

AGENDA

ORDINARY COUNCIL MEETING

An Ordinary Meeting of the Shire of Halls Creek will be held at **4.30pm on Thursday 15 August 2019** in the Council Chambers, 7 Thomas Street, Halls Creek.

Noel Mason
Chief Executive Officer
9 August 2019

7 Thomas Street, Halls Creek PO Box 21, Halls Creek WA 6770

P (08) 9168 6007 F (08) 9168 6235

E hcshire@hcshire.wa.gov.au

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Notes for Members of the Public

PUBLIC QUESTION TIME

The Shire of Halls Creek welcomes you in attending any Shire meeting.

The Shire sets aside a period of 'Public Question Time' to enable a member of the public to put questions. Questions should only relate to the business of the Shire and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Presiding Member may either answer the question or direct it to an officer to answer, or it will be taken on notice.

Any comments made by a member of the public become a matter of public record as they are minuted by Council. Members of the public are advised that they are deemed to be held personally responsible and legally liable for any comments made by them that might be construed as defamatory or otherwise considered offensive by any other party.

2018 COUNCIL MEETING DATES

The following Council Meeting dates and times have been resolved by Council.

January Council in Recess

Thursday 21 February 2019 4.00pm	Council Chambers, Halls Creek
Thursday 21 March 2019 4.00pm	Council Chambers, Halls Creek
Thursday 18 April 2019 11.00am	Warmun Community
Thursday 16 May 2019 4.30pm	Council Chambers, Halls Creek
Thursday 20 June 2019 4.30pm	Council Chambers, Halls Creek
Thursday 25 July 2019 4.30pm	Council Chambers, Halls Creek
Thursday 15 August 2019 4.30pm	Council Chambers, Halls Creek
Thursday 19 September 2019 4.30pm	Balgo Community
Thursday 24 October 2019 4.30pm	Council Chambers, Halls Creek
Thursday 21 November 2019 4.30pm	Council Chambers, Halls Creek
Thursday 12 December 2019 4.30pm	Council Chambers, Halls Creek

Council's Audit Committee meets when required. Details of these meetings are advised as appropriate.

Notes for Elected Members

DECLARATIONS OF INTEREST

Section 5.65 and 5.70 of the Local Government Act 1995 requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

APPLICATION FOR LEAVE OF ABSENCE

In accordance with Section 2.25 of the *Local Government Act 1995*, an application for leave requires a Council resolution granting leave requested. Council may grant approval for Leave of Absence for an Elected Member for ordinary Council meetings for up to but not more than six consecutive meetings. The approval of the Minister is required for leave of absence greater than six ordinary Council meetings.

This approval must be by Council resolution and differs from the situation where an Elected Member records their apologies for the meeting. A failure to observe the requirements of the Act that relates to absence from meetings can lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings.

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Halls Creek expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

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CONFIDENTIAL ATTACHMENTS
DISTRIBUTED SEPARATELY

9.4.2B	Confidential Schedule of sundry creditor accounts paid by authority detailed	Provided to Councillors on request as a confidential attachment
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ORDINARY MEETING OF COUNCIL
AGENDA

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The meeting was opened at by.....

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Halls Creek for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within the minutes of this meeting.

2. RECORD OF ATTENDANCE/ LEAVE OF ABSENCE (PREVIOUSLY APPROVED)/ APOLOGIES/ LATE ARRIVALS

2.1 Attendance

Shire President
Deputy President
Councillors

Cr Malcolm Edwards
Cr Chris Loessl
Cr Trevor Bedford
Cr Virginia O'Neil
Cr Rosemary Stretch
Cr Brett Perkins

Chief Executive Officer
Director Corporate Services
Director Health & Regulatory Services
Director Infrastructure Assets
Director Executive Services
Manager of Finance
Economic Development Manager

Noel Mason
Lloyd Barton
Musa Mono
Phil Burgess
Kellie Gill
Kim Chua
Matthew Hobson

2.2 Leave of Absence (previously approved)

Cr Bonnie Edwards applied for and was approved for Leave of Absence for the August Council meeting scheduled for Thursday 15 August due to being required to attend a Native Title hearing in Perth.

2.3 Apologies

Cr Bonnie Edwards
Director Youth & Community Development, Margaret Glass

2.4 Late Arrivals

2.5 Declaration of Interests

Councillor/Staff Member	Item No.	Interest	Comments
Nil at the time of preparing the agenda.			

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

4. PUBLIC QUESTION TIME

There were no notifications of any Public Questions at the time of writing this agenda.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil at the time of preparing the agenda.

6. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil at the time of preparing the agenda.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Officer's Recommendation

That Council confirms the minutes of the Ordinary Council Meeting held 25 July 2019 as a true and accurate record.

Moved: Cr

Seconded: Cr

Note: The minutes of the Council meeting listed above is provided under separate cover via www.halls creek.wa.gov.au

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

There were no items for this section at the time of preparing the agenda.

9. REPORTS OF OFFICERS AND COMMITTEES

9.1. CORPORATE SERVICES

9.1.1. Shire of Halls Creek Face Book Page Review

ITEM NUMBER:	9.1.1
REPORTING OFFICER:	Lloyd Barton, Director Corporate Services
SENIOR OFFICER	Noel Mason, Chief Executive Officer
MEETING DATE:	15 August 2019
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 Review of the Shire Facebook pages.

2.0 Background

1.1 At its meeting on 13th December 2018 Council endorsed the launch of a Facebook Page for the Shire of Halls Creek.

1.2 The resolution included the following:

"2. The use of Facebook be reviewed and reported back to Council in 6 months." (Resolution n.o 2018/212)

2.2 This report reviews both the Shire Facebook page and the Tourism Centre Facebook page.

3.0 Comments

3.1 Facebook offers a way to compliment other media such as the Shire's website, community notice boards and traditional newspapers to convey and receive information from the community. The Shire has operated a Facebook page for the Tourism Centre for a number of years and in December 2018, launched a Shire Facebook page.

3.2 Since then the Shire Facebook page has been used to:

- Advertise changes to services such as the opening and closing times at the pool and office hour changes
- Issue public notices such as dog impounds and road closures
- Promote special events such as NAIDOC week events, pool parties and school holiday programs at the Recreation Centre

- Advertise public engagement sessions such as workshops for Aboriginal Business owners and consultation on Strategic Community Plan
- Advertise Council meetings and provide a link so the community can access the Ordinary Council Meeting agendas
- Publish positive news stories such as the NAIDOC Ball, sports events at the Recreation Centre and the announcement of WA State Government funding for the Duncan Road / Gordon Downs Road project
- Distributing the SOHC Monthly Newspaper (along with the website).

3.3 The Tourism Centre Facebook page is used for:

- The promotion of local and regional tourism attractions and events;
- Sales promotions and bookings

3.4 Key statistics for the Facebook pages at the time of writing are:

Statistic	Shire Page	Tourism Centre Page
Likes ⁽¹⁾	425	1,047
Followers ⁽²⁾	442	1,149
Engagements over the last 28 days ⁽³⁾	38,240	2,692
Post Reach over the last 28 days ⁽⁴⁾	56,290	9,835
Response rate ⁽⁵⁾	100 %	80 %
Response time ⁽⁶⁾	2 days	13 minutes

⁽¹⁾ Likes shows support for the page and the number of people who want to see content from it

⁽²⁾ Followers is the number of people who have subscribed to the page in order to see updates

⁽³⁾ Engagements measures the amount of interaction content receives including likes, shares and comments within the last 28 days (from the 6th August 2019)

⁽⁴⁾ Post Reach is the number of unique people who saw the content within the last 28 days (from the 6th August 2019)

⁽⁵⁾ Response rate is the percentage of messenger messages that have been responded to

⁽⁶⁾ The average time it takes to respond to messenger messages

3.5 These statistics compare with the following number of likes and followers for other Shires and Visitor Centres in the Kimberley and the Halls Creek District High School, which the Shire Facebook page was modelled on.

Shire/ School/ Visitor Centre	Likes	Followers
Shire of Wyndham and East Kimberley	2,669	2,773
Shire of Derby and West Kimberley	932	996
Broome Shire	15,426	15,601

Halls Creek District High School	807	853
Kununurra Visitor Centre	6,307	6,612
Derby Visitor Centre	3,227	3,403
Broome Visitor Centre	16,696	17,092

- 3.6 The statistics for the Shire Facebook pages are encouraging and demonstrate that the pages are well received and that the new page is a success. While the number of likes and followers is less than other Shire's, this is not surprising given the population of the Shire and that the site has only been operating for seven and a half months.
- 3.7 A significant factor contributing to the success of the new Facebook page has been the work of Shemikha Pearce, Administration and Communications Assistant from the Olabud Doogethu team. Since filling this new position in March 2019, she has created various positive news stories including the Shire of Halls Creek Newspaper. These posts and stories capture community life which goes under the radar of print media. The extent of engagement is demonstrated by a post on the Youth NAIDOC ball in July reaching 3,376 people and receiving 9,735 engagements and 35 comments. This post significantly increased the overall reach and number of engagements over the last 28 days.

4.0 Statutory Environment

4.1 Local Government Act 1995

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 2.8(1)(d) – The role of the Shire President is to speak on behalf of the local government.

Section 5.41(f) – The CEO may speak on behalf of the Shire if approved by the Shire President

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.2 A customer focussed Council which welcomes inquiries and seeks positive outcomes for all residents and customers

5.3 Strategy:

Civic - 4.2.2 Acknowledge and act on customer feedback to improve service levels

Civic - 4.2.3 Develop and provide clear information on Shire services for all residents

Civic - 4.2.4 Maintain and continue to improve the Shire website and general internet presence

6.0 Policy Implications

6.1 Procedure and Operational Guideline "A18 IT and Social Media Use Of" controls how the social media sites are to be used. The review does not raise any policy implications.

7.0 Financial Implications

7.1 There are no financial implications resulting from this review.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

The Facebook pages improve communication between the Shire and the community and thereby foster improved social outcomes and services.

8.4 Risk

8.4.1 A number of risks were identified prior to the launch of the Facebook page. These included the risk of:

- Inaccurate information being conveyed and use of inappropriate language (by staff or the public);
- Insufficient moderating of comments; and
- The Shire failing to maintain a single position on community issues

8.4.2 These risks have been managed by:

- Appropriate settings being applied to the Facebook pages such as no posts being able to be made directly by the public (only comments)
- The authorisations and protocols for use as set out in the administrative procedure and operational guideline

8.4.3 There has been are a small number of inappropriate comments to a very limited number of posts. These have been quickly deleted by moderators. The trial indicates that the risks can be appropriately managed to a minor level.

Officer's Recommendations

That:

- 1. The review of the Shire Facebook sites be received; and**
- 2. The Shire Facebook and Tourism sites continue to be managed in accordance with the relevant Administrative Procedure and Operational Guideline.**

VOTING REQUIREMENT: Simple Majority

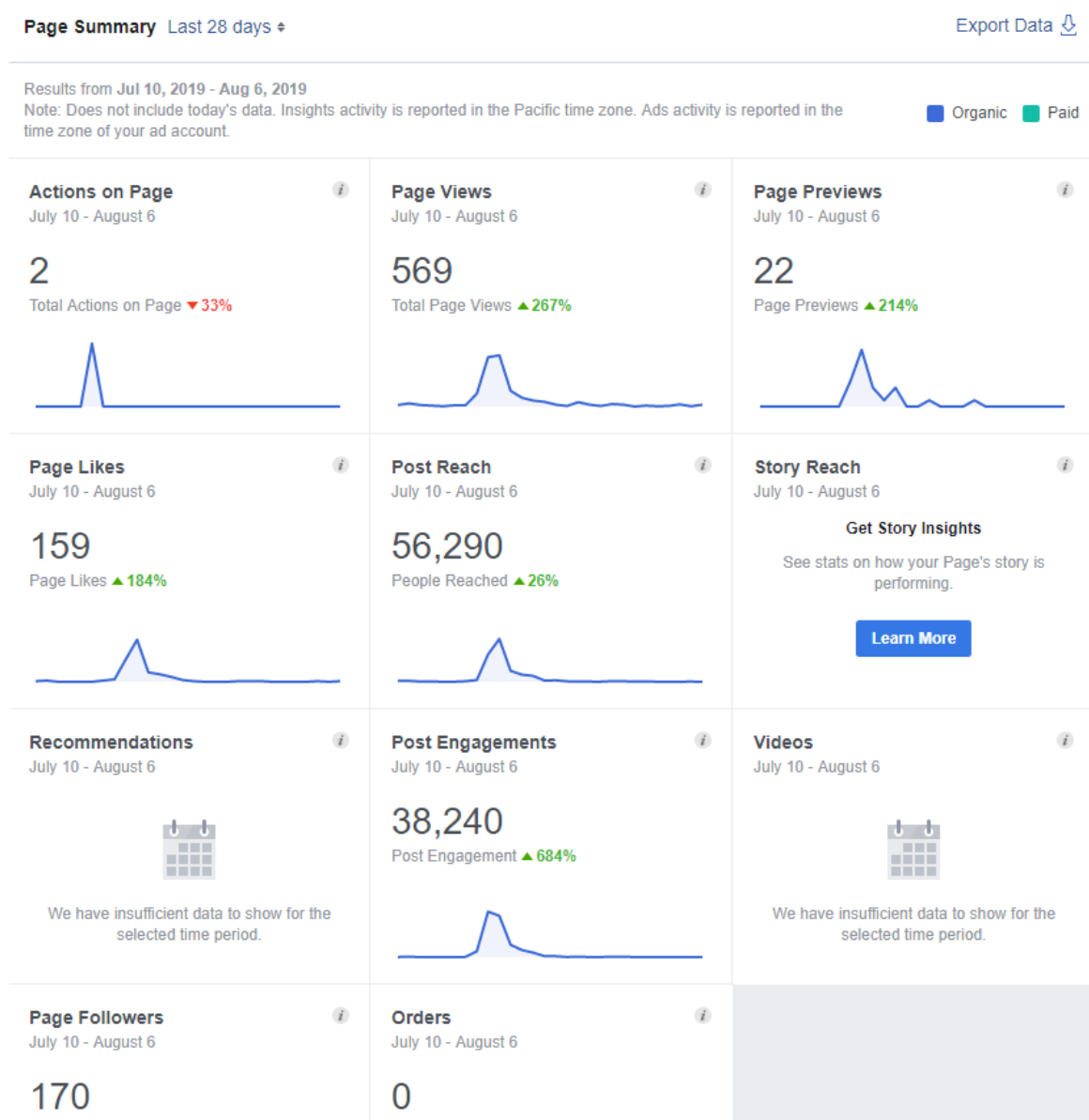
Appendix:

9.1.1A - Statistics from Shire Facebook site - 10th July to 6th August 2019.

9.1.1B - Statistics from Tourism Centre Facebook site – 9th July to 5th August 2019.

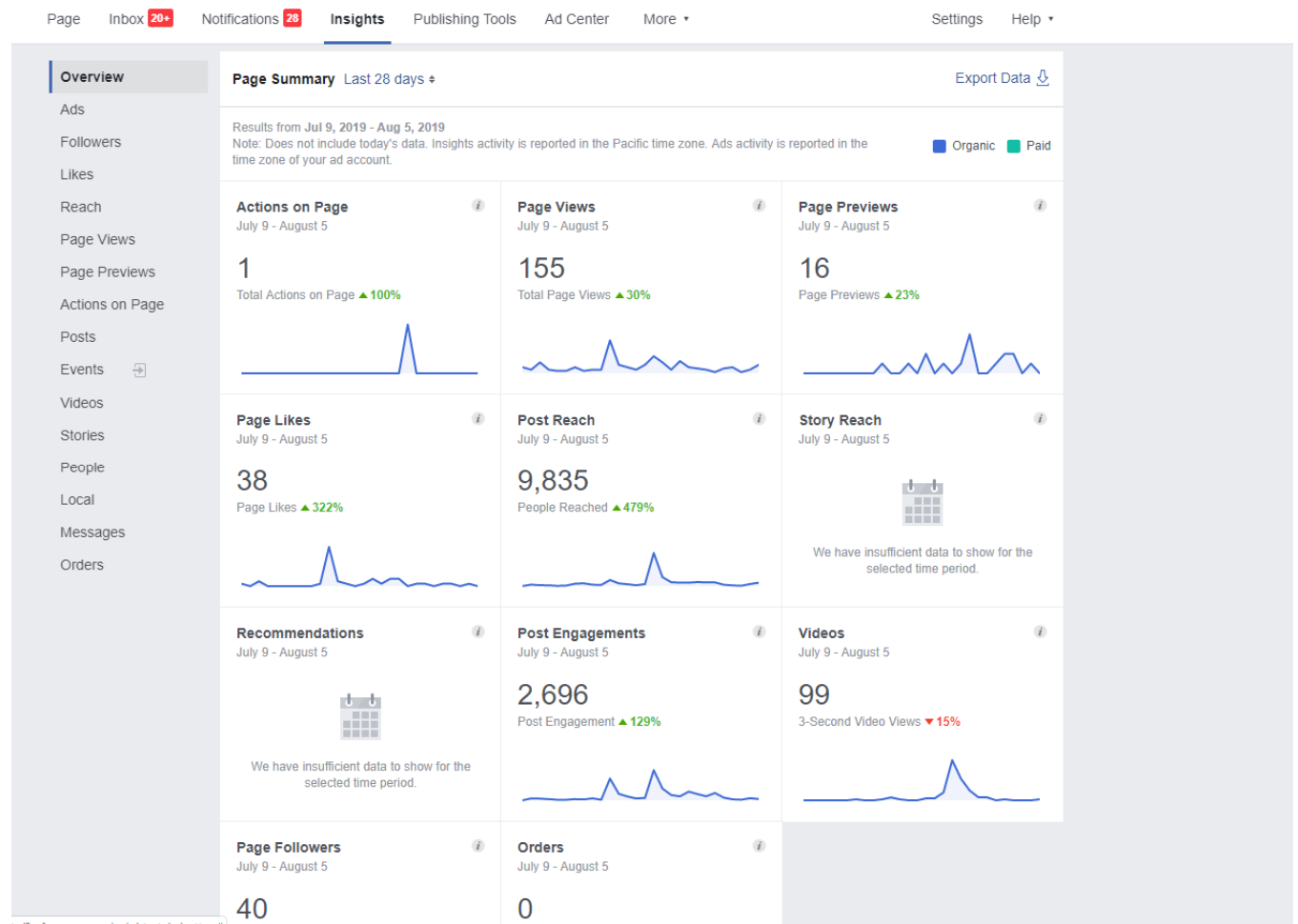
APPENDIX 9.1.1A

Statistics Shire of Halls Creek Facebook Page – 10th July to 6th August 2019



APPENDIX 9.1.1B

Toursim Centre Facebook Page Statistics 9th July to 5th August 2019



9.2. ECONOMIC DEVELOPMENT

9.2.1. Ord Hill Lease Application

ITEM NUMBER:	9.2.1
REPORTING OFFICER:	Matt Hobson, Economic Development Manager
SENIOR OFFICER	Noel Mason, Chief Executive Officer
MEETING DATE:	15 August 2019
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 Council to consider the application of lease off Parks and Wildlife Services WA (Department of Biodiversity Conservation and Attractions) in order to establish an 'Ord Hill Day Visitor Site'.

2.0 Background

- 2.1 The Shire has been allocating substantial resources over recent years, and continues to do so to improve the various attractions along Duncan Road for both tourists and locals. There have been zebra rocks which can be used as seating and/or picnic tables placed at China Wall, Caroline Pool, Old Halls Creek, Palm Springs and Sawpit Gorge. The Shire recently installed composting toilets at Caroline Pool, Palm Springs plus Sawpit Gorge and there has been artwork (Murals on toilets, bonnets as signage) at all of the above mentioned attractions. The Shire is also undertaking a project this financial year to make some improvements to Old Halls Creek.
- 2.2 Once travellers are past Palm Springs and Sawpit Gorge there are no formal rest areas/parking/breakdown spots until they reach the Victoria Highway to the east of Kununurra. This is approximately 444km from Halls Creek and is a minimum half day journey. This makes it difficult to promote the full length of the Duncan Road as a tourism drive. Ord Hill is approximately half way between Halls Creek and the Victoria Highway (east of Kununurra).
- 2.3 Ord Hill is one of the highest points in the area and is home to the 'Ord Hill Trig Point'. A proposed walking trail past the trig point takes in views of the Bungle Bungle Range, Osmond Range and surrounding landscape.
- 2.4 The Shire has been in discussions with the Department of Biodiversity Conservation and Attractions (formerly Department of Parks and Wildlife) for a number of years with an aim to improve facilities along the Duncan Road, especially Ord Hill and Old Ord River Station Homestead.
- 2.5 In 2017 the Shire Economic Development Manager and a number of staff from the then Department of Parks and Wildlife undertook a site visit of

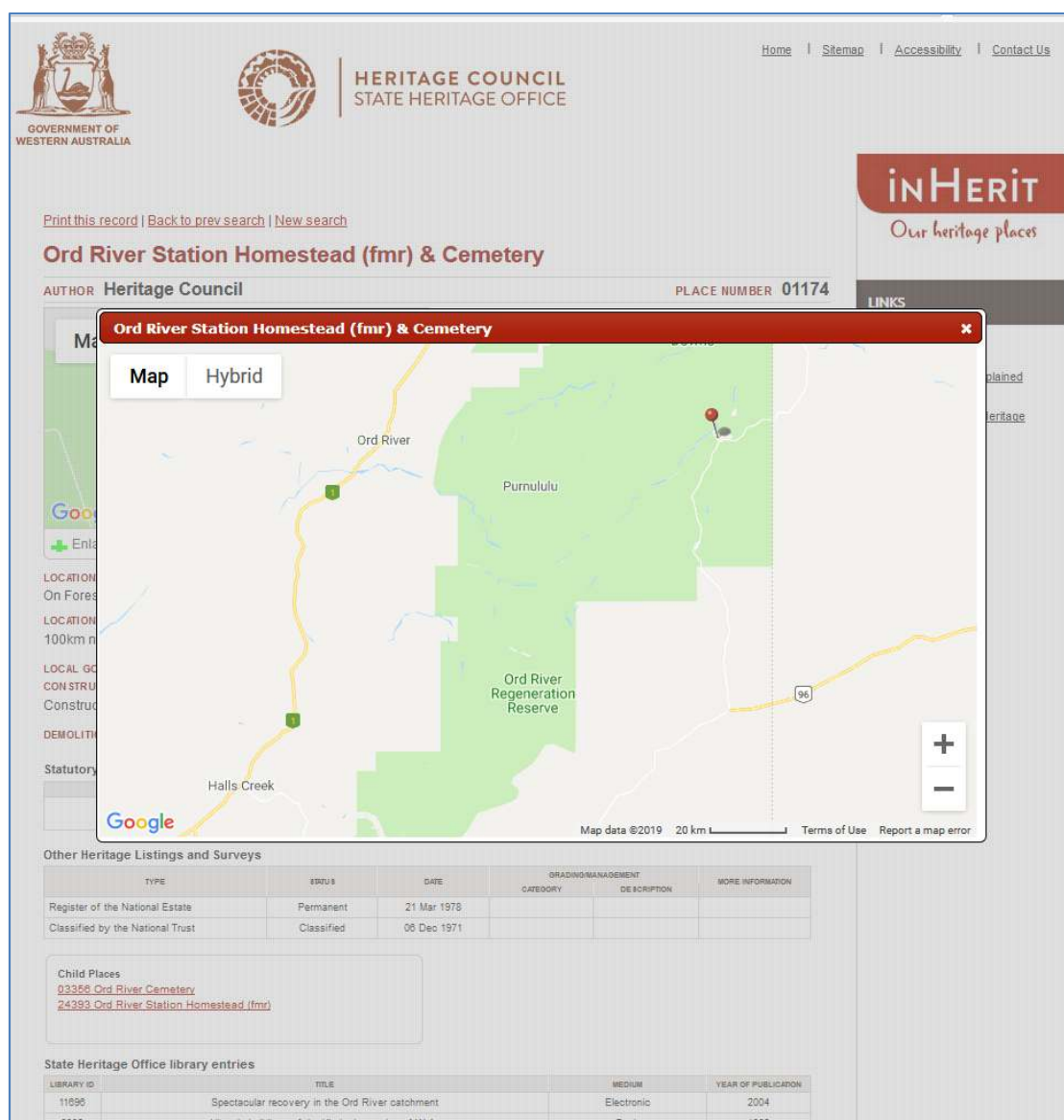
Ord Hill. A landscape architect from the Department of Parks and Wildlife completed the 'Ord Hill Day Visitor Site Concept' (appendix 9.2.1A).

- 2.5 In April 2019 the Shire's Economic Development Manager received the 'Ord Hill Lease Application Form' (appendix 9.2.1B) and an email from Bill Dempsey (A/District Manager) outlining the process to take in regards to applying for the lease (see appendix 9.2.1C).

3.0 Comments

- 3.1 If the Council is interested in applying for a lease over Ord Hill and is successful in gaining the lease then development of the 'Ord Hill Day Visitor Site' could be staged and subject to funding. The first/initial stage could be to construct/grade the gravel road and vehicle pull-outs/parking bays when the Shire is conducting a maintenance grade of the northern section of the Duncan Road. This section of the Duncan Road is graded once a year. The proposed 6 metre wide, 200m long road into the 'Ord Hill Day Visitor Site' and associated pull-out bays is estimated to take less than 2 hours to grade, which could be done at the same time as this section of the Duncan Road is receiving its maintenance grade. This would minimise the costs/budget implications associated with establishing the road.
- 3.2 As outlined in the email from Mr Bill Dempsey (appendix 9.2.1C), the Shire will need to provide a brief that outlines the lease proposal. This will include 'Ord Hill Day Visitor Site Concept' (appendix 9.2.1A) to accompany the signed Lease Application Form.
- 3.3 In the email, Mr Dempsey highlights that the avenue for compliance with the Calm Act is the site would provide an opportunity for interpretation of the values of the reserve and the operations that have been undertaken to regenerate the land. The provision of such information signage will be highlighted in the lease application and the inclusion of some signage may be required as part of the first/initial stage. If the council instructs the submission of the lease application the officer will request Mr Dempsey to comment/provide feedback on the draft application before formally submitting the lease application. In the email Mr Dempsey also advised that he can assist with content and historical photos for content if needed.
- 3.4 If/once the lease has been approved the Shire could start working with partners such as the Department of Biodiversity Conservation and Attractions, plus Track Care WA to develop a plan and seek to source funding for the picnic tables, walking track, trail head signage, other information signage and potentially toilets. This plan could also include improvements to Old Ord River Station Homestead potentially including restoration of the old homestead/s, picnic tables and interpretative signage. Old Ord River Station Homestead is less than half an hour drive north of Ord Hill and the site is state heritage listed (Heritage Place No.1174). See photo below from the Heritage WA website.

Photo 1: Heritage Place No.1174



- 3.5 As part of the application process it may be determined that a staged development is not suitable or acceptable. In this case partnerships, a detailed project plan and funding to implement the project would need to be secured prior to developing the site (grading the road and pull-outs).
- 3.6 The reason behind seeking council approval to apply for the lease prior to forming partnerships and developing a detailed project plan is to minimise resources allocated to this project until such time that the lease is approved.
- 3.6 Due to the remoteness of the location the proposed plan would be to have no bins and very minimal maintenance at these sites as to have minimal operational expenses. This message would be highlighted on the signage.

4.0 Statutory Environment

4.1 Local Government Act 1995

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

5.0 Strategic Implications

5.1.1 Objective:

2. Economic: Our town and remote communities are prosperous and viable.

5.1.2 Outcome:

Economic - 2.2 Raise the recognition of Halls Creek as a significant tourism centre and increase the number of tourism businesses and range of tourist products and facilities in the Shire

5.1.3 Strategy:

Economic - 2.2.2 Promote Halls Creek Shire as a tourist centre within the region, the State and Australia

5.2.1 Objective:

2. Economic: Our town and remote communities are prosperous and viable.

5.2.2 Outcome:

Economic - 2.9 To increase the number of tourism businesses and range of tourist products and facilities, and raise the recognition of Halls Creek as a significant tourism centre, including the potential of the Duncan Road and recreational fishing

5.2.3 Strategy:

Economic - 2.9.2 Promote Halls Creek Shire as a tourist centre within the region, the State and Australia

5.3.1 Objective:

3. Environmental: Working together to care for country. Respecting the natural and built environment.

5.3.2 Outcome:

Environmental - 3.1 Protect Country for current and future generations

5.3.3 Strategy:

Environment - 3.1.7 Work with Department of Parks and Wildlife to ensure the achievement of their plans and programs

5.4.1 Objective:

3. Environmental: Working together to care for country. Respecting the natural and built environment.

5.4.2 Outcome:

Environmental - 3.4 Halls Creek is an attractive, comfortable and welcoming place to live and visit

5.4.3 Strategy:

Environment - 3.4.4 Improve public amenities

5.5.1 Objective:

3. Environmental: Working together to care for country. Respecting the natural and built environment.

5.5.2 Outcome:

Environmental - 3.4 Halls Creek is an attractive, comfortable and welcoming place to live and visit

5.5.3 Strategy:

Environment - 3.4.5 Promote significant Tourism sites within the Shire

5.6.1 Objective:

3. Environmental: Working together to care for country. Respecting the natural and built environment.

5.6.2 Outcome:

Environmental - 3.7 Our natural and built environment is protected and respected to ensure it is ecologically sustainable, healthy, clean and safe for current and future generations

5.6.3 Strategy:

Environment - 3.7.7 Promote a high level of community awareness and participation in the protection of the natural environment, including waterways

6.0 Policy Implications

6.1 Nil

7.0 Financial Implications

7.1 Grading of the road and 'pull-out' bays could be done when the annual maintenance grade is happening in the area. As previously outlined this is estimated to take less than 2 hours and therefore have minimal financial implications.

