



AGENDA

ORDINARY COUNCIL MEETING

An Ordinary Meeting of the Shire of Halls Creek will be held at **4.30pm on Thursday 20th May 2021** in the Council Chambers, 7 Thomas Street Halls Creek.

Noel Mason
Chief Executive Officer
14th May 2021

7 Thomas Street, Halls Creek PO Box 21, Halls Creek WA 6770

P (08) 9168 6007 F (08) 9168 6235

E hcshire@hcshire.wa.gov.au

This page left blank intentionally

Notes for Members of the Public

PUBLIC QUESTION TIME

The Shire welcomes your questions and will continue to set aside a period of 'Public Question Time' to enable a member of the public to put questions to the Council. Questions should only relate to the business of the Shire and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Presiding Member may either answer the question or direct it to an officer to answer, or it will be taken on notice.

Any comments made by a member of the public become a matter of public record as they are minuted by Council. Members of the public are advised that they are deemed to be held personally responsible and legally liable for any comments made by them that might be construed as defamatory or otherwise considered offensive by any other party.

PRESENTING TO COUNCIL

Organisation and members of the public have the opportunity to present to Council at the Ordinary Council Meeting, however an application form must be completed and the presentation must comply within the Shire Presentation guidelines. Application form and guidelines are available on the Shire website.

POST COVID-19 ATTENDANCE

The regulations relating to gatherings post COVID has eased slightly and the Shire can now accommodate visitors, observers and deputations up to 18 people at a time in the Council Chambers. If you have an interest in attending a Council meeting please arrange with the Shire Officers in advance to ensure COVID restrictions are met.

2021 COUNCIL MEETING DATES

The following Council Meeting dates and times have been resolved by Council.

17 June 2021	Council Chamber, Halls Creek	4.30pm
22 July 2021	Council Chamber, Halls Creek	4.30pm
19 August 2021	Council Chamber, Halls Creek	4.30pm
16 September 2021	Yiyili Community	11.00am
21 October 2021	Council Chamber, Halls Creek	4.30pm
18 November 2021	Council Chamber, Halls Creek	4.30pm
16 December 2021	Council Chamber, Halls Creek	4.30pm

Notes for Elected Members

DECLARATIONS OF INTEREST

Section 5.65 and 5.70 of the Local Government Act 1995 requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision-making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

APPLICATION FOR LEAVE OF ABSENCE

In accordance with Section 2.25 of the *Local Government Act 1995*, an application for leave requires a Council resolution granting leave requested. Council may grant approval for Leave of Absence for an Elected Member for ordinary Council meetings for up to but not more than six consecutive meetings. The approval of the Minister is required for leave of absence greater than six ordinary Council meetings.

This approval must be by Council resolution and differs from the situation where an Elected Member records their apologies for the meeting. A failure to observe the requirements of the Act that relates to absence from meetings can lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings.

DISCLAIMER

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Halls Creek expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

This section left blank intentionally

**TABLE OF CONTENTS
ORDINARY MEETING OF COUNCIL
THURSDAY 20 MAY 2021**

Agenda Forum

To be held at the conclusion of the Concept Forum commencing at 3.00pm. The Agenda Forum provides an opportunity for Elected Members to ask questions and seek additional information to that provided within the Council reports listed on the agenda.

1.	DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS	8
2.	RECORD OF ATTENDANCE/LEAVE OF ABSENCE (PREVIOUSLY APPROVED) /APOLOGIES/ LATE ARRIVALS / DISCLOSURE OF INTEREST	8
3.	RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE	9
4.	PUBLIC QUESTION TIME	9
5.	APPLICATIONS FOR LEAVE OF ABSENCE	9
6.	PETITIONS/DEPUTATIONS/PRESENTATIONS	9
7.	CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS	9
8.	ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION	9
9.	REPORTS OF OFFICERS AND COMMITTEES	
	9.1 Chief Executive Officer	
	9.1.1 Application – WA Electoral Commissioner Vacancy to Remain Unfilled	10
	9.2 Health and Regulatory Services	
	9.2.1 Application – Change of Use – Lot 570 (Unit B / No. 14) Terone Street, Halls Creek.	13
	9.3 Corporate Services	
	9.3.1 CEO Authorisation – April 2021	24
	9.3.2 Accounts Paid by Authority (Summary) – April 2021	32
	9.3.3 Statement of Financial Activity – April 2021	47
	9.3.4 2021/22 Differential Rates and Minimum Payments for Public Comment	87
	9.3.5 Facility Hire Grant – Rubbish Bins – Halls Creek Camp draft and Rodeo – 2021	103
	9.3.6 Request for Donation – Lions Cancer Institute	107

10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	112
11. NEW DECISIONS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING	112
12. MATTERS BEHIND CLOSED DOORS	112
12.1 Request for Comment - Proposal to Consolidate 2 leases, Lot 33 and Lot 34 Beckett Street	112
12.2 Legal Advice – Native Title Issues – Lots 567, 505, 138 and 139	113
13. CLOSURE OF MEETING	113

ATTACHMENTS

Attachment No	Description	Page No
	Minutes Ordinary Council Meeting 15 April 2021	Circulated under separate cover
9.2.1A	Location Plan	18
9.2.1B	Zoning Plan	19
9.2.1C	Cover letter and floor plans	20
9.3.1A	CEO Timesheet	28
9.3.1B	CEO Leave Form	30
9.3.1C	CEO Credit Card Transactions	31
9.3.2A	Schedule of sundry creditor accounts paid by authority (Summary) 01/04/2021 to 30/04/2021	35
9.3.3A	Statement of Financial Activity – April 2021	52
9.3.4A	2021/22 proposed differential rates and minimum payments.	98
9.3.4B	2021/22 notice of intention to levy differential rates with objects and reasons.	99
9.3.5A	Letter of 26th April 2021 from the Kimberley Stampede Rodeo Club Inc	106
9.3.6A	Donation request from Lions Cancer Institute and email.	110

ORDINARY MEETING OF COUNCIL

AGENDA

1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The meeting was opened at by.....

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Halls Creek for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within the minutes of this meeting.

2. RECORD OF ATTENDANCE/ LEAVE OF ABSENCE (PREVIOUSLY APPROVED)/ APOLOGIES/ LATE ARRIVALS

2.1 Attendance

Shire President	Cr Malcolm Edwards
Deputy President	Cr Chris Loessl (online)
Councillors	Cr Virginia O'Neil
	Cr Rosemary Stretch
	Cr Bonnie Edwards
	Cr Patricia McKay
Chief Executive Officer	Noel Mason
Director Corporate Services	Lloyd Barton
Director Health & Regulatory Services	Musa Mono
Director Youth & Community Development	Margaret Glass
Director Infrastructure Assets	Phil Burgess
Director Roads	Jason Crowden
Minutes	Dianne Rowbottom (online)

2.2 Leave of Absence (previously approved)

Nil at the time of preparing the agenda.

2.3 Apologies

2.4 Late Arrivals

2.5 Declaration of Interests

Councillor/Staff Member	Item No.	Interest	Comments
Nil			

3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

4. PUBLIC QUESTION TIME

There were no notifications of any Public Questions at the time of preparing this agenda.

5. APPLICATIONS FOR LEAVE OF ABSENCE

Nil at the time of preparing the agenda.

6. PETITIONS / DEPUTATIONS / PRESENTATIONS

Nil at the time of preparing the agenda.

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

Ordinary Council Meeting held 15 April 2021.

Officer's Recommendation

That Council confirms the minutes of the Ordinary Council Meeting held 15 April 2021 as a true and accurate record.

Moved: Cr

Seconded: Cr

Note: The minutes of the Council meeting listed above is provided under separate cover via www.hallscreek.wa.gov.au

8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION

There were no items for this section at the time of preparing the agenda.

9. OFFICERS REPORTS

9.1 CHIEF EXECUTIVE OFFICER

9.1.1. Application – WA Electoral Commissioner Vacancy to Remain Unfilled

ITEM NUMBER:	9.1.1
REPORTING OFFICER:	Noel Mason, Chief Executive Officer
SENIOR OFFICER	Noel Mason, Chief Executive Officer
MEETING DATE:	20 May 2021
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 To advise the WA Electoral Commissioner that the Shire of Halls Creek requests vacancy created by the disqualification of Councillor Darrylin Gordon be incorporated into the Local Government Ordinary Elections day, the third Saturday in October 2021.

2.0 Background

- 2.1 The vacancy arises as a result of Councillor Darrylin Gordon, non-attendance.
- 2.2 The Shire by resolution, must advise the WA Electoral Commissioner to incorporate the vacancy into the annual Ordinary Elections day.

3.0 Comments

- 3.1 The vacancy arose due to non-attendance and correspondence was sent to Councillor Gordon on the 28 April 2021, indicating her disqualification.
- 3.2 The Local Government Act requires vacancies to be filled as soon as possible, excepting those created inside 6 months of the Local Government Ordinary Elections day which is the third Saturday in October 2021.
- 3.3 Resolution of Council requesting the vacancies be incorporated in the Ordinary Election day is required.

4.0 Statutory Environment

4.16 *Local Government Act 1995*

Postponement of elections to allow consolidation

- (1) *This section modifies the operation of sections 4.8, 4.9 and 4.10 in relation to the holding of extraordinary elections.*
- (2) *If a member's office becomes vacant under section 2.32 (otherwise than by resignation) on or after the third Saturday in July in an election year and long enough before the ordinary*

elections day in that year to allow the electoral requirements to be complied with, any poll needed for the extraordinary election to fill the vacancy is to be held on that ordinary elections day.

- (3) *In the case of a member's office becoming vacant under section 2.32 by resignation, if —*

(a) the resignation takes effect, or is to take effect, on or after the third Saturday in July in an election year but not later than one month after the ordinary elections day in that year; and

(b) the CEO receives notice of the resignation long enough before that ordinary elections day to allow the electoral requirements to be complied with, any poll needed for the extraordinary election to fill the vacancy is to be held on that ordinary elections day.

- (4) *If a member's office becomes vacant under section 2.32 —*
(a) after the third Saturday in January in an election year; but

(b) before the third Saturday in July in that election year, the council may, with the approval of the Electoral Commissioner, fix the ordinary elections day in that election year as the day for holding any poll needed for the extraordinary election to fill that vacancy.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.9 Capacity for effective governance is established, maintained and enhanced.

5.3 Strategy:

Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire.

6.0 Policy Implications

6.1 Nil – No implications when incorporated into the Ordinary Election cycle.

7.0 Financial Implications

7.1 A saving to the Council not having to conduct an Extraordinary Election.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

9.0 Risk

9.1 No risks applicable as a result of the election being incorporated into the normal electoral cycle.

9.2 Guide to quantifying risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact – No significant impact if incorporated in the Ordinary Election day cycle.		
	Minor	Medium	High
Low (unlikely)	(1)	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

9.3 Guide to quantifying risk

Risk	N/A
Low Risk	
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	Advise Electoral Commissioner of Shire request to incorporate into Ordinary Election day cycle.

Officer's Recommendations

That:

Council advise the WA Electoral Commissioner that the vacancy created by Councillor Darrylin Gordon's disqualification be incorporated into the Ordinary Elections day in October 2021.

VOTING REQUIREMENT: Simple Majority

9.2 HEALTH & REGULATORY SERVICES

9.2.1 Application – Change of Use – Lot 570 (Unit B / No. 14) Terone Street, Halls Creek.

ITEM NUMBER:	9.2.1
REPORTING OFFICER:	Musa Mono, Director Health & Regulatory Services
SENIOR OFFICER	Noel Mason, Chief Executive Officer
MEETING DATE:	20 May 2021
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 Council to consider a planning application for the change of use from 'Residential – Single House' to 'Civic Use' at Lot 570 (Unit B, No. 14) Terone Street, Halls Creek (subject site).

2.0 Background

2.1 The subject site is located within the Halls Creek Townsite. The subject site is bounded by 14a Terone Street to the north west, 20 Duncan Road to the north east, 14c Terone Street to the south east and Terone Street to the south west (Appendix 9.2.1A).

2.2 Currently, all properties located on 14 Terone Street are owned by the Department of Communities ('Department'). The existing buildings serve the following functions:

- 14a – the Department's operation Residential Group Home.
- 14c – a safehouse managed or run by Ngarringa Ngurru Aboriginal Corporation.

2.3 The subject site and 14a Terone Street are managed by the Child Protection and Housing Divisions which provide crucial services and support to the community of Halls Creek and surrounds.

2.4 The subject site has been identified as Crown Land vested in the Department of Planning, Lands and Heritage (DPLH). In this regard the applicant has undertaken consultation with the DPLH who are supportive of the application unconditionally.

3.0 Comments

3.1 The applicant seeks to utilise the subject site for a 'Civic Use' for the purposes of the Department of Communities Child Protection and Housing Divisions. Given the increasing demand of the Division's services in Halls Creek, the applicant is seeking to utilise the subject site to coordinate operations within the region.

3.3 It is understood that the subject site has already been fitted out to operate as an office. In this regard there is not expected to be any physical works to

the existing building that is proposed as a part of this application. However, the proposal does involve the creation of a parking area that will require the demolition of an existing shed.

- 3.4 It is intended that approximately 15 staff will occupy the property at any one time, and this will generally be during normal office hours between 8am to 5pm, Monday to Friday.

4.0 Statutory Environment

- 4.1 The subject site is reserved 'Civic and Community' under the Shire of Halls Creek Local Planning Scheme No. 2 (LPS 2) (Appendix 9.2.1B).

- 4.2 The objectives of the 'Civic and Community' reserve are as follows:

To provide for a range of community facilities which are compatible with surrounding development.

To provide for public facilities such as halls, theatres, art galleries, educational, health and social care facilities, accommodation for the aged, and other services by organisations involved in activities for community benefit.

- 4.3 The proposed land use best fits the definition of 'Civic Use' under LPS 2 which is defined as follows:

civic use means premises used by a government department, an instrumentality of the State or the local government for administrative, recreational or other purposes.

- 4.4 Land use permissibility is not something that is addressed under the Zoning Table of LPS 2 for reserved land. Rather, due regard is to be given to the relevant objectives of the reserve. The proposed 'Civic Use' is deemed to be appropriate to occur on land reserved 'Civic and Community' on the following basis:

- The proposed development would provide a public facility of a health and social care nature, consistent with the second part of the 'Civic and Community' reserve objective.
- The proposed development would support and complement existing social care facilities that exist on the same property.

- 4.5 There are no development requirements applicable for land reserved 'Civic and Community'. Furthermore, as the proposal does not involve any physical works to the existing building, development requirements would not be applicable, except for the exception of a new parking area which forms part of this application.

- 4.6 Parking requirements are listed under Table 8 of LPS 2. A 'Civic Use' requires parking to be provided at a rate of '1 bay for every 35sqm floor area'. In this regard Table 1 below provides a parking calculation undertaken for the subject site:

Table 1: LPS 2 Parking Calculation

Proposed Floor Area	Bays Required	Bays Proposed	Shortfall / Surplus
245 sqm	7 including 1 universal bay	11 including 1 universal bay	+4 bays

Based on the calculation above, the proposed development has sufficient parking on site.

5.0 Strategic Implications

5.1 Objective:

1. Social: Vibrant and connected communities. We support cultural and language diversity.

5.2 Outcome:

Social - 1.10 The capacity and range of comprehensive, culturally relevant and quality community services are improved including services related to alcohol abuse, gambling, drugs and other current community.

5.3 Strategy:

Social -1.3.3 Advocate for and support Community Resource Centres in town and communities

5.4 *Shire of Halls Creek Local Planning Strategy (May 2016)*

The Shire of Halls Creek Local Planning Strategy, through the designation of the Public Purpose Areas recognises areas where public services can seek to undertake activities to support the local community. These activities include but are not limited to community, recreation activities, public services and facilities. The works are in keeping with this objective by way of providing a facility that supports the existing public services in the area, that are designed to assist the local community. The proposed development is therefore consistent with the Local Planning Strategy.

5.5 *Shire of Halls Creek Strategic Community Plan (2015)*

It is a social objective of the Shire of Halls Creek Strategic Community Plan to increase the capacity and range of community services. The additions will improve the operational capacity of the Child Protection and Housing Divisions services within Halls Creek.

6.0 Policy Implications

6.1 Nil.

7.0 Financial Implications

7.1 Nil.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

The proposed 'Civic Use' will assist in managing an existing service in the area. In this regard the proposal will likely have a positive social impact.

9.0 Risk

9.1 There is a low risk that the proposal will result in negative social implications.

9.2 Guide to quantifying risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact – A change of land use from R to C use creates no major impacts for this Lot.		
	Minor	Medium	High
Low (unlikely)	(1)	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

9.3 Guide to quantifying risk

Risk	
Low Risk	
a risk / activity with a score of 2 or less	accept the risk & not take action
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	N/A

Officer's Recommendations

That:

That Council approves the application for the change of use from 'Residential – Single House' to 'Civic Use' at Lot 570 (Unit B / No. 14) Terone Street, Halls Creek in accordance with the submitted development plans (Dwg. Nos. C-02, SK0 and SK02 dated March 2021) and subject to the following conditions and advice notes:

Conditions:

- 1. Development must be carried out in compliance with the plans and documentation listed and endorsed with the Council's stamp, except where amended by other conditions of this approval.**
- 2. The development shall be connected to a suitably designed sewerage disposal system prior to the commencement of any use. This may involve either the reticulated sewerage system of the Water Corporation or an effluent disposal system constructed to the satisfaction of the Shire of Halls Creek.**
- 3. All car parking and associated vehicle access areas indicated on the approved plans shall be constructed, drained, sealed and marked in accordance with AS2890.1 prior to use, and thereafter maintained to the satisfaction of the Shire of Halls Creek.**
- 4. All stormwater produced is to be disposed of on-site to the satisfaction of the Shire of Halls Creek.**

Advice Notes:

- 1. All development must comply with the provisions of the Health Regulations, Building Code of Australia, Public Building Regulations and all other relevant Acts, Regulations and Local Laws. This includes the provision of access and facilities for people with disabilities in accordance with the Building Codes of Australia.**
- 2. The applicant is reminded of its obligation under the *Building Act 2011*.**
- 3. Any business signage proposed to be displayed on the subject site may require separate planning approval.**

VOTING REQUIREMENT: Simple Majority

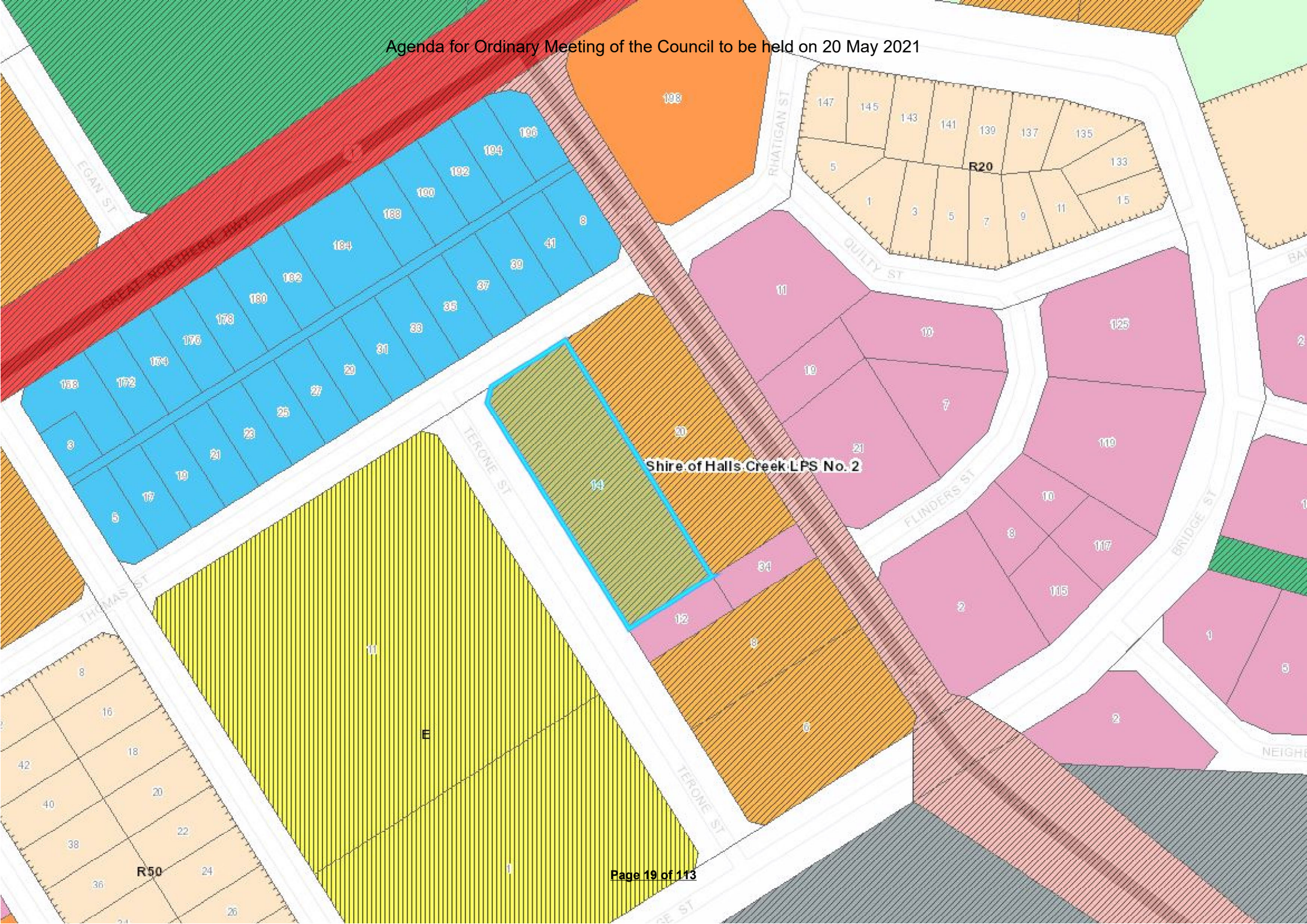
Appendix:

9.2.1A – Location Plan

9.2.1B – Zoning Plan

9.2.1C – Cover letter and floor plans





7 April 2021

Shire of Halls Creek
Planning Department

By Email: hcshire@hcshire.wa.gov.au

Dear Sir/Madam

Development Application – Lot 570 on Deposited Plan 68590 – 14b Terone Street, Halls Creek

Information to support a Development Application for the Department of Communities to use part 14 Terone Street (Number 14b) as office premises

We act for the Department of Communities in relation to their Leasing and Property matters.

This application is a request for the Department of Communities, who own 14 Terone Street, Halls Creek to use one of the premises on this site (specifically 14b Terone Street) as Offices for their Child Protection and Housing divisions.

As the Shire of Halls Creek are aware the Child Protection and Housing divisions provide crucial services and support to the community of Halls Creek and surrounds. As such it is proposed that an office use by these Divisions satisfies the permitted use of the site being,

“other services by organizations involved in activities for community benefit”

Current Zoning and Permitted Use

We have been advised by the Shire of Halls Creek that 14 Terone Street (Lot 570) is zoned ‘Reserve – Civic and Community’, with the objectives of the Reserve being;

- To provide for a range of community facilities which are compatible with surrounding development;
- To provide for public facilities such as halls, theatres, art galleries, educational, health and social care facilities, accommodation for the aged, and other services by organizations involved in activities for community benefit.

Development Application

Attached is a Development Application (with no proposed Development Cost) for the Child Protection and Housing divisions, being divisions of the Department of Communities, to occupy 14b Terone Street as an office. As stated, services provided by these divisions clearly satisfies the current permitted use.

As this property is designated as a “Managed Reserve” we were required to engage with the Department of Planning, Lands and Heritage. As you can see on the attached application, the use of 14b Terone Street for offices has been endorsed by that Department.

The Property

14 Terone Street, Halls Creek consists of a block of approximately 6,750sqm on the north eastern corner of the junction of Terone Street and Thomas Street in Halls Creek. There are three individual premises on the block with each having their own entry onto Terone Street and as such they are able to operate separately. The current uses of the three premises shown on the attached aerial plan are listed below

- 14a – our operation Residential Group Home.
- 14b – the building proposed for use as the office, and
- 14c – a safehouse managed/run by Ngarringa Ngurru Aboriginal Corporation.

As stated above the individual premises are separate from each other and have their own parking areas.

We do not require any change of use or other consent for 14a and 14c Terone Street as their uses are not intended to change. Please do not proceed with any change of use that may jeopardise the existing uses of these other two buildings.

The Premises (14b)

The proposed premises is known as 14b Terone Street and is a converted house that is already suitable for use as an office. Therefore there are no proposed building works to the premises, however the Department of Communities will ensure that all compliance matters pertaining to use as an office are implemented.

The Applicant

The Department of Communities was created in 2017 by a merger of a number of government departments including the Department of Housing, The Disability Services Commission and The Department of Child Protection among others. As such they incorporate the former Family and Children's Services who are shown as the owners of Lot 507 on Deposited plan 68590 on the attached Certificate of Title.

