



LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

2021

SHIRE OF HALLS CREEK

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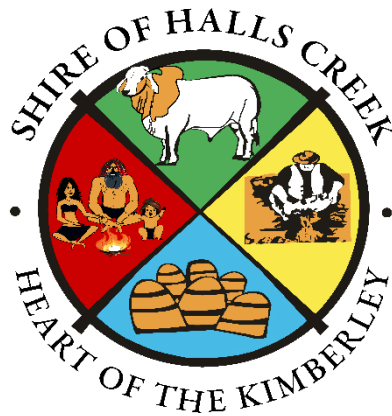
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The Shire of Halls Creek Emergency Management Arrangements have been prepared and endorsed by the Halls Creek Local Emergency Management Committee pursuant to Section 41(1) of the *Emergency Management Act 2005*. A copy has been submitted to the State Emergency Management Committee pursuant to Section 41(5) of the *Emergency Management Act 2005* and a copy has been submitted to the Kimberley District Emergency Management Committee in accordance with State Emergency Management Policy 2.5 *Local Arrangements* and State Emergency Management Preparedness Procedure 3.8 *Local Emergency Management Arrangements*.



LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

These arrangements have been produced and issued under the authority of S. 41(1) of the Emergency Management Act 2005, endorsed by the Local Emergency Management Committee and the Council of the Shire of Halls Creek. The Arrangements have been tabled for noting with the Kimberley District Emergency Management Committee and State Emergency Management Committee.

16/12/2021

Chair: Cr Chris Loessl

Date

Shire of Halls Creek Emergency Management Committee

16/12/2021

CEO

Date

Shire of Halls Creek

Endorsed by Council (Resolution number 2021/146)

Date 16/12/2021

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DISTRIBUTION

The master version of these arrangements will be located in the office of the CEO Shire of Halls Creek. Copies of this document are distributed in pdf format only and are provided electronically to the organisations and individuals named below.

Table: 1 Distribution List

Distribution List	
Organisation	Number of Copies
Chairperson LEMC	1
OIC Ranger Services	1
Shire President	1
Chief Executive Officer	1
Executive Officer Kimberley DEMC	1
Manager Halls Creek Airport	1
OIC Volunteer Emergency Services Unit	1
Librarian Shire of Halls Creek	1
Department of Communities	1
Department of Fire and Emergency Services	1
Department of Primary Industries and Regional Development	1
Halls Creek Hospital	1
Kimberley Language Resource Centre	1
Yura Yungi	1
Services Australia - Centrelink	1
Horizon Power	1
Water Corporation	1
Main Roads WA	1
Kimberley District Police Office	1
OIC Halls Creek Police (LEC)	1
OIC Balgo Multi-Function Police Facility	1
OIC Warmun Multi-Function Police Facility	1
Balgo Hills	1
Billiluna	1
Frog Hollow	1
Mulan	1
Kundat Djaru (Ringer Soak)	1
Warmun	1
Yiyilli	1

AMENDMENT RECORD

Suggestions and comments from the community and stakeholders can help improve the arrangements and subsequent amendments.

Feedback can include:

- What you do or do not like about the arrangements;
- Unclear or incorrect expression;
- Out of date information or practices;
- Inadequacies;
- Errors, omissions or suggested improvements.

To forward feedback, copy relevant section, mark the proposed changes and forward it to:

The Chairperson

Local Emergency Management Committee

Shire of Halls Creek

PO Box 21 Halls Creek WA 6770

Or alternatively you may email to: hcshire@hcshire.wa.gov.au

The Chairperson will refer any correspondence to the LEMC for consideration and or approval.

Table 2: Amendment Record

Number	Date	Amendment Summary	Author
1	Nov 2021	Complete review of expired 2015 Plan in accordance with State Emergency Management Guideline & Model V02.03 11 December 2020 & update data to 2016 Census	Executive Officer of LEMC
2			
3			
4			

GLOSSARY OF TERMS AND ACRONYMS

Terminology used throughout this document shall have the meaning as prescribed in either Section 3 of the Emergency Management Act 2005 or as defined in the State EM Glossary

Terminology used throughout this document shall have the meaning as prescribed in either section 3 of the *Emergency Management Act 2005* or as defined in the [State EM Glossary](#)

District: means an area of the State that is declared to be a district under section 2.1 *Local Government Act 1995*.

Municipality: Means the district of the local government.

GENERAL ACRONYMS USED IN THESE ARRANGEMENTS

BSF	Bush Fire Service
BoM	Bureau of Meteorology
CEO	Chief Executive Officer
Communities / DC	Department of Communities
SOHC	Shire of Halls Creek
DOH	Department of Health
DEMC	District Emergency Management Committee
DET	Department of Education and Training
DFES	Department of Fire and Emergency Services
ECC	Emergency Coordination Centre
EM	Emergency Management
HMA	Hazard Management Agency
ISG	Incident Support Group
IMT	Incident Management Team
KLRC	Kimberley Language Resource Centre
LEC	Local Emergency Coordinator
LEMA	Local Emergency Management Arrangements
LEMC	Local Emergency Management Committee
LGA	Local Government Authority
LRC	Local Recovery Coordinator
LRCC	Local Recovery Coordination Group
OASG	Operations Area Support Group
SEC	State Emergency Coordinator
SEMC	State Emergency Management Committee
SEMC BU	State Emergency Management Committee Business Unit
SEMP	State Emergency Management Policy
SES	State Emergency Service
SEWS	Standard Emergency Warning Signal
SOP	Standard Operating Procedures
VESU	Volunteer Emergency Services Unit
WACHS	WA Country Health Services
WAP	Western Australian Police

1. INTRODUCTION

1.1. Community consultation

The Local Emergency Management Committee (LEMC) members and other emergency management agencies have been consulted in relation to feedback about these Arrangements.

Many LEMC members and other emergency management agencies are representatives of the Shire of Halls Creek local government area.

1.2 Document availability

The Local Emergency Management Arrangements will be made available to members of the public free of charge in electronic format on the Shire's website www.hcshire.wa.gov.au or via email request through hcshire@hcshire.wa.gov.au. Hard copies will be available free of charge from the Shire's Administration Office, located 7 Thomas Road, Halls Creek, during normal office hours (Mon-Fri, 09:00-16:00).

1.3 Area covered

The Shire of Halls Creek Local Emergency Management Arrangements includes an area of 143,025.5 square kilometres and incorporates the town of Halls Creek and localities of Balgo Hills, Billiluna, Frog Hollow, Mulan, Kundat Djaru (Ringer Soak), Warmun (Turkey Creek) and Yiyili. A map showing the boundaries of SOHC is contained in Appendix 1.

1.4 Shire Profile

Halls Creek is a busy service town for surrounding pastoralists, Aboriginal communities and travellers exploring northern Western Australia. Situated in the heart of the Kimberley, Halls Creek is the gateway to a range of world-renowned natural attractions, including the World Heritage listed Bungle Bungle Ranges of Purnululu National Park.

Halls Creek has a tropical semi-arid climate due to its location between the wetter northern regions of the Kimberley and the arid Great Sandy Desert to the south. There are two distinct seasons. The "wet", usually from December to March when 80% of the annual rain falls, and the "dry", usually from May to October when it is typically dry for very long periods. Two transitional periods are also recognised. One before the onset of the "wet" called the "build-up" and another before the "dry" called

the "change" when rain and cloud become less frequent as the monsoons retreats to more northerly latitudes.

1.5 Demographics

Table 3: Demographics

Local Government District Area	143,025 km
Length of Sealed Roads	391 km
Length of Unsealed Roads	1,449 km
Population	3,269*
Number of Private Dwellings	1,395*

*2016 Census

1.6 Aboriginal Community Statistics

Aboriginal and/or Torres Strait Islander people make up 74.2% of the population of Halls Creek Shire (2016 Census).