7.2 Financial implications for the picnic tables, walking track, signage and toilet elements of the project would not have any impact this financial year. These works would most likely be subject to securing grant funding and partnerships. Any financial contribution from the shire would be sourced from operational budgets or require council approval as part of a future budget.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

There is a risk that the lease will not be granted to the Shire or that the lease will not be granted until such time that the project has been planned out in detail. Quite a lot of resources will be required to plan the project in detail and it may be difficult to secure funding and partnership commitment without the Shire having a lease over the land, thus there may be a bit of a catch-22.

Officer's Recommendations

That:

The Council instruct the officer and Chief Executive Officer to complete and submit the 'Ord Hill Lease Application' (attachment 9.2.1B) for the 'Ord Hill Day Visitor Site'.

VOTING REQUIREMENT: Simple Majority

Appendix:

9.2.1A - Ord Hill Day Visitor Site Concept

9.2.1B - Ord Hill Lease Application

9.2.1C - Ord Hill Lease Email

APPENDIX 9.2.1A



Department of
Parks and Wildlife



ORD HILL
DAY VISITOR SITE CONCEPT
EAST KIMBERLEY **Page 23 of 118**

Designer/s:
MW
Scale:
1:1000

Date:
170428
Project Number:

Sheet no.
1
of
1

CONSERVATION AND LAND MANAGEMENT ACT 1984 (SECTIONS 97, 97A, 100 AND 101)

CONSERVATION AND LAND MANAGEMENT REGULATIONS 2002 (PART 7)

APPLICATION FOR A LEASE OR LICENCE

TO: THE DIRECTOR GENERAL OF THE DEPARTMENT OF BIODIVERSITY,
CONSERVATION AND ATTRACTIONS

APPENDIX 9.1.1B

I/We of

hereby apply for a lease or licence to enter upon and use land at the following location:

(Please provide a map clearly marking the land to be leased or licensed.)

For the following purpose: *(please also provide a proposal to include as much detail as possible to facilitate an initial assessment of your application, including any clearing requirements, special conditions and telephone, postal and email addresses).*

DEED POLL

I /We.....
(Full name/s)

-
1. Understands and agrees that the lease or licence if granted will be subject to the provisions of the *Conservation and Land Management Act 1984* (CALM Act) and all regulations and subsidiary legislation made under it.
 2. Certifies to the best of my/our knowledge that the information provided within this application is true and correct in every detail.
 3. If a lease or licence is granted ("Occupation Rights"):
 - a. Subject to clause 4, agrees to release the State of Western Australia and all of its officers, agents, emanations and instrumentalities (collectively, "the State") from and in respect of any liability (in negligence or howsoever) the State would incur or would otherwise incur directly on account of being the owner of, or having the possession or control of, the area the subject of the Occupation Rights or in relation to the activities the subject of this licence.
 - b. Subject to clause 4, agrees to indemnify the State from, against and in respect of all loss, claims, lawsuits, proceedings, causes of action, damage, liability, costs, expenses, demands and the like suffered or incurred by or brought, made or alleged against the State to the extent caused or contributed by -
 - i. any contractual breach by or on behalf of the applicant; or
 - ii. any tortious, civil or actionable wrong by or on behalf of the applicant or any officer, employee, agent, contractor or their sub-contractor, or licensee or invitee of the applicant; or
 - iii. the conduct of the applicant or any of its employees, agents, contractors or their sub-contractors in relation to the activities the subject of the licence/lease, but only to the extent that the relevant risk, hazard or danger (which caused or gave rise to, or related to, any such loss, claim, lawsuit, proceedings, cause of action, damage, liability, costs, expenses, demands or the like) was or should have been known by the applicant taking into account

Natural person	Name _____ Signature _____
	Witness name _____ Witness signature _____

<p>Company Pty Ltd (executed in accordance with section 127(1) of the Corporations Act 2001 (Cth))</p>	<p>_____ Name</p>	<p>_____ Signature of director or secretary</p>
	<p>_____ Name</p>	<p>_____ Signature of director</p>
	<p>_____ Witness name</p>	<p>_____ Witness signature</p>

<p>Incorporated Association (executed in accordance with section 14(1) (b) of the Associations Incorporation Act 1987 (WA))</p>	<p>_____</p> <p><i>Name</i></p>	<p>_____</p> <p><i>Signature of person with authority to bind the Incorporated Association</i></p>

	<div><div></div><div><i>Name</i></div></div> <div><div></div><div><i>Signature</i></div></div>
	<div><div></div><div><i>Witness name</i></div></div> <div><div></div><div><i>Witness signature</i></div></div>

APPENDIX 9.2.1C

Matthew Hobson

From: Bill Dempsey <bill.dempsey@dbca.wa.gov.au>
Sent: Thursday, 4 April 2019 1:13 PM
To: Matthew Hobson
Subject: Ord Hill day use area
Attachments: Halls Creek Shire Lease Application Form.docx

Follow Up Flag: Flag for follow up
Flag Status: Completed

Hi Matt,

Have gained further advice this week re day site project for Ord Hill. Next step from here is lease application form. The Shire will need to provide a brief that outlines the lease proposal, any relevant site images/ plans to accompany the signed Lease Application Form. You would have the concept plans we did a while back however unsure if you have progressed with any more detail on those.

As discussed earlier the avenue for compliance with the Calm act is the site would provide an opportunity for interpretation of the values of the reserve and the operations that have been undertaken to regenerate the land. We can assist with content and historical photos for content if needed.

Regards Bill

Bill Dempsey
A/District Manager
East Kimberley
Parks and Wildlife Service WA
Department of Biodiversity Conservation and Attractions
Ph 08 9168 4200 Mob 0457 514 537

This message is confidential and is intended for the recipient named above. If you are not the intended recipient, you must not disclose, use or copy the message or any part of it. If you received this message in error, please notify the sender immediately by replying to this message, then delete it from your system.

9.3. HEALTH AND REGULATORY SERVICES

9.3.1. Draft Waste Local Law 2019

ITEM NUMBER:	9.3.1
REPORTING OFFICER:	Musa Mono, Director Health & Regulatory Services
SENIOR OFFICER	Noel Mason, Chief Executive Officer
MEETING DATE:	15 August 2019
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 Council to consider commencing the procedures to adopt a new Waste Local Law for the Shire of Halls Creek following, legislative changes, the new Western Australia Waste Avoidance and Resource Recover Strategy 2030 and the reviewed Kimberley Region Waste Management Plan 2018-23.

2.0 Background

- 2.1 Previously the Health (Miscellaneous Provisions) Act 1911 had been the legislative head of power controlling the provision of local government waste services. The adoption of the Waste Avoidance and Resource Recovery Act 2007 (WARR Act) changed legislative provisions relating the waste services by local governments. Though the WARR Act provided for the making of waste local laws, the Shire did not make waste local laws and operated under the provisions of the WARR Act and Regulations.
- 2.2 The Waste Authority reviewed the waste strategy and adopted the Waste Avoidance and Resource Recovery Strategy 2030 earlier this year. Furthermore, the Kimberley Regional Zone Group of local governments adopted the Regional Waste Management Plan 2018-2023 in April 2019. It has become necessary for the Shire to introduce the waste local law among other activities to conform and work towards the goals of the new state strategy and regional plan.
- 2.3 Following difficulties with other local governments in the making of waste local laws, the Joint Standing Committee on Delegated Legislation (JSCDL) and the Western Australian Local Government Association (WALGA) have provided guidance notes and a template for the making of waste local laws.
- 2.4 The procedure for making a new local law required the Presiding Person (The President) to give notice to the meeting of the proposal to make a new local law, stating the purpose and effect of the proposed local law. Unless the Shire proposes changes to the template, it is believed that the JSCDL will accept the draft waste local law.

- 2.5 This reports recommends that Council approve the proposed local law for advertising state wide for a minimum period of six (6) weeks. The waste local law also requires separate consent of the CEO of the Waste Authority prior to adoption (the CEO). Any changes resulting from submissions also require the consent of the CEO.

3.0 Comments

- 3.1 At this point the President would like to announce the purpose and effect of the Draft Waste Local Law 2019, pursuant to s.3.12(2) of the *Local Government Act 1995*:

Announcement by the President:

*"The **Purpose** of the local law is to provide for the regulation, control and management of activities and issues relating to waste collection, recycling, reuse and disposal within the Shire of Halls Creek.*

*The **Effect** of the local law is to control activities and manage influences on waste collection, recycling, reuse and disposal within the district of the Shire of Halls Creek."*

- 3.2 Generally the Draft Shire of Halls Creek Waste Local Law 2019 is similar to the template waste local law by WALGA.
- 3.2 As required by s.3.12 of the Local Government Act 1995, the next steps include:
- Statewide public notice inviting submissions;
 - Local public notice inviting submissions;
 - Relevant ministers to be advised immediately after advertising for their comments;
 - Minister for Local Government, Heritage, Culture and the Arts;
 - Minister for Water and Environmental Regulation

4.0 Statutory Environment

- 4.1 s. 3.12 of the *Local Government Act 1995*

3.12. Procedure for making local laws

- (1) *In making a local law a local government is to follow the procedure described in this section, in the sequence in which it is described.*
- (2A) *Despite subsection (1), a failure to follow the procedure described in this section does not invalidate a local law if there has been substantial compliance with the procedure.*
- (2) *At a council meeting the person presiding is to give notice to the meeting of the purpose and effect of the proposed local law in the prescribed manner.*
- (3) *The local government is to —*
 - (a) *give local public notice stating that —*

- (i) *the local government proposes to make a local law the purpose and effect of which is summarized in the notice; and*
- (ii) *a copy of the proposed local law may be inspected or obtained at any place specified in the notice; and*
- (iii) *submissions about the proposed local law may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;*

and

- (b) *as soon as the notice is given, give a copy of the proposed local law and a copy of the notice to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister; and*
- (c) *provide a copy of the proposed local law, in accordance with the notice, to any person requesting it.*

[(3a) deleted]

- (4) *After the last day for submissions, the local government is to consider any submissions made and may make the local law* as proposed or make a local law* that is not significantly different from what was proposed.*

** Absolute majority required.*

- (5) *After making the local law, the local government is to publish it in the Gazette and give a copy of it to the Minister and, if another Minister administers the Act under which the local law is proposed to be made, to that other Minister.*
- (6) *After the local law has been published in the Gazette the local government is to give local public notice —*
 - (a) *stating the title of the local law; and*
 - (b) *summarizing the purpose and effect of the local law (specifying the day on which it comes into operation); and*
 - (c) *advising that the local law is published on the local government's official website and that copies of the local law may be inspected at or obtained from the local government's office.*
- (7) *The Minister may give directions to local governments requiring them to provide to the Parliament copies of local laws they have made and any explanatory or other material relating to them.*
- (8) *In this section —*
making *in relation to a local law, includes making a local law to amend the text of, or repeal, a local law.*

4.2 Waste Avoidance and Resource Recovery Act 2007

s.61, Part 6 of the Waste Avoidance and Resource Recovery Act 2007 also makes provisions for local governments to make local laws under the Act;

61. Local laws in respect of waste management

- (1) *A local government —*
 - (a) *may, if the CEO consents; and*

- (b) *must, if the CEO so directs,*
make local laws in accordance with the Local Government Act 1995 Part 3 Division 2 Subdivision 2 for the purposes specified in section 64 or generally for carrying into effect the provisions of this Part.
- (2) *A local government must repeal, amend or suspend the operation of a local law if directed to do so by the CEO.*
- (3) *The CEO must consult the local government before giving a direction, or refusing to consent to the making of a local law, under this section.*
- (4) *The CEO must not give a direction to make a local law unless the local law is relevant to the protection of human health or the environment.*
- (5) *A local government aggrieved by —*
(a) a direction of the CEO given under this section; or
(b) a decision of the CEO to refuse to consent to the making of local laws,
may apply to the State Administrative Tribunal for a review of the direction or decision.
- (6) *The Local Government Act 1995 sections 3.14 and 3.17 do not apply in relation to local laws made under this Act.*
- (7) *The Local Government Act 1995 sections 3.12(3) and (4) and 3.13 do not apply if the local government is acting on the direction of the CEO under subsection (1)(b) or (2).*
- (8) *A local law is inoperative to the extent that it is inconsistent with this Act or a regulation made under this Act.*

5.0 Strategic Implications

5.1 Objective:

3. Environmental: Working together to care for country. Respecting the natural and built environment.

5.2 Outcome:

Environmental - 3.2 Efficient and effective waste management

5.3 Strategy:

Environment - 3.2.1 On-going improvement of existing waste management services in the town and Shire

3.2.2 Encourage beneficial re-use of waste and the recycling of high value waste.

3.2.3 Promote waste minimisation strategies.

6.0 Policy Implications

6.1 Nil

7.0 Financial Implications

- 7.1 Directs costs associated with this report will be limited to advertising fees. There are no changes to the draft local law from the WALGA template and therefore there is no need to consult with our legal consultants. Following advertising, submissions might require changes to be made to the draft. At this stage, legal costs may be incurred. Gazettal fees will also apply once the draft has been adopted by Council and approved by the Ministers for Local Government and Environmental Regulation, and the Standing Committee on Delegated Legislation.

8.0 Sustainability Implications

- 8.1 Environmental
There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.
- 8.2 Economic
There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.
- 8.3 Social
There are no significant identifiable social impacts arising from adoption of the officer's recommendation.
- 8.4 Risk
Risk is low and will be managed through routine procedures.

This section left blank intentionally

Officer's Recommendations

That Council:

- 1. Approve the Shire of Halls Creek Draft Waste Local 2019 for consultation, the purpose and effect of which are;**
 - a) The Purpose of the local law is to provide for the regulation, control and management of activities and issues relating to waste collection, recycling, reuse and disposal within the Shire of Halls Creek;**
 - b) The Effect of the local law is to control activities and manage influences on waste collection, recycling, reuse and disposal within the district of the Shire of Halls Creek.**
- 2. Give state-wide public notice of the draft Shire of Halls Creek Waste Local Law 2019 in accordance with sections 3.12 of the Local Government Act 1995; and**
- 3. Notes that;**
 - a) Copies of the draft local law may be inspected at the Shire's offices;**
 - b) In accordance with section 3.12(3)(b), as soon as the notice is given, a copy to be supplied to the Minister for Local Government, Heritage and the Arts and the Minister for Water and Environmental Regulation;**
 - c) In accordance with s.3.12.(3)(c) of the Local Government Act, a copy of the Draft Waste Local Law be supplied to any person requesting it.**

VOTING REQUIREMENT: Simple Majority

Appendix 9.3.1A - Draft Shire of Halls Creek Waste Local Law 2019

APPENDIX 9.3.1A

SHIRE OF HALLS CREEK

WASTE LOCAL LAW 2019

DRAFT

Waste Avoidance and Resource Recovery Act 2007
Local Government Act 1995

SHIRE OF HALLS CREEK

Waste Local Law 2019

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Waste Avoidance and Resource Recovery Act 2007
Local Government Act 1995

SHIRE OF HALLS CREEK

Waste Local Law 2019

Under the powers conferred on it by the *Waste Avoidance and Resource Recovery Act 2007*, the *Local Government Act 1995* and under all other enabling powers, the Council of the **Shire of Halls Creek** resolved on **[insert date]** to make the following local law.

Part 1 - Preliminary

1.1 Short title

This is the Shire of Halls Creek Waste Local Law **2019**

1.2 Commencement

This local law commences 14 days after the day on which it is published in the *Government Gazette*.

1.3 Application

This local law applies throughout the district.

1.4 Repeal

Nil

1.5 Meaning of terms used in this local law

(1) In this local law—

authorised person means a person appointed by the local government under section 9.10 of the LG Act to perform any of the functions of an authorised person under this local law;

collectable waste means local government waste that is not—

- (a) liquid refuse;
- (b) liquid waste; or
- (c) non-collectable waste;

collectable waste receptacle means a receptacle for the deposit and collection of collectable waste that is—

- (a) a recycling waste receptacle;
- (b) a general waste receptacle; or
- (c) an organic waste receptacle;

collection, when used in relation to a receptacle, means the collection and removal of collectable waste from the receptacle by the local government or its contractor;

collection day means the day determined by the local government for the collection of collectable waste in the district or a part of the district;

collection time means the time on the collection day determined by the local government for the collection of collectable waste in the district or a part of the district;

costs of the local government include administrative costs;

Council means the council of the local government;

district means the district of the local government;

general waste receptacle means a receptacle for the deposit and collection of collectable waste that is not recycling waste;

LG Act means the *Local Government Act 1995*;

LG Regulations means the *Local Government (Functions and General) Regulations 1996*;

local government means the Shire of Halls Creek;

local government waste has the same meaning as in the WARR Act;

non-collectable waste has the meaning set out in Schedule 1;

occupier in relation to premises, means any or all of the following—

- (a) a person by whom or on whose behalf the premises are actually occupied; or
- (b) a person having the management or control of the premises;

organic waste means waste that decomposes readily, such as garden waste or food waste;

organic waste receptacle means a receptacle for the deposit and collection of organic waste ;

owner has the same meaning as in the LG Act;

public place includes a place to which the public ordinarily have access, whether or not by payment of a fee;

receptacle, means a receptacle—

- (a) that has been supplied for the use of the premises by the local government or its contractor, or which has otherwise been approved by the local government; and
- (b) the waste from which is collected and removed from the premises by the local government or its contractor;

recycling waste receptacle means a receptacle for the deposit and collection of recycling waste;

recycling waste means—

- (a) paper and cardboard;
- (b) plastic containers comprised of polyethylene terephthalate or high density polyethylene;
- (c) glass containers;
- (d) steel containers;
- (e) aluminium containers;
- (f) liquid paper board; and
- (g) any other waste determined by the local government to be recycling waste;

specified means specified by the local government or an authorised person, as the case may be;

street alignment means the boundary between the land comprising a street and the land that abuts the street;

WARR Act means the *Waste Avoidance and Resource Recovery Act 2007*;

WARR Regulations means the *Waste Avoidance and Resource Recovery Regulations 2008*;

waste has the same meaning as in the WARR Act;

waste facility means a waste facility, as defined in the WARR Act, that is operated by the local government; and

waste service has the same meaning as in the WARR Act.

- (2) Where, in this local law, a duty or liability is imposed on an owner or occupier, or on an owner and occupier, the duty or liability is taken to be imposed jointly and severally on each of the owners or occupiers.

1.6 Local public notice of determinations

Where, under this local law, the local government has a power to determine a matter –

- (a) local public notice, under section 1.7 of the LG Act, must be given of the matter determined;
- (b) the determination becomes effective only after local public notice has been given;
- (c) the determination remains in force for the period of one year after the date that local public notice has been given under subclause (a);
- (d) after the period referred to in subclause (c), the determination continues in force only if, and for so long as, it is the subject of local public notice, given annually, under section 1.7 of the LG Act; and
- (e) the determination must be recorded in a publicly accessible register of determinations that must be maintained by the local government.

1.7 Rates, fees and charges

The local government's powers to impose rates, fees and charges in relation to waste services are set out in sections 66 to 68 of the WARR Act and sections 6.16 and 6.17 of the LG Act.

1.8 Power to provide waste services

The local government's power to provide, or enter into a contract for the provision of, waste services is dealt with in section 50 of the WARR Act.

Part 2 - Local government waste

2.1 Supply of receptacles

- (1) The local government is to supply, for the use of each premises that are, or are capable of being, occupied or used for residential purposes, one or more receptacles for the collection and removal, from those premises, of collectable waste.
- (2) The owner of premises to which subclause (1) applies must—
 - (a) ensure that the fee or charge (if any) imposed by the local government in relation to each receptacle is paid to the local government; and
 - (b) ensure that each receptacle is used, in respect of those premises, in accordance with this local law.

2.2 Deposit of waste in receptacles

- (1) An owner or occupier of premises must not deposit or permit to be deposited in a receptacle any non-collectable waste.
- (2) A person must not deposit waste in a receptacle that has been provided for the use of other premises without the consent of the owner or occupier of those premises.

2.3 General waste receptacles

- (1) An owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle—
 - (a) where the receptacle has a capacity of 240 litres—more than 70 kilograms of collectable waste; or
 - (b) where the receptacle has any other capacity—more than the weight determined by the local government.
- (2) Where the local government supplies recycling waste receptacles, an owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle any recycling waste.
- (3) Where the local government supplies organic waste receptacles, an owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle any organic waste.

2.4 Recycling waste receptacles

An owner or occupier of premises must not deposit or permit to be deposited in a recycling waste receptacle—

- (a) anything other than the particular type of recycling waste for which that receptacle was provided by the local government for those premises;
- (b) where the receptacle has a capacity of 240 litres— more than 70 kilograms of recycling waste; or
- (c) where the receptacle has any other capacity—more than the weight determined by the local government.

2.5 Organic waste receptacles

An owner or occupier of premises must not deposit or permit to be deposited in an organic waste receptacle—

- (a) anything other than the particular type of organic waste for which that receptacle was provided by the local government for those premises;
- (b) where the receptacle has a capacity of 240 litres - more than 70 kilograms of organic waste; or
- (c) where the receptacle has any other capacity - more than the weight determined by the local government.

2.6 Direction to place or remove a receptacle

- (1) The local government or an authorised person may give a written direction to an owner or occupier of specified premises —
 - (a) to place a receptacle in respect of those premises for collection; or
 - (b) to remove a receptacle in respect of those premises after collection.

- (2) The direction under subclause (1) may specify when the placement or removal is to occur, or where the receptacle is to be placed, or both.
- (3) An owner or occupier of premises must comply with a direction given under this clause.

2.7 Duties of owner or occupier

An owner or occupier of premises must—

- (a) except for a reasonable period before and after collection time, keep each receptacle in a storage space or area that is behind the street alignment;
- (b) take reasonable steps, if placing a receptacle for collection on the verge adjoining the premises, or other area as determined by the local government, ensure that, within a reasonable period before collection time, each receptacle is —
 - (i) within 1 metre of the carriageway;
 - (ii) placed so that it does not unduly obstruct any footpath, cycle way, right-of-way or carriageway; and
 - (iii) facing squarely to the edge of and opening towards the carriageway,or in such other position as is approved in writing by the local government or an authorised person;
- (c) take reasonable steps to ensure that the premises are provided with an adequate number of receptacles; and
- (d) if the receptacle is lost, stolen, damaged or defective, notify the local government, as soon as practicable, after the event.

2.8 Exemption

- (1) An owner or occupier of premises may apply in writing to the local government for an exemption from compliance with the requirements of clause 2.7(a) or (b).
- (2) The local government or an authorised person may grant, with or without conditions, or refuse an application for exemption from compliance under this clause.
- (3) An exemption granted under this clause must state—
 - (a) the premises to which the exemption applies;
 - (b) the period during which the exemption applies; and
 - (c) any conditions imposed by the local government or the authorised person.
- (4) An exemption granted under this clause ceases to apply –

- (a) if the local government decides, on reasonable grounds, that there has been a failure to comply with a condition of the exemption; and
- (b) from the date that the local government informs the owner or occupier of its decision under clause 2.8(4)(a).

2.9 Damaging or removing receptacles

A person, other than the local government or its contractor, must not—

- (a) damage, destroy or interfere with a receptacle; or
- (b) except as permitted by this local law or as authorised by the local government or an authorised person, remove a receptacle from any premises to which it was delivered by the local government or its contractor.

2.10 Verge collections

- (1) Where the local government has advertised a verge waste collection (such as a green waste, or a bulk waste, verge collection) a person, unless with and in accordance with the approval of the local government or an authorised person—
 - (a) must deposit waste only during the period of time, and in accordance with other terms and conditions, as advertised by the local government in relation to that verge waste collection; and
 - (b) must otherwise comply with those terms and conditions.
- (2) Where waste has been deposited on a verge for a verge waste collection, a person must not remove any of that waste for a commercial purpose but may remove it for any other purpose.
- (3) Except where waste is lawfully removed from a verge under this clause, a person must not disassemble or tamper with any waste deposited on a verge for a verge waste collection so as to increase the risk of harm to any person.
- (4) Clause 2.10(2) does not apply to the local government or a person engaged or contracted by the local government in relation to the verge waste collection.

Part 3 - General duties

3.1 Duties of an owner or occupier

An owner or occupier of premises must—

- (a) take reasonable steps to ensure that a sufficient number of receptacles are provided to contain all waste which accumulates or may accumulate in or from the premises;
- (b) ensure that each receptacle is kept in good condition and repair;
- (c) take all reasonable steps to—

- (i) prevent fly breeding and keep each receptacle free of flies, maggots, cockroaches, rodents and other vectors of disease;
- (ii) prevent the emission of offensive or noxious odours from each receptacle; and
- (iii) ensure that each receptacle does not cause a nuisance to an occupier of adjoining premises; and
- (d) whenever directed to do so by the local government or an authorised person, thoroughly clean, disinfect, deodorise and apply a residual insecticide to each receptacle.

3.2 Removal of waste from premises

- (1) A person must not remove any waste from premises unless that person is—
 - (a) the owner or occupier of the premises;
 - (b) authorised to do so by the owner or occupier of the premises; or
 - (c) authorised in writing to do so by the local government or an authorised person.
- (2) A person must not remove any waste from a receptacle without the approval of –
 - (a) the local government or an authorised person; or
 - (b) the owner or occupier of the premises at which the receptacle is ordinarily kept.

3.3 Receptacles and containers for public use

A person must not, without the approval of the local government or an authorised person—

- (a) deposit household, commercial or other waste from any premises on or into; or
- (b) remove any waste from,

a receptacle provided for the use of the general public in a public place.

Part 4 - Operation of waste facilities

4.1 Operation of this Part

This Part applies to a person who enters a waste facility.

4.2 Hours of operation

The local government may from time to time determine the hours of operation of a waste facility.

4.3 Signs and directions

- (1) The local government or an authorised person may regulate the use of a waste facility—
 - (a) by means of a sign; or
 - (b) by giving a direction to a person within a waste facility.
- (2) A person within a waste facility must comply with a sign or direction under subclause (1).
- (3) The local government or an authorised person may direct a person who commits, or is reasonably suspected by the local government or the authorised person of having committed, an offence under this clause to leave the waste facility immediately.
- (4) A person must comply with a direction under subclause (3).

4.4 Fees and charges

- (1) Unless subclause (3) applies, a person must, on or before entering a waste facility or on demand by the local government or an authorised person, pay the fee or charge as assessed by an authorised person.
- (2) An authorised person may assess the fee or charge in respect of a particular load of waste at a rate that applies to any part of that load, even if that rate is higher than the rate that would apply to any other part of the load.
- (3) Subclause (1) does not apply—
 - (a) to a person who disposes of waste in accordance with the terms of—
 - (i) a credit arrangement with the local government; or
 - (ii) any other arrangement with the local government to pay the fee or charge at a different time or in a different manner; and
 - (b) to the deposit of waste owned by the local government, or in the possession of an employee on behalf of the local government.

4.5 Depositing waste

- (1) A person must not deposit waste at a waste facility other than—
 - (a) at a location determined by a sign and in accordance with the sign; and
 - (b) in accordance with the direction of an authorised person.
- (2) The local government may determine the classification of any waste that may be deposited at a waste facility.

4.6 Prohibited activities

- (1) Unless authorised by the local government, a person must not—

- (a) remove any waste or any other thing from a waste facility;
 - (b) deposit at a waste facility that is a landfill site any waste that is toxic, poisonous or hazardous, or the depositing of which is regulated or prohibited by any written law;
 - (c) light a fire in a waste facility;
 - (d) remove, damage or otherwise interfere with any flora in a waste facility;
 - (e) remove, injure or otherwise interfere with any fauna in a waste facility; or
 - (f) damage, deface or destroy any building, equipment, plant or property within a waste facility.
- (2) A person must not act in an abusive or threatening manner towards any person using, or engaged in the management or operation of, a waste facility.