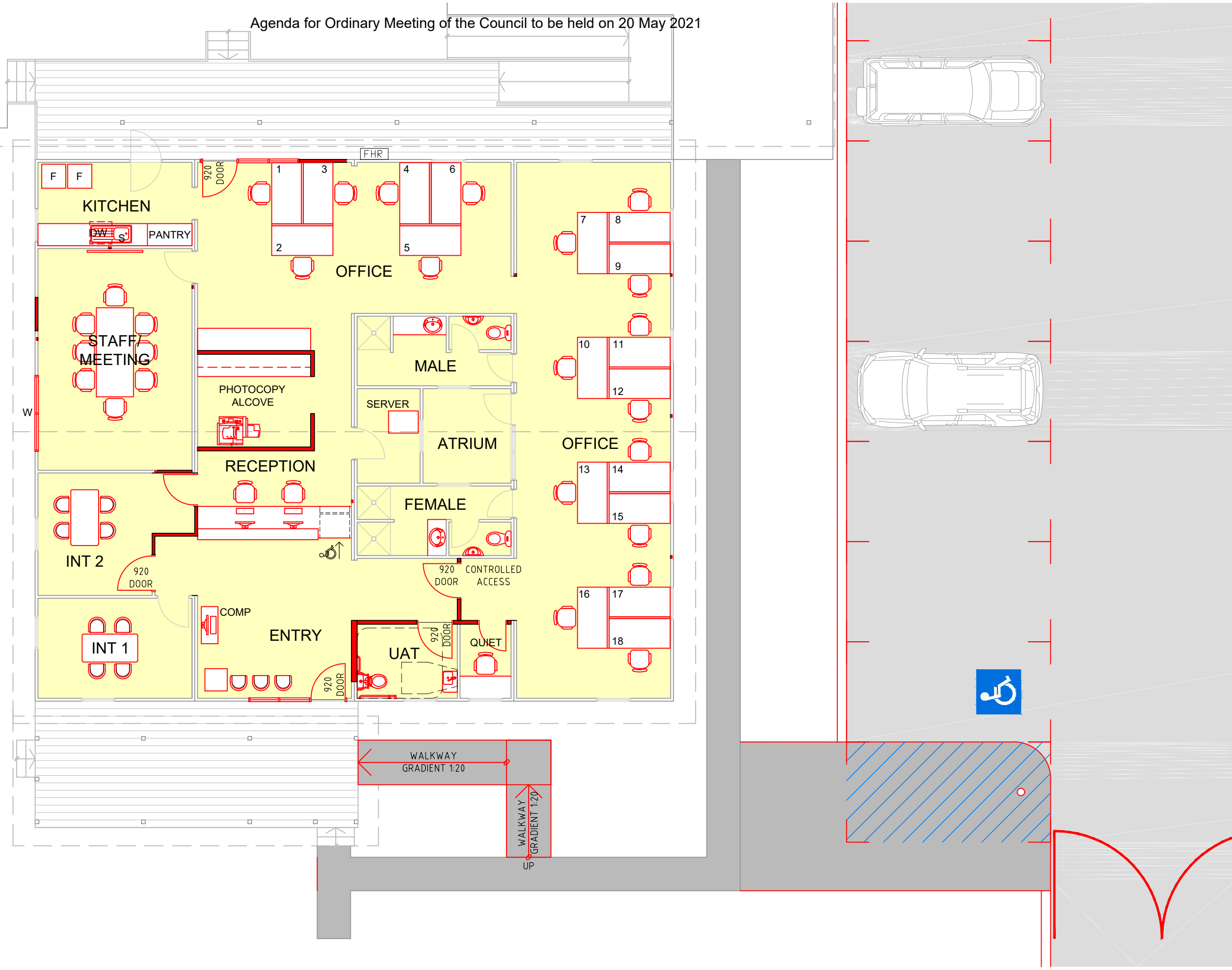
The Occupier

The Child Protection and Housing divisions, which are divisions of the larger Department of Communities will occupy the premises. It is intended that approximately 15 staff will occupy the property at any one time and this will generally be for normal office hours between 8am-5pm, Monday to Friday.

We believe that this use fits well with the existing uses of the other two premises on the Lot.

Parking

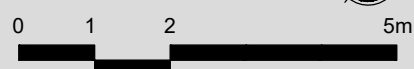
The property has ample parking areas to allow office staff to park off street. There is a main driveway to the property that would accommodate six cars and also a secondary lawn area with gate that would easily accommodate another six to eight vehicles (at least) if required. There will be no impact on the neighbouring properties whatsoever.



SK02

FLOOR PLAN

MARCH 2021
1:100 @ A3



9.3 CORPORATE SERVICES

9.3.1. CEO Authorisation – April 2021

ITEM NUMBER:	9.3.1
REPORTING OFFICER:	Daniel Milkins, Senior Finance Officer
SENIOR OFFICER	Lloyd Barton, Director of Corporate Services
MEETING DATE:	20 May 2021
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 In accordance with Council Policy HR5 Chief Executive Officer Leave Applications and Other Approvals, this report is now submitted for Council's consideration.

2.0 Background

2.1 Council Policy HR5 Chief Executive Officer Leave Applications and Other Approvals requires the preparation of a standing agenda report, outlining the CEO's timesheets, leave, credit card transactions and applications for reimbursement for the period from the previous reporting period until the date of this report.

2.2 Council Policy STF 36 Chief Executive Officer Authorisations and Reporting to Council was adopted on 20 September 2018 and has since been superseded by HR5 Chief Executive Officer Leave Applications and Other Approvals adopted 16 May 2019.

3.0 Comments

3.1 CEO's Timesheet

All Staff are now required to complete timesheets as from the pay period starting 24/10/2018. Appendix A is a copy of the CEO's timesheets for the pay fortnights ending 06/04/2021 and 20/04/2021 (Appendix 9.3.1A).

3.2 CEO's Leave

An Employee Leave Application form was received from the CEO for leave commencing 28/06/2021 to 02/07/2021 being for annual leave (Appendix 9.3.1B).

Sufficient leave entitlement has been accrued by the CEO under the leave provisions of the Contract to allow this request.

The requested period does not impact on Council meetings or major events.

This report also covers the pay periods starting 24/03/2021 and ending 20/04/2021 for the CEO. There has been NIL days annual leave taken for this period.

From Date	To Date	Number of Days	Type of Leave
		NIL	

3.3 CEO's Credit Card

This report covers April 2021 credit card statements. The CEO was issued with his credit card on 01 February 2019. There was \$4,615.56 of expenditure on the corporate credit card for the period 27/03/2021 to 27/04/2021 (Appendix 9.3.1C).

Statement Dates 27/03/2021 to 27/04/2021	Amount
Total Spend	\$4,615.56

3.4 Reimbursement Applications

This report covers the period 01/03/2021 to 31/03/2021. There was \$0.00 of reimbursements claimed for this period.

4.0 Statutory Environment

4.1 ***Local Government Act 1995***

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable

5.3 Strategy:

Civic - 4.1.3 Council decisions are consistent, reliable and transparent

6.0 Policy Implications

6.1 This report is to comply with Council Policy HR5 Chief Executive Officer Leave Applications and Other Approvals.

7.0 Financial Implications

7.1 All expenditure is within budget.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

9.0 Risk

9.1 The presentation of monthly information relating to the CEO is as a result of a Crime and Corruption Commission report into the Shire of Halls Creek in 2018. The Commission highlighted the contractual relationship of the Council to the CEO, indicating that only the Council can approve matters affecting CEO Leave, Credit Card, Timesheet and hours worked or reimbursements claimed. As the employer for the CEO, only the Council can approve of these items.

9.2 Guide to quantifying risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact - Reputational risk if the CEO claims matters beyond contract limits. Shire oversight of CEO required and monthly reporting in the Agenda process removes any risk associated with CEO Contract.		
	Minor	Medium	High
Low (unlikely)	(1)	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

9.3 Guide to quantifying risk

Risk	
Low Risk	
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	Monthly reporting as per Shire Policy HR5

Officer's Recommendations

That:

- 1. Council receives the information presented to this meeting of the time worked by the CEO from 24/03/2021 to 20/04/2021 and acknowledges that the time worked is in accordance with the CEO's Contract of Employment.**
- 2. Council receives the information presented to this meeting of five days leave to be taken from 28/06/2021 to 02/07/2021, and NIL days annual leave taken during the pay periods mentioned in this report by the CEO.**
- 3. Council receives the information presented to this meeting of the credit card transactions made by the CEO using his corporate credit card from 27/03/2021 to 27/04/2021 and acknowledges that the payments have been incurred in accordance with the Shire's procurement policy and Credit Card Agreement.**

VOTING REQUIREMENT: Simple Majority

Appendix:

9.3.1A – CEO Timesheet

9.3.1B – CEO Leave Form

9.3.1C – CEO Credit Card Transactions

This section left blank intentionally

SHIRE OF HALLS CREEK TIMESHEET



2020-21 Version
PO Box 21
Halls Creek WA 6170
Ph: 9168 8007
Fax: 9168 6235

Employees Name: Noel Mason

Employee No: 160
Pay fortnight Endings: 6/04/2021

Original copy located in F:\Forms\Payroll\Timesheet - Electronic full year 2020-21

DATES	SHIFT 1			SHIFT 2			SHIFT 3			TOTAL Hours Worked	SHIFT LOCATION				LEAVE TAKEN				COMMENTS / AUTHORISATIONS		
	Day	Date	Start	Finish	Start	Finish	Start	Finish	Start		Finish	SHIFT 1	SHIFT 2	SHIFT 3	Annual	Personal Leave	Time in Lieu (taken)	Unpaid (LWOP)		Public Holiday (not worked)	Other
Wednesday	24/03/2021	8:30	12:00	3:50	12:54	17:00	4:10	17:00	4:10	17:00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Thursday	25/03/2021	8:30	12:00	3:50	12:54	17:00	4:10	17:00	4:10	17:00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Friday	26/03/2021	8:30	12:00	3:50	12:54	17:00	4:10	17:00	4:10	17:00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Saturday	27/03/2021			0.00			0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Sunday	28/03/2021			0.00			0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Monday	29/03/2021	8:30	12:00	3:50	12:54	17:00	4:10	17:00	4:10	17:00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Tuesday	30/03/2021	8:30	12:00	3:50	12:54	17:00	4:10	17:00	4:10	17:00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Wednesday	31/03/2021	8:30	12:00	3:50	12:54	17:00	4:10	17:00	4:10	17:00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Thursday	1/04/2021	8:30	12:00	3:50	12:54	17:00	4:10	17:00	4:10	17:00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Friday	2/04/2021			0.00			0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Good Friday Public Holiday 2021	
Saturday	3/04/2021			0.00			0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Sunday	4/04/2021			0.00			0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
Monday	5/04/2021			0.00			0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	Easter Monday Public Holiday 2021	
Tuesday	6/04/2021			0.00			0.00				0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	WA LGO Picnic Day Public Holiday 2021	
Total Hours Worked										24.60	28.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	53.200	

EMPLOYEE SIGNATURE: *Noel Mason* DATE: 29/3/2021

SUPERVISOR or MANAGERS SIGNATURE: *Noel Mason* DATE: 29/3/2021

OFFICE USE ONLY (Do not delete or edit)	
TOTAL HRS WORKED	53.200
TOTAL LEAVE TAKEN	22.800
TOTAL HRS (Net to time 64.44 for permanent)	76.000
FOR PERMANENT STAFF ONLY WITH TIL ACCRUAL	
LESS PAYABLE HRS	76.000
TIL Accrued	0.000
(only negative TIL is accrued)	

Shift Locations	GL	Allocated Hrs Worked
1		
2		
3		
4		
5		
6		
TOTAL HOURS WORKED		0.00

Please Note:
Timesheets should be completed at the end of each day.
Completed, correct, signed & authorised timesheets must be with the pay officer by 3:00pm on the last Monday of each pay period.
Maximum total hours paid per fortnight to permanent fulltime staff is 76 hours unless pre-approved by your manager in writing.
Maximum total hours paid per fortnight to casual staff is 76 hours unless pre-approved by your manager in writing.
Any accrual of TIL, extra paid hours or overtime (for hours worked over 76 hours per pay period including leave) must be pre-approved by your manager in writing.
Maximum accrued TIL is 10 days (conditions apply).
Maximum leave hours taken per day is 7.6 and per fortnight is 76 (for permanent fulltime staff only).
Casuals are not eligible for leave and part time staff are pro-rata based on hours worked over the past 10 weeks.
Maximum daily roster hours (weekend and leave roster) is 7.6 hours.

SHIRE OF HALLS CREEK TIMESHEET



2020-21 Version
PO Box 21
Halls Creek WA 6170
Ph: 9168 6007
Fax: 9168 6235

Employees Name: Noel Mason

Employee No: 160

Pay Forfeight Endings: 20/04/2021

Original copy located in F:\Forms\Payroll\Timesheet - Electronic full year 2020-21

DATES	SHIFT 1			SHIFT 2			SHIFT 3			TOTAL Hours Worked	SHIFT LOCATION			LEAVE TAKEN				COMMENTS / AUTHORISATIONS			
	Day	Date	Start	Finish	Start	Finish	Start	Finish	Start		Finish	Shift 1	Shift 2	Shift 3	Annual	Personal Leave	Time In Lieu (taken)		Unpaid (LWOP)	Public Holiday (not worked)	Other
Wednesday	7/04/2021	8:30	12:00	12:54	17:00	12:54	17:00	4:10	4:10	0.00	7.600										
Thursday	8/04/2021	8:30	12:00	12:54	17:00	12:54	17:00	4:10	4:10	0.00	7.600										
Friday	9/04/2021	8:30	12:00	12:54	17:00	12:54	17:00	4:10	4:10	0.00	7.600										
Saturday	10/04/2021							0.00	0.00	0.00	0.000										
Sunday	11/04/2021							0.00	0.00	0.00	0.000										
Monday	12/04/2021	8:30	12:00	12:54	17:00	12:54	17:00	4:10	4:10	0.00	7.600										
Tuesday	13/04/2021	8:30	12:00	12:54	17:00	12:54	17:00	4:10	4:10	0.00	7.600										
Wednesday	14/04/2021	8:30	12:00	12:54	17:00	12:54	17:00	4:10	4:10	0.00	7.600										
Thursday	15/04/2021	8:30	12:00	12:54	17:00	12:54	17:00	4:10	4:10	0.00	7.600										
Friday	16/04/2021	8:30	12:00	12:54	17:00	12:54	17:00	4:10	4:10	0.00	7.600										
Saturday	17/04/2021							0.00	0.00	0.00	0.000										
Sunday	18/04/2021							0.00	0.00	0.00	0.000										
Monday	19/04/2021	8:30	12:00	12:54	17:00	12:54	17:00	4:10	4:10	0.00	7.600										
Tuesday	20/04/2021	8:30	12:00	12:54	17:00	12:54	17:00	4:10	4:10	0.00	7.600										
Total Hours Worked										41.00	76.000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

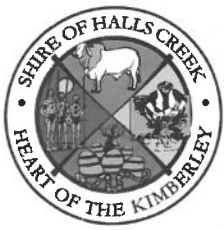
DATE: 21/4/2021
DATE: 21/4/2021

EMPLOYEE SIGNATURE: Noel Mason
SUPERVISOR or MANAGERS SIGNATURE: Noel Mason

OFFICE USE ONLY (Do not delete or edit)	
TOTAL HRS WORKED	76.000
TOTAL LEAVE TAKEN	0.000
TOTAL HRS (including shift for permanent)	76.000
FOR PERMANENT STAFF ONLY WITH TIL ACCRUAL	
LESS PAYABLE HRS	76.000
TIL Accrued	0.000
(only negative TIL is accrued)	

Shift Locations	GL	Allocated Hrs Worked
1		
2		
3		
4		
5		
6		
TOTAL HOURS WORKED		0.00

Please Note:
Timesheets should be completed at the end of each day.
Completed, correct, signed & authorised timesheets must be with the pay officer by 3:00pm on the last Monday of each pay period.
Maximum total hours paid per fortnight to permanent fulltime staff is 76 hours unless pre-approved by your manager in writing.
Maximum total hours paid per fortnight to casual staff is 76 hours unless pre-approved by your manager in writing.
Any accrual of TIL, extra paid hours, or overtime (for hours worked over 76 hours per pay period including leave) must be pre-approved by your manager in writing.
Maximum accrued TIL is 10 days (conditions apply).
Maximum leave hours taken per day is 7.6 and per fortnight is 76 (for permanent fulltime staff only).
Casuals are not eligible for leave and part time staff are pro-rata based on hours worked over the past 10 weeks.
Maximum daily roster hours (weekend and leave duty) is 7.6 hours.



CEO LEAVE APPLICATION FORM



I apply for 5 days of leave, commencing on 28 / 6 / 2021 and ending on 2 / 7 / 2021
(exc. Public holidays & weekends) (1st normal working day on leave) (last normal working day on leave)

The leave applied for is as follows:

Time in Lieu (if available, to be used before Annual Leave)

Annual Leave

Personal Leave (please state reason below)

Long Service Leave

Other Leave: _____

Leave Without Pay

	Days
5	Days
	Days
	Days
	Days
	Days

SHIRE OF HALLS CREEK Reg. in Records
 HALLS CREEK Doc ID
 08 APR 2021 117820

RECEIVED

TOTAL DAYS ON LEAVE _____ **(excluding Public holidays & Weekends)**

Name: Noel Mason

Date: 8 / 4 / 2021

Signed: Noel Mason

Employee # 160

PERSONAL LEAVE (previously known as Sick Leave)

A medical certificate is required to be attached for all absence's exceeding two (2) or more days, or if otherwise required. (this will have been advised to you by your supervisor).

Reason for this leave: _____

Medical Certificate Supplied

LEAVE PAID IN ADVANCE

Your leave will be paid with the "normal" pay cycle (ie. fortnightly as they fall due) unless you tick the box below. Please see the payroll staff for further details and conditions.

I want my leave paid in advance

By ticking the box above, I understand that, only the leave I am taking will be paid to me in advance with the last pay before I go on leave, and that no ordinary hours will be paid to me in advance until I have worked them, and that no further leave payments will be made to me until the first pay due to me after I return to work.

APPROVAL BY SUPERVISOR &/or EXECUTIVE MANAGER

Recommended subject to Applicant having sufficient leave

Not recommended – this application must be filed on personal file

Supervisors Signature: _____

Date: _____ / _____ / _____

Managers Signature: _____

Date: _____ / _____ / _____

OTHER REQUESTS or RECOMMENDATIONS

APPENDIX 9.2.1C - CEO CREDIT CARD TRANSACTIONS

CREDIT CARD TRANSACTIONS FOR STATEMENT PERIOD 27/03/2021 TO 27/04/2021

NAME	DESCRIPTION	MERCHANT	PURCHASE DATE	AMOUNT
Mason Noel	LG Pro Advertising Jobs	LOCAL GOVERNEMENT MANA	30/03/2021	630.00
Mason Noel	Dropbox Upgrade CEO	DROPBOX*L4P4WMQYSZPP	20/04/2021	184.67
Mason Noel	Bundy Anzac Breakfast	ROEBUCK BAY HOTEL	20/04/2021	52.99
Mason Noel	Anzac Breakfast Bundy	LIQUORLAND 3253	20/04/2021	55.00
Mason Noel	Cabfare Zone Meeting to Minshulls to get CEO vehicle	NET CABS	21/04/2021	11.43
Mason Noel	Vehicle Service Minshulls CEO HC 2850 P1109	MINSHULL MECH/REPAIR	22/04/2021	1,415.75
Mason Noel	Fuel Diesel Coles Express Broome P1109	COLES EXPRESS 6948	22/04/2021	186.77
Mason Noel	Meals CEO Crs Zone Meeting	MCDONALDS BROOME	23/04/2021	36.65
Mason Noel	Mangrove Accom Cr Edwards Zone Mtg	MANGROVE RESORT	23/04/2021	634.60
Mason Noel	CEO Accom mangrove Broome Zone Mtg	MANGROVE RESORT	23/04/2021	654.60
Mason Noel	Accomm Cr Loessl Zone Mtg Broome Mangrove	MANGROVE RESORT	23/04/2021	634.60
Mason Noel	Meals Zone Mtg April Ngiyali Fitzroy	NGIYALI ROADHOUSE	23/04/2021	24.00
Mason Noel	???	HLLSCRK KIMBERLEY HT	26/04/2021	94.50
TOTAL SPEND FOR APRIL 2021 STATEMENT PERIOD				4,615.56

9.3.2 Accounts Paid by Authority (Summary) – April 2021

ITEM NUMBER:	9.3.2
REPORTING OFFICER	Daniel Milkins, Senior Finance Officer
SENIOR OFFICER	Lloyd Barton, Director of Corporate Services
MEETING DATE:	20 May 2021
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 Accounts paid by authority for April 2021 to be noted by Council.

2.0 Background

2.1 Nil.

3 3.0 Comments

3.1 Creditor payments for the month of April 2021 comprised as follows:

Bank Account	Type	Numbers	Amount
Municipal	Cheque & EFT	as per schedule	\$1,008,605.15
Restricted	Cheque & EFT		\$18,964.50
Trust	Cheque & EFT		\$0.00
Municipal	Payroll		\$358,548.49
TOTAL			\$1,386,118.14

3.2 The following schedules provide a bit more information than the high-level summary provided in the last few months but not as detailed as the reports that were discouraged by audit. This should provide enough information for review of the payments. A detailed copy of the payments will be kept in the Finance Office.

4.0 Statutory Environment:

4.1 Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that a list of all accounts paid be presented to Council.

4.2 This list must include all payments made since the list was last prepared and presented to Council.

4.3 The list of payments made by authority for 1 April 2021 to 30 April 2021 is hereby presented to Council. (Appendix 9.3.2A).

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable.

5.3 Strategy:

Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire.

6.0 Policy Implications:

6.1 All payments made in accordance with adopted Council policy and delegations.

7.0 Financial Implications

7.1 Out-flow of cash totalling \$1,386,118.14. All payments made have been within the provisions of the 2020-2021 Draft Budget.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer’s recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer’s recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer’s recommendation.

9.0 Risk

9.1 Risk level is low.

9.2 Risk Control Measures - The Risk Control measures, are insignificant if Council acknowledges payment of accounts, the report is for information purposes only.

9.3 Guide to quantifying risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact - Failure to acknowledge the payment of Shire accounts exposes Councillors to a breach of the LG Act, and impacts on reputation.		
	Minor	Medium	High
Low (unlikely)	(1)	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

9.4 Guide to quantifying risk

Risk	
Low Risk	
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	Monthly reporting of Accounts eliminates risk.

Officer's Recommendation

That:

The total accounts paid by authority totalling \$1,386,118.14 summarised on the following schedules entitled 'Schedule of Sundry Creditor Accounts Paid by Authority (Summary) 01/04/2021 to 30/04/2021', 'Schedule of Restricted Creditor Accounts Paid by Authority (Summary) 01/04/2021 to 30/04/2021', 'Schedule of Trust Creditor Accounts Paid by Authority (Summary) 01/04/2021 to 30/04/2021' and 'Net Salaries and Wages Paid April 2021' (as appended 9.2.4A) be received.

VOTING REQUIREMENT: Simple majority

Appendix:

9.3.2A Schedule of sundry creditor accounts paid by authority (Summary) 01/04/2021 to 30/04/2021.

