



## **AGENDA**

### **ORDINARY COUNCIL MEETING**

An Ordinary Meeting of the Shire of Halls Creek will be held at **4.30pm on Thursday 18<sup>th</sup> February 2021** in the Council Chambers, 7 Thomas Street Halls Creek.

Noel Mason  
**Chief Executive Officer**  
12<sup>th</sup> February 2021

7 Thomas Street, Halls Creek PO Box 21, Halls Creek WA 6770

P (08) 9168 6007 F (08) 9168 6235

E [hcshire@hcshire.wa.gov.au](mailto:hcshire@hcshire.wa.gov.au)

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### **Notes for Members of the Public**

#### **PUBLIC QUESTION TIME**

The Shire welcomes your questions and will continue to set aside a period of 'Public Question Time' to enable a member of the public to put questions to the Council. Questions should only relate to the business of the Shire and should not be a statement or personal opinion. Upon receipt of a question from a member of the public, the Presiding Member may either answer the question or direct it to an officer to answer, or it will be taken on notice.

Any comments made by a member of the public become a matter of public record as they are minuted by Council. Members of the public are advised that they are deemed to be held personally responsible and legally liable for any comments made by them that might be construed as defamatory or otherwise considered offensive by any other party.

#### **POST COVID-19 ATTENDANCE**

The regulations relating to gatherings post COVID has eased slightly and the Shire can now accommodate visitors, observers and deputations up to 4 people at a time in the Council Chambers. If you have an interest in attending a Council meeting please arrange with the Shire Officers in advance to ensure COVID restrictions are met.

#### **2021 COUNCIL MEETING DATES**

The following Council Meeting dates and times have been resolved by Council.

No meeting held in January 2021		
18 February 2021	Council Chamber, Halls Creek	4.30pm
18 March 2021	Council Chamber, Halls Creek	4.30pm
15 April 2021	Council Chamber, Halls Creek	4.30pm
20 May 2021	Frog Hollow Community	4.30pm
17 June 2021	Council Chamber, Halls Creek	4.30pm
22 July 2021	Council Chamber, Halls Creek	4.30pm
19 August 2021	Council Chamber, Halls Creek	4.30pm
16 September 2021	Yiyili Community	4.30pm
21 October 2021	Council Chamber, Halls Creek	4.30pm
18 November 2021	Council Chamber, Halls Creek	4.30pm
16 December 2021	Council Chamber, Halls Creek	4.30pm

### **Notes for Elected Members**

#### **DECLARATIONS OF INTEREST**

Section 5.65 and 5.70 of the Local Government Act 1995 requires an Elected Member or officer who has an interest in any matter to be discussed at a Committee/Council Meeting that will be attended by the Elected Member or officer must disclose the nature of the interest in a written notice given to the Chief Executive Officer before the meeting; or at the meeting before the matter is discussed.

An Elected Member who makes a disclosure under section 5.65 or 5.70 must not preside at the part of the meeting relating to the matter; or participate in; or be present during, any discussion or decision-making procedure relating to the matter, unless allowed by the Committee/Council. If Committee/Council allow an Elected Member to speak, the extent of the interest must also be stated.

#### **APPLICATION FOR LEAVE OF ABSENCE**

In accordance with Section 2.25 of the *Local Government Act 1995*, an application for leave requires a Council resolution granting leave requested. Council may grant approval for Leave of Absence for an Elected Member for ordinary Council meetings for up to but not more than six consecutive meetings. The approval of the Minister is required for leave of absence greater than six ordinary Council meetings.

This approval must be by Council resolution and differs from the situation where an Elected Member records their apologies for the meeting. A failure to observe the requirements of the Act that relates to absence from meetings can lead to an Elected Member being disqualified should they be absent without leave for three consecutive meetings.



**DISCLAIMER**

The purpose of Council Meetings is to discuss, and where possible, make resolutions about items appearing on the agenda. Whilst Council has the power to resolve such items and may in fact, appear to have done so at the meeting, no person should rely on or act on the basis of such decision or on any advice or information provided by a Member or Officer, or on the content of any discussion occurring, during the course of the meeting.

Persons should be aware that the provisions of the Local Government Act 1995 (Section 5.25 (e)) establish procedures for revocation or rescission of a Council decision. No person should rely on the decisions made by Council until formal advice of the Council decision is received by that person. The Shire of Halls Creek expressly disclaims liability for any loss or damage suffered by any person as a result of relying on or acting on the basis of any resolution of Council, or any advice or information provided by a Member or Officer, or the content of any discussion occurring, during the course of the Council meeting.

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**THURSDAY 18 FEBRUARY 2021**

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**Agenda Forum**

To be held at the conclusion of the Concept Forum commencing at 3.00pm. The Agenda Forum provides an opportunity for Elected Members to ask questions and seek additional information to that provided within the Council reports listed on the agenda.