Part 5 - Enforcement

5.1 Objection and appeal rights

Division 1 of Part 9 of the LG Act applies to a decision under this local law to grant, renew, vary or cancel –

- (a) an approval under clause 2.7(b);
- (b) an exemption under clause 2.8(2);
- (c) an approval under clause 2.9(b);
- (d) an approval under clause 2.10(1);
- (e) an authorisation under clause 3.2(1)(c);
- (f) an approval under clause 3.2(2); and
- (g) an approval under clause 3.3.

5.2 Offences and general penalty

- (1) A person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law a person is prohibited from doing, commits an offence.
- (2) A person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to a further penalty not exceeding \$500 in respect of each day or part of a day during which the offence has continued.

5.3 Other costs and expenses

- (1) A person who is convicted of an offence under this local law is to be liable, in addition to any penalty imposed under clause 5.2, to pay to the local

government the costs and expenses incurred by the local government in taking remedial action such as—

- (a) removing and lawfully disposing of toxic, hazardous or poisonous waste; or
 - (b) making good any damage caused to a waste facility.
- (2) The costs and expenses incurred by the local government are to be recoverable, as a debt due to the local government, in a court of competent civil jurisdiction.

5.4 Prescribed offences

- (1) An offence against a clause specified in Schedule 2 is a prescribed offence for the purposes of section 9.16(1) of the LG Act.
- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 2.

5.5 Form of notices

- (1) Where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the LG Act is that of Form 1 in Schedule 1 of the LG Regulations.
- (2) The form of the infringement notice given under section 9.16 of the LG Act is that of Form 2 in Schedule 1 of the LG Regulations.
- (3) The form of the infringement withdrawal notice given under section 9.20 of the LG Act is that of Form 3 in Schedule 1 of the LG Regulations.

Dated this _____ of _____ 2019

The Common Seal of the Shire of Halls Creek)
was affixed by authority of a resolution)
of the Council in the presence of:)

[NAME] PRESIDENT

[NAME]
CHIEF EXECUTIVE OFFICER

Consented to:

CHIEF EXECUTIVE OFFICER
DEPARTMENT OF WATER ENVIRONMENT REGULATION

Dated this _____-of _____2019

DRAFT

Schedule 1 - Meaning of 'non-collectable waste'

[Clause 1.5(1)]

non-collectable waste means –

- (a) hot or burning material;
- (b) household hazardous waste, including paint, acids, alkalis, fire extinguishers, solvents, pesticides, oils, gas cylinders, batteries, chemicals and heavy metals;
- (c) any other hazardous material, such as radioactive waste;
- (d) any explosive material, such as flares or ammunition;
- (e) electrical and electronic equipment;
- (f) hospital, medical, veterinary, laboratory or pathological substances;
- (g) construction or demolition waste;
- (h) sewage;
- (i) 'controlled waste' for the purposes of the *Environmental Protection (Controlled Waste) Regulations 2004*;
- (j) any object that is greater in length, width, or breadth than the corresponding dimension of the receptacle or that will not allow the lid of the receptacle to be tightly closed;
- (k) waste that is or is likely to become offensive or a nuisance, or give off an offensive or noxious odour, or to attract flies or cause fly breeding unless it is first wrapped in non-absorbent or impervious material or placed in a sealed impervious and leak-proof container; and
- (l) any other waste determined by the local government to be non-collectable waste.

Schedule 2 - Prescribed offences

Item No.	Clause No.	Description	Modified Penalty
1	2.1(2)(a)	Failing to pay fee or charge	\$350
2	2.1(2)(b)	Failing to ensure lawful use of receptacle	\$350
3	2.2(1)	Depositing non-collectable waste in a receptacle	\$350
4	2.2(2)	Depositing waste in another receptacle without consent	\$350
5	2.3(1)	Exceeding weight capacity of a general waste receptacle	\$350
6	2.3(2) and (3)	Depositing unauthorised waste in a general waste receptacle	\$350
7	2.4(a)	Depositing unauthorised waste in a recycling waste receptacle	\$350
8	2.4(b) and (c)	Exceeding weight capacity of a recycling waste receptacle	\$250
9	2.5(a)	Depositing unauthorized waste in an organic waste receptacle	\$350
10	2.5(b) and (c)	Exceeding weight capacity of an organic waste receptacle	\$350
11	2.6(3)	Failing to comply with a direction concerning placement or removal of a receptacle	\$250
12	2.7(a)	Failing to keep a receptacle in the required location	\$250
13	2.7(b)	Failing to place a receptacle for collection in a lawful position	\$250
14	2.7(c)	Failing to provide a sufficient number of receptacles	\$250
15	2.7(d)	Failing to notify of a lost, stolen, damaged or defective receptacle	\$50
16	2.9(a)	Damaging, destroying or interfering with a receptacle	\$400
17	2.9(b)	Removing a receptacle from premises	\$400
18	2.10(1)	Failing to comply with a term or condition of verge waste collection	\$400
19	2.10(2)	Removing waste for commercial purposes	\$350
20	2.10(3)	Disassembling or leaving in disarray waste deposited for collection	\$250
21	3.1(a)	Failing to provide a sufficient number of receptacles	\$250
22	3.1(b)	Failing to keep a receptacle clean and in a good condition and repair	\$250
23	3.1(c)(i)	Failing to prevent fly breeding and vectors of disease in a receptacle	\$350
24	3.1(c)(ii)	Failing to prevent the emission of offensive odours from a receptacle	\$350
25	3.1(c)(iii)	Allowing a receptacle to cause a nuisance	\$350
26	3.1(d)	Failing to comply with a direction to clean, disinfect or deodorise receptacle	\$300
27	3.2(1)	Unauthorised removal of waste from premises	\$250

Item No.	Clause No.	Description	Modified Penalty
28	3.2(2)	Removing waste from a receptacle without approval	\$250
29	4.3(2)	Failing to comply with a sign or direction	\$500
30	4.3(4)	Failing to comply with a direction to leave	\$500
31	4.4(1)	Disposing waste without payment of fee or charge	\$500
32	4.5(1)	Depositing waste contrary to sign or direction	\$500
33	4.6(1)(a)	Removing waste without authority in a waste facility	\$250
34	4.6(1)(b)	Depositing toxic, poisonous or hazardous waste at a waste facility	\$500
35	4.6(1)(c)	Lighting a fire in a waste facility	\$300
36	4.6(1)(d)	Removing or interfering with any flora in a waste facility	\$300
37	4.6(1)(e)	Removing or interfering with any fauna without approval in a waste facility	\$300
38	4.6(1)(f)	Damaging, defacing or destroying any building, equipment, plant or property within a waste facility	\$500
39	4.6(2)	Acting in an abusive or threatening manner	\$300

9.3.2 Draft Halls Creek Townsite Masterplan

ITEM NUMBER:	9.3.2
REPORTING OFFICER	Musa Mono, Director Health & Regulatory Services
SENIOR OFFICER	Noel Mason, Chief Executive Officer
MEETING DATE:	15 August 2019
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 The draft Halls Creek Townsite Masterplan is presented for endorsement to advertise, alongside community engagement to inform the Shire's Strategic Community Plan.

2.0 Background

- 2.1 The development of a masterplan for the townsite of Halls Creek was identified as an important project to identify key infrastructure requirements to enhance the liveability of the town.
- 2.2 GHD were engaged to prepare a masterplan. The project commenced with a site visit, workshops and meetings with Councillors and the Executive Management Team during the week of 20 May 2019.
- 2.3 Informed by these conversations, GHD has prepared a draft Halls Creek Townsite Masterplan. The masterplan identifies key infrastructure projects for the townsite that complement the growth strategies set out in the Shire of Halls Creek Local Planning Strategy.

3.0 Comments

- 3.1 The masterplan outlines key project recommendations to support growth, safety, and liveability of Halls Creek under four main themes:
- Safe and Enjoyable Access
 - Improve Liveability
 - Celebrating Cultural Identity
 - Financial Sustainability
- 3.2 The masterplan provides a series of project-based implementation opportunities for the Halls Creek townsite, that will inform and complement the Shire's Strategic Community Plan.
- 3.3 Safe and enjoyable access is the first masterplan theme. Improving access will provide amenity to pedestrian, cars and trucks – the key users who use the connectors and streets daily. The Masterplan identifies the following key projects:
- Safe pedestrian/cycle path to Red Hill

- Shade over pedestrian/cycle paths including street tree planting program
- Safe pedestrian crossings
- Footpath upgrade and expansion program
- Street light (solar) program
- Speed limit in core town centre
- Upgrade on-street car parking
- Truck breakdown areas

3.4 Improve Liveability is the second Masterplan theme. Improving liveability creates integrated health and recreation facilities, enhances the quality of the street, accommodates community hubs and cultural spaces and improves parks and storm water management. The Masterplan identifies the following key projects:

- Main street enhancement
- Integrated recreation precinct
- New Community Park at Airport Triangle
- Community Services and Early Childhood Hub
- Major Events Area
- Stormwater Harvesting
- Cultural Ceremony Space
- Water sensitive Urban Design upgrade of an open drainage line
- Community-led park upgrade

3.5 Celebrating Cultural Identity is the third Masterplan theme, acknowledging the importance of Aboriginal Culture to the identity of Halls Creek. The Masterplan identifies the following key projects:

- Continue townscape branding through art
- Multi-Language Signage

3.6 Financial Sustainability is the fourth Masterplan theme. The purpose of this theme is to help the community to maintain and grow employment opportunities, create a sense of belonging and maintain the quality of life with sustainable strategies. The Masterplan identifies the following key opportunities to deliver recommended projects in the most financially sensible way:

- Maintenance as an employment opportunity
- Material selection
- Community design and participatory budgeting

3.7 Advertising the draft masterplan to the community will enable the community to suggest additions and alterations to the themes or even suggest the removal of projects that they deem unnecessary, identify the priority of various projects, assist with the staged delivery of projects and suggest funding from a variety of sources and grants.

4.0 Statutory Environment

4.1 There are no statutory obligations regarding the Masterplan

5.0 Strategic Implications

5.1 Objective:

1. Social: Vibrant and connected communities. We support cultural and language diversity.
2. Economic: Our town and remote communities are prosperous and viable.
3. Environmental: Working together to care for country. Respecting the natural and built environment.
4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Social - 1.2 Our people are empowered with a stronger sense of social responsibility and our communities are encouraged to work together

Social - 1.4 Our community has access to appropriate transport networks and services, including a regional and interstate transport system.

Social - 1.5 To recognise the importance of Aboriginal land, language and culture to social, emotional and economic well-being

Social - 1.7 Maintain a safe community and reduce crime levels

Social - 1.8 Our community has access to a wide range of passive and active recreation, cultural and sporting facilities, events, clubs and opportunities, in particular football.

Economic - 2.2 Raise the recognition of Halls Creek as a significant tourism centre and increase the number of tourism businesses and range of tourist products and facilities in the Shire

Economic - 2.5 To improve signage throughout the Shire to improve access for the community and tourists

Economic - 2.6 Roads are maintained to a standard that meets the economic needs of local and regional economy

Economic - 2.7 To encourage and promote local artists and art centres

Environmental - 3.7 Our natural and built environment is protected and respected to ensure it is ecologically sustainable, healthy, clean and safe for current and future generations

Civic - 4.9 Capacity for effective governance is established, maintained and enhanced

5.3 Strategy:

Social - 1.1.3 Advocate for and support quality early childhood services

Social - 1.2.7 Encourage the empowerment of Aboriginal people and work with them to develop themselves

Social - 1.4.1 Lobby for increased state and federal government for funding for road networks

Social - 1.4.4 Maintain and renew roads and ancillary infrastructure in accordance with the Shire Asset Management Plan including identified access roads into communities

Social - 1.4.7 Require major road users including the mining sector to contribute to road upgrading and maintenance in partnership with the Shire

Social - 1.5.2 Support and promote the arts centres throughout the Shire

Social - 1.5.4 Develop and maintain working relationships with relevant organisations, committees and stakeholders working to protect land, language and culture

Social - 1.6.2 Encourage and support opportunities for family events and recreation such as Christmas Parade and NAIDOC week

Social - 1.7.5 Assist town and remote communities to lobby for funding for streetlights, footpaths and signage

Social - 1.8.3 Support the development of sports and recreation facilities and programs in the town and communities

Social - 1.10.2 Support youth services, subject to adequate funding.

Economic - 2.2.3 Collaborate at a regional level to promote the Halls Creek area as a tourist destination

Economic - 2.5.3 Erect new signage and replace old signage where appropriate subject to funding

Economic - 2.6.4 Maintain and renew roads and ancillary infrastructure in accordance to the Shire Asset Management Plan

Economic - 2.9.3 Collaborate at a regional level to promote the area as a tourist destination

Environment - 3.4.4 Improve public amenities

6.0 Policy Implications

Nil

7.0 Financial Implications

7.1 The implementation of the masterplan will have cost implications, and it is likely that the majority of the projects will require external grant funding.

7.2 The masterplan provides a consolidated list of projects to consider for grant funding, enabling staged implementation that will be informed by community priorities.

8.0 Sustainability Implications

8.1 The various projects presented in the draft masterplan present numerous social and environmental benefits for the community, supporting enhanced social and environmental sustainability.

Officer Recommendation

That Council:

- 1. Endorse the draft Halls Creek Town Masterplan and instruct officers to advertise and commence community engagement to seek feedback on projects and priority areas for delivery.**

VOTING REQUIREMENT: Simple Majority

9.3.2A - Draft Halls Creek Townsite Masterplan

9.4 FINANCIAL SERVICES

9.4.1 Chief Executive Officer Authorisations and Reporting to Council for the period of 01/06/2019 to 30/06/2019

ITEM NUMBER:	9.4.1
REPORTING OFFICER:	Daniel Milkins, Senior Finance Officer
SENIOR OFFICER	Lloyd Barton, Director of Corporate Services
MEETING DATE:	15 August 2019
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 In accordance with Council Policy HR5 Chief Executive Officer Leave Applications and other Approvals, this report is now submitted for Council's consideration.

2.0 Background

- 2.1 Council Policy HR5 Chief Executive Officer Leave Applications and other Approvals, requires the preparation of a standing agenda report, outlining the CEO's timesheets, leave, credit card transactions and applications for reimbursement for the period from the previous reporting period until the date of this report.
- 2.2 Council Policy HR5 Chief Executive Officer Leave Applications and other Approvals was adopted on 16 May 2019.

3.0 Comments

3.1 CEO's Timesheet

All Staff are now required to complete timesheets as from the pay period starting 24/10/2018. Appendix A is a copy of the CEO's timesheets for the pay fortnights ending 16/17/2019 and 30/07/2019.

3.2 CEO's Leave

Have received an Employee Leave Application form from the CEO for leave commencing Monday 29th July 2019 to Friday 2nd August 2019, being the week before the Local Government Convention in Perth and, for leave on the 01/07/2019.

Sufficient leave entitlement has been accrued by the CEO under the leave provisions of the Contract to allow this request.

The requested period does not impact on Council meetings or major events – CEO will be in Perth for the Local Government week meetings and Convention.

This report covers the period starting 01/07/2019 and ending 31/07/2019 for the CEO. There has been 4 days leave taken for this period.

From Date	To Date	Number of Days	Type of Leave
01/07/2019	01/07/2019	1	Personal/Sick Leave
29/07/2019	02/08/2019	5	Annual Leave

3.3 CEO's Credit Card

This report covers July 2019 credit card statements. The CEO was issued with his credit card on 01 February 2019. The following expenditure on the corporate credit card, as summarised from the attached Form – CEO's Credit Card Transactions (Appendix C).

Statement Dates	Amount
28/07/2019 to 26/07/2019	\$14926.68
Total Spend	\$14,926.68

3.4 Reimbursement Applications

This report covers the period 01/07/2019 to 31/07/2019. There have been NIL reimbursements claimed for this period.

4.0 **Statutory Environment**

4.1 **Local Government Act 1995**

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

5.0 **Strategic Implications**

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable

5.3 Strategy:

Civic - 4.1.3 Council decisions are consistent, reliable and transparent

6.0 **Policy Implications**

6.1 This report is to comply with Council Policy STF 36 Chief Executive Officer Authorisations and Reporting to Council.

7.0 **Financial Implications**

7.1 All expenditure is within budget.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

8.4 Risk

There are no significant identifiable risks arising from adoption of the officer's recommendation.

Officer's Recommendations

That:

- 1. Council receives the information presented to this meeting of the time worked by the CEO from 03/07/2019 and ending 30/07/2019, and acknowledges that the time worked is in accordance with the CEO's Contract of Employment (*as appended 9.4.1A*).**
- 2. Council receives the information presented to this meeting of 4 days leave taken by the CEO from 01/07/2019 and ending 31/07/2019 (*as appended 9.4.1B*).**
- 3. Council receives the information presented to this meeting of the credit card transactions made by the CEO using his corporate credit card from 28/07/2019 to 26/07/2019 and acknowledges that the payments have been incurred in accordance with the Shire's procurement policy and Credit Card Agreement (*as appended 9.4.1C*).**
- 4. Council receives the information presented to this meeting of NIL reimbursement applications made by the CEO.**

VOTING REQUIREMENT: Simple Majority

Appendix:

9.4.1A - Appendix A CEO Timesheet

9.4.1B - Appendix B CEO Leave

9.4.1C - Appendix C CEO Credit Card Transactions

SHIRE OF HALLS CREEK TIMESHEET



2019-20 Version
PO Box 21
Halls Creek WA 6770
Ph: 9168 6007
Fax: 9168 6235

Employees Name: Noel Mason

Employee No: 160

Pay fortnight Ending: 16/07/2019

Original copy located in F:\Forms\Payroll\Timesheet - Electronic full year 2019-20

APPENDIX 9.4.1A

DATES		SHIFT 1				SHIFT 2				SHIFT 3				TOTAL Hours Worked	SHIFT LOCATION			LEAVE TAKEN						COMMENTS / AUTHORISATIONS
Day	Date	Start	Finish	Shift 1 Total (DO NOT DELETE or EDIT THESE CELLS)	Start	Finish	Shift 2 Total (DO NOT DELETE or EDIT THESE CELLS)	Start	Finish	Shift 3 Total (DO NOT DELETE or EDIT THESE CELLS)	(DO NOT DELETE or EDIT THESE CELLS)	Shift 1	Shift 2	Shift 3	Annual	Personal Leave	Time In Lieu (taken)	Unpaid (LWOP)	Public Holiday (not worked)	Other				
Wednesday	30/7/2019	8:30	12:00	3.50	12:54	17:00	4.10	17:00	0.00	7.600														
Thursday	4/07/2019	8:30	12:00	3.50	12:54	17:00	4.10	17:00	0.00	7.600														
Friday	5/07/2019	8:30	12:00	3.50	12:54	17:00	4.10	17:00	0.00	7.600														
Saturday	6/07/2019			0.00			0.00		0.00	0.000														
Sunday	7/07/2019			0.00			0.00		0.00	0.000														
Monday	8/07/2019	8:30	12:00	3.50	12:54	17:00	4.10	17:00	0.00	7.600														
Tuesday	9/07/2019	8:30	12:00	3.50	12:54	17:00	4.10	17:00	0.00	7.600														
Wednesday	10/07/2019	8:30	12:00	3.50	12:54	17:00	4.10	17:00	0.00	7.600														
Thursday	11/07/2019	8:30	12:00	3.50	12:54	17:00	4.10	17:00	0.00	7.600														
Friday	12/07/2019	8:30	12:00	3.50	12:54	17:00	4.10	17:00	0.00	7.600														
Saturday	13/07/2019			0.00			0.00		0.00	0.000														
Sunday	14/07/2019			0.00			0.00		0.00	0.000														
Monday	15/07/2019	8:30	12:00	3.50	12:54	17:00	4.10	17:00	0.00	7.600														
Tuesday	16/07/2019	8:30	12:00	3.50	12:54	17:00	4.10	17:00	0.00	7.600														
		Total Hours Worked		35.00			41.00			0.00	76.000	Total Leave Taken			0.00	0.00	0.00	0.00	0.00	0.00	0.00			

OFFICE USE ONLY (do not delete or edit)				TOTAL HRS WORKED				TOTAL LEAVE TAKEN				TOTAL HRS			
Shift Location	GL	Allocated Hrs Worked		420101				115101				114101			
Admin															
Aquatic (casual)															
Aquatic (full-time)															
Post															
T&T															
Other															
TOTAL HOURS WORKED				0.00											

EMPLOYEE SIGNATURE: _____

DATE: 16/7/2019

SUPERVISOR or MANAGERS SIGNATURE: _____

DATE: 16/7/2019

Please Note:
Timesheets should be completed at the end of each day.
Completed, correct, signed & authorised timesheets must be with the pay office by 3:00pm on the last day (Tuesday) of each pay period.
Maximum total hours paid per fortnight for permanent full-time staff is 76 hours. Maximum total hours paid per fortnight for casual staff is 156 hours.
Any accrued TIL, rates paid hours or overtime (for hours worked over 76 hours per pay period including leave) must be pre-approved by your manager in writing.
Maximum leave hours taken per day is 7.6 (for permanent full-time staff only).
Maximum leave hours taken per day is 7.6 and per fortnight is 76 (for permanent full-time staff only).
Casuals are not eligible for leave and part time staff are pro-rata based on hours worked over the past 10 weeks.
Maximum daily rostered hours (worked and leave taken) is 7.6 hours.

SHIRE OF HALLS CREEK TIMESHEET



Employees Name: Noel Mason

Employee No: 160

Pay Fortnight Ending: 30/07/2019

Noel Mason
Signature
Return

DATES	SHIFT 1			SHIFT 2			SHIFT 3			TOTAL Hours Worked	TOTAL Hours Worked (DO NOT DELETE OR EDIT THESE CELLS)	SHIFT LOCATION			LEAVE		
	Day	Date	Start	Finish	Shift 1 Total (DO NOT DELETE OR EDIT THESE CELLS)	Start	Finish	Shift 2 Total (DO NOT DELETE OR EDIT THESE CELLS)	Start	Finish	Shift 3 Total (DO NOT DELETE OR EDIT THESE CELLS)	Shift 1	Shift 2	Shift 3	Annual	Personal	Time in Lie (taken)
Wednesday		17/07/2019	8:30	12:00	3:30	13:00	17:06	4:10			0.00						
Thursday		18/07/2019	8:30	12:00	3:30	13:00	17:06	4:10			0.00						
Friday		19/07/2019	8:30	12:00	3:30	13:00	17:06	4:10			0.00						
Saturday		20/07/2019			0.00			0.00			0.00						
Sunday		21/07/2019			0.00			0.00			0.00						
Monday		22/07/2019	8:30	12:00	3:30	13:00	17:06	4:10			0.00						
Tuesday		23/07/2019	8:30	12:00	3:30	13:00	17:06	4:10			0.00						
Wednesday		24/07/2019	8:30	12:00	3:30	13:00	17:06	4:10			0.00						
Thursday		25/07/2019	8:30	12:00	3:30	13:00	17:06	4:10			0.00						
Friday		26/07/2019	8:30	12:00	3:30	13:00	17:06	4:10			0.00						
Saturday		27/07/2019			0.00			0.00			0.00						
Sunday		28/07/2019			0.00			0.00			0.00						
Monday		29/07/2019	8:30	12:00	3:30	13:00	17:06	4:10			0.00						
Tuesday		30/07/2019	8:30	12:00	3:30	13:00	17:06	4:10			0.00						
			Total Hours Worked									Total Leave Taken			0.00	0.00	0.00
															0.00	0.00	0.00

OFFICE USE ONLY (DO NOT DELETE OR EDIT)		TOTAL HRS WORKED	
Shift Location	GL	Allocated Hrs	Worked
Admin	420101		76.000
Aquatic (Casual)	115101		0.000
Aquatic (Full-time)	114101		76.000
Post	134101		
T&C	130101		
Other			
TOTAL HOURS WORKED		0.00	

EMPLOYEE SIGNATURE: _____

DATE: _____

SUPERVISOR or MANAGERS SIGNATURE: _____

DATE: _____

Please Note:
Timesheet should be completed at the end of each day.
Completed timesheet must be submitted to the pay officer by 3:00pm on the last day (Tuesday) of each pay period.
Maximum total hours paid per fortnight to permanent fulltime staff is 76 hours unless pre-approved by your manager in writing.
Any hours worked in excess of 76hrs per pay period must be pre-approved by your manager & payroll are to be advised via the comments section as to how you are to be paid for those excess hours.
Any accrual of TIL, extra paid hours or overtime (for hours worked over 76 hours per pay period including leave) must be pre-approved by your manager in writing.
Maximum accrued TIL is 10 days (conditions apply).
Maximum leave accrued per day is 7.6 and per pay period is 76 hours (conditions apply).
Maximum daily missed hours (worked and leave taken) is 7.6 hours.



APPENDIX 9.4.1B

SHIRE OF HALLS CREEK

CEO LEAVE APPLICATION FORM

I apply for 1 days of leave, commencing on 1 / 7 / 2019 and ending on 1 / 7 / 2019
(exc. Public holidays & weekends) (1st normal working day on leave) (last normal working day on leave)

The leave applied for is as follows:

Time in Lieu (if available, to be used before Annual Leave)

Annual Leave

Personal Leave (please state reason below)

Long Service Leave

Other Leave:

Leave Without Pay

1

Days

Days

Days

Days

Days

Days

TOTAL DAYS ON LEAVE 1 (excluding Public holidays & Weekends)

Name: Ned Mason

Date: 3 / 7 / 19

Signed: Ned Mason

Employee # _____

PERSONAL LEAVE (previously known as Sick Leave)

A medical certificate is required to be attached for all absence's exceeding two (2) or more days, or if otherwise required. (this will have been advised to you by your supervisor).

Reason for this leave: SICK

Medical Certificate Supplied ☒

LEAVE PAID IN ADVANCE

Your leave will be paid with the "normal" pay cycle (ie. fortnightly as they fall due) unless you tick the box below. Please see the payroll staff for further details and conditions.

☐ I want my leave paid in advance

By ticking the box above, I understand that, only the leave I am taking will be paid to me in advance with the last pay before I go on leave, and that no ordinary hours will be paid to me in advance until I have worked them, and that no further leave payments will be made to me until the first pay due to me after I return to work.

APPROVAL BY SUPERVISOR &/or EXECUTIVE MANAGER

☒ Recommended subject to Applicant having sufficient leave

☐ Not recommended – this application must be filed on personal file

Supervisors Signature: _____

Date: _____ / _____ / _____

Managers Signature: Ned Mason

Date: 3 / 7 / 2019

OTHER REQUESTS or RECOMMENDATIONS



SHIRE OF HALLS CREEK

EMPLOYEE LEAVE APPLICATION FORM

I apply for 5 days of leave, commencing on 29 / 7 / 2019 and ending on 2 / 8 / 2019
 (exc. Public holidays & weekends) (1st normal working day on leave) (last normal working day on leave)

The leave applied for is as follows:

Time in Lieu (if available, to be used before Annual Leave)

Annual Leave

Personal Leave (please state reason below)

Long Service Leave

Other Leave:

Leave Without Pay

	Days
<u>5</u>	Days
	Days
	Days
	Days
	Days

TOTAL DAYS ON LEAVE 5 (excluding Public holidays & Weekends)

Name: Noel Mason

Date: 6 / 5 / 2019

Signed: Noel Mason

Employee # 160

PERSONAL LEAVE (previously known as Sick Leave)

A medical certificate is required to be attached for all absence's exceeding two (2) or more days, or if otherwise required.
 (this will have been advised to you by your supervisor).

Reason for this leave:

Medical Certificate Supplied ☐

LEAVE PAID IN ADVANCE

Your wages/salary will be paid "as normal" (ie. fortnightly as they fall due) unless you tick the box below.

☐

I want my leave paid in advance

Please see the payroll staff for further details and conditions.

APPROVAL BY SUPERVISOR &/or EXECUTIVE MANAGER

☐

Recommended subject to Applicant having sufficient leave

☐

Not recommended – this application must be filed on personal file

Supervisors Signature: _____

Date: _____ / _____ / _____

Managers Signature: _____

Date: _____ / _____ / _____

OTHER REQUESTS or RECOMMENDATIONS

Submit to Council for approval @ May meeting.