This section left blank intentionally

SCHEDULE OF SUNDRY MUNICIPAL CREDITOR ACCOUNTS PAID BY AUTHORITY
(SUMMARY)
01/04/2021 to 30/04/2021

Chq/EFT	Date	Name	Description	Amount
EFT26318	05/03/2021	AERODROME MANAGEMENT SERVICES PTY LTD (AMS)	AERODROME OPERATION & MANAGEMENT SERVICES	-30,983.52
EFT26500	16/04/2021	ABSAFE PTY LTD	ELECTRICAL SERVICES	-1,992.53
ABSAFE PTY LTD Total				-1,992.53
EFT26539	23/04/2021	ACROMAT (CMO TRADING PTY LTD)	PROPERTY MAINTENANCE	-1,841.62
ACROMAT (CMO TRADING PTY LTD) Total				-1,841.62
EFT26545	23/04/2021	AERODROME MANAGEMENT SERVICES PTY LTD (AMS)	AERODROME MANAGEMENT	-30,983.52
AERODROME MANAGEMENT SERVICES PTY LTD (AMS) Total				-30,983.52
EFT26449	01/04/2021	ALL HOURS AUTO ELECTRICS PTY LTD	ELECTRICAL SERVICES	-22,099.98
EFT26467	09/04/2021	ALL HOURS AUTO ELECTRICS PTY LTD	PARTS	-1,890.35
ALL HOURS AUTO ELECTRICS PTY LTD Total				-23,990.33
EFT26460	09/04/2021	ALPERSTEIN DESIGNS	T&TC STOCK	-2,391.81
ALPERSTEIN DESIGNS Total				-2,391.81
DD18142.18	06/04/2021	AMP FLEXIBLE LIFETIME SUPER PLAN	SUPERANNUATION	-200.30
DD18155.18	20/04/2021	AMP FLEXIBLE LIFETIME SUPER PLAN	SUPERANNUATION	-200.30
AMP FLEXIBLE LIFETIME SUPER PLAN Total				-400.60
DD18142.8	06/04/2021	AMP SUPERANNUATION	SUPERANNUATION	-574.86
DD18155.8	20/04/2021	AMP SUPERANNUATION	SUPERANNUATION	-727.14
AMP SUPERANNUATION Total				-1,302.00
EFT26571	30/04/2021	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT RECOVERY	-19.25
AMPAC DEBT RECOVERY (WA) PTY LTD Total				-19.25
DD18142.7	06/04/2021	ASGARD SUPER (BT FUNDS MANAGEMENT LIMITED)	SUPERANNUATION	-351.26
DD18155.7	20/04/2021	ASGARD SUPER (BT FUNDS MANAGEMENT LIMITED)	SUPERANNUATION	-351.26
ASGARD SUPER (BT FUNDS MANAGEMENT LIMITED) Total				-702.52
EFT26543	23/04/2021	AUSTRALIA POST	POSTAL CHARGES	-76.75
AUSTRALIA POST Total				-76.75
EFT26470	09/04/2021	AUSTRALIA WIDE INVESTIGATIONS PTY LTD	LEGAL EXPENSES	-1,829.30
AUSTRALIA WIDE INVESTIGATIONS PTY LTD Total				-1,829.30
DD18142.15	06/04/2021	AUSTRALIAN SUPER	SUPERANNUATION	-7,501.27
DD18155.15	20/04/2021	AUSTRALIAN SUPER	SUPERANNUATION	-7,940.98
AUSTRALIAN SUPER Total				-15,442.25
EFT26517	22/04/2021	AUSTRALIAN TAXATION OFFICE (ATO)	BAS RETURN	-84,739.00
AUSTRALIAN TAXATION OFFICE (ATO) Total				-84,739.00
EFT26546	23/04/2021	AVANTGARDE TECHNOLOGIES PTY LTD	CCTV MAINTENANCE	-8,327.00
AVANTGARDE TECHNOLOGIES PTY LTD Total				-8,327.00
DD18142.12	06/04/2021	AWARE SUPER	SUPERANNUATION	-8,288.31
DD18155.12	20/04/2021	AWARE SUPER	SUPERANNUATION	-8,778.22
AWARE SUPER Total				-17,066.53

Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

Chq/EFT	Date	Name	Description	Amount
EFT26478	09/04/2021	BAILEYS AUTO PARTS	VEHICLE SERVICING	-140.00
BAILEYS AUTO PARTS Total				-140.00
EFT26574	30/04/2021	BATTERIES PLUS PTY LTD	PARTS	-869.00
BATTERIES PLUS PTY LTD Total				-869.00
EFT26488	16/04/2021	BOAB CLEANING (MEGAN KILDEY)	CONTRACT CLEANING	-14,286.25
EFT26560	30/04/2021	BOAB CLEANING (MEGAN KILDEY)	CLEANING	-2,772.00
BOAB CLEANING (MEGAN KILDEY) Total				-17,058.25
EFT26452	09/04/2021	BONNIE ROSITA EDWARDS	20/21 COUNCILLOR ALLOWANCE	-496.73
EFT26508	22/04/2021	BONNIE ROSITA EDWARDS	20/21 COUNCILLOR ALLOWANCE	-496.73
BONNIE ROSITA EDWARDS Total				-993.46
EFT26556	30/04/2021	BOOEASY PTY LTD	MONTHLY FEE	-330.00
BOOEASY PTY LTD Total				-330.00
EFT26572	30/04/2021	BROLLY AUSTRALASIA PTY LTD	ANNUAL SUBSCRIPTION	-1,306.80
BROLLY AUSTRALASIA PTY LTD Total				-1,306.80
DD18142.5	06/04/2021	BT SUPER FOR LIFE (SYDNEY)	PAYROLL DEDUCTIONS	-839.49
DD18155.5	20/04/2021	BT SUPER FOR LIFE (SYDNEY)	PAYROLL DEDUCTIONS	-872.63
BT SUPER FOR LIFE (SYDNEY) Total				-1,712.12
EFT26540	23/04/2021	BULURRU (ASM ECLIPSE PTY LTD)	PO#62917 - T&TC STOCKS	-1,291.66
BULURRU (ASM ECLIPSE PTY LTD) Total				-1,291.66
EFT26459	09/04/2021	BURRALUBA YURA NGURRA WORKERS HOSTEL	PAYROLL DEDUCTIONS	-313.00
EFT26513	22/04/2021	BURRALUBA YURA NGURRA WORKERS HOSTEL	PAYROLL DEDUCTIONS	-613.00
BURRALUBA YURA NGURRA WORKERS HOSTEL Total				-926.00
EFT26569	30/04/2021	CASTLEDINE GREGORY	LEGAL EXPENSES	-3,063.50
CASTLEDINE GREGORY Total				-3,063.50
DD18195.1	30/04/2021	CBA - CREDIT CARDS ONLY	CREDIT CARD TRANSACTIONS	-5,773.37
CBA - CREDIT CARDS ONLY Total				-5,773.37
DD18166.1	30/04/2021	CBA - OTHER DIRECT DEBITS ONLY	BANK FEES	-1,028.99
CBA - OTHER DIRECT DEBITS ONLY Total				-1,028.99
EFT26498	16/04/2021	CGL FUEL PTY LTD	FUEL	-18,979.37
CGL FUEL PTY LTD Total				-18,979.37
EFT26476	09/04/2021	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-1,853.65
EFT26518	22/04/2021	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	-1,341.14
CHILD SUPPORT AGENCY Total				-3,194.79
EFT26493	16/04/2021	CHRISTABEL CHAMARETTE	RECRUITMENT SERVICES	-4,500.00
CHRISTABEL CHAMARETTE Total				-4,500.00
EFT26472	09/04/2021	CHRISTINE FARRER	GRAPHIC DESIGN SERVICE	-600.00
CHRISTINE FARRER Total				-600.00
EFT26458	09/04/2021	CHRISTOPHER LOESSL	20/21 COUNCILLOR ALLOWANCE	-589.41
EFT26512	22/04/2021	CHRISTOPHER LOESSL	20/21 COUNCILLOR ALLOWANCE	-589.41
CHRISTOPHER LOESSL Total				-1,178.82
EFT26499	16/04/2021	CKAS MECHATRONICS PTY LTD	CAR SIMULATOR	-18,812.75
CKAS MECHATRONICS PTY LTD Total				-18,812.75

Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

Chq/EFT	Date	Name	Description	Amount
EFT26520	23/04/2021	COBINA CRAWFORD	EXPENSE CLAIM	-385.59
COBINA CRAWFORD Total				-385.59
EFT26463	09/04/2021	DARRYLIN GORDON	20/21 COUNCILLOR ALLOWANCE	-496.73
EFT26514	22/04/2021	DARRYLIN GORDON	20/21 COUNCILLOR ALLOWANCE	-496.73
DARRYLIN GORDON Total				-993.46
EFT26568	30/04/2021	DATACOM SOLUTIONS (AU) PTY LTD	MONTHLY FEE	-1,375.00
DATACOM SOLUTIONS (AU) PTY LTD Total				-1,375.00
EFT26531	23/04/2021	DEAN GRAHAM	EXPENSE CLAIM	-70.27
DEAN GRAHAM Total				-70.27
EFT26551	30/04/2021	DEAN WILSON TRANSPORT	FRIEGHT	-238.85
DEAN WILSON TRANSPORT Total				-238.85
24737	13/04/2021	DEPT. OF HOUSING (HALLS CREEK)	PAYROLL DEDUCTIONS	-1,400.10
24740	22/04/2021	DEPT. OF HOUSING (HALLS CREEK)	PAYROLL DEDUCTIONS	-1,400.10
DEPT. OF HOUSING (HALLS CREEK) Total				-2,800.20
EFT26504	16/04/2021	EAST KIMBERLEY HARDWARE	MISC SUPPLIES	-153.80
EAST KIMBERLEY HARDWARE (MITRE 10 KUNUNURRA) Total				-153.80
EFT26566	30/04/2021	EAST KIMBERLEY MARKETING	ANNUAL MEMBERSHIP	-11.00
EAST KIMBERLEY MARKETING Total				-11.00
EFT26491	16/04/2021	EASYWEB DIGITAL PTY LTD	PUBLIC WIFI	-451.66
EASYWEB DIGITAL PTY LTD Total				-451.66
DD18181.1	06/04/2021	ENETT INTERNATIONAL	MONTHLY FEE	-16.50
ENETT INTERNATIONAL Total				-16.50
DD18142.9	06/04/2021	ESSENTIAL SUPER	SUPERANNUATION	-240.65
DD18155.9	20/04/2021	ESSENTIAL SUPER	SUPERANNUATION	-240.65
ESSENTIAL SUPER Total				-481.30
EFT26461	09/04/2021	FOURIER TECHNOLOGIES PTY LTD	IT SERVICES	-1,012.00
EFT26558	30/04/2021	FOURIER TECHNOLOGIES PTY LTD	IT SERVICES	-2,537.02
FOURIER TECHNOLOGIES PTY LTD Total				-3,549.02
EFT26481	16/04/2021	G & V ROBERTS PTY LTD (GVR)	FRIEGHT	-93.50
G & V ROBERTS PTY LTD (GVR) Total				-93.50
EFT26521	23/04/2021	GILBERT MCADAM	EXPENSE CLAIM	-338.24
GILBERT MCADAM Total				-338.24
EFT26524	23/04/2021	GREENSAFE PTY LTD	PROPERTY MAINTENANCE	-1,672.00
GREENSAFE PTY LTD Total				-1,672.00
EFT26526	23/04/2021	HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION	FURNITURE	-8,196.75
EFT26557	30/04/2021	HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION	FURNITURE	-14,436.13
EFT26585	30/04/2021	HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION	MISC SUPPLIES	-599.99
HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION Total				-23,232.87
EFT26480	16/04/2021	HALLS CREEK MOTEL	COURSE FEES	-876.50
EFT26549	30/04/2021	HALLS CREEK MOTEL	CATERING	-765.00
HALLS CREEK MOTEL Total				-1,641.50
EFT26494	16/04/2021	HALLS CREEK TYRES PTY LTD	TYRES	-100.00
HALLS CREEK TYRES PTY LTD Total				-100.00

Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

Chq/EFT	Date	Name	Description	Amount
DD18142.2	06/04/2021	HESTA SUPER FUND	SUPERANNUATION	-232.11
DD18155.2	20/04/2021	HESTA SUPER FUND	SUPERANNUATION	-232.11
HESTA SUPER FUND Total				-464.22
DD18142.17	06/04/2021	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION	-255.73
DD18155.17	20/04/2021	HOST PLUS SUPERANNUATION FUND	SUPERANNUATION	-255.73
HOST PLUS SUPERANNUATION FUND Total				-511.46
EFT26484	16/04/2021	IGA X-PRESS (HALLS CREEK)	MISC SUPPLIES	-1,564.72
EFT26525	23/04/2021	IGA X-PRESS (HALLS CREEK)	VOUCHERS	-3,038.08
EFT26584	30/04/2021	IGA X-PRESS (HALLS CREEK)	MISC SUPPLIES	-178.50
IGA X-PRESS (HALLS CREEK) Total				-4,781.30
EFT26582	30/04/2021	INCITE SECURITY	SECURITY	-822.00
INCITE SECURITY Total				-822.00
EFT26533	23/04/2021	INLOGIK PTY LTD	SOFTWARE	-436.29
INLOGIK PTY LTD Total				-436.29
EFT26479	09/04/2021	IT VISION	MARCH 2021	-2,618.00
IT VISION Total				-2,618.00
EFT26506	16/04/2021	IXOM OPERATIONS PTY LTD	SERVICE FEE	-216.54
IXOM OPERATIONS PTY LTD Total				-216.54
EFT26448	01/04/2021	JAKE OSMAN	CONTRACTOR SERVICES	-4,940.00
JAKE OSMAN Total				-4,940.00
EFT26532	23/04/2021	KIMBERLEY FIRE SYSTEMS	FIRE CONTROL INSPECTION	-330.00
KIMBERLEY FIRE SYSTEMS Total				-330.00
EFT26502	16/04/2021	KIMBERLEY HOTEL	CATERING	-932.00
EFT26577	30/04/2021	KIMBERLEY HOTEL	CATERING	-1,583.00
KIMBERLEY HOTEL Total				-2,515.00
EFT26522	23/04/2021	KRSP PTY LTD	UTILITIES	-235.97
KRSP PTY LTD Total				-235.97
EFT26552	30/04/2021	KUNUNURRA HOME & GARDEN (MITRE 10 KUNUNURRA)	MISC SUPPLIES	-265.20
KUNUNURRA HOME & GARDEN (MITRE 10 KUNUNURRA) Total				-265.20
EFT26474	09/04/2021	KUNUNURRA PEST MANAGEMENT	PEST CONTROL	-510.00
EFT26505	16/04/2021	KUNUNURRA PEST MANAGEMENT	PEST CONTROL	-360.00
KUNUNURRA PEST MANAGEMENT Total				-870.00
EFT26501	16/04/2021	KYLE FAWCETT	CONTRACTOR SERVICES	-2,640.00
KYLE FAWCETT Total				-2,640.00
EFT26565	30/04/2021	LANSTAR INFORMATION TECHNOLOGY (REDGLASS)	ANNUAL LICENSE	-1,490.00
LANSTAR INFORMATION TECHNOLOGY (REDGLASS) Total				-1,490.00
EFT26475	09/04/2021	LGRCEU (WA SHIRE COUNCILS UNION)	PAYROLL DEDUCTIONS	-19.40
EFT26516	22/04/2021	LGRCEU (WA SHIRE COUNCILS UNION)	PAYROLL DEDUCTIONS	-19.40
LGRCEU (WA SHIRE COUNCILS UNION) Total				-38.80
EFT26528	23/04/2021	MAGIQ SOFTWARE LTD	RECORD KEEPING	-2,788.50
MAGIQ SOFTWARE LTD Total				-2,788.50
EFT26482	16/04/2021	MAJOR MOTORS PTY LTD	PARTS	-550.29
MAJOR MOTORS PTY LTD Total				-550.29

Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

Chq/EFT	Date	Name	Description	Amount
EFT26450	09/04/2021	MALCOLM HACK EDWARDS	20/21 COUNCILLOR ALLOWANCE	-867.46
EFT26507	22/04/2021	MALCOLM HACK EDWARDS	20/21 COUNCILLOR ALLOWANCE	-867.46
MALCOLM HACK EDWARDS Total				-1,734.92
EFT26468	09/04/2021	MANDY WYNNE	ACCOUNTING SERVICE	-5,280.00
MANDY WYNNE Total				-5,280.00
EFT26561	30/04/2021	MCMULLEN NOLAN GROUP PTY LTD	BUILDING SERVICES	-3,171.00
MCMULLEN NOLAN GROUP PTY LTD (MNG) Total				-3,171.00
EFT26580	30/04/2021	METALAND (KUNUNURRA)	MISC SUPPLIES	-283.80
METALAND (KUNUNURRA) Total				-283.80
DD18142.3	06/04/2021	MLC MASTERKEY BUSINESS SUPER	SUPERANNUATION	-54.15
DD18155.3	20/04/2021	MLC MASTERKEY BUSINESS SUPER	SUPERANNUATION	-33.49
MLC MASTERKEY BUSINESS SUPER Total				-87.64
DD18142.4	06/04/2021	MOBISUPER	SUPERANNUATION	-271.32
DD18155.4	20/04/2021	MOBISUPER	SUPERANNUATION	-265.62
MOBISUPER Total				-536.94
EFT26490	16/04/2021	MOORE AUSTRALIA (WA) PTY LTD	LEGAL EXPENSES	-2,200.00
EFT26529	23/04/2021	MOORE AUSTRALIA (WA) PTY LTD	ACCOUNTING SERVICES	-6,748.50
MOORE AUSTRALIA (WA) PTY LTD Total				-8,948.50
EFT26489	16/04/2021	MRB PLUMBING LTD	PROPERTY MAINTENANCE	-1,499.30
EFT26562	30/04/2021	MRB PLUMBING LTD	PLUMBING SERVICES	-5,318.50
MRB PLUMBING LTD Total				-6,817.80
DD18142.1	06/04/2021	MTAA SUPERANNUATION FUND	PAYROLL DEDUCTIONS	-1,162.39
DD18155.1	20/04/2021	MTAA SUPERANNUATION FUND	PAYROLL DEDUCTIONS	-1,283.09
MTAA SUPERANNUATION FUND Total				-2,445.48
EFT26495	16/04/2021	NEIL MANSELL TRANSPORT PTY LTD	FRIEGHT	-55.00
NEIL MANSELL TRANSPORT PTY LTD Total				-55.00
EFT26497	16/04/2021	NORTH WEST LEASING PTY LTD	PLUMBING SERVICES	-19,030.00
NORTH WEST LEASING PTY LTD Total				-19,030.00
EFT26554	30/04/2021	OCLC (UK) LTD	SOFTWARE	-2,420.09
OCLC (UK) LTD Total				-2,420.09
EFT26451	09/04/2021	OFFICE NATIONAL (KUNUNURRA)	STATIONERY	-336.30
OFFICE NATIONAL (KUNUNURRA) (COOLGEM HOLDINGS PTY LTD) Total				-336.30
EFT26535	23/04/2021	OFFICE OF THE AUDITOR GENERAL	FUNDING CERTIFICATION	-2,420.00
OFFICE OF THE AUDITOR GENERAL Total				-2,420.00
24742	30/04/2021	OPTUS COMMUNICATIONS	SAT PHONE CHARGES	-146.97
OPTUS COMMUNICATIONS Total				-146.97
EFT26464	09/04/2021	ORD AGRICULTURAL EQUIPMENT	PARTS	-102.64
EFT26492	16/04/2021	ORD AGRICULTURAL EQUIPMENT	MINOR PLANT	-369.00
EFT26563	30/04/2021	ORD AGRICULTURAL EQUIPMENT	PARTS	-3,097.60
ORD AGRICULTURAL EQUIPMENT Total				-3,569.24
EFT26544	23/04/2021	ORD MACHININGST)	PARTS	-135.85
ORD MACHINING (THE TRUSTEE FOR PT AND AJ MCLEAN FAMILY TRUST) Total				-135.85
EFT26473	09/04/2021	PATRICIA ANNE MCKAY	20/21 COUNCILLOR ALLOWANCE	-496.73
EFT26515	22/04/2021	PATRICIA ANNE MCKAY	20/21 COUNCILLOR ALLOWANCE	-496.73
PATRICIA ANNE MCKAY Total				-993.46

Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

Chq/EFT	Date	Name	Description	Amount
EFT26564	30/04/2021	POINCIANA ROADHOUSE	CATERING	-840.00
POINCIANA ROADHOUSE (WU FAMILY PTY LTD) Total				-840.00
DD18142.13	06/04/2021	PRIME SUPER	SUPERANNUATION	-133.00
DD18155.13	20/04/2021	PRIME SUPER	SUPERANNUATION	-80.75
PRIME SUPER Total				-213.75
EFT26466	09/04/2021	READOS AUTO CARE PTY LTD	VEHICLE SERVICING	-2,188.30
EFT26534	23/04/2021	READOS AUTO CARE PTY LTD	FUEL	-1,400.54
EFT26570	30/04/2021	READOS AUTO CARE PTY LTD	FUEL	-930.68
READOS AUTO CARE PTY LTD Total				-4,519.52
EFT26581	30/04/2021	REGIONAL POWER CORPORATION (HORIZON POWER)	UTILITIES	-11,078.44
REGIONAL POWER CORPORATION (HORIZON POWER) Total				-11,078.44
EFT26496	16/04/2021	RENOUF IMPORT DIRECT PTY LTD	GYM EQUIPMENT	-6,830.96
RENOUF IMPORT DIRECT PTY LTD Total				-6,830.96
EFT26456	09/04/2021	ROSEMARY STRETCH	20/21 COUNCILLOR ALLOWANCE	-496.73
EFT26510	22/04/2021	ROSEMARY STRETCH	20/21 COUNCILLOR ALLOWANCE	-496.73
ROSEMARY STRETCH Total				-993.46
EFT26573	30/04/2021	SEARLE HOLDINGS (WA) PTY LTD	TOOLS	-1,350.95
SEARLE HOLDINGS (WA) PTY LTD Total				-1,350.95
24738	13/04/2021	SHIRE OF HALLS CREEK (PAYROLL)	PAYROLL DEDUCTIONS	-827.90
24741	22/04/2021	SHIRE OF HALLS CREEK (PAYROLL)	PAYROLL DEDUCTIONS	-761.96
SHIRE OF HALLS CREEK (PAYROLL) Total				-1,589.86
EFT26477	09/04/2021	SHIRE OF WYNDHAM-EAST KIMBERLEY	BUILDING SERVICES	-300.00
SHIRE OF WYNDHAM-EAST KIMBERLEY (SWEK) Total				-300.00
EFT26486	16/04/2021	SIGMA CHEMICALS	TEST KIT	-1,089.00
SIGMA CHEMICALS Total				-1,089.00
EFT26530	23/04/2021	SKYMESH PTY LTD	INTERNET SERVICES	-459.75
SKYMESH PTY LTD Total				-459.75
EFT26454	09/04/2021	SPINIFEX CONTRACTING	PLOT SINKING FEES	-1,870.00
EFT26483	16/04/2021	SPINIFEX CONTRACTING	CEMETARY MAINTENANCE	-4,228.40
EFT26523	23/04/2021	SPINIFEX CONTRACTING	ABORIST	-3,824.70
EFT26553	30/04/2021	SPINIFEX CONTRACTING	PROPERTY MAINTENANCE	-40,111.70
SPINIFEX CONTRACTING Total				-50,034.80
DD18142.16	06/04/2021	STATEWIDE SUPER	SUPERANNUATION	-366.33
DD18155.16	20/04/2021	STATEWIDE SUPER	SUPERANNUATION	-366.33
STATEWIDE SUPER Total				-732.66
EFT26538	23/04/2021	STEPHEN MORICE	EXPENSE CLAIM	-27.00
EFT26575	30/04/2021	STEPHEN MORICE	EXPENSE CLAIM	-95.40
STEPHEN MORICE Total				-122.40
DD18142.6	06/04/2021	SUNSUPER SUPERANNUATION FUND	SUPERANNUATION	-451.15
DD18155.6	20/04/2021	SUNSUPER SUPERANNUATION FUND	SUPERANNUATION	-468.96
SUNSUPER SUPERANNUATION FUND Total				-920.11
DD18142.11	06/04/2021	SUPER DIRECTIONS FUND (AMP)	SUPERANNUATION	-210.52
DD18155.11	20/04/2021	SUPER DIRECTIONS FUND (AMP)	SUPERANNUATION	-222.76
SUPER DIRECTIONS FUND (AMP) Total				-433.28

Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

Chq/EFT	Date	Name	Description	Amount
24739	13/04/2021	TELSTRA	FIXED SERVICES	-8,142.14
TELSTRA Total				-8,142.14
EFT26541	23/04/2021	THE BUSINESS HUB (TANAY BULICH)	VIRTUAL ASSISTANT	-1,448.04
EFT26576	30/04/2021	THE BUSINESS HUB (TANAY BULICH)	VIRTUAL ASSISTANT	-1,435.72
THE BUSINESS HUB (TANAY BULICH) Total				-2,883.76
EFT26485	16/04/2021	THE KIMBERLEY GRANDE HOTEL	ACCOMMODATION	-587.00
THE KIMBERLEY GRANDE HOTEL Total				-587.00
DD18142.14	06/04/2021	THE TRUSTEE FOR HOBSON SUPER FUND	SUPERANNUATION	-1,106.14
DD18155.14	20/04/2021	THE TRUSTEE FOR HOBSON SUPER FUND	SUPERANNUATION	-1,026.65
THE TRUSTEE FOR HOBSON SUPER FUND Total				-2,132.79
EFT26548	30/04/2021	TOLL EXPRESS	FRIEGHT	-329.20
TOLL EXPRESS Total				-329.20
EFT26537	23/04/2021	TWO WAY CONSULTING (CHANTAL ADAMS)	COURSE FEES	-6,400.00
TWO WAY CONSULTING (CHANTAL ADAMS) Total				-6,400.00
DD18142.10	06/04/2021	UNI SUPER LTD	SUPERANNUATION	-255.77
DD18155.10	20/04/2021	UNI SUPER LTD	SUPERANNUATION	-783.38
UNI SUPER LTD Total				-1,039.15
EFT26471	09/04/2021	VENDORPANEL PTY LTD	SUBSCRIPTION	-14,040.13
VENDORPANEL PTY LTD Total				-14,040.13
EFT26457	09/04/2021	VIRGINIA O'NEIL	20/21 COUNCILLOR ALLOWANCE	-496.73
EFT26511	22/04/2021	VIRGINIA O'NEIL	20/21 COUNCILLOR ALLOWANCE	-496.73
VIRGINIA O'NEIL Total				-993.46
EFT26462	09/04/2021	VISION POWER PTY LTD	ELECTRICAL SERVICES	-3,375.35
EFT26487	16/04/2021	VISION POWER PTY LTD	ELECTRICAL SERVICES	-17,252.40
EFT26527	23/04/2021	VISION POWER PTY LTD	PROPERTY MAINTENANCE	-475.59
EFT26559	30/04/2021	VISION POWER PTY LTD	ELECTRICAL SERVICES	-330.00
VISION POWER PTY LTD Total				-21,433.34
EFT26579	30/04/2021	WA HINO SALES & SERVICE	VEHICLE SERVICING	-9,772.62
WA HINO SALES & SERVICE Total				-9,772.62
EFT26578	30/04/2021	WA LOCAL GOVERNMENT ASSOCIATION	STATIONERY	-73.20
WA LOCAL GOVERNMENT ASSOCIATION Total				-73.20
EFT26519	22/04/2021	WA TREASURY CORPORATION	LOAN REPAYMENT	-413,430.42
WA TREASURY CORPORATION Total				-413,430.42
24743	30/04/2021	WATER CORPORATION (OSBORNE PARK)	UTILITIES	-32,838.15
WATER CORPORATION (OSBORNE PARK) Total				-32,838.15
EFT26469	09/04/2021	WESLEY ADAM BAMBLING	PROPERTY MAINTENANCE	-10,916.50
EFT26536	23/04/2021	WESLEY ADAM BAMBLING	WELDING SERVICES	-858.00
WESLEY ADAM BAMBLING Total				-11,774.50
EFT26453	09/04/2021	WESTPRINT HERITAGE MAPS PTY LTD	T&TC STOCK	-179.40
WESTPRINT HERITAGE MAPS PTY LTD Total				-179.40
EFT26542	23/04/2021	WESTRAC PTY LTD	VEHICLE SERVICING	-1,955.64
WESTRAC PTY LTD Total				-1,955.64
EFT26547	23/04/2021	WINC AUSTRALIA PTY LIMITED	MISC SUPPLIES	-296.65
WINC AUSTRALIA PTY LIMITED Total				-296.65

Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

Chq/EFT	Date	Name	Description	Amount
EFT26583	30/04/2021	WIRRIMANU (BALGO) COMMUNITY STORE	MISC SUPPLIES	-1,999.65
WIRRIMANU (BALGO) COMMUNITY STORE Total				-1,999.65
EFT26455	09/04/2021	WUNAN FOUNDATION INC - KUNUNURRA	PAYROLL DEDUCTIONS	-780.00
EFT26509	22/04/2021	WUNAN FOUNDATION INC - KUNUNURRA	PAYROLL DEDUCTIONS	-480.00
WUNAN FOUNDATION INC - KUNUNURRA Total				-1,260.00
EFT26465	09/04/2021	ZHICHAO (SAM) SONG	EXPENSE CLAIM	-69.90
EFT26567	30/04/2021	ZHICHAO (SAM) SONG	EXPENSE CLAIM	-69.90
ZHICHAO (SAM) SONG Total				-139.80