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### ATTACHMENTS

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## ORDINARY MEETING OF COUNCIL

### AGENDA

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#### 1. DECLARATION OF OPENING / ANNOUNCEMENT OF VISITORS

The meeting was opened at ..... by.....

#### DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Halls Creek for any act, omission or statement or intimation occurring during this meeting.

It is strongly advised that persons do not act on what is heard at this meeting and should only rely on written confirmation of Council's decision, which will be provided within the minutes of this meeting.

#### 2. RECORD OF ATTENDANCE/ LEAVE OF ABSENCE (PREVIOUSLY APPROVED)/ APOLOGIES/ LATE ARRIVALS

##### 2.1 Attendance

Shire President	Cr Malcolm Edwards
Deputy President	Cr Chris Loessl (online)
Councillors	Cr Virginia O'Neil
	Cr Rosemary Stretch
	Cr Bonnie Edwards
	Cr Trish McKay
	Cr Darrylin Gordon
Chief Executive Officer	Noel Mason
Director Corporate Services	Lloyd Barton
Director Health & Regulatory Services	Musa Mono
Director Infrastructure Assets	Phil Burgess
Minutes	Dianne Rowbottom (online)

##### 2.2 Leave of Absence (previously approved)

Nil at the time of preparing the agenda.

##### 2.3 Apologies

##### 2.4 Late Arrivals

##### 2.5 Declaration of Interests

Councillor/Staff Member	Item No.	Interest	Comments
Nil			

### **3. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

At the December Ordinary Council Meeting, Ms Siobhan Cassin raised three (3) questions to Council regarding Olabud Doogethu. The questions and formal responses are noted below.

*"Question 1.*

*Why is the membership eligibility of Olabud Doogethu so limited when the organisation intends to take on education, health, housing, employment, welfare and traditional culture from Halls Creek Aboriginal Controlled Community Organisation and other agencies?*

Olabud Doogethu was founded by Aboriginal for Aboriginal people to self-determine strategies to improve the future outcomes for young people. Community leaders have set eligibility criteria so that it remains a true grassroots community organisation by Aboriginal people and for Aboriginal people. Education, health, housing, employment etc all impact on young people, and the decision was made to take a holistic view so as to better achieve the self-determined objectives of the organisation. Community members were guided by Wunan and ORIC on the structure of the ACCO and continue to receive ongoing support from other organisations.

*Question 2.*

*What do community members or ACCO's have to do to be part of the collective impact and activities?*

Collective impact is a Community Development methodology that requires a partnership between a backbone organisation and relevant stakeholders that undertake to collaborate and share data regarding agreed goals and objectives. If an individual or organisation is a relevant stakeholder in delivering outcomes on community determined objectives - they are welcome to become part of the process. Should all parties agree that the individual or entity is a relevant stakeholder, a formal partnership brokering process will be undertaken.

*Question 3.*

*What are the financial management arrangements? Detailed information is needed for transparency.*

The community leaders responsible for the establishment of the organisation are currently building the capacity necessary to make informed decisions about such matters, therefore it is inappropriate to mount the best-practice participatory processes to develop self-determined financial management arrangements at this stage. The OD ACCO is only in its establishment phase and has no income or financial responsibility at this time, this will be discussed with individual funders and directors on a case by case basis for the best outcome for the community as the ACCO grows. The organisation is in the process of transitioning to a fully independent, autonomous entity and will consult and engage with members and relevant stakeholders at an appropriate juncture. Once that process is complete, details of these arrangements will be publicly available."

At the December Ordinary Council Meeting, Mr Peter Read queried Council regarding the newly purchased truck simulator.

*Question 1*

*What was the cost and what is the purpose?*

*"The aim of the truck simulator is to reduce the cost to Council in training people to HR License standard as opposed to an operational truck. Previous training took learners approximately. 60 hours of training per person to obtain a HR license. It is estimated that by training participants in the truck simulator will reduce cost by 50% in hours and over the next three years that would equate to a saving to Council of an estimated \$150,000.*

*The CEO committed to provide further additional information on the simulators.*

**4. PUBLIC QUESTION TIME**

There were no notifications of any Public Questions at the time of preparing this agenda.

**5. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil at the time of preparing the agenda.

**6. PETITIONS / DEPUTATIONS / PRESENTATIONS**

Nil at the time of preparing the agenda.

