accessories	1,714.10

CARD HOLDER	DATE	MERCHANT	PURPOSE	AMOUNT
MONO, M	5/04/2022	INVOICE 75302	Truck spares and accessories	171.69
MONO, M	6/04/2022	SEEK AU 46606593	Advert - Vacant Positions- Town Crew	764.50
MONO, M	6/04/2022	SEEK AU 46606359	Advert vacant positions Truck Drivers	291.50
MONO, M	6/04/2022	TRUCKLINE WEDGEFIELD	Truck spares and accessories	1,087.31
MONO, M	7/04/2022	TRUCKLINE WEDGEFIELD	Truck spares and accessories	219.12
MONO, M	5/05/2022	COLES EXPRESS 6952	Unleaded fuel for the tip generator	438.97
MONO, M	5/05/2022	Halls Creek Pharmacy	Swabs for water sampling	4.95
MONO, M	10/05/2022	Hotel at Booking.com	Accommodation-Ranger Jodie-Security Dogs	315.49
MONO, M	12/05/2022	EB *Sticking with the	Webinar on planning conditions in WA	55.00
MONO, M	12/05/2022	OUTBACK BATTERIES	New Battery for Ranger Vehicle P1118 Rego HC10047	284.00
MONO, M Total				6,700.19
GLASS, M	13/04/2021	HLLSCRK KIMBERLEY HT	Harry Blagg Accommodation - Client	157.25
GLASS, M	20/04/2021	COLES EXPRESS 6952	Harry Blagg consultation	32.00
GLASS, M	1/05/2021	NEWS LIMITED	News limited subscription	40.00
GLASS, M	13/05/2021	COLES EXPRESS 6952	Fuel for Olabud vehicle	49.50
GLASS, M	27/05/2021	Ord River Roadhouse	Staff workshop - lunch	59.05
GLASS, M	27/05/2021	HALLS CREEK IGA EXPQPS	HALLS CREEK IGA EXPQPS	2.40
GLASS, M	2/04/2022	NEWS LIMITED	News limited subscription	40.00
GLASS, M	4/04/2022	DMIRS EAST PERTH	Dangerous Good Site Licence Renewal	275.00
GLASS, M	6/04/2022	NEWS LIMITED	News limited subscription	4.99
GLASS, M	7/04/2022	COLES 0325	Mibila Learning Dinner NRT	92.70
GLASS, M	8/04/2022	KUNUNURRA HOME & GAR	Supplies for Olabud office	15.00
GLASS, M	8/04/2022	KUNUNURRA HOME & GAR	Mibila Learning On Country Supplies	992.05
GLASS, M	8/04/2022	KUNUNURRA BETTA HOME L	Mibila Drone Footage Storage	318.00
GLASS, M	8/04/2022	Subway Kununurra	Lunch Mibila Learning NRT	38.80
GLASS, M	8/04/2022	Subway Kununurra	Lunch Mibila Learning NRT	17.40
GLASS, M	24/04/2022	COLES EXPRESS 6952	Fuel - Broome Trip	261.05
GLASS, M	26/04/2022	Hotel at Booking.com	Broome accommodation for Arron & Jacob for Broome	1,884.00
GLASS, M	27/04/2022	WA POLICE/POST	Staff national police clearance - employee onboard	57.60
GLASS, M	27/04/2022	THE GOOD CARTEL PL	Broome Mibila trip - staff breakfast	60.00
GLASS, M	30/04/2022	NEWS LIMITED	News limited subscription	40.00
GLASS, M	8/05/2022	CALTEX BROOME	Fuel - Alternative Education Team	258.58

CARD HOLDER	DATE	MERCHANT	PURPOSE	AMOUNT
GLASS, M	10/05/2022	COLES EXPRESS 6954	Workshop Drinks for Lunch	39.60
GLASS, M Total				4,734.97

TOTAL OF CREDIT CARD TRANSACTIONS AUTHORISED AND PROCESSED MAY 2022 \$13,338.66

Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings.

9.4.3 Adoption of Corporate Business Plan

ITEM NUMBER:	9.4.3
REPORTING OFFICER:	Lloyd Barton, Director Corporate Services
SENIOR OFFICER	Phillip Cassell, Chief Executive Officer
MEETING DATE:	16 June 2022
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 Adoption of the Corporate Business Plan 2022-2026.

2.0 Background

2.1 Integrated planning and reporting is a framework for local government to establish local priorities and link its operations to the longer term Strategic Community Plan (SCP). It is represented by the following diagram:

Elements of the Integrated Planning Framework



2.2 The SoHC SCP 2015 -2025, reviewed in August 2021, captures the community’s collective vision, values and aspirations for a ten-year period.

2.3 The SoHC Strategic Resource Plan 2021-2036, also adopted in August 2021, combines workforce, asset management and long-term financial planning into a single document and sets how these resources will be utilised over a 10-year period to give effect to the SCP.

2.4 The Corporate Business Plan (CBP) is the last plan that needs to be adopted by the Shire to complete its integrated planning. It is an internal plan that details how the “vision” and SCP are to be achieved and has a bearing on the Annual Budget’s allocation of funds for services, operations and projects.

3.0 Comments

- 3.1 Moore Australia have been engaged to assist the Executive Team prepare a draft Corporate Business Plan, a copy of which is attached in Appendix 1. The various strategies and actions required to give effect to the four strategic directions of: Local Jobs, Local Economy, Local Social and Local Leadership are set out under each objective. Timeframes (ongoing; short to medium term – 2022-2026; and longer term – 2026 onwards) and measures to identify success are also set out.
- 3.2 For example, under the direction of “Local Jobs” and the strategy of increasing SoHC indigenous employment to 75% by 2025, three actions are to be taken, being: the development of a recruitment & retention strategy; maintaining the relevance of recruitment strategies and formalising the process for local only recruitment. The timeframes range from “ongoing” to “2022-2026”.
- 3.3 Funding to undertake the actions is to be considered when preparing the Annual Budget and progress towards achieving the outcomes are to be reported in the Annual Report.
- 3.4 The CBP is to be reviewed and updated annually.

4.0 Statutory Environment

4.1 Legislation

The Local Government Act 1995 and Local Government (Administration) Regulations 1996, require each council in Western Australia to have a CBP.

- 4.2 The *Local Government (Administration) Regulations (1996)* require the CBP to cover at least a four year period (19DA(2), and 19DA.(3) requires the Corporate Business Plan to:

- (a) *set out, consistently with any relevant priorities set out in the strategic community plan for the district, a local government’s priorities for dealing with the objectives and aspirations of the community in the district; and*
- (b) *govern a local government’s internal business planning by expressing a local government’s priorities by reference to operations that are within the capacity of the local government’s resources; and*
- (c) *develop and integrate matters relating to resources, including asset management, workforce planning and long-term financial planning.*

- 4.3 19DA.(4) requires the Council to review the CBP every year and 19DA.(5) requires Council to adopt the CBP by absolute majority.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.10 Improved business planning and performance

5.3 Strategy:

Civic - 4.10.1 Continue to implement the Integrated Planning and Reporting Framework, and commit to its continuous improvement including the Long Term Financial Plan, the Workforce Plan and the Asset Management Plan

6.0 Policy Implications

6.1 The CBP gives effect to SCP by setting out 'how' the vision is achieved in the budget each year e.g., training and development, youth work, road construction, programs etc.

7.0 Financial Implications

7.1 The CBP is considered when preparing the Annual Budget.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact – The Shire has a governance and reputational risk in not finalising a CBP. Without the plan the Shire could be challenged as to how it is giving effect to the SCP and how its Annual Budget and operations align with the SCP. The approval of the CBP minimises the risk.		
	Minor	Medium	High
Low (unlikely)	1	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	1
Low Risk	
a risk / activity with a score of 2 or less	accept the risk & not take action
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	

9.0 Officers Recommendation

COUNCIL RESOLUTION: 2022/065

Moved: Cr Angie Bedford

Seconded: Cr Rosemary Stretch

That Council:

- 1. Adopt the SoHC Corporate Business Plan 2022-2026.**

CARRIED: 7/0

ABSOLUTE MAJORITY

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SHIRE OF HALLS CREEK

**CORPORATE
BUSINESS PLAN**

2022 – 2026

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Shire of Halls Creek

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www.halls creek.wa.gov.au

VISION

"The Shire of Halls Creek town and remote communities are economically diverse, caring, and proactive with a strong sense of responsibility and pride."

Goals



Local Jobs



Local Economy



Local Social



Local Leadership

Please Note: These Minutes have yet to be confirmed by Council. See record of proceedings.

Corporate Business Planning

All Western Australian local governments are required to prepare a Plan for the Future for their district, comprising of two key strategic documents, being a Strategic Community Plan and Corporate Business Plan, which the local government is required to have regard for when forming their annual budget.

The Strategic Community Plan is Council's principal 10-year strategy and planning tool, guiding the remainder of the Shire's strategic planning. Achieving the community's vision and the Shire's strategic objectives requires the development of actions to address each strategy contained within the Strategic Community Plan.

Careful operational planning and prioritisation is required to achieve the objectives and desired outcomes due to the limited resources available. This planning process is formalised by the development of the Corporate Business Plan.

Actions requiring funding will only be undertaken once approved within the statutory budget and subject to funding availability. Along with achieving the community aspirations and objectives, the Corporate Business Plan draws on information contained within the long term financial, asset management, workforce plans.

This Draft Corporate Business Plan 2022 – 2026, together with the Strategic Community Plan, is the Shire of Halls Creek's Plan for the Future.



Forecast Statement of Funding

The following Forecast Statement of Funding (operations) is extracted from the Long Term Financial Plan, to provide an indication of the net funding available. The forecast statement should be read in conjunction with the full Long Term Financial Plan and its underlying assumptions and predictions.

	2022-23	2023-24	2024-25	2025-26
	\$	\$	\$	\$
FUNDING FROM OPERATIONAL ACTIVITIES				
Revenues				
Rates	3,029,964	3,090,563	3,152,374	3,215,422
Operating grants, subsidies and contributions	7,656,975	7,771,829	7,888,405	8,006,733
Fees and charges	921,159	934,980	949,005	963,239
Service charges	4,069	4,130	4,192	4,255
Interest earnings	104,888	122,759	142,939	148,807
Other revenue	314,327	319,043	323,830	328,688
	<u>12,031,382</u>	<u>12,243,304</u>	<u>12,460,745</u>	<u>12,667,144</u>
Expenses				
Employee costs	(5,033,698)	(5,109,205)	(5,185,845)	(5,263,636)
Materials and contracts	(1,642,235)	(1,666,860)	(1,691,861)	(1,717,265)
Utility charges (electricity, gas, water etc.)	(548,203)	(556,443)	(564,785)	(573,272)
Depreciation on non-current assets	(5,057,191)	(5,172,144)	(5,366,201)	(5,485,768)
Interest expense	(40,693)	(27,306)	(13,680)	(36,948)
Insurance expense	(435,313)	(441,842)	(448,469)	(455,195)
Other expenditure	(649,324)	(659,064)	(668,949)	(678,988)
	<u>(13,406,657)</u>	<u>(13,632,864)</u>	<u>(13,939,790)</u>	<u>(14,211,072)</u>
	<u>(1,375,275)</u>	<u>(1,389,560)</u>	<u>(1,479,045)</u>	<u>(1,543,928)</u>
Funding position adjustments				
Depreciation on non-current assets	5,057,191	5,172,144	5,366,201	5,485,768
Net funding from operational activities	<u>3,681,916</u>	<u>3,782,584</u>	<u>3,887,156</u>	<u>3,941,840</u>
FUNDING FROM CAPITAL ACTIVITIES				
Inflows				
Proceeds on disposal	2,824	0	257,246	2,107
Non-operating grants, subsidies and contributions	1,573,333	913,333	1,573,333	913,333
Outflows				
Purchase of property plant and equipment	(31,018)	(10,000)	(3,477,206)	(24,044)
Purchase of infrastructure	(3,420,000)	(2,750,000)	(3,420,000)	(2,750,000)
Net funding from capital activities	<u>(1,874,861)</u>	<u>(1,846,667)</u>	<u>(5,066,627)</u>	<u>(1,858,604)</u>
FUNDING FROM FINANCING ACTIVITIES				
Inflows				
Transfer from reserves	18,194	0	1,209,960	11,937
New borrowings	0	0	2,000,000	0
Outflows				
Transfer to reserves	(911,708)	(1,008,988)	(1,503,365)	(1,827,143)
Repayment of past borrowings	(913,541)	(926,929)	(527,124)	(268,030)
Net funding from financing activities	<u>(1,807,055)</u>	<u>(1,935,917)</u>	<u>1,179,471</u>	<u>(2,083,236)</u>
Estimated surplus/deficit July 1 B/Fwd	0	0	0	0
Estimated surplus/deficit June 30 C/Fwd	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>

Capital Works

Additional actions are forecast to be undertaken during the life of the Plan, which result in additional capital expenditure. These activities are summarised below along with an indication of the forecast capital expenditure extracted from the Long Term Financial Plan 2021 - 2036.

	2021-22	2022-23	2023-24	2024-25
Project	\$	\$	\$	\$
Roads Infrastructure				
Renewals	1,500,000	1,500,000	1,500,000	1,500,000
Duncan Rd		660,000		660,000
Balgo Mission Rd	400,000		400,000	
Carranya Rd	380,000		380,000	
Lake Gregory Rd	100,000		100,000	
Springvale Lansdowne Rd	400,000	350,000	400,000	350,000
Tanami Rd	640,000	240,000	640,000	240,000
Buildings				
Renewals				2,000,000
Plant, Furniture and Equipment				
Plant and Equipment Renewals	21,018		1,467,206	14,044
Furniture and Equipment Renewals	10,000	10,000	10,000	10,000
Total	3,451,018	2,760,000	6,897,206	2,774,044

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Our Aspirations and Values

The Shire of Halls Creek has a lot to offer, an amazing environment, an abundance of land, friendly communities and a relaxed lifestyle.

Connection to Country is an important and vital part of the Aboriginal culture and the people who live in the district. The Tanami Road provides an important link for a number of the district's remote communities before traversing the Tanami desert on its way from Halls Creek to Alice Springs. It provides access to the communities of Billiluna, Balgo and Mulan as well as the start of the Canning Stock Route. The Duncan Road provides access to the community of Kundat Jaru (Ringer Soak) and beyond through a variety of landscapes and the Sturt Creek River system.

There are significant resource sector opportunities in the district including, gold, copper and dysprosium. At the time of the 2016 census, the population was just under 3,200¹ and 74% of the population identified themselves as Aboriginal. The Shire covers an area of 133,061km² including significant Aboriginal communities, World Heritage listed Purnululu National Park and Lake Gregory along with significant pastoral interests.

The unique natural environment presents many opportunities to unlock a range of alternative new industries and businesses. There is great opportunity to maintain and enhance this attractive, desirable and welcoming place, to attract and retain families, visitors and investment.

To ensure there is adequate consideration of the social and environmental impacts of future development, continued planning is required to achieve balanced growth for our communities, whilst maintaining connection to Country, protecting and enhancing the natural environment and community lifestyle.

Strategic Objectives

Local Jobs: That access to employment is a right, from employment respect and growth are possible.

Local Economy: Communities that develop strong economies, with increasing local employment, training and income generation opportunities.



Local Social: Develop welcoming, safe, liveable and thriving communities that are continually expanding healthy lifestyle options and opportunities whilst maintaining natural and built environments.

Local Leadership: Communities and organisations that foster leadership, collaboration, innovation, entrepreneurship and good governance.

Service Delivery

The Shire of Halls Creek delivers services to its community in line with its vision and the key strategic objectives set out above.

The detailed actions to achieve these strategic objectives have been reviewed and updated as part of the Corporate Business Planning process. These actions and their prioritisation is reflected by the following symbols, indicating when the action is planned to be undertaken.

Ongoing	
Short - Medium Term	2022-2026
Longer Term 2026 onwards	

As the Shire strives to achieve these outcomes, the community will be kept informed of the progress by means of the Annual Report.

¹ Australian Bureau of Statistics Halls Creek (S) (LGA53920) 2019 Census of Population and Housing, viewed 15 March 2022

Strategic Direction

Local Jobs

That access to employment is a right, from employment respect and growth are possible.



Outcome 1

Increasing the net number, quality and variety of employment and training opportunities for our community members within community services, local government, pastoral, mining and tourism industry sectors

Strategy 1.1

Increase Shire of Halls Creek indigenous employment targets to 75% by 2025.

Actions

- | | | |
|---|-----------|--|
| 1.1.1 Research and develop specific recruitment and retention strategies. | 2022-2026 |  |
| 1.1.2 Implement and maintain relevance of recruitment and retention strategies. | |  |
| 1.1.3 Formalise process for local only recruitment and develop local outreach strategies. | 2022-2026 | |



We know we are succeeding when

Our community can see an increase of local indigenous community members employed within the Shire.

Strategy 1.2

Commit to traineeships as a pathway to employment.

Actions

- | | | |
|---|-----------|---|
| 1.2.1 Review workforce planning. | 2022-2026 |  |
| 1.2.2 Review employment pathways and traineeships for graduates of the Halls Creek High School. | 2022-23 | |
| 1.2.3 Provide work experience opportunities to support development of local youth. | |  |
| 1.2.4 Seek funding and government support for provision of employment pathways program. | 2022-2026 | |



We know we are succeeding when

Following completion of training, participant trainees are successfully employed with the community.