Total Sundry Creditor Accounts Paid by Authority \$1,008,605.15
February 2021 Gross Salaries & Wages Paid \$358,548,49

SCHEDULE OF RESTRICTED CREDITOR ACCOUNTS PAID BY AUTHORITY
(SUMMARY)
01/04/2021 to 30/04/2021

Chq/EFT	Date	Name	Description	Amount
DD18203.1	30/04/2021	DEPT. OF TRANSPORT (DOT) - LICENSING AGENT	DOT REMITTANCE PE30/04/2021	-18,964.50
DEPT. OF TRANSPORT (DOT) - LICENSING AGENT Total				-18,964.50

Total Restricted Creditor Accounts Paid by Authority \$18,964.50

SCHEDULE OF TRUST CREDITOR ACCOUNTS PAID BY AUTHORITY (SUMMARY)
01/04/2021 to 30/04/2021

PAY# OR INV#	DATE	NAME	REASON FOR CANCELLATION	AMOUNT
NIL				

Total Trust Creditor Accounts Paid by Authority \$0.00

SCHEDULE OF CANCELLED PAYMENTS – MUNICIPAL
01/04/2021 to 30/04/2021

PAY# OR INV#	DATE	NAME	REASON FOR CANCELLATION	AMOUNT
24735	25/03/21	Kim Chua	Raised in error	2,924.46

SCHEDULE OF CANCELLED PAYMENTS - RESTRICTED
01/04/2021 to 30/04/2021

PAY# OR INV#	DATE	NAME	REASON FOR CANCELLATION	AMOUNT
NIL				

SCHEDULE OF CANCELLED PAYMENTS - TRUST
01/04/2021 to 30/04/2021

PAY# OR INV#	DATE	NAME	REASON FOR CANCELLATION	AMOUNT
NIL				

Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

Appendix 9.3.2B

SCHEDULE OF CREDIT CARD TRANSACTIONS PROCESSED (DETAILED)
01/04/2021 TO 30/04/2021

CARD HOLDER	DATE	MERCHANT	PURPOSE	AMOUNT
GLASS, M	25/03/2021	INTNL TRANSACTION FEE	INTNL TRANSACTION FEE	3.88
GLASS, M	6/01/2021	VIRGIN AUSTRALIA	Alternative Education - Accreditation - Chantal Adams Flights	8.69
GLASS, M	8/01/2021	HALLS CREEK IGA EXPR	Town Crew Supplies	14.95
GLASS, M	9/03/2021	Kimberleyland H Park	STATDEC - Strategy Planning - Breakfast - DCS & DYCD	21.00
GLASS, M	8/03/2021	COLES 0325	food - Strategic Planning	26.15
GLASS, M	11/03/2021	HALLS CREEK SERVICE ST	Unleaded - Lawn Mower - Aquatic Centre	38.08
GLASS, M	8/03/2021	COLES 0325	food - Strategic Planning	38.16
GLASS, M	14/12/2020	NEWS LIMITED	Subscription - The Australian Newspaper	40.00
GLASS, M	11/01/2021	HALLS CREEK HOME	Kettle for town crew	55.00
GLASS, M	14/01/2021	POST HALLS CREEK LPOHA	Police Clearance - B Stretch	55.80
GLASS, M	29/01/2021	economybookings.com	STATDEC - Cancellation Charge - Car Hire - Kim Bridge - COVID Lockdown	66.79
GLASS, M	12/01/2021	WANEWSDTI	Newspaper Subscription - WA News	84.00
GLASS, M	14/01/2021	POST HALLS CREEK LPOHA	WWC Screening - Bernard Stretch	87.00
GLASS, M	8/01/2021	HALLS CREEK IGA EXPR	Town Crew Supplies	98.93
GLASS, M	27/11/2020	Taxis on Booking	OD Launch Perth - taxi - Perth airport to hotel	150.36
GLASS, M	1/12/2020	COLES EXPRESS 6952	1GKI055 - Fuel	180.02
GLASS, M	28/01/2021	AIRNORTH	Kim Bridge - Team Development - Flights	534.82
GLASS, M	22/01/2021	PAYPAL *TIMETRAC	Biometric System Annual Subscription	605.00
GLASS, M	21/01/2021	WWW.WEBJET.COM.AU	Trauma Informed Service Delivery - Phycologist flight	678.67
GLASS, M	6/01/2021	VIRGIN AUSTRALIA	Alternative Education - Accreditation - Chantal Adams Flights	849.00
GLASS, M	21/01/2021	Skippers Aviation	Trauma Informed Service Delivery - Phycologist flight	1,004.86
GLASS, M Total				4,641.16
GRAHAM, D	13/01/2021	WESTERN AUSTRALI	Groceries for 3 people - Ringer Soak visit Fogging & Ranger services	131.00
GRAHAM, D Total				131.00
MORICE, J	5/03/2021	POST HALLS CREEK LPOHA	WWC screening - L Smith photo cost	19.95
MORICE, J	8/12/2020	BIRTHS DEATHS & MARRIA	STATDEC - Birth Certificate Olabud	50.00
MORICE, J	4/02/2021	POST HALLS CREEK LPOHA	STATDEC - police check	55.80
MORICE, J	10/02/2021	POST HALLS CREEK LPOHA	STATDEC - police check	55.80
MORICE, J	5/03/2021	POST HALLS CREEK LPOHA	WA Police Check - L Smith	55.80

Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

CARD HOLDER	DATE	MERCHANT	PURPOSE	AMOUNT
MORICE, J	13/01/2021	POST HALLS CREEK LPOHA	STATDEC - WWC Application	87.00
MORICE, J	4/02/2021	POST HALLS CREEK LPOHA	STATDEC - WWC screening	87.00
MORICE, J	5/03/2021	POST HALLS CREEK LPOHA	WWC screening - L Smith	87.00
MORICE, J	2/02/2021	COLES EXPRESS 6952	water - YENO & 1GKI098 - Fuel	120.00
MORICE, J	2/02/2021	COLES EXPRESS 6952	water - YENO & 1GKI098 - Fuel	203.19
MORICE, J Total				821.54
NIVEN, N	3/03/2021	eBay O*16-06665-14261	HDMI display cables	22.62
NIVEN, N	15/03/2021	MOONLIGHT BAY	accommodation for Phil Burgess - RRG meeting Broome	157.05
NIVEN, N Total				179.67

TOTAL OF CREDIT CARD TRANSACTIONS AUTHORISED AND PROCESSED APRIL 2021 \$5,773,37

9.3.3 Statement of Financial Activity for period ending 30 April 2021

ITEM NUMBER:	9.3.3
AUTHOR:	Noel Mason, Chief Executive Officer
SENIOR OFFICER	Noel Mason, Chief Executive Officer
MEETING DATE:	20 May 2021
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 Acceptance of Monthly Statement of Financial Activity for the period ending 30 April 2021.

2.0 Background

- 2.1 Regulation 34 of the Financial Management (Local Government) Regulations 1996 provides that a monthly statement of financial activity must be presented to Council.
- 2.2 The report must be presented at an Ordinary meeting of Council within 2 months after the end of the month to which the statement relates. Regulations prescribe the information that must be contained in the report.
- 2.3 The Statement of Financial Activity for the period ending 30 April is prepared by Moore Australia. (Appendix 9.3.3A).

3.0 Comments

- 3.1 Council policy FIN 09 Variance Levels for Financial Reporting require a commentary for any variance of 10% or greater, subject to a minimum of \$50,000. Variances are now contained within the monthly presentation on the last page.
- 3.2 The Management Reports comply with LG Financial Regulations for what is required to be presented to Council. In the past the Shire has presented the Schedule presentation – but with this information the summaries and the graphs make for ease of reading.
- 3.3 The Financial Reports presented include the statutory requirements, being the Statement of Financial Activity (Variance and Nature and Type) and Note 1 showing the Net Current Assets. The various supporting notes also follow with the Variance explanations on the final page.
- 3.4 The revenue and expense graphs on page 2 indicate the Shire is tracking below budget in both operational revenue and expenses. This reflects:
- the delay in civil works (flood damage and Duncan Road private works) due to the wet season and recouping of private (civil) works from Main Roads.
 - grants in education and welfare being due for acquittal.

- 3.5 The drop in revenue is negated to some extent by the drop in expenses.
- 3.6 Capital revenue is tracking above budget due to the receipt of Roads to Recovery grants for last year's flood damage. Capital expenses is tracking lower than budget, due to the timing of projects such as the splash park, footpaths, plant items and civic building remedial work.
- 3.7 Further details of variances are set out on page 32.
- 3.8 Moore Australia have recommended on page 1 that the Tourism Operators Trust balance is reviewed for accuracy and also that the overheads for public works, planting operating costs and infrastructure management are reviewed and adjusted. This work will take place in May and be rectified for next month.
- 3.9 The closing position as of 30 April 2021 is \$2,090,955. The Statement of Financial Activity and Net Current Asset statement reconcile.

4.0 Statutory Environment

- 4.1 Regulation 34 - Local Government (Financial Management) Regulations 1996

4.2 Financial activity statement required each month (Act s. 6.4)

(1A) *In this regulation —*

committed assets means revenue unspent but set aside under the annual budget for a specific purpose.

(1) *A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —*

(a) annual budget estimates, considering any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and

(b) budget estimates to the end of the month to which the statement relates; and

(c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and

(d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and

(e) the net current assets at the end of the month to which the statement relates.

(2) *Each statement of financial activity is to be accompanied by documents containing —*

(a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and

(b) an explanation of each of the material variances referred to in sub regulation (1)(d); and

(c) such other supporting information as is considered relevant by the local government.

(3) *The information in a statement of financial activity may be shown —*

(a) according to nature and type classification; or

(b) by program; or

(c) by business unit.

- (4) *A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be –*
 - (a) *presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and*
 - (b) *recorded in the minutes of the meeting at which it is presented.*
- (5) *Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.*

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable.

5.3 Strategy:

Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire

Civic - 4.1.2 Consistent and impartial application of Council policies and provision of services

Civic - 4.1.3 Council decisions are consistent, reliable and transparent.

6.0 Policy Implications

6.1 FIN 09 Variance Levels for Financial Reporting

7.0 Financial Implications

7.1 Revenues and Expenditure graphs are presented on page 2. These include a number of graphs comparing budget to actual providing a visual representation of how the Shire is tracking to Budget.

7.2 The Executive Summary is provided on page 3 showing a dashboard presentation of financial summaries of income and expenditure (both cash and non-cash) for the year to date.

7.3 The Net Current Asset Position is detailed in item c of Note 1 on page ten.

7.4 The Management reports (non-statutory) are provided to the Executive detailing a complete set of accounts and variances, and these are used by Managers to track monthly performance.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

9.0 Risk

9.1 Guide to quantifying risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact - The current financial position is strong in terms of timing and financial performance against Budget and known events. The Financial reporting is excellent and comprehensive - meeting compliance under the LG Act and is an excellent management tool for Council and Management staff. The risk of not producing at this level would be extreme. Risk regarded as low - in terms of reporting - to medium in terms of financial performance - which always requires due diligence.		
	Minor	Medium	High
Low (unlikely)	1	(2)	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

9.2 Guide to quantifying risk

Risk	Low to medium
Low Risk	
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	Continue producing high standard reports by continued association with Moore Australia - and taking the time to ensure the accuracy of the financial transaction records each and every month.

Officer's Recommendations

That Council:

Accept the Statement of Financial Activity for the period ended 30 April 2021 (Appendix 9.3.3A).

VOTING REQUIREMENT: Simple majority

Appendix:

9.3.3A - Statement of Financial Activity – April 2021

This section left blank intentionally

11 May 2021

Mr Noel Mason
Chief Executive Officer
Shire of Halls Creek
PO Box 21
HALLS CREEK WA 6770

Dear Noel

COMPILATION REPORT TO THE SHIRE OF HALLS CREEK

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Halls Creek which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 30 April 2021. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

THE RESPONSIBILITY OF THE SHIRE OF HALLS CREEK

The Shire of Halls Creek are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

OUR RESPONSIBILITY

On the basis of information provided by The Shire of Halls Creek we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Halls Creek provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit the Shire of Halls Creek. We do not accept responsibility to any other person for the contents of the special purpose financial statements.



Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](#)

11 May 2021

Mr Noel Mason
Chief Executive Officer
Shire of Halls Creek
PO Box 21
HALLS CREEK WA 6770

Dear Noel

ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 30 APRIL 2021

We advise that we have completed the compilation of your Statutory Monthly Statement of Financial Activity (by Statutory Reporting Program) for the month ended 30 April 2021 and enclose our Compilation Report and Statements.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report. Other matters which arise during the course of our compilation that we wish to bring to your attention are raised in this report.

It should be appreciated that our procedures are designed primarily to enable us to compile the monthly financial statements and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and Council, which may exist. However, we aim to use our knowledge of the Shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Please note in order to meet legislative requirements, details and explanations of the material variances between the year to date actuals and year to date budget need to be completed by Shire staff, as required by *Local Government (Financial Management) Regulation 34(1) (d)*.

MATTERS FOR MANAGEMENT ATTENTION:

Please complete the Statutory Monthly Financial Statements by completing Note 16 – Major Variations by providing a comment for each item where the Council's YTD Budget and YTD Actual are over the variance threshold. These items are indicated with a ▼ or ▲.

We noted no other matters we wish to draw to management's attention.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely



Russell Barnes
Director
[Moore Australia \(WA\) Pty Ltd](#)

Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

Topic	Item	First Identified	Explanation	Action Required	Priority
Trust	Closing balance	April 2021	The Tourism Operators trust balance is currently sitting in a negative position of \$2,073.	We recommend reviewing trust item balances to ensure appropriate controls and procedures are in place and the accuracy of Trust reporting.	High
Operating expenditure	Allocations	April 2021	Public works overheads are under allocated by \$409,729. Plant operating costs are under allocated by \$978,216. Infrastructure management are under allocated by \$312,916.	We recommend the overhead allocations be reviewed and adjusted (where appropriate) regularly for PWOH, POC and IM.	Medium



SHIRE OF HALLS CREEK

**MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
For the period ending 30 April 2021**

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

TABLE OF CONTENTS

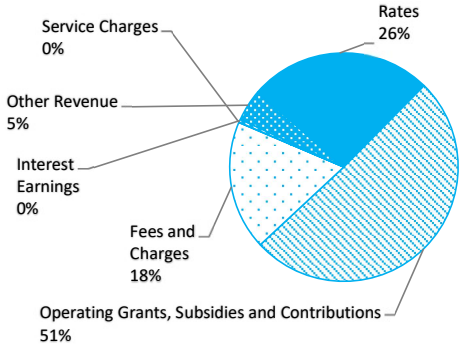
Statement of Financial Activity by Program	6
Statement of Financial Activity by Nature or Type	8
Basis of Preparation	9
Note 1 Statement of Financial Activity Information	10
Note 2 Cash and Financial Assets	11
Note 3 Receivables	12
Note 4 Other Current Assets	13
Note 5 Payables	14
Note 6 Rate Revenue	15
Note 7 Disposal of Assets	16
Note 8 Capital Acquisitions	17
Note 9 Borrowings	19
Note 10 Cash Reserves	20
Note 11 Other Current Liabilities	21
Note 12 Operating grants and contributions	22
Note 13 Non operating grants and contributions	24
Note 14 Trust Fund	25
Note 15 Budget Amendments	26
Note 16 Explanation of Material Variances	32

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2021**

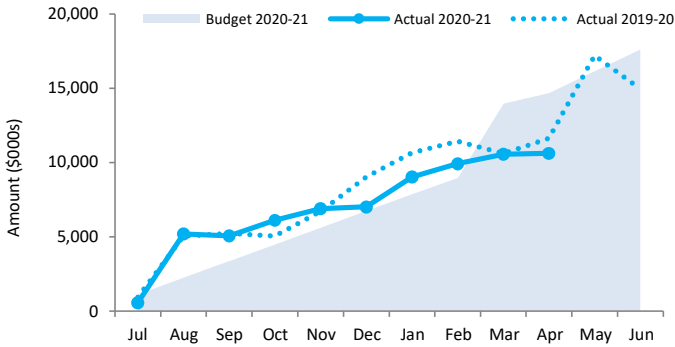
SUMMARY INFORMATION - GRAPHS

OPERATING ACTIVITIES

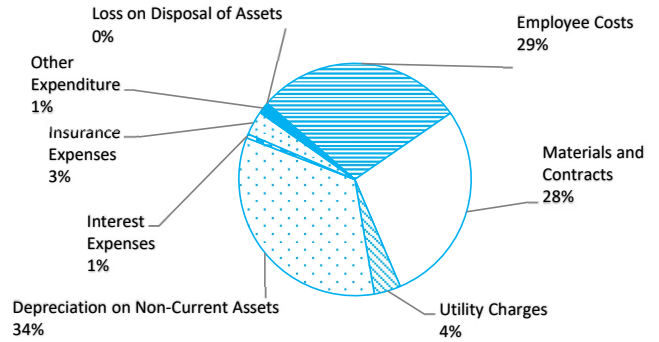
OPERATING REVENUE



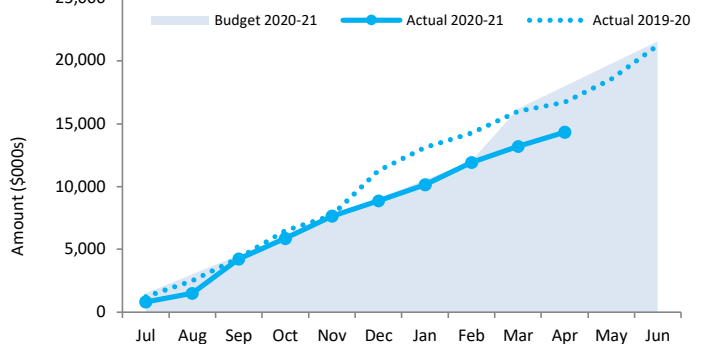
Budget Operating Revenues -v- Actual



OPERATING EXPENSES



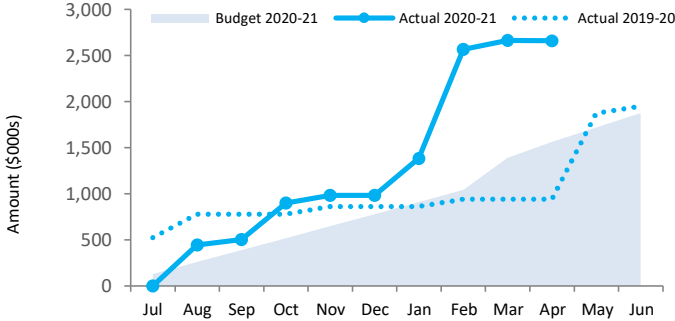
Budget Operating Expenses -v- YTD Actual



INVESTING ACTIVITIES

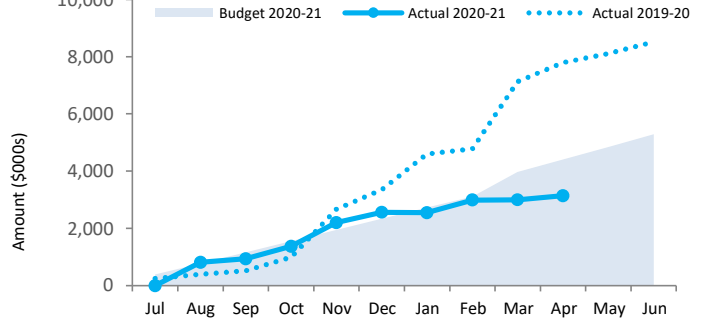
CAPITAL REVENUE

Budget Capital Revenue -v- Actual



CAPITAL EXPENSES

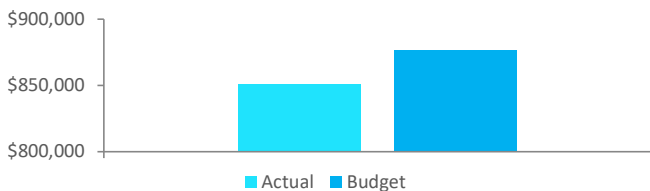
Budget Capital Expenses -v- Actual



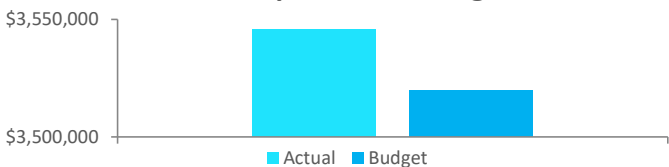
FINANCING ACTIVITIES

BORROWINGS

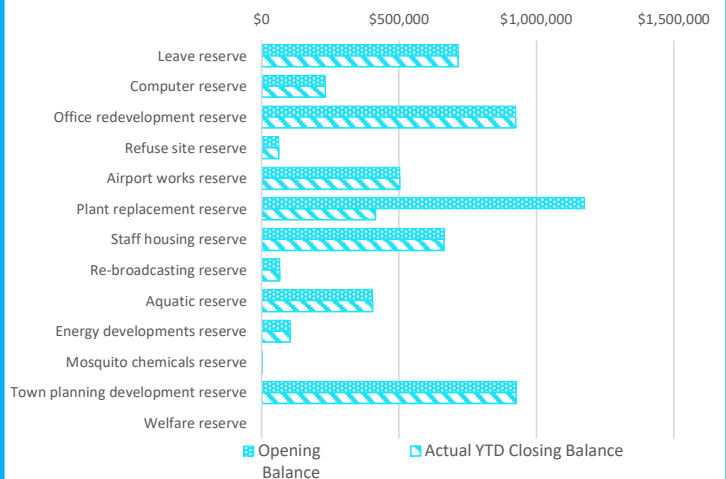
Principal Repayments



Principal Outstanding



RESERVES



Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.59 M	\$1.59 M	\$1.59 M	\$0.00 M
Closing	\$0.06 M	\$0.71 M	\$2.09 M	\$1.38 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$0.56 M	10.0%
Restricted Cash	\$5.02 M	90.0%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.00 M	
0 to 30 Days		(116.0%)
30 to 90 Days		187.6%
Over 90 Days		28.4%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.62 M	76.4%
Trade Receivable	\$1.38 M	% Outstanding
30 to 90 Days		89.0%
Over 90 Days		9.0%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$1.37 M	\$1.45 M	\$1.07 M	(\$0.38 M)

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$2.76 M	
YTD Budget	\$2.71 M	2.0%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$5.39 M	
YTD Budget	\$7.47 M	(27.9%)

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$1.95 M	
YTD Budget	\$4.34 M	(55.0%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$3.41 M)	(\$2.84 M)	(\$0.48 M)	\$2.36 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.00 M	
Amended Budget	\$0.02 M	0.0%

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$3.14 M	
Amended Budget	\$5.29 M	59.4%

Refer to Note 8 - Capital Acquisition

Capital Grants		
	\$	% Received
YTD Actual	\$2.66 M	
Amended Budget	\$1.85 M	143.4%

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.51 M	\$0.51 M	(\$0.09 M)	(\$0.60 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.85 M
Interest expense	\$0.08 M
Principal due	\$3.55 M

Refer to Note 9 - Borrowings

Reserves	
Reserves balance	\$5.02 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 APRIL 2021**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES
GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

ACTIVITIES

Administration and operation of facilities and services to members of Council. Other costs relating to tasks of assisting elected members and ratepayers on matters which do not concern specific services.

GENERAL PURPOSE FUNDING

To provide adequate funding for the Shire's operation by maximising income from Rates, general purpose government grants, interest and other sources of revenue.

Raising of rates, collection of debts, general purpose funding and other funding activities.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various by-laws, fire prevention, emergency services and animal control.

HEALTH

To provide an operational framework for good community health.

Aboriginal Environmental Health Program - This scheme is part funded by the Health Department of WA, with the main aim being to ensure the delivery of environmental health services to Aboriginal communities, addressing specific needs and requirements of such communities.

Health Admin & Inspection - Expenditure related to the general administration and delivery of environmental services such as food inspections, issuing of licences such as stall-holder and hawker licences, and the general administration role as required by the Shire in accordance with the Health Act.

Pest Control and Analytical - Allocation to enable the Environmental Health Officer to undertake food sampling and other testing with relevant testing authorities in Perth. Allocation also for actions required for mosquito control.

EDUCATION AND WELFARE

The Shire of Halls Creek Olabud Doogethu service is a collaborative partnership with the Department of Prime Minister and Cabinet that focuses on ensuring Indigenous Australians grow up and live their lives in a safe home and community, Department of Corrective Services and the Department of Child Protection and Family Support.

Focuses on "breaking the cycle" for at-risk Aboriginal young people - ensuring they have a safe environment in which to make positive life choices.

HOUSING

Provision of adequate housing for Shire staff.

Maintenance and operations of staff housing, capital repairs and maintenance, as well as new construction.

COMMUNITY AMENITIES

Provide services required by the community.

Refuse collection services and refuse site maintenance, administration of the Shire's Town Planning function, maintenance and management of the Shire's Cemetery, public conveniences and certain community development projects.

RECREATION AND CULTURE

To establish and manage efficiently infrastructure and resources which will help the social development and well being of the community.

Maintenance and operation of Civic Halls, Sports Courts, Oval, Aquatic & Recreation Centre, Library, Rebroadcasting services and the culture background of Halls Creek such as the Trackers Hut.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 APRIL 2021**

STATUTORY REPORTING PROGRAMS

TRANSPORT

To provide safe, effective transport services to the community.

Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets and the operation of the airport.

ECONOMIC SERVICES

To help promote the Shire and improve its economic well being.

Travel & Tourism & Area Promotion, Building Control, Post Office services and Economic Development.