Table 4: Aboriginal Community Statistics

Community	Population	Languages spoken
Balgo Hills	359*	Kukatja, Ngardi, Northern Territory languages
Billiluna	150*	Kukatia, Eastern Walmaiarri, Jaru, Ngardi
Mulan	110*	Kukatia, Eastern Walmaiarri Jaru Naardi
Froq Hollow	113*	Kija
Ringer Soak	179*	Jaru, Kukatja, Ngardi, Northern Territory languages
Warmun	366*	Kiia/Gija
Yiyili	190*	Gooniyandi

*2016 Census

**Estimated Yiyili Layout Plan 2 Western Australian Planning Commission & Department of Planning May 2020

1.7 Aim

The aim of these arrangements is to ensure the effective and coordinated management of emergencies with the Shire of Halls Creek and comply with State emergency management arrangements.

1.8 Purpose

The purpose of these emergency management arrangements is to set out:

- The Shire of Halls Creek's policies for emergency management;
- The roles and responsibilities of public authorities and other person involved in

- emergency management in the Shire of Halls Creek;
- The provisions to coordinate emergency management operations and activities relating to emergency management performed by the persons mentioned in paragraph b);
- A description of emergencies that are likely to occur in the Shire of Halls Creek;
- Strategies and priorities for emergency management in the Shire of Halls Creek;
- Other matters about emergency management in the district of the Shire of Halls Creek prescribed by the regulations; and
- Other matters about emergency management in the Shire of Halls Creek that the Shire of Halls Creek considers appropriate (s41(2) Emergency Management Act 2005 (EM Act)).

1.9 Scope

These arrangements are to ensure the community is prepared to deal with the identified emergencies should they arise. It is not the intent of this document to detail the procedures for HMAs in dealing with an emergency. These should be detailed in the HMAs' individual plans.

Furthermore:

- This document applies to the local government district of the Shire of Halls Creek;
- This document covers areas where the Shire of Halls Creek provides support to HMAs in the event of an incident;
- This document details the Shire of Halls Creek capacity to provide resources in support of an emergency, while still maintaining business continuity, and the Shire of Halls Creek responsibilities in relation to recovery management.
- These arrangements are to serve as a guideline to be used at the local level. Incidents may arise that require action or assistance from district, state or federal level.

2. RELATED DOCUMENTS AND ARRANGEMENTS

2.1. Local Emergency Management Policies

The Shire of Halls Creek emergency management policies are limited to:

- A19 COVID 19 Financial Hardship Policy
- G9 Bushfire Prohibited/Restricted Burning

These policies are contained in the Shire of Halls Creek Policy Manual, Updated June 2021, available to the public from the Shire of Halls Creek website www.hallscreek.wa.gov.au and held in the Shire of Halls Creek digital records management system.

The Shire of Halls Creek also has Administrative Procedures and Operational Guidelines (APOG) Manual (updated June 2021) to assist staff and Council to administer the Shire of Halls Creek. This is an internal document and includes the following procedures relating to emergency management:

- RS1 Bushfire Administration
- RS2 Bushfire Control – Firebreaks & Property Clean-up
- RS3 Bushfire Control – Sustenance

2.2. Emergency Management Strategies and Priorities

The Shire of Halls Creek's EM strategies and priorities are to have:

- current and compliant Local Emergency Management Arrangements
- a well-functioning Local Emergency Management Committee

2.3. Existing Plans & Arrangements

Existing emergency plans and arrangements are:

Document	Owner	Location	Date
Shire of Halls Creek Local Emergency Arrangements	SOHC	7 Thomas Street, Halls Creek	
Shire of Halls Creek Local Recovery Plan	SOHC	7 Thomas Street, Halls Creek	

Shire of Halls Creek Emergency Contact Register	SOHC	7 Thomas Street, Halls Creek	
Shire of Halls Creek Resources Register	SOHC	7 Thomas Street, Halls Creek	
Halls Creek Aerodrome Emergency Plan	SOHC and Aerodrome Management Services Pty Ltd	7 Thomas Street, Halls Creek & Halls Creek Aerodrome, Stan Tremlett Drive, Halls Creek.	2014
Local Emergency Welfare Plan	Department of Communities	71 Thomas Street, Halls Creek	October 2021

2.4. Agreements, Understanding & Commitments

Mutual Aid Agreements, such as sharing of resources during times of emergency has been discussed and agreed between the Councils of the Shire of Broome, Derby-West Kimberley, Halls Creek, Wyndham- East Kimberley. These Councils form the Western Australian Local Government Association (WALGA) Kimberley Zone of Councils.

The Kimberley Zone Councils has delegated the administration of the VESU to DFES through a memorandum of understanding. A Bush Fire Advisory Group facilitated by the SOHC meets regularly to advise DFES.

Agreement with the Department of Communities for the use of Shire facilities as emergency welfare centres.

2.5 Special Considerations

Season activities such school holidays may impact on the availability of volunteer resources and support staff. Other factors as described below should be considered when planning activities to test these arrangements.

The tourist high season for the Kimberley occurs between April and September each year and result in a significant influx of tourists into the area. During these times of high tourist activity, the Shire's capacity to support larger than normal numbers may be stretched should a significant emergency event occur that limits the ability of tourists to leave town.

The remote communities within the Shire of Halls Creek, particularly those accessed on unsealed roads, frequently become inaccessible by vehicles for periods of time

during the wet season. When vehicle access is not possible for extended periods of time, transport of essential items such as food and fuel by air may be necessary.

The health and socio-economic circumstances of some residents within the Shire of Halls Creek may result in reduced resilience to the impacts of some hazards.

2.6 Access to Halls Creek

Road: The Halls Creek town site is accessible via the Great Northern Highway which runs through the main street and the Duncan Highway to the East. The Great Northern Highway is a major sealed road suitable for heavy transport but is susceptible to flooding during the wet season which could render it impassable for weeks at a time.

The Tanami Road is unsealed and in poor condition in most parts outside the town boundary. The road carries local and tourist traffic along with heavy haulage vehicles and is highly susceptible to wet weather throughout the year.

Air: The Halls Creek Aerodrome is managed by Aerodrome Management Services (AMS) on behalf of the Shire of Halls Creek. In the event that the lights at the airport are required to be manually turned on AMS will be contacted in the first instance. In the instance where AMS officers are not available, the LGLO or Director of Nursing should be contacted.

2.7 Water Supply

Halls Creek town water is supplied through a Water Corporation Wellfield drawing ground water for the King Leopold Sandstone aquifer. The aquifer is vulnerable to contamination from overlying land uses but these uses mainly agriculture pose a limited risk. The water supply is protected through the Halls Creek Water Reserve Protection Plan 2002.

The Halls Creek Water Treatment Plant is located less than 500 metres south and east of bores 2/89 and 7/90. The treatment plant consists of two primary treatment and two polishing ponds and an evaporation pond. There is a risk of contamination from system leakages and system overflows. The Duncan Highway traverses the water reserve and poses a risk of contamination to the water supply through contaminants emanating from road crash incidents.

2.8 Power Supply

Power supplies for the Halls Creek town site is supplied through Horizon Power generation station. The generation system is reliant on diesel fuel supplies that can be in short supply during prolonged emergency events namely flooding.

Remote communities also derive their electricity from on-site diesel-powered generation systems that are also vulnerable to liquid fuel shortages during flooding events.

2.9 Communications

Telecommunications is delivered throughout the Shire by Telstra via a subterranean cable, microwave, digital and analogue telephone. Emergency communications for Volunteer Fire & Rescue Service operates via VHF Mid and High band radio.

The loss of telecommunications to the town in recent times has severely impacted the community's businesses and local consumers.

Critical infrastructure is identified in Appendix 2.

3. RESOURCES

Resources that may be available in an emergency consists of Shire assets including heavy earth moving machinery and resources that may be mobilised from the private sector including mining companies and pastoral stations. Resources may be utilised in both response and recovery situations.

In some situations, it may be more efficient or only practical to utilise resources from neighbouring local governments. This reflects the distances involved and that hazard may cut off the town of Halls Creek from other remote communities within the Shire.

A Resources Register is contained in Appendix 3 and will be maintained by the Shire of Halls Creek. Updates will be recorded in the SOHC's electronic records management system and updated at each LEMC meeting.