Strategy 1.3

Advocate on behalf of the community for improvements to the service delivery of local job provider agencies.

Actions

- | | |
|--|---|
| 1.3.1 Maintain involvement with local employment agencies, business and service providers. |  |
| 1.3.2 Lead by example and advocate for appropriate local employment balance. |  |



We know we are succeeding when

Our community can see the improvements to service delivery of local job provider agencies.

Strategy 1.4

Work with local businesses to invest in work experience, pre-employment, apprenticeships, traineeship and ongoing training initiatives for local people.

Actions

- | | |
|--|---|
| 1.4.1 Foster and support local employment and training initiatives. |  |
| 1.4.2 Lead by example, identify funding opportunities to support local employment. |  |

We know we are succeeding when

Increase in employment and training opportunities within the community.

Strategic Direction

Local Economy

Communities that develop strong economies, with increasing local employment, training and income generation opportunities.



Outcome 2

Actively pursue new economical and entrepreneurial opportunities that strengthens and diversifies the local economy and that encourages competition and local Aboriginal enterprise initiatives.

Strategy 2.1

Create and develop measures that record business expansion and projects that deliver income to local economy.

Actions

- | | |
|---|---|
| 2.1.1 Identify available data to measure local business expansion. |  |
| 2.1.2 Actively encourage local business development through land release. |  |
| | 2022-2026 |




We know we are succeeding when

Local businesses are successfully delivering and contributing to the economic growth of the community.

Strategy 2.2.

Secure financial and technical support, to allow pilot programs at remote communities, in sustainable business establishment.

Actions

- | | |
|---|---|
| 2.2.1 Facilitate local business networks and support development opportunities. |  |
| 2.2.2 Advocate for and facilitate improved telecommunications services. |  |
| |  |

We know we are succeeding when

Businesses throughout our region can access modern business and communication technology.

Strategy 2.3

Actively pursue State and Federal funding to expand the local economy inputs and that promote Shire of Halls Creek as an ideal location to operate a business and invest.

Actions

- | | |
|--|---|
| 2.3.1 Advocate for local economic development. |  |
| 2.3.2 Seek funding to develop Local Economic Prospectus (excluding Mining sector). |  |
| | 2022-2024 |
| 2.3.3 Seek funding to develop Local Mining Economic Prospectus. | |
| | 2022-2024 |
| 2.3.4 Identify opportunities for economic development. | |
| | 2022-2024 |
| 2.3.5 Lobby for funding for development of airport facilities and associated services. | |
| | 2022-2024 |

We know we are succeeding when

There is wide ranging community support for our economic development strategies.





Outcome 3

Strengthening the capacity, viability and profitability of local businesses.

Strategy 3.1

Continually enhance the appearance of Halls Creek CBD to foster an attractive retail location.

Actions

- | | |
|--|---|
| 3.1.1 Active involvement with the local business community. |  |
| 3.1.2 Upgrade and maintain town facilities. |  |
| 3.1.3 Collaborate with local community for street enhancement. |  |
| 3.1.4 Develop industrial land for heavy industry. |  |
| | 2022-2024 |

We know we are succeeding when

Our community can see physical improvements to Halls Creek CBD including retail outlets.

Strategic Direction

Local Economy

Communities that develop strong economies, with increasing local employment, training and income generation opportunities.

Strategy 3.2

Instigate a regular business visitation program to hear what helps and hinders local business operators.

Actions



3.2.1 Continue regular business visitation program.



We know we are succeeding when

Business owners are regularly consulted with feedback considered by the Shire and community.

Strategy 3.3

Encourage buy local purchasing practices for all businesses in the Shire of Halls Creek.

Actions



3.3.1 Continue 'buy local' pricing preferences.



We know we are succeeding when

Locals are purchasing from and supporting local businesses.

Outcome 4

Strengthening interagency and inter community collaborations, partnerships and collective action.

Strategy 4.1

On behalf of Shire of Halls Creek communities lobby government ministers and agencies for improved and expanded services for the communities of Shire of Halls Creek.

Actions



4.1.1 Advocate for improved and expanded local state and federal government services.



We know we are succeeding when

Our community can see we are acting on their behalf.

Strategy 4.2

Continually seek opportunities that promote 'collective impact' arrangements so as to obtain maximum benefit for the limited investment which creates positive opportunities for the communities of Shire of Halls Creek.

Actions

4.2.1 Continually seek opportunities that promote 'collective impact' arrangements.



We know we are succeeding when

Positive opportunities are created for the community.

Strategy 4.3

Support of Aboriginal corporations, agencies and organisations to assist in the development of their effectiveness and governance capacity.

Actions

4.3.1 Facilitate training and development to support local organisations improve governance and effectiveness.



We know we are succeeding when

Our community can see that we are supporting local groups and corporations by consulting and communicating regularly.

Strategic Direction

Local Economy

Communities that develop strong economies, with increasing local employment, training and income generation opportunities.

Outcome 5

Developing and promoting the Shire of Halls Creek as a desirable place to stop, stay and experience.

Strategy 5.1

Develop new 'Tourism Plan'.

Actions



- | | | |
|-------|---|-----------|
| 5.1.1 | Develop new Tourism Plan 2022-2025. | 2022 |
| 5.1.2 | Implement and promote the 'Tourism Plan'. | 2022-2025 |

We know we are succeeding when

There is a steady increase in the numbers of people visiting our region.

Strategy 5.2

Collaborate at the regional level in the promotion of the Shire of Halls Creek as a tourism destination.

Actions



- | | | |
|-------|---|--|
| 5.2.1 | Maintain involvement with regional tourism bodies and committees. | |
| 5.2.2 | Continue to actively promote Shire of Halls Creek. | |

We know we are succeeding when

There is a steady increase in the numbers of people visiting our region.

Strategy 5.3

Further enhance the Halls Creek Travel and Tourism Centre to include cultural learnings.

Actions



- | | | |
|-------|---|-----------|
| 5.3.1 | Investigate opportunities to enhance the Halls Creek Travel and Tourism Centre. | 2022-2024 |
| 5.3.2 | Seek funding to develop a local cultural centre. | 2022-2023 |
| 5.3.3 | Seek funding for Halls Creek Travel and Tourism Centre enhancements. | 2022-2024 |

We know we are succeeding when

Our community can see the development of cultural learnings.

Outcome 6

Identifying and implementing key communication and infrastructure improvements.

Strategy 6.1

Assist where possible with upgrading and maintaining community infrastructure including airstrips, access roads and cemeteries.

Actions



- | | | |
|-------|---|--|
| 6.1.1 | Maintain, renew and upgrade infrastructure in line with the Asset Management Plans. | |
|-------|---|--|

We know we are succeeding when

Assets continue to function effectively as they age.

Strategy 6.2

Extend public WIFI within all communities when funding is available.

Actions



- | | | |
|-------|---|--|
| 6.2.1 | Continue to partner with telecommunication organisations to expand the free public WIFI in all communities. | |
|-------|---|--|

We know we are succeeding when

We are seen as a Local Government that does what we say we will do.

Strategic Direction

Local Social

Develop welcoming, safe, liveable and thriving communities that are continually expanding healthy lifestyle options and opportunities whilst maintaining natural and built environments.

Outcome 7

Fostering high levels of volunteerism and participation.

Strategy 7.1

Design, implement and fund 'Community Initiatives' program, supporting local community improvements.

Actions



7.1.1 Review 'Local Community Initiatives' program. 2022-2023

7.1.2 Support / partner with local community groups promoting volunteerism.



We know we are succeeding when

Our Council is recognised for its effectiveness in empowering the community.

Strategy 7.2

Collaborate with Government and NGO organisations in the identification of resources and projects that encourage and support community engagement and involvement.

Actions



7.2.1 Collaborate with stakeholders and advocate for increased community engagement and involvement.



We know we are succeeding when

We are seen as a Local Government that does what we say we will do.

Outcome 8

Protecting Country and its connection for current and future generations.

Strategy 8.1

Continue and expand intergenerational activities that connect young people to Country and Elders and assist with the passing on of knowledge.

Actions



8.1.1 Continue to support intergenerational activities, connecting young people to Country and Elders.



We know we are succeeding when

Community members feel inspired and motivated to contribute.

Strategy 8.2

Encourage and support the expansion of the Ranger programs on Country.

Actions



8.2.1 Advocate with relevant agencies for development of local ranger programs.



We know we are succeeding when

Our Council is recognized for its effectiveness in expansions of programs within the community.

Strategy 8.3

Demand local government, mining, pastoral and tourism sectors consult with the Traditional Owners in an appropriate and timely manner.

Actions



8.3.1 Ensure all development applications received include requirement to consult with traditional owners.



8.3.2 Actively promote appropriate engagement processes.



We know we are succeeding when

We are seen as a Local Government that does what we say we will do.

Strategic Direction


Local Social


Develop welcoming, safe, liveable and thriving communities that are continually expanding healthy lifestyle options and opportunities whilst maintaining natural and built environments.

Strategy 8.4

Encourage and advocate for the protection of heritage sites including registration under the Aboriginal Heritage Act.

Actions

8.4.1 Develop and maintain Heritage Assets Register. 

8.4.2 Encourage and advocate for the protection of heritage sites within the district. 


We know we are succeeding when


Our community remains unique in its own right, with our built heritage and history protected.

Strategy 8.5

Support free from litter campaigns as a means of preserving Country.

Actions

8.5.1 Maintain regular rubbish services. 

8.5.1 Support and promote awareness of litter control. 

We know we are succeeding when

There is a steady increase in the numbers of people recycling within the community.

Outcome 9

Enabling well informed and actively engaged communities.

Strategy 9.1

Continually develop genuine and culturally appropriate communications and consultation methodologies suited to engaging with all resident, irrespective of age, abilities, location or language.

Actions

9.1.1 Continue appropriate communications and engagement. 2022-2023


We know we are succeeding when

Our community is engaged.

Strategy 9.2

Develop a consultation calendar that effectively informs, engages and provides timely feedback to all communities and their residents.

Actions

9.2.1 Develop and implement an effective communication and engagement process with our communities. 


We know we are succeeding when

People from all walks of life and cultural backgrounds feel inspired and motivated to contribute.

Strategy 9.3

Encourage all residents to initiate discussions on matters of concern with the Shire of Halls Creek and provide feedback.

Actions

9.3.1 Provide great customer service and foster a culture of engagement. 

We know we are succeeding when

Increasing numbers actively participating in community discussions.

Strategic Direction

Local Social

Develop welcoming, safe, liveable and thriving communities that are continually expanding healthy lifestyle options and opportunities whilst maintaining natural and built environments.

Outcome 10

Maintaining the Shire of Halls Creek road network to a high standard that meets the social and economic needs of our local communities and region.

Strategy 10.1

Maintain an economically efficient Shire of Halls Creek road construction and maintenance enterprise.

Actions

10.1.1 Maintain, renew and upgrade infrastructure in line with the Asset Management Plans.

10.1.2 Continue to look for opportunities to undertake road works within the district on behalf of other parties.

We know we are succeeding when

Assets continue to function effectively as they age.

Strategy 10.2

Advocate and manage key road upgrades including the sealing of the Tanami Hwy and upgrade of Duncan Road.

Actions

10.2.1 Advocate for key road upgrades.

10.2.2 Project manage key road upgrades.

We know we are succeeding when

Assets continue to function effectively as they age.

Strategy 10.3

Lobby for increased government funding for road networks.

Actions

10.3.1 Maintain presence on regional road group and pursue required funding to maintain district road network.

We know we are succeeding when

Road networks are fully serviced and meet the needs and expectations of our community.

Strategy 10.4

Work with remote communities to ensure their access roads are maintained to an appropriate condition.

Actions

10.4.1 Monitor road access for remote communities to ensure appropriate standards are maintained.

We know we are succeeding when

There is evidence of improved road access to remote communities.

Strategic Direction

Local Leadership

Communities and organisations that foster leadership, collaboration, innovation, entrepreneurship and good governance.

Outcome 11

Continually identifying and securing the necessary financial and technical support to achieve our community and economic aspirations.

Strategy 11.1

Continually monitor, identify and secure appropriate external funding to achieve the desired outcomes of this 'Plan'.

Actions

11.1.1 Continually monitor, identify and secure appropriate external funding to achieve the desired outcomes.

We know we are succeeding when

We are seen as a Local Government that does what we say we will do.

Strategy 11.2

Source funding that supports local solutions and action, and builds local community capacity, as opposed to outside top down servicing.

Actions

11.2.1 Actively promoting and advocating on behalf of the community.

11.2.2 Seek funding to support enhancement and liveability of the district.

We know we are succeeding when

Feedback from our community indicates that we are listening and acting on what we hear.

Strategy 11.2

Adopt practice that supports program development based around community needs.

Actions

11.3.1 Develop Health and Wellbeing Strategy. 2022-2024

We know we are succeeding when

Feedback from our community indicates that we are listening and acting on what we hear.

Outcome 12

Operating and effective, accountable and efficiently managed Council that provides strong and respectful civic leadership and sound governance.

Strategy 12.1

Maintain a high level of corporate governance, responsibility and accountability.

Actions

12.1.1 Maintain accountability and financial responsibility through effective planning.

12.1.2 Support and implement the Integrated Planning and Reporting framework.

12.1.3 Ensure training and development is undertaken by elected members. 2022-23

We know we are succeeding when

Our Council is recognised for its effectiveness in leadership and decision making.

Strategy 12.2

Maintain organizational policies and strategies for the attraction and retention of quality employees.

Actions

12.2.1 Seek high level of compliance in organisational practices.

12.2.2 Continue to provide a safe and positive workplace, ensuring OHS and mitigating risks.

We know we are succeeding when

We are seen as a Local Government that does what we say we will do.

Strategic Direction

Local Leadership

Communities and organisations that foster leadership, collaboration, innovation, entrepreneurship and good governance.

Strategy 12.3

Increasing the number of local skilled staff to meet the Shire of Halls Creek employment needs.

Actions



12.3.1 Review recruitment and retention strategies. 2022-2026

12.3.2 Support training and development for employees.

We know we are succeeding when

More local community members are employed and working for the Shire of Halls Creek.

Outcome 13

Enhancing the capabilities of communities to self-manage youth challenges and opportunities.

Strategy 13.1

Implement and develop the 'Olabud Doogethu' Projects.

Actions



13.1.1 Develop the 'Olabud Doogethu' Projects.

13.1.2 Implement the 'Olabud Doogethu' Projects.

We know we are succeeding when

Youth feel inspired and motivated to contribute.

Strategy 13.2

Encourage appropriate training and support for community builders in local communities to develop the knowledge, skills and attitudes to manage local action projects.

Actions



13.2.1 Encourage and support training opportunities for community builders.

We know we are succeeding when

Increase number of community builders.

Strategy 13.3

Encourage initiatives that promote and strengthen family and community responsibility for their young people.

Actions



13.3.1 Encourage initiatives promoting and strengthening community cohesion.

We know we are succeeding when

People are proud to be part of the Halls Creek community.

Strategic Direction

Local Leadership

Communities and organisations that foster leadership, collaboration, innovation, entrepreneurship and good governance.

Outcome 14

Involving, supporting and empowering young people.

Strategy 14.1

Implement, develop and expand the 'Olabud Doogethu' Project.

Actions



14.1.1 Identify opportunities to expand the 'Olabud Doogethu' Projects.



We know we are succeeding when

Increasing numbers actively participating in Olabud Doogethu programs.

Strategy 14.2

Encourage and support initiatives that connect young people to Country and passing on of knowledge.

Actions



14.2.1 Encourage connect to Country initiatives and programs.



14.2.2 Advocate for support for development of connect to Country initiatives and programs.



We know we are succeeding when

Youth are connected to Elders and are motivated to become leaders within the community.

Strategy 14.3

Create more relevant community based employment, education, healthy lifestyle and recreation program opportunities for young women.

Actions



14.3.1 Develop community based programs.



We know we are succeeding when

Increasing numbers of young women actively participating in Olabud Doogethu programs.

Strategy 14.4

Encourage and facilitate yarn session opportunities between Elders, Community Leaders and Young People.

Actions



14.4.1 Encourage and facilitate yarn sessions.



We know we are succeeding when

Youth are connected to Elders and are motivated to become leaders within the community.

Resources

Services and facilities provided by the Shire have been linked with the relevant actions in the Corporate Business Plan, providing a connection with the desired outcomes and community vision.

Shire Services

Customer service	9.3
Community consultation engagement	7.2 8.3 9.1 9.3
Asset maintenance planning	6.1 10.1
Financial management	12.1
Town planning	2.1 12.1
Economic development	2.1 – 6.2
Regional collaboration	5.2 10.3
Tourism management	5.1 5.3 8.3
Festival event management	9.3
Emergency services	7.1
Ranger services	8.2
Natural resource management	
Rubbish kerbside collection	8.5
Recycling	8.5
Building control	9.3
Health administration inspection	9.3
Facilities Infrastructure	
Parks gardens reserves	6.1
Quality of town centre	6.1
Landscaping	6.1
Maintenance	6.1
Sport recreation facilities	6.1
Council buildings heritage assets	6.1 8.4
Employee housing	6.1
Community town hall	6.1
Cemetery management	6.1
Library library services	9.3
Roads infrastructure	10.1
Street lighting	6.1
Public toilets	6.1
Waste management facility	8.5 6.1

Community Support | Advocacy

Medical health services	11.2
Maternal infant services	11.2 14.2
Childcare playgroup	11.2 14.2
Youth services	11.2 14.2
Aged disabled services	11.2
Indigenous relations	11.2
Support for volunteers	7.1 11.2

Strategic Risk Management

It is important to consider the external and internal context in which the Shire of Halls Creek operates, relative to risk, in order to understand the environment in which the Shire seeks to achieve its strategic objectives.