OTHER PROPERTY AND SERVICES

To monitor and control Council's overheads operating accounts.

Public Works Overheads - Costs associated with the employment of Works staff are included in this sub-program and are then re-allocated to the relevant service or programme through routine overheads recovery processes.

Plant Operation Costs - All costs associated with the operation of Council's plant fleet are assigned to this sub program, and throughout the year are reallocated to relevant work jobs on assigned to this sub program, and throughout the year are reallocated to relevant work jobs on which the plant worked, to obtain accurate costs of that job. Items of plant which determine actual costs include fuels, oils, repairs and depreciation.

Salaries & Wages - This sub Programme identifies the total salaries and wages costs expected for the year and these are also reallocated throughout all sub Programmes during the financial year to reflect true costs.

Integrated Planning - The framework ensures all of the Shire's strategic planning policies are aligned and conform with the requirements of the Local Government Act. The five strategies, which form the framework must be regularly reviewed and the outcomes monitored annually.

Misc./Unclassified - This sub programme records both income and expense for goods/services that cannot be allocated to a particular job or program.

Administration - All costs associated with the Shire's Administration, including staff, are assigned to this program. They are then re-allocated to the relevant programs to represent the administrative cost of that program/sub program.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

STATUTORY REPORTING PROGRAMS

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	1,591,860	1,591,860	1,591,860	0	0.00%	
Revenue from operating activities							
Governance		0	0	115	115	0.00%	
General purpose funding - general rates	6	2,713,344	2,709,174	2,764,033	54,859	2.02%	
General purpose funding - other		2,213,000	1,662,710	1,684,942	22,232	1.34%	
Law, order and public safety		6,100	5,020	2,974	(2,046)	(40.76%)	
Health		330,097	275,030	261,206	(13,824)	(5.03%)	
Education and welfare		2,526,882	2,162,720	1,041,524	(1,121,196)	(51.84%)	▼
Community amenities		445,000	370,810	398,137	27,327	7.37%	
Recreation and culture		147,450	123,480	151,425	27,945	22.63%	
Transport		3,683,385	3,069,460	2,181,243	(888,217)	(28.94%)	▼
Economic services		732,407	606,130	590,654	(15,476)	(2.55%)	
Other property and services		4,801,000	4,010,820	1,558,442	(2,452,378)	(61.14%)	▼
		17,598,665	14,995,354	10,634,695	(4,360,659)		
Expenditure from operating activities							
Governance		(573,466)	(477,750)	(382,501)	95,249	19.94%	▲
General purpose funding		(410,399)	(341,940)	(210,183)	131,757	38.53%	▲
Law, order and public safety		(386,941)	(322,320)	(298,223)	24,097	7.48%	
Health		(590,577)	(491,950)	(380,056)	111,894	22.74%	▲
Education and welfare		(2,155,751)	(1,796,260)	(1,254,943)	541,317	30.14%	▲
Housing		(52,607)	(43,390)	0	43,390	100.00%	
Community amenities		(1,247,532)	(1,040,220)	(814,461)	225,759	21.70%	▲
Recreation and culture		(1,831,183)	(1,525,680)	(1,438,740)	86,940	5.70%	
Transport		(8,517,850)	(7,098,100)	(4,724,708)	2,373,392	33.44%	▲
Economic services		(1,566,056)	(1,304,520)	(1,416,626)	(112,106)	(8.59%)	
Other property and services		(4,236,845)	(3,550,583)	(3,411,400)	139,183	3.92%	
		(21,569,207)	(17,992,713)	(14,331,841)	3,660,872		
Non-cash amounts excluded from operating activities	1(a)	5,338,000	4,448,260	4,768,555	320,295	7.20%	
Amount attributable to operating activities		1,367,458	1,450,901	1,071,409	(379,492)		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,854,323	1,545,250	2,658,663	1,113,413	72.05%	▲
Proceeds from disposal of assets	7	21,000	15,000	0	(15,000)	(100.00%)	
Payments for property, plant and equipment and infrastructure	8	(5,286,169)	(4,398,400)	(3,140,391)	1,258,009	28.60%	▲
Amount attributable to investing activities		(3,410,846)	(2,838,150)	(481,728)	2,356,422		
Financing Activities							
Transfer from reserves	10	2,319,611	2,319,611	760,000	(1,559,611)	(67.24%)	▼
Repayment of debentures	9	(876,387)	(876,387)	(850,586)	25,801	2.94%	
Transfer to reserves	10	(933,724)	(933,724)	0	933,724	100.00%	▲
Amount attributable to financing activities		509,500	509,500	(90,586)	(600,086)		
Closing funding surplus / (deficit)	1(c)	57,972	714,111	2,090,955			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 16 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$50,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 APRIL 2021

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

BY NATURE OR TYPE

	Ref Note	Amended Budget \$	YTD Budget (a) \$	YTD Actual (b) \$	Var. \$ (b)-(a) \$	Var. % (b)-(a)/(a) %	Var.
Opening funding surplus / (deficit)	1(c)	1,591,860	1,591,860	1,591,860	0	0.00%	
Revenue from operating activities							
Rates	6	2,713,344	2,709,174	2,764,033	54,859	2.02%	
Operating grants, subsidies and contributions	12	9,098,686	7,473,610	5,390,622	(2,082,988)	(27.87%)	▼
Fees and charges		5,204,125	4,336,550	1,949,832	(2,386,718)	(55.04%)	▼
Service charges		3,950	3,950	4,160	210	5.32%	
Interest earnings		67,000	45,820	46,874	1,054	2.30%	
Other revenue		511,560	426,250	479,174	52,924	12.42%	▲
		17,598,665	14,995,354	10,634,695	(4,360,659)		
Expenditure from operating activities							
Employee costs		(5,629,330)	(4,690,550)	(4,151,440)	539,110	11.49%	▲
Materials and contracts		(4,760,902)	(3,975,920)	(4,049,579)	(73,659)	(1.85%)	
Utility charges		(531,637)	(442,620)	(533,942)	(91,322)	(20.63%)	▼
Depreciation on non-current assets		(5,338,000)	(4,448,260)	(4,802,776)	(354,516)	(7.97%)	
Interest expenses		(104,672)	(87,210)	(80,694)	6,516	7.47%	
Insurance expenses		(498,378)	(415,290)	(484,243)	(68,953)	(16.60%)	▼
Other expenditure		(4,706,288)	(3,932,863)	(212,565)	3,720,298	94.60%	▲
Loss on disposal of assets	7	0	0	(16,602)	(16,602)	0.00%	
		(21,569,207)	(17,992,713)	(14,331,841)	3,660,872		
Non-cash amounts excluded from operating activities	1(a)	5,338,000	4,448,260	4,768,555	320,295	7.20%	
Amount attributable to operating activities		1,367,458	1,450,901	1,071,409	(379,492)		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions	13	1,854,323	1,545,250	2,658,663	1,113,413	72.05%	▲
Proceeds from disposal of assets	7	21,000	15,000	0	(15,000)	(100.00%)	
Payments for property, plant and equipment and infrastructure	8	(5,286,169)	(4,398,400)	(3,140,391)	1,258,009	28.60%	▲
Amount attributable to investing activities		(3,410,846)	(2,838,150)	(481,728)	2,356,422		
Financing Activities							
Transfer from reserves	10	2,319,611	2,319,611	760,000	(1,559,611)	(67.24%)	▼
Repayment of debentures	9	(876,387)	(876,387)	(850,586)	25,801	2.94%	
Transfer to reserves	10	(933,724)	(933,724)	0	933,724	100.00%	▲
Amount attributable to financing activities		509,500	509,500	(90,586)	(600,086)		
Closing funding surplus / (deficit)	1(c)	57,972	714,111	2,090,955	1,376,844		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 16 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 APRIL 2021**

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 11 May 2021

SIGNIFICANT ACCOUNTING POLICES

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies appears at Note 14 to these financial statements.

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
Non-cash items excluded from operating activities				
		\$	\$	\$
Adjustments to operating activities				
Less: Movement in liabilities associated with restricted cash		0	0	(59,681)
Movement in pensioner deferred rates (non-current)		0	0	8,858
Add: Loss on asset disposals	7	0	0	16,602
Add: Depreciation on assets		5,338,000	4,448,260	4,802,776
Total non-cash items excluded from operating activities		5,338,000	4,448,260	4,768,555

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 30 April 2020	Year to Date 30 April 2021
Adjustments to net current assets				
Less: Reserves - restricted cash	10	(5,776,313)	(3,232,269)	(5,016,313)
Add: Borrowings	9	876,387	365,064	25,801
Add: Provisions - employee		494,507	460,147	434,826
Add: Trust creditor		0	435	0
Total adjustments to net current assets		(4,405,419)	(2,406,623)	(4,555,686)

(c) Net current assets used in the Statement of Financial Activity

Current assets				
Cash and cash equivalents	2	7,595,917	5,430,672	5,574,649
Rates receivables	3	467,158	554,399	619,899
Receivables	3	472,597	344,307	1,375,334
Other current assets	4	325,532	88,418	80,906
Less: Current liabilities				
Payables	5	(1,416,198)	(818,764)	(476,687)
Borrowings	9	(876,387)	(365,064)	(25,801)
Contract liabilities	11	(76,833)	0	(66,833)
Provisions	11	(494,507)	(460,147)	(434,826)
Less: Total adjustments to net current assets	1(b)	(4,405,419)	(2,406,623)	(4,555,686)
Closing funding surplus / (deficit)		1,591,860	2,367,198	2,090,955

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
MUNICIPAL FUND - BANK ACCOUNT	Cash and cash equivalents	171,098	0	171,098	0	CBA	Variable	Nil
POST OFFICE - BANK ACCOUNT	Cash and cash equivalents	123,633	0	123,633	0	CBA	Nil	Nil
MUNICIPAL FUND - BANK	Cash and cash equivalents	262,871	0	262,871	0	CBA	NA	Nil
RESERVES - BANK ACCOUNT	Cash and cash equivalents	0	5,016,312	5,016,312	0	CBA	Variable	Nil
TRUST FUND - BANK ACCOUNT	Cash and cash equivalents	0	0	0	31,124	CBA	Nil	Nil
PETTY CASH FLOATS	Cash and cash equivalents	735	0	735	0	Cash on hand	Nil	Nil
Total		558,337	5,016,312	5,574,649	31,124			
Comprising								
Cash and cash equivalents		558,337	5,016,312	5,574,649	31,124			
		558,337	5,016,312	5,574,649	31,124			

KEY INFORMATION

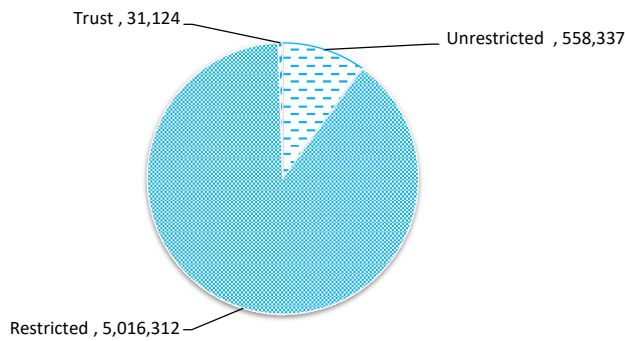
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

Cash and Cash Equivalents



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**OPERATING ACTIVITIES
NOTE 3
RECEIVABLES**

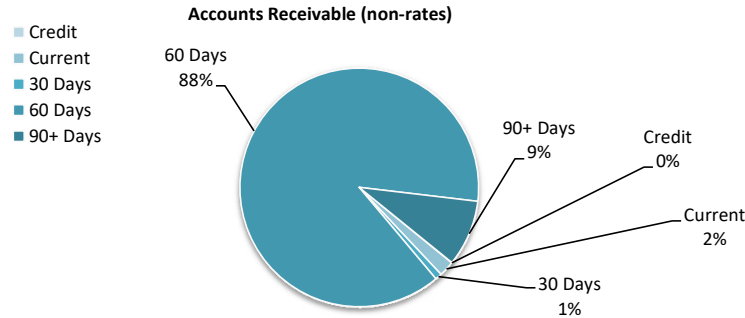
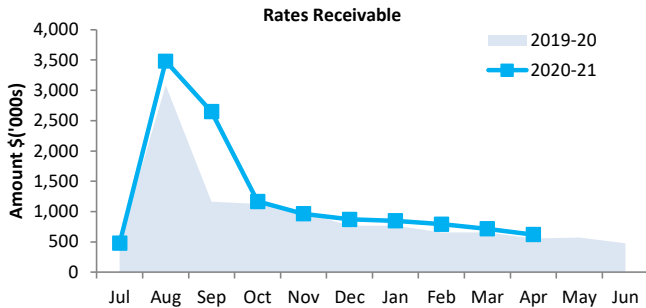
Rates receivable	30 June 2020	30 Apr 2021
	\$	\$
Opening arrears previous years	477,173	467,158
Rates, instalment charges and interest levied	2,631,480	2,764,033
Less - collections to date	(2,499,524)	(2,469,321)
Allowance for impairment of rates receivables	(141,971)	(141,971)
Equals current outstanding	467,158	619,899
Net rates collectable	467,158	619,899
% Collected	80.4%	76.4%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(754)	28,983	12,234	1,214,122	124,013	1,378,598
Percentage	(0.1%)	2.1%	0.9%	88.1%	9.0%	
Balance per trial balance						
Sundry receivable						1,378,598
GST receivable						29,709
Allowance for impairment of receivables						(32,973)
Total receivables general outstanding						1,375,334

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**OPERATING ACTIVITIES
NOTE 4
OTHER CURRENT ASSETS**

	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 30 April 2021
	\$	\$	\$	\$
Other current assets				
Inventory				
Stock on hand	80,906	0	0	80,906
Other current assets				
Accrued income	244,626	0	(244,626)	0
Total other current assets	325,532	0	(244,626)	80,906

KEY INFORMATION

Inventory

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

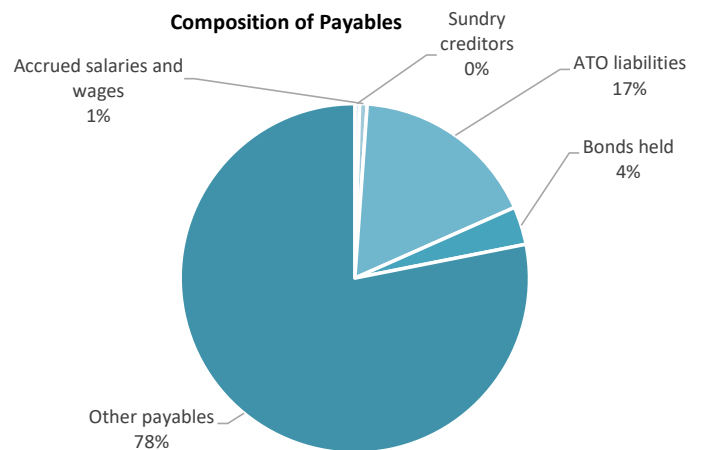
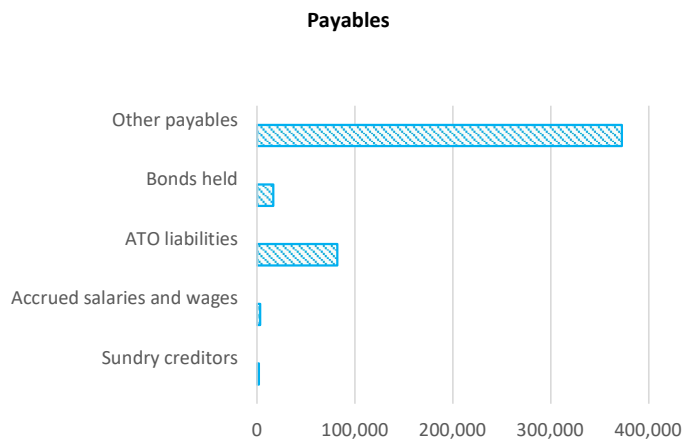
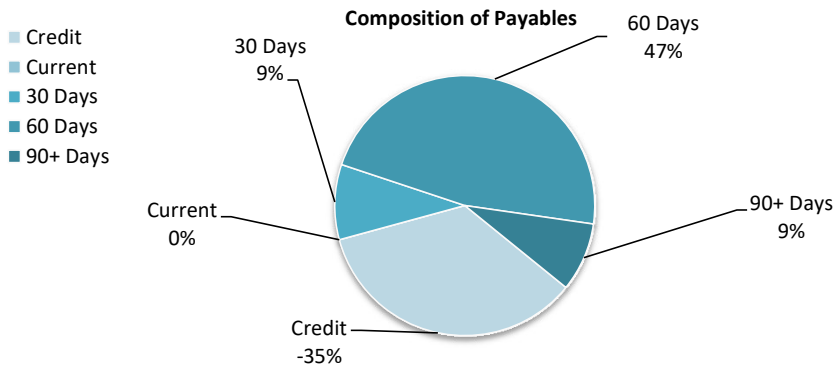
**OPERATING ACTIVITIES
NOTE 5
Payables**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(2,340)	0	627	3,157	573	2,017
Percentage	(116.0%)	0.0%	31.1%	156.5%	28.4%	
Balance per trial balance						
Sundry creditors						2,017
Accrued salaries and wages						3,386
ATO liabilities						82,077
Bonds held						16,755
Other payables						372,452
Total payables general outstanding						476,687

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

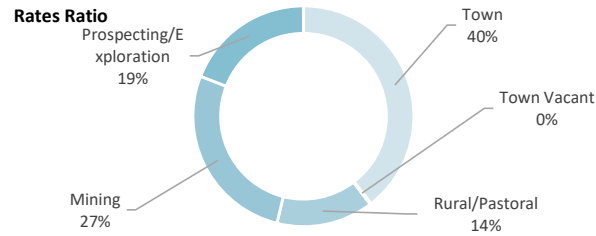
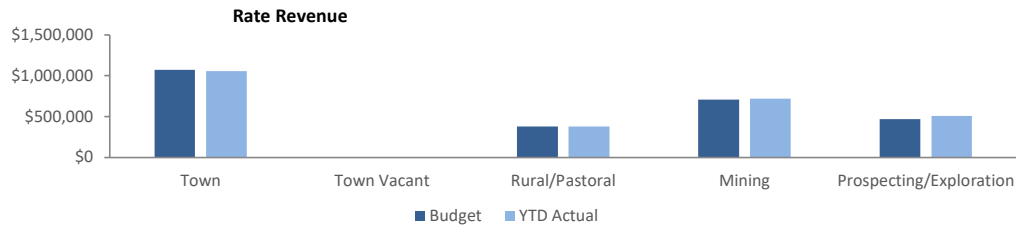
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES
NOTE 6
RATE REVENUE

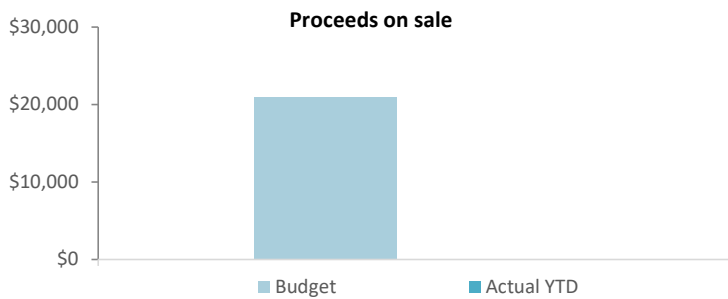
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
Town	8.412000	329	12,587,488	1,058,859	15,000	0	1,073,859	1,063,059	(257)	(8,266)	1,054,536
Town Vacant	14.185000	2	400,090	5,687	0	0	5,687	5,687	0	0	5,687
Unimproved value											
Rural/Pastoral	0.011200	24	33,726,092	377,732	0	0	377,732	377,732	0	0	377,732
Mining	0.382690	32	1,816,572	695,184	10,000	0	705,184	695,184	25,151	0	720,335
Prospecting/Exploration	0.233380	156	2,005,176	467,972	0	0	467,972	520,123	(22,957)	12,566	509,732
Sub-Total		543	50,535,418	2,605,434	25,000	0	2,630,434	2,661,785	1,937	4,300	2,668,022
Minimum payment	Minimum \$										
Gross rental value											
Town	822	4	14,735	3,288	0	0	3,288	3,288	0	0	3,288
Town Vacant	1,643	9	25,030	14,787	0	0	14,787	29,574	0	0	29,574
Unimproved value											
Rural/Pastoral	821	23	201,600	18,883	0	0	18,883	18,883	0	0	18,883
Mining	821	6	6,732	4,926	0	0	4,926	4,926	0	0	4,926
Prospecting/Exploration	562	73	34,171	41,026	0	0	41,026	39,340	0	0	39,340
Sub-total		115	282,268	82,910	0	0	82,910	96,011	0	0	96,011
Total general rates							2,713,344				2,764,033

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment								
	Education and welfare								
	Troopies	15,000	15,000	0	0	16,602	0	0	(16,602)
	Transport								
	Loader	2,500	2,500	0	0	0	0	0	0
	8 Wheel Truck	3,000	3,000	0	0	0	0	0	0
	Toyota Troup carrier	500	500	0	0	0	0	0	0
		21,000	21,000	0	0	16,602	0	0	(16,602)



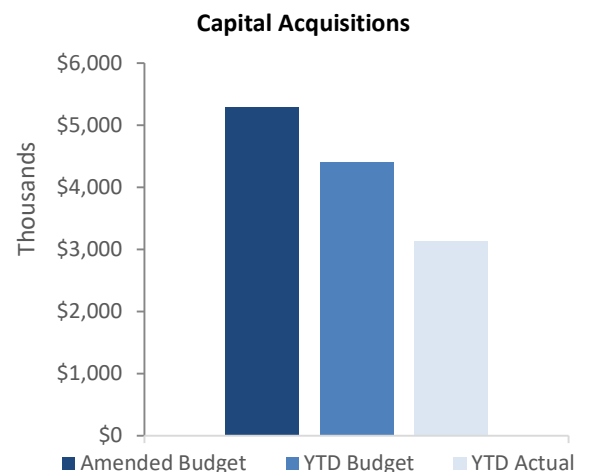
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**INVESTING ACTIVITIES
NOTE 8
CAPITAL ACQUISITIONS**

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	1,084,000	921,660	61,717	(859,943)
Furniture & Fittings	10,000	8,330	6,210	(2,120)
Plant & Equipment	1,240,000	1,033,300	802,463	(230,837)
Infrastructure Assets-Roads	2,171,709	1,809,750	2,148,892	339,142
Infrastructure Assets-Other	780,460	625,360	121,109	(504,251)
Payments for Capital Acquisitions	5,286,169	4,398,400	3,140,391	(1,258,009)
Total Capital Acquisitions	5,286,169	4,398,400	3,140,391	(1,258,009)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	1,854,323	1,545,250	2,658,663	1,113,413
Other (disposals & C/Fwd)	21,000	15,000	0	(15,000)
Cash backed reserves				
Leave reserve	59,562	59,562	0	(59,562)
Computer reserve	79,476	79,476	0	(79,476)
Office redevelopment reserve	187,004	187,004	0	(187,004)
Refuse site reserve	5,236	5,236	0	(5,236)
Airport works reserve	41,929	41,929	0	(41,929)
Plant replacement reserve	1,039,189	1,039,189	760,000	(279,189)
Staff housing reserve	55,304	55,304	0	(55,304)
Re-broadcasting reserve	5,495	5,495	0	(5,495)
Aquatic reserve	308,784	308,784	0	(308,784)
Energy developments reserve	8,632	8,632	0	(8,632)
Yarliyil surplus reserve	0	333	0	(333)
Mosquito chemicals reserve	333	333	0	(333)
Town planning development reserve	528,667	528,667	0	(528,667)
Contribution - operations	1,091,235	518,206	(278,272)	(796,478)
Capital funding total	5,286,169	4,398,400	3,140,391	(1,258,009)