4. ROLES & RESPONSIBILITIES

4.1 Local Roles & Responsibilities

Table 5: Local roles and responsibilities

Local role/ Appointment	Description of responsibilities
Local Government	The responsibilities of the Shire of Halls Creek are defined in section 36 of the EM Act.
Local emergency coordinator	The responsibilities of the LEC are defined in section 37 of the EM Act.
Local recovery coordinator – Director Health & Regulator Services; (alternate Director Assets)	To ensure the development and maintenance of effective recovery management arrangements for the local government. In conjunction with the local recovery committee to implement a post incident recovery action plan and manage the recovery phase of the incident.
Local Government Incident management Chief Executive Officer (alternate Director Corporate Services)	<ul style="list-style-type: none">• Ensure planning and preparation for emergencies is undertaken• Implement procedures that assist the community and emergency services deal with incidents• Ensure all personnel with emergency planning and preparation, response and recovery responsibilities are properly trained in their role• Keep appropriate records of incidents that have occurred to ensure continual improvement of the Shires emergency response capability.• Participate in the ISG and provide local support.• Where an identified evacuation centre is a building owned and operated by local government, provide a liaison officer to support the Department of Communities.
Local Government welfare liaison officer (Director Infrastructure &	During an evacuation where a local government facility is utilised by the Department of Communities provide advice, information and resources regarding the operation of the facility.

Assets; alternate Project Manager)	
Local Government liaison officer (to the ISG/IMT) Chief Executive Officer (alternate Director Corporate Services)	During a major emergency, the liaison officer attends ISG meetings to represent the local government and provide local knowledge input and details in the LEMA.

4.2 LEMC Roles & Responsibilities

The Shire of Halls Creek has established a Local Emergency Management Committee (LEMC) under section 38(1) of the [EM Act](#) to oversee, plan and test the local emergency management arrangements.

The LEMC has the following functions under section 39 of the EM Act:

- To advise and assist the local government in ensuring that local emergency management arrangements are established for its district;
- To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements; and
- To carry out other emergency management activities as directed by the SEMC or prescribed by the regulations.

The LEMC includes representative from agencies, community groups and non-government organisations that are relevant to the identified risks and emergency management arrangements for the community.

The LEMC is not an operational committee but rather the organisation established by the local government to assist in the development of local emergency management arrangements for its district.

The LEMC plays a vital role in assisting our community become more prepared for major emergencies by:

- Developing, enhancing and testing preparedness planning from a multi-agency perspective having local knowledge of hazards, demographic and geographic issues;

- Providing a multi-agency forum to analyse and treat local risk;
- Providing a forum for multi-agency stakeholders to share issues and learnings to ensure continuous improvement.

The LEMC membership must include at least one local government representative and the Local Emergency Coordinator. Relevant government agencies and other statutory authorities will nominate their representatives to be members of the LEMC.

The appointment of LEMC members shall be determined by the local government in consultation with the parent organisation of the members.

The LEMC membership must include at least one local government representative and the Local Emergency Coordinator. Relevant government agencies and other statutory authorities will nominate their representatives to be members of the LEMC.

The term of appointment of LEMC members shall be determined by the local government in consultation with the parent organisation of the members.

Table 6: Local Emergency Management Committee executive roles and responsibilities

Local role/ Appointment	Description of responsibilities
LEMC Chair – Shire Deputy President Deputy Chair – Councillor (appointed by Shire of Halls Creek)	The Chairperson of the LEMC is appointed by the local government (s. 38 of the EM Act). Responsibilities of the Chair include, provide leadership and support to the LEMC to ensure effective meetings and high levels of emergency management planning and preparedness for the local government district is undertaken.
LEMC Executive Officer - SOHC Chief Executive Officer (alternate Director Corporate Services)	<ul style="list-style-type: none"> • Provide secretariat support including: <ul style="list-style-type: none"> - Meeting agenda; - Minutes and action lists; - Correspondence; - Committee membership contact register;

	<ul style="list-style-type: none"> • Coordinate the development and submission of committee documents in accordance with legislative and policy requirements including; <ul style="list-style-type: none"> - Annual Report; - Annual Business Plan; - Local Emergency Management Arrangements; • Facilitate the provision of relevant emergency management advice to the Chair and committee as required; and • Participate as a member of sub-committees and working groups as required;
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4.3 LEMC Administration

The Shire of Halls Creek LEMC is comprised of and is reflective of the community:

A Chairperson, as appointed by the Shire of Halls Creek;

Representatives from local emergency management agencies located in the Shire of Halls Creek;

- Welfare support agencies;
- State Government agencies;
- Local Industry representatives;
- Local Indigenous representatives;
- Special needs group representatives;
- Any other representatives as determined by the Shire of Halls Creek; and
- Secretarial and administration support provided by the Shire of Halls Creek.

Membership of the LEMC comprises:

Chair	Shire Deputy President
Deputy Chair	Councillor
Executive Officer	Shire of Halls Creek CEO

Members:

Shire President	Shire of Halls Creek
Councillors	Shire of Halls Creek
Director Assets	Shire of Halls Creek
Team Leader	Department of Communities
Officer in Charge	Halls Creek Police Station (LEC)

Officer in Charge	Halls Creek VESU
District Manager	DFES
Director of Nursing	Halls Creek District Hospital
Regional Manager	Department of Communities - Housing

4.4 Agency Roles & Responsibilities

In the event of an emergency, the local government will need to liaise with a range of state agencies who will be involved in the operational aspects of the emergency.

Agency Roles	Description of responsibilities
Controlling Agency	<p>A Controlling Agency is an agency nominated to control the response activities to a specified type of emergency.</p> <p>The function of a Controlling Agency is to:</p> <ul style="list-style-type: none"> • undertake all responsibilities as prescribed in Agency specific legislation for Prevention and Preparedness. • control all aspects of the response to an incident. <p>During Recovery the Controlling Agency will ensure effective transition to recovery.</p>
Hazard Management Agency	<p>A hazard management agency is 'to be a public authority or other person who or which, because of that agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for emergency management, or the prescribed emergency management aspect, in the area prescribed of the hazard for which it is prescribed.' [s. 4 EM Act]</p> <p>The HMAs are prescribed in the Emergency Management Regulations 2006.</p> <p>Their function is to:</p> <ul style="list-style-type: none"> • Undertake responsibilities where prescribed for these aspects [EM Regulations] • Appoint Hazard Management Officers [s. 55 EM Act] • Declare / revoke emergency

	<p>situation [s. 50 & 53 EM Act]</p> <ul style="list-style-type: none"> • Coordinate the development of the State Hazard Plan (Westplan) for that hazard [State EM Policy section 1.5] • Ensure effective transition to recovery by local government
Combat Agency	A Combat Agency as prescribed under subsection (1) of the <i>Emergency Management Act 2005</i> is to be a public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources, is responsible for performing an emergency management activity prescribed by the regulations in relation to that agency.
Support Organisation	A public authority or other person who or which, because of the agency's functions under any written law or specialised knowledge, expertise and resources is responsible for providing support functions in relation to that agency. (State EM Glossary)

5 MANAGING RISK

5.1 Emergency Risk Management

Risk management is a critical component of the emergency management process. Building a sound understanding of the hazards and risks likely to impact the community enable local governments and LEMCs to work together to implement treatments.

This process helps build the capacity and resilience of the community and organisations which enable them to better prepare for, respond to and recover from a major emergency.

The process and mandate for local government to undertake risk management is detailed in State Emergency Management Preparedness Policy section 3.2 The Shire of Halls Creek LEMC has commenced this process for the risks of Flood, Bushfire and an Human Epidemic. Upon completion, this risk register will be incorporated into this Plan. For the time-being, this Plan adopts the Emergency Management Risk Assessment incorporated in SOHC Local Emergency Arrangements 2015.