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

**Ordinary Council Meeting held 17 December 2020.**

**Officer's Recommendation**

**That Council confirms the minutes of the Ordinary Council Meeting held 17 December 2020 as a true and accurate record.**

Moved: Cr

Seconded: Cr

**Note:** The minutes of the Council meeting listed above is provided under separate cover via [www.halls Creek.wa.gov.au](http://www.halls Creek.wa.gov.au)

**8. ANNOUNCEMENTS BY PRESIDING MEMBER WITHOUT DISCUSSION**

There were no items for this section at the time of preparing the agenda.

## 9. OFFICERS REPORTS

### 9.1 CHIEF EXECUTIVE OFFICER

Nil.

### 9.2 HEALTH AND REGULATORY SERVICES

#### 9.2.1 Planning Decision Made Under Delegation

<b>ITEM NUMBER:</b>	9.2.1
<b>REPORTING OFFICER:</b>	Musa Mono, Director Health & Regulatory Services
<b>SENIOR OFFICER</b>	Noel Mason, Chief Executive Officer
<b>MEETING DATE:</b>	18 February 2021
<b>DISCLOSURE OF INTEREST:</b>	Nil

#### 1.0 Matter for Consideration

1.1 The purpose of this report is to provide Council with information on planning decisions taken under delegated authority by officers between 1 December 2020 and 17 February 2021.

#### 2.0 Background

2.1 The report is intended to keep Councillors aware of development issues in the Shire, including those where decisions were made by officers under delegated authority.

#### 3.0 Comments

3.1 A summary of the decisions taken under delegated authority is provided in the table. (Appendix 9.2.1A).

3.2 Three of the decisions taken under delegated authority required comments for applications made to agencies other than the Shire of Halls Creek.

3.3 The hospital fence did not require planning approval once it was changed to a type of fence deemed 'sufficient' under the Shire of Halls Creek Fencing Local 2017.

#### 4.0 Statutory Environment

4.1 Schedule 2 (deemed provisions for local planning schemes) of the *Planning and Development (Local Planning Schemes) Regulations 2015* provide for Council to delegate powers under a local planning scheme to the Chief Executive Officer (CEO), who in turn has delegated them to appropriately qualified employees of the Shire. Levels of delegated authority to undertake day-to-day statutory functions, allow Council to focus on policy development,

representation, strategic planning and community leadership, with the officers focussing on the day-to-day operations of the Shire. The use of delegated authority means the large volume of routine work of a local government can be effectively managed and acted on promptly, which in turn facilitates efficient service delivery to the community. The framework for the delegations of those powers is set out in in the Delegation of Authority Register and is reviewed every year. At the ordinary meeting of Council held on 7 June 2017 Council considered and adopted the most recent Statutory Planning delegations.

## **5.0 Strategic Implications**

### 5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

### 5.2 Outcome:

Civic - 4.9 Capacity for effective governance is established, maintained and enhanced.

### 5.3 Strategy:

Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire.

## **6.0 Policy Implications**

6.1 *Shire of Halls Creek Delegations Register as of 1 July 2020*

## **7.0 Financial Implications**

Nil.

## **8.0 Sustainability Implications**

### 8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

### 8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

### 8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

## **9.0 Risk**

The risk is minimal and will be managed through routine procedures.



**Officer's Recommendations**

**That Council:**

- 1. Receives and notes the summary of planning decisions taken under delegated authority in accordance with the Shire of Halls Creek Delegations Register 1 July 2020.**

**VOTING REQUIREMENT:** Simple Majority

Appendix:  
9.2.1A Planning decision made under delegated authority

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**Appendix 1 - PLANNING DECISIONS MADE UNDER DELEGATED AUTHORITY**

<b>No.</b>	<b>Property Address</b>	<b>Application No.</b>	<b>Description</b>	<b>Decision</b>	<b>Officer</b>	<b>Decision Date</b>
1	Lot 70 Darcy Street and Roberta Avenue – Halls Creek Hospital	Fencing application	Application for the installation of non 'sufficient' front fencing in staff accommodation	2.1m High galvanised steel palisade fencing approved.	DHRS- Musa Mono	07/12/2020
2	Lot 101 and Lot 500 Roberta Avenue, Halls Creek	n/a	Survey of the proposed subdivision for DFES-FES development comprising of Lot 101 and a portion of Lot 500	Comment submitted to Australian Corporate Property and Projects and the Department of Planning, Lands and Heritage. No objections to the draft survey.	Acting CEO Margaret Glass, in consultation with DHRS Musa Mono	19/01/2021
3	Lot 36 on DP216273 Reserve 41018 Located in Moola Bulla Station	n/a	Request for comment on proposed amendment of the Airservices Australia Management Order to include power to grant a lease or sublease or licence on the Reserve and to include "Communications Purposes" in purpose of the subject land.	Comment submitted to Airservices Australia. No objection to the proposed amendment of the Airservices Australia Management Order on Reserve 41018	Acting CEO Margaret Glass, in consultation with DHRS Musa Mono	19/01/2021
4	3 John Flynn Street – Lot 189	Survey Strata No. 1719-20	The WAPC sent a request for comment on an application for Survey Strata subdivision at 8 John Flynn Street, submitted by the Housing Authority, Department of Communities. The purpose is residential.	Comment submitted to WAPC in support of the application.	Acting CEO Margaret Glass, in consultation with DHRS Musa Mono	21/01/2021