External Factors

- Increasing community expectations in relation to service levels and service delivery
- Rapid changes in information technology changing the service delivery environment
- Increased compliance requirements due to Government Policy and Legislation
- Cost shifting by Federal and State Governments
- Reducing external funding for infrastructure and operations
- Changes in mining and pastoral practices and the associated social impacts
- Climate change and subsequent response
- Significant seasonal population increase and subsequent pressure on Council services
- Extensive increase in non-rateable land requiring road access
- COVID-19 Pandemic
- Changing global economic environment

Internal Factors

- The objectives and strategies contained in the Council's current Strategic Community Plan
- The timing and actions contained in the Council's Corporate Business Plan
- Organisational size, structure, activities and location
- Human resourcing levels and staff retention
- The financial capacity of the Shire
- Allocation of resources to achieve strategic outcomes
- Maintenance of corporate records

References and Acknowledgements

Reference to the following documents or sources were made during the preparation of Draft Corporate Business Plan 2022 – 2026:

- Shire of Halls Creek Strategic Community Plan 2015-2025, 2022 Revision;
- Council website: www.hallscreek.wa.gov.au;
- Shire of Halls Creek Strategic Resource Plan 2021 - 2031

Document Management

Version	2022 - 2026
Status	Draft V2.1
Review Date	7 June 2026
Date of Adoption	

Review of the Corporate Business Plan

In accordance with statutory requirements, the Corporate Business Plan will be reviewed and updated annually.

Disclaimer

This Plan contains quantitative and qualitative statements, including projections, estimates, opinions and forecasts concerning the anticipated future performance of the Shire of Halls Creek, based on a large number of assumptions, and will be, subject to significant uncertainties and contingencies many, if not all, of which are outside the control of the Shire of Halls Creek.

This Plan is supplied in good faith for public information purposes and the Shire of Halls Creek accepts no responsibility for any loss occasioned by any person acting or refraining from action as a result of reliance on the Plan.

Please Note: These minutes have yet to be confirmed by Council as a true record of proceedings.

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

11. NEW DECISIONS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

OFFICER RECOMMENDATION/COUNCIL RESOLUTION: 2022/066

PROCEDURAL MOTION

Mover: Cr Chris Loessl Second: Cr Rosemary Stretch

THAT the following item, namely:

11.1 Statement of Financial Activity for period ending 31 May 2022

11.2 Objections to Proposed Rates Differentials – 2022/2023

11.3 Request for Budget Amendment

Are accepted as late items onto this agenda.

CARRIED: 7/0

11.1 Statement of Financial Activity for period ending 31 May 2022

ITEM NUMBER:	11.1
REPORTING OFFICER	Lloyd Barton, Director Corporate Services
SENIOR OFFICER	Phillip Cassell, Chief Executive Officer
MEETING DATE:	16 June 2022
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 Acceptance of Monthly Statement of Financial Activity for the period ending 31 May, 2022 (Appendix 11.1A)

2.0 Background

2.1 Regulation 34 of the Financial Management (Local Government) Regulations 1996 provides that a monthly statement of financial activity must be presented to Council.

2.2 The report must be presented at an Ordinary meeting of Council within 2 months after the end of the month to which the statement relates. Regulations prescribe the information that must be contained in the report.

2.3 The Statement of Financial Activity for the period ending 31 May, 2022 is prepared by Moore Australia.

3.0 Comments

- 3.1 Council policy FIN 09 Variance Levels for Financial Reporting require a commentary for any variance of 10% or greater, subject to a minimum of \$50,000. Variances are now contained within the monthly presentation on the last page.
- 3.2 The Management Reports comply with LG Financial Regulations for what is required to be presented to Council. In the past the Shire has presented the Schedule presentation – but with this information the summaries and the graphs make for ease of reading.
- 3.3 The Financial Reports presented include the statutory requirements, being the Statements of Financial Activity (by Program with and Nature or Type with Variance) and Note 1 showing the Net Current Assets. The various supporting notes also follow with the Variance explanations on the final page.
- 3.4 The expenditure and income graphs on page 2 and Statements of Financial Activity by program (page 5) and nature or type (page 7) show that:

- year to date actual operating revenue exceeds budget by \$1.785 (M). This is primarily due a \$3.169 Million (M) advance payment comprising 75% of the FAGS funding for the 2022/23 financial year and advance payments for Transport projects. Care needs to be taken to preserve these fundings for the 2022/23 financial year and /or the commencement of the Transport projects.

Notwithstanding this revenue/income gain there is underlying YTD under recovery in:

- Education and Welfare \$0.784 M unfavourable – this is mostly timing in relation the recognition of revenue from contract liabilities (advance payment), along with some other revenue pending receipt. \$0.322 M of contract liability for the Navigator program has been recognised as revenue in June;
 - Economic Service (Tourism & Post Office) \$0.145 M unfavourable – this due to depressed sales revenue; and
 - Other Property and Services \$0.472 M under recovery mostly due to the delay in the Ringer Soak Basketball court construction.
- Actual operating expenses exceeding budget by \$1.888 M mainly due to:

Transport

- Road depreciation costs exceed budget (by \$0.609 M);

Other Property & Services

- the cost of Public Works Overheads not being sufficiently recovered (by \$0.530 M) through town and works crew time sheets; and
- Plant Operating Costs not recovered as per budget (\$1.156 M under recovery) due to under-utilisation/cost recovery.

- Capital revenue is tracking to budget (at \$2.168 M) with road capital funds being received.
 - Actual capital expenditure is below budget – by \$2.083 M due to the delivery (and therefore payment) of replacement vehicles being delayed and some capital road works not being fully spent.
- 3.5 The closing position is a surplus of \$5.64 M versus an amended budget year to date closing surplus of \$1.48 M.
- 3.6 An explanation of all material variances (\$50,000 or 10%) is provided on page 28.
- 3.7 On pages 1 & 2 Moore Australia have recommended one high priority action and four medium priority actions. The recommendations are commented on as follows:
- High*
- *Transfer of funds back into reserves.* The return of \$2M, transferred out of reserves in April 2022 to maintain cash flow, back into reserves is to be made as soon as possible. The timing will depend on the closing position at the end of the financial year.
- Medium*
- *Plant Operating Costs and Public Works Overhead Cost under allocation; Housing expenditure under allocated and an error in depreciation expenses.* The under recovery of Plant Operating Costs and Public Works Overhead costs is a result of under recovery through the works and town crew time sheets. The options to deal with this are: reduce plant and works supervision costs, increase time recorded on timesheets or increase the hourly rate of the overhead. Adjustments will be made where possible at the end of the financial year. The issues relating to housing allocations and depreciation are being rectified.
 - *Grant liabilities opening balance recognition.* This is being investigated and any errors rectified.
 - *Postings to incorrect IE codes.* Errors in IE codes, general ledger accounts and any other are rectified as soon as they are discovered. Reviews are undertaken by Directors and Managers each month.
 - *Capital expenditure works in progress.* Works in progress are recorded until the project is completed. An adjustment will be made at this time.
- 3.8 The closing position as at 31 May 2022 is a surplus of \$5,635,431. The Statement of Financial Activity and Net Current Asset statement reconcile.

4.0 Statutory Environment

- 4.1 Regulation 34 - Local Government (Financial Management) Regulations 1996
- 4.2 Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —
committed assets means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
- (a) annual budget estimates, considering any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable

5.3 Strategy:

Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire

Civic - 4.1.2 Consistent and impartial application of Council policies and provision of services

Civic - 4.1.3 Council decisions are consistent, reliable and transparent.

6.0 Policy Implications

6.1 FIN 09 Variance Levels for Financial Reporting

7.0 Financial Implications

7.1 Revenues and Expenditure graphs are presented on page 2. These include a number of graphs comparing budget to actual providing a visual representation of how the Shire is tracking to Budget.

7.2 The Executive Summary is provided on page 2 showing a dashboard presentation of financial summaries of income and expenditure (both cash and non-cash) for the year to date.

7.3 The Net Current Asset Position is detailed in item c of Note 1 on page nine.

7.4 The Management reports (non-statutory) are provided to the Executive detailing a complete set of accounts and variances, and these are used by Managers to track monthly performance.

8.0 Sustainability Implications

8.1 Environmental
There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic
There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social
There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact - The Financial reporting is comprehensive - meeting compliance under the LG Act. The current financial position in terms of timing and financial performance against Budget and known events carries low to moderate risk. This is because of the variance levels between YTD budget and actual revenue. Care needs to be taken to ensure that funds received in advance for the upcoming financial year or upcoming projects are preserved. Management is focussed on managing cash flow and expenditure for the rest of the financial year.		
	Minor	Medium	High
Low (unlikely)	1	(2)	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	Low to medium
Low Risk	
a risk / activity with a score of 2 or less	Manage by routine procedures. The approval of a transfer of reserve funds and the receipt of the advance payment of most of the FAGS funds for 2022/23

	has eased the financial risk to low to moderate.
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	NA
High Risk	
a risk activity with a score of 6 or more is a high risk	NA
Risk Control Measure	Continue producing high standard reports by continued association with Moore Australia - and taking the time to ensure the accuracy of the financial transaction records each and every month. Careful management of cash flow.

COUNCIL RESOLUTION: 2022/067

Moved: Cr Virginia O'Neil

Seconded: Cr Rosemary Stretch

That Council:

Accept the Statement of Financial Activity for the period ended 31 May 2022 (Appendix 11.1A).

CARRIED: 7/0

Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings.

This section left blank intentionally

10 June 2022

Mr Phillip Cassell
Chief Executive Officer
Shire of Halls Creek
PO Box 21
HALLS CREEK WA 6770

Dear Phillip

ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 31 MAY 2022

We advise that we have completed the compilation of your Statutory Monthly Statement of Financial Activity (by Statutory Reporting Program) for the month ended 31 May 2022 and enclose our Compilation Report and Statements.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report. Other matters arising during the course of our compilation we wish to bring to your attention are raised in this report.

It should be appreciated, our procedures are designed primarily to enable us to compile the monthly financial statements and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and Council, which may exist. However, we aim to use our knowledge of the Shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Please note in order to meet legislative requirements, details and explanations of the material variances between the year to date actuals and year to date budget need to be completed by Shire staff, as required by *Local Government (Financial Management) Regulation 34(1) (d)*.

COMMENTS/SUGGESTIONS

Attached is a list of comments/suggestions derived from compiling the statement of financial activity and other end of month review services.

MATTERS FOR MANAGEMENT ATTENTION:

Please complete the Statutory Monthly Financial Statements by completing Note 16 – Explanation of Material Variances by providing a comment for each item where the Council's YTD Budget and YTD Actual are over the variance threshold. These items are indicated with a ▼ or ▲.

In the Management Information Report which follows, we have raised matters we wish to draw to management's attention.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely



Russell Barnes
Director

Moore Australia (WA) Pty Ltd

Topic	Item	First Identified	Explanation	Action Required	Priority
Reserve Accounts	Change of purpose	May 2022	Council approved transfers from reserve to be used to fund general operations temporarily (Resolution 2022/038). Section 6.11 of the Act requires one month's local public notice of the proposed change of purpose or proposed use of reserve accounts.	Transfer funds back into reserve accounts and ensure funds are only used for the purpose for which they are set aside unless a change of purpose is authorised in compliance with the Regulations.	High
Operating expenditure	Re-allocations	May 2022	Plant Operating Costs have been under allocated by \$365,580. PWOH have been under allocated by \$335,360. Housing expenditure has been under allocated by \$33,413. Depreciation expense reallocated to capital works has been allocated against material & contracts in error.	We recommend the allocations be reviewed and adjusted (where appropriate) to ensure recoveries of public works overheads, plant operating costs and housing are appropriate, and the related credit to be passed against the original nature or type.	Medium
Contract liabilities	Grant allocations	April 2022	Operating grant liabilities opening balance has been recognised with the YTD actual revenue in a different general ledger account.	We recommend the allocations be reviewed and adjusted (where appropriate) and ensure transactions are correctly allocated.	Medium
General ledger	Allocations	April 2022	Transactions have been allocated to incorrect IE codes for the applicable account type. For example: Operating expenditure has been allocated to a revenue and capital IE Codes The report has been adjusted on face value to correct the nature and type and account type.	We recommend allocations are reviewed and corrected to accurately report transactions by nature and type.	Medium

Topic	Item	First Identified	Explanation	Action Required	Priority
Capital Expenditure	Works in progress	April 2022	Capital expenditure general ledger account has been allocated to work in progress for assets in use, instead of the appropriate asset category.	We recommend the general ledger be reviewed and adjusted (where appropriate) and ensure all capital expense accounts are linked to the appropriate asset type and journal any identified work in progress, where the asset is in use.	Medium

Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings

10 June 2022

Mr Phillip Cassell
Chief Executive Officer
Shire of Halls Creek
PO Box 21
HALLS CREEK WA 6770

Dear Phillip

COMPILATION REPORT TO THE SHIRE OF HALLS CREEK

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Halls Creek which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 May 2022. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF HALLS CREEK

The Shire of Halls Creek are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by the Shire of Halls Creek we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Halls Creek provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit the Shire of Halls Creek. We do not accept responsibility to any other person for the contents of the special purpose financial statements.



Russell Barnes
Director
Moore Australia (WA) Pty Ltd

SHIRE OF HALLS CREEK
MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 31 May 2022

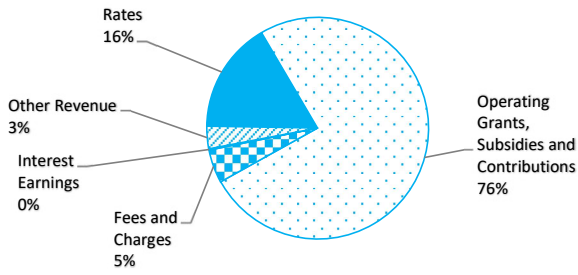
LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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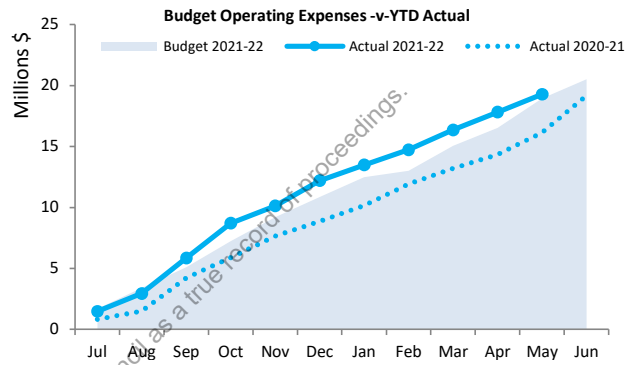
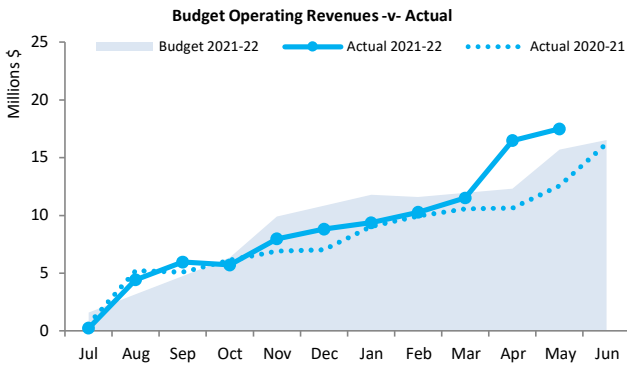
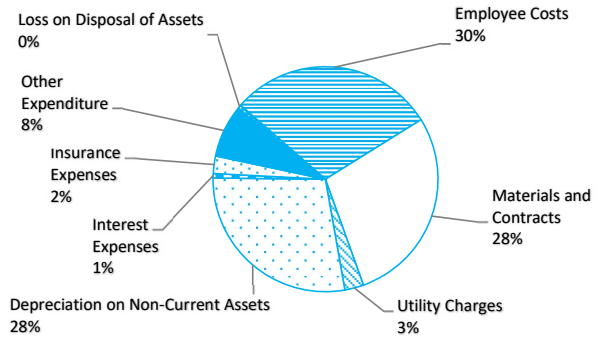
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OPERATING ACTIVITIES