Description of emergencies likely to occur:

Hazard	Controlling Agency	HMA	Local Combat Role	Local Support Role	State Hazard Plan (Westplan)	Local Plan (Date)
Flood	DFES	FES Commission-er	VFES WACHS WA Police	Dept of Communities	Flood	TBC
Bushfire	DFES	FES Commission-er	VFES WACHS WA Police	Dept of Communities	Fire	TBC
Human Epidemic	Dept of Health	CEO	WACHS WA Police	Dept of Communities	Human Biosecurity	TBC

6 COORDINATION OF EMERGENCY OPERATIONS

It is recognised the HMAs and combat agencies may require local government resources and assistance in emergency management. The Shire of Halls Creek is committed to providing assistance/support if the required resources available through the Incident Support Group when and if formed.

6.1 Incident Support Group (ISG)

The ISG is convened by the Controlling Agency appointed Incident Controller to assist in the overall coordination of services and information during a major incident. Coordination is achieved through clear identification of priorities by agencies sharing information and resources.

The role of the ISG is provide support to the incident management team. This ISG is a group of people represented by different agencies who may have involvement in the incident.

6.2 Triggers for an ISG

The triggers for an incident support group are defined in State Emergency Management Response Policy 5.2.2 and State Emergency Management Plan section 5.1. These are:

- a. Where an incident is designated as Level 2 or higher;
- b. Multiple agencies need to be coordinated.

6.3 Incident levels

In accordance with incident management principles, incidents are broadly classified into three levels, namely Level 1, Level 2 and Level 3 incidents. This ensures all agencies

involved have a common understanding of the potential and/or actual severity of the incident and ensures the provision of effective assistance to the Controlling Agency.

Typical conditions for Level 1, 2 and 3 incidents are as follows:

Level 1

- there are no significant issues
- there is a single or limited multi-agency response (day-to-day business)
- the incident area is limited in extent (i.e. to one jurisdiction or district)
- the response duration is within a single shift
- resources can be sourced from one local government district
- there is minimal impact on critical infrastructure
- there is minimal impact on the community (social, built, economic and natural)
- the incident can be managed by a Controlling Agency IMT only
- there is a low level of complexity
- there is potential for low incident escalation

Level 2

- requires a multi-agency response
- requires coordination of multi-agency resources
- has a duration covering multiple shifts
- resources need to be sourced from district or State level
- there is a medium level of complexity
- there are multiple incident areas
- there is a medium-actual or imminent impact on critical infrastructure
- there is medium impact on the community (social, built, economic and natural)
- may require delegation of a number of IMT functions
- the incident involves multiple hazards
- there is potential for the incident/or a requirement to be declared and "Emergency Situation"

Level 3

- requires significant coordination of multi-agency response
- there is a protracted response duration
- resources need to be sourced from State, National and even International level
- there is a high level of complexity
- there is a significant – actual or imminent impact on critical infrastructure

- there is a significant impact on community (social, built, economic and natural)
- may require delegation of all IMT functions
- evacuation and/or relocation of community is required
- there is an actual or potential loss of life or multiple, serious injuries
- a declaration of the an “Emergency Situation” or “State of Emergency” is likely

These typical conditions are provided for consideration only, and the escalation of an incident is at the discretion of the IC.

6.4 Membership of ISG

The Incident Support Group is made up of agencies’ representatives that provide support to the Controlling Agency. Emergency Management Agencies may be called on to be liaison officers on the Incident Support Group.

The recover coordinator should be a member of the ISG from the onset, to ensure consistency of information flow, situational awareness and handover to recovery.

The presentation on this group may change regularly depending upon the nature of the incident, agencies involved and the consequences caused by the emergency.

Agencies supplying staff of the ISG must ensure that representative(s) have the authority to commit resources and/or direct tasks.

6.5 Frequency of Meetings

The frequency of meeting will be determined by the Incident Controller and will generally depend on the nature and complexity of the incident. As a minimum, there should be at least one meeting per incident. Coordination is achieved through clear identification of priorities and objectives by agencies sharing information and resources.

6.6 Location of ISG Meetings

The Incident Support Group meets during an emergency and provides a focal point for a coordinated approach. The following table identifies suitable locations where it can meet within the District.

Primary location	Shire of Halls Creek Council Chambers 7 Thomas Street, Halls Creek
Alternative location	Halls Creek Courthouse Police Station, Lot 500 Great Northern Highway

The contact details to access these facilities are listed in Appendix 4.

7 MEDIA MANAGEMENT AND PUBLIC INFORMATION

Communities threatened or impacted by emergencies have an urgent and vital need for information and direction. Such communities require adequate, timely information and instructions in order to be aware of emergency and to take appropriate actions to safeguard life and property. The provision of this information is the responsibility of the Controlling Agency.

7.1 Public Warning Systems

During times of emergency one of the most critical components of managing an incident is getting information to the public in a timely and efficient manner.

7.2 Local Systems

The following local systems are in place:

System	Location/ Access	Contact Number
Community Notice Boards	Shire of Halls Creek – 7 Thomas Street Halls Creek	(08) 9168 6007 Emergency 0456 689 820
	IGA Xpress – Lot 82 Great Northern Highway, Halls Creek	(08)9168 6186
Electronic Community Notice Boards (internal)	Reception, Shire of Halls Creek, 7 Thomas Street Halls Creek Post Office, 7 Thomas Street	(08) 9168 6007 Emergency 0456 689 820
Shire of Halls Creek website and Halls Creek Visitor Information Centre website	https://www.hallscreek.wa.gov.au/ https://www.hallscreektourism.com.au	(08) 9168 6007 Emergency 0456 689 820
Shire of Halls Creek Facebook Page	https://www.facebook.com/shireofhallscreek	(08) 9168 6007 Emergency 0456 689 820
6PRK Radio	Duncan Road, Halls Creek	(08) 9168 6416

8 FINANCIAL ARRANGEMENTS

State Emergency Management Policy section 5.12, State Emergency Management Plan section 5.4 and 6.10 and State Emergency Management Recovery Procedures 1-2) outlines the responsibilities for funding during multi-agency emergencies. While recognising the above, the Shire of Halls Creek is committed to expending such necessary funds within its current budgetary constraints as required to ensure the safety of its residents and visitors. The Chief Executive Officer should be approached immediately an emergency event

requiring resourcing by the Shire of Halls Creek occurs to ensure the desired level of support is achieved.

9. EVACUATION

9.1 Evacuation

Although the actual act of evacuating a community is the responsibility of the Controlling Agency, the local government with the assistance of its LEMC has clear responsibilities to undertake pre-emergency evacuation planning. A comprehensive evacuation plan is of considerable value to all agencies with a role in evacuation and can be very effective in assisting the controlling agency to make timely and informed decisions.

9.2 Evacuation Centres

The following table details the evacuation Centres owned by the SOHC available and deemed suitable for evacuation purposes. The "number of person" figure indicates the number of evacuees that could comfortably sleep in the welfare centre and the registered building capacity has been used to identify the number of people either sitting or sleeping.

BuildingName	No. of Persons		Address	Duration
	Capacity	Sleeping		
Civic Hall	150	100	173 Great Northern Highway Halls Creek	Short term 1-7 days
Recreation Centre (covered basketball courts, ablutions kiosk and gym only).	200	200	8 Egan Street, Halls Creek	Short Term 1-7 days

The Department of Communities and the Shire of Halls Creek are to be contacted whenever an evacuation is considered as both have responsibility. The Department of Communities has responsibility for the provision of welfare services (food, clothing, accommodation, financial assistance and support) to evacuees and management of the registration and inquiry services, using the Register.Find.Reunite System and associated forms. The Shire owns the above-mentioned facilities and arrange for access and the rescheduling of community use of the facilities.

Further information on evacuation centres, is contained in Appendix 5

9.3 Aboriginal Community Evacuation

The evacuation or relocation of people from Aboriginal communities in the Shire of Halls Creek poses many issues for Aboriginal people and responders alike. Where a decision has been taken by the Controlling Agency, in consultation with other stakeholders because of a real or perceived risk to the community from the hazard(s), it is imperative that consultation with Aboriginal people and their representatives takes place well before the evacuation of a community or communities is planned.