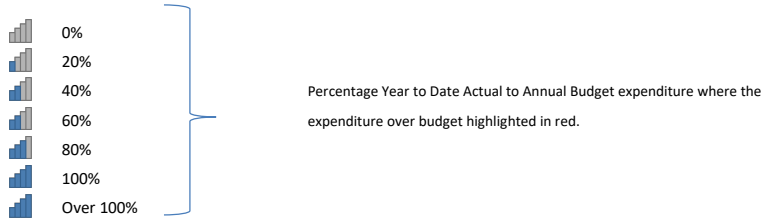
SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Amended		Year to Date Actual	Variance (Under)/Over	
		Current Budget	Year to Date Budget			
Capital Expenditure						
Buildings						
	00112801	AQUATIC CONST CONSTN SWIM POOL	800,000	666,660	0	(666,660)
	00148703	DEPOT - DUNCAN RD/TANAMI OFFICE UPGRADE PROJEC	40,000	33,330	61,717	28,387
	00450740	STORAGE - CIVI BLDG	30,000	25,000	0	(25,000)
	00450746	REMEDIAL WORKS CIVIC BUILDING	110,000	110,000	0	(110,000)
	00891560	CAPITAL - OD OFFICE CONSTRUCTION BUILDING	75,000	62,500	0	(62,500)
	00891561	CAPITAL REFURBISH REMOTE DONGA X 3 BUILDINGS	29,000	24,170	0	(24,170)
	Buildings Total		1,084,000	921,660	61,717	(859,943)
Furniture & Fittings						
	00112832	GYM - EQUIPMENT	10,000	8,330	6,210	(2,120)
	Furniture & Fittings Total		10,000	8,330	6,210	(2,120)
Plant & Equipment						
	00123713	ROAD-SWEEPER	400,000	333,330	392,097	58,767
	00123755	RUBBISH TRUCK	380,000	316,660	354,658	37,998
	00123759	SLASHER	20,000	16,660	0	(16,660)
	00123760	BACKHOE	125,000	104,160	0	(104,160)
	00123761	CAMP	200,000	166,660	0	(166,660)
	00137701	TRUCK SIMULATOR	0	0	55,708	55,708
	00891562	CAPITAL OD CARS PLANT	115,000	95,830	0	(95,830)
	Plant & Equipment Total		1,240,000	1,033,300	802,463	(230,837)
Infrastructure Assets-Roads						
	00120000	ROADS - CAPITAL WORKS	2,171,709	1,809,750	(0)	(1,809,750)
	00120000 120102	Tanami Rd Rar	0	0	253,577	253,577
	00120000 120103	Tanami Rd Rpg	0	0	915,837	915,837
	00120000 120104	Tanami Rd Lrci	0	0	33,165	33,165
	00120000 120111	Balgo Rd R2R	0	0	154,287	154,287
	00120000 120112	Balgo Rd Rar	0	0	141,762	141,762
	00120000 120113	Balgo Rd Rpg	0	0	146,363	146,363
	00120000 120121	Lake Gregory Rd R2R	0	0	146,115	146,115
	00120000 120122	Lake Gregory Rd Rar	0	0	127,798	127,798
	00120000 120131	Duncan Rd R2R	0	0	16,500	16,500
	00120000 120153	Carranya Rd Rpg	0	0	213,487	213,487
	Infrastructure Assets-Roads Total		2,171,709	1,809,750	2,148,892	339,142
Infrastructure Assets-Other						
	00108701	CEMETERY IMPROVEMENTS	20,000	16,660	0	(16,660)
	00108706	PET CEMETERY	5,000	4,160	7,532	3,372
	00108707	PEGS	20,000	16,660	8,692	(7,969)
	00108708	MEMORIAL (NICHE) HALL	30,000	25,000	205	(24,795)
	00112803	SHADE STRUCTURES - AQUATIC CENTRE	25,000	20,830	0	(20,830)
	00114707	CAPITAL - CIVIC HALL BASKETBALL COURTS	60,000	50,000	0	(50,000)
	00120501	FOOTPATH CONSTRUCTION	160,000	133,330	8,642	(124,688)
	00120502	FOOTPATHS LIGHTING	150,000	125,000	4,960	(120,040)
	00128720	AERODROME TIE DOWNS	8,460	7,050	8,460	1,410
	00543704	DOG POUND - UPGRADE	272,000	226,670	82,618	(144,052)
	00831701	UPGRADE RINGERS SOAK BASKETBALL COURTS AND SHA	30,000	0	0	0
	Infrastructure Assets-Other Total		780,460	625,360	121,109	(504,251)
	Grand Total		5,286,169	4,398,400	3,140,391	(1,258,009)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**FINANCING ACTIVITIES
NOTE 9
BORROWINGS**

Repayments - borrowings

Information on borrowings		Principal	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2020	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing										
Triplex	23	183,310	0	0	40,076	40,076	143,234	143,234	1,228	12,903
Housing units	25	602,112	0	0	24,970	50,771	577,142	551,341	25,408	39,210
Transport										
Plant expenditure	26	3,610,770	0	0	785,540	785,540	2,825,230	2,825,230	54,058	52,559
Total		4,396,192	0	0	850,586	876,387	3,545,606	3,519,805	80,694	104,672
Current borrowings		876,387					25,801			
Non-current borrowings		3,519,805					3,519,805			
		4,396,192					3,545,606			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**OPERATING ACTIVITIES
NOTE 10
CASH RESERVES**

Cash backed reserve

Reserve name	Opening	Budget Interest	Actual Interest	Budget Transfers	Actual Transfers	Budget Transfers	Actual Transfers	Budget Closing	Actual YTD
	Balance	Earned	Earned	In (+)	In (+)	Out (-)	Out (-)	Balance	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave reserve	715,134	2,476	0	0	0	(59,562)	0	658,048	715,134
Computer reserve	231,199	801	0	0	0	(79,476)	0	152,524	231,199
Office redevelopment reserve	924,553	3,201	0	0	0	(187,004)	0	740,750	924,553
Refuse site reserve	62,867	218	0	0	0	(5,236)	0	57,849	62,867
Airport works reserve	503,426	1,743	0	0	0	(41,929)	0	463,240	503,426
Plant replacement reserve	1,174,057	2,065	0	517,000	0	(1,039,189)	(760,000)	653,933	414,057
Staff housing reserve	664,020	2,299	0	0	0	(55,304)	0	611,015	664,020
Re-broadcasting reserve	65,977	228	0	0	0	(5,495)	0	60,710	65,977
Aquatic reserve	404,434	1,400	0	0	0	(308,784)	0	97,050	404,434
Energy developments reserve	103,646	359	0	0	0	(8,632)	0	95,373	103,646
Mosquito chemicals reserve	2,000	2,007	0	0	0	(333)	0	3,674	2,000
Town planning development reserve	925,000	3,203	0	0	0	(528,667)	0	399,536	925,000
Welfare reserve	0	0	0	396,724	0	0	0	396,724	0
	5,776,313	20,000	0	913,724	0	(2,319,611)	(760,000)	4,390,426	5,016,313

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING ACTIVITIES
NOTE 11
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2020	Liability Increase	Liability Reduction	Closing Balance 30 April 2021
		\$	\$	\$	\$
Unspent grants, contributions and reimbursements					
- operating	12	66,400	0	(10,000)	56,400
- non-operating	13	10,433	0	0	10,433
Total unspent grants, contributions and reimbursements		76,833	0	(10,000)	66,833
Provisions					
Annual leave		365,503	192,071	(236,463)	321,111
Long service leave		95,567	0	0	95,567
Time in lieu		33,437	81,916	(97,205)	18,148
Total Provisions		494,507	273,987	(333,668)	434,826
Total other current liabilities		571,340	273,987	(343,668)	501,659
Amounts shown above include GST (where applicable)					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

KEY INFORMATION

Provisions

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase	Liability	Liability	Current	Amended Budget	YTD	YTD Revenue
	1 July 2020	in Liability	Reduction (As revenue)	30 Apr 2021	Liability 30 Apr 2021	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating grants and subsidies								
General purpose funding								
GRANT - FAGS UNTIED WALGGC	0	0	0	0	0	1,700,000	1,275,000	1,275,432
GRANT - FAGS (ROADS FORMULA)	0	0	0	0	0	357,000	267,750	272,715
Health								
GRANT - ABORIGINAL HEALTH	0	0	0	0	0	314,811	262,340	212,271
GRANT - DEPT OF HEALTH - MOSQUITO	0	0	0	0	0	3,786	3,150	12,167
DEPT OF HEALTH GRANT TRAINING	56,400	0	0	56,400	56,400	0	0	0
Education and welfare								
GRANT - DPMC OLABUD DOOGETHU	0	0	0	0	0	900,000	750,000	675,000
GRANT - DEPARTMENT CHILD PROTECTION	0	0	0	0	0	144,000	120,000	112,396
GRANT - LOTTERYWEST FOR NIGHT PATROL	0	0	0	0	0	154,082	128,400	0
GRANT HALLS CREEK OLABUD DOOGETHA	0	0	0	0	0	75,000	62,500	68,182
GRANT SAVE THE CHILDREN	0	0	0	0	0	26,000	26,000	9,091
GRANT OXFAM OD FRAMEWORK	0	0	0	0	0	25,000	20,830	13,636
DEPT OF JUSTICE GRANT	0	0	0	0	0	316,000	316,000	158,000
NIAA SURGE FUNDING	0	0	0	0	0	100,000	83,330	0
GRANT LOTTERYWEST AE	0	0	0	0	0	381,250	317,710	0
GRANT DEPT OF JUSTICE REINVESTMENT	0	0	0	0	0	231,250	192,710	0
GRANT - NIAA COMMUNITY NAVIGATOR	0	0	0	0	0	173,800	144,830	0
Transport								
GRANT - R2R GENERAL	10,000	0	(10,000)	0	0	455,000	379,160	758,799
GRANT - DIRECT (MAINT-RDS, STS, BRDIGES	0	0	0	0	0	197,925	164,930	197,925
FLOOD DAMAGE	0	0	0	0	0	3,000,000	2,500,000	1,207,768
SUBSIDY - STREET LIGHTING	0	0	0	0	0	5,000	4,160	0
Economic services								
GRANT - TRAVEL & TOURISM	0	0	0	0	0	5,000	0	0
REIMBURSEMENT & CONTRIBUTIONS	0	0	0	0	0	6,000	5,000	98,084
REDS CERT III TRAINING PROGRAM GRANT	0	0	0	0	0	87,500	72,920	87,500
CERT III TRAINING COMPLETION INCOME	0	0	0	0	0	50,000	41,670	0
Other property and services								
LOTTERYWEST EMERGENCY COVID INCOME	0	0	0	0	0	60,000	60,000	0
	66,400	0	0	56,400	56,400	8,768,404	7,198,390	5,158,966

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

NOTE 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability	Increase	Liability	Liability	Current	Amended Budget	YTD	YTD Revenue
	1 July 2020	in Liability	Reduction (As revenue)	30 Apr 2021	Liability 30 Apr 2021	Revenue	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$
Operating contributions								
General purpose funding								
GRANT - FESA ESL ADMINISTRATION	0	0	0	0	0	4,000	3,330	4,000
Community amenities								
CONTRIBUTION - EK JOB FUTURES JOB	0	0	0	0	0	0	0	27
Recreation and culture								
DOT LICENSING - COMMISSION	0	0	0	0	0	18,000	15,000	29,341
CONTRIBUTIONS - DOT (DPI) LICENSING	0	0	0	0	0	28,000	23,330	19,813
Economic services								
COMMISSIONS INCOME -TRAVEL & TOURISM	0	0	0	0	0	20,282	16,900	4,938
COMMISSION INCOME - POST OFFICE	0	0	0	0	0	120,000	100,000	98,793
AUST POST FEES INCOME	0	0	0	0	0	140,000	116,660	74,744
	0	0	0	0	0	330,282	275,220	231,656
TOTALS	66,400	0	(10,000)	56,400	56,400	9,098,686	7,473,610	5,390,622

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

NOTE 13

NON-OPERATING GRANTS AND CONTRIBUTIONS

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 30 Apr 2021	Current Liability 30 Apr 2021	Amended Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
Non-operating grants and subsidies								
Education and welfare								
GRANT FOR RS COURTS DLGSC	0	0	0	0	0	30,000	25,000	0
Recreation and culture								
GRANT - BASKETBALL COURTS CIVIC HALL	0	0	0	0	0	60,000	50,000	41,579
GRANT - SPLASHPARK LOTTERYWEST	0	0	0	0	0	505,000	420,830	0
Transport								
GRANT - MRWA SPECIAL ACCESS ROADS	0	0	0	0	0	0	0	254,329
GRANT - FOOTPATHS	0	0	0	0	0	170,000	141,660	1,267,972
GRANT - FAGS SPECIAL ACCESS ROADS	0	0	0	0	0	730,414	608,670	825,874
GRANT - LOCAL ROADS COMMUNITY	0	0	0	0	0	268,909	224,090	268,909
GRANT - FOOTPATHS	0	0	0	0	0	90,000	75,000	0
Economic services								
KDC - Econ development community arts grant	10,433	0	0	10,433	10,433	0	0	0
GRANT - TRAVEL & TOURISM	0	0	0	0	0	0	0	0
	10,433	0	0	10,433	10,433	1,854,323	1,545,250	2,658,663

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 14
TRUST FUND**

Funds held at balance date over which the Shire has no control and which are not included in this statement are as follows:

Description	Opening Balance 1 July 2020	Amount Received	Amount Paid	Closing Balance 30 Apr 2021
	\$	\$	\$	\$
Staff housing bonds	1,896	0	0	1,896
BCITF	28,721	4,155	(1,575)	31,301
DPI vehicle licensing	3,234	40,253	(43,487)	0
Tourist operators	0	1,438	(3,511)	(2,073)
	33,851	45,846	(48,573)	31,124

Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
	Budget adoption		Opening surplus	57,972	0	57,972
147566	LOTTERYWEST EMERGENCY COVID INCOME	19/11/2020 item 9.3.5	Operating Revenue	60,000	0	117,972
148566	LOTTERYWEST EMERGENCY COVID EXPENSES	19/11/2020 item 9.3.5	Operating Expenses	0	(60,000)	57,972
420135	SOFTWARE LICENSING & SUPPORT	19/11/2020 item 9.3.5	Operating Expenses	0	(67,764)	(9,792)
102608	SOFTWARE PROGRAM WASTE DISPOSAL SITES	19/11/2020 item 9.3.5	Operating Expenses	0	(4,830)	(14,622)
474972	TRANSFER FROM COMPUTER UPGRADE RESERVE	19/11/2020 item 9.3.5	Capital Revenue	60,220	0	45,598
450746	OFFICE REMEDIAL WORKS	19/11/2020 item 9.3.5	Capital Expenses	0	(110,000)	(64,402)
411953	TRANSFER FROM OFFICE REDEVELOPMENT RESERVE	19/11/2020 item 9.3.5	Capital Revenue	110,000	0	45,598
543704	DOG POUND UPGRADE	19/11/2020 item 9.3.5	Capital Expenses	0	(130,000)	(84,402)
120501	FOOTPATH LIGHTING (CAPITAL)	19/11/2020 item 9.3.5	Capital Expenses	130,000	0	45,598
130690	GRANT - TRAVEL & TOURISM	19/11/2020 item 9.3.5	Operating Revenue	5,000	0	50,598
137602	REDS CERT III TRAINING PROGRAM GRANT	19/11/2020 item 9.3.5	Operating Revenue	87,500	0	138,098
137603	CERT III TRAINING COMPLETION INCOME	19/11/2020 item 9.3.5	Operating Revenue	50,000	0	188,098
137214	STAFF TRAINING EXPENSES ITG	19/11/2020 item 9.3.5	Operating Expenses	0	(87,500)	100,598
137214	STAFF TRAINING EXPENSES ITG	19/11/2020 item 9.3.5	Operating Expenses	0	(50,000)	50,598
411183	HUMAN RIGHTS PROJECT	19/11/2020 item 9.3.5	Operating Expenses	350,000	0	400,598
107201	HUMAN RIGHTS PROJECT SALARIES & WAGES	19/11/2020 item 9.3.5	Operating Expenses	0	(213,708)	186,890
107202	HUMAN RIGHTS PROJECT SUPER (STATUTORY)	19/11/2020 item 9.3.5	Operating Expenses	0	(17,652)	169,238
107204	HUMAN RIGHTS PROJECT INSURANCE	19/11/2020 item 9.3.5	Operating Expenses	0	(5,000)	164,238
107205	HUMAN RIGHTS PROJECT UNIFORM	19/11/2020 item 9.3.5	Operating Expenses	0	(2,500)	161,738
107206	HUMAN RIGHTS PROJECT RECRUITMENT	19/11/2020 item 9.3.5	Operating Expenses	0	(1,000)	160,738
107207	HUMAN RIGHTS PROJECT STAFF TRAINING	19/11/2020 item 9.3.5	Operating Expenses	0	(5,000)	155,738
107208	HUMAN RIGHTS PROJECT OFFICE EXPENSES	19/11/2020 item 9.3.5	Operating Expenses	0	(2,000)	153,738
107209	HUMAN RIGHTS PROJECT GENERAL ACTIVITIES	19/11/2020 item 9.3.5	Operating Expenses	0	(11,140)	142,598
107210	HUMAN RIGHTS PROJECT TELEPHONE COSTS	19/11/2020 item 9.3.5	Operating Expenses	0	(2,000)	140,598
107211	HUMAN RIGHTS PROJECT VIRTUAL PARALEGAL ASSISTANT	19/11/2020 item 9.3.5	Operating Expenses	0	(40,000)	100,598
107212	HUMAN RIGHTS PROJECT UWA HC JUSTICE SYSTEM	19/11/2020 item 9.3.5	Operating Expenses	0	(50,000)	50,598
801101	SALARIES & WAGES OD HC	19/11/2020 item 9.3.5	Operating Expenses	0	(27,000)	23,598
801104	SUPER (EMPLOYER MATCHED) OD HC	19/11/2020 item 9.3.5	Operating Expenses	6,000	0	29,598
801107	UNIFORMS OD HC	19/11/2020 item 9.3.5	Operating Expenses	0	(6,000)	23,598
801111	RECRUITMENT EXPENSES OD HC	19/11/2020 item 9.3.5	Operating Expenses	0	(7,000)	16,598

Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in	Decrease in	Amended
				Available Cash	Available Cash	Budget Running Balance
				\$	\$	\$
801355	CONSULTING - JUSTICE REINVESTMENT	19/11/2020 item 9.3.5	Operating Expenses	0	(25,000)	(8,402)
801561	ADMINISTRATION ALLOCATIONS OD HC	19/11/2020 item 9.3.5	Operating Expenses	0	(70,069)	(78,471)
802657	GRANT - OXFAM - OD FRAMEWORK	19/11/2020 item 9.3.5	Operating Revenue	15,000	0	(63,471)
802656	GRANT - STC - EARLY CHILDHOOD	19/11/2020 item 9.3.5	Operating Revenue	26,000	0	(37,471)
811103	SUPER (STATUTORY) OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	1,966	0	(35,505)
811105	INSURANCE WORKERS COMP OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	471	0	(35,034)
811113	STAFF TRAINING & EXPENSES OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	116	0	(34,918)
811150	INSURANCE GENERAL OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	345	0	(34,573)
811188	BUILDING MTCE WORKS OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	18	0	(34,555)
811194	GENERAL ACTIVITIES OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	2,381	0	(32,174)
811196	TELEPHONE COSTS OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	368	0	(31,806)
811301	VEHICLE COSTS OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	3,433	0	(28,373)
811561	ABC ALLOCATION OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	0	(6,370)	(34,743)
811599	HOUSING ALLOCATION OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	0	(15,000)	(49,743)
811600	UTILITIES HOUSING OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	444	0	(49,299)
821101	SALARIES & WAGES OD MULAN	19/11/2020 item 9.3.5	Operating Expenses	0	(53,077)	(102,376)
821561	ADMINISTRATION ALLOCATIONS OD MULAN	19/11/2020 item 9.3.5	Operating Expenses	0	(6,370)	(108,746)
821599	HOUSING ALLOCATION OD MULAN	19/11/2020 item 9.3.5	Operating Expenses	0	(5,000)	(113,746)
831101	SALARIES & WAGES OD RINGER SOAK	19/11/2020 item 9.3.5	Operating Expenses	0	(57,211)	(170,957)
831561	ADMINISTRATION ALLOCATIONS OD RINGER SOAK	19/11/2020 item 9.3.5	Operating Expenses	0	(6,370)	(177,327)
831599	HOUSING ALLOCATION OD RINGER SOAK	19/11/2020 item 9.3.5	Operating Expenses	0	(5,000)	(182,327)
841101	SALARIES & WAGES OD YENO	19/11/2020 item 9.3.5	Operating Expenses	0	(15,989)	(198,316)
841105	INSURANCE - WORKERS COMP OD YENO	19/11/2020 item 9.3.5	Operating Expenses	0	(3,500)	(201,816)
841111	RECRUITMENT EXPENSES OD YENO	19/11/2020 item 9.3.5	Operating Expenses	0	(3,000)	(204,816)
841113	STAFF TRAINING OD YENO	19/11/2020 item 9.3.5	Operating Expenses	0	(15,000)	(219,816)
841194	GENERAL ACTIVITIES OD YENO	19/11/2020 item 9.3.5	Operating Expenses	0	(20,261)	(240,077)
841196	TELEPHONE COSTS OD YENO	19/11/2020 item 9.3.5	Operating Expenses	0	(5,000)	(245,077)
841561	ADMINISTRATION ALLOCATIONS OD YENO	19/11/2020 item 9.3.5	Operating Expenses	5,716	0	(239,361)
841599	HOUSING ALLOCATION OD YENO	19/11/2020 item 9.3.5	Operating Expenses	0	(3,666)	(243,027)
841301	VEHICLE COSTS OD YENO	19/11/2020 item 9.3.5	Operating Expenses	0	(10,000)	(253,027)
841188	BUILDING MTCE WORKS OD HC	19/11/2020 item 9.3.5	Operating Expenses	0	(5,000)	(258,027)

Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in	Decrease in	Amended
				Available Cash	Available Cash	Budget Running Balance
				\$	\$	\$
840656	DEPT OF JUSTICE GRANT	19/11/2020 item 9.3.5	Operating Revenue	316,000	0	57,973
00139650	REIMBURSEMENTS ECONOMIC DEVELOPMENT	18/03/2021 item 9.2.4	Operating Revenue	42,000	0	99,973
00130391	TRAVEL & TOURISM PURCHASE OF STOCK	18/03/2021 item 9.2.4	Operating Expenses	0	(10,000)	89,973
00450747	TRAINING ROOM	18/03/2021 item 9.2.4	Operating Expenses	8,000	0	97,973
00420143	PURCHASES PC & IT	18/03/2021 item 9.2.4	Operating Expenses	10,000	0	107,973
00801301	VEHICLE COSTS OLABUD DOOGETHU HALLS CREEK	18/03/2021 item 9.2.4	Operating Expenses	0	(15,000)	92,973
00911675	CHARGES STAFF HOUSES-RENTALS	18/03/2021 item 9.2.4	Operating Revenue	0	(190,000)	(97,027)
00420140	FBT Reimbursements Offset Rent	18/03/2021 item 9.2.4	Operating Revenue	190,000	0	92,973
00420145	WEBSITE - UPGRADE & MAINTENANCE	18/03/2021 item 9.2.4	Capital Expenses	6,500	0	99,473
00802658	NIAA Surge Funding	18/03/2021 item 9.2.4	Operating Revenue	100,000	0	199,473
00802659	Lotterywest AE	18/03/2021 item 9.2.4	Operating Revenue	84,722	0	284,195
00802659	Lotterywest AE 21/22	18/03/2021 item 9.2.4	Operating Revenue	296,528	0	580,723
00801364	EXP - NIAA COMMUNITY NAVIGATOR PROGRAM (CNP)	18/03/2021 item 9.2.4	Operating Revenue	173,800	0	754,523
00802660	GRANT DEPT OF JUSTICE REINVESTMENT (JR) Mun	18/03/2021 item 9.2.4	Operating Revenue	231,250	0	985,773
00802661	GRANT - NIAA COMMUNITY NAVIGATOR PROGRAM (CNP)	18/03/2021 item 9.2.4	Operating Revenue	0	(231,250)	754,523
00802657	GRANT OXFAM OD FRAMEWORK	18/03/2021 item 9.2.4	Operating Revenue	10,000	0	764,523
00891610	PROCEEDS of Sale of Troopies (Vehicles)	18/03/2021 item 9.2.4	Capital Revenue	15,000	0	779,523
00891611	REALISATION of Asset Disposal	18/03/2021 item 9.2.4	Non Cash Item	0	0	779,523
00801101	Salaries	18/03/2021 item 9.2.4	Operating Expenses	0	(109,058)	670,465
00801360	Oxfam Consultant Outcome Framework	18/03/2021 item 9.2.4	Operating Expenses	0	(10,000)	660,465
00801361	School Holiday Program (SHP)	18/03/2021 item 9.2.4	Operating Expenses	0	(20,000)	640,465
00891560	OD Office Construction	18/03/2021 item 9.2.4	Capital Expenses	0	(75,000)	565,465
00891561	Refurbish Remote Donga x 3	18/03/2021 item 9.2.4	Capital Expenses	0	(29,000)	536,465
00801362	Mtce Remote Donga x 3	18/03/2021 item 9.2.4	Operating Expenses	0	(22,000)	514,465
00801363	OD Computers & Office Desks	18/03/2021 item 9.2.4	Operating Expenses	0	(55,000)	459,465
00891562	Car	18/03/2021 item 9.2.4	Capital Expenses	0	(115,000)	344,465
00891590	Balance of Olabud Grants	18/03/2021 item 9.2.4	Capital Expenses	0	(296,528)	47,937
00831802	CLC - Community Sports Grant	18/03/2021 item 9.2.4	Capital Revenue	30,000	0	77,937
00831701	Ringer Soak Basketball Court Upgrade and Shades	18/03/2021 item 9.2.4	Capital Expenses	0	(30,000)	47,937
00121615	GRANT - LOCAL ROADS COMMUNITY INFRASTRUCTURE	18/03/2021 item 9.2.4	Capital Revenue	268,909	0	316,846
120104	Road construction job - Tanami Road	18/03/2021 item 9.2.4	Capital Expenses	0	(268,909)	47,937

Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in	Decrease in	Amended
				Available Cash	Available Cash	Budget Running Balance
				\$	\$	\$
00121612	FLOOD DAMAGE	18/03/2021 item 9.2.4	Operating Revenue	2,650,000	0	2,697,937
00123405	WANDRRA	18/03/2021 item 9.2.4	Operating Expenses	0	(2,500,000)	197,937
00146001	WAGES - Plant repairs and Maintenance	18/03/2021 item 9.2.4	Operating Expenses	0	(150,000)	47,937
00146010	Fuel	18/03/2021 item 9.2.4	Operating Expenses	500,000	0	547,937
00146040	Insurance	18/03/2021 item 9.2.4	Operating Expenses	0	(100,000)	447,937
00128719	AERODROME Wildlife Hazard Management program	18/03/2021 item 9.2.4	Operating Expenses	0	(16,000)	431,937
00128687	REIMBURSEMENTS TIE DOWNS	18/03/2021 item 9.2.4	Operating Revenue	8,460	0	440,397
00128720	AERODROME TIE DOWNS	18/03/2021 item 9.2.4	Capital Expenses	0	(8,460)	431,937
00100563	INSURANCE - SANITATION	18/03/2021 item 9.2.4	Operating Expenses	15	0	431,952
00101181	INSURANCE - REFUSE DISPOSAL SITES	18/03/2021 item 9.2.4	Operating Expenses	448	0	432,400
00106105	INSURANCE - TOWN PLANNING	18/03/2021 item 9.2.4	Operating Expenses	0	(31)	432,369
00107105	INSURANCE - COMMUNITY DEVELOPMENT	18/03/2021 item 9.2.4	Operating Expenses	27	0	432,396
00107204	HUMAN RIGHTS PROJECT INSURANCE	18/03/2021 item 9.2.4	Operating Expenses	5,000	0	437,396
00108105	INSURANCE - OTHER COMMUNITY SERVICES	18/03/2021 item 9.2.4	Operating Expenses	0	(16)	437,380
00110563	INSURANCE - CIVIC HALL	18/03/2021 item 9.2.4	Operating Expenses	87	0	437,467
00115181	INSURANCE - PLANNING, BUILDING ETC (AQUATIC & RECREATION CENTRE)	18/03/2021 item 9.2.4	Operating Expenses	0	(306)	437,161
00115563	INSURANCE - PARKS & GARDENS	18/03/2021 item 9.2.4	Operating Expenses	97	0	437,258
00117105	INSURANCE - GENERAL LIBRARY	18/03/2021 item 9.2.4	Operating Expenses	27	0	437,285
00119193	INSURANCE - CRC	18/03/2021 item 9.2.4	Operating Expenses	0	(50)	437,235
00122563	INSURANCE - ROAD MAINTAINANCE	18/03/2021 item 9.2.4	Operating Expenses	106	0	437,341
00128181	INSURANCE - AIRPORT	18/03/2021 item 9.2.4	Operating Expenses	8,719	0	446,060
00130109	INSURANCE - TRAVEL & TOURISM CENTRE	18/03/2021 item 9.2.4	Operating Expenses	0	(312)	445,748
00132563	INSURANCE - RURAL SERVICES	18/03/2021 item 9.2.4	Operating Expenses	0	(10)	445,738
00134106	INSURANCE - POST OFFICE	18/03/2021 item 9.2.4	Operating Expenses	0	(315)	445,423
00138105	INSURANCE - BUILDING	18/03/2021 item 9.2.4	Operating Expenses	0	(42)	445,381
00139105	INSURANCE - GENERAL ECONOMIC DEVELOPMENT	18/03/2021 item 9.2.4	Operating Expenses	9	0	445,390
00141105	INSURANCE - PWO	18/03/2021 item 9.2.4	Operating Expenses	84	0	445,474
00142105	INSURANCE - INFRASTRUCTURE MANAGEMENT	18/03/2021 item 9.2.4	Operating Expenses	0	(40)	445,434
00146040	INSURANCE - PLANT	18/03/2021 item 9.2.4	Operating Expenses	0	(17,524)	427,910
00149105	BUILDING INSURANCE - YARLIYIL ARTS CENTRE	18/03/2021 item 9.2.4	Operating Expenses	0	(10,236)	417,674
00411181	INSURANCE - GOVERNANCE	18/03/2021 item 9.2.4	Operating Expenses	41,093	0	458,767

Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in	Decrease in	Amended
				Available Cash	Available Cash	Budget Running Balance
				\$	\$	\$
00420181	INSURANCE - ADMINISTRATION	18/03/2021 item 9.2.4	Operating Expenses	2,300	0	461,067
00440106	INSURANCE - GENERAL INTEGRATED PLANNING	18/03/2021 item 9.2.4	Operating Expenses	0	(1,191)	459,876
00510181	INSURANCE - FIRE	18/03/2021 item 9.2.4	Operating Expenses	1,599	0	461,475
00540105	INSURANCE - RANGERS (ANIMAL CONTROL)	18/03/2021 item 9.2.4	Operating Expenses	21	0	461,496
00710105	INSURANCE - HEALTH	18/03/2021 item 9.2.4	Operating Expenses	0	(3)	461,493
00722105	INSURANCE - ABORIGINAL HEALTH	18/03/2021 item 9.2.4	Operating Expenses	21	0	461,514
00801150	INSURANCE - GENERAL OLABUD DOOGETHU HALLS CREEK	18/03/2021 item 9.2.4	Operating Expenses	51	0	461,565
00811150	INSURANCE - GENERAL OLABUD DOOGETHU BILLILUNA	18/03/2021 item 9.2.4	Operating Expenses	0	(334)	461,231
00821150	INSURANCE - GENERAL OLABUD DOOGETHU MULAN	18/03/2021 item 9.2.4	Operating Expenses	11	0	461,242
00831150	INSURANCE - GENERAL OLABUD DOOGETHU RINGER SOAK	18/03/2021 item 9.2.4	Operating Expenses	11	0	461,253
00911563	INSURANCE - STAFF HOUSING	18/03/2021 item 9.2.4	Operating Expenses	0	(494)	460,759
00101182	INSURANCE - WORKERS COMPENSATION REFUSE DISPOSAL	18/03/2021 item 9.2.4	Operating Expenses	0	(415)	460,344
00115105	INSURANCE - WORKERS COMPENSATION (AQUATIC CENTRE)	18/03/2021 item 9.2.4	Operating Expenses	0	(1,612)	458,732
00130105	INSURANCE - WORKERS COMPENSATION TRAVEL & TOURISM CENTRE	18/03/2021 item 9.2.4	Operating Expenses	0	(671)	458,061
00134105	INSURANCE - WORKERS COMPENSATION - POST OFFICE	18/03/2021 item 9.2.4	Operating Expenses	0	(671)	457,390
00139106	INSURANCE - WORKERS COMPENSATION ECONOMIC DEVELOPMENT	18/03/2021 item 9.2.4	Operating Expenses	0	(446)	456,944
00141110	INSURANCE - WORKERS COMPENSATION PUBLIC WORKS	18/03/2021 item 9.2.4	Operating Expenses	0	(2,058)	454,886
00142110	INSURANCE - WORKERS COMPENSATION INFRASTRUCTURE MANAGEMENT	18/03/2021 item 9.2.4	Operating Expenses	0	(798)	454,088
00420105	INSURANCE - WORKERS COMPENSATION (ADMINISTRATION)	18/03/2021 item 9.2.4	Operating Expenses	0	(4,259)	449,829
00420181	INSURANCE - ADMINISTRATION	18/03/2021 item 9.2.4	Operating Expenses	0	(526)	449,303
00540106	INSURANCE - WORKERS COMPENSATION RANGERS	18/03/2021 item 9.2.4	Operating Expenses	0	(543)	448,760
00710108	INSURANCE - WORKERS COMPENSATION HEALTH	18/03/2021 item 9.2.4	Operating Expenses	0	(558)	448,202
00722108	INSURANCE - WORKERS COMPENSATION AEHO	18/03/2021 item 9.2.4	Operating Expenses	2,690	0	450,892
00801105	INSURANCE - WORKERS COMPENSATION OLABUD DOOGETHU HALLS CREEK	18/03/2021 item 9.2.4	Operating Expenses	0	(1,289)	449,603
00811105	INSURANCE - WORKERS COMPENSATION OLABUD DOOGETHU BILLILUNA	18/03/2021 item 9.2.4	Operating Expenses	0	(583)	449,021
00821105	INSURANCE - WORKERS COMPENSATION OLABUD DOOGETHU MULAN	18/03/2021 item 9.2.4	Operating Expenses	0	(224)	448,797
00831105	INSURANCE - WORKERS COMPENSATION OLABUD DOOGETHU RINGER SOAK	18/03/2021 item 9.2.4	Operating Expenses	0	(225)	448,572
00841105	INSURANCE - WORKERS COMPENSATION OLABUD DOOGETHU YENO	18/03/2021 item 9.2.4	Operating Expenses	10,000	0	458,572
00431698	Insurance rebates	18/03/2021 item 9.2.4	Operating Revenue	61,000	0	519,572
00431687	ADMIN REIMBURSEMENTS (FBT)	18/03/2021 item 9.2.4	Operating Revenue	95,000	0	614,572
00420101	SALARIES - ADMIN	18/03/2021 item 9.2.4	Operating Expenses	0	(129,751)	484,821

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 15
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$
00146553	PLANT - OPERATING COSTS ALLOCATED TO WORKS	18/03/2021 item 9.2.4	Operating Expenses	0	(232,476)	252,345
00143991	PWO ALLOCATED TO WORKS	18/03/2021 item 9.2.4	Operating Expenses	1,974	0	254,319
00891590	TRANSFER TO WELFARE RESERVE	18/03/2021 item 9.2.4	Capital Expenses	0	(100,197)	154,122
00541195	ANIMAL CONTROL EXPENSES	18/03/2021 item 9.2.4	Operating Expenses	0	(10,000)	144,122
	Adjustments to surplus for audit	18/03/2021 item 9.2.4	Opening Surplus(Deficit)	0	(86,150)	57,972
				6,144,509	(6,086,537)	57,972

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 APRIL 2021**

**NOTE 16
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$50,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Education and welfare	(1,121,196)	(51.84%)	▼ Timing	Grant acquittals due
Transport	(888,217)	(28.94%)	▼ Timing	Flood damage underspend
Other property and services	(2,452,378)	(61.14%)	▼ Timing	Duncan Rd Private Works to be recouped
Expenditure from operating activities				
Governance	95,249	19.94%	▲ Timing	General underspend
General purpose funding	131,757	38.53%	▲ Permanent	ABC allocations less than budgetted
Health	111,894	22.74%	▲ Timing	General underspend
Education and welfare	541,317	30.14%	▲ Timing	General underspend
Community amenities	225,759	21.70%	▲ Timing	General underspend
Transport	2,373,392	33.44%	▲ Timing	General underspend
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	1,113,413	72.05%	▲ Timing	Recoups and acquittals to be completed
Payments for property, plant and equipment and infrastructure	1,258,009	28.60%	▲ Timing	Swimming Pool, Footpaths, Plant items and Civic Building Remedial Work not purchased
Financing activities				
Transfer from reserves	(1,559,611)	(67.24%)	▼ Timing	Reserves are generally transferred at EOY
Transfer to reserves	933,724	100.00%	▲ Timing	Reserves are generally transferred at EOY

9.3.4 2021/22 Differential Rates and Minimum Payments for Public Comment

ITEM NUMBER:	9.3.4
REPORTING OFFICER:	Lloyd Barton, Director Corporate Services
SENIOR OFFICER	Noel Mason, Chief Executive Officer
MEETING DATE:	20 May, 2021
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

1.1 That Council endorse:

- the advertising of proposed differential rates and minimum rates for the 2021/22 rating year; and
- Application for Ministerial approval

2.0 Background

- 2.1 If a Local Government intends to impose differential rates or a minimum payment applying to a category of rates, it is required to issue a public notice of its intention to do so, under Section 6.36 of the Local Government Act, 1995.
- 2.2 The public notice is to invite submissions to the proposal for a period of not less than twenty-one days. The Council is required to consider any submissions received prior to it formally imposing the proposed differential rates-in-the-dollar and associated minimum payments, with or without modification.
- 2.3 The Shire of Halls Creek has a history of imposing differential rates. This report seeks Council's endorsement to issue a public notice of the proposed differential rates and minimum payments and to seek Ministerial approval where required.

3.0 Comments

Historical rating approach

- 3.1 Differential rates are a rate-in-the-dollar amount that is multiplied by a rating property valuation, as provided by the Valuer General's Office. Shires use different rate-in-the-dollar amounts in an attempt to fairly apply rates across all sectors within the Shire. This is because different sector's values are calculated differently and some sectors place more demand on the Shire's services than other sectors.
- 3.2 The rating structure in place for the Shire of Halls Creek is:

Unimproved Value
Rural/Pastoral
Mining leases

Exploration and Prospecting Leases

Gross Rental Value

GRV Improved

GRV Vacant

Factors to consider in determining rate differentials and rate minimums

3.3 Council is required to consider a number aspects in order to determine a rate-in-the-dollar. As per the Department of Local Government's guidelines, these include:

- Corporate business Plan
- Long Term Financial Plan (LTFP)
- Review of expected revenue
- Review of expenditure, including efficiency and effectiveness
- Local Government cost index
- Consideration of alternative sources of funding
- Amount to be raised from rates
- Economic conditions and the impact on different categories of ratepayers

Asset management plans, LTFP & Corporate Business Plan

3.4 The asset management plans were prepared in 2017. Currently the asset management plans and LTFP are being reviewed with the LTFP expected to be adopted in June 2021. A draft LTFP has been prepared (refer Concept Forum) and a Corporate Business Plan will be developed after that. The 2017, Asset Management Plans and the draft LTFP have been used as the basis for of the budget, with account taken for the expansion of civil works capital and operations revenue and expenditure as well as increased operational revenue and expenditure for the Oladbud Doogethu team. All other Shire services and levels of services are not expected to change significantly.

Review of expected revenue

3.5 Revenue has been reviewed against the 2020/2021 revenue and it is assumed that funding levels will be generally the same. The revenue required has been included in the rates required calculation.

Review of expenditure, including efficiency and effectiveness

3.6 Included in the half year budget review was a detailed line by line analysis of all costs of the organisation, with the intent of finding cost savings or better ways to provide services. This process is conducted at least twice a year, with mid-year review and then setting the budget. Provision has been made for improved efficiency with increased use of technology to cater for the administration of an expanded work force. These costs have been included in the rates required calculation.

Local Government cost index and inflation

3.7 The rate of inflation is an important consideration as it measures the increase in the price of goods and therefore the change in buying power of the

estimated rates revenue. Generally, rates should increase to match the level of inflation to maintain levels of service, unless efficiencies and savings can be found.

The latest "year on year" Consumer Price Index from the WA Treasury (issued 28 April 2021) is 1.1 per cent. The Perth CPI for the 2020/21 Financial Year is forecast to increase by 1.5 per cent and then an average of 1.83 per cent between 2021/22 and 2023/24.

An arguably more accurate measure of the Shire's cost profile, is the Local Government Cost Index (LGCI). The forecast for the remainder of the 2020/21 year is 1.3 per cent.

As the Shire did not increase rates in 2021/21 (due to the COVID 19 pandemic and to address an order from the Minister) this means that the Shire's purchasing power has decreased by this percentage over the 2020/21 financial year. The forecast increase in the LGCI is 1.4 per cent for the 2021/22 financial year and 2.0 per cent for the 2022/23 financial year.

Consideration of alternative sources of funding

- 3.8 Alternative sources of funding are constantly being considered and the Shire has had good success in obtaining funding for capital works projects and some operational activities. The Shire is currently at capacity to deliver on such projects.

Economic conditions and the impact on different categories of ratepayers

- 3.9 COVID 19 has had a major impact on the local economy during the 2020/21 financial year. The March 2021 WALGA Economic Briefing forecasts that while the WA economy is recovering well, the recovery is still fragile with a degree of uncertainty remaining.
- 3.10 A further factor is the revaluation of all UV Rural/Pastoral properties by the Value General's Office, which came into effect in July 2019. The revaluation resulted in a significant increase to the rateable value of UV Rural/Pastoral properties across the Kimberley with the total value in the Shire of Halls Creek increasing by \$25.7 Million.

To prevent a significant increase in rates during the height of the COVID 19 pandemic, Council agreed to a significant reduction in the rate differential for this category in 2020/21 (from a rate in the dollar of 0.14185 (2018/19) to 0.0112 (2020/21)). While this negated the financial burden on this group of ratepayers, the low differential is not sustainable as it exacerbates the variance between the highest and lowest rates differentials. Also the COVID 19 Pandemic has had a bigger impact on the tourism sector rather than agriculture.

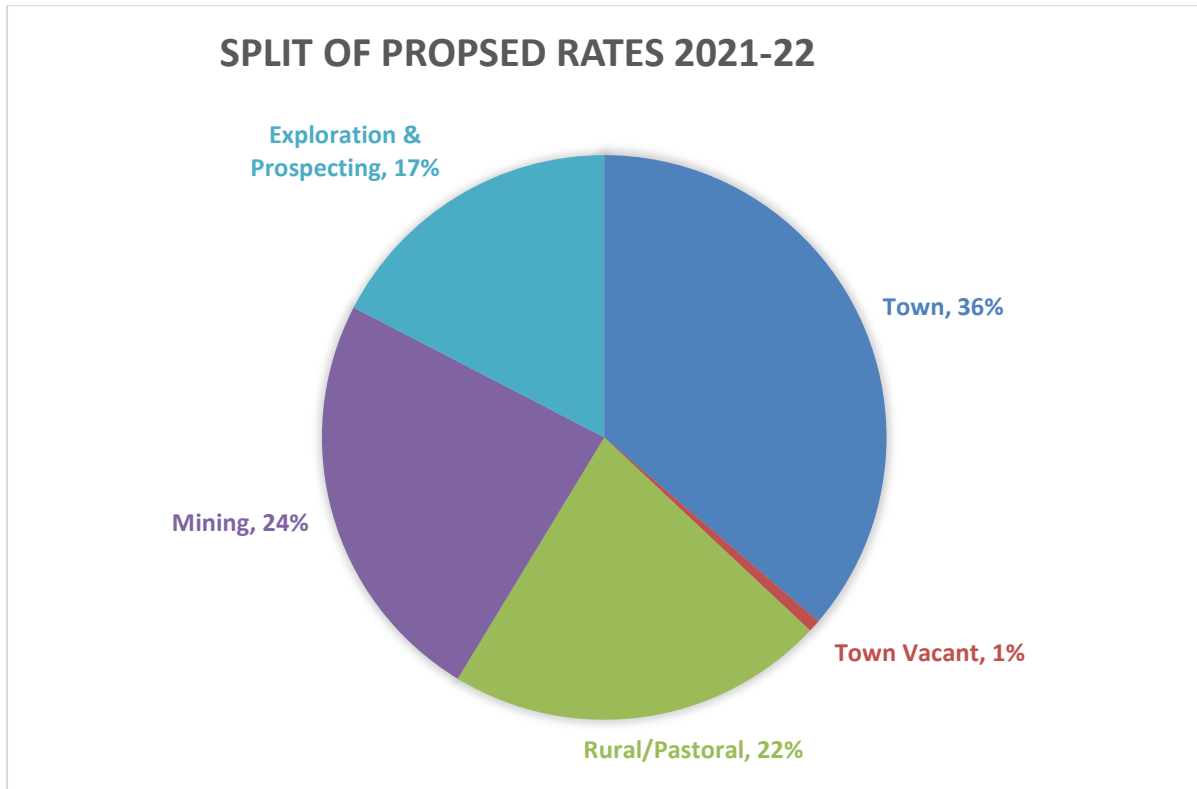
A return to the equivalent of 0.14185 rates differential (as applied in 2018/19) for UV Rural/ Pastoral properties over a five year period is considered reasonable. In addition this category should attract any general increase faced by other ratepayer categories to ensure equity and consistency in the Shire's rating strategy.

- 3.11 Consideration also needs to be given to neighbouring districts when considering their rate in the dollar and any proposed increase. There is some difficulty in doing this due to differences in how other Shire's have dealt with the significant increase in UV Rural/Pastoral valuations in 2019. Some, such as Shire of Wyndham and East Kimberley have introduced the increase over time through the use of concessions (which place a cap on the rates increase), whereas the Shire of Derby and West Kimberley directly reflected the increase in valuations in their 2020/21 rates take.

The proposed rating structure proposed here is consistent with other Shire's in the region that have chosen to increase rates in line with the Local Government cost index/ rate of inflation and phase in the impact of the increase in UV Rural/Pastoral valuations over time.

Proposed rates

- 3.12 Considering all the above points, assumptions and risks, a rates model including differentials and minimum rates, as set out in Appendix 1 is proposed. The model is based on properties recorded in March 2021. In summary the, proposed differentials and minimums:
- i. Provide a rates increase of 1.5 per cent in total proposed rates across all rates categories including minimum rates.
 - ii. In addition, the rates differential for UV Rural/ Pastoral properties has been increased by a further 20 per cent – being step one of returning to the equivalent of the 2018/19 rates differential for this category of properties over a five-year period.
 - iii. Overall increase the rates take in 2021/22 by 10.6 per cent (or \$284,918) compared to the 2020/21 rates take. The total proposed rates revenue is \$2,973,262. Most of the additional revenue (\$250,259) is derived from UV – Rural/Pastoral properties due to the stepped increase (20 per cent per annum) return to the equivalent of the 2018/19 rates differential plus the 1.5 per cent general increase (the latter also being applied to all other rate categories).
- 3.13 Below is a pie chart showing how the proposed rates are split per sector. This is broadly in line with previous years, but with an increase to exploration and prospecting, minor decrease in mining, moderate increase to rural/pastoral and reduction to town.



Objectives and Reasons

3.14 The Minister of Local Government and Communities applies rating policies to the setting of differential rates and minimum payments. The policies include criteria relating to objectivity, fairness and equity, consistency, transparency and administrative efficiency. The Minister will not approve applications for differential rates and minimums (which exceed certain thresholds) unless the Minister is satisfied the criteria are met. To address the criteria, the Shire must clearly describe and make available to the public the object of and reason for each differential general rate and minimum rates. The proposed objects and reasons are included in Appendix 2.

3.15 In summary:

Gross Rental Values

GRV Vacant

The differential is to encourage growth and development in Halls Creek and discourage the purchase of vacant land purely for speculation without being developed.

Minimum Rate

The minimum rate reflects the average cost per property incurred by the Shire to provide non-exclusive services.

Unimproved Rental Values

Mining – a higher rate in for the mining sector is applied to address the potential impact and cost mining activities have on the Shire’s road network, particularly in relation to heavy traffic.

Exploration and Prospecting – a lower rate in the dollar is applied to encourage exploration/prospecting and recognised the lesser impact on the road network and the environment.

Rural/Pastoral – the rate in the dollar is increased to return to the differential on a stage basis to that which applied prior the 2020/21 rating period. This reduces the variance between the highest and lowest rate differential. The lower rate in the dollar takes into account differences in how pastoral leases and mining tenements are valued as well as the lower demand on the roading network than mining.

Ministerial Approval

3.16 The proposed differential rating structure will require Ministerial approval to:

- levy minimum rates on more than 50 per cent GRV vacant properties; and
- apply more than twice the Rural/Pastoral lease rate in the dollar to the mining and prospecting and exploration rate-in-the-dollar

3.17 The Minister will make his decision following the Shire considering public submissions to the proposed differential rating structure (anticipated to be at the 17 June, 2021 Council meeting).

4.0 Statutory Environment

4.1 Local Government Act 1995

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 6.28 – Basis of Rates

(1) *The Minister is to –*

- (a) *determine the method of valuation of land to be used by a local government as the basis for a rate; and*
- (b) *publish a notice of the determination in the Government Gazette*

(2) *In determining the method of valuation of land to be used by a local government the Minister is to have regard to the general principle that the bases for a rate on any land is to be –*

- (a) *Where the land is used predominantly for rural purposes, the unimproved value of the land; and*
- (b) *Where the land is used predominantly for no-rural purposes, the gross rental value of the land.*
- (3) *The unimproved value of gross rental value, as the case requires, of rateable land in the district of a local government is to be recorded in the rate record of that local government.*
- (4) *Subject to subsection (5), for the purposes of this section the valuation to be used by a local government is to be the valuation in force under the Valuation of Land Act 1978 as at 1 July in each financial year.*

Section 6.32 Rates and service charges

- (1) *When adopting the annual budget, a local government –*
 - (a) *In order to make up the budget deficiency, is to impose* a general rate on the rateable land within its district, which rate may be imposed either-*
 - (i) *uniformly; or*
 - (ii) *differentially; and*
 - (b) *may impose* on rateable land within its district-*
 - (i) *a specified area rate; or*
 - (ii) *a minimum payment; and*
 - (c) *may impose* a service charge on land within its district*

**absolute majority required*

- (2) *Where a local government resolves to impose a rate it is required to-*
 - (a) *set a rate which is expressed as a rate in the dollar of the gross rental value of rateable land within its district to be rated on gross rental value; and*
 - (b) *set a rate which is expressed as a rate in the dollar of the unimproved value of rateable land within its district to be rate on unimproved value.*

6.33. Differential general rates

- (1) *A local government may impose differential general rates according to any, or a combination, of the following characteristics-*
 - (a) *The purpose of which the land is zoned, whether or not under a local planning scheme or improvement scheme in force under the Planning and Development Act 2005; or*
 - (b) *A purpose for which the land is held or used as determined by the local government; or*
 - (c) *Whether or not the land is vacant land; or*
 - (d) *any other characteristic or combination or characteristics prescribed.*
- (2) *Regulations may –*
 - (a) *Specify the characteristics under subsection (1) which a local government is to use; or*

- (b) *Limit the characteristics under subsection (1) which a local government is permitted to use.*
- (3) *In imposing a differential general rate a local authority is not to, without the approval of the Minister, impose a differential general rate which is more than twice the lowest differential general rate imposed by it.*

6.35. Minimum payment

- (1) *Subject to this section, a local government may impose on any rateable land in its district a minimum payment which is greater than the general rate which would otherwise be payable on that land.*
- (2) *A minimum payment is to be a general minimum but, subject to subsection (3), a lesser minimum may be imposed in respect of any portion of the district.*
- (3) *In applying subsection (2) the local government is to ensure the general minimum is imposed on not less than –*
 - (a) *50% of the total number of separately rated properties in the district; or*
 - (b) *50% of the number of properties in each category referred to in subsection (6),**on which a minimum payment is imposed.*
- (4) *A minimum payment is not to be imposed on more than the prescribed percentage of –*
 - (a) *the number of separately rated properties in the district; or*
 - (b) *the number of properties in each category referred to in subsection (6),**unless the general minimum does not exceed the prescribed amount.*
- (5) *If a local government imposes a differential general rate on any land on the basis that the land is vacant land it may, with the approval of the Minister, impose a minimum payment in a manner that does not comply with subsections (2), (3) and (4) for that land.*
 - (6) *For the purposes of this section a minimum payment is to be applied separately, in accordance with the principles set forth in subsections (2), (3) and (4) in respect of each of the following categories –*
 - (a) *to land rated on gross rental value; and*
 - (b) *to land rated on unimproved value; and*
 - (c) *to each differential rating category where a differential general rate is imposed.*

[Section 6.35 amended by No. 49 of 2004 s. 61.]