Appendix C CEO's Credit Card Transactions**APPENDIX 9.4.1C****Credit Card Transactions for the Statement Period 28/06/2019 - 26/07/2019**

User Name	Commit Description	Merchant Name	Purchase Date	Amount
Mason Noel	Diesel for HC2850	BP HALLS CREEK OPT	29/06/2019	\$ 117.97
Mason Noel	WALGA Conf Accommodation 6 nights - M Edwards	EUROPEAN HOTEL	2/07/2019	\$ 1,134.00
Mason Noel	WALGA Conf Accommodation - V O'neil & C Lossell	EUROPEAN HOTEL	2/07/2019	\$ 1,134.00
Mason Noel	WALGA Conf Accommodation 1 night - B Perkins	EUROPEAN HOTEL	2/07/2019	\$ 189.00
Mason Noel	WALGA Conf Accommodation 6 nights - N Mason	EUROPEAN HOTEL	2/07/2019	\$ 1,134.00
Mason Noel	Travel Insurance	NIB TRAVEL INSURANCE	2/07/2019	\$ 36.00
Mason Noel	Travel Insurance	NIB TRAVEL INSURANCE	2/07/2019	\$ 12.00
Mason Noel	Travel Insurance	NIB TRAVEL INSURANCE	2/07/2019	\$ 48.00
Mason Noel	Return Airfares WALGA Conf Crs CEO	QANTAS AIRWAYS LIMIT	3/07/2019	\$ 2,649.80
Mason Noel	Airfares Crs KNX Per	QANTAS AIRWAYS LIMIT	3/07/2019	\$ 2,818.80
Mason Noel	Airfares Cr WALGA Conference	QANTAS AIRWAYS LIMIT	3/07/2019	\$ 906.10
Mason Noel	Diesel - HC2850	BP HALLS CREEK OPT	4/07/2019	\$ 200.23
Mason Noel	Diesel - HC2850	Ord River Roadhouse	5/07/2019	\$ 120.78
Mason Noel	Staff Training	KEEN BROS WA	16/07/2019	\$ 2,330.00
Mason Noel	Cr CEO Accommodation EKAAA	ALL SEASONS KUNUNURRA	16/07/2019	\$ 340.00
Mason Noel	R Madden Quals Traffic Mgmt	AUST TRAINING MGT P/L	16/07/2019	\$ 575.00
Mason Noel	LG Pro CEO Subscriptions 2019-20	LOCAL GOVERNEMENT MANA	19/07/2019	\$ 531.00
Mason Noel	Reginald Madden - Quals Roller Skid Steer	AUST TRAINING MGT P/L	19/07/2019	\$ 650.00
Total Spend for July 2019 Statement				\$ 14,926.68

9.4.2 Accounts Paid by Authority (Summary) - for period ending July 2019

ITEM NUMBER:	9.4.2
REPORTING OFFICER	Daniel Milkins, Senior Finance Officer
SENIOR OFFICER	Lloyd Barton, Director of Corporate Services
MEETING DATE:	15 August 2019
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 Accounts paid by authority for July 2019 to be noted by Council.

2.0 Background

2.1 Nil.

3.0 Comments

3.1 Creditor payments for the month of July 2019 comprised as follows:

<u>Bank Account</u>	<u>Type</u>	<u>Numbers</u>	<u>Amount</u>
Municipal	Cheque & EFT	as per schedule	\$1,165,990.36
Trust	Cheque & EFT		\$112,238.05
Municipal	Payroll		\$499,913.79
TOTAL			\$1,778,142.20

3.2 The following schedules provide a bit more information than the high-level summary provided in the last few months but not as detailed as the reports that were discouraged by audit. This should provide enough information for review of the payments. A detailed copy of the payments will be kept in the Finance Office.

4.0 Statutory Environment:

4.1 Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that a list of all accounts paid be presented to Council.

4.2 This list must include all payments made since the list was last prepared and presented to Council.

4.3 The list of payments made by authority for 1 July 2019 to 31 July 2019 is hereby presented to Council.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable

5.3 Strategy:

Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire

6.0 Policy Implications:

6.1 All payments made in accordance with adopted Council policy and delegations.

7.0 Financial Implications

7.1 Out-flow of cash totalling \$1,778,142.20. All payments made have been within the provisions of the 2018-2019 Adopted Budget.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

9.0 Risk

9.1 Risk level is low.

9.2 Risk Control Measures - There are no Risk Control Measures, the report is for information purposes only.

Officer's Recommendation

That:

The total accounts paid by authority totalling \$1,778,142.20 summarised on the following schedules entitled 'Schedule of Sundry Creditor Accounts Paid by Authority (Summary) 01/07/2019 to 31/07/2019', 'Schedule of Trust Creditor Accounts Paid by Authority (Summary) 01/07/2019 to 31/07/2019' and 'Net Salaries and Wages Paid July 2019' (as appended 9.4.2A) be received.

VOTING REQUIREMENT: Simple majority

Appendix:

1. 9.4.2A Schedule of sundry creditor accounts paid by authority (Summary) 01/07/2019 to 31/07/2019.

Provided to Councillors as a Confidential Attachment

2. 9.4.2B Confidential Schedule of sundry creditor accounts paid by authority detailed 01/07/2019 to 31/07/2019.

APPENDIX 9.4.2A

SCHEDULE OF SUNDRY CREDITOR ACCOUNTS PAID BY AUTHORITY (SUMMARY)**01/07/2019 to 31/07/2019**

Chq/EFT	Date	Name	Description	Amount
EFT23330	25/07/2019	AFLEX TECHNOLOGY (NZ) LTD	RAFT	-4,985.20
AFLEX TECHNOLOGY (NZ) LTD Total				-4,985.20
EFT23217	04/07/2019	ALPERSTEIN DESIGNS	T&TC STOCKS	-3,669.52
ALPERSTEIN DESIGNS Total				-3,669.52
EFT23325	25/07/2019	ANTHONY HEATH KING	EXPENSE CLAIM	-415.85
ANTHONY HEATH KING Total				-415.85
EFT23282	18/07/2019	ARAC REFRIGERATION & AIR CONDITIONING PTY LTD	AIR CONDITIONER SERVICING	-445.56
EFT23313	25/07/2019	ARAC REFRIGERATION & AIR CONDITIONING PTY LTD	AIR CONDITIONER SERVICING	-427.00
ARAC REFRIGERATION & AIR CONDITIONING PTY LTD Total				-872.56
DD16981.4	30/07/2019	ASGARD SUPER (BT FUNDS MANAGEMENT LIMITED)	SUPERANNUATION	-314.72
ASGARD SUPER (BT FUNDS MANAGEMENT LIMITED) Total				-314.72
EFT23265	11/07/2019	AUSTRALIA POST (SHIRE POSTAL ACCOUNT)	POSTAL CHARGES	-852.14
AUSTRALIA POST (SHIRE POSTAL ACCOUNT) Total				-852.14
EFT23230	04/07/2019	AUSTRALIAN SERVICES UNION WA	PAYROLL DEDUCTIONS	-25.90
EFT23297	18/07/2019	AUSTRALIAN SERVICES UNION WA	PAYROLL DEDUCTIONS	-25.90
AUSTRALIAN SERVICES UNION WA Total				-51.80
DD16919.8	02/07/2019	AUSTRALIAN SUPER	SUPERANNUATION	-6,436.49
DD16954.9	16/07/2019	AUSTRALIAN SUPER	SUPERANNUATION	-6,499.01
DD16981.10	30/07/2019	AUSTRALIAN SUPER	SUPERANNUATION	-6,442.35
AUSTRALIAN SUPER Total				-19,377.85
EFT23232	04/07/2019	AUSTRALIAN TAX OFFICE (ATO) - OTHER NON-PAYG PAYMENTS ONLY	PAYROLL DEDUCTIONS	-739.52
AUSTRALIAN TAX OFFICE (ATO) - OTHER NON-PAYG PAYMENTS ONLY Total				-739.52
EFT23233	04/07/2019	BAILEYS AUTO PARTS	SERVICE	-1,650.00
EFT23343	25/07/2019	BAILEYS AUTO	OIL	-170.00
BAILEYS AUTO PARTS Total				-1,820.00
EFT23215	04/07/2019	BANK OF IDEAS	CONSULTATION	-38,500.00
BANK OF IDEAS Total				-38,500.00
EFT23288	18/07/2019	BEINGTHERE SOLUTIONS PTY LTD	MONTHLY FEE	-715.00
BEINGTHERE SOLUTIONS PTY LTD Total				-715.00
EFT23326	25/07/2019	BETTER WORLD ARTS	XMAS BALL	-1,269.72
BETTER WORLD ARTS Total				-1,269.72
EFT23301	18/07/2019	BJK PUBLISHING & PHOTOGRAPHY	T&TC STOCKS	-2,476.50
BJK PUBLISHING & PHOTOGRAPHY Total				-2,476.50
EFT23248	11/07/2019	BOAB CLEANING (MEGAN KILDEY)	CLEANING VARIATIONS	-2,541.00
EFT23286	18/07/2019	BOAB CLEANING (MEGAN KILDEY)	CONTRACT CLEANING	-17,443.25
BOAB CLEANING (MEGAN KILDEY) Total				-19,984.25
EFT23209	04/07/2019	BONNIE ROSITA EDWARDS	COUNCILLOR ALLOWANCE	-490.50
EFT23277	18/07/2019	BONNIE ROSITA EDWARDS	COUNCILLOR ALLOWANCE	-496.73
BONNIE ROSITA EDWARDS Total				-987.23

Chq/EFT	Date	Name	Description	Amount
EFT23283	18/07/2019	BOOEASY PTY LTD	MONTHLY FEE	-494.52
BOOEASY PTY LTD Total				-494.52
EFT23224	04/07/2019	BRETT PERKINS	COUNCILLOR ALLOWANCE	-490.50
EFT23293	18/07/2019	BRETT PERKINS	COUNCILLOR ALLOWANCE	-496.73
BRETT PERKINS Total				-987.23
EFT23241	11/07/2019	BROOME CONTRACTING (INCARTA PTY LTD)	RFT2017-14	-264,425.70
EFT23281	18/07/2019	BROOME CONTRACTING (INCARTA PTY LTD)	RFT2017-14	-196,059.60
BROOME CONTRACTING (INCARTA PTY LTD) Total				-460,485.30
EFT23341	25/07/2019	BROOME TOYOTA (NORTHWEST MOTOR GROUP)	PARTS	-361.97
BROOME TOYOTA (NORTHWEST MOTOR GROUP) Total				-361.97
DD16919.2	02/07/2019	BT SUPER FOR LIFE (SYDNEY)	PAYROLL DEDUCTIONS	-534.43
DD16954.2	16/07/2019	BT SUPER FOR LIFE (SYDNEY)	PAYROLL DEDUCTIONS	-717.99
DD16981.3	30/07/2019	BT SUPER FOR LIFE (SYDNEY)	PAYROLL DEDUCTIONS	-717.99
BT SUPER FOR LIFE (SYDNEY) Total				-1,970.41
EFT23285	18/07/2019	BUSHCAMP SURPLUS STORES (BUSHCAMP ENTERPRISES PTY LTD)	TORCHES & CHAIRS	-1,595.43
BUSHCAMP SURPLUS STORES (BUSHCAMP ENTERPRISES PTY LTD) Total				-1,595.43
EFT23250	11/07/2019	CAMPING, CLOTHING & RURAL (CCR) SUPPLY KUNUNURRA	UNIFORMS	-219.80
CAMPING, CLOTHING & RURAL (CCR) SUPPLY KUNUNURRA Total				-219.80
EFT23289	18/07/2019	CARPET VINYL & TILE CENTRE (KUNUNURRA)	PAINT SUPPLIES	-734.75
CARPET VINYL & TILE CENTRE (KUNUNURRA) Total				-734.75
DD16978.1	31/07/2019	CBA - OTHER DIRECT DEBITS ONLY	BANK FEES	-1,851.74
CBA - OTHER DIRECT DEBITS ONLY Total				-1,851.74
EFT23332	25/07/2019	CENTRAL REGIONAL TAFE	COURSE FEE	-197.64
CENTRAL REGIONAL TAFE Total				-197.64
EFT23260	11/07/2019	CENTURION TRANSPORT CO PTY LTD	FRIEGHT	-32.47
CENTURION TRANSPORT CO PTY LTD Total				-32.47
EFT23213	04/07/2019	CHRISTOPHER LOESSL	COUNCILLOR ALLOWANCE	-581.62
EFT23280	18/07/2019	CHRISTOPHER LOESSL	COUNCILLOR ALLOWANCE	-589.41
CHRISTOPHER LOESSL Total				-1,171.03
EFT23214	04/07/2019	CIVIC LEGAL PTY LTD	LEGAL FEES	-11,000.00
CIVIC LEGAL PTY LTD Total				-11,000.00
EFT23295	18/07/2019	CMT BUILDING WA (T CHIVERS & S.L MCEWAN)	LOCKSMITH	-933.00
CMT BUILDING WA (T CHIVERS & S.L MCEWAN) Total				-933.00
DD16981.2	30/07/2019	COLONIAL FIRST STATE FIRST CHOICE WHOLESALE SUPERANNUATION	PAYROLL DEDUCTIONS	-548.49
DD16954.13	16/07/2019	COLONIAL FIRST STATE FIRST CHOICE WHOLESALE SUPERANNUATION	SUPERANNUATION	-420.00
COLONIAL FIRST STATE FIRST CHOICE WHOLESALE SUPERANNUATION Total				-968.49
DD16919.4	02/07/2019	COLONIAL SUPER RETIREMENT FUND - COMMONWEALTH PERSONAL SUPERANNUATION	SUPERANNUATION	-210.05

Chq/EFT	Date	Name	Description	Amount
DD16954.5	16/07/2019	COLONIAL SUPER RETIREMENT FUND - COMMONWEALTH PERSONAL SUPERANNUATION	SUPERANNUATION	-210.18
DD16981.7	30/07/2019	COLONIAL SUPER RETIREMENT FUND - COMMONWEALTH PERSONAL SUPERANNUATION	SUPERANNUATION	-210.18
COLONIAL SUPER RETIREMENT FUND - COMMONWEALTH PERSONAL SUPERANNUATION Total				-630.41
EFT23221	04/07/2019	COMMUNITY HOUSING LTD (BOX HILL)	PAYROLL DEDUCTIONS	-503.00
COMMUNITY HOUSING LTD (BOX HILL) Total				-503.00
EFT23268	11/07/2019	D & T HARDWARE	KEYS	-249.80
D & T HARDWARE Total				-249.80
EFT23275	18/07/2019	DANNY CALWYN PTY LTD	ROAD MAINTENANCE	-45,902.48
EFT23302	25/07/2019	DANNY CALWYN PTY LTD	ROAD MAINTENANCE	-25,410.00
DANNY CALWYN PTY LTD Total				-71,312.48
EFT23223	04/07/2019	DATACOM SOLUTIONS (AU) PTY LTD	MONTHLY FEE	-1,375.00
DATACOM SOLUTIONS (AU) PTY LTD Total				-1,375.00
EFT23320	25/07/2019	DC DATACOMMS PTY LTD	TELECOMMUNICATION SERVICES	-264.00
DC DATACOMMS PTY LTD Total				-264.00
EFT23336	25/07/2019	DE MESTRE AND COMPANY SOLICITORS (CASHARE PTY LTD)	LEGAL FEES	-220.00
DE MESTRE AND COMPANY SOLICITORS (CASHARE PTY LTD) Total				-220.00
EFT23327	25/07/2019	DEAN GRAHAM	EXPENSE CLAIM	-107.65
DEAN GRAHAM Total				-107.65
EFT23238	11/07/2019	DEAN WILSON TRANSPORT	FRIEGHT	-285.79
DEAN WILSON TRANSPORT Total				-285.79
EFT23319	25/07/2019	DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS	PARK PASS	-1,863.02
DEPARTMENT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS Total				-1,863.02
EFT23229	04/07/2019	DEPT. OF FIRE & EMERGENCY SERVICES	ESL LEVY	-83.23
DEPT. OF FIRE & EMERGENCY SERVICES Total				-83.23
24537	04/07/2019	DEPT. OF TRANSPORT (DOT) - LICENSING AGENT	FLEET VEHICLE REGISTRATION	-15,119.50
DEPT. OF TRANSPORT (DOT) - LICENSING AGENT Total				-15,119.50
EFT23335	25/07/2019	DJ RIVERS ELECTRICAL (DILLON RIVERS)	ELECTRICAL SERVICE	-1,122.00
DJ RIVERS ELECTRICAL (DILLON RIVERS) Total				-1,122.00
DD16919.11	02/07/2019	DRANSFIELD SUPER FUND	SUPERANNUATION	-511.93
DD16954.11	16/07/2019	DRANSFIELD SUPER FUND	SUPERANNUATION	-642.93
DD16981.12	30/07/2019	DRANSFIELD SUPER FUND	SUPERANNUATION	-579.85
DRANSFIELD SUPER FUND Total				-1,734.71
EFT23340	25/07/2019	EAST KIMBERLEY HARDWARE (MITRE 10 KUNUNURRA)	PO#61033 - HARDIPLANK WOODGRAND	-48.00
EAST KIMBERLEY HARDWARE (MITRE 10 KUNUNURRA) Total				-48.00
EFT23249	11/07/2019	EMJEY SERVICES	STOCK FOR DEPOT	-353.55
EMJEY SERVICES Total				-353.55
DD16954.4	16/07/2019	ESSENTIAL SUPER	PAYROLL DEDUCTIONS	-606.31

Chq/EFT	Date	Name	Description	Amount
DD16981.6	30/07/2019	ESSENTIAL SUPER	PAYROLL DEDUCTIONS	-596.43
DD16919.10	02/07/2019	ESSENTIAL SUPER	SUPERANNUATION	-1,963.89
ESSENTIAL SUPER Total				-3,166.63
EFT23329	25/07/2019	FARAH RUMMANI	EXPENSE CLAIM	-73.35
FARAH RUMMANI Total				-73.35
EFT23317	25/07/2019	FOURIER TECHNOLOGIES PTY LTD	MONTHLY FEE	-23,569.95
FOURIER TECHNOLOGIES PTY LTD Total				-23,569.95
EFT23253	11/07/2019	GREENFIELD TECHNICAL SERVICE (ROADSTONE WEST PTY LTD)	ENGINEERING SERVICES	-32,646.03
EFT23291	18/07/2019	GREENFIELD TECHNICAL SERVICE (ROADSTONE WEST PTY LTD)	ENGINEERING SERVICES	-5,775.00
GREENFIELD TECHNICAL SERVICE (ROADSTONE WEST PTY LTD) Total				-38,421.03
EFT23339	25/07/2019	HALLS CREEK CARAVAN PARK (LANUS NOMINEES PTY LTD)	GAS BOTTLES	-226.00
HALLS CREEK CARAVAN PARK (LANUS NOMINEES PTY LTD) Total				-226.00
EFT23244	11/07/2019	HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION	FURNITURE	-1,280.00
EFT23315	25/07/2019	HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION	PRIZES FOR YOUTH PROGRAM	-529.44
HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION Total				-1,809.44
EFT23305	25/07/2019	HALLS CREEK MOTEL	CATERING	-479.00
HALLS CREEK MOTEL Total				-479.00
EFT23237	11/07/2019	HALLS CREEK MULTI SERVICES (WARLOR PTY LTD)	BREAK-IN REPAIRS	-9,499.40
HALLS CREEK MULTI SERVICES (WARLOR PTY LTD) Total				-9,499.40
EFT23264	11/07/2019	HALLS CREEK SERVICE STATION (BAZ INDUSTRIES PTY LTD)	FUEL	-9,228.86
HALLS CREEK SERVICE STATION (BAZ INDUSTRIES PTY LTD) Total				-9,228.86
EFT23262	11/07/2019	HALLS CREEK TOYOTA (BAZ INDUSTRIES PTY LTD)	SERVICE	-6,403.10
HALLS CREEK TOYOTA (BAZ INDUSTRIES PTY LTD) Total				-6,403.10
EFT23254	11/07/2019	HALLS CREEK TYRES PTY LTD	TYRE	-550.00
HALLS CREEK TYRES PTY LTD Total				-550.00
DD16919.5	02/07/2019	HESTA SUPER FUND	PAYROLL DEDUCTIONS	-624.78
DD16954.6	16/07/2019	HESTA SUPER FUND	PAYROLL DEDUCTIONS	-523.26
DD16981.14	30/07/2019	HESTA SUPER FUND	SUPERANNUATION	-559.80
HESTA SUPER FUND Total				-1,707.84
EFT23256	11/07/2019	HUNTER SPECIALISED MECHANICAL (FLADEL HOLDINGS PTY LTD)	SERVICE	-4,742.79
HUNTER SPECIALISED MECHANICAL (FLADEL HOLDINGS PTY LTD) Total				-4,742.79
EFT23218	04/07/2019	HYDRAMET PTY LTD (JANDAKOT)	SERVICE	-5,417.50
HYDRAMET PTY LTD (JANDAKOT) Total				-5,417.50
EFT23243	11/07/2019	IGA X-PRESS (HALLS CREEK)	VOUCHERS	-4,545.45
EFT23273	18/07/2019	IGA X-PRESS (HALLS CREEK)	FOOD	-129.75
EFT23314	25/07/2019	IGA X-PRESS (HALLS CREEK)	HELIUM & COAT HANGER	-3,013.50
IGA X-PRESS (HALLS CREEK) Total				-7,688.70
EFT23287	18/07/2019	IMPART MEDIA PTY LTD	MONTHLY FEE	-31.90
IMPART MEDIA PTY LTD Total				-31.90

Chq/EFT	Date	Name	Description	Amount
EFT23346	25/07/2019	INCITE SECURITY	SECURITY	-742.50
INCITE SECURITY Total				-742.50
EFT23227	04/07/2019	INDICO PTY LTD	LADY HAWKS COMMUNITY PROGRAM	-3,316.50
INDICO PTY LTD Total				-3,316.50
EFT23225	04/07/2019	INLOGIK PTY LTD	MONTHLY USER FEES	-423.50
INLOGIK PTY LTD Total				-423.50
EFT23344	25/07/2019	IT VISION	ANNUAL LICENSE FEES	-32,575.40
IT VISION Total				-32,575.40
EFT23303	25/07/2019	IVAN BRIDGE	EXPENSE CLAIM	-120.00
IVAN BRIDGE Total				-120.00
EFT23235	04/07/2019	IXOM OPERATIONS PTY LTD	MONTHLY SERVICE FEE	-209.55
IXOM OPERATIONS PTY LTD Total				-209.55
EFT23255	11/07/2019	JAYMIE COLEMAN	EXPENSE CLAIM	-302.18
JAYMIE COLEMAN Total				-302.18
EFT23309	25/07/2019	JOURNEY JOTTINGS	PO#59890 - JOURNAL MAPS	-209.25
JOURNEY JOTTINGS Total				-209.25
EFT23292	18/07/2019	KIMBERLEY FIRE SYSTEMS	MAINTENANCE OF FIRE PROTECTION SYSTEMS	-660.00
KIMBERLEY FIRE SYSTEMS Total				-660.00
EFT23228	04/07/2019	KIMBERLEY HOTEL	YOUTH FORUM	-826.50
KIMBERLEY HOTEL Total				-826.50
EFT23226	04/07/2019	KIMBERLEY TRUSS (NORTRUSS (NT) PTY LTD)	MINOR PLANT	-1,798.00
KIMBERLEY TRUSS (NORTRUSS (NT) PTY LTD) Total				-1,798.00
EFT23263	11/07/2019	KIMBERLEY TYRES (BAZ INDUSTRIES PTY LTD)	BATTERY	-412.50
KIMBERLEY TYRES (BAZ INDUSTRIES PTY LTD) Total				-412.50
EFT23252	11/07/2019	KOMATSU AUSTRALIA PTY LTD	SERVICE	-1,785.49
KOMATSU AUSTRALIA PTY LTD Total				-1,785.49
EFT23338	25/07/2019	KUNDAT DJARU COMMUNITY STORE ABORIGINAL CORPORATION	FOOD	-532.71
KUNDAT DJARU COMMUNITY STORE ABORIGINAL CORPORATION Total				-532.71
EFT23261	11/07/2019	KUNUNURRA PEST MANAGEMENT	TERMITE INSPECTION AND PEST SPRAY	-15,320.00
KUNUNURRA PEST MANAGEMENT Total				-15,320.00
EFT23266	11/07/2019	KUNUNURRA RETRAVISION	TVS	-4,500.00
KUNUNURRA RETRAVISION (TUCKERBOX STORES) Total				-4,500.00
EFT23310	25/07/2019	LANDGATE	MONTHLY FEES	-78.00
LANDGATE Total				-78.00
EFT23231	04/07/2019	LGRCEU (WA SHIRE COUNCILS UNION)	PAYROLL DEDUCTIONS	-19.40
EFT23298	18/07/2019	LGRCEU (WA SHIRE COUNCILS UNION)	PAYROLL DEDUCTIONS	-19.40
LGRCEU (WA SHIRE COUNCILS UNION) Total				-38.80
EFT23219	04/07/2019	LLOYD BARTON	EXPENSE CLAIM	-89.78
LLOYD BARTON Total				-89.78
DD16919.12	02/07/2019	LOCAL GOVERNMENT SUPER SCHEME	SUPERANNUATION	-873.60
DD16954.12	16/07/2019	LOCAL GOVERNMENT SUPER SCHEME	SUPERANNUATION	-1,052.80

Chq/EFT	Date	Name	Description	Amount
DD16981.13	30/07/2019	LOCAL GOVERNMENT SUPER SCHEME	SUPERANNUATION	-1,052.80
LOCAL GOVERNMENT SUPER SCHEME Total				-2,979.20
EFT23242	11/07/2019	LOVELL MACHINERY (CLIVE M LOVELL)	ROAD MAINTENANCE SUPERVISION	-12,110.00
EFT23312	25/07/2019	LOVELL MACHINERY (CLIVE M LOVELL)	ROAD MAINTENANCE SUPERVISION	-7,476.30
LOVELL MACHINERY (CLIVE M LOVELL) Total				-19,586.30
EFT23208	04/07/2019	MALCOLM HACK EDWARDS	COUNCILLOR ALLOWANCE	-855.00
EFT23276	18/07/2019	MALCOLM HACK EDWARDS	COUNCILLOR ALLOWANCE	-1,652.14
MALCOLM HACK EDWARDS Total				-2,507.14
EFT23316	25/07/2019	MAP CREATIVE P/L	T&TC STOCKS	-1,016.40
MAP CREATIVE P/L Total				-1,016.40
EFT23321	25/07/2019	MARGARET GLASS	EXPENSE CLAIM	-1,762.65
MARGARET GLASS Total				-1,762.65
EFT23290	18/07/2019	MARKETFORCE	ADVERTISING	-403.88
EFT23323	25/07/2019	MARKETFORCE	ADVERTISING	-450.10
MARKETFORCE Total				-853.98
EFT23259	11/07/2019	MBS ENVIRONMENTAL (MARTINICK BOSCH SELL PTY LTD)	ENVIRONMENTAL IMPACT ASSESSMENT	-8,126.27
MBS ENVIRONMENTAL (MARTINICK BOSCH SELL PTY LTD) Total				-8,126.27
EFT23269	11/07/2019	METALAND (KUNUNURRA)	ROAD SIGNS & PARTS	-2,192.61
EFT23299	18/07/2019	METALAND (KUNUNURRA)	FLOOR FANS	-345.02
METALAND (KUNUNURRA) Total				-2,537.63
EFT23322	25/07/2019	MRB PLUMBING LTD	PLUMBING SERVICES	-552.75
MRB PLUMBING LTD Total				-552.75
DD16919.1	02/07/2019	MTAA SUPERANNUATION FUND	PAYROLL DEDUCTIONS	-916.93
DD16954.1	16/07/2019	MTAA SUPERANNUATION FUND	PAYROLL DEDUCTIONS	-917.20
DD16981.1	30/07/2019	MTAA SUPERANNUATION FUND	PAYROLL DEDUCTIONS	-926.89
MTAA SUPERANNUATION FUND Total				-2,761.02
EFT23257	11/07/2019	NEIL MANSELL TRANSPORT PTY LTD	FRIEGHT	-1,226.50
EFT23331	25/07/2019	NEIL MANSELL TRANSPORT PTY LTD	FRIEGHT	-308.00
NEIL MANSELL TRANSPORT PTY LTD Total				-1,534.50
EFT23306	25/07/2019	NORTH REGIONAL TAFE	COURSE FEES	-121.85
NORTH REGIONAL TAFE Total				-121.85
EFT23210	04/07/2019	OFFICE MAX	STATIONERY	-163.00
EFT23311	25/07/2019	OFFICE MAX	STATIONERY	-2,035.50
OFFICE MAX Total				-2,198.50
24540	11/07/2019	OPTUS COMMUNICATIONS	SAT PHONE CHARGES	-149.25
OPTUS COMMUNICATIONS Total				-149.25
EFT23251	11/07/2019	ORD AGRICULTURAL EQUIPMENT	SMALL PLANT	-28,600.00
ORD AGRICULTURAL EQUIPMENT Total				-28,600.00
EFT23270	11/07/2019	ORD RIVER DISTRICT CO-OPERATIVE LTD	CHEMICALS	-5,280.00
EFT23347	25/07/2019	ORD RIVER DISTRICT CO-OPERATIVE LTD	SAFETY BOOTS	-185.90
ORD RIVER DISTRICT CO-OPERATIVE LTD Total				-5,465.90
EFT23222	04/07/2019	OZTJ SPORTS PTY LTD	UNIFORMS	-515.00
OZTJ SPORTS PTY LTD Total				-515.00