For evacuations involving Halls Creek communities including the town communities, advice should be sought from the Kimberley Language Resource Centre that will ensure the following outcomes:

- Communication with Aboriginal people is facilitated in their own language;
- Cultural sensitivities can be discussed and protocols observed;
- HMA issues surrounding the proposed evacuation can be clearly communicated;
- The views of Aboriginal people can be sought and concerns addressed;
- The community can be evacuated to the place of their choosing;
- Under what circumstances the evacuation will take place i.e. when, where, why and how.

Where evacuations occur for community safety reasons, the HMA Incident Controller in consultation with the OASG must also discuss the staged return of Aboriginal people and other members of the community from the place of safe refuge to their communities when it has been deemed safe to do so. The Department of Communities will be the key agency for decisions on how this should occur. The local contact details for the Kimberley language Centre can be found in the Contacts Directory.

9.4 Vulnerable Groups

Town based Aboriginal and remote communities are to be considered vulnerable groups during and following emergency events. The sick and elderly along with educational facilities in the community must be considered for evacuation to safer places should time permit.

The following table identifies facilities where persons considered more vulnerable to the effects of an emergency event than the wider community may be located.

BuildingName	Site address	Contact details	No. of persons	Evacuation plan in place
Warlawurru Catholic School	Red Hill, Lundja Community, Halls Creek	(08)9168 6008	35 students	Yes
Halls Creek District High School	Thomas Street, Halls Creek	(08) 9171 5555	355 students	Yes
Little Nuggets Early Learning Centre	Lot 471 Duncan Highway, Halls Creek	(08)9168 5100	35 children	Yes
Halls Creek Hospital	70 Roberta Avenue, Halls Creek	(08) 9168 9222	8 inpatients	Yes
Menkawum Ngurra – Halls Creek Frail Age Hostel	440 Neighbour Street, Halls Creek	(08) 9168 6524	20 residents	Yes
Garrenbawoorroom-Boorro Daam Aged Care Facility	Lot 106 Warmun Road, Warmun			
Ngalangangpum School	Great Northern Highway Warmun	(08) 9167 2500	60 students	Yes
Kururrungku Catholic School	School Street Billiluna	(08) 9168 8932	50 students	Yes
Luurnpa Catholic School	105 Luurnpa Circle Balgo Hill	(08) 9168 8902	50 students	Yes
John Pujajangka-Piyirn School	Eighth Street Mulan	(08)9168 8943	30 students	Yes
Birlirr Ngawiyiwu Catholic School	Gordon Downs Road Ringer Soak	(08) 9168 8720		Yes
Purnululu School	Wurreranginy (Frog Hollow), Great Northern Highway	(08) 9168 7392	50 students	Yes
Yiyili Community School	Yiyili Community Halls Creek	(08)9191 7195	50 students	Yes

Note: School attendance may vary and the stated number of students is indicative only.

9.5 Animals (including assistance animals)

It is the responsibility of the owner to make all arrangements and meet the cost for the evacuation of pets including appropriate care & shelter. The SOHC Rangers may assist in the evacuation of pets where it is safe and practicable to do so. The Department of Communities Local Emergency Welfare Plan Section 2.2 Special Considerations states:

"For health and safety reasons no animals, including pets, are permitted in Welfare Centres with the exception only of assistance animals e.g. Guide Dogs," Hearing" Dogs and Disability Aid Dogs."

Injured or sick animals should be assessed and their condition managed by veterinarians or other suitably qualified animal carers. In large scale emergencies where there has been significant losses and injuries to animals, the Department of Primary Industries and Regional Development may activate State Support Plan – Animal Welfare in Emergencies.

9.6 Training Programs which may assist in this Area.

The Department of Communities will coordinate local training opportunities for the establishment and running of evacuations centres.

10. WELFARE

10.1 Welfare Management

Welfare can be described as "the provision of both physical and psychological needs of a community affected by an emergency". This includes the functional areas of personal services, emergency accommodation, financial assistance, registration and inquiry services, emergency clothing and personal requisites. Welfare activities are the responsibility of the Department of Communities who will coordinate resources and undertake other functions as found in State Support Plan - Welfare (Interim) and the Local Emergency Welfare Plan - Shire of Halls Creek.

The provision of welfare services is based on a two-tier response: local resources (Local Welfare Coordinator) followed by State support (State Welfare Coordinator).

10.1.1 Local Welfare Coordinator

The Local Welfare Coordinator is appointed by the Department of Communities District Director to:

- a) Establish, chair and manage the activities of the Local Welfare Emergency Committee (LWEC), where determined appropriate by the District Director;
- b) Prepare, promulgate, test and maintain the Local Welfare Plans;
- c) Represent the department and the emergency welfare function on the Local Emergency Management Committee and Local Recovery Committee;
- d) Establish and maintain the Local Welfare Emergency Coordination Centre;
- e) Ensure personnel and organisations are trained and exercised in their welfare responsibilities;
- f) Coordinate the provision of emergency welfare services during response and recovery phases of an emergency; and
- g) Represent the department on the Incident Management Group when required.

10.1.2 Local Government Welfare Liaison Officer

The Local (Government) Welfare Liaison Officer is nominated by the local government to coordinate welfare response during emergencies and liaise with the Local Welfare Coordinator.

This role will provide assistance to the Local Welfare Centre, including the management of emergency evacuation centres such as building opening, closing, security and maintenance.

It is important to identify the initial arrangements for welfare to occur, particularly in remote areas, where it may take some time for Department of Communities to arrive.

The role and responsibilities of the LG Welfare Liaison Officer are outlined in section 3.1, Roles and Responsibilities of this document. The appointed LG Welfare Liaison Officer is the Director of Assets. Contact details are included in the contact list contained in Appendix 6.

10.2 Welfare Centres

Welfare centres are identified and detailed in the Local Emergency Welfare Plan - Shire of Halls Creek.

10.3 Register.Find.Reunite

When a large-scale emergency occurs and people are evacuated or become displaced, the Department of Communities has responsibility for recording who has been displaced and placing the information onto a National Register. This primarily allows friends or relatives to locate each other. Because of the nature of the work involved Department of Communities have reciprocal arrangements with the Red Cross to assist with the registration process.

11. RECOVERY

Managing recovery is a legislated function of local government and the Local Recovery Management Plan is a compulsory sub-plan of the LEMA. The Shire of Halls Creek has prepared a Local Recovery Plan.

11.1 Local Recovery Coordinator

Local governments are required to nominate a local recovery coordinator. The local recovery coordinator is the Director Health and Regulatory Services and the alternate is the Director Assets and Infrastructure. Contact details are listed in Appendix 6.

Local Recovery Coordinators are to advise and assist the local government and coordinate local recovery activities as outlined in State Emergency Management Policy section 6, State Emergency Management Plan section 6 and State Emergency Management Recovery Procedures 1-4.

12. EXERCISING, REVIEWING & REPORTING

Testing and exercising are essential to ensure that emergency management arrangements are workable and effective. Testing and exercising are important to ensure individuals and organisations remain aware of what is required of them during an emergency response situation. In addition, State Emergency Management Preparedness Policy 4.8 *Exercising* states that emergency management must be risk and capability based. State Emergency Management Preparedness Procedure 3.19 Exercise Management outlines how capability-based exercising is to be undertaken.

The exercising of a HMA's response to an incident is the HMA responsibility however it could be incorporated into the LEMC exercise.

Exercising the emergency management arrangements will allow the LEMC to:

- Test the effectiveness of the local arrangements;
- Bring together members of emergency management agencies and give them knowledge of, and confidence in, their roles and responsibilities;
- Help educate the community about local arrangements and programs;
- Allow participating agencies an opportunity to test their operational procedures and skills in simulated emergency conditions; and
- Test the ability of separate agencies to work together on common tasks, and to assess effectiveness of co-ordination between them.

12.1 Frequency of Exercises

State EM Policy section 4.8, State EM Plan 4.7 and State EM Preparedness Procedure 19 outline the State's arrangements for EM exercising, including the requirement for local governments to exercise on an annual basis. Additionally, LEMAs must be validated through exercise or activation within 12 months of any significant amendments made through a comprehensive or targeted review (State EM Policy section 1.5.10).