6.36. *Local government to give notice of certain rates*

- (1) *Before imposing any differential general rates or a minimum payment applying to a differential rate category under section 6.35(6)(c) a local government is to give local public notice of its intention to do so.*
- (2) *A local government is required to ensure that a notice referred to in subsection (1) is published in sufficient time to allow compliance with the requirements specified in this section and section 6.2(1).*
- (3) *A notice referred to in subsection (1) —*
 - (a) *may be published within the period of 2 months preceding the commencement of the financial year to which the proposed rates are to apply on the basis of the local government's estimate of the budget deficiency; and*
 - (b) *is to contain —*
 - (i) *details of each rate or minimum payment the local government intends to impose; and*
 - (ii) *an invitation for submissions to be made by an elector or a ratepayer in respect of the proposed rate or minimum payment and any related matters within 21 days (or such longer period as is specified in the notice) of the notice; and*
 - (iii) *any further information in relation to the matters specified in subparagraphs (i) and (ii) which may be prescribed;*
and
 - (c) *is to advise electors and ratepayers of the time and place where a document describing the objects of, and reasons for, each proposed rate and minimum payment may be inspected.*
- (4) *The local government is required to consider any submissions received before imposing the proposed rate or minimum payment with or without modification.*

5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable.

5.3 Strategy:

Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire.

Strategy:

Civic - 4.1.2 Consistent and impartial application of Council policies and provision of services

Strategy:

Civic - 4.1.3 Council decisions are consistent, reliable and transparent

6.0 Policy Implications

6.1 In relation to a phasing-in of the rural rates, if adopted the implication is that the Shire will continue with the increases in rural rates.

7.0 Financial Implications

7.1 Setting the rate-in-the-dollar and minimum rates will determine the rate revenue that will be raised for 2021/22.

8.0 Sustainability Implications

8.1 Environmental
There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic
There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social
There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

9.0 Risk

9.1 Guide to quantifying risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact Adverse public reactions to the Shire's rating proposal would result in a delay of the adoption of the Shires budget. This current model suggest the Shire apply annual increases of 20% per annum across rural properties to a changed valuation which would result in rates increasing over 5 years by approx. 300%. This risk associated with this model is rated as (4). Shire would be required to consider and respond to all submissions to the rating proposal which could take a considerable amount of time. A delay of two months would push the budget to the September limits for adoption.		
	Minor	Medium	High
Low (unlikely)	1	2	3
Moderate (likely)	2	(4)	6
High (very likely)	3	6	9

9.2 Guide to quantifying risk

Risk	
Low Risk	
a risk / activity with a score of 2 or less	N/A
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	specific control measure(s) and management responsibility assigned to manage the risk within risk criteria
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	The Shire produces a detailed statement of intent for rating explaining all the intended changes adequately and when submissions are received, they are address immediately for Council report.

Officer's Recommendations

That:

- 1. The proposed rating approach for 2021/22 as outlined in this report be adopted;**
- 2. The advertising of the proposed 2021/22 differential rates-in-the-dollar, minimum rates and objects and reasons by the Chief Executive be endorsed;**
- 3. The Chief Executive Officer make application to the Minister of Local Government after the close of submissions, for approval to use a differential rating model for 2021/22, where the general rate is more than twice the lowest differential general rate.**

VOTING REQUIREMENT: Simple majority

Appendix:

9.3.4A - 2021/22 proposed differential rates and minimum payments

9.3.4B - 2021/22 notice of intention to levy differential rates with objects and reasons

Agenda for Ordinary Meeting of the Council to be held on 20 May 2021

Appendix 1: Rates Model - 2021/22 proposed differential rates and minimum payments

Rate Type	2020/21 Rate in \$	2021/22 Proposed Rate in \$	% Change to Rate in \$	No. Properties	Rateable Value	Proposed 2021/22 Rate Revenue	2020/21 Budgeted Revenue	Increase	Percent Increase
Differential General Rate									
Gross rental valuations									
GRV Town	0.08412	0.08471	0.70%	331	\$ 12,687,328	\$ 1,074,742	\$ 1,058,859	\$ 15,883	1.5%
GRV Town Vacant	0.14185	0.15190	7.09%	5	\$ 38,000	\$ 5,772	\$ 5,687	\$ 85	1.5%
UV - Rural/Pastoral	0.0112	0.01859	65.98%	25	\$ 33,781,092	\$ 627,991	\$ 377,732	\$ 250,259	66.3%
UV - Mining	0.38269	0.36403	-4.88%	33	\$ 1,938,342	\$ 705,612	\$ 695,184	\$ 10,428	1.5%
UV - Prospective/Exploration	0.23338	0.22717	-2.66%	147	\$ 2,090,910	\$ 474,992	\$ 467,972	\$ 7,020	1.5%
Sub total				541	\$ 50,535,672	\$ 2,889,108	\$ 2,605,434	\$ 283,674	10.9%
Minimum Payment									
Gross rental valuations	2020/21 Minimum	Proposed Minimum	% Change in Minimum						
GRV Town	\$ 822	\$ 834	1.50%	4	\$ 14,735	\$ 3,337	\$ 3,288	\$ 49	1.5%
GRV Town Vacant	\$ 1,643	\$ 1,072	-34.75%	14	\$ 29,600	\$ 15,009	\$ 14,787	\$ 222	1.5%
UV - Rural/Pastoral	\$ 821	\$ 871	6.11%	22	\$ 146,600	\$ 19,166	\$ 18,883	\$ 283	1.5%
UV - Mining	\$ 821	\$ 833	1.50%	6	\$ 6,732	\$ 5,000	\$ 4,926	\$ 74	1.5%
UV - Prospective/Exploration	\$ 562	\$ 534	-5.01%	78	\$ 111,114	\$ 41,641	\$ 41,026	\$ 615	1.5%
Sub total				124	\$ 308,781	\$ 84,154	\$ 82,910	\$ 1,244	1.5%
Total				665	\$ 50,844,453	\$ 2,973,262	\$ 2,688,344	\$ 284,918	10.6%

Appendix 2



Shire of Halls Creek PUBLIC NOTICE

NOTICE OF INTENTION TO LEVY DIFFERENTIAL RATES - 2021/2022 FINANCIAL YEAR

In accordance with Section 6.36 of the Local Government Act, 1995, notice is given to ratepayers that the Shire of Halls Creek intends to impose the following differential rates for the "Unimproved Value" and "Gross Rental Value" rate categories as follows:

Rate Category	Rate in the Dollar	Minimum Rate
<u>Unimproved Value</u>		
Rural/Pastoral	0.01859	\$871
Mining Leases	0.36403	\$833
Exploration Leases	0.22717	\$534
Prospecting Leases	0.22717	\$534
<u>Gross Rental Value</u>		
GRV Town Improved	0.08471	\$834
GRV Town Vacant	0.15190	\$1,072

Submissions by ratepayers of the Shire in respect of the proposed rates are now invited. Submissions are to be submitted to the Chief Executive Officer, Shire of Halls Creek, PO Box 21, Halls Creek WA 6770 or be emailed to hcshire@hcshire.wa.gov.au Submissions are to be received by 4.00 pm on Monday 14th June, 2021.

A Statement of the Objects and Reasons for the proposed rates is available from the Shire of Halls Creek website: <https://www.halls creek.wa.gov.au/> or by contacting Lloyd Barton, Director Corporate Services, telephone (08)9168 6007.

Noel Mason

Chief Executive Officer

2021/2022 Differential Rates and Minimum Payments

OBJECTS AND REASONS

The Shire of Halls Creek provides facilities and services to residents and visitors to the Shire. The revenue collected through rates makes up the short fall between the cost of these services and the income received from user charges, grants and other income.

The Shire of Halls Creek applies differential rates and minimum rates payments and has used the principles of fairness and equity, consistency, transparency and administrative efficiency to determine the level and structure of rates levied.

Differential rates are a rate-in-the dollar amount that is multiplied by a rating property valuation as provided by the Valuer General's Office. Shire's use different rate-in-the-dollar amounts in an attempt to fairly apply rates across all sectors within its district. This is because different sector's values are calculated differently and some sectors are identified as consuming more service than other sectors. The rating structure in place at the Shire of Halls Creek is:

Unimproved Value

- Rural/Pastoral
- Mining Leases
- Exploration and Prospecting Leases

Gross Rental Value

- GRV Improved
- GRV Vacant

Other considerations made in determining the rates required and the rate-in-the-dollar includes:

- Corporate Plan
- Long Term Financial Plan
- Review of expected revenue
- Review of expenditure, including efficiency and effectiveness
- Local Government cost index
- Consideration of alternative sources of funding
- Amount to be raised from rates
- Economic conditions – impact on different categories of ratepayers

Council has determined its required rates yield after reviewing all revenue sources, expenditure and efficiency measures as part of its budget process. Below are the objects and reasons for each proposed rate and minimum:

Unimproved Values (UV)

Properties that are predominantly of a rural purpose are assigned an Unimproved Value that is supplied and updated by the Valuer General.

The table below summarises the proposed 2021/22 rates-in-the-dollar and minimum payments for Unimproved Values:

Category	Proposed Minimum Payment	Proposed Rate in the Dollar	Total No. of Properties	Proposed 2021/22 Rate Revenue	Proposed Average Rate Per Property
Unimproved					
Rural/Pastoral	\$ 833.00	0.01859	47	\$ 647,157.00	\$ 13,769.30
Mining Prospecting	\$ 833.00	0.36403	39	\$ 710,612.00	\$ 18,220.82
Prospecting/Exploration	\$ 534.00	0.22717	225	\$ 516,633.00	\$ 2,296.15

Rural/Pastoral

The rating in this category reflects the level of rating required to raise the necessary revenue to operate efficiently and provide for rural infrastructure and services in addition to town services, programs and infrastructure which are available to be accessed by the properties in this category.

In 2020/2021 the Rural/Pastoral differential was significantly reduced (from a rate in the dollar of 0.14185 (2018/2019) to 0.0112) to offset the impact of the significant increase in the valuation of UV Rural Pastoral properties by the Valuer General's Office and to avoid a consequent significant increase in rates during the height of the COVID 19 pandemic. While this negated the financial burden to this group of ratepayers during an economically difficult time, the low differential cannot continue as it exacerbates the variance between the highest and lowest rates differentials. In order to address this, the Shire proposes to return to the equivalent of a 0.14185 rates differential (as applied 2018/2019) for UV Rural / Pastoral properties over a five year period. In addition this category should also attract any general increase faced by other rate categories to ensure equity and consistency in the Shire's rating strategy. The proposed rate-in-the-dollar increases the rates from this sector by a total \$250,259 compared to 2020/21.

The UV minimum of \$871.00 is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

Mining

The Shire has imposed a higher rate in the dollar for the mining sector in considering the potential impact and cost that mining activities have on the Shire's road network, specifically in relation to heavy traffic. Road construction and maintenance within the Shire, an area of 143,000 km², is one of the major activities and costs in the budget. Excluding the Great Northern Highway, all roads that are not within the township are unsealed and require significant work after each wet season and the roads servicing heavy traffic need frequent grading through the dry season.

Mining also has an increased demand on health and environmental inspections and monitoring throughout the process.

It is proposed that the rate-in-the-dollar for this category be reduced by 4.9 per cent, but still derive a total increase of 1.5 per cent in rates from this sector.

The UV minimum rate of \$833 is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

Exploration and Prospecting

The Shire seeks to encourage exploration and prospecting and take into account the reduced activity compared to mining in relation to the road network and environmental inspections and monitoring.

The proposed rate-in-the-dollar has been reduced by 2.7 per cent. Due to an increase in valuations and the number of licences this derives an increase in rates revenue from this sector of 1.5 per cent. The UV minimum of \$534 is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure. The lower minimum for this category reflects the reduced use of services.

Gross Rental Values

The Local Government Act 1995 determines that properties of non-rural purpose be rated using the Gross Rental Valuation (GRV) as the basis for the calculation of annual rates.

The table below summarises the proposed 2021/22 rates-in-the-dollar and minimum payments for Gross Rental Values:

Category	Proposed Minimum Payment	Proposed Rate in the Dollar	Total No. of Properties	Proposed 2021/22 Rate Revenue	Proposed Average Rate Per Property
Gross Rental Value					
Town	\$ 834.00	0.08471	335	\$ 1,078,079.00	\$ 3,218.15
Town-Vacant	\$ 834.00	0.15190	19	\$ 20,781.00	\$ 1,093.74

Town

The reason for the rate in the dollar for this category is to reflect the level of rating required to raise the necessary revenue to operate efficiently and provide the diverse range of services and programs and associated infrastructure/facilities required within the town of Halls Creek.

The proposed increase in the rate-in-the-dollar for this category is 0.7 per cent. Combined with valuation increases and additional properties this results in a 1.5 per cent increase in rates from this sector. The GRV minimum of \$834 is to ensure that all ratepayers make a reasonable contribution for basic services and infrastructure.

GRV Vacant

The higher differential for vacant properties is to encourage growth and development in Halls Creek, and discourage the purchasing of vacant land for purely speculative purposes that does not lead to development. Encouraging development of vacant land is important given the shortage of suitable housing. This applies to the rate in the dollar and the minimum payment.

9.3.5 Facility Hire Grant – Rubbish Bins – Halls Creek Campdraft and Rodeo - 2021

ITEM NUMBER:	9.3.5
REPORTING OFFICER:	Lloyd Barton, Director Corporate Services
SENIOR OFFICER	Noel Mason, Chief Executive Officer
MEETING DATE:	20 May 2021
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 Application by the Kimberley Stampede Rodeo Club (INC) for a grant to cover the cost of hiring bins and the disposal of rubbish. (Appendix 9.3.5A).

2.0 Background

- 2.1 An application from Kimberley Stampede Rodeo Club (INC) seeks a grant to cover the hire cost of 20 rubbish bins and their daily collection/emptying from Thursday 22nd July until Monday 26th July 2021 (4 days).

3.0 Comments

- 3.1 The event has been held at the Rodeo Grounds for many years and is one of the more significant events to be held in Halls Creek, with numerous members of the community participating. Supporting the event by way of the requested grant is consistent with 2015 Strategic Community Plan objective, outcome and strategy as set out below.

4.0 Statutory Environment

4.1 *Local Government Act 1995*

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

5.0 Strategic Implications

5.1 Objective:

1. Social: Vibrant and connected communities. We support cultural and language diversity.

5.2 Outcome:

Social - 1.8 Our community has access to a wide range of passive and active recreation, cultural and sporting facilities, events, clubs and opportunities, in particular football.

5.3 Strategy:

Social - 1.8.3 Support the development of sports and recreation facilities and programs in the town and communities

6.0 Policy Implications

6.1 Nil.

7.0 Financial Implications

7.1 The value of the rubbish bin hire is \$3,280 including GST (\$41 per bin per day).

7.2 It is noted that the event will occur in the 2021-22 financial year. For a number of years the Council has set aside \$15,000 for Facility Hire Grants in its annual budget. It is anticipated the same will occur in the 2021-22 budget.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

9.0 Risk

9.1 Guide to quantifying risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact – There is no foreseeable risk in making a donation.		
	Minor	Medium	High
Low (unlikely)	(1)	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

9.2 Guide to quantifying risk

Risk	
Low Risk	
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	
a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	

a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	Standard procedures

The risks associated with this matter a low and are covered by standard procedures.

Officer's Recommendations

That:

Subject to formal adoption of the 2021/22 budget, \$3,280 including GST is to be set aside in that budget and be awarded to the Kimberley Stampede Rodeo Club (INC) for a grant to cover the cost of hiring bins and the disposal of rubbish for the 2021 Halls Creek Rodeo (22 to 26 July 2021).

VOTING REQUIREMENT: Simple majority

Appendix:

9.3.5A - Letter of 26th April 2021 from the Kimberley Stampede Rodeo Club Inc.

This section left blank intentionally

HALLS CREEK CAMPDRAFT & RODEO



KIMBERLEY STAMPEDE RODEO CLUB (INC)

c/- Flora Valley Station PMB 13 Kununurra WA 6743

Phone: (08) 9168 8920

E-mail: hallscreekrodeo@outlook.com

ABN Number: 70316 203 452

KSRC is not registered for GST

Noel Mason
CEO
Halls Creek Shire
PO Box 21
Halls Creek WA 6770

26th April 2021

Dear Sir,

The Kimberley Stampede Rodeo Club would like to thank the Shire of Halls Creek for their donation of the hire of rubbish bins and rubbish collection for their 2019 Campdraft and Rodeo. Due to Covid last year our much loved community event couldn't run but thankfully this year, with your support, it is possible.

We would like to again request the donation of the hire of 20 rubbish bins and the daily collection/emptying of the rubbish from Thursday 22nd of July for 4 days until Monday 26th of July 2021 for our event this year.

Yours sincerely,

K. Townsend

Kate Townsend .
Treasurer/Acting Secretary
KSRC
Halls Creek

9.3.6 Request for Donation – Lions Cancer Institute

ITEM NUMBER:	9.3.6
REPORTING OFFICER:	Lloyd Barton, Director Corporate Services
SENIOR OFFICER	Noel Mason, Chief Executive Officer
MEETING DATE:	20 May 2021
DISCLOSURE OF INTEREST:	Nil

1.0 Matter for Consideration

- 1.1 A request from the Lions Cancer Institute (Inc) for the Shire to make a donation towards a mobile cancer screening service. A copy of the request and a related email is attached in Appendix 1. The applicant has suggested donation range from \$3,000 to \$7,000.

2.0 Background

- 2.1 A letter from the Lions Cancer Institute (Inc) seeks a donation from the Shire for a free mobile cancer screening unit run by volunteers and Lions Club members which travels around regional Western Australia diagnosing potential cancer. The skin cancer screening coach is expected to be in Halls Creek on July 22, 2021.

3.0 Comments

- 3.1 The free mobile cancer screening is likely to be beneficial to community given our remote location and the community's susceptibility to skin and other forms of cancer. A \$2,000 donation was given in 2019 and again in 2020 for either the skin cancer coach or a big day out event for children cancer patients.

4.0 Statutory Environment

4.1 *Local Government Act 1995*

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

5.0 Strategic Implications

5.1 Objective:

1. Social: Vibrant and connected communities. We support cultural and language diversity.

5.2 Outcome:

Social - 1.10 The capacity and range of comprehensive, culturally relevant and quality community services are improved including services related to alcohol abuse, gambling, drugs and other current community.

5.3 Strategy:

Social - 1.10.6 Promote awareness of healthy personal lifestyles and wellbeing.

6.0 Policy Implications

6.1 Nil.

7.0 Financial Implications

7.1 It is noted the cancer screening bus will visit Halls Creek in the 2021-22 financial year (July 22, 2021). For a number of years Council has set aside \$15,000 for discretionary grants. It is anticipated that the same will occur in the 2021-22 budget.

8.0 Sustainability Implications

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

9.0 Risk

9.1 Guide to quantifying risk

Event Likelihood / Impact Matrix			
Likelihood (refer Potential Risk Likelihood Guide)	Impact - There is no foreseeable risk in making a donation.		
	Minor	Medium	High
Low (unlikely)	(1)	2	3
Moderate (likely)	2	4	6
High (very likely)	3	6	9

9.2 Guide to quantifying risk

Risk	
Low Risk	
a risk / activity with a score of 2 or less	manage by routine procedures
Moderate Risk	

a risk / activity with a score between 3 or 4 more is moderate risk	N/A
High Risk	
a risk activity with a score of 6 or more is a high risk	N/A
Risk Control Measure	Standard procedures.

The risks associated with this matter a low and are covered by standard procedures.

Officer's Recommendations

That:

- 1. Subject to formal adoption of the 2021/22 budget, \$2,000 including GST is to be set aside in that budget and be awarded to the Lions Foundation to support a free mobile cancer screening unit to visit Halls Creek in 2021.**
- 2. The donation be acquitted by the grantee advising the Shire of Halls Creek the dates that the mobile cancer screening unit has visited the Shire of Halls Creek.**

VOTING REQUIREMENT: Simple majority

Appendix:

9.3.6A - Donation request from Lions Cancer Institute Inc and email.

This section left blank intentionally

LIONS CANCER INSTITUTE (INC.)

ABN 26 521 960 054

PH 08 9226 5251 FAX 08 9226 5253

P O BOX 1540, WEST PERTH, WA 6005

EMAIL: LIONS@ACON.COM.AU

A project of Lions Clubs International in Western Australia.



The Lions Cancer Institute (LCI) is a project of the Lions Clubs of Western Australia and was formed in 1989. Incorporated in 1990, LCI became affiliated with the University of Western Australia in 1994 and in 1996 in association with The Cancer Research Institute formed the Centre for Applied Cancer Studies at the University of Western Australia.

Thank you for considering supporting our cancer screening service as it travels around Western Australia. The coach and caravan travel around Western Australia metropolitan, rural and regional areas throughout the year. The schedule for 2020 started with Lancelin, Kondinin, Hyden, Kulin, Dumbleyung, Lake Grace, Pingerup, Leshanault, Ravensthorpe, Hopetoun, Norseman, Nova, Esperance, Albany, Jandakot, Curtin University, Bencubbin, Westonia, Kununoppin, Wyalkatchem, Yanchep, Three Springs, Geraldton, North Hampton, Carnarvon, Exmouth, Onslow, Pannawonica, Karratha, Port Hedland, Newman, Tom Price, and Paraburdoo. In the second half the coach travels to Salmon Gums, Esperance, Wellstead, Albany, Jandakot, Bencubbin, Westonia, Kununoppin, Wyalkatchem, Rockingham, August, Margaret River, Cowaramup, Dunsborough and Busselton but unfortunately due to Covid-19 everything was put on hold but is now able to travel again.

This year the schedule so far for the coach is Yanchep, Toodyay, Mandurah, Three Springs, Mingenew, Dongara, Geraldton, Northhampton, Carnarvon, Exmouth, Onslow, Karratha, Wickham, Port Hedland, Broome, Derby, Fitzroy Crossing, Halls Creek, Kununurra, Lake Argyle, Wyndham. The Skin Cancer Screening Coach will be in Halls Creek on July 22nd.

It is a service that benefits the local communities. More than 100,000 people have taken advantage of the free service – more than 26% of those were referred to additional medical attention where about 1,100 lesions were found to be life threatening. The lives of 650 people were saved through early detection of skin cancer. Your support will enable us to continue to take this service across Western Australia. This is a free service and is run by Lions Club Members and volunteers, including medical practitioners. This service would normally cost \$360 per patient.

We would be most grateful if you could support this service by sponsoring one of the following amounts.

\$7000

\$5000

\$3000

As we are a registered charity and hold DGR status your contribution is 100% tax deductible. Your support will be acknowledged on the Sponsors' Board inside the coach and with a formal Certificate of Appreciation. Please note that sponsors of \$10,000 or more are encouraged to display their organisation's banners and signs at the locations while the screening service is operational. Sponsors of \$100,000 or more are invited to provide a organization logo to be painted on the coach.

On behalf of the Lions Cancer Institute we thank you.
Kind regards
Leanne Dunlop 0413 686 734

For your convenience we accept credit card. We will send a tax receipt

Sign: _____



Expiry Date: ____/____

Amount \$ _____ CCV: ____

Company Name: _____ Phone: _____

Authorised by: _____

Postal Address: _____

Email Address: _____

From: Lions <lions@acon.com.au>
Sent: Thursday, 29 April 2021 9:54 AM
To: Lloyd Barton
Subject: Lions Cancer Institute
Attachments: coach 2021 LD.pdf

Good [Morning](#) Lloyd,

Thank you to Halls Creek Shire for supporting our worthy project, with their very generous contribution last year. See attached PDF for this year's appeal.

Sadly there is no Government Funding so we are asking on behalf of the children and being a **registered charity** we carry **DGR Status** making your contribution **100% Tax Deductable**.

The Lions Cancer Institute is asking for your support to help us continue our FREE mobile Cancer Screening, this service would normally cost \$360 per patient.

Please assist the Cancer Institute to continue to save lives.

Kind Regards
Leanne Dunlop
08 9226 5251
0413 686 734

LIONS CANCER INSTITUTE (Inc.)



10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

11. NEW DECISIONS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING

12. MATTERS BEHIND CLOSED DOORS

Procedural Motion

That this meeting be closed to the members of the general public at ____ pm and that Council move behind closed doors to consider:

12.1.1 Request for Comment - Proposal to Consolidate 2 leases, Lot 33 and Lot 34 Beckett Street

Pursuant to s5.23(2) (e) of the *Local Government Act 1995* being:

a matter that if disclosed, would reveal –

- (i) a trade secret; or*
- (ii) information that has a commercial value to a person; or*
- (iii) information about the business, professional, commercial or financial affairs of a person,*

where the trade secret or information is held by, or is about, a person other than the local government; and

12.2.1 Legal Advice – Native Title Issues – Lots 567, 505, 138 and 139

Pursuant to s5.23(2) (d) of the *Local Government Act 1995* being:

"legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting;"

12.1.1 Request for Comment - Proposal to Consolidate 2 leases, Lot 33 and Lot 34 Beckett Street

ITEM NUMBER:	12.1.1
REPORTING OFFICER:	Musa Mono, Director Health & Regulatory Services
SENIOR OFFICER:	Noel Mason, Chief Executive Officer
MEETING DATE:	20 May 2021
DISCLOSURE OF INTEREST:	Nil

12.2.1 Legal Advice – Native Title Issues – Lots 567, 505, 138 and 139

ITEM NUMBER:	12.2.1
REPORTING OFFICER:	Musa Mono, Director Health & Regulatory Services
SENIOR OFFICER:	Noel Mason, Chief Executive Officer
MEETING DATE:	20 May 2021
DISCLOSURE OF INTEREST:	Nil

Procedural Motion

That Council come out from behind closed doors and that this meeting reopen to members of the general public atpm.

Items considered behind closed doors, that are able to be reported be announced by the President if there are people in the gallery.

13. CLOSURE OF MEETING