Chq/EFT	Date	Name	Description	Amount
24544	25/07/2019	PIVOTEL SATELLITE PTY LTD	SAT PHONE CHARGES	-456.00
PIVOTEL SATELLITE PTY LTD Total				-456.00
EFT23294	18/07/2019	POOLWERX BROOME (J MOORE & N MOORE)	CHEMICALS	-3,243.68
POOLWERX BROOME (J MOORE & N MOORE) Total				-3,243.68
EFT23342	25/07/2019	PORT PRINTING PTY LTD	BUSINESS CARDS	-522.50
PORT PRINTING PTY LTD Total				-522.50
EFT23220	04/07/2019	QUICK & EASY FINANCE	PAYROLL DEDUCTIONS	-185.00
QUICK & EASY FINANCE Total				-185.00
EFT23245	11/07/2019	RAC MOTORING PTY LTD (ROYAL AUTOMOBILE CLUB WA)	ANNUAL SUBSCRIPTION	-980.00
RAC MOTORING PTY LTD (ROYAL AUTOMOBILE CLUB WA) Total				-980.00
EFT23234	04/07/2019	REGIONAL POWER CORPORATION	UTILITIES	-8,179.83
EFT23274	18/07/2019	REGIONAL POWER CORPORATION	UTILITIES	-1,114.58
EFT23345	25/07/2019	REGIONAL POWER CORPORATION	UTILITIES	-28,433.11
REGIONAL POWER CORPORATION Total				-37,727.52
DD16919.9	02/07/2019	REST SUPERANNUATION	SUPERANNUATION	-309.08
DD16954.10	16/07/2019	REST SUPERANNUATION	SUPERANNUATION	-309.08
DD16981.11	30/07/2019	REST SUPERANNUATION	SUPERANNUATION	-309.08
REST SUPERANNUATION Total				-927.24
EFT23211	04/07/2019	ROSEMARY STRETCH	COUNCILLOR ALLOWANCE	-490.50
EFT23278	18/07/2019	ROSEMARY STRETCH	COUNCILLOR ALLOWANCE	-496.73
ROSEMARY STRETCH Total				-987.23
EFT23296	18/07/2019	ROYAL LIFE SAVING SOCIETY WA (RLSSWA)	CONTRACTED STAFF HIRE	-6,187.50
ROYAL LIFE SAVING SOCIETY WA (RLSSWA) Total				-6,187.50
EFT23258	11/07/2019	SALLY ANN NEVILL COUNSELLING, SUPERVISION AND TRAINING	COUNSELLING	-400.00
SALLY ANN NEVILL COUNSELLING, SUPERVISION AND TRAINING Total				-400.00
EFT23324	25/07/2019	SECURITY & TECHNOLOGY SERVICES (NORWEST) PTY LTD	SWIPE CARDS	-734.80
SECURITY & TECHNOLOGY SERVICES (NORWEST) PTY LTD Total				-734.80
24541	11/07/2019	SHIRE OF BROOME	KIMBERLEY ZONE MEETING	-182.05
SHIRE OF BROOME Total				-182.05
24538	04/07/2019	SHIRE OF HALLS CREEK (PAYROLL)	PAYROLL DEDUCTIONS	-664.70
24543	18/07/2019	SHIRE OF HALLS CREEK (PAYROLL)	PAYROLL DEDUCTIONS	-364.44
SHIRE OF HALLS CREEK (PAYROLL) Total				-1,029.14
24542	18/07/2019	SKYMESH PTY LTD	INTERNET CHARGES	-299.85
SKYMESH PTY LTD Total				-299.85
EFT23318	25/07/2019	STATE LAW PUBLISHER	ADVERTISING	-221.32
STATE LAW PUBLISHER Total				-221.32
DD16919.3	02/07/2019	SUNSUPER SUPERANNUATION FUND	SUPERANNUATION	-221.35
DD16954.3	16/07/2019	SUNSUPER SUPERANNUATION FUND	SUPERANNUATION	-221.48
DD16981.5	30/07/2019	SUNSUPER SUPERANNUATION FUND	SUPERANNUATION	-221.48
SUNSUPER SUPERANNUATION FUND Total				-664.31
24539	04/07/2019	TELSTRA	MOBILE PHONE CHARGES	-1,260.30
TELSTRA Total				-1,260.30

Chq/EFT	Date	Name	Description	Amount
EFT23328	25/07/2019	TENDERLINK.COM	PUBLIC TENDER ADVERTISING	-165.00
TENDERLINK.COM Total				-165.00
EFT23334	25/07/2019	THE CAFE (MUNGARRI IN THE PARK) (IVAN JUAN PAEZ)	CATERING	-1,200.00
THE CAFE (MUNGARRI IN THE PARK) (IVAN JUAN PAEZ) Total				-1,200.00
DD16919.7	02/07/2019	THE TRUSTEE FOR HOBSON SUPER FUND	SUPERANNUATION	-809.44
DD16954.8	16/07/2019	THE TRUSTEE FOR HOBSON SUPER FUND	SUPERANNUATION	-1,143.02
DD16981.9	30/07/2019	THE TRUSTEE FOR HOBSON SUPER FUND	SUPERANNUATION	-1,143.02
THE TRUSTEE FOR HOBSON SUPER FUND Total				-3,095.48
EFT23337	25/07/2019	THERESA DARBY (NEE POLKINGHORNE - CBA ACCOUNT)	EXPENSE CLAIM	-360.12
THERESA DARBY (NEE POLKINGHORNE - CBA ACCOUNT) Total				-360.12
EFT23236	11/07/2019	TOLL EXPRESS	FRIEGHT	-154.30
EFT23304	25/07/2019	TOLL EXPRESS	FRIEGHT	-259.97
TOLL EXPRESS Total				-414.27
EFT23300	18/07/2019	TOTALLY WORKWEAR (BROOME)	UNIFORMS	-1,987.00
TOTALLY WORKWEAR (BROOME) Total				-1,987.00
EFT23216	04/07/2019	TREVOR HOWARD BEDFORD	COUNCILLOR ALLOWANCE	-520.93
EFT23284	18/07/2019	TREVOR HOWARD BEDFORD	COUNCILLOR ALLOWANCE	-496.73
TREVOR HOWARD BEDFORD Total				-1,017.66
EFT23212	04/07/2019	VIRGINIA O'NEIL	COUNCILLOR ALLOWANCE	-490.50
EFT23279	18/07/2019	VIRGINIA O'NEIL	COUNCILLOR ALLOWANCE	-496.73
VIRGINIA O'NEIL Total				-987.23
EFT23246	11/07/2019	VISION POWER PTY LTD	ELECTRICAL SERVICE	-24,494.25
VISION POWER PTY LTD Total				-24,494.25
DD16919.13	02/07/2019	VISION SUPER	SUPERANNUATION	-321.45
DD16954.14	16/07/2019	VISION SUPER	SUPERANNUATION	-322.81
DD16981.15	30/07/2019	VISION SUPER	SUPERANNUATION	-322.81
VISION SUPER Total				-967.07
DD16919.6	02/07/2019	WA SUPER	PAYROLL DEDUCTIONS	-10,067.34
DD16954.7	16/07/2019	WA SUPER	PAYROLL DEDUCTIONS	-12,027.77
DD16981.8	30/07/2019	WA SUPER	PAYROLL DEDUCTIONS	-12,951.65
WA SUPER Total				-35,046.76
EFT23267	11/07/2019	WA TREASURY CORPORATION	LOAN PAYMENT	-71,359.90
EFT23348	26/07/2019	WA TREASURY CORPORATION	GUARANTEE FEE ACCRUAL REPORT	-3,133.46
WA TREASURY CORPORATION Total				-74,493.36
EFT23307	25/07/2019	WARMUN (TURKEY CREEK) ROADHOUSE	COURSE FEES	-632.80
WARMUN (TURKEY CREEK) ROADHOUSE Total				-632.80
24545	25/07/2019	WATER CORPORATION (OSBORNE PARK)	UTILITIES	-25,152.61
WATER CORPORATION (OSBORNE PARK) Total				-25,152.61
EFT23240	11/07/2019	WEST AUSTRALIAN NEWSPAPERS LIMITED (THE WEST AUSTRALIAN)	ANNUAL SUBSCRIPTION	-160.00
WEST AUSTRALIAN NEWSPAPERS LIMITED (THE WEST AUSTRALIAN) Total				-160.00
EFT23239	11/07/2019	WESTPRINT HERITAGE MAPS PTY LTD	T&TC STOCKS	-301.20
EFT23308	25/07/2019	WESTPRINT HERITAGE MAPS PTY LTD	T&TC STOCKS	-569.71
WESTPRINT HERITAGE MAPS PTY LTD Total				-870.91

Chq/EFT	Date	Name	Description	Amount
EFT23247	11/07/2019	WURTH AUST. PTY LTD	PARTS & STOCK FOR DEPOT	-3,405.13
WURTH AUST. PTY LTD Total				-3,405.13
EFT23333	25/07/2019	YARLIYIL ART CENTRE ABORIGINAL CORPORATION	ARTWORK	-2,000.00
YARLIYIL ART CENTRE ABORIGINAL CORPORATION Total				-2,000.00

Total Sundry Creditor Accounts Paid by Authority \$1,165,990.36
July 2019 Gross Salaries & Wages Paid \$499,913.79

SCHEDULE OF TRUST CREDITOR ACCOUNTS PAID BY AUTHORITY (SUMMARY)
01/07/2019 to 31/07/2019

Chq/EFT	Date	Name	Description	Amount
EFT22981	07/06/2019	ALEISHA CLAIRE	YAC ARTIST REMITTANCE	-288.00
EFT23205	04/07/2019	ALEISHA CLAIRE	YAC ARTIST REMITTANCE PE30/06/19	-318.00
ALEISHA CLAIRE Total				-318.00
EFT23187	04/07/2019	AVIAIR PTY LTD (AKA SLINGAIR)	T&TC OPERATOR REMITTANCE PE30/06/19	-3,426.50
AVIAIR PTY LTD (AKA SLINGAIR) Total				-3,426.50
EFT23196	04/07/2019	BROOME CAMEL SAFARIS	T&TC OPERATOR REMITTANCE PE30/06/19	-218.75
BROOME CAMEL SAFARIS Total				-218.75
EFT23193	04/07/2019	BUNGLE BUNGLE CARAVAN PARK & EXPEDITIONS	T&TC OPERATOR REMITTANCE PE30/06/19	-861.87
BUNGLE BUNGLE CARAVAN PARK & EXPEDITIONS Total				-861.87
EFT23200	04/07/2019	DENISE LONG	YAC ARTIST REMITTANCE PE30/06/19	-378.00
DENISE LONG Total				-378.00
2732	04/07/2019	DEPT, OF COMMERCE CONSUMER PROTECTION - BOND ADMINISTRATOR	REMITTANCE OF RENTAL BOND	-782.40
DEPT, OF COMMERCE CONSUMER PROTECTION - BOND ADMINISTRATOR Total				-782.40
DD16950.1	16/07/2019	DEPT. OF TRANSPORT (DOT)	DOT REMITTANCE PE11/07/19	-44,400.20
DD16984.1	31/07/2019	DEPT. OF TRANSPORT (DOT)	DOT REMITTANCE PE29/07/19	-9,980.25
DD16994.1	31/07/2019	DEPT. OF TRANSPORT (DOT)	DOT REMITTANCE PE29/07/19	-695.55
DEPT. OF TRANSPORT (DOT) Total				-55,076.00
DD16897.3	12/07/2019	DR SAWFISH'S HOT GLASS STUDIO	CORRECTION CLEAN UP	0.00
EFT23194	04/07/2019	DR SAWFISH'S HOT GLASS STUDIO	T&TC OPERATOR REMITTANCE PE30/06/19	-340.00
DR SAWFISH'S HOT GLASS STUDIO Total				-340.00
EFT23206	04/07/2019	ELIZABETH SKEEN	YAC ARTIST REMITTANCE PE30/06/19	-228.00
ELIZABETH SKEEN Total				-228.00
DD16897.2	12/07/2019	GIRLOORLOO TOURS MIMBI CAVES	CORRECTION CLEAN UP	0.00
EFT23191	04/07/2019	GIRLOORLOO TOURS MIMBI CAVES	T&TC OPERATOR REMITTANCE PE30/06/19	-980.00
GIRLOORLOO TOURS MIMBI CAVES Total				-980.00
DD16950.2	16/07/2019	GREYHOUND AUSTRALIA PTY LTD	GREYHOUND REMITTANCE PE03/07/19	-1,041.20
DD16984.2	31/07/2019	GREYHOUND AUSTRALIA PTY LTD	GREYHOUND REMITTANCE PE19/07/19	-2,463.35
GREYHOUND AUSTRALIA PTY LTD Total				-3,504.55
EFT23182	04/07/2019	HALLS CREEK MOTEL	T&TC OPERATOR REMITTANCE PE30/06/19	-673.74
HALLS CREEK MOTEL Total				-673.74
EFT23186	04/07/2019	HELISPIRIT (PREV. HELIWORK)	T&TC OPERATOR REMITTANCE PE30/06/19	-9,514.75
HELISPIRIT (PREV. HELIWORK) Total				-9,514.75
EFT23190	04/07/2019	HORIZONTAL FALLS SEAPLANE ADVENTURES	T&TC OPERATOR REMITTANCE PE30/06/19	-6,260.65
EFT23271	16/07/2019	HORIZONTAL FALLS SEAPLANE ADVENTURES	T&TC OPERATOR REMITTANCE PE14/07/19	-1,735.00
HORIZONTAL FALLS SEAPLANE ADVENTURES Total				-7,995.65
EFT23184	04/07/2019	JANE BUTTERS	YAC ARTIST REMITTANCE PE30/06/19	-390.00
JANE BUTTERS Total				-390.00
EFT23201	04/07/2019	JANET DREAMER	YAC ARTIST REMITTANCE PE30/06/19	-696.00
JANET DREAMER Total				-696.00

Chq/EFT	Date	Name	Description	Amount
EFT23202	04/07/2019	JUDITH BUTTERS	YAC ARTIST REMITTANCE PE30/06/19	-343.20
JUDITH BUTTERS Total				-343.20
EFT23192	04/07/2019	KIMBERLEY HOTEL (HCT&TC BOOKINGS)	T&TC OPERATOR REMITTANCE PE30/06/19	-427.87
KIMBERLEY HOTEL (HCT&TC BOOKINGS) Total				-427.87
EFT23198	04/07/2019	KINGFISHER TOURS	T&TC OPERATOR REMITTANCE PE30/06/19	-630.00
KINGFISHER TOURS Total				-630.00
EFT23183	04/07/2019	KUNUNURRA CRUISES	T&TC OPERATOR REMITTANCE PE30/06/19	-418.25
KUNUNURRA CRUISES Total				-418.25
EFT23189	04/07/2019	LAKE ARGYLE CRUISES	T&TC OPERATOR REMITTANCE PE30/06/19	-218.75
LAKE ARGYLE CRUISES Total				-218.75
EFT23195	04/07/2019	LAKE ARGYLE TOURS PTY LTD	T&TC OPERATOR REMITTANCE PE30/06/19	-962.50
LAKE ARGYLE TOURS PTY LTD Total				-962.50
EFT23204	04/07/2019	MAGDA YOOMARIE	YAC ARTIST REMITTANCE PE30/06/19	-582.00
MAGDA YOOMARIE Total				-582.00
EFT23199	04/07/2019	MAUREEN DEEGAN	YAC ARTIST REMITTANCE PE30/06/19	-362.88
MAUREEN DEEGAN Total				-362.88
EFT23272	16/07/2019	NATIONAL EMPLOYMENT SERVICES ASSOC.	REFUND OF HIRE BOND	-400.00
NATIONAL EMPLOYMENT SERVICES ASSOC. Total				-400.00
2733	04/07/2019	SHIRE OF HALLS CREEK (TRUST)	COMMISSIONS PE30/06/19	-9,342.58
SHIRE OF HALLS CREEK (TRUST) Total				-9,342.58
EFT23197	04/07/2019	SUSAN PETERS	YAC ARTIST REMITTANCE PE30/06/19	-258.00
SUSAN PETERS Total				-258.00
EFT23188	04/07/2019	TRIPLE J TOURS	T&TC OPERATOR REMITTANCE PE30/06/19	-612.50
TRIPLE J TOURS Total				-612.50
EFT23185	04/07/2019	W G ARTEON	T&TC OPERATOR REMITTANCE PE30/06/19	-319.20
W G ARTEON Total				-319.20
EFT23207	04/07/2019	YEEDA KIMBERLEY TOURS	T&TC OPERATOR REMITTANCE PE30/06/19	-11,851.87
YEEDA KIMBERLEY TOURS Total				-11,851.87
EFT23203	04/07/2019	ZEBRA UNIQUE	T&TC OPERATOR REMITTANCE PE30/06/19	-124.24
ZEBRA UNIQUE Total				-124.24

Total Trust Creditor Accounts Paid by Authority \$112,238.05

SCHEDULE OF CANCELLED PAYMENTS – MUNI
01/07/2019 to 31/07/2019

PAY# OR INV#	DATE	NAME	REASON FOR CANCELLATION	AMOUNT
NIL				

SCHEDULE OF CANCELLED PAYMENTS - TRUST
01/07/2019 to 31/07/2019

PAY# OR INV#	DATE	NAME	REASON FOR CANCELLATION	AMOUNT
NIL				

9.4.3 Statement of Financial Activity – for period ended 30 June 2019

ITEM NUMBER:	9.4.3
AUTHOR:	Kim Chua, Finance Manager
SENIOR OFFICER	Lloyd Barton, Director Corporate Services
MEETING DATE:	15 August 2019
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 Acceptance of Monthly Statement of Financial Activity for the period ending 30 June 2019.

2.0 Background

- 2.1 Regulation 34 of the Financial Management (Local Government) Regulations 1996 provides that a monthly statement of financial activity must be presented to Council.
- 2.2 The report must be presented at an Ordinary meeting of Council within 2 months after the end of the month to which the statement relates. Regulations prescribe the information that must be contained in the report.
- 2.3 The Statement of Financial Activity for the period ending 30 June 2019 is hereby presented to Council.

3.0 Comments

- 3.1 As June is the last month of the year, the processing of the accounts is a longer process due to legislative, regulatory and auditing year end processes. As such these are unaudited final numbers and will differ to the final adopted Annual Report for 2018-19.

30/06/2019	2018/2019 Adopted Budget	2018/2019 Budget YTD	2018/2019 YTD Actual	Variance \$\$	Variance %	VARIANCE
Operating Income						
Community amenities	462,000	582,920	602,230	19,310	3.31%	Minor variance under \$50,000. More grant money received.
Recreation & Culture	504,865	370,136	224,264	(145,872)	-39.41%	Drop in income is mainly due to the closure of leisure centre for maintenance work
Transport	3,678,419	3,616,013	3,431,384	(184,630)	-5.11%	Timing variance and a small drop in grant money
Economic Services	786,800	788,573	992,560	203,987	25.87%	Favourable variance relates to peak tourist season and improvement in sales.
Other Property & Services	461,420	586,428	541,116	(45,312)	-7.73%	Small variance under \$50,000
Operating Expenditure						
Recreation & Culture	2,053,561	1,985,765	1,986,385	(620)	-20.20%	Minor variance under \$50,000.
Transport	5,914,765	6,520,224	6,525,344	(5,120)	36.21%	Minor variance under \$50,000.
Other Property & Services	1,374,269	1,480,047	974,337	505,710	-31.21%	Various savings in administration and budgeted grant repayment yet to be processed.
Capital Expenditure						
Recreation & Culture	1,083,000	582,094	104,631	477,463	-99.81%	Variance due to profiling of Capex.
Transport	2,091,516	2,286,576	1,700,662	585,914	-76.66%	Variance due to profiling of Capex.

- 3.2 The Management Reports also provide further detailed commentary on key variances analysing each program. In the first half of the financial year the Original Budget and the Amended budget will be the same, unless a budget amendment is put to Council for approval. Though the mid-year review process key adjustments will be put forward for consideration then.
- 3.3 The reports following the Management report include the Statement of Cash Position, Statement of Financial activity and Net Current Assets.
- 3.4 The Net Current Assets as at 30 June 2019 is \$5,564,556. The Statement of Financial Activity and Net Current Asset reports that follows details the composition of this surplus.

4.0 Statutory Environment

- 4.1 Regulation 34 - Local Government (Financial Management) Regulations 1996

34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —
 - committed assets means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.

- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be –
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

5.0 Strategic Implications

- 5.1 Objective:
 - 4. Civic: Working together to strengthen leadership and effective governance.
- 5.2 Outcome:
 - Civic - 4.1 A local government that is respected and accountable
- 5.3 Strategy:
 - Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire
 - Civic - 4.1.2 Consistent and impartial application of Council policies and provision of services
 - Civic - 4.1.3 Council decisions are consistent, reliable and transparent.

6.0 Policy Implications

- 6.1 FIN 09 Variance Levels for Financial Reporting.

7.0 Financial Implications

- 7.1 The first group of reports headed Management Report provides a graphical view of income and expenditure; a high level summary table on income and expenditure for each program with a commentary on the key variances followed by a table on capital expenditure detailing year to date spend. The first page is a summary of the whole of Council.
- 7.2 The reports that follow on from the Management reports are the historical reports that are also included to ensure statutory requirements are met. Details on these reports follow.
- 7.3 The Statement of Cash Position details the cash at bank on the Shire's balance sheet (Shires assets and liabilities both current and non-current) comprised of:
 - 1. Cash on hand – petty cash and floats.
 - 2. Municipal funds general/unrestricted cash – utilised for Shire's expenditure on general activities. Some of these funds are invested (as per investment report in same agenda) and the balance remains in the municipal account.

3. Municipal funds restricted cash - grant monies received but not spent 30 June previous year, and to be spent on specific purposes.
 4. Reserve funds – money held in reserves which must be utilised for specific purposes as per the reserve fund. This money can be, and is, invested in accordance with Council policy.
- 7.4 Revenues and Expenditure at a Glance includes a number of graphs comparing budget to actual providing a visual representation of how the Shire Council is tracking to Budget.
- 7.5 The Statement of Financial Activity (SFA) details the income and expenditure (both cash and non-cash) for the year to date, which is also shown in the graphs. You will note that the surplus on the Statement of Financial Activity is that same as the surplus shown on the Net Current Assets Report.
- 7.6 These are always in balance - the SFA details financial activity at program level (eg Law and Order, Youth Services) whilst the Net Current Asset Position details the same activity but at balance sheet level (ie movements in cash, debtors, creditors etc).
- 7.7 The Net Current Asset Position report details the items that make up the net current asset position. This opening balance from 1 July 2018.
- 7.8 Rates
- The current rates outstanding are \$502,540.
 - The balance outstanding includes current year \$108,012.
- 7.9 Employee Entitlements
- Employee entitlements for annual leave are now being accrued for on a monthly basis rather than an end of year adjustment. This is to avoid any large adjustments at the end of the year.

8.0 Sustainability Implications

- 8.1 Environmental
There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.
- 8.2 Economic
There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.
- 8.3 Social
There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

9.0 Risk

9.1 Risk level is low and the risk is managed by routine procedures.

9.2 Risk control Measures

There are no Risk Control Measures; the report is for information purposes only.

Officer's Recommendations

That Council:

Accept the Statement of Financial Activity for the period ended 30 June 2019 (as appended 9.4.3A – 9.4.3D).

VOTING REQUIREMENT

Simple majority

Appendix:

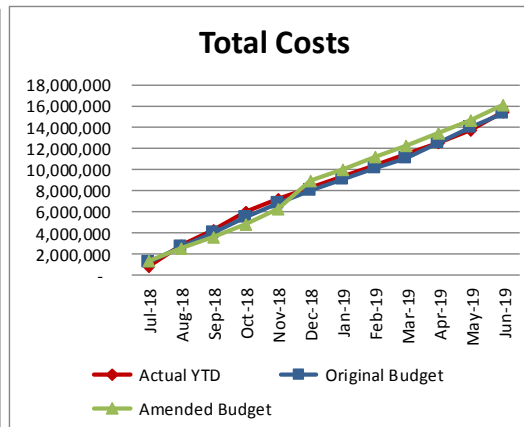
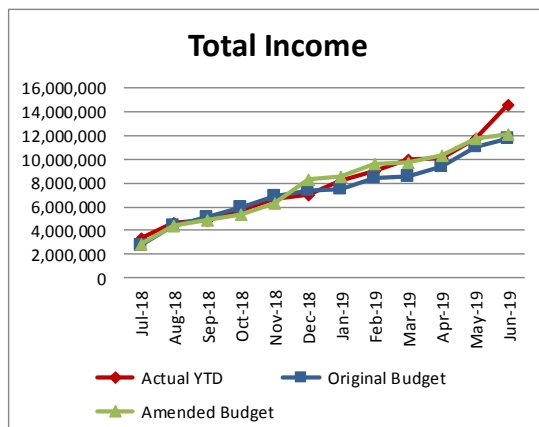
1. 9.4.3A - Management Report
2. 9.4.3B - Revenues and Expenditure at a Glance
3. 9.4.3C - Statement of Financial Activity
4. 9.4.3D - Net Current Assets Position

APPENDIX 9.4.3A-D

Management Report

June-19

Halls Creek Shire Council Consolidated Result



Operating Statements

F = Favourable U = Unfavourable

Council Consolidated	YTD Actual	YTD Budget	Variance		Original Budget	Amended Budget	Budget Variance	
Income								
General Purpose Funding	7,044,356	4,844,351	2,200,005	F	4,509,817	4,844,351	334,534	F
Governance	-	-	-	F	-	-	-	F
Law, Order & Public Safety	5,168	9,636	(4,468)	U	11,000	9,636	(1,364)	U
Health	286,696	282,779	3,917	F	287,969	282,779	(5,190)	U
Education & Welfare	1,396,198	975,957	420,241	F	989,069	975,957	(13,112)	U
Housing	197,633	190,713	6,920	F	190,713	190,713	-	F
Community Amenities	594,730	582,920	11,810	F	462,000	582,920	120,920	F
Recreation & Culture	224,264	370,136	(145,872)	U	504,865	370,136	(134,729)	U
Transport	3,431,384	3,616,013	(184,630)	U	3,678,419	3,616,013	(62,406)	U
Economic Services	992,560	788,573	203,987	F	786,800	788,573	1,773	F
Other Property Services	541,864	586,428	(44,563)	U	461,420	586,428	125,008	F
Total Income	14,714,854	12,247,507	2,467,347	F	11,882,072	12,247,507	365,434	F
Expenditure								
General Purpose Funding	240,860	354,403	113,543	F	337,403	354,403	(17,000)	U
Governance	740,472	813,530	73,058	F	814,576	813,530	1,046	F
Law, Order & Public Safety	482,582	454,792	(27,790)	U	398,145	454,792	(56,647)	U
Health	522,039	511,807	(10,232)	U	543,912	511,807	32,104	F
Education & Welfare	1,070,380	1,015,733	(54,647)	U	1,086,875	1,015,733	71,142	F
Housing	186,605	179,684	(6,921)	U	191,039	179,684	11,355	F
Community Amenities	1,171,003	1,206,315	35,312	F	1,276,817	1,206,315	70,502	F
Recreation & Culture	1,986,385	1,985,765	(620)	U	2,053,561	1,985,765	67,796	F
Transport	6,525,344	6,520,224	(5,120)	U	5,914,765	6,520,224	(605,459)	U
Economic Services	1,691,848	1,692,926	1,078	F	1,742,630	1,692,926	49,704	F
Other Property Services	975,086	1,480,047	504,962	F	1,374,269	1,480,047	(105,779)	U
Total Expenditure	15,592,604	16,215,227	622,623	F	15,733,993	16,215,227	(481,235)	U
Council Consolidated Total	(877,751)	(3,967,721)	3,089,970	F	(3,851,920)	(3,967,721)	(115,800)	U

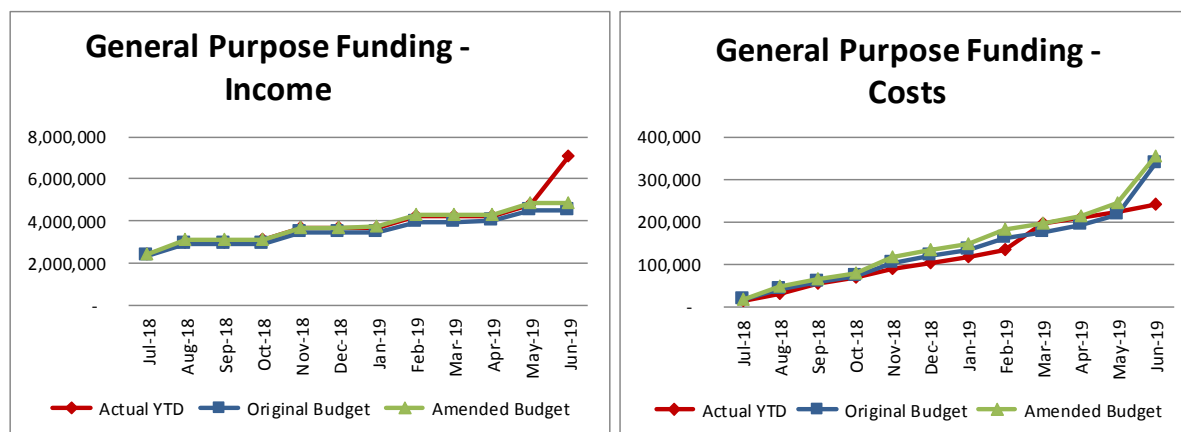
Capital Expenditure

F = Favourable U = Unfavourable

Cost Centre	Capital Project	YTD Actual	Original Budget	Amended Budget	Variance	
Law, Order & Public Safety		-	-	30,000	(30,000)	U
Health		-	-	-	-	F
Education & Welfare		-	5,000	65,000	(60,000)	U
Housing		-	-	-	-	F
Community Amenities		24,259	-	30,000	(30,000)	U
Recreation & Culture		104,631	1,083,000	582,094	500,906	F
Transport		1,700,662	2,091,516	2,286,576	(195,060)	U
Economic Services		-	-	-	-	F
Other Property Service Works Utility		-	270,000	243,000	27,000	F
		1,829,552	3,449,516	3,236,670	212,846	F

F = Favourable U = Unfavourable

General Purpose Funding Management Report for June 2019

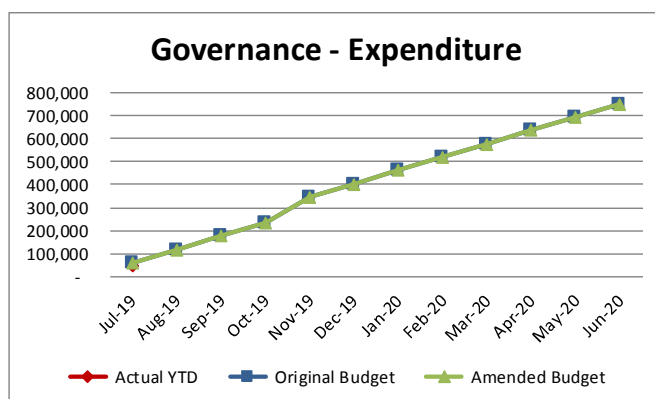


Operating Statements

F = Favourable U = Unfavourable

General Purpose Funding	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Rates Levied	2,515,642	2,513,781	1,861 F	2,360,238	2,513,781	153,543 F
Rates Other	84,789	95,921	(11,132) U	69,500	95,921	26,421 F
General Purpose Funding	4,317,435	2,129,649	2,187,786 F	1,975,079	2,129,649	154,570 F
Interest Income	126,490	105,000	21,490 F	105,000	105,000	- F
Total Income	7,044,356	4,844,351	2,200,005 F	4,509,817	4,844,351	334,534 F
Expenditure						
Rates Expenses	127,214	179,363	52,149 F	189,363	179,363	10,000 F
General Purpose Funding	113,646	175,040	61,394 F	148,040	175,040	(27,000) U
Total Expenditure	240,860	354,403	113,543 F	337,403	354,403	(17,000) U
General Purpose Funding Total	6,803,496	4,489,948	2,313,548 F	4,172,414	4,489,948	317,534 F
Commentary	Revenue: Variance is due to interest of \$69,808 receipted into Reserve bank accounts awaiting to be apportioned individually to Reserve accounts.			Revenue: Rates Additional revenue due to new exploration and prospecting tenements. General Purpose variance relates to FAGS funding being higher than budgeted by \$123k. Also Insurance rebates were higher than budget.		
	Expenditure: General Purpose Funding variance is due to EDL grant payments not yet paid out.			Expenditure: Variance for General Purpose is due to an increase in the expected payout of EDL grants.		