OPERATING REVENUE

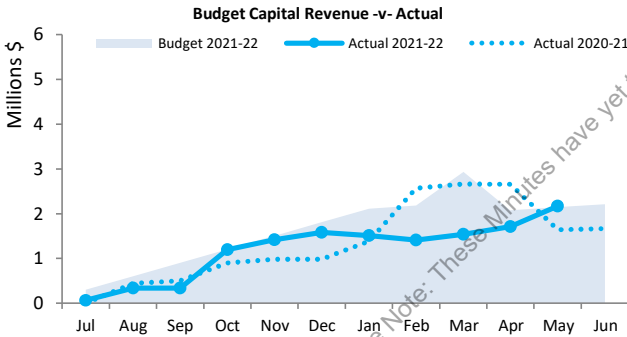


OPERATING EXPENSES

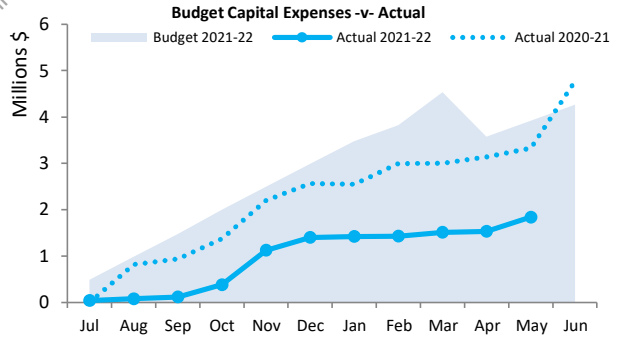


INVESTING ACTIVITIES

CAPITAL REVENUE



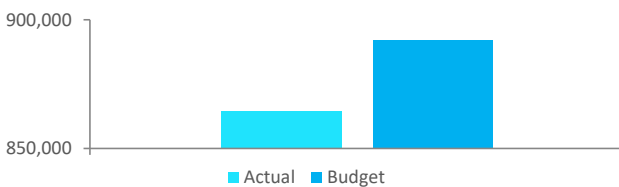
CAPITAL EXPENSES



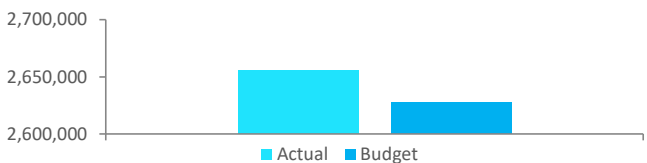
FINANCING ACTIVITIES

BORROWINGS

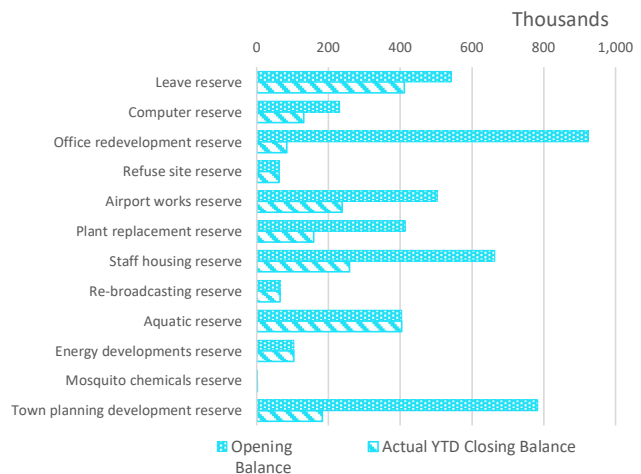
Principal Repayments



Principal Outstanding



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	(\$0.14 M)	(\$0.14 M)	(\$0.14 M)	\$0.00 M
Closing	\$0.90 M	\$1.48 M	\$5.64 M	\$4.15 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$7.17 M	70.6%
Restricted Cash	\$2.11 M	29.4%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.70 M	
0 to 30 Days	\$0.15 M	53.4%
30 to 90 Days		42.7%
Over 90 Days		3.9%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$1.57 M	82.4%
Trade Receivable	\$0.62 M	
30 to 90 Days	\$0.95 M	24.2%
Over 90 Days		13.1%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.43 M	\$1.74 M	\$3.63 M	\$1.89 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$2.85 M	
YTD Budget	\$2.82 M	0.9%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$13.18 M	
YTD Budget	\$11.38 M	15.9%

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$0.85 M	
YTD Budget	\$1.06 M	(19.8%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$2.01 M)	(\$1.78 M)	\$0.41 M	\$2.19 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.09 M	
Amended Budget	\$0.05 M	190.3%

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$1.84 M	
Amended Budget	\$4.27 M	43.1%

Refer to Note 8 - Capital Acquisitions

Capital Grants		
	\$	% Received
YTD Actual	\$2.17 M	
Amended Budget	\$2.21 M	98.1%

Refer to Note 8 - Capital Acquisitions

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.62 M	\$1.66 M	\$1.73 M	\$0.07 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.86 M
Interest expense	\$0.06 M
Principal due	\$2.66 M

Refer to Note 9 - Borrowings

Reserves	
Reserves balance	\$2.11 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES
GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

ACTIVITIES

Administration and operation of facilities and services to members of Council. Other costs relating to tasks of assisting elected members and ratepayers on matters which do not concern specific services.

GENERAL PURPOSE FUNDING

To provide adequate funding for the Shire's operation by maximising income from Rates, general purpose government grants, interest and other sources of revenue.

Raising of rates, collection of debts, general purpose funding and other funding activities.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

To provide an operational framework for good community health.

Aboriginal Environmental Health Program - This scheme is part funded by the Health Department of WA, with the main aim being to ensure the delivery of environmental health services to Aboriginal communities, addressing specific needs and requirements of such communities.

Health Admin & Inspection - Expenditure related to the general administration and delivery of environmental services such as food inspections, issuing of licences such as stall-holder and hawkker licences, and the general administration role as required by the Shire in accordance with the Health Act.

Pest Control and Analytical - Allocation to enable the Environmental Health Officer to undertake food sampling and other testing with relevant testing authorities in Perth. Allocation also for actions required for mosquito control.

EDUCATION AND WELFARE

Focuses on "breaking the cycle" for at-risk Aboriginal young people - ensuring they have a safe environment in which to make positive life choices.

The Shire of Halls Creek Olabud Doogethu service is a collaborative partnership with the Department of Prime Minister and Cabinet that focuses on ensuring Indigenous Australians grow up and live their lives in a safe home and community, Department of Corrective Services and the Department of Child Protection and Family Support.

HOUSING

Provision of adequate housing for Shire staff.

Maintenance and operations of staff housing, capital repairs and maintenance, as well as new construction.

COMMUNITY AMENITIES

Provide services required by the community.

Refuse collection services and refuse site maintenance, administration of the Shire's Town Planning function, maintenance and management of the Shire's Cemetery, public conveniences and certain community development projects.

RECREATION AND CULTURE

To establish and manage efficiently infrastructure and resources which will help the social development and well being of the community.

Maintenance and operation of Civic Halls, Sports Courts, Oval, Aquatic & Recreation Centre, Library, Rebroadcasting services and the culture background of Halls Creek such as the Trackers Hut.

TRANSPORT

To provide safe, effective transport services to the community.

Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets and the operation of the airport.

ECONOMIC SERVICES

To help promote the Shire and improve its economic well being.

Travel & Tourism & Area Promotion, Building Control, Post Office services and Economic Development.

OTHER PROPERTY AND SERVICES

To monitor and control Council's overheads operating accounts.

Public Works Overheads - Costs associated with the employment of Works staff are included in this sub-program and are then re-allocated to the relevant service or programme through routine overheads recovery processes.

Plant Operation Costs - All costs associated with the operation of Council's plant fleet are assigned to this sub program, and throughout the year are reallocated to relevant work jobs assigned to this sub program, and throughout the year are reallocated to relevant work jobs on which the plant worked, to obtain accurate costs of that job. Items of plant which determine actual costs include fuels, oils, repairs and depreciation.

Salaries & Wages - This sub Programme identifies the total salaries and wages costs expected for the year and these are also reallocated throughout all sub Programmes during the financial year to reflect true costs.

Integrated Planning - The framework ensures all of the Shire's strategic planning policies are aligned and conform with the requirements of the Local Government Act. The five strategies, which form the framework must be regularly reviewed and the outcomes monitored annually.

Misc./Unclassified - This sub programme records both income and expense for goods/services that cannot be allocated to a particular job or program.

Administration - All costs associated with the Shire's Administration, including staff, are assigned to this program. They are then re-allocated to the relevant programs to represent the administrative cost of that program/sub program.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	(135,087)	(135,087)	(135,087)	0	0.00%	
Operating Activities							
Revenue from operating activities							
Governance		0	0	226	226	0.00%	
General purpose funding - general rates	6	2,821,274	2,819,187	2,845,190	26,003	0.92%	
General purpose funding - other		2,206,007	2,199,701	5,220,364	3,020,663	137.32%	▲
Law, order and public safety		6,100	5,522	7,618	2,096	37.96%	
Health		298,886	273,922	272,059	(1,863)	(0.68%)	
Education and welfare		3,022,697	2,802,548	2,017,774	(784,774)	(28.00%)	▼
Community amenities		445,000	437,054	420,952	(16,102)	(3.68%)	
Recreation and culture		156,450	143,352	158,019	14,667	10.23%	
Transport		5,587,414	5,140,555	5,282,416	141,861	2.76%	
Economic services		546,625	501,006	355,914	(145,092)	(28.96%)	▼
Other property and services		1,436,263	1,379,057	906,672	(472,385)	(34.25%)	▼
		16,526,716	15,701,904	17,487,204	1,785,300		
Expenditure from operating activities							
Governance		(607,067)	(567,256)	(508,786)	58,470	10.31%	▲
General purpose funding		(372,790)	(341,682)	(284,971)	56,711	16.60%	▲
Law, order and public safety		(322,939)	(296,457)	(274,898)	21,559	7.27%	
Health		(564,187)	(517,567)	(436,962)	80,605	15.57%	▲
Education and welfare		(2,880,647)	(2,643,322)	(2,418,377)	224,945	8.51%	
Housing		(45,807)	(41,976)	(126,094)	(84,118)	(200.40%)	▼
Community amenities		(953,991)	(876,419)	(820,073)	56,346	6.43%	
Recreation and culture		(2,105,366)	(1,963,214)	(1,844,917)	118,297	6.03%	
Transport		(11,457,725)	(10,506,087)	(10,213,389)	292,698	2.79%	
Economic services		(1,217,803)	(1,118,294)	(1,146,800)	(28,506)	(2.55%)	
Other property and services		22,684	(49,112)	(1,208,033)	(1,158,921)	(2359.75%)	▼
		(20,505,638)	(18,921,386)	(19,283,300)	(361,914)		
Non-cash amounts excluded from operating activities	1(a)	5,407,000	4,956,292	5,421,318	465,026	9.38%	
Amount attributable to operating activities		1,428,078	1,736,810	3,625,222	1,888,412		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	2,211,146	2,143,922	2,168,672	24,750	1.15%	
Proceeds from disposal of assets	7	45,000	0	85,622	85,622	0.00%	▲
Payments for property, plant and equipment and infrastructure	8	(4,269,742)	(3,923,040)	(1,839,744)	2,083,296	53.10%	▲
Amount attributable to investing activities		(2,013,596)	(1,779,118)	414,550	2,193,668		
Financing Activities							
Transfer from reserves	10	2,522,873	2,522,873	2,595,276	72,403	2.87%	
Repayment of debentures	9	(892,074)	(864,530)	(864,530)	0	0.00%	
Transfer to reserves	10	(11,519)	0	0	0	0.00%	
Amount attributable to financing activities		1,619,280	1,658,343	1,730,746	72,403		
Closing funding surplus / (deficit)	1(c)	898,675	1,480,948	5,635,431			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$50,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

Note: General purpose funding - other revenue includes \$3,169,358 relating to the 2022/2023 Financial Assistance Grant allocation.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 MAY 2022

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	(135,087)	(135,087)	(135,087)	0	0.00%	
Operating Activities							
Revenue from operating activities							
Rates	6	2,821,274	2,819,187	2,845,190	26,003	0.92%	
Operating grants, subsidies and contributions	12	12,096,004	11,377,575	13,181,179	1,803,604	15.85%	▲
Fees and charges		1,124,725	1,059,896	849,701	(210,195)	(19.83%)	▼
Service charges		3,950	3,619	4,172	553	15.28%	
Interest earnings		47,000	43,054	31,727	(11,327)	(26.31%)	
Other revenue		433,763	398,573	574,035	175,462	44.02%	▲
Profit on disposal of assets	7	0	0	1,200	1,200	0.00%	
		16,526,716	15,701,904	17,487,204	1,785,300		
Expenditure from operating activities							
Employee costs		(6,770,408)	(6,210,939)	(5,737,816)	473,123	7.62%	
Materials and contracts		(6,040,115)	(5,558,049)	(5,472,484)	85,565	1.54%	
Utility charges		(484,160)	(443,388)	(523,718)	(80,330)	(18.12%)	▼
Depreciation on non-current assets		(5,338,000)	(4,893,042)	(5,386,250)	(493,208)	(10.08%)	▼
Interest expenses		(117,594)	(107,767)	(122,302)	(14,535)	(13.49%)	
Insurance expenses		(516,719)	(505,473)	(485,307)	20,166	3.99%	
Other expenditure		(1,169,642)	(1,139,478)	(1,455,960)	(316,482)	(27.77%)	▼
Loss on disposal of assets	7	(69,000)	(63,250)	(99,463)	(36,213)	(57.25%)	
		(20,505,638)	(18,921,386)	(19,283,300)	(361,914)		
Non-cash amounts excluded from operating activities	1(a)	5,407,000	4,956,292	5,421,318	465,026	9.38%	
Amount attributable to operating activities		1,428,078	1,736,810	3,625,222	1,888,412		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	2,211,146	2,143,922	2,168,672	24,750	1.15%	
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Amount attributable to investing activities		(2,013,596)	(1,779,118)	414,550	2,193,668		
Financing Activities							
Transfer from reserves	10	2,522,873	2,522,873	2,595,276	72,403	2.87%	
Repayment of debentures	9	(892,074)	(864,530)	(864,530)	0	0.00%	
Transfer to reserves	10	(11,519)	0	0	0	0.00%	
Amount attributable to financing activities		1,619,280	1,658,343	1,730,746	72,403		
Closing funding surplus / (deficit)	1(c)	898,675	1,480,948	5,635,431			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Note: Operating grants, subsidies and contributions include \$3,169,358 relating to the 2022/2023 Financial Assistance Grant allocation.

BASIS OF PREPARATION

The financial report has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

The *Local Government (Financial Management) Regulations 1996* specify that vested land is a right-of-use asset to be measured at cost. All right-of-use assets (other than vested improvements) under zero cost concessionary leases are measured at zero cost rather than at fair value. The exception is vested improvements on concessionary land leases such as roads, buildings or other infrastructure which continue to be reported at fair value, as opposed to the vested land which is measured at zero cost. The measurement of vested improvements at fair value is a departure from AASB 16 which would have required the Shire to measure any vested improvements at zero cost.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the financial report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses.

The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as generating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 08 June 2022

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Profit on asset disposals	7	0	0	(1,200)
Less: Movement in liabilities associated with restricted cash		0	0	(63,195)
Add: Loss on asset disposals	7	69,000	63,250	99,463
Add: Depreciation on assets		5,338,000	4,893,042	5,386,250
Total non-cash items excluded from operating activities		5,407,000	4,956,292	5,421,318

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates

		Last Year Closing 30 June 2021	This Time Last Year 31 May 2021	Year to Date 31 May 2022
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(4,701,151)	(5,016,313)	(2,105,875)
Add: Borrowings	9	892,074	25,801	27,544
Add: Provisions - employee	11	469,938	461,558	406,743
Total adjustments to net current assets		(3,339,139)	(4,528,954)	(1,671,588)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	6,158,809	5,783,963	7,165,346
Rates receivables	3	683,229	557,995	619,991
Receivables	3	551,006	620,609	954,911
Other current assets	4	235,897	80,906	82,922
Less: Current liabilities				
Payables	5	(2,176,382)	(452,311)	(702,863)
Borrowings	9	(892,074)	(25,801)	(27,544)
Contract liabilities	11	(860,348)	(66,833)	(379,001)
Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	11	(26,147)	0	0
Provisions	11	(469,938)	(461,558)	(406,743)
Less: Total adjustments to net current assets	1(b)	(3,339,139)	(4,528,954)	(1,671,588)
Closing funding surplus / (deficit)		(135,087)	1,508,016	5,635,431

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted \$	Restricted \$	Total Cash \$	Institution	Interest Rate	Maturity Date
Cash on hand							
Municipal - Bank account	Cash and cash equivalents	4,977,582	0	4,977,582	CBA	Variable	Nil
Post Office - Bank account	Cash and cash equivalents	81,155	0	81,155	NA	NA	NA
Reserves - Bank account	Cash and cash equivalents	0	2,105,874	2,105,874	CBA	Variable	Nil
Petty Cash Floats	Cash and cash equivalents	735	0	735	Cash on hand	Nil	Nil
Total		5,059,472	2,105,874	7,165,346			
Comprising							
Cash and cash equivalents		5,059,472	2,105,874	7,165,346			
		5,059,472	2,105,874	7,165,346			

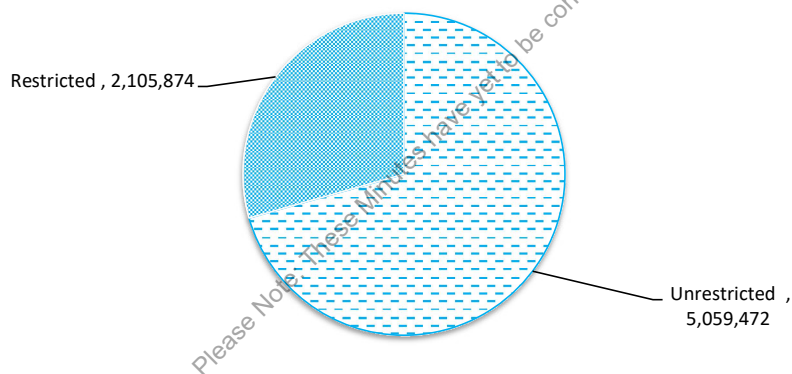
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