12.2 Types of Exercises

Some examples of exercise types includes:

- Desktop/discussion;
- A phone tree recall exercise;
- Opening and closing procedures for evacuation centres or any facilities that might be operating in an emergency;
- Operating procedures of an Emergency Coordinator Centre; or
- Locating and activating resources on the Emergency Resources Register.

12.3 Reporting of Exercises

Each local government reports their exercise schedule to the relevant DEMC prior to the start of the calendar year for inclusion in the DEMC report to the SEMC State Exercise Coordination Team (SECT).

Once local government exercises have been completed, post-exercise reports should be forwarded to the DEMC to be included in reporting to the SECT as soon as practicable.

13. REVIEW OF LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS

The Local Emergency Management Arrangements (LEMA) shall be reviewed in accordance with State EM Policy section 2.5 and amended or replaced whenever the local government considers it appropriate (s.42 of the [EM Act](#)). However, according to State EM Preparedness Procedure 8, the LEMA (including recovery plans) are to be reviewed and amended in the following situations:

- after an event or incident requiring the activation of an Incident Support Group or an incident requiring significant recovery coordination;
- an entire review is undertaken every five (5) years, as risks might vary due to climate, environment and population changes;
- whenever, the local government considers it appropriate.

13.1 Review of Local Emergency Management Committee Positions

The Shire of Halls Creek, in consultation with the parent organisation of members shall determine the term and composition of LEMC positions.

13.2 Review of Resource Register

The LEMC Chairperson shall have the resources register checked and updated on an annual basis, ongoing amendments occur at each LEMC meeting.

14. ANNUAL REPORTING

In accordance with State Emergency Management Preparedness Procedure 3.17 *Annual Reporting*, the annual report of the LEMC is to be completed and submitted to the DEMC within 2 weeks of the end of the financial year for which the annual report is prepared. The LEMC is required to submit a signed hard copy of the annual report to the Executive Officer of the DEMC.

The information provided by the LEMC annual report is collated into the SEMC Annual Report which is tabled in Parliament. The SEMC issue the annual report template.

Appendix 1. Boundaries of the Shire of Halls Creek



Appendix 2. Critical Infrastructure

Item	Location	Owner	Contact	Impact
Telecommunication transmission mast & exchange	2 Moyle Crescent Halls Creek	Telstra	1300 368 387	Loss of communication
Wastewater treatment facility	Lot 3301 Crown Reserve Duncan Road Halls Creek	Water Corp	Emergency Response 24/7 13 13 75	Loss of water treatment
Water supply bores	Lots 204 & 505 Crown Reserve Duncan Road Halls Creek	Water Corp	Emergency Response 24/7 13 13 75	Loss of water supply
Power station	Off Bridge Street Halls Creek	Horizon Power	Emergency Response 24/7 13 23 51	Loss of electricity
Halls Creek Aerodrome	Stan Tremlett Drive Halls Creek	Shire of Halls Creek	Manager 0437 170 368	Loss of air transport
Radio & Television Transmitter	Great Northern Highway (just before Redhill Turn Off)	ABC & SPS	Jon Milikins 0428 028 201	Loss of communication

Appendix 3. Resource Register

Item	Location	No of Items
LIGHT COMMERCIAL 2 & 4WD VEHICLES (LANDCRUISER, PRADO, HILUX)	SOHC Depot & other	Approx 25
KUBOTA M100GX 100HP CAB TRACTOR	SOHC Depot	1
KUBOTA F3690 OUTFRONT MOWER	SOHC Depot	1
CAT D7R TRACK TYPE TRACTOR 2013 (NOT LICENSED)	SOHC Depot	1
CAT 972K WHEEL LOADER 2012 (NOT LICENSED)	SOHC Depot	1
CAT CS76 SMOOTH DRUM VIBE ROLLER	SOHC Depot	4
CAT 120M MOTOR GRADER	SOHC Depot	1
CAT 140M MOTOR GRADER	SOHC Depot	1
CAT 950H WHEEL LOADER 2015	SOHC Depot	1
HINO 2-AXLE SERVICE TRUCK	SOHC Depot	1
KENWTH T608 PRIME MOVER	SOHC Depot	1
KARINGAL 40' 4-MAN ACCOM UNIT W/48' TANDEM DROP DECK TRLR	SOHC Depot	2
33000LTR FUEL POD #2 SITEBASED	SOHC Depot	1
HAULMR 30000LT 3-AXLE WATER TANKER	SOHC Depot	1
4P ACCOMM 40'NO ENSUIRE W/45' 1-AXLE TRAILER	SOHC Depot	1
HAULMR 3/AXLE SIDE TIPPING TRAILERS	SOHC Depot	5
JETWAVE EXPLORERE G2 PETROL HOT WTR IGX390 3600PSI	SOHC Depot	1
4P ACCOMM 40' SHARED ENSUITE W/45' 3-AXLE TRLR	SOHC Depot	1
40' KITCHEN/DINER UNIT (1TLO007)	SOHC Depot	1
40' DINING/ ACTIVITY ROOM UNIT W/40' SKEL TRLR	SOHC Depot	1
20' ABLUTION - LAUNDRY ON 3-AXLE A TRLR	SOHC Depot	1
09/10 HEAVY DUTY PRESSURE WASHER	SOHC Depot	1
KENWT 3-AXLE T610SAR PRIME MOVER	SOHC Depot	2
TRAILER - SIGNS	SOHC Depot	1
HINO 500S 1728 LONG AUTO D/STEER GARBAGE TRUCK	SOHC Depot	1
KUBOTA TRACTOR M4900	SOHC Depot	1
STREET SWEEPER HINO ROSMECH	SOHC Depot	1
HINO RUBBISH TRUCK FG1628	SOHC Depot	1
DIESEL DRIVEN PORTABLE GENERATOR - KUBOTA	SOHC Depot	1
22 KVA GENERATORS	SOHC Depot	4
220 KVA GENERATOR	SOHC Depot	1
8 INCH PUMPS	SOHC Depot	4

SOHC Depot – 10 Bedford Street, Halls Creek

The Director Assets is the contact for SOHC resources. Refer Appendix 6 for contact details.

Appendix 4. Contact Details ISG Meeting Locations

Status	Location	Contact
Primary	Shire of Halls Creek Council Chambers 7 Thomas Street, Halls Creek	SOHC (08)9168 6007 Noel Mason CEO 0439 622281 Jackie Parker Director Assets 0420 903079
Alternative	Halls Creek Courthouse Police Station, Lot 500 Great Northern Highway	Halls Creek Police Station (08)9168 9777 Natalie Jackson A/OIC 0436 947732