Governance Management Report for July 2019



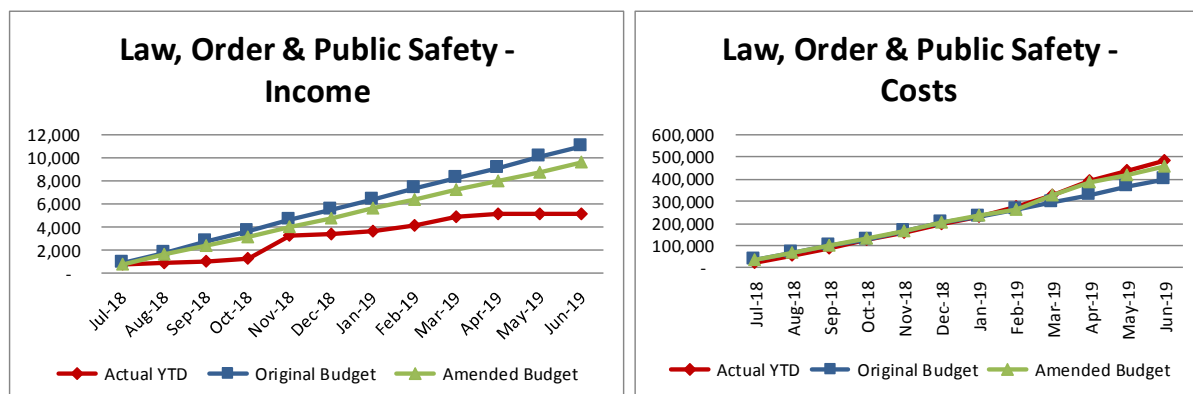
Operating Statements

F = Favourable U = Unfavourable

Governance	YTD Actual	YTD Budget	Variance		Original Budget	Amended Budget	Budget Variance	
Expenditure								
Members Of Council	49,174	60,919	11,745	F	746,763	746,763	-	F
Youth Advisory	-	416	416	F	5,000	5,000	-	F
Total Expenditure	49,174	61,335	12,161	F	751,763	751,763	-	F
Governance Total	(49,174)	(61,335)	12,161	F	(751,763)	(751,763)	-	F
Commentary	Expenditure: Expenditure is in line with budget.				Expenditure: Applicable after review.			

F = Favourable U = Unfavourable

Law, Order & Public Safety Management Report for June 2019



Operating Statements

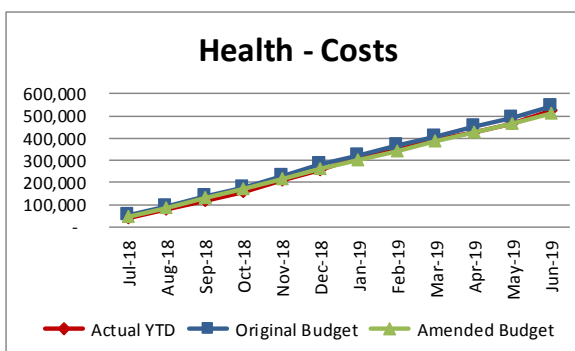
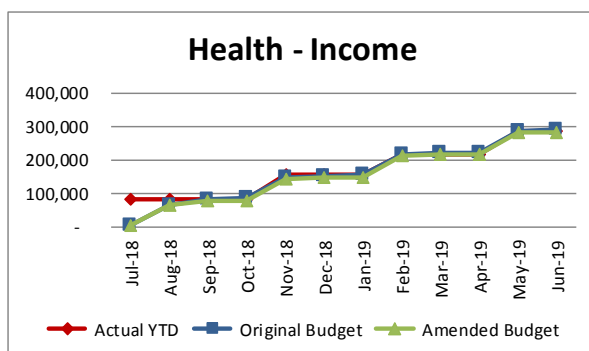
F = Favourable U = Unfavourable

Law, Order & Public Safety	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Fire Prevention	-	-	- F	-	-	- F
Ranger Services	3,232	5,700	(2,468) U	5,700	5,700	- F
Other Law, Order, Public Safety	1,936	3,936	(2,000) U	5,300	3,936	(1,364) U
Total Income	5,168	9,636	(4,468) U	11,000	9,636	(1,364) U
Expenditure						
Fire Prevention	18,210	25,412	7,202 F	25,412	25,412	- F
Ranger Services	377,797	342,715	(35,082) U	337,030	342,715	(5,685) U
Other Law, Order, Public Safety	86,575	86,666	90 F	35,703	86,666	(50,963) U
Total Expenditure	482,582	454,792	(27,790) U	398,145	454,792	(56,647) U
Law, Order & Public Safety Total	(477,414)	(445,156)	(32,258) F	(387,145)	(445,156)	(58,011) U
Commentary	Revenue: Minimal Variances.			Revenue: Minimal variances.		
	Expenditure: Ranger Services variance relates to the termination paid out in February 2019.			Expenditure: Ranger services increased costs has allowed for a dog reduction program. Other Law Order & Public Safety variance relates to an increase in the depreciation for CCTV as well as higher maintenance costs.		

F = Favourable U = Unfavourable

Cost Centre	Capital Project	YTD Actual	Original Budget	YE Forecast	Variance
	Multi Purpose Fire Trailer	-	-	30,000	(30,000) U
		-	-	-	- F
		-	-	30,000	(30,000) U

Health Management Report for June 2019



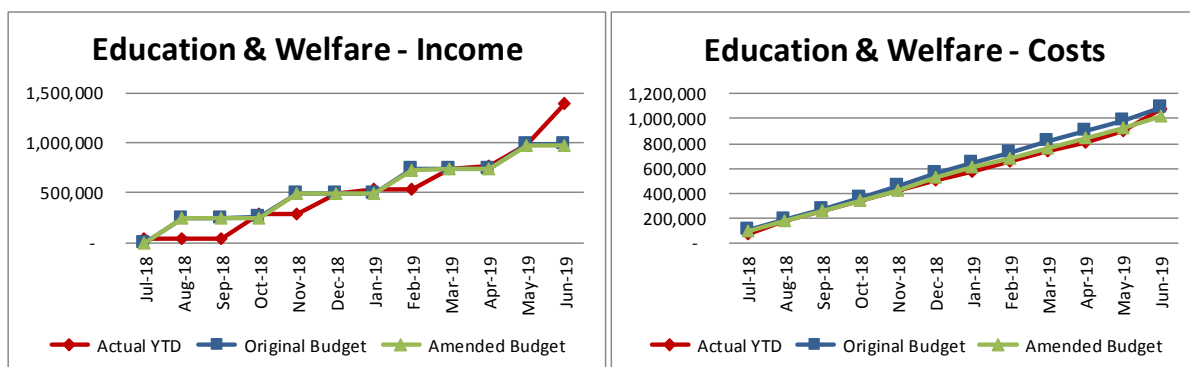
Operating Statements

F = Favourable U = Unfavourable

Health	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Health Administration & Inspection	32,677	32,300	377 F	35,300	32,300	(3,000) U
Aboriginal Health	246,209	242,669	3,540 F	242,669	242,669	- F
Pest Control	7,810	7,810	- F	10,000	7,810	(2,190) U
Total Income	286,696	282,779	3,917 F	287,969	282,779	(5,190) U
Expenditure						
Health Administration & Inspection	106,751	123,770	17,020 F	146,911	123,770	23,141 F
Aboriginal Health	392,867	359,209	(33,658) U	373,001	359,209	13,792 F
Pest Control	22,422	28,828	6,406 F	24,000	28,828	(4,828) U
Total Expenditure	522,039	511,807	(10,232) U	543,912	511,807	32,104 F
Health Total	(235,344)	(229,028)	(6,315) F	(255,943)	(229,028)	26,915 F
Commentary	Revenue: Health Administration variance relates to licence fees that will be raised in June, so is a timing variance. Operational grant for Aboriginal Health paid in advance.			Revenue: Minimal variances		
	Expenditure: Minimal Variances			Expenditure: Health Admin cost reduction due to Manager's costs being allocated across department.		

F = Favourable U = Unfavourable

Education & Welfare Management Report for June 2019



Operating Statements

F = Favourable U = Unfavourable

Education & Welfare	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Olabung Doogethu	1,396,198	975,957	420,241 F	989,069	975,957	(13,112) U
Total Income	1,396,198	975,957	420,241 F	989,069	975,957	(13,112) U
Expenditure						
Olabung Doogethu	1,070,380	1,015,733	(54,647) U	1,086,875	1,015,733	71,142 F
Total Expenditure	1,070,380	1,015,733	(54,647) U	1,086,875	1,015,733	71,142 F
Education & Welfare Total	325,818	(39,776)	365,594 F	(97,806)	(39,776)	58,030 F
Commentary	Revenue: Variance is just timing of the grant payments			Revenue: Grant funding for boxing gym equipment removed and budgeted EKIP funding reduced.		
	Expenditure: Minimal variance, which is timing			Expenditure: Primarily this relates to a reduction in depreciation.		

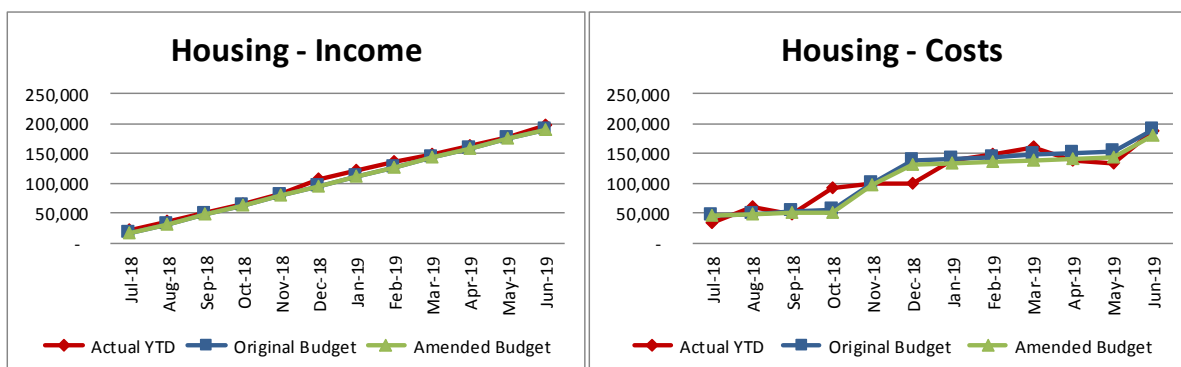
F = Favourable U = Unfavourable

Capital Expenditure

Cost Centre	Capital Project	YTD Actual	Original Budget	Amended Budget	Variance
Gym Equipment		-	5,000	-	5,000 F
		-	5,000	-	5,000 F

F = Favourable U = Unfavourable

Housing Management Report for June 2019



Operating Statements

F = Favourable U = Unfavourable

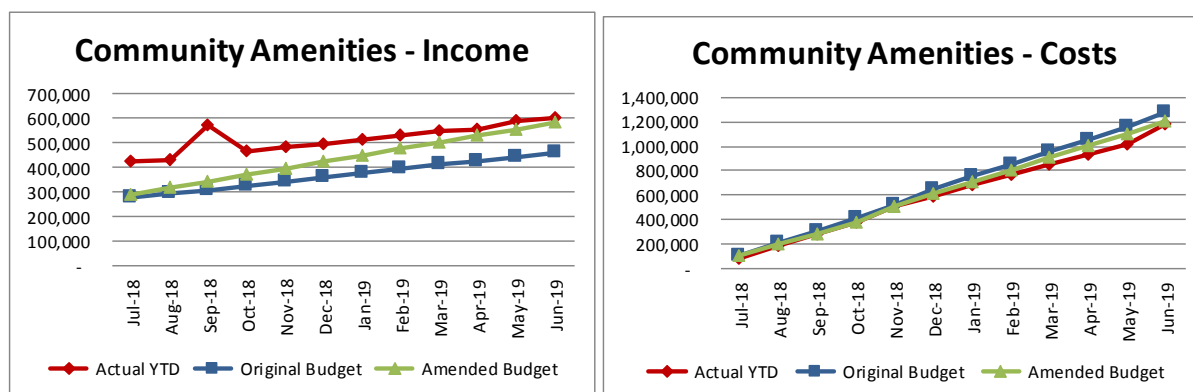
Housing	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Housing Staff	197,633	190,713	6,920 F	190,713	190,713	- F
Housing Other	-	-	- F	-	-	- F
Total Income	197,633	190,713	6,920 F	190,713	190,713	- F
Expenditure						
Housing Staff	186,605	179,684	(6,921) U	191,039	179,684	11,355 F
Total Expenditure	186,605	179,684	(6,921) U	191,039	179,684	11,355 F
Housing Total	11,029	11,029	(1) U	(326)	11,029	11,355 F
Commentary	Revenue: Minimal variance.			Revenue: Expect to be inline with budget.		
	Expenditure: Minimal variance			Expenditure: Small saving expected due to staff vacancy.		

F = Favourable U = Unfavourable

Capital Expenditure

Cost Centre	Capital Project	YTD Actual	Original Budget	Amended Budget	Variance
None budgeted for 2018-19		-	-	-	- F
		-	-	-	- F
		-	-	-	- F
		-	-	-	- F

Community Amenities Management Report for June 2019



Operating Statements

F = Favourable U = Unfavourable

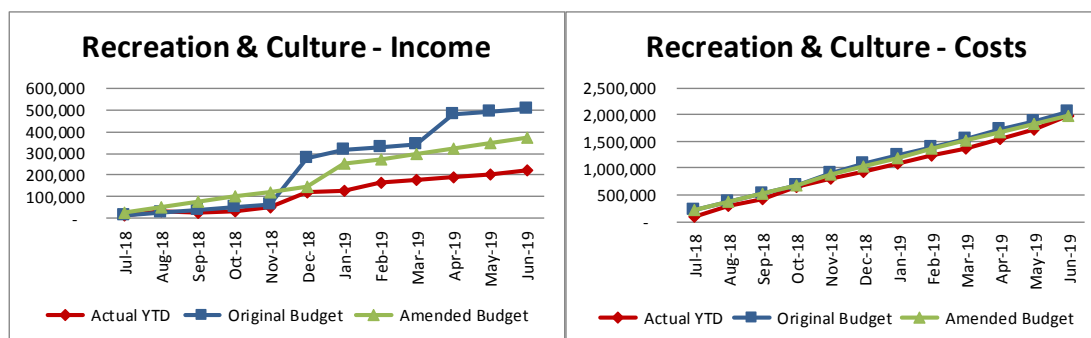
Community Amenities	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Refuse Collection	359,780	366,050	(6,270) U	361,000	366,050	5,050 F
Refuse Disposal Sites	214,843	188,972	25,871 F	68,000	188,972	120,972 F
Town Planning, Regional Developm	5,497	3,698	1,799 F	10,000	3,698	(6,302) U
Community Engagement	-	-	- F	-	-	- F
Other Community Amenities	14,611	24,200	(9,589) U	23,000	24,200	1,200 F
Total Income	594,730	582,920	11,810 F	462,000	582,920	120,920 F
Expenditure						
Refuse Collection Expenses	468,212	483,516	15,303 F	491,252	483,516	7,736 F
Refuse Disposal Sites	354,925	374,682	19,757 F	358,417	374,682	(16,264) U
Town Planning, Regional Developm	112,322	129,514	17,192 F	179,956	129,514	50,442 F
Community Engagement	47,612	9,597	(38,015) U	92,245	9,597	82,648 F
Other Community	187,931	209,006	21,075 F	154,947	209,006	(54,059) U
Total Expenditure	1,171,003	1,206,315	35,312 F	1,276,817	1,206,315	70,502 F
Community Amenities Total	(576,273)	(623,395)	47,122 F	(814,817)	(623,395)	191,423 F
Commentary	Revenue: Refuse Disposal site income relates to Water Corp disposing waste treatment materials which happened in Jul 18.			Revenue: Refuse Disposal Site increase in revenue relates to Water Corp disposing waste materials.		
	Expenditure: Favourable savings due low activity in Town Planning			Expenditure: Low activity in Town Planning and Community Engagement has resulted in saving which will be transferred to a reserve to be used in the future. Increase in costs for Other Community Amenities relates to higher depreciation and spend on Tanami bins maintenance.		

Capital Expenditure

F = Favourable U = Unfavourable

Cost Centre	Capital Project	YTD Actual	Original Budget	Amended Budget	Variance
Refuse Disposal Sites	Shelter For Excavator	-	-	-	- F
Other Community Amenities	Public Toilets Capital Expenditure	-	-	-	- F
	Toilets - Cemetery	-	-	-	- F
		-	-	-	- F
		-	-	-	- F

Recreation & Culture Management Report for June 2019



Operating Statements

F = Favourable U = Unfavourable

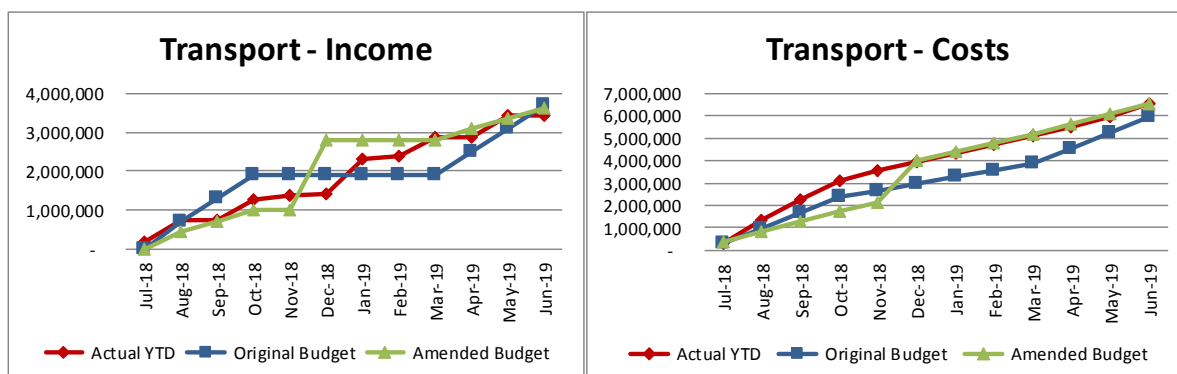
Recreation & Culture	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance	
Income							
Civic Hall	38,148	42,000	(3,852) U	35,000	42,000	7,000 F	
Recreation Centre	72,739	218,850	(146,111) U	29,000	218,850	189,850 F	
Parks & Gardens	6,173	6,800	(627) U	331,000	6,800	(324,200) U	
Libraries, Licencing & Telecentre	51,335	46,618	4,717 F	46,668	46,618	(50) U	
Other Cultural Matters	-	-	- F	-	-	- F	
Television & Radio Re-Broadcast	4,160	4,160	- F	3,950	4,160	210 F	
Civic Building Rentals	51,708	51,708	0 F	59,247	51,708	(7,539) U	
Total Income	224,264	370,136	(145,872) U	504,865	370,136	(134,729) U	
Expenditure							
Civic Hall	181,088	198,536	17,448 F	202,477	198,536	3,941 F	
Recreation Centre	1,057,625	1,051,478	(6,147) U	1,004,507	1,051,478	(46,971) U	
Parks & Gardens	427,860	419,149	(8,711) U	503,762	419,149	84,613 F	
Libraries, Licencing & Telecentre	146,970	145,824	(1,146) U	150,824	145,824	5,000 F	
Other Cultural Matters	38,135	35,551	(2,584) U	61,453	35,551	25,902 F	
Television & Radio Re-Broadcast	5,156	5,125	(31) U	5,125	5,125	- F	
Civic Building Rentals	129,551	130,102	551 F	125,413	130,102	(4,689) U	
Total Expenditure	1,986,385	1,985,765	(620) U	2,053,561	1,985,765	67,796 F	
Recreation & Culture Total	(1,762,121)	(1,615,629)	(146,492) F	(1,548,695)	(1,615,629)	(66,934) U	
Commentary							
Revenue: Income for Recreation Centre relates to grant income yet to be received for the Sola Project.				Revenue: Recreation Centre revenue increased due to balance of grant funding expected for water slide and solar rebate. Parks & Gardens had grant funding revenue in for oval lighting and Shire Park upgrade, which will not be realised.			
Expenditure: Recreation Centre variance due to closure over July. Parks and Garden costs down due to low activity by Town Crew at the oval.				Expenditure: Recreation Centre is expected to go over budget due to having to cover vacancies with contractors and additional spend added to enhance the provision of shade..			

Capital Expenditure

F = Favourable U = Unfavourable

Cost Centre	Capital Project	YTD Actual	Original Budget	Amended Budget	Variance	
Civic Hall	Civic Hall - Upgrade	-	45,000	45,000	- F	
Aquatic & Recreation Centre	Solar Heating - Aquatic Centre	-	-	7,145	(7,145) U	
	Hydro Slide	-	232,000	232,000	- F	
	Gym Equipment Replacement	-	10,000	10,000	- F	
	Pool Hand Rails	-	5,000	-	5,000 F	
	Fence Repairs	-	-	-	- F	
	Plant Room Equipment Refurbish	90,000	80,000	90,000	(10,000) U	
Parks & Gardens	Oval Irrigation	14,631	51,000	12,949	38,051 F	
	Oval Lighting	-	350,000	-	350,000 F	
	Shire Park Upgrade	-	250,000	125,000	125,000 F	
Other Recreation & Sport	Rodeo Grounds water meters	-	60,000	60,000	- F	
		104,631	1,083,000	582,094	500,906 F	

Transport Management Report for June 2019



Operating Statements

F = Favourable U = Unfavourable

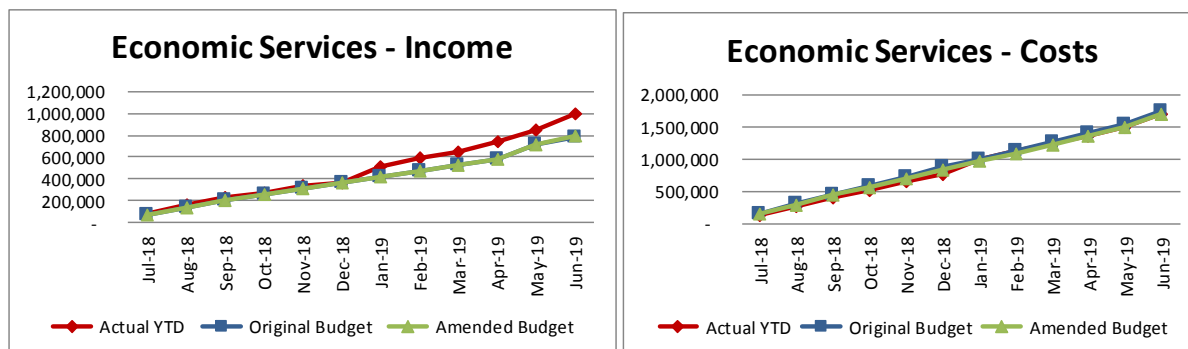
Transport	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Construction Rds., Sts & Bridges Etc.	1,390,761	1,586,567	(195,806) U	1,623,112	1,586,567	(36,545) U
Maintenance Rds., Sts & Bridges Etc	1,991,010	1,981,263	9,747 F	2,012,874	1,981,263	(31,611) U
Airport	49,613	48,183	1,430 F	42,433	48,183	5,750 F
Total Income	3,431,384	3,616,013	(184,630) U	3,678,419	3,616,013	(62,406) U
Expenditure						
Maintenance Rds., Sts & Bridges Etc	4,402,967	4,389,908	(13,059) U	3,333,409	4,389,908	(1,056,499) U
WANDRRA - Flood Reinstatement	1,431,964	1,431,964	- F	1,900,000	1,431,964	468,036 F
Airport	690,412	698,352	7,939 F	681,356	698,352	(16,995) U
Total Expenditure	6,525,344	6,520,224	(5,120) U	5,914,765	6,520,224	(605,459) U
Transport Total	(3,093,960)	(2,904,211)	(189,750) F	(2,236,346)	(2,904,211)	(667,865) U
Commentary	Revenue: Key activity has been around flood damage, therefore other road funding will be accessed after the wet season. Unfavourable variance is therefore timing.			Revenue: Road Construction funding variance is due to RRG funding reduction. Road Maintenance funding is due to Flood damage funding down by \$100k, as funds were not spent, this is offset by an increase in the Main Roads Direct Grant.		
	Expenditure: The road maintenance budget is timing and will be spent by year end.			Expenditure: The unfavourable variance in road maintenance spend is due to actual depreciation being higher than budgeted as calculated from the 2017-18 revaluation. All Flood Damage has now been done and was \$468k lower than budgeted.		