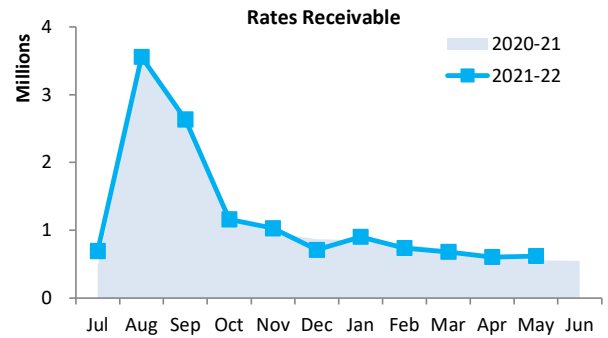
The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



Rates receivable	30 June 2021	31 May 2022
	\$	\$
Gross rates in arrears previous year	538,570	683,229
Levied this year	2,764,033	2,845,190
Less - collections to date	(2,619,374)	(2,908,428)
Net rates collectable	683,229	619,991
% Collected	79.3%	82.4%



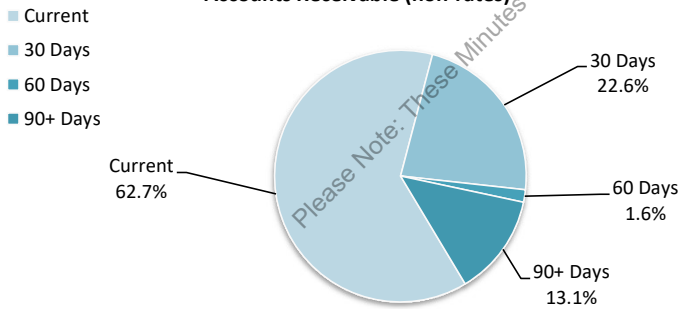
Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(995)	546,752	197,286	13,760	113,955	870,758
Percentage		62.7%	22.6%	1.6%	13.1%	
Balance per trial balance						
Sundry receivable						870,758
GST receivable						141,856
Increase in Allowance for impairment of receivables from contracts with customers						(70,870)
Rates pensioner rebates						2,250
Other receivables [describe]						10,917
Total receivables general outstanding						954,911

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Accounts Receivable (non-rates)



Other current assets	Opening Balance 1 July 2021	Asset Increase	Asset Reduction	Closing Balance 31 May 2022
	\$	\$	\$	\$
Inventory				
Stock on hand	85,173	20,285	(51,510)	53,948
Other current assets				
Accrued income	150,724	0	(121,750)	28,974
Total other current assets	235,897	20,285	(173,260)	82,922
Amounts shown above include GST (where applicable)				

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

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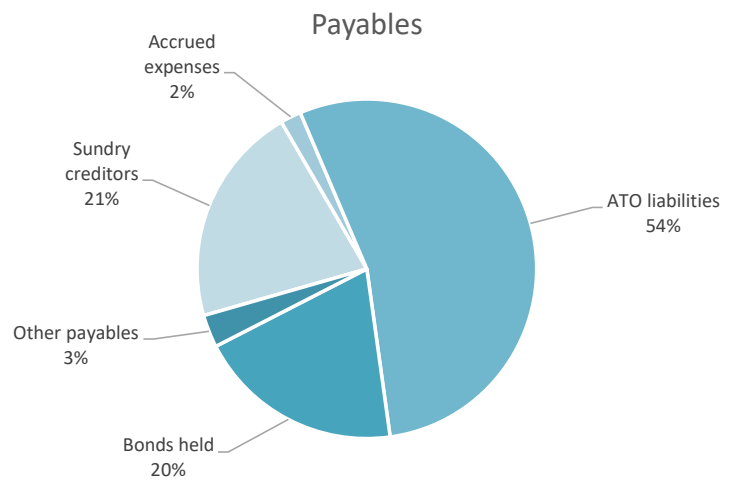
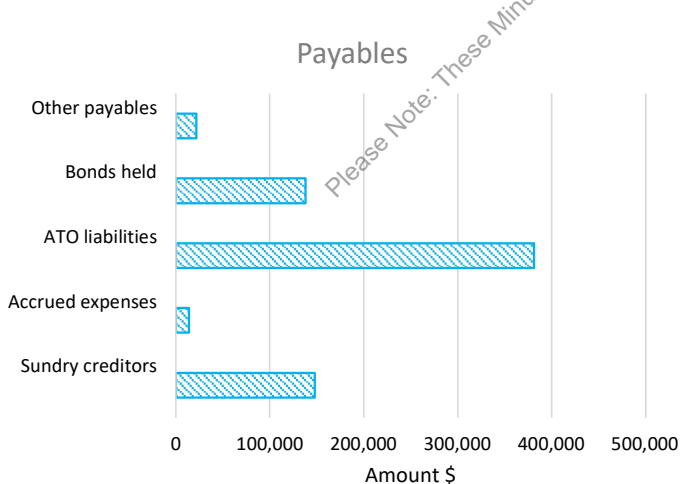
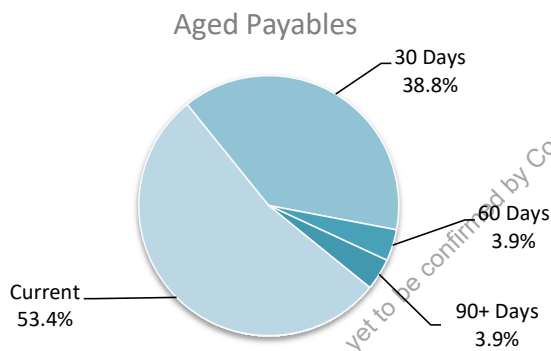
Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	79,043	57,394	5,796	5,838	148,071
Percentage		53.4%	38.8%	3.9%	3.9%	
Balance per trial balance						
Sundry creditors						148,071
Accrued expenses						13,859
ATO liabilities						381,123
Bonds held						137,958
Other payables						21,852
Total payables general outstanding						702,863

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.

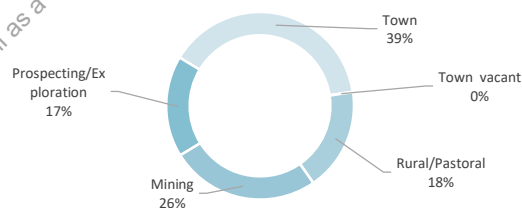
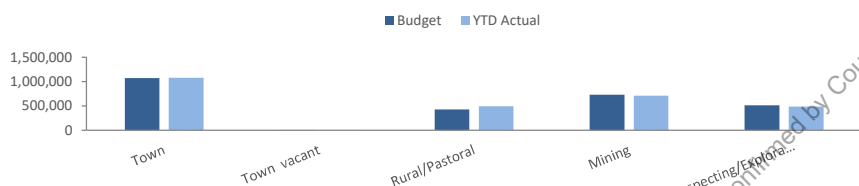
- Current
- 30 Days
- 60 Days
- 90+ Days



General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
Town	0.08471	333	12,687,328	1,074,744	0	0	1,074,744	1,081,241	1,611	(4,109)	1,078,743
Town vacant	0.15190	1	21,840	3,317	0	0	3,317	3,318	(687)	0	2,631
Unimproved value											
Rural/Pastoral	0.04365	27	20,984,462	426,730	0	0	426,730	705,768	(13,763)	(201,461)	490,544
Mining	0.36403	33	1,958,155	712,827	15,000	(136)	727,691	712,827	0	0	712,827
Prospecting/Exploration	0.22717	161	2,194,384	498,498	10,000	0	508,498	441,454	39,742	1,633	482,829
Sub-Total		555	37,846,169	2,716,116	25,000	(136)	2,740,980	2,944,608	26,903	(203,937)	2,767,574
Minimum payment	Minimum \$										
Gross rental value											
Town	834	4	21,840	3,336	0	0	3,336	3,336	0	0	3,336
Town vacant	1,072	18	45,760	19,296	0	0	19,296	17,152	0	0	17,152
Unimproved value											
Rural/Pastoral	871	20	61,600	17,420	0	0	17,420	17,420	0	0	17,420
Mining	833	6	6,800	4,998	0	0	4,998	4,998	0	0	4,998
Prospecting/Exploration	534	66	84,087	35,244	0	0	35,244	34,710	0	0	34,710
Sub-total		114	220,087	80,294	0	0	80,294	77,616	0	0	77,616
Total general rates							2,821,274				2,845,190

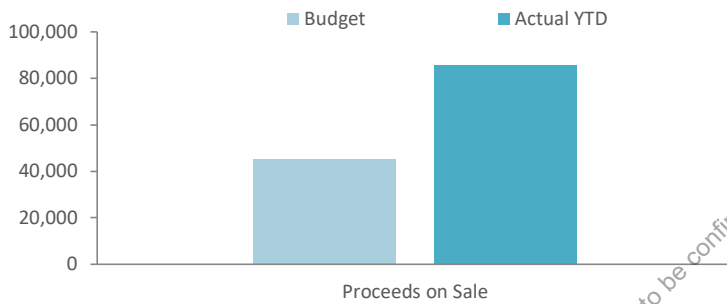
KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2021 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
Plant and equipment									
Transport									
	Plant and equipment	114,000	45,000	0	(69,000)	0	0	0	0
	Tennant Sentinel Sweeper P706	0	0	0	0	45,099	1,240	0	(43,859)
	CAT front end loader P302	0	0	0	0	59,099	25,455	0	(33,644)
	CAT Backhoe P301	0	0	0	0	23,149	13,727	0	(9,422)
	Mustang Skidsteer A7040	0	0	0	0	15,678	15,091	0	(587)
	Mobile Fridge/Freezer	0	0	0	0	0	909	909	0
	Accok 8 Wheeler P252	0	0	0	0	40,860	28,909	0	(11,951)
	Tandem Lawn Mower Trailer	0	0	0	0	0	291	291	0
		114,000	45,000	0	(69,000)	183,885	85,622	1,200	(99,463)

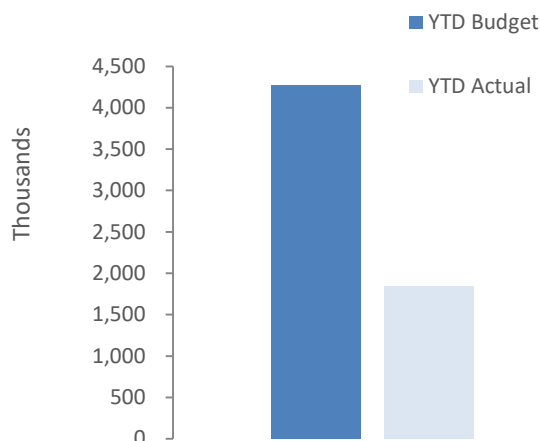


Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings.

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	40,600	38,100	45,423	7,323
Furniture & Fittings	8,000	8,000	339	(7,661)
Plant & Equipment	395,000	367,489	66,902	(300,587)
Work In Progress Asset	302,020	276,837	331,982	55,145
Infrastructure Assets-Roads	3,434,975	3,148,728	1,231,923	(1,916,805)
Infrastructure Assets-Other	89,147	83,886	163,175	79,289
Payments for Capital Acquisitions	4,269,742	3,923,040	1,839,744	(2,083,296)
Total Capital Acquisitions	4,269,742	3,923,040	1,839,744	(2,083,296)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	2,211,146	2,143,922	2,168,672	24,750
Other (disposals & C/Fwd)	45,000	0	85,622	85,622
Cash backed reserves				
Computer reserve	100,000	100,000	100,000	0
Office redevelopment reserve	700,000	700,000	840,000	140,000
Airport works reserve	265,000	265,000	265,000	0
Plant replacement reserve	252,020	252,000	255,019	3,019
Staff housing reserve	360,000	360,000	405,000	45,000
Town planning development reserve	742,853	600,000	600,000	0
Contribution - operations	(406,277)	(497,882)	(2,879,569)	(2,381,687)
Capital funding total	4,269,742	3,923,040	1,839,744	(2,083,296)

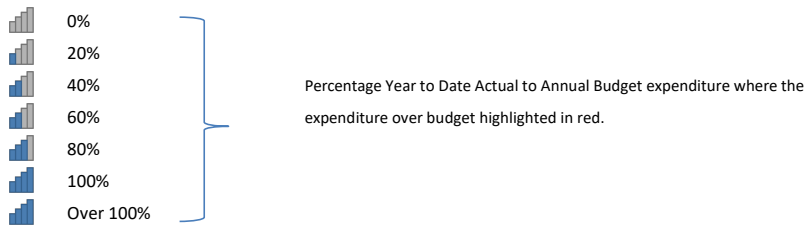
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Amended		Year to Date Actual	Variance (Under)/Over	
		Current Budget	Year to Date Budget			
Capital Expenditure						
Buildings						
	00112801	AQUATIC CONST CONSTN SWIM POOL	10,600	10,600	0	(10,600)
	00450724	PHONE SYSTEM UPGRADE	30,000	27,500	0	(27,500)
	00951717	CAPITAL - 162 DARCY STREET	0	0	45,423	45,423
	Buildings Total		40,600	38,100	45,423	7,323
Furniture & Fittings						
	00112832	GYM - EQUIPMENT	8,000	8,000	0	(8,000)
	00115804	GYMNASIUM & RECREATION EQUIPMENT	0	0	339	339
	Furniture & Fittings Total		8,000	8,000	339	(7,661)
Plant & Equipment						
	00123758	PLANT (CAPITAL)	30,000	30,000	32,019	2,019
	00123761	CAMP	35,000	35,000	34,883	(117)
	00450727	VEHICLE PURCHASES ADMIN	200,000	183,326	0	(183,326)
	00715702	VEHICLE PURCHASE (HEALTH)	130,000	119,163	0	(119,163)
	Plant & Equipment Total		395,000	367,489	66,902	(300,587)
Infrastructure Assets-Roads						
	00120000	ROADS - CAPITAL WORKS	3,434,975	3,148,728	1,231,923	(1,916,805)
	Infrastructure Assets-Roads Total		3,434,975	3,148,728	1,231,923	(1,916,805)
Infrastructure Assets-Other						
	00108707	PEGS	13,000	11,913	13,358	1,445
	00114707	CAPITAL - CIVIC HALL BASKETBALL COURTS	26,147	26,147	28,362	2,215
	00543704	DOG POUND - UPGRADE	50,000	45,826	121,455	75,629
	Infrastructure Assets-Other Total		89,147	83,886	163,175	79,289
Work In Progress Asset						
	00140193	PWKS MRWA - DUNCAN RD EXPENDITURE	302,020	276,837	331,982	55,145
	Work In Progress Asset Total		302,020	276,837	331,982	55,145
	Grand Total		4,269,742	3,923,040	1,839,744	(2,083,296)

Repayments - borrowings

Information on borrowings		1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing										
Triplex	23	143,234	0	0	42,798	42,798	100,436	100,436	10,029	10,029
Housing Units	25	551,341	0	0	26,659	54,203	524,682	497,138	18,332	35,778
Transport										
Plant expenditure	26	2,825,230	0	0	795,073	795,073	2,030,157	2,030,157	31,787	31,787
Total		3,519,805	0	0	864,530	892,074	2,655,275	2,627,731	60,148	77,594
Current borrowings		892,074					27,544			
Non-current borrowings		2,627,731					2,627,731			
		3,519,805					2,655,275			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings.

Cash backed reserve

Reserve name	Opening Balance	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$
Leave reserve	541,972	0	0	(103,000)	(130,257)	438,972	411,715
Computer reserve	231,199	0	0	(100,000)	(100,000)	131,199	131,199
Office redevelopment reserve	924,553	0	0	(700,000)	(840,000)	224,553	84,553
Refuse site reserve	62,867	0	0	0	0	62,867	62,867
Airport works reserve	503,426	0	0	(265,000)	(265,000)	238,426	238,426
Plant replacement reserve	414,057	11,519	0	(252,020)	(255,019)	173,556	159,038
Staff housing reserve	664,020	0	0	(360,000)	(405,000)	304,020	259,020
Re-broadcasting reserve	65,977	0	0	0	0	65,977	65,977
Aquatic reserve	404,434	0	0	0	0	404,434	404,434
Energy developments reserve	103,646	0	0	0	0	103,646	103,646
Mosquito chemicals reserve	2,000	0	0	0	0	2,000	2,000
Town planning development reserve	783,000	0	0	(742,853)	(600,000)	40,147	183,000
	4,701,151	11,519	0	(2,522,873)	(2,595,276)	2,189,797	2,105,875

Please Note: These Minutes have yet to be confirmed by Council as per record of proceedings.