Appendix 5. Evacuation Centres

1. Civic Hall

Address: 173 Great Northern Highway, Halls creek

Contact: Shire of Halls Creek

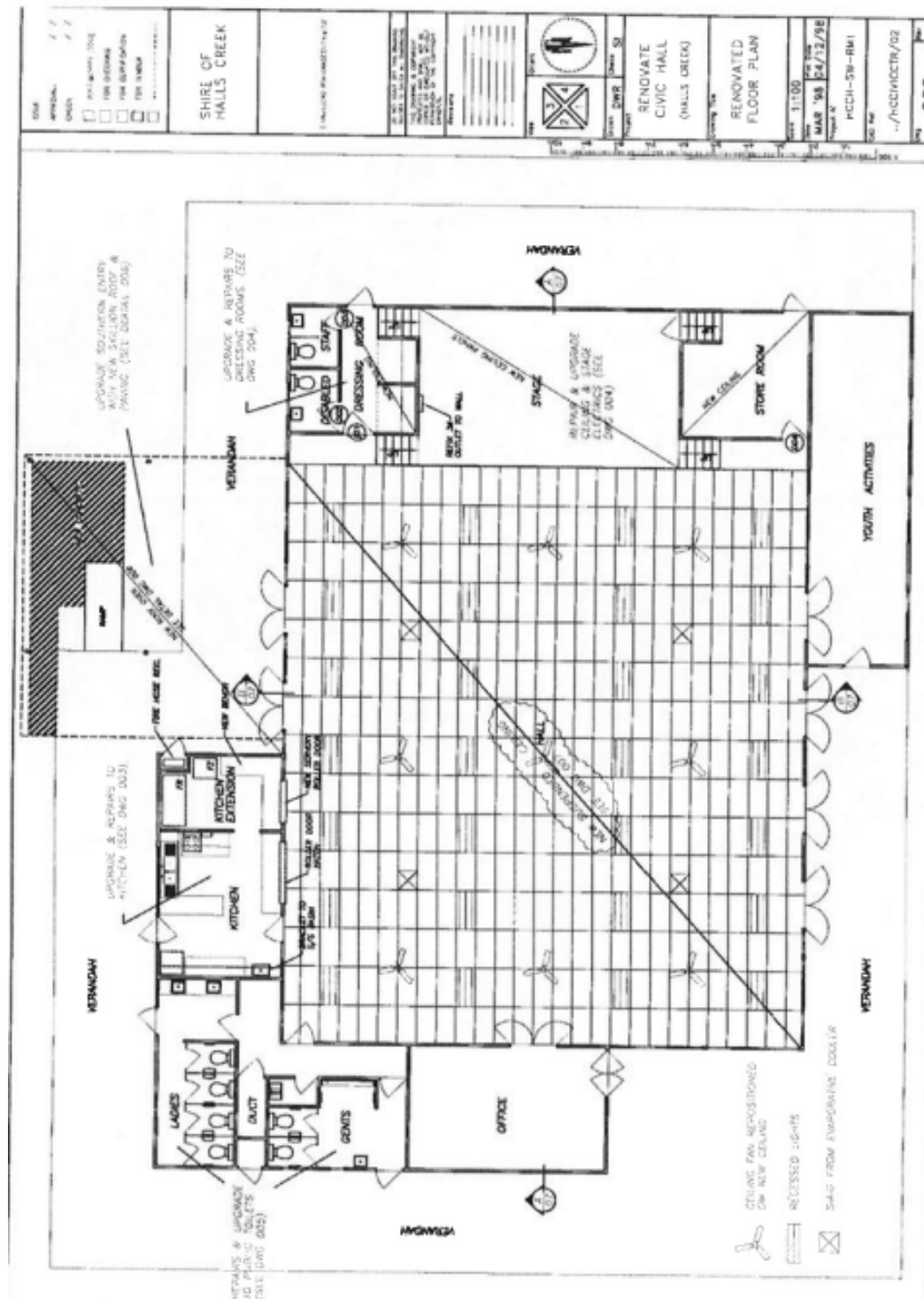
Office (08)9168 600

Alternative: Jackie Parker – Director Assets 0420 903079

Capacity: 100



Floor Plan



INTERNAL FACILITIES

ITEM	YES/NO	NOTES
Power Points	Yes	Limited to kitchen area
Generator Point	No	
Lighting	Yes	
Telephone line point	No	
Ceiling Fans	Yes	
Air Conditioning	Yes	Evaporative two outlets in main hall
Heating	No	
Hot Water System	Yes	Kitchen only
Showers	No	
Toilet male	Yes	Two cubicles plus one urinal
Toilets Female	Yes	Four
Toilets Unisex	Yes	One collocated with disabled toilet
Disabled Toilets	Yes	One
Baby Facilities	Yes	On plan as dressing room
Tables	Yes	Shared between hall and Recreation Centre
Chairs	Yes	As above
Cooking Facilities	Yes	One four burner stove/oven
Tea/Coffee Facilities	Yes	
Water Supply	Yes	
Sewerage	Yes	
Rubbish Bins	Yes	
Fire Extinguishers/Hose reels	Yes	Hose reel located near disabled ramp

EXTERNAL FACILITIES

ITEM	YES/NO	NOTES
External Lighting	No	
Toilets	No	
Play Area for Children	No	
Rubbish Bins	Yes	
External Taps	No	
Parking Spaces Available	Yes	Car park between shire hall and recreation centre
Outdoor Cooking Facilities	No	
Disabled Access	Yes	

2. Covered Basketball Courts – Shire of Halls Creek Recreation Centre

Address: 8 Egan Street, Halls Creek

Contact: Shire of Halls Creek Office

(08)9168 6007

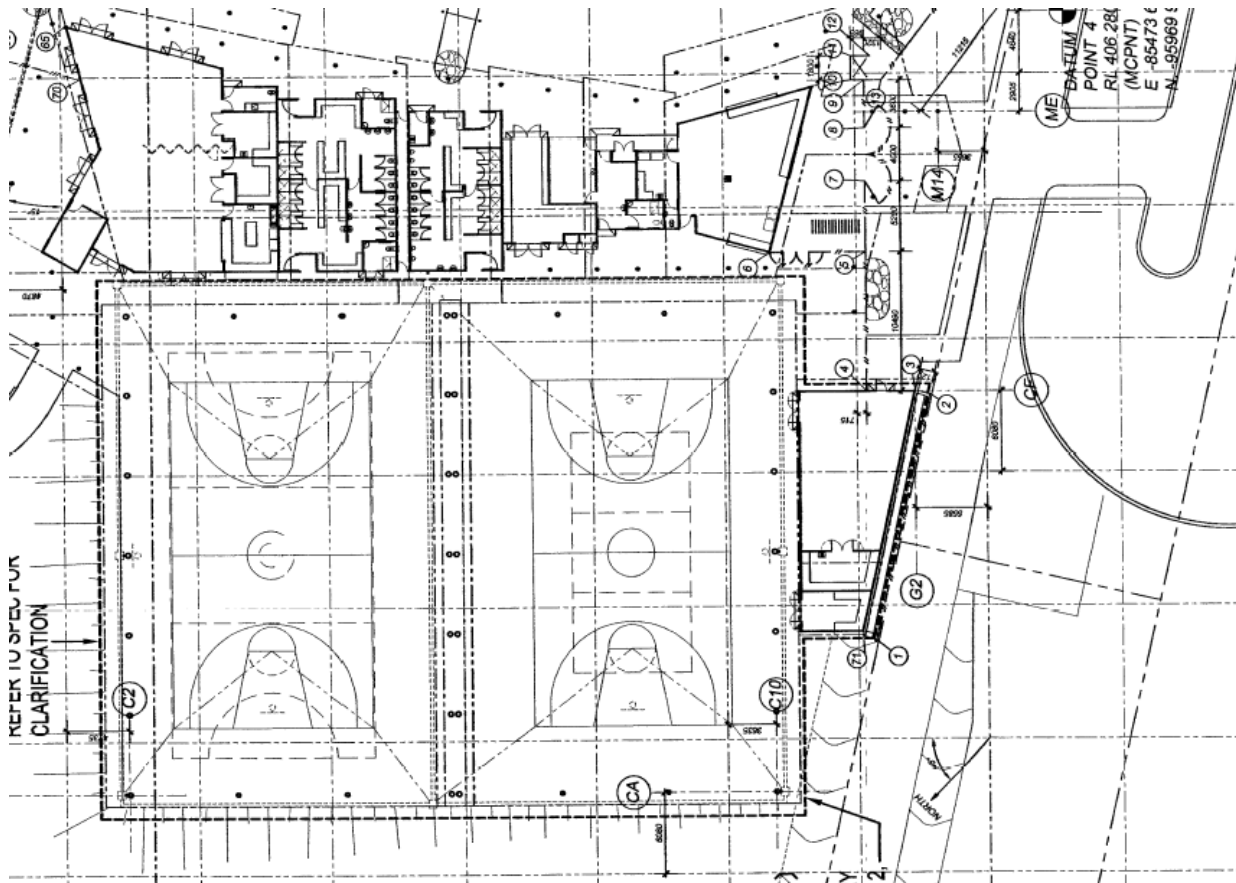
Alternative: Jackie Parker – Director Assets 0420 903079