Capital Expenditure

F = Favourable U = Unfavourable

Cost Centre	Capital Project	YTD Actual	Original Budget	Amended Budget	Variance
Construction Rds., Sts & Bridges	Roads - Capital Works	1,605,603	2,032,415	2,090,718	(58,303) U
Airport	Airport upgrades	69,059	28,601	65,358	(36,757) U
Plant Purchases	Vehicle Purchases x 3	-	164,000	112,000	52,000 F
	Ride on mower	26,000	30,500	30,500	- F
		-	-	100,000	(100,000) U
		-	-	-	- F
		1,700,662	2,255,516	2,398,576	(143,060) U

Economic Services Management Report for June 2019



Operating Statements

F = Favourable U = Unfavourable

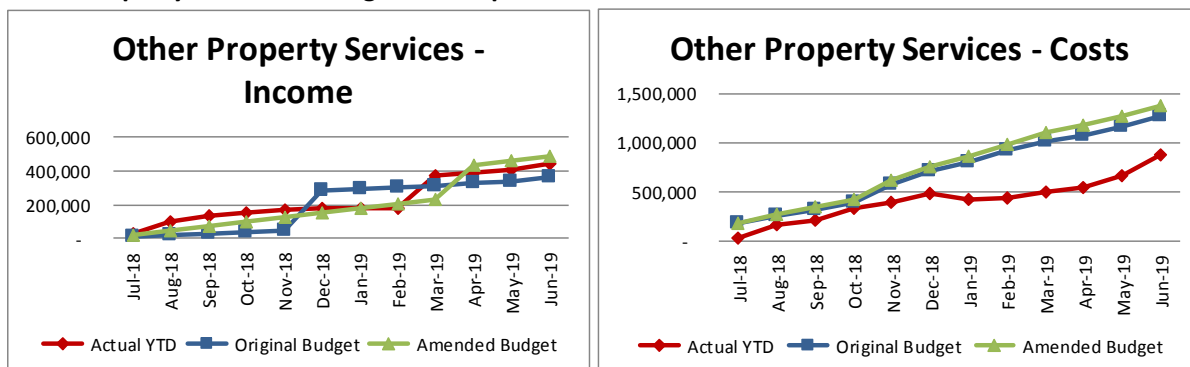
Economic Services	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Travel & Tourism Centre	172,970	200,000	(27,030) U	200,000	200,000	- F
Cafe Area	24,081	36,000	(11,919) U	36,000	36,000	- F
Property Other	140,667	141,300	(633) U	141,300	141,300	- F
Post Office	373,771	392,000	(18,229) U	399,500	392,000	(7,500) U
Tourism Area Promotion	93	-	93 F	-	-	- F
Building Control	24,403	18,818	5,585 F	10,000	18,818	8,818 F
Economic Development	256,575	455	256,121 F	-	455	455 F
Total Income	992,560	788,573	203,987 F	786,800	788,573	1,773 F
Expenditure						
Travel & Tourism Centre	446,285	522,272	75,987 F	537,669	522,272	15,397 F
Cafe Area	33,993	26,930	(7,063) U	20,930	26,930	(6,000) U
Property Other	223,990	238,277	14,287 F	259,332	238,277	21,055 F
Tourism Area Promotion	16,568	28,233	11,665 F	28,233	28,233	- F
Post Office	557,725	563,688	5,963 F	578,659	563,688	14,971 F
Building Control	48,406	48,716	310 F	52,997	48,716	4,281 F
Economic Development	364,881	264,810	(100,070) U	264,810	264,810	- F
Total Expenditure	1,691,848	1,692,926	1,078 F	1,742,630	1,692,926	49,704 F
Economic Services Total	(699,288)	(904,354)	205,065 F	(955,830)	(904,354)	51,477 F
Commentary	Revenue: Post Office stock sales are below budget. Economic Development variance relates to invoice raised for scoping work on the Duncan (offset in costs below)			Revenue: Rates At this point in the year both budget and amended budget are the same.		
	Expenditure: Travel and Tourism variance relates to savings in staff costs and no costs yet allocated to website costs. Property other includes savings in spend on leased properties. Savings at the Post Office relates to Staff savings and lower stock purchases.			Expenditure: At this point in the year both budget and amended budget are the same.		

Capital Expenditure

F = Favourable U = Unfavourable

Cost Centre	Capital Project	YTD Actual	Original Budget	Amended Budget	Variance
None budgeted for 2018-19		-	-	-	- F
		-	-	-	- F
Economic Development		-	-	-	- F
		-	-	-	- F

Other Property Services Management Report for June 2019



Operating Statements

F = Favourable U = Unfavourable

Other Property Services	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Administration	2,747	2,000	747 F	2,000	2,000	- F
Integrated Planning	-	-	- F	-	-	- F
Private Works	6,213	-	6,213 F	-	-	- F
Public Works Overheads General	-	-	- F	-	-	- F
Infrastructure Management	749	-	749 F	-	-	- F
Plant Operating Expenses	3,538	3,000	538 F	7,000	3,000	(4,000) U
Miscellaneous	2,190	33,440	(31,250) U	14,700	33,440	18,740 F
Yarliyl Arts Centre	526,428	547,988	(21,560) U	437,720	547,988	110,268 F
Total Income	541,864	586,428	(44,564) U	461,420	586,428	125,008 F
Expenditure						
Administration	(407,723)	(5,002)	402,721 F	1,995	(5,002)	6,997 F
Integrated Planning	85,162	80,947	(4,214) U	250,718	80,947	169,771 F
Private Works	9,810	5,418	(4,392) U	5,418	5,418	- F
Public Works Overheads General	150,103	198,371	48,268 F	0	198,371	(198,370) U
Infrastructure Management	542,079	245,879	(296,200) U	283,903	245,879	38,023 F
Plant Operating Expenses	(711)	7,922	8,633 F	7,000	7,922	(922) U
Miscellaneous	68,009	398,753	330,744 F	387,798	398,753	(10,955) U
Yarliyl Arts Centre	520,619	547,759	27,140 F	437,437	547,759	(110,322) U
Total Expenditure	967,349	1,480,047	512,698 F	1,374,269	1,480,047	(105,779) U
Other Property Services	(425,485)	(893,620)	468,135 F	(912,849)	(893,620)	19,229 F
Commentary	Revenue: Minimal variance.			Revenue: Miscellaneous favourable variance is an increase in budgeted income from insurance claims. Yarliyl increase in income reflects the increase in art sales.		
	Expenditure: Administration costs in FBT, consultants, staff costs and training down year to date. Infrastructure Management has yet to charge recoveries for road projects. Miscellaneous variance relates to grants expected to be paid back, not yet processed and vandalism costs low.			Expenditure: Integrated Planning costs will not be incurred this FY, these funds have been moved to a reserve to be utilised in 2019-20. Additional costs to Works for traineeships, staff incentives, addressing OSH issues and recruitment. Infrastructure Managements includes savings in consultant costs and Yarliyl costs up inline with sales.		

Capital Expenditure

F = Favourable U = Unfavourable

Cost Centre	Capital Project	YTD Actual	Original Budget	Amended Budget	Variance
Administration	VoIP Phones router & PABX	-	16,000	16,000	- F
	Shire Office Floor Surface	-	75,000	75,000	- F
	Office - Photocopier	-	15,000	40,000	(25,000) U
		-	106,000	131,000	(25,000) U

As 30/06/2019

	30-June-2019	01-July-2018	2018/2019	2018/2019
	YTD Actuals	Opening Balance Brought Forward	Budget	Forecast Budget
CURRENT ASSETS				
Cash on Hand - Petty Cash Floats	735	735	735	735
Cash at Bank - Municipal Fund - General monies	4,129,185	2,204,096	47,804	739,115
Cash at Bank - Post Office Monies	971,885	659,546	1,000	1,000
Cash at Bank - Restricted - Unspent Grants	250,515	250,515	1,000	1,000
Cash at Bank - Restricted Reserve Funds	5,632,086	5,542,627	6,065,128	6,065,128
Sundry Debtors & Prepayments	174,604	627,831	150,000	150,000
Rates Debtors	502,540	394,528	219,181	219,181
ESL Levy	(2,260)	(1,036)	-	-
Inventories/Stock on Hand	120,292	132,074	82,074	82,074
GST - Refund from ATO	30,773	-	-	-
TOTAL CURRENT ASSETS	11,810,355	9,810,916	6,566,922	7,258,233
CURRENT LIABILITIES				
Creditors and Accruals	(656,528)	(642,292)	(517,535)	(517,535)
Employee entitlements	(463,086)	(501,917)	(762,856)	(762,856)
Employee Time in Lieu	(6,160)	(125,992)	-	-
Current Loan liability	(0)	0	(83,552)	(83,552)
GST - Payable to ATO	-	-	-	-
TOTAL CURRENT LIABILITIES	(1,125,774)	(1,270,201)	(1,363,943)	(1,363,943)
NET CURRENT ASSETS POSITION	10,684,581	8,540,715	5,202,979	5,894,290
Adjustments				
Items not included in calculation of Surplus/(Deficiency)				
Less Reserve Accounts	(5,632,086.35)	(5,542,627)	(6,065,128)	(6,065,128)
Add Trust Creditors	42,815	14		
Add Reserve Creditors				
Add Employee Provisions (Provided for v	469,246	627,909	778,597	778,597
Add Long Term Borrowings (Provided fo	0	(0)	83,552	83,552
REVISED NET CURRENT ASSETS POSITION	5,564,556	3,626,010	-	691,311

9.4.4 Statement of Financial Activity – for period ending 31 July 2019

ITEM NUMBER:	9.4.4
AUTHOR:	Kim Chua, Finance Manager
SENIOR OFFICER	Lloyd Barton, Director Corporate Services
MEETING DATE:	15 August 2019
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 Acceptance of Monthly Statement of Financial Activity for the period ending 31 July 2019.

2.0 Background

- 2.1 Regulation 34 of the Financial Management (Local Government) Regulations 1996 provides that a monthly statement of financial activity must be presented to Council.
- 2.2 The report must be presented at an Ordinary meeting of Council within 2 months after the end of the month to which the statement relates. Regulations prescribe the information that must be contained in the report.
- 2.3 The Statement of Financial Activity for the period ending 31 July 2019 is hereby presented to Council.

3.0 Comments

- 3.1 Council policy FIN 09 Variance Levels for Financial Reporting require a commentary for any variance of 10% or greater, subject to a minimum of \$50,000. The below table covers these variances.

31/07/2019	2018/2019 Adopted Budget	2018/2019 Budget YTD	2018/2019 YTD Actual	Variance \$\$	Variance %	VARIANCE
Operating Income						
Community amenities	462,000	279,581	15,937	(263,644)	-94.30%	Timing difference due to profiling of when income will be received
Recreation & Culture	504,865	15,127	-128,976	(144,103)	-952.62%	Refund of KDC grant has been coded here and will be adjusted at YE financial for audit.
Transport	3,678,419	30,060	715,272	685,212	2279.48%	Timing variance due to profiling of income
Economic Services	786,800	67,729	165,141	97,412	143.83%	Timing variance due to profiling of income
Other Property & Services	461,420	1,430	2,573	1,143	79.96%	Minor difference
Operating Expenditure						
Recreation & Culture	2,053,561	206,447	165,821	40,626	-20.20%	Due to the closure of leisure centre, expenditure is down.
Transport	5,914,765	412,040	438,337	(26,297)	36.21%	minor variance
Other Property & Services	1,374,269	102,310	125,381	(23,071)	-31.21%	Maintenance work has began and will be carried out within budget by year end. Fluctuates during the
Capital Expenditure						
Recreation & Culture	1,083,000	2,083	0	2,083	-99.81%	Minor difference
Transport	2,091,516	566,745	251,396	315,349	-76.66%	Timing difference.

- 3.2 The Management Reports also provide further detailed commentary on key variances analysing each program. In the first half of the financial year the Original Budget and the Amended budget will be the same, unless a budget amendment is put to Council for approval. Though the mid-year review process key adjustments will be put forward for consideration then.
- 3.3 The reports following the Management report include the Statement of Cash Position, Statement of Financial activity and Net Current Assets.
- 3.4 The Net Current Assets as at 31 July 2019 is \$5,405,290. The Statement of Financial Activity and Net Current Asset reports that follows details the composition of this surplus.

4.0 Statutory Environment

- 4.1 Regulation 34 - Local Government (Financial Management) Regulations 1996

34. Financial activity statement required each month (Act s. 6.4)

- (1A) In this regulation —
 - committed assets means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
 - (a) annual budget estimates, taking into account any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
 - (b) budget estimates to the end of the month to which the statement relates; and
 - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
 - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
 - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
 - (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
 - (b) an explanation of each of the material variances referred to in subregulation (1)(d); and
 - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
 - (a) according to nature and type classification; or
 - (b) by program; or
 - (c) by business unit.

- (4) A statement of financial activity, and the accompanying documents referred to in subregulation (2), are to be –
 - (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
 - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

5.0 Strategic Implications

- 5.1 Objective:
 - 4. Civic: Working together to strengthen leadership and effective governance.
- 5.2 Outcome:
 - Civic - 4.1 A local government that is respected and accountable
- 5.3 Strategy:
 - Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire
 - Civic - 4.1.2 Consistent and impartial application of Council policies and provision of services
 - Civic - 4.1.3 Council decisions are consistent, reliable and transparent.

6.0 Policy Implications

- 6.1 FIN 09 Variance Levels for Financial Reporting

7.0 Financial Implications

- 7.1 The first group of reports headed Management Report provides a graphical view of income and expenditure; a high level summary table on income and expenditure for each program with a commentary on the key variances followed by a table on capital expenditure detailing year to date spend. The first page is a summary of the whole of Council.
- 7.2 The reports that follow on from the Management reports are the historical reports that are also included to ensure statutory requirements are met. Details on these reports follow.
- 7.3 The Statement of Cash Position details the cash at bank on the Shire's balance sheet (Shires assets and liabilities both current and non-current) comprised of:
 - 1. Cash on hand – petty cash and floats.
 - 2. Municipal funds general/unrestricted cash – utilised for Shire's expenditure on general activities. Some of these funds are invested (as per investment report in same agenda) and the balance remains in the municipal account.

3. Municipal funds restricted cash - grant monies received but not spent 30 June previous year, and to be spent on specific purposes.
 4. Reserve funds – money held in reserves which must be utilised for specific purposes as per the reserve fund. This money can be, and is, invested in accordance with Council policy.
- 7.4 Revenues and Expenditure at a Glance includes a number of graphs comparing budget to actual providing a visual representation of how the Shire Council is tracking to Budget.
- 7.5 The Statement of Financial Activity (SFA) details the income and expenditure (both cash and non-cash) for the year to date, which is also shown in the graphs. You will note that the surplus on the Statement of Financial Activity is that same as the surplus shown on the Net Current Assets Report.
- 7.6 These are always in balance - the SFA details financial activity at program level (eg Law and Order, Youth Services) whilst the Net Current Asset Position details the same activity but at balance sheet level (ie movements in cash, debtors, creditors etc).
- 7.7 The Net Current Asset Position report details the items that make up the net current asset position. This opening balance from 1 July 2018.
- 7.8 Rates
- The current rates outstanding are \$502,540.
 - The balance outstanding includes current year \$108,012.
- 7.9 Employee Entitlements
- Employee entitlements for annual leave are now being accrued for on a monthly basis rather than an end of year adjustment. This is to avoid any large adjustments at the end of the year.

8.0 Sustainability Implications

- 8.1 Environmental
There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.
- 8.2 Economic
There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.
- 8.3 Social
There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

9.0 Risk

9.1 Risk level is low and the risk is managed by routine procedures.

9.2 Risk control Measures

There are no Risk Control Measures; the report is for information purposes only.

Officer's Recommendations

That Council:

Accept the Statement of Financial Activity for the period ended 31 July 2019 (as appended 9.4.4A – 9.4.4D).

VOTING REQUIREMENT

Simple majority

Appendix:

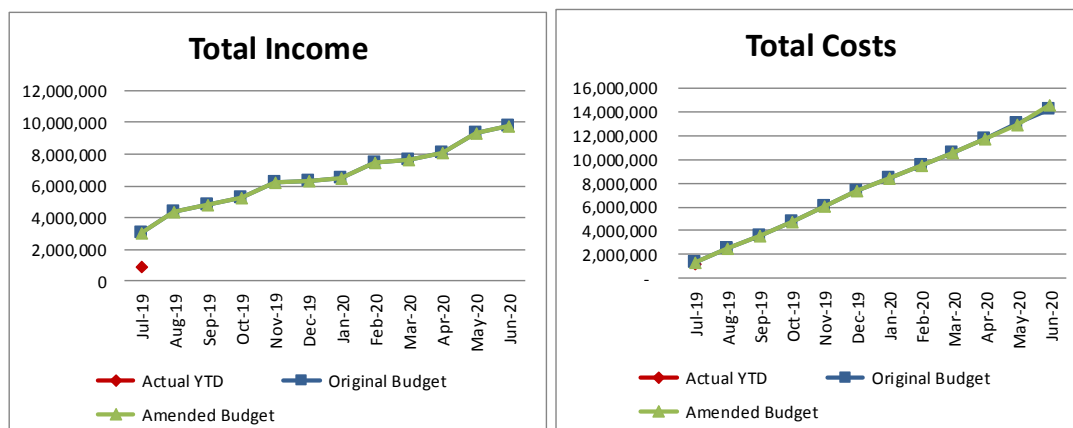
1. 9.4.4A - Management Report
2. 9.4.4B - Revenues and Expenditure at a Glance
3. 9.4.4C - Statement of Financial Activity
4. 9.4.4D - Net Current Assets Position

APPENDIX 9.4.4A-D

Management Report

July-19

Halls Creek Shire Council Consolidated Result



Operating Statements

F = Favourable U = Unfavourable

Council Consolidated	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
General Purpose Funding	28,249	2,576,613	(2,548,364) U	4,684,762	4,684,762	- F
Governance	-	-	- F	-	-	- F
Law, Order & Public Safety	1,905	914	991 F	11,000	11,000	- F
Health	87,874	2,606	85,268 F	283,969	283,969	- F
Education & Welfare	36,316	15,000	21,316 F	1,149,069	1,149,069	- F
Housing	16,291	15,892	399 F	190,713	190,713	- F
Community Amenities	15,937	279,581	(263,644) U	495,000	495,000	- F
Recreation & Culture	(128,976)	15,127	(144,103) U	160,118	160,118	- F
Transport	715,272	30,060	685,212 F	1,987,097	1,987,097	- F
Economic Services	165,141	67,729	97,412 F	780,800	780,800	- F
Other Property Services	2,573	1,430	1,143 F	17,170	17,170	- F
Total Income	940,583	3,004,952	(2,064,369) U	9,759,698	9,759,698	- F
Expenditure						
General Purpose Funding	11,791	12,398	607 F	321,808	321,808	- F
Governance	49,174	61,335	12,161 F	751,763	751,763	- F
Law, Order & Public Safety	33,028	36,941	3,913 F	409,828	409,828	- F
Health	34,178	50,816	16,638 F	559,583	559,583	- F
Education & Welfare	119,400	125,701	6,301 F	1,364,137	1,364,137	- F
Housing	34,771	46,912	12,141 F	199,823	199,823	- F
Community Amenities	73,624	105,843	32,219 F	1,177,300	1,177,300	- F
Recreation & Culture	165,821	206,447	40,626 F	1,946,905	1,946,905	- F
Transport	438,337	412,040	(26,297) U	5,313,017	5,313,017	- F
Economic Services	140,428	175,905	35,477 F	1,905,162	1,905,162	- F
Other Property Services	125,381	102,310	(23,071) U	576,686	576,686	- F
Total Expenditure	1,225,934	1,336,648	110,714 F	14,526,012	14,526,012	- F
Council Consolidated Total	(285,351)	1,668,304	(1,953,655) U	(4,766,314)	(4,766,314)	- F

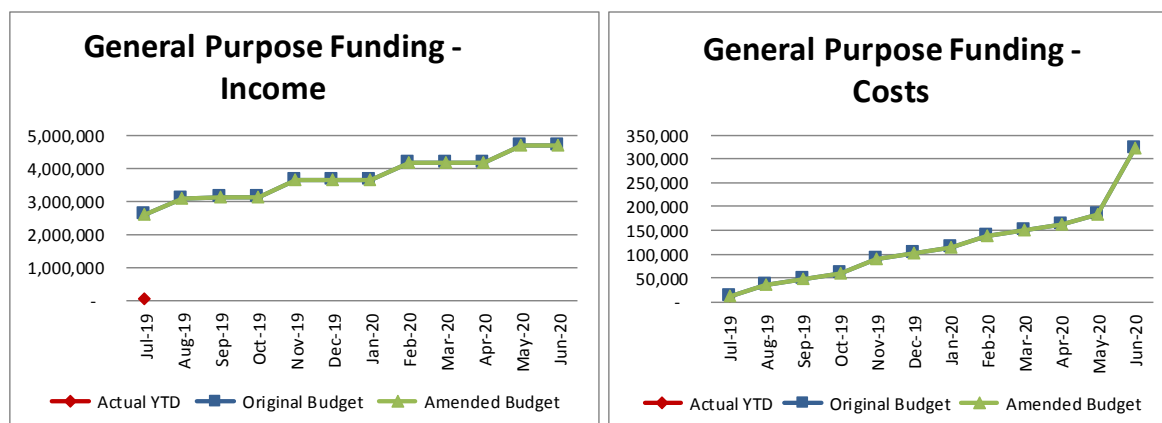
Capital Expenditure

F = Favourable U = Unfavourable

Cost Centre	Capital Project	YTD Actual	Original Budget	Amended Budget	Variance
Law, Order & Public Safety		-	110,000	110,000	- F
Health		-	65,000	65,000	- F
Education & Welfare		-	110,000	110,000	- F
Housing		-	907,843	907,843	- F
Community Amenities		-	56,000	56,000	- F
Recreation & Culture		-	110,000	110,000	- F
Transport		251,396	8,132,801	8,132,801	- F
Economic Services		-	-	-	- F
Other Property Services		-	332,000	332,000	- F
Total		251,396	9,823,644	9,823,644	- F

F = Favourable U = Unfavourable

General Purpose Funding Management Report for July 2019

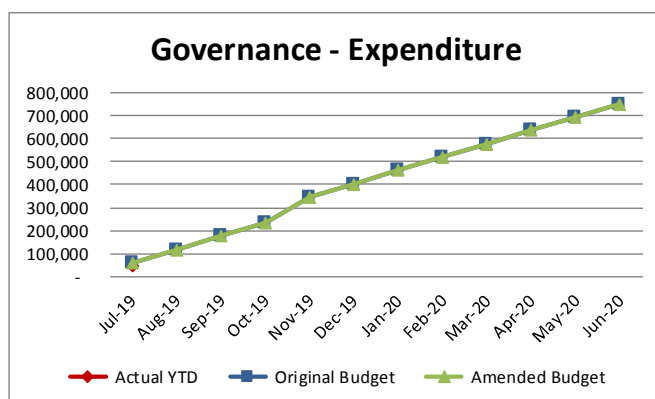


Operating Statements

F = Favourable U = Unfavourable

General Purpose Funding	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Rates Levied	-	2,567,442	(2,567,442) U	2,567,442	2,567,442	- F
Rates Other	5,220	5,206	14 F	69,500	69,500	- F
General Purpose Funding	12,746	2,299	10,447 F	1,987,820	1,987,820	- F
Interest Income	10,282	1,666	8,616 F	60,000	60,000	- F
Total Income	28,249	2,576,613	(2,548,364) U	4,684,762	4,684,762	- F
Expenditure						
Rates Expenses	8,349	8,915	566 F	186,997	186,997	- F
General Purpose Funding	3,442	3,483	41 F	134,811	134,811	- F
Total Expenditure	11,791	12,398	607 F	321,808	321,808	- F
General Purpose Funding Total	16,458	2,564,215	(2,547,757) U	4,362,954	4,362,954	- F
Commentary	Revenue: Variance is due to 2019-20 rating income which is receivable from August 2019.			Revenue: Applicable after Budget Review.		
	Expenditure: General Purpose variance is in line with budget.			Expenditure: Applicable after review.		

Governance Management Report for July 2019



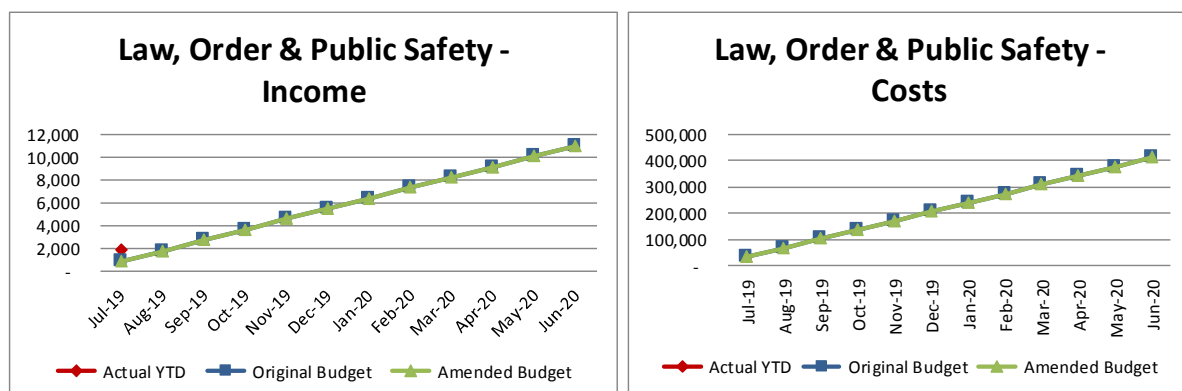
Operating Statements

F = Favourable U = Unfavourable

Governance	YTD Actual	YTD Budget	Variance		Original Budget	Amended Budget	Budget Variance	
Expenditure								
Members Of Council	49,174	60,919	11,745	F	746,763	746,763	-	F
Youth Advisory	-	416	416	F	5,000	5,000	-	F
Total Expenditure	49,174	61,335	12,161	F	751,763	751,763	-	F
Governance Total	(49,174)	(61,335)	12,161	F	(751,763)	(751,763)	-	F
Commentary	Expenditure: Expenditure is in line with budget.				Expenditure: Applicable after review.			