	Opening Balance	Liability transferred from/(to) non current	Liability Increase	Liability Reduction	Closing Balance
Other current liabilities	1 July 2021				31 May 2022
	\$		\$	\$	\$
Other liabilities					
- Contract liabilities	860,348	0	0	(481,347)	379,001
- Liabilities under transfers to acquire or construct non-financial assets to be controlled by the entity	26,147	0	0	(26,147)	0
Total other liabilities	886,495	0	0	(507,494)	379,001
Provisions					
Provision for annual leave	297,842	0	81,118	(132,596)	246,364
Provision for long service leave	139,222	0	4,861	0	144,083
Time in lieu	32,874	0	86,174	(102,752)	16,296
Total Provisions	469,938	0	172,153	(235,348)	406,743
Total other current liabilities	1,356,433	0	172,153	(742,842)	785,744
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase in	Decrease in	Liability	Current	Amended	YTD	YTD Revenue
	1 July 2021	Liability	Liability	31 May 2022	Liability	Budget	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
GRANT - FAGS UNTIED WALGGC	0	0	0	0	0	1,588,473	1,588,472	3,985,411
GRANT - FAGS (ROADS FORMULA) OPERATING	0	0	0	0	0	542,534	542,534	1,163,743
Health								
GRANT - ABORIGINAL HEALTH	0	0	0	0	0	283,600	259,963	257,830
GRANT - DEPT OF HEALTH - MOSQUITO CONTROL CHEMICALS	0	0	0	0	0	3,786	3,465	15,069
DEPT HEALTH - TRAINING PROGRAM	56,400	0	0	56,400	56,400	0	0	0
Education and welfare								
GRANT INCOME OD HALLS CREEK A	0	0	0	0	0	375,000	343,750	0
GRANT - DPMC OLABUD DOOGETHU	0	0	0	0	0	825,000	756,250	875,000
GRANT - DEPARTMENT CHILD PROTECTION & FAMILY SUPPORT (DCPFS) OLABUD DOOGETHU	0	0	0	0	0	144,000	132,000	189,276
GRANT - LOTTERYWEST FOR NIGHT PATROL	0	0	0	0	0	154,000	141,163	154,082
GRANT OXFAM OD FRAMEWORK	0	0	0	0	0	20,000	18,326	0
GRANT DEPT OF JUSTICE REINVESTMENT	0	0	0	0	0	316,000	289,663	319,000
ROYALTIES FOR REGIONS FUNDING	0	0	0	0	0	381,250	349,470	0
GRANT - NAVIGATOR PROGRAM	422,697	0	(100,097)	322,600	322,600	422,697	387,475	100,096
LOTTERYWEST - YOUTH SERVICES 20/21	381,250	0	(381,250)	0	0	0	0	0
INCOME LOTTERYWEST OLABUD DOOGETHU YENO	0	0	0	0	0	381,250	381,250	0
DEPT OF JUSTICE GRANT	0	0	0	0	0	0	0	381,250
Transport								
GRANT - R2R GENERAL	0	0	0	0	0	500,000	458,326	388,999
GRANT - DIRECT (MAINT-RDS, STS, BRDIGES ETC)	0	0	0	0	0	213,414	213,414	213,414
DR FAWA - FLOOD DAMAGE (INCOME)	0	0	0	0	0	4,840,000	4,436,663	4,625,420
SUBSIDY - STREET LIGHTING	0	0	0	0	0	5,000	4,576	5,067
Other property and services								
PRIVATE WORKS RS BASKETBALL COURTS REVENUE	0	0	0	0	0	750,000	750,000	259,997
	860,347	0	(481,347)	379,000	379,000	11,746,004	11,056,760	12,933,654
Operating contributions								
Governance								
REIMBURSEMENTS INC GST	0	0	0	0	0	0	0	336
General purpose funding								
GRANT - FESA ESL ADMINISTRATION & CONTRIBUTIONS	0	0	0	0	0	4,000	3,663	4,000
Law, order, public safety								
GRANT - INDIGENOUS ANIMAL PROJECT	0	0	0	0	0	0	0	4,670
Education and welfare								
GRANT SAVE THE CHILDREN	0	0	0	0	0	0	0	898
Recreation and culture								
DOT LICENSING - COMMISSION	0	0	0	0	0	30,000	27,500	22,363
CONTRIBUTIONS - DOT (DPI) LICENSING WAGES	0	0	0	0	0	25,000	22,913	24,215
Economic services								
COMMISSIONS INCOME - TRAVEL & TOURISM CENTRE	0	0	0	0	0	25,000	22,913	8,103
COMMISSION INCOME - POST OFFICE	0	0	0	0	0	120,000	110,000	80,291
AUST POST FEES INCOME	0	0	0	0	0	140,000	128,326	77,784
REIMBURSEMENT & CONTRIBUTIONS - TRAINEESHIPS	0	0	0	0	0	6,000	5,500	24,865
	0	0	0	0	0	350,000	320,815	247,525
TOTALS	860,347	0	(481,347)	379,000	379,000	12,096,004	11,377,575	13,181,179

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability	Increase in Liability	Decrease in Liability	Liability	Current Liability	Amended Budget	YTD	YTD
	1 July 2021		(As revenue)	31 May 2022	31 May 2022	Revenue	Budget	Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Recreation and culture								
GRANT - BASKETBALL COURTS CIVIC HALL UPGRADE	26,147	0	(26,147)	0	0	26,147	26,147	26,147
Transport								
GRANT - FAGS SPECIAL ACCESS ROADS NON-OPERATING	0	0	0	0	0	478,333	478,333	338,000
GRANT - MRWA SPECIAL ACCESS ROADS NON-OPERATING	0	0	0	0	0	133,333	122,221	120,000
GRANT - MRWA RRG/RPG NON-OPERATING	0	0	0	0	0	673,333	617,221	1,050,239
GRANT - LOCAL ROADS COMMUNITY INFRASTRUCTURE	0	0	0	0	0	900,000	900,000	315,038
	26,147	0	(26,147)	0	0	2,211,146	2,143,922	1,849,424
Non-operating contributions								
Other property and services								
RECOUP MRWA - DUNCAN ROAD	0	0	0	0	0	0	0	319,248
	0	0	0	0	0	0	0	319,248
TOTALS	26,147	0	(26,147)	0	0	2,211,146	2,143,922	2,168,672

Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 14
TRUST FUND**

Funds held at balance date which are required by legislation to be credited to the trust fund and which are not included in the financial statements are as follows:

Description	Opening Balance 1 July 2021	Amount Received	Amount Paid	Closing Balance 31 May 2022
	\$	\$	\$	\$
Staff Housing bonds	2,296	0	(2,296)	0
BCITF	31,301	0	(31,301)	0
Tourist operators	(2,703)	2,703	0	0
Nomination Fees	80	0	(80)	0
Yariyili Artists	48	0	(48)	0
	31,022	2,703	(33,725)	0

Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings.

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash	Increase in	Decrease in	Amended
				Adjustment	Cash	Available Cash	Budget Running Balance
				\$	\$	\$	\$
Budget adoption							
			Opening surplus			(216,345)	(216,345)
140193	PWKS MRWA - DUNCAN RD EXPENDITURE	Res. 2021/093	Operating Expenses			(32,020)	(248,365)
148956	TRANSFER FROM PLANT RESERVE	Res. 2021/093	Capital Revenue		32,020		(216,345)
450748	CAPITAL - OFFICE IMPROVEMENTS		Capital Expenses			(40,000)	(256,345)
474983	TRANSFER FROM OFFICE REDEVELOPMENT RESERVE		Capital Revenue		40,000		(216,345)
912770	MAINTENANCE - 162 DARCY STREET	Res. 2021/104	Operating Expenses			(60,000)	(276,345)
986952	TFR FROM STAFF HOUSING RESERVE	Res. 2021/104	Capital Revenue		60,000		(216,345)
115201	COMMUNITY INFRA FUND YARDGEE	Res. 2021/122	Operating Expenses			(50,000)	(266,345)
115202	COMMUNITY INFRA FUND GARDEN AREA	Res. 2021/122	Operating Expenses			(50,000)	(316,345)
115205	COMMUNITY INFRA FUND MARDIWAH LOOP	Res. 2021/122	Operating Expenses			(50,000)	(366,345)
115206	COMMUNITY INFRA FUND RED HILL	Res. 2021/122	Operating Expenses			(50,000)	(416,345)
115207	COMMUNITY INFRA FUND YIYILI	Res. 2021/122	Operating Expenses			(50,000)	(466,345)
115208	COMMUNITY INFRA FUND NICHOLSON BLOCK	Res. 2021/122	Operating Expenses			(50,000)	(516,345)
115900	TRANSFER FROM TOWN DEVELOPMENT RESERVE	Res. 2021/122	Capital Revenue		300,000		(216,345)
310001	GENERAL RATE GRV	Res. 2021/128	Operating Revenue			(489,242)	(705,587)
512943	TFR TO PLANT RESERVE	Res. 2021/128	Capital Revenue		489,242		(216,345)
140195	Pwks RS Courts	Res. 2022/010	Operating Expenses			(750,000)	(966,345)
140195	Pwks RS Courts Revenue	Res. 2022/010	Operating Revenue		750,000		(216,345)
512943	Transfer to Plant reserve	Res. 2022/010	Capital Expenses		1,199,854		983,509
410959	Transfer from Leave Reserve	Res. 2022/010	Capital Revenue		100,000		1,083,509
322251	Rates written off	Res. 2022/010	Operating Expenses			(2,000)	1,081,509
330651	FAGS General Purpose	Res. 2022/010	Operating Revenue			(1,811,527)	(730,018)
122651	FAGS Roads	Res. 2022/010	Operating Revenue			(171,466)	(901,484)
121601	FAGS Special Purpose	Res. 2022/010	Capital Revenue		98,333		(803,151)
411112	Councillor Training	Res. 2022/010	Operating Expenses		5,000		(798,151)
411171	Receptions & Community	Res. 2022/010	Operating Expenses		10,000		(788,151)
052950	Transfer from Town Dev Res	Res. 2022/010	Capital Revenue		30,000		(758,151)
541195	Animal Control expenses	Res. 2022/010	Operating Expenses		20,000		(738,151)
710195	Other Expenses (Health)	Res. 2022/010	Operating Expenses			(5,000)	(743,151)
710101	Salaries (Health)	Res. 2022/010	Operating Expenses		5,000		(738,151)
722112	Staff Training/Conferences	Res. 2022/010	Operating Expenses		5,000		(733,151)
710176	Public Education	Res. 2022/010	Operating Expenses		20,000		(713,151)
801104	Super - Matching	Res. 2022/010	Operating Expenses		12,100		(701,051)
801355	Consulting - Justice investment	Res. 2022/010	Operating Expenses		10,000		(691,051)
801357	Mens Tribal Area	Res. 2022/010	Operating Expenses			(12,100)	(703,151)
891807	Navigator income	Res. 2022/010	Operating Revenue			(731,796)	(1,434,947)
801301	OD HC Vehicle	Res. 2022/010	Operating Expenses			(15,000)	(1,449,947)
912770	Mtce - 162 Darcy	Res. 2022/010	Operating Expenses		50,000		(1,399,947)
912800	Less Housing Allocations	Res. 2022/010	Operating Expenses			(35,807)	(1,435,754)
106106	Local Planning Scheme	Res. 2022/010	Operating Expenses		4,000		(1,431,754)
106102	Allowance (Location) TP	Res. 2022/010	Operating Expenses			(4,000)	(1,435,754)
107201	Human Rights Project Salaries	Res. 2022/010	Operating Expenses		80,000		(1,355,754)
107202	Human Rights Project Super	Res. 2022/010	Operating Expenses		7,000		(1,348,754)
107209	Human Rights Project Activities	Res. 2022/010	Operating Expenses		25,000		(1,323,754)
107212	Human Rights Project UWA	Res. 2022/010	Operating Expenses		50,000		(1,273,754)
107213	Human Rights Project Vehicle	Res. 2022/010	Operating Expenses		25,000		(1,248,754)
108701	Cemetery Improvements	Res. 2022/010	Capital Expenses		10,000		(1,238,754)
108707	PEGS	Res. 2022/010	Capital Expenses		7,000		(1,231,754)
108341	Public Toilet Mtce	Res. 2022/010	Operating Expenses			(10,000)	(1,241,754)
108342	Coach Park Cleaning	Res. 2022/010	Operating Expenses			(2,000)	(1,243,754)
108343	Oval Toilet Mtce	Res. 2022/010	Operating Expenses			(1,000)	(1,244,754)
100203	Litter Control	Res. 2022/010	Operating Expenses		40,000		(1,204,754)
101180	Salaries - Refuse Site	Res. 2022/010	Operating Expenses			(10,000)	(1,214,754)
100205	Kerbside collection	Res. 2022/010	Operating Expenses		5,000		(1,209,754)
108127	Grounds Mtce Old Town	Res. 2022/010	Operating Expenses			(500)	(1,210,254)
108128	Grounds Mtce China Wall	Res. 2022/010	Operating Expenses			(500)	(1,210,754)
108129	Grounds Mtce Caroline Pool	Res. 2022/010	Operating Expenses			(500)	(1,211,254)