Capacity: 200





Layout Plan – covered courts, ablutions, kiosk and gym available only



INTERNAL FACILITIES

ITEM	YES/NO	NOTES
Power points	Yes	Kiosk, gym & courts
Generator point	No	
Lighting	Yes	Kiosk and gym
Telephone line point	Yes	Kiosk
Wi Fi	Yes	Kiosk
Ceiling Fans	No	
Air conditioning	Yes	Kiosk and gym
Heating	No	
Hot water system	Yes	Kiosk
Showers	Yes	Female x 7 Male x 7
Toilet male	Yes	Six plus four urinal
Toilet female	Yes	Seven
Toilet unisex	Yes	One
Toilet disabled	Yes	One
Baby facilities	No	
Tables	Yes	Shared with Civic Hall
Chairs	Yes	Shared with Civic Hall
Cooking Facilities	No	
Tea/Coffee Facilities	No	Sink and tap in Kiosk
Water supply	Yes	Kiosk
Sewerage	Yes	
Rubbish bins	Yes	
Fire extinguishers/hose reels	Yes	

EXTERNAL FACILITIES

ITEM	YES/NO	NOTES
External lighting	Yes	Basketball courts & pool area
Toilets	No	Adjacent internal toilets – refer above
Play area for children	No	
Rubbish bins	Yes	
External power points	Yes	
External taps	Yes	Drinking fountain
Parking space available	Yes	Car park between Civic Hall and Recreation Centre
Outdoor cooking facilities	No	
Disabled access	Yes	
Outside sporting facilities	Yes	Public 25 pool and oval

Appendix 6. Emergency Contacts Register

AGENCY	TITLE	CONTACT PERSON	DIRECT	MOBILE	EMAIL
COMMITTEE MEMBERS					
SoHC Councillors (Chair)	Deputy President	Cr Chris Loessl		0417 187 636	chrisloessl@gmail.com
SoHC Councillors	Councillor	Cr Trish McKay		0418 877 831	Patricia.mckay@education.wa.gov.au
SoHC Staff	Chief Executive Officer	Noel Mason		0439 622 291	ceo@hcshire.wa.gov.au
SoHC Staff	Director Corporate Services	Lloyd Barton		0438 419 477	dc@hcshire.wa.gov.au
SoHC Staff	Director Assets	Jackie Parker		0420 903 079	da@hcshire.wa.gov.au
SoHC Staff	Director Health & Regulatory Services (or proxy)	Musa Mono		0409 427 866	dhrs@hcshire.wa.gov.au
SoHC Staff	Project Manager	Alex le Bron		0499 337 557	pm@hcshire.wa.gov.au
SoHC After Hours Emergency Contact	Spinifex Contracting	Spinifex Contracting		0456 689 820	
Halls Creek Police Officer in Charge (or Proxy)	OIC Snr Sgt Natalie Jackson	Natalie Jackson	9168 9777	0436 947 732	Natalie.jackson@police.wa.gov.au
Dpt. Fire & Emergency Services	District Officer - Country Operations	John Saffrey	9168 3000	0417 960 252	John.saffrey@dfes.wa.gov.au
Volunteer Fire & Emergency Services	District Officer Kimberley Remote Aboriginal Communities	Lee Vallance	9168 1370	0457 499 222	lee.vallance@dfes.wa.gov.au
Dept of Communities Housing	Area Manager	Audrey Terbio	9168 9352	0429 352 649	audrey.terbio@communities.wa.gov.au
	Housing & property services Officer	Josephine Hart	9168 9330		Josephine.hart@communities.wa.gov.au
Halls Creek Hospital	Acting Director of Nursing/Health Service Manager		9168 9222		HCH.DON@health.wa.gov.au
Department of Communities	Team Leader Halls Creek	Audrey Terbio		0427 386 263	Audrey.TERBIO@communities.wa.gov.au
Dept of Health–Mental Health			9166 4622	0408 678 309	

ADDITIONAL AGENCIES AND REPRESENTATIVES					
Department of Communities	District Director	Rochelle Binks	9168 0333	0428 053 731	rochelle.binks@cpfs.wa.gov.au
	Assistant Director	Justine deCandia	9168 6180	0427 193 026	justine.decandia@cpfs.wa.gov.au
	Emergency Response	Megan Spence		0427 196 037	Megan.spence@cpfs.wa.gov.au
	Regional Recovery Officer	Alan Ingram	9158 3635	0417 587 339	Alan.Ingram@communities.wa.gov.au
Dpt. Fire & Emergency Services	Kimberley Superintendent (Broome)	Grant Pipe	9158 3200	0488 909 139	Grant.pipe@dfes.wa.gov.au
	District Officer – Fire	Wayne Cooke	9168 1370	0404 151 252	Wayne.cooke@dfes.wa.gov.au
	DEMA	Helen Kent	9158 3200	0409 415 256	helen.kent@dfes.wa.gov.au
Halls Creek Hospital	EK Operations Manager	Keda Bond Cc: Linda Hannig		0408 944 305 9166 4605	keda.bond@health.wa.gov.au linda.hannig@health.wa.gov.au
Police	A/OIC	Snr Sgt Natalie Jackson	9168 9777	0436 947 732	Natalie.jackson@police.wa.gov.au
	Warmun Police	Jesse Bill	9167 8437	0439 020 369 or 0429 929 977	Jesse.bill@police.wa.gov.au
	Balgo Police		9115 8130		balgo.policestation@police.wa.gov.au
	Regional Inspector	Gary Lewis		0434 328 417	Gary.lewis@police.wa.gov.au
Main Roads Kimberley Region Central and Northern Regions	Acting Operations Manager	Neville Walters		0429 103 723	neville.walters@mainroads.wa.gov.au
Horizon Power	Retail &Community Manager	Tara Stigwood	9166 4713	0431 113 026	tara.stigwood@horizonpower.com.au
	Health & Safety Advisor - Kimberley	Gary Chard	9192 9907	0400 997 173	Garry.Chard@horizonpower.com.au
Halls Creek Mining (Pontoro)	HSET & ER Coordinator	Andrew Bowler		0411 015 152	andrew.bowler@pantoro.com.au
Northern Minerals Mine	Chief Operating Officer	Robin Jones	9481 2344	0432 685 958	rjones@northernminerals.com.au
Northern Minerals Mine		Eben van Rooyen			evanrooyen@northernminerals.com.au
Northern Minerals Mine		Paul McCormick			pmccormick@northernminerals.com.au

Nicholson Mine	Managing Director	Paul Cmrlec		0428 946 533	paul.cmrlec@pantoro.com.au
	Operations Director	Scott Huffadine		0437 604 775	scott.huffadine@pantoro.com.au
	Registered Manager	Tom de Vries		0408 453 256	tom.devries@pantoro.com.au
Kimberley Aboriginal Medical Service - Balgo/Mulan/Billiluna	Manager	Steve Isbister			balgomanager@kamsc.org.au
Wirrimanu Aboriginal Corporation	Chief Executive Officer	Warren Brytag		0427 877 786	CEO@wirrimanu.org.au
		Garry Kairn		0429 925 364	CEO@wirrimanu.org.au
Halls Creek High School	Principal	Carrie McCormack	9171 5555	0427 772 804	carrie.mccormack@education.wa.edu
Yura Yungi	CEO	Brenda Garstone	9168 6266	0427 081 330	ceo@yyms.org.au
Wunan	Manager	Elizabeth Cox	9168 3881	0456 783 859	Elizabeth.cox@wunan.org.au
Airport	Manager	Aaron Thomas		0437 170 368	hairport@amsaustralia.com
Warmun					No CEO at the moment
DBCA Parkes & Wildlife		Natalie Lees	9168 4216		Natalie.lees@dbca.wa.gov.au
Vision Power				0400 059 0900	
Rescue Coord Centre	Aust Search & Rescue		1800 815 257		
RFDS	Perth		1800 625 800		
	Derby		9191 0200		
SES Assistance			132 500		
Burralluba Yura Ngurra Hostel	Co-ordinator	Craig Walker	(08) 9168 6783	0400 081 225	
		Kelly McIntyre			Kelly.Mcintyre@communities.wa.gov.au
Indigenous Service Officer - Centrelink		Lexie Trancollino		0407 028 689	lexie.trancollino@servicesaustralia.gov.au
Halls Creek Remote Service Centre - Centrelink	Service Centre Manager	Tianee Stanley	(08) 93 920 046	0400 084 556	tianee.stanley@servicesaustralia.gov.au
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