F = Favourable U = Unfavourable

Law, Order & Public Safety Management Report for July 2019



Operating Statements

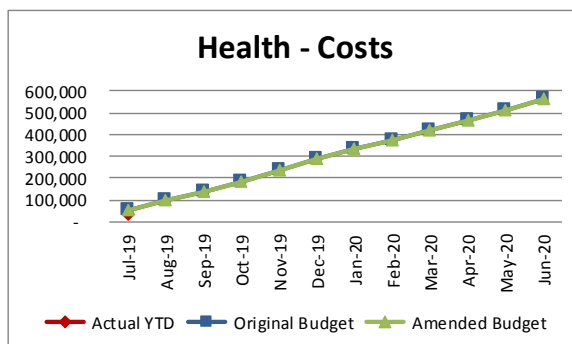
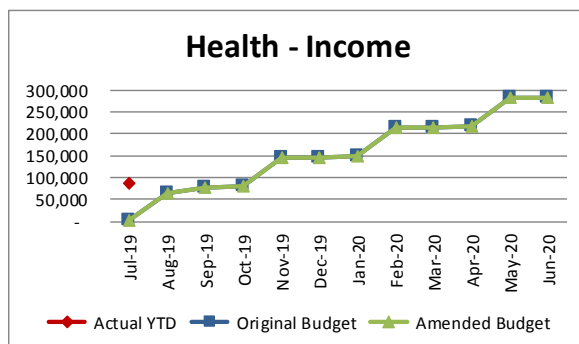
F = Favourable U = Unfavourable

Law, Order & Public Safety	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Fire Prevention	-	-	- F	-	-	- F
Ranger Services	1,905	473	1,432 F	5,700	5,700	- F
Other Law, Order, Public Safety	-	441	(441) U	5,300	5,300	- F
Total Income	1,905	914	991 F	11,000	11,000	- F
Expenditure						
Fire Prevention	2,743	2,534	(209) U	20,254	20,254	- F
Ranger Services	25,161	28,419	3,258 F	317,694	317,694	- F
Other Law, Order, Public Safety	5,124	5,988	864 F	71,880	71,880	- F
Total Expenditure	33,028	36,941	3,913 F	409,828	409,828	- F
Law, Order & Public Safety Total	(31,123)	(36,027)	4,904 F	(398,828)	(398,828)	- F
Commentary	Revenue: Minimal Variances.			Revenue: N/A		
	Expenditure: Minimal variance			Expenditure: N/A		

F = Favourable U = Unfavourable

Cost Centre	Capital Project	YTD Actual	Original Budget	YE Forecast	Variance
	Multi Purpose Fire Trailer	-	30,000	30,000	- F
		-	-	-	- F
			30,000	30,000	- F

Health Management Report for July 2019



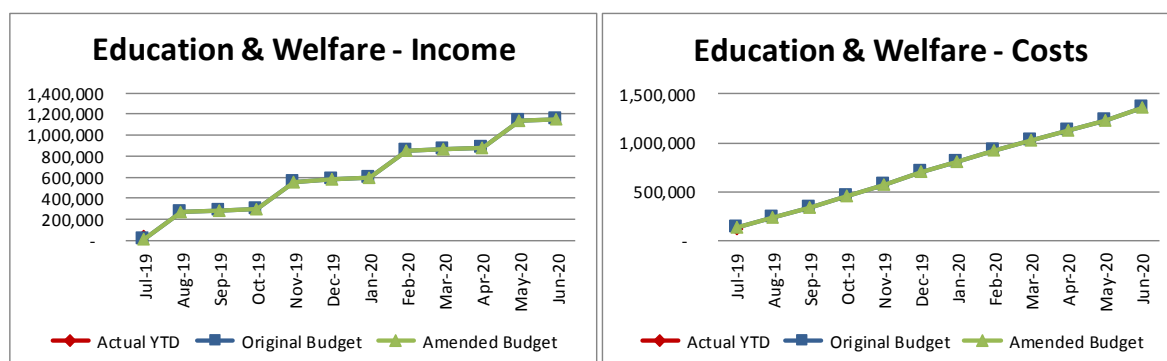
Operating Statements

F = Favourable U = Unfavourable

Health	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Health Administration & Inspection	2,688	2,606	82 F	31,300	31,300	- F
Aboriginal Health	85,186	-	85,186 F	242,669	242,669	- F
Pest Control	-	-	- F	10,000	10,000	- F
Total Income	87,874	2,606	85,268 F	283,969	283,969	- F
Expenditure						
Health Administration & Inspection	7,358	13,440	6,082 F	136,928	136,928	- F
Aboriginal Health	26,660	35,378	8,718 F	398,656	398,656	- F
Pest Control	161	1,998	1,837 F	24,000	24,000	- F
Total Expenditure	34,178	50,816	16,638 F	559,583	559,583	- F
Health Total	53,696	(48,210)	101,906 F	(275,614)	(275,614)	- F
Commentary	Revenue: Health Administration variance relates to licence fees that will be raised in June, so is a timing variance. Operational grant for Aboriginal Health paid in advance.			Revenue: N/A		
	Expenditure: Minimal Variances			Expenditure: N/A		

F = Favourable U = Unfavourable

Education & Welfare Management Report for July 2019



Operating Statements

F = Favourable U = Unfavourable

Education & Welfare	YTD Actual	YTD Budget	Variance	Original	Amended	Budget
Income						
Olabud Doogethu	36,316	15,000	21,316 F	1,149,069	1,149,069	- F
Total Income	36,316	15,000	21,316 F	1,149,069	1,149,069	- F
Expenditure						
Olabud Doogethu	119,400	125,701	6,301 F	1,364,137	1,364,137	- F
Total Expenditure	119,400	125,701	6,301 F	1,364,137	1,364,137	- F
Education & Welfare Total	(83,084)	(110,701)	27,617 F	(215,067)	(215,067)	- F
Commentary	Revenue: Variance is just timing of the grant payments			Revenue: N/A		
	Expenditure: Minimal variance, which is timing			Expenditure: N/A		

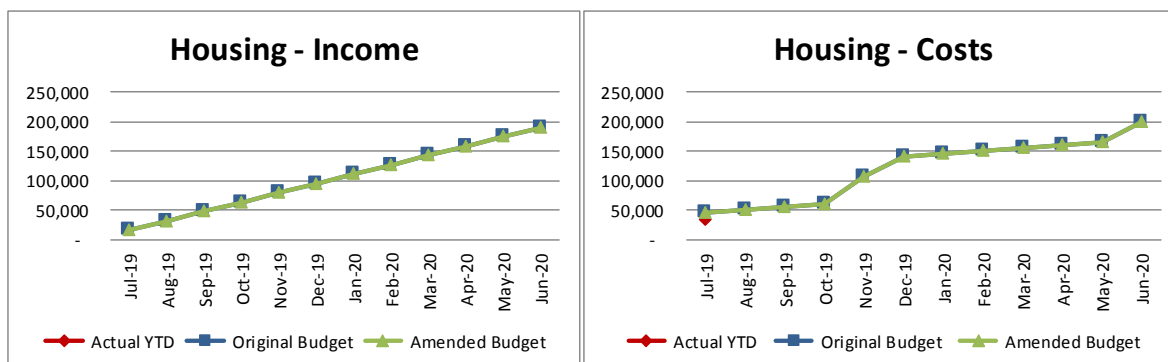
F = Favourable U = Unfavourable

Capital Expenditure

Cost Centre	Capital Project	YTD Actual	Original Budget	Amended Budget	Variance
Gym Equipment		-	-	-	- F
		-	-	-	- F

F = Favourable U = Unfavourable

Housing Management Report for July 2019



Operating Statements

F = Favourable U = Unfavourable

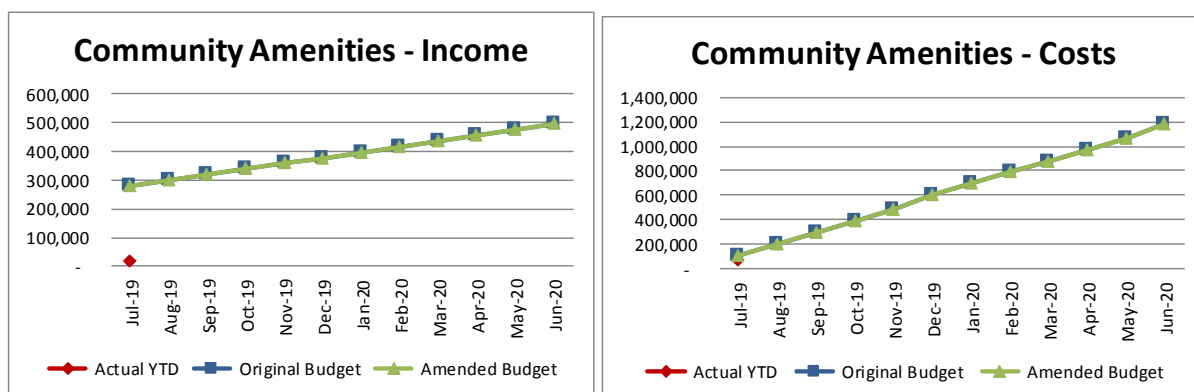
Housing	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Housing Staff	16,291	15,892	399 F	190,713	190,713	- F
Housing Other	-	-	- F	-	-	- F
Total Income	16,291	15,892	399 F	190,713	190,713	- F
Expenditure						
Housing Staff	34,771	46,912	12,141 F	199,823	199,823	- F
Total Expenditure	34,771	46,912	12,141 F	199,823	199,823	- F
Housing Total	(18,481)	(31,020)	12,539 F	(9,110)	(9,110)	- F
Commentary	Revenue: Minimal variance.			Revenue: N/A		
	Expenditure: Minimal variance			Expenditure: N/A		

F = Favourable U = Unfavourable

Capital Expenditure

Cost Centre	Capital Project	YTD Actual	Original Budget	Amended Budget	Variance
None budgeted for 2018-19		-	-	-	- F
		-	-	-	- F
		-	-	-	- F

Community Amenities Management Report for July 2019



Operating Statements

F = Favourable U = Unfavourable

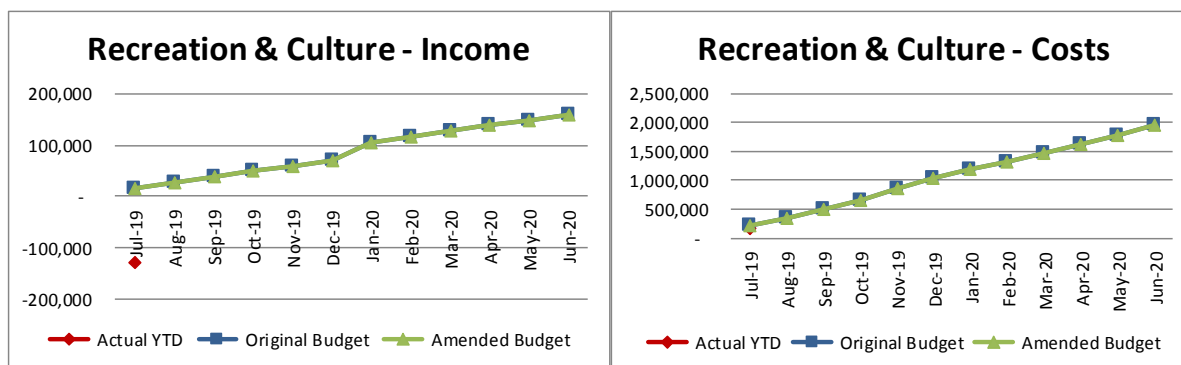
Community Amenities	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Refuse Collection	8,196	268,416	(260,220) U	361,000	361,000	- F
Refuse Disposal Sites	6,241	8,416	(2,175) U	101,000	101,000	- F
Town Planning, Regional Developm	-	833	(833) U	10,000	10,000	- F
Community Engagement	-	-	- F	-	-	- F
Other Community Amenities	1,500	1,916	(416) U	23,000	23,000	- F
Total Income	15,937	279,581	(263,644) U	495,000	495,000	- F
Expenditure						
Refuse Collection Expenses	28,771	39,309	10,538 F	461,446	461,446	- F
Refuse Disposal Sites	31,102	32,103	1,001 F	326,923	326,923	- F
Town Planning, Regional Developm	5,506	9,736	4,230 F	111,389	111,389	- F
Community Engagement	1,666	7,031	5,365 F	79,022	79,022	- F
Other Community	6,578	17,664	11,086 F	198,520	198,520	- F
Total Expenditure	73,624	105,843	32,219 F	1,177,300	1,177,300	- F
Community Amenities Total	(57,687)	173,738	(231,425) F	(682,300)	(682,300)	- F
Commentary	Revenue: Timing difference as Rate Notices are due out in August.			Revenue: N/A		
	Expenditure: Favourable savings due low activity in Town Planning			Expenditure: N/A maintenance.		

Capital Expenditure

F = Favourable U = Unfavourable

Cost Centre	Capital Project	YTD Actual	Original Budget	Amended Budget	Variance
Refuse Disposal Sites	Shelter For Excavator	-	-	-	- F
Other Community Amenities	Public Toilets Capital Expenditure	-	-	-	- F
	Toilets - Cemetery	-	-	-	- F
		-	-	-	- F
		-	-	-	- F

Recreation & Culture Management Report for July 2019



Operating Statements

F = Favourable U = Unfavourable

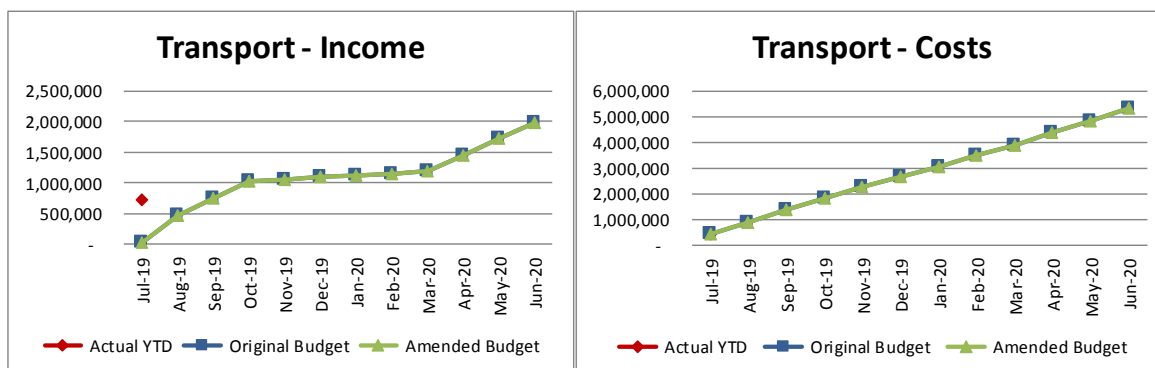
Recreation & Culture	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Civic Hall	739	1,083	(344) U	35,000	35,000	- F
Recreation Centre	(137,555)	5,749	(143,304) U	69,000	69,000	- F
Parks & Gardens	753	457	296 F	5,500	5,500	- F
Libraries, Licencing & Telecentre	2,111	3,888	(1,777) U	46,668	46,668	- F
Other Cultural Matters	-	-	- F	-	-	- F
Television & Radio Re-Broadcast	-	3,950	(3,950) U	3,950	3,950	- F
Civic Building Rentals	4,976	-	4,976 F	-	-	- F
Total Income	(128,976)	15,127	(144,103) U	160,118	160,118	- F
Expenditure						
Civic Hall	12,920	20,491	7,571 F	197,439	197,439	- F
Recreation Centre	79,325	113,143	33,818 F	993,526	993,526	- F
Parks & Gardens	47,623	36,616	(11,007) U	397,608	397,608	- F
Libraries, Licencing & Telecentre	13,453	14,817	1,364 F	172,475	172,475	- F
Other Cultural Matters	2,302	4,487	2,185 F	53,487	53,487	- F
Television & Radio Re-Broadcast	417	458	41 F	5,505	5,505	- F
Civic Building Rentals	9,781	16,435	6,654 F	126,865	126,865	- F
Total Expenditure	165,821	206,447	40,626 F	1,946,905	1,946,905	- F
Recreation & Culture Total	(294,797)	(191,320)	(103,477) F	(1,786,787)	(1,786,787)	- F
Commentary	Revenue: Unspent KDC grant was returned.			Revenue: N/A		
	Expenditure: Recreation Centre variance due to closure over July. Parks and Garden costs down due to low activity by Town Crew at the oval.			Expenditure: N/A		

Capital Expenditure

F = Favourable U = Unfavourable

Cost Centre	Capital Project	YTD Actual	Original Budget	Amended Budget	Variance
Civic Hall	Civic Hall - Upgrade	-	25,000	25,000	- F
Aquatic & Recreation Centre	Solar Heating - Aquatic Centre	-	-	-	- F
	Hydro Slide	-	-	-	- F
	Gym Equipment Replacement	-	-	-	- F
	Pool Hand Rails	-	-	-	- F
	Fence Repairs	-	-	-	- F
	Plant Room Equipment Refurbish	-	-	-	- F
Parks & Gardens	Oval Irrigation	-	-	-	- F
	Oval Lighting	-	-	-	- F
	Shire Park Upgrade	-	-	-	- F
Other Recreation & Sport	Rodeo Grounds water meters	-	-	-	- F
		-	25,000	25,000	- F

Transport Management Report for July 2019



Operating Statements

F = Favourable U = Unfavourable

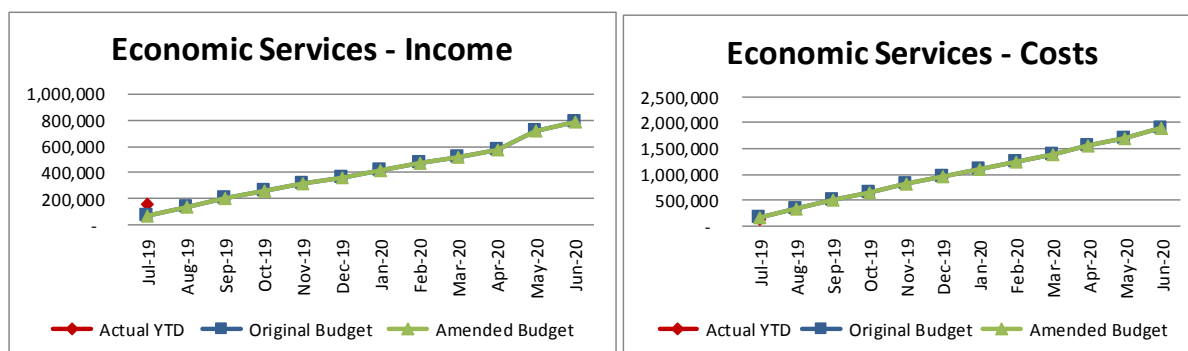
Transport	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Construction Rds., Sts & Bridges Etc.	524,614	-	524,614 F	1,430,801	1,430,801	- F
Maintenance Rds., Sts & Bridges Etc.	190,658	-	190,658 F	181,263	181,263	- F
Airport	-	2,560	(2,560) U	45,033	45,033	- F
Total Income	715,272	2,560	712,712 F	1,657,097	1,657,097	- F
Expenditure						
Maintenance Rds., Sts & Bridges Etc.	387,376	332,811	(54,565) U	4,397,664	4,397,664	- F
WANDRRA - Flood Reinstatement	-	-	- F	-	-	- F
Airport	36,292	59,769	23,477 F	681,811	681,811	- F
Total Expenditure	423,668	392,580	(31,088) U	5,079,475	5,079,475	- F
Transport Total	291,604	(390,020)	681,624 F	(3,422,378)	(3,422,378)	- F
Commentary	Revenue: Grant payments in advance			Revenue: N/A		
	Expenditure: The road maintenance budget is timing and expenditure will catch up in due course			Expenditure: N/A		

Capital Expenditure

F = Favourable U = Unfavourable

Cost Centre	Capital Project	YTD Actual	Original Budget	Amended Budget	Variance
Construction Rds., Sts & Bridges	Roads - Capital Works	251,396	1,820,801	1,820,801	- F
Airport	Airport upgrades	-	-	-	- F
Plant Purchases	Vehicle Purchases x 3	-	164,000	164,000	- F
	Ride on mower	-	-	-	- F
		-	400,000	400,000	- F
		-	-	-	- F
		251,396	2,384,801	2,384,801	- F

Economic Services Management Report for July 2019



Operating Statements

F = Favourable U = Unfavourable

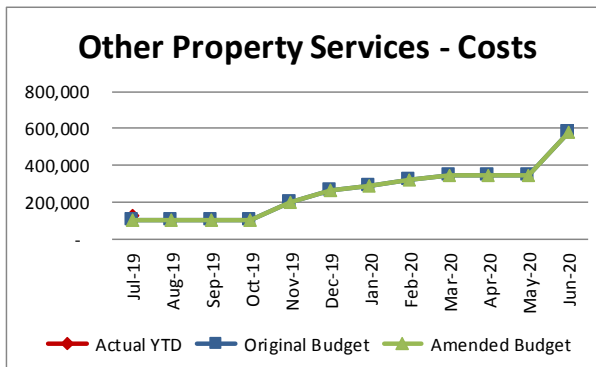
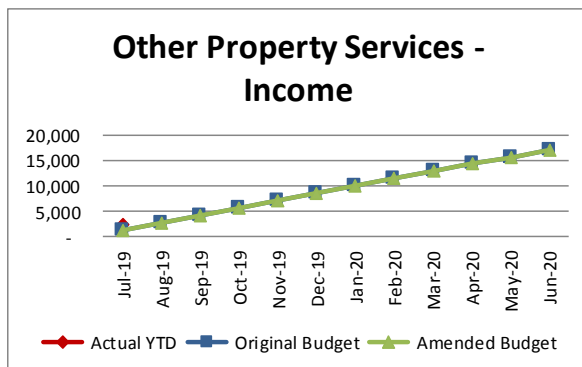
Economic Services	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Travel & Tourism Centre	38,243	25,000	13,243 F	200,000	200,000	- F
Cafe Area	-	2,999	(2,999) U	36,000	36,000	- F
Property Other	7,989	11,773	(3,784) U	141,300	141,300	- F
Post Office	43,298	25,124	18,174 F	369,500	369,500	- F
Tourism Area Promotion	-	-	- F	-	-	- F
Building Control	98	833	(735) U	10,000	10,000	- F
Economic Development	75,513	-	75,513 F	-	-	- F
Total Income	165,141	65,729	99,412 F	756,800	756,800	- F
Expenditure						
Travel & Tourism Centre	40,870	52,748	11,878 F	496,182	496,182	- F
Cafe Area	4,356	1,697	(2,659) U	20,387	20,387	- F
Property Other	20,562	21,314	752 F	251,423	251,423	- F
Tourism Area Promotion	3,507	3,045	(462) U	36,550	36,550	- F
Post Office	38,486	46,869	8,383 F	520,783	520,783	- F
Building Control	4,123	4,920	798 F	53,118	53,118	- F
Economic Development	18,067	22,308	4,241 F	250,653	250,653	- F
Total Expenditure	129,970	152,901	22,931 F	1,629,095	1,629,095	- F
Economic Services Total	35,171	(87,172)	122,343 F	(872,295)	(872,295)	- F
Commentary	Revenue: Post Office and Travel centre sales are both up and Grants \$75,513 not in budget			Revenue: N/A		
	Expenditure: Travel and Tourism variance relates to savings in staff costs and lower stock purchases. Property other includes savings in spend on leased properties. Savings at the Post Office relates to Staff savings and lower stock purchases.			Expenditure: N/A		

Capital Expenditure

F = Favourable U = Unfavourable

Cost Centre	Capital Project	YTD Actual	Original Budget	Amended Budget	Variance
None budgeted for 2018-19		-	-	-	- F
Economic Development		-	-	-	- F
		-	-	-	- F
		-	-	-	- F

Other Property Services Management Report for July 2019



Operating Statements

F = Favourable U = Unfavourable

Other Property Services	YTD Actual	YTD Budget	Variance	Original Budget	Amended Budget	Budget Variance
Income						
Administration	-	-	- F	-	-	- F
Integrated Planning	-	-	- F	-	-	- F
Private Works	203	-	203 F	-	-	- F
Public Works Overheads General	-	-	- F	-	-	- F
Infrastructure Management	-	-	- F	-	-	- F
Plant Operating Expenses	-	583	(583) U	7,000	7,000	- F
Miscellaneous	-	-	- F	-	-	- F
Yarliyl Arts Centre	2,371	847	1,524 F	10,170	10,170	- F
Total Income	2,573	1,430	1,143 F	17,170	17,170	- F
Expenditure						
Administration	18,959	23,106	4,147 F	(73)	(73)	- F
Integrated Planning	-	-	- F	-	-	- F
Private Works	442	442	- F	5,305	5,305	- F
Public Works Overheads General	44,828	7,675	(37,153) U	1	1	- F
Infrastructure Management	42,749	37,873	(4,876) U	256,368	256,368	- F
Plant Operating Expenses	18,807	19,972	1,165 F	7,000	7,000	- F
Miscellaneous	1,813	5,502	3,689 F	266,042	266,042	- F
Yarliyl Arts Centre	(2,216)	7,740	9,956 F	42,043	42,043	- F
Total Expenditure	125,381	102,310	(23,071) U	576,686	576,686	- F
Other Property Services	(122,808)	(100,880)	(21,928) F	(559,516)	(559,516)	- F
Commentary	Revenue: Minimal variance.			Revenue: N/A		
	Expenditure: Mainly due to public works overhead which will be investigated further.			Expenditure: N/As		

Capital Expenditure

F = Favourable U = Unfavourable

Cost Centre	Capital Project	YTD Actual	Original Budget	Amended Budget	Variance
Administration	VoIP Phones router & PABX	-	-	-	- F
	Shire Office Floor Surface	-	30,000	30,000	- F
	Office - Photocopier	-	25,000	25,000	- F
		-	135,000	135,000	- F

As 31/07/2019

	31-July-2019	01-July-2019	2019/20	2019/20
	YTD Actuals	Opening Balance Brought Forward	Budget	Forecast Budget
CURRENT ASSETS				
Cash on Hand - Petty Cash Floats	735	735	735	735
Cash at Bank - Municipal Fund - General monies	2,669,598	4,129,185	47,804	739,115
Cash at Bank - Post Office Monies	1,019,097	971,885	1,000	1,000
Cash at Bank - Restricted - Unspent Grants	250,515	250,515	1,000	1,000
Cash at Bank - Restricted Reserve Funds	5,632,086	5,632,086	6,065,128	6,065,128
Sundry Debtors & Prepayments	1,057,453	174,604	150,000	150,000
Rates Debtors	489,578	502,540	219,181	219,181
ESL Levy	(2,472)	(2,260)	-	-
Inventories/Stock on Hand	120,292	120,292	82,074	82,074
GST - Refund from ATO	84,520	30,773	-	-
TOTAL CURRENT ASSETS	11,321,404	11,810,355	6,566,922	7,258,233
CURRENT LIABILITIES				
Creditors and Accruals	(115,675)	(656,528)	(517,535)	(517,535)
Employee entitlements	(463,086)	(463,086)	(762,856)	(762,856)
Employee Time in Lieu	(14,588)	(6,160)	-	-
Current Loan liability	41,092	(0)	(83,552)	(83,552)
GST - Payable to ATO	(168,248)	-	-	-
TOTAL CURRENT LIABILITIES	(720,505)	(1,125,774)	(1,363,943)	(1,363,943)
NET CURRENT ASSETS POSITION	10,600,899	10,684,581	5,202,979	5,894,290
Adjustments				
Items not included in calculation of Surplus/(Deficiency)				
Less Reserve Accounts	(5,632,086.35)	(5,632,086)	(6,065,128)	(6,065,128)
Add Trust Creditors	(104)	42,815	-	-
Add Reserve Creditors	-	-	-	-
Add Employee Provisions (Provided for v	477,674	469,246	778,597	778,597
Add Long Term Borrowings (Provided fo	(41,092)	0	83,552	83,552
REVISED NET CURRENT ASSETS POSITION	5,405,290	5,564,556	-	691,311

9.4.5 Financial Investment Report for period ending 30 July 2019

ITEM NUMBER:	9.4.5
REPORTING OFFICER:	Kim Chua, Finance Manager
SENIOR OFFICER	Lloyd Barton, Director Corporate Services
MEETING DATE:	15 August 2019
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 Information report regarding current investments.

2.0 Background

- 2.1 The current investment information is required to be presented to Council, in accordance with Policy FIN06 FINANCIAL INVESTMENTS.
- 2.2 This report contains the current investment information for both reserve and municipal funds for the period ending 30 July 2019.

3.0 Comments

- 3.1 Municipal funds
\$2,000,000 has been put on term deposit for a period of 90 day at 1.94%, due to mature on 1 October 2019. Interest at maturity will be \$9,587.13.
- 3.2 The 2019-2020 budget has allowed \$20,000 of interest income from municipal investments.
- 3.3 Reserve funds:
\$5,000,000 has been re-invested for a period of 182 days at 2.8%, due to mature 3 September 2019. Interest earned at maturity will be \$69,808.
- 3.4 The 2019-2020 budget has allowed \$85,000 of interest income from reserve investments.
- 3.5 All investments are 'trustee grade' investments with practically no default risk involved. They are short-term face value investments with major Australian banks. All investments are done in compliance with Policy FIN6 – FINANCIAL INVESTMENTS.

4.0 Statutory Environment

4.1 *Local Government Act 1995*

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable

5.3 Strategy:

Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire

6.0 Policy Implications

6.1 Complies with Policy FIN06 FINANCIAL INVESTMENTS.

7.0 Financial Implications

7.1 Interest earned on investments is income for the Shire. Any extra interest earned (over the budget allowance) is surplus cash to the Shire that can be used in a number of ways.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

9.0 Risk

9.1 Risk level is low and the risk is managed by routine procedures.

9.2 Risk control Measures

There are no Risk Control Measures, the report is for information purposes only.

Officer's Recommendations

That Council:

Accepts the Financial Investment Report as at 31 July 2019 (as appended 9.4.5A).

VOTING REQUIREMENT

Simple majority

Appendix:

9.4.5A - Reserve Funds Investment Register

**RESERVE FUNDS
INVESTMENT REGISTER**

APPENDIX 9.4.5A

AS AT 31/07/2019

Fund Source	Account #	Product	Institution	S&P Rating	Investment Date	Maturity Date	Term	% pa	Investment Amount	Projected Interest to be earned
Reserve	TD031489545-529014	Term deposit	AMP	A	5/03/2019	3/09/2019	182	2.80%	\$5,000,000.00	\$ 69,808.22
							Total Investments		\$5,000,000.00	
Fund Source	Account #	Product	Institution	S&P Rating	Investment Date	Maturity Date	Term	% pa	Investment Amount	Projected Interest to be earned
Muni	Contract Note: 38851	Term Deposit	NAB	A1+/AA-	3/07/2019	1/10/2019	90	1.94%	\$2,000,000.00	\$ 9,567.12
							Total Investments		\$2,000,000.00	

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. NEW DECISIONS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

12. MATTERS BEHIND CLOSED DOORS

OFFICER RECOMMENDATION

Procedural Motion

Moved:

Seconded:

That this meeting be closed to the members of the general public at _____ pm and that Council move behind closed doors to consider:

12.1 RFT 2019-06 Water Bores Duncan Road/Gordon Downs Roads Project

Pursuant to s5.23(2)(c) of the *Local Government Act, 1995*, being, a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

12.2 RFQ 2019-07 Culvert Supply Duncan Road/Gordon Downs Roads Project

Pursuant to s5.23(2)(c) of the *Local Government Act, 1995*, being, a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.

OFFICER RECOMMENDATION:

Moved:

Seconded:

Procedural Motion

That Council come out from behind closed doors and that this meeting reopen to members of the general public at _____pm.

13. CLOSURE OF MEETING

14. CONFIRMATION