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash	Increase in	Decrease in	Amended
				Adjustment	Cash	Available Cash	Budget Running Balance
				\$	\$	\$	\$
125300	Town Streets Other	Res. 2022/010	Operating Expenses		30,000		(1,181,254)
122400	Town streets mtce	Res. 2022/010	Operating Expenses		100,000		(1,081,254)
114707	Capital - Civic Hall Basketball Courts	Res. 2022/010	Capital Expenses			(26,147)	(1,107,401)
110672	Grant Basketball Courts Civic Hall Upgrade	Res. 2022/010	Capital Revenue		26,147		(1,081,254)
115101	Salaries - Lifeguards	Res. 2022/010	Operating Expenses			(50,000)	(1,131,254)
115185	Building Security Recreation	Res. 2022/010	Operating Expenses		10,000		(1,121,254)
115190	Contract Cleaning	Res. 2022/010	Operating Expenses		10,000		(1,111,254)
115241	Aquatic Centre Utilities	Res. 2022/010	Operating Expenses		30,000		(1,081,254)
115247	Aquatic Centre Chemicals	Res. 2022/010	Operating Expenses		15,000		(1,066,254)
115321	Racecourse grounds Mtce	Res. 2022/010	Operating Expenses		15,000		(1,051,254)
115301	Parks and gardens	Res. 2022/010	Operating Expenses			(15,000)	(1,066,254)
115326	Arborist Tree Assessment	Res. 2022/010	Operating Expenses		10,000		(1,056,254)
123761	Camp	Res. 2022/010	Capital Expenses			(35,000)	(1,091,254)
121606	Direct Grant MRWA	Res. 2022/010	Operating Revenue		15,489		(1,075,765)
123401	Overdraft interest	Res. 2022/010	Operating Expenses			(40,000)	(1,115,765)
120501	Footpath construction	Res. 2022/010	Capital Expenses		225,705		(890,060)
123400	Rural Road Mtce	Res. 2022/010	Operating Expenses			(100,000)	(990,060)
121617	Reimbursements Road Construction	Res. 2022/010	Operating Revenue		12,000		(978,060)
130101	Salaries (Tourism)	Res. 2022/010	Operating Expenses		40,000		(938,060)
130197	Book Easy Service Fee	Res. 2022/010	Operating Expenses		15,000		(923,060)
130391	Purchase of Stock	Res. 2022/010	Operating Expenses		5,000		(918,060)
130661	Sales of Merch	Res. 2022/010	Operating Revenue			(20,000)	(938,060)
130677	Commission Income	Res. 2022/010	Operating Revenue		5,000		(933,060)
131188	Café Building mtce	Res. 2022/010	Operating Expenses		7,000		(926,060)
131195	Café lease - Legal /Admin	Res. 2022/010	Operating Expenses		5,000		(921,060)
139202	Duncan Rd Upgrade Optins	Res. 2022/010	Operating Expenses		20,000		(901,060)
134101	Salaries - PO	Res. 2022/010	Operating Expenses			(10,000)	(911,060)
134391	Purchase Stock	Res. 2022/010	Operating Expenses		10,000		(901,060)
132207	SPQ Expenses	Res. 2022/010	Operating Expenses		5,000		(896,060)
137101	Salaries - Traineeships	Res. 2022/010	Operating Expenses			(80,000)	(976,060)
130103	Super - Travel	Res. 2022/010	Operating Expenses		5,000		(971,060)
130133	Membership - Travel	Res. 2022/010	Operating Expenses		5,000		(966,060)
130188	Building Mtce Travel	Res. 2022/010	Operating Expenses		4,000		(962,060)
140193	Pwks MRWA - Duncan Rd	Res. 2022/010	Operating Expenses		530,000		(432,060)
140673	Recoup MRWA - Duncan	Res. 2022/010	Operating Revenue			(530,000)	(962,060)
141103	Super PWOH	Res. 2022/010	Operating Expenses		40,000		(922,060)
141116	Annual Leave	Res. 2022/010	Operating Expenses		40,000		(882,060)
141120	Subsidies PWOH	Res. 2022/010	Operating Expenses		5,000		(877,060)
141122	Allowance - HC Special	Res. 2022/010	Operating Expenses		10,000		(867,060)
141123	Camping Allowance	Res. 2022/010	Operating Expenses		32,500		(834,560)
141301	Vehicle cost recoveries	Res. 2022/010	Operating Expenses		50,000		(784,560)
142103	Super - Infra Mgmt	Res. 2022/010	Operating Expenses			(20,000)	(804,560)
142990	Infra Mgmt LESS ALLOC	Res. 2022/010	Operating Expenses		17,215		(787,345)
143302	Depot - Operational	Res. 2022/010	Operating Expenses			(40,000)	(827,345)
143306	Depot Workshop Minor Items	Res. 2022/010	Operating Expenses			(10,000)	(837,345)
143991	PWO less allocated	Res. 2022/010	Operating Expenses			136,000	(701,345)
146001	Wages Plant repairs	Res. 2022/010	Operating Expenses		100,000		(601,345)
146010	Plant Fuels & Oils	Res. 2022/010	Operating Expenses		100,000		(501,345)
146030	Plant Tyres	Res. 2022/010	Operating Expenses		40,000		(461,345)
146040	Insurance Plant	Res. 2022/010	Operating Expenses			(100,000)	(561,345)
146041	POC Licensing	Res. 2022/010	Operating Expenses		15,000		(546,345)
146553	PLANT Less Allocated	Res. 2022/010	Operating Expenses			145,000	(401,345)
147306	Vandalism - All	Res. 2022/010	Operating Expenses		10,000		(391,345)
147652	Misc Insurance Claims	Res. 2022/010	Operating Revenue		19,741		(371,604)
148687	Reimbursements Misc	Res. 2022/010	Operating Revenue		119,022		(252,582)
420120	Staff Subsidies - Admin	Res. 2022/010	Operating Expenses		30,000		(222,582)
420121	Subscriptions - Admin	Res. 2022/010	Operating Expenses		12,000		(210,582)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash	Increase in	Decrease in	Amended
				Adjustment	Cash	Available Cash	Budget Running Balance
				\$	\$	\$	\$
420125	Legal Expenses	Res. 2022/010	Operating Expenses		20,000		(190,582)
420133	Printing & Stationery	Res. 2022/010	Operating Expenses		5,000		(185,582)
420136	Digital Record Management	Res. 2022/010	Operating Expenses		5,000		(180,582)
420188	Build Mtce - Admin	Res. 2022/010	Operating Expenses		50,000		(130,582)
420194	Security Administration	Res. 2022/010	Operating Expenses			(18,000)	(148,582)
420203	Vandalism - Admin	Res. 2022/010	Operating Expenses			(20,000)	(168,582)
420302	Vehicle - M Glass	Res. 2022/010	Operating Expenses		15,000		(153,582)
420135	Software licensing and support	Res. 2022/010	Operating Expenses			(40,000)	(193,582)
420561	LESS ADMIN ALLOCATED	Res. 2022/010	Operating Expenses		88,999		(104,583)
421190	Cleaning - Admin	Res. 2022/010	Operating Expenses			(10,000)	(114,583)
450748	Capital - Office Improvements	Res. 2022/010	Capital Expenses		40,000		(74,583)
474973	Transfer from Town Dev Res	Res. 2022/010	Capital Revenue			(40,000)	(114,583)
541599	Staff housing (Animal Control)	Res. 2022/010	Operating Expenses		1,217		(113,366)
710599	Staff housing (Health)	Res. 2022/010	Operating Expenses		1,217		(112,149)
722599	Staff housing (Aboriginal Health)	Res. 2022/010	Operating Expenses		2,435		(109,714)
801599	Staff housing (Youth Services)	Res. 2022/010	Operating Expenses		3,652		(106,062)
811599	Staff housing OD Bililuna	Res. 2022/010	Operating Expenses		1,217		(104,845)
821599	Staff housing OD Mulab	Res. 2022/010	Operating Expenses		1,217		(103,628)
831599	Staff housing OD RS	Res. 2022/010	Operating Expenses		1,217		(102,411)
841599	Staff housing OD YENO	Res. 2022/010	Operating Expenses		1,217		(101,193)
100599	Staff housing (Refuse Site)	Res. 2022/010	Operating Expenses		1,217		(99,976)
114599	Staff housing (Aquatic)	Res. 2022/010	Operating Expenses		1,217		(98,759)
130599	Staff housing ES	Res. 2022/010	Operating Expenses		1,217		(97,541)
132599	Staff housing Tourism	Res. 2022/010	Operating Expenses		1,217		(96,324)
134599	Staff housing PO	Res. 2022/010	Operating Expenses		1,217		(95,107)
138599	Staff housing ED	Res. 2022/010	Operating Expenses		1,217		(93,890)
141128	Staff housing Works	Res. 2022/010	Operating Expenses		3,652		(90,238)
142599	Staff housing Infra mgmt	Res. 2022/010	Operating Expenses		1,217		(89,021)
146560	Staff housing Plant	Res. 2022/010	Operating Expenses		3,652		(85,369)
420119	Staff housing (Admin)	Res. 2022/010	Operating Expenses		4,225		(81,144)
100561	ABC Alloc Refuse Collections	Res. 2022/010	Operating Expenses		480		(80,664)
101561	ABC Alloc Refuse Sites	Res. 2022/010	Operating Expenses		1,226		(79,437)
106561	ABC Alloc Planning	Res. 2022/010	Operating Expenses		701		(78,737)
107214	ABC Human Rights	Res. 2022/010	Operating Expenses		286		(78,450)
108561	ABC alloc Other Community	Res. 2022/010	Operating Expenses		439		(78,012)
110561	ABC Civic Hall	Res. 2022/010	Operating Expenses		766		(77,246)
113561	ABC Aquatic	Res. 2022/010	Operating Expenses		2,754		(74,492)
115561	ABC Parks & Gardens	Res. 2022/010	Operating Expenses		551		(73,941)
117561	ABC Library	Res. 2022/010	Operating Expenses		1,539		(72,402)
117563	ABC Other Culture	Res. 2022/010	Operating Expenses		239		(72,163)
118563	ABC TV	Res. 2022/010	Operating Expenses		271		(71,892)
119561	ABC CRC	Res. 2022/010	Operating Expenses		301		(71,591)
119563	ABC Licensing	Res. 2022/010	Operating Expenses		1,616		(69,975)
122561	ABC Roads Mtce	Res. 2022/010	Operating Expenses		3,672		(66,303)
125561	ABC Roads Mtce Tanami	Res. 2022/010	Operating Expenses		3,834		(62,469)
128561	ABC Airport	Res. 2022/010	Operating Expenses		1,043		(61,425)
130563	ABC Travel	Res. 2022/010	Operating Expenses		2,855		(58,570)
131561	ABC Tourism	Res. 2022/010	Operating Expenses		254		(58,316)
131563	ABC Café	Res. 2022/010	Operating Expenses		220		(58,096)
132561	ABC Rural Services	Res. 2022/010	Operating Expenses		293		(57,803)
134563	ABC Post Office	Res. 2022/010	Operating Expenses		1,607		(56,196)
137561	ABC Traineeships	Res. 2022/010	Operating Expenses		743		(55,453)
138561	ABC Building	Res. 2022/010	Operating Expenses		400		(55,053)
140561	ABC Pwks	Res. 2022/010	Operating Expenses		128		(54,926)
141561	ABC PWOH	Res. 2022/010	Operating Expenses		3,615		(51,311)
142561	ABC Infra Mgmt	Res. 2022/010	Operating Expenses		1,166		(50,145)
146561	ABC POC	Res. 2022/010	Operating Expenses		1,273		(48,872)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash	Increase in	Decrease in	Amended
				Adjustment	Cash	Available Cash	Budget Running Balance
				\$	\$	\$	\$
322561	ABC Rates	Res. 2022/010	Operating Expenses		2,218		(46,655)
324561	ABC GPF	Res. 2022/010	Operating Expenses		2,681		(43,974)
411561	ABC Governance	Res. 2022/010	Operating Expenses		4,199		(39,774)
510561	ABC Fire	Res. 2022/010	Operating Expenses		254		(39,520)
541561	ABC Animal	Res. 2022/010	Operating Expenses		823		(38,697)
571561	ABC Other Law	Res. 2022/010	Operating Expenses		235		(38,462)
710561	ABC Health	Res. 2022/010	Operating Expenses		581		(37,881)
722562	ABC AEH	Res. 2022/010	Operating Expenses		471		(37,410)
801561	ABC OD HC	Res. 2022/010	Operating Expenses		1,285		(36,125)
811561	ABC OD Bililuna	Res. 2022/010	Operating Expenses		60		(36,064)
831561	ABC OD RS	Res. 2022/010	Operating Expenses		60		(36,004)
841561	ABC OD YENO	Res. 2022/010	Operating Expenses		1,004		(35,000)
861561	ABC ODAE	Res. 2022/010	Operating Expenses		35,000		0
128956	Transfer from Airport Reserve	Res 2022/021	Capital Expenses		15,000		15,000
840653	Income Lotterywest Olabud Doogethu YENO	Res 2022/038	Operating Revenue		381,250		396,250
112801	Aquatic Construction Splashpark	Res 2022/038	Capital Expenses		1,205,400		1,601,650
122696	Grant Splashpark	Res 2022/038	Capital Revenue			(905,000)	696,650
122953	Transfer from Aquatic Reserve	Res 2022/038	Capital Expenses			(311,000)	385,650
123400	Rural Road Maintenance	Res 2022/038	Capital Expenses			(200,000)	185,650
115301	Parks & Gardens Mtce	Res 2022/038	Operating Expenses		20,000		205,650
115311	Centenary Oval Mtce	Res 2022/038	Operating Expenses		20,000		225,650
122400	Town Street	Res 2022/038	Operating Expenses		80,000		305,650
123759	Slasher	Res 2022/038	Capital Expenses		15,000		320,650
123760	Backhoe	Res 2022/038	Capital Expenses		285,000		605,650
123759	HD Pressure Washer	Res 2022/038	Capital Expenses		8,000		613,650
123758	Prados	Res 2022/038	Capital Expenses		240,000		853,650
146001	Wages Plant Repairs	Res 2022/038	Operating Expenses		40,000		893,650
146001	Fuels and Oils	Res 2022/038	Operating Expenses		70,000		963,650
121615	LCRI	Res 2022/038	Capital Revenue			(624,975)	338,675
121612	DR FAWA Income	Res 2022/038	Operating Revenue			(1,600,000)	(1,261,325)
115900	Transfer from Town Development Reserve	Res 2022/038	Capital Revenue			(200,000)	(1,461,325)
123480	Transfer from Plant Reserve	Res 2022/038	Capital Revenue			(180,000)	(1,641,325)
333100	Transfer from Town Reserve	Res 2022/038	Capital Expenses		450,000		(1,191,325)
333100	Transfer from Housing Reserve	Res 2022/038	Capital Expenses		300,000		(891,325)
333100	Transfer from Plant Reserve	Res 2022/038	Capital Expenses		200,000		(691,325)
333100	Transfer from Airport Reserve	Res 2022/038	Capital Expenses		250,000		(441,325)
333100	Transfer from Office Reserve	Res 2022/038	Capital Expenses		700,000		258,675
333100	Transfer from Computer Reserve	Res 2022/038	Capital Expenses		100,000		358,675
121612	DR FAWA Income	Res 2022/045	Operating Revenue		1,540,000		1,898,675
123405	DR FAWA - Flood Reinststate (Maintenance)	Res 2022/045	Operating Expenses			(1,000,000)	898,675
				0	11,543,600	(10,644,925)	898,675

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 16
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.
The material variance adopted by Council for the 2021-22 year is \$50,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Explanation of positive variances		Explanation of negative variances	
			Timing	Permanent	Timing	Permanent
	\$	%				
Revenue from operating activities						
General purpose funding - other	3,020,663	137.32%	▲	Early payment of 75% or next year FAGS grants		
Education and welfare	(784,774)	(28.00%)	▼		Grants to be received after milestones are pending.	
Economic services	(145,092)	(28.96%)	▼			Sales and activities in the travel, tourism and post office programs are reduced this year.
Other property and services	(472,385)	(34.25%)	▼		Recoup for private works expenditure on Ringer Soak basketball courts is pending.	
Expenditure from operating activities						
Governance	58,470	10.31%	▲	Savings have been made in the area of travel, receptions and other costs for members of council.		
General purpose funding	56,711	16.60%	▲	Expenditure on valuation expenses and administration costs are reduced.		
Health	80,605	15.57%	▲	Expenses have been reduced for salaries and employee costs such as travel and conferences.		
Housing	(84,118)	(200.40%)	▼			Housing costs have increased to expectations due to maintenance needs for some houses.
Other property and services	(1,158,921)	(2359.75%)	▼		Overheads are pending some allocations to other works and services.	
Investing activities						
Proceeds from disposal of assets	85,622	0.00%	▲	Vehicles ordered last September have not year been delivered so trade in values have not been processed.		
Payments for property, plant and equipment and infrastructure	2,083,296	53.10%	▲	Vehicle purchases have been delayed due to delivery and capital programs have been commenced later in the year.		

Please Note: These Minutes have yet to be confirmed by the Council as a true record of proceedings.

11.2 Objections to Proposed Rates Differentials – 2022/2023

ITEM NUMBER:	11.2
REPORTING OFFICER:	Lloyd Barton, Director Corporate Services
SENIOR OFFICER	Phillip Cassell, Chief Executive Officer
MEETING DATE:	16 June 2022
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 To consider an objection received to the proposed rates in the dollar and minimum payments in accordance with section 6.36 (4) of the Local Government Act 1995 and subsequently adopt the rates in the dollar (differentials) and minimum payments for the 2021/22 financial year.

2.0 Background

2.1 At its meeting on the 19th of May 2022, Council approved:

- a. The proposed rating approach for 2022/23 including the following rates differentials:

Rate Category	Rate in the Dollar	Minimum Rate
<u>Unimproved Value</u>		
Rural/Pastoral	0.04614	\$921
Mining Leases	0.38478	\$880
Exploration Leases	0.23285	\$548
Prospecting Leases	0.23285	\$548
<u>Gross Rental Value</u>		
GRV Town Improved	0.08640	\$851
GRV Town Vacant	0.15490	\$1,093

- b. The advertising of the 2022/23 proposed rates in the dollar, minimum rates and objects and reasons for public submissions.
 - c. An application being made to the Minister of Local Government, for approval to use a differential rating model for 2022/23, where the general rate is more than twice the lowest differential general rate and/or where the number of properties attracting a minimum rate exceeds 50% of GRV vacant properties.
- 2.2 The proposed rate-in-the-dollar and minimum rate for 2022/23 were advertised in the West Australian on 23 May 2022, placed on the Shire's community notice board, advertised on the Shire's web site and a copy of the Objects and Reasons made available from Shire main office, 7 Thomas Street. Letters were also sent out to rate payers where there were less than 30 rate payers for a specific category. This meets the Shire's obligations under the Local Government Act 1995, to consult ratepayers.

3.0 Comments

3.1 The submission period closed at 4.00 pm on Tuesday 14th June, 2022. The Shire received one objection from McMahon Mining Title Services in relation

to the mining/exploration/prospecting tenements. A copy of the objection is attached in Appendix 1.

3.2 The submissions needs to be considered in its entirety, but key points are:

- The Department of Mines, Industry Regulation and Safety increased exploration licences by 3.54%, prospecting licences by 10% and mining leases by 10%
- The proposed Shire rates differentials increases exploration, prospecting and mining rates by 2.5%, 2.5% and 5.7% respectively.
- The submitter is concerned about the cumulative increase from the Department of Mines, Industry Regulation and Safety and the Shire's proposed rates differentials.
- The submitter considers that all government fees should be set to reduce the cost of business for the sector to remain internationally competitive and to incentivise investment in local exploration.

3.3 The key issue in determining the appropriate rate-in-the-dollar for the various categories is the benefits that derive to rate payer groups and alignment with the stated object and reasons. The overall rates take also needs to align with the draft budget and ultimately the adopted budget for 2022/23.

3.4 The Object and Reasons (refer Attachment 2) set that a higher rate in the dollar is applied to the mining sector in considering the potential impact and cost that mining activities have on the Shire's road network, with road construction and maintenance being one of the major costs in the budget. The rates differential for mining is increased by 5.7%, in line with Local Government Cost Index. In relation to Exploration and Prospecting a lower increase is proposed at 2.5% to encourage exploration/prospecting and recognise the reduced activity and thereby impacts compared to mining.

While noting cumulative cost impacts, the Shire needs to maintain revenue in line with construction cost increases, otherwise infrastructure will deteriorate. In giving a discounted rates increase for Exploration and Prospecting, Council is providing an incentive for local prospecting and exploration.

In 2021/22 over fifty percent of the Shire's expenditure is on roads and a similar proportion is expected in 2022/23, with higher construction cost. Significant beneficiaries are mining, exploration and prospecting. The rates differentials are justified and it is recommended that the submission be rejected.

4.0 Statutory Environment

4.1 Local Government Act 1995

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

4.2 Section 6.28 – Basis of Rates

- (1) The Minister is to –
 - (a) determine the method of valuation of land to be used by a local government as the basis for a rate; and
 - (b) publish a notice of the determination in the *Government Gazette*
- (2) In determining the method of valuation of land to be used by a local government the Minister is to have regard to the general principle that the bases for a rate on any land is to be –
 - (a) Where the land is used predominantly for rural purposes, the unimproved value of the land; and
 - (b) Where the land is used predominantly for no-rural purposes, the gross rental value of the land.
- (3) The unimproved value of gross rental value, as the case requires, of rateable land in the district of a local government is to be recorded in the rate record of that local government.
- (4) Subject to subsection (5), for the purposes of this section the valuation to be used by a local government is to be the valuation in force under the Valuation of Land Act 1978 as at 1 July in each financial year.

Section 6.32 Rates and service charges

- (1) When adopting the annual budget, a local government –
 - (a) In order to make up the budget deficiency, is to impose* a general rate on the rateable land within its district, which rate may be imposed either-
 - (i) uniformly; or
 - (ii) differentially; and
 - (b) may impose* on rateable land within its district-
 - (i) a specified area rate; or
 - (ii) a minimum payment; and
 - (c) may impose* a service charge on land within its district

**absolute majority required*

- (2) Where a local government resolves to impose a rate it is required to-
 - (a) set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and
 - (b) set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rate on unimproved value.

6.33. Differential general rates

- (1) A local government may impose differential general rates according to any, or a combination, of the following characteristics-
 - (a) The purpose of which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the *Planning and Development Act 2005*; or
 - (b) A purpose for which the land is held or used as determined by the local government; or
 - (c) Whether or not the land is vacant land; or
 - (d) any other characteristic or combination or characteristics prescribed.
- (2) Regulations may –
 - (a) Specify the characteristics under subsection (1) which a local government is to use; or
 - (b) Limit the characteristics under subsection (1) which a local government is permitted to use.
- (3) In imposing a differential general rate a local authority is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.

6.35. Minimum payment

- (1) Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.
- (2) A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.
- (3) In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than –
 - (a) 50% of the total number of separately rated properties in the district; or
 - (b) 50% of the number of properties in each category referred to in subsection (6),on which a minimum payment is imposed.
- (4) A minimum payment is not to be imposed on more than the prescribed percentage of –
 - (a) the number of separately rated properties in the district; or
 - (b) the number of properties in each category referred to in subsection (6),unless the general minimum does not exceed the prescribed amount.
- (5) If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.
 - (6) For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in

subsections (2), (3) and (4) in respect of each of the following categories —

- (a) to land rated on gross rental value; and
- (b) to land rated on unimproved value; and
- (c) to each differential rating category where a differential general rate is imposed.

[Section 6.35 amended by No. 49 of 2004 s. 61.]

6.36. Local government to give notice of certain rates

- (1) Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.
- (2) A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).
- (3) A notice referred to in subsection (1) —
 - (a) may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and
 - (b) is to contain —
 - (i) details of each rate or minimum payment the local government intends to impose; and
 - (ii) an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and
 - (iii) any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed;and
 - (c) is to advise electors and ratepayers of the time and place where a document describing the objects of, and reasons for, each proposed rate and minimum payment may be inspected.
- (4) The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable

5.3 Strategy:

Civic - 4.1.3 Council decisions are consistent, reliable and transparent

6.0 Policy Implications

6.1 The proposed differential general rates and minimums give effect to Council achieving the outcomes and objectives of the Strategic Community Plan.

7.0 Financial Implications

7.1 Based on the latest valuations from Landgate the proposed differential general rates and minimum payments are expected to yield a total net rate revenue of approximately \$3.3 Million (this may vary as changes to valuations occur). This is in alignment with the draft budget for 2022/23.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact The risk is assessed as moderate as the Council's decision is appealable to the State Administrative Tribunal and the rate setting is subject to the approval of the Minister of Local Government. The risk is mitigated by the analysis in this report and Council turning its mind to all relevant statutory considerations.		
	Minor	Medium	High
Low (unlikely)	1	2	3
Moderate (likely)	2	(4)	6
High (very likely)	3	6	9

Risk	
Low Risk	
a risk / activity with a score of 2 or less	N/A
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	specific control measure(s) and management responsibility assigned to manage the risk within risk criteria
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	This report and Council having regard to all statutory requirements.

9.0 Officers Recommendation

COUNCIL RESOLUTION: 2022/068

Moved: Cr Virginia O'Neil

Seconded: Cr Chris Loessl

That Council:

- 1. Note the one submission received; and**
- 2. Endorse the rates differentials as notified and in Appendix 2 with the intention of striking the rates as part of the 2022/2023 budget adoption, subject to receiving Ministerial approval where required under legislation.**
- 3. The Chief Executive Officer be authorised to make application to the Minister of Local Government as necessary, for the imposition of a rate in the dollar that is more than twice the lowest rate in the dollar for the same category and/or for a minimum rate to apply to more than 50% of properties in a particular rating category.**

CARRIED: 7/0

Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings.

25 May 2022

Phillip Cassell
Chief Executive Officer
Shire of Halls Creek
PO Box 21
HALLS CREEK WA 6770

By email: hcshire@hcshire.wa.gov.au

SUBMISSION - DIFFERENTIAL RATING 2022-2023

Thank you for the opportunity to make a submission regarding the proposed rates for 2022-23.

We note that valuations provided by the Valuer General are used in calculating mining tenement rates, and these valuations are based on the rent imposed by the Department of Mines, Industry Regulation and Safety. Any increases in the rent therefore result in an increase in valuations and in turn an automatic increase in rates.

Effective from 1 July 2021, the Department increased the rent rate for exploration licences by 3.54% prospecting licences by 10% and mining leases by 10%. With the Shire proposing an increase in the rates in the dollar for 2022-23 together with an increase to the minimum rate, a significant increase in the actual rates levied will occur as illustrated in the table below.

		2021/22 RID - E & P	0.22717	2022/23 Proposed RID	0.23285
		2021/22 RID - M	0.36403	2022/23 Proposed RID	0.38478
	2021 Rates	2022 Rates - no change in RID	Percentage increase in rates - no change in RID	2022 Rates - proposed increase to RID	Percentage increase in rates - proposed increase to RID
P (200Ha)	\$681.51	\$749.66	10%	\$768.41	12.8%
E (10sbk)	\$800.77	\$829.17	4%	\$849.90	6.1%
M (100Ha)	\$3,640.30	\$4,004.33	10%	\$4,232.58	16.3%

The exploration and mining industry is one of the most significant contributors to the State's economy. It has played an integral role in the development and enduring strength of this State, creating jobs and opportunities across the State but particularly in remote and regional parts of Australia. The industry is undoubtedly critical to the continued economic recovery of the State and country which has been severely impacted by the COVID-19 crisis. While the resources sector is slowly recovering, it continues to be constrained by the ongoing labour, supply and capital shortages stemming from the pandemic and recent world events.

To support the continued contributions made by the resources sector to the State economy it is critical that all government fees are set so as to reduce the cost of doing business in the State in the face of ever increasing international competition wherever possible, and increase and incentivise investment in local exploration to discover vital new resources which benefit the whole of the State.

I would be happy to discuss this matter further on (08) 6467 7997.

Yours faithfully,

Shannon McMahon
Director
McMahon Mining Title Services



Shire of Halls Creek PUBLIC NOTICE

NOTICE OF INTENTION TO LEVY DIFFERENTIAL RATES - 2022/2023 FINANCIAL YEAR

In accordance with Section 6.36 of the Local Government Act, 1995, notice is given to ratepayers that the Shire of Halls Creek intends to impose the following differential rates for the "Unimproved Value" and "Gross Rental Value" rate categories as follows:

Rate Category	Rate in the Dollar	Minimum Rate
<u>Unimproved Value</u>		
Rural/Pastoral	0.04614	\$921
Mining Leases	0.38478	\$880
Exploration Leases	0.23285	\$548
Prospecting Leases	0.23285	\$548
<u>Gross Rental Value</u>		
GRV Town Improved	0.08640	\$851
GRV Town Vacant	0.15490	\$1,093

Submissions by ratepayers of the Shire in respect of the proposed rates are now invited. Submissions are to be submitted to the Chief Executive Officer, Shire of Halls Creek, PO Box 21, Halls Creek WA 6770 or be emailed to hcshire@hcshire.wa.gov.au. Submissions are to be received by 4.00 pm on Tuesday 14th June, 2022.

A Statement of the Objects and Reasons for the proposed rates is available from the Shire of Halls Creek website: <https://www.hallscreek.wa.gov.au/> or by contacting Lloyd Barton, Director Corporate Services, telephone (08)9168 6007.

Phillip Cassell

Chief Executive Officer

2022/2023 Differential Rates and Minimum Payments

OBJECTS AND REASONS

The Shire of Halls Creek provides facilities and services to residents and visitors to the Shire. The revenue collected through rates makes up the short fall between the cost of these services and the income received from user charges, grants and other income.

The Shire of Halls Creek applies differential rates and minimum rates payments and has used the principles of fairness and equity, consistency, transparency, and administrative efficiency to determine the level and structure of rates levied.

Differential rates are a rate-in-the dollar amount that is multiplied by a rating property valuation as provided by the Valuer General's Office. Shire's use different rate-in-the-dollar amounts to fairly apply rates across all sectors within its district. This is because different sector's values are calculated differently, and some sectors are identified as consuming more service than other sectors. The rating structure in place at the Shire of Halls Creek is:

Unimproved Value

- Rural/Pastoral
- Mining Leases
- Exploration and Prospecting Leases

Gross Rental Value

- GRV Improved
- GRV Vacant

Other considerations made in determining the rates required and the rate-in-the-dollar includes:

- Corporate Plan
- Long Term Financial Plan
- Review of expected revenue
- Review of expenditure, including efficiency and effectiveness
- Local Government Cost Index
- Consideration of alternative sources of funding
- Amount to be raised from rates
- Economic conditions – impact on different categories of ratepayers

Council has determined its required rates yield after reviewing all revenue sources, expenditure and efficiency measures as part of its budget process. Below are the objects and reasons for each proposed rate and minimum:

Unimproved Values (UV)

Properties that are predominantly of a rural purpose are assigned an Unimproved Value that is supplied and updated by the Valuer General.

The table below summarises the proposed 2022/23 rates-in-the-dollar and minimum payments for Unimproved Values:

Category	Proposed Minimum Payment	Proposed Rate in the Dollar	Total No. of Properties	Proposed 2022/23 Rate Revenue	Proposed Average Rate Per Property
Unimproved					
Rural/Pastoral	\$ 921.00	0.04614	47	\$ 749,900.00	\$ 15,955.32
Mining	\$ 880.00	0.38478	39	\$ 758,739.00	\$ 19,454.85
Prospecting/Exploration	\$ 548.00	0.23285	250	\$ 581,101.00	\$ 2,324.40

Rural/Pastoral

The rating in this category reflects the level of rating required to raise the necessary revenue to operate efficiently and provide for rural infrastructure and services in addition to town services, programs and infrastructure which are available to be accessed by the properties in this category.

In 2020/2021 the Rural/Pastoral differential was significantly reduced to offset the impact of the significant increase in the valuation of UV Rural Pastoral properties by the Valuer General's Office and to avoid a consequent significant increase in rates during the height of the COVID 19 pandemic. The differential was increased in 2021/22, but lower valuations resulting from the determination of objections by the Valuer General and consequent rates credits lowered the initially anticipated rates revenue from this sector.

The Shire proposes a rates differential of 0.04614. This brings the Sector's contribution into line with other sectors such as Mining and assists in meeting the anticipated increases in road construction cost in 2022/23 (as indicated by the increase in the Local Government Cost Index). The proposed rate-in-the-dollar increases the rates from this sector by a total \$240,936 compared to 2021/22. The percentage increase of 49.1% reflects the lower-than-expected rates take from this Sector in 2021/22.

The UV minimum of \$921.00 is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

Mining

The Shire has imposed a higher rate in the dollar for the mining sector in considering the potential impact and cost that mining activities have on the Shire's road network, specifically in relation to heavy traffic. Road construction and maintenance within the Shire, an area of 143,000 km², is one of the major activities and costs in the budget. Excluding the Great Northern Highway, all roads that are not within the township are unsealed and require significant work after each wet season and the roads servicing heavy traffic need frequent grading through the dry season.

Mining also has an increased demand on health and environmental inspections and monitoring throughout the process.

It is proposed that the rate-in-the-dollar for this category be increased by 5.7% in line with the Local Government Cost Index. The UV minimum rate of \$880 is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

Exploration and Prospecting

The Shire seeks to encourage exploration and prospecting and recognises the reduced activity compared to mining in relation to the road network and environmental inspections and monitoring.

The proposed rate-in-the-dollar is increased by 2.5% per cent, reflecting a contribution towards a 5.7% increase in the Local Government Cost Index. The total rates take from this sector is forecast to increase by 8.3% due to an increase in overall valuation. The lower minimum for this category (\$548) reflects the reduced use of services, while ensuring all ratepayers make a reasonable contribution for basic services and infrastructure.

Gross Rental Values

The Local Government Act 1995 determines that properties of non-rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates.

The table below summarises the proposed 2022/23 rates-in-the-dollar and minimum payments for Gross Rental Values:

Category	Proposed Minimum Payment	Proposed Rate in the Dollar	Total No. of Properties	Proposed 2022/23 Rate Revenue	Proposed Average Rate Per Property
Gross Rental Value					
Town	\$ 851.00	0.08640	339	\$ 1,103,706.00	\$ 3,255.77
Town-Vacant	\$ 1,093.00	0.15490	17	\$ 20,750.00	\$ 1,220.59

Town

The reason for the rate in the dollar for this category is to reflect the level of rating required to raise the necessary revenue to operate efficiently and provide the diverse range of services and programs and associated infrastructure/facilities required within the town of Halls Creek.

The proposed increase in the rate-in-the-dollar for this category is 2.0 per cent. Combined with a minor increase in rateable values this results in a 2.5 per cent increase in rates from this sector. The GRV minimum of \$851 is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

GRV Vacant

The higher differential for vacant properties (0.15490) is to encourage growth and development in Halls Creek and discourage the purchasing of vacant land for purely speculative purposes that does not lead to development. Encouraging development of vacant land is important given the shortage of suitable housing. This applies to the rate in the dollar and the minimum payment.

11.3 Request for Budget Amendment

ITEM NUMBER:	11.3
REPORTING OFFICER:	Jackie Parker, Director Assets and Infrastructure
SENIOR OFFICER	Phillip Cassell, Chief Executive Officer
MEETING DATE:	16 June 2022
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 For Council to consider a budget amendment to transfer \$113,500 from the Aquatic Reserve to municipal funds (account new) for the works required to reopen the Aquatic Facility.

2.0 Background

2.1 Since December 2021, the Aquatic Facility has been closed. The reasons for the closure include vandalism, performance issues with the pump house, issues with the filtration, and vacancy of the Recreation Centre Manager (Pool Manager) role. During the vacancy of the Recreation Centre Manager role, the upkeep of the pool was reduced, and significant algae growth overtook both pools within the facility.

2.2 In late April 2022, the Shire welcomed a new Recreation Centre Manager. To date the following has been achieved:

- Emptying of both pools;
- Cleaning of both pools;
- Assessment of repairs for both pools;
- Assessment of repairs for the pump house;
- Creation of an asset register and replacement schedule; and
- Obtaining of quotes to allow pool to open.

2.3 A substantial amount of funds are required to undertake the works necessary for the re-opening of the pool. These funds are not available in the current 2021/2022 budget. These are further quantified and qualified in the Financial Implications section of this report.

3.0 Comments

3.1 The nominated funds are required to undertake the works required to re-open the pool and aquatic facility. It is proposed to transfer \$113,500 from the Aquatic Reserve fund to increase expenditure in the pool maintenance account. It is estimated that these works will allow the pool to run for a further five (5) years, in which time the Shire will be required to make a decision on the future of the facility, as well as pursue funding that will support the Shire in this space.

4.0 Statutory Environment

4.1 **Local Government Act 1995**

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 6.1 Local government to prepare and annual budget

Section 6.8(1)(b) Local government not to incur expenditure for an additional purpose (where no estimate has been included in an annual budget) prior to being authorised in advance by absolute majority of Council.

5.0 Strategic Implications

5.1 Objective:

1. Social: Vibrant and connected communities. We support cultural and language diversity.

5.2 Outcome:

Social - 1.8 Our community has access to a wide range of passive and active recreation, cultural and sporting facilities, events, clubs and opportunities, in particular football.

5.3 Strategy:

Social - 1.4.2 Advocate for the allocation of funding which reflects the needs of the community and additional funding from Federal and State sources

6.0 Policy Implications

6.1 Nil.

7.0 Financial Implications

7.1 A brief description of the works and budget estimates are as follows:

Item	Cost
Annual service to plant room	\$35,000
Replacement of floor return valves – Pool 1*	\$1,500
Replacement of floor return valves – Pool 2*	\$1,000
Silicone Replacement - Pool 1	\$15,000
Silicone Replacement - Pool 2	\$5,000
Repaint lane lines – Pool 1	\$6,000
Tiling – Pool 1	\$30,000
Tiling – Pool 2	\$10,000
Contingency	\$10,000
TOTAL	\$113,500

*Internal labour will be utilised.

7.2 The current funds in the Aquatic Reserve are \$404,343. The reserve includes money set aside for the Splash Park and paid in advance by the Kimberley Development Commission (KDC) (\$232,000). Sufficient funds are available although the Shire will also need to budget for its own contribution to the

Splash Park project in 2022/23 (with the other contributors being KDC and Lottery West). The transfer will increase the expenditure in the pool maintenance account and increase revenue in the transfer account.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

Without undertaking the works as described the pool will remain closed.

8.3 Social

If the pool remains closed, there will be social implications due to the reduced availability of this recreational opportunity.

8.4 Risk

Event Likelihood / Impact Matrix			
Likelihood (Moderate)	Impact (Moderate) If the funds are not made available, the pool will remain closed until such time alternative funding can be found.		
	Minor	Medium	High
Low (unlikely)	1	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

Risk	Moderate.
Low Risk	
a risk / activity with a score of 2 or less	N/A
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	specific control measure(s) and management responsibility assigned to manage the risk within risk criteria
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	Propose for Council to support the transfer.

9.0 Officers Recommendation

COUNCIL RESOLUTION: 2022/069

Moved: Cr Patricia McKay

Seconded: Cr Angie Bedford

That Council:

APPROVE the budget amendment to transfer \$113,500 from the Aquatic Reserve to the pool maintenance expenditure account for urgent works required to reopen the pools and aquatic facility.

CARRIED: 7/0

12. MATTERS BEHIND CLOSED DOORS

Nil.

13. CLOSURE OF MEETING

There being no further business, the Shire President declared the meeting closed at 5.49pm.

14. CERTIFICATION

I, Malcolm Edwards, hereby certify that the Minutes of the Ordinary Meeting of Council held on 16 June 2022 are confirmed as a true and accurate record, as per the Council resolution of the Ordinary Meeting of Council held on __/__/__.

SIGNED: _____ **DATED:** __/__/__

Please Note: These Minutes have yet to be confirmed by Council as a true record of proceedings