## 9.2.2 Application for Exploration Licence E80/5568

<b>ITEM NUMBER:</b>	9.2.2
<b>REPORTING OFFICER:</b>	Musa Mono, Director Health & Regulatory Services
<b>SENIOR OFFICER</b>	Noel Mason, Chief Executive Officer
<b>MEETING DATE:</b>	18 February 2021
<b>DISCLOSURE OF INTEREST:</b>	Nil

### 1.0 Matter for Consideration

- 3.4 Council to consider a written objection to the Application for Exploration Licence E80/5568 submitted on 3 February 2021.

### 2.0 Background

- 2.1 Council received a notification of an application for exploration licence 80/5568, dated 14 January 2021, on 27 January 2021. The notification advised that if Council had any objections to the application, they should be lodged on or before 10 February 2021. (Appendix 9.2.2A).
- 2.2 The applicant's consultants were requested for an extension of the deadline date for objections to a date later than 18 February 2021 to allow Council to consider the application. The consultants advised that it is the prerogative of the Mining Registrar to do that.
- 2.3 The registrar's office in Karratha was then consulted and they advised that it is not possible to change the deadline date. It was then decided to lodge an objection before the deadline date and advise Council during the February OCM. If Council does not want to object, the submission lodged would then be withdrawn.

### 3.0 Comments

- 3.1 The area applied for includes the Halls Creek Public Drinking Water Source Area (PDWSA) identified as Special Control Area P1 and P2 on the Shire of Halls Creek Local Planning Scheme No. 2. It also includes Mcbeath and the Water Treatment Plant. (Appendix 9.2.2B).
- 3.2 The following reasons for objecting to the application were given in the submission;
- a. *The exploration area applied for includes the Special Control Areas 1, 2 and 3 which are the Public Drinking Water Source Area -P1 and Wellhead Protection Zone -P2. We object to exploration activities which may compromise the town's water source.*
  - b. *The exploration area applied for also includes the Rural Residential Enterprise area, Mcbeath. We also object to exploration activities in a residential suburb.*

- 3.3 In response to the submission, the Department of Mines, Industry Regulation and Safety (DMIRS) advised that they have an MOU with the Department of Water and Environment Regulation which allows for exploration in these areas subject to conditions endorsed, which state;

*"In respect to Public Drinking Water Source Areas (PDWSA) the following endorsement applies:*

*All activity within proclaimed public drinking water source areas shall comply with the current published version of the Department of Water and Environmental Regulation (DWER) [Quality Protection Note 25 Land Use Compatibility in Public Drinking Water Source Areas]. Key issues that need to be considered within the Water Quality Protection Note are:*

- All Exploration/ Mining Prospecting involving the storage, transport and use of toxic and hazardous substances (including human wastes) within public drinking water source areas being prohibited unless approved in writing by the DWER.*
- Seek written advice from the DWER if handling, storing and/or using hydrocarbons and potentially hazardous substances."*

- 3.4 Whilst DWER has set conditions designed to protect the PDWSA during explorations, there should also be consideration of the impact on the PDWSA if exploration is successful.
- 3.5 The area applied for also encroaches into Sophie Downs, Burks Park and Koongie Alveira Stations. All holders of private land have been notified of the application and given 21 days to comment, or object.
- 3.6 On 3 February 2021, we received correspondence that advised that the objection has been set for mention hearing on Friday 28 May 2021 at 10.00am at the Perth Warden's Court. Considering that there is an MOU between DMIRS and DWER over the protection of public drinking water sources, it is questionable if there will be benefit in seeking legal representation in this case. (Appendix 9.2.2C).

#### **4.0 Statutory Environment**

- 4.1 Section 58 of the *Mining Act 1978* requires an applicant to serve the owner and occupier of the land to which the application relates and on such other persons as may be prescribed, a notice of the application.

#### **5.0 Strategic Implications**

5.1 Objective:

2. Economic: Our town and remote communities are prosperous and viable.

5.2 Outcome:

Economic - 2.8 To encourage pastoral and mining opportunities where appropriate.

5.3 Strategy:

Economic - 2.8.1 Support and engage with those companies enquiring into new opportunities.

## **6.0 Policy Implications**

Nil.

## **7.0 Financial Implications**

7.1 All objections to applications are heard at the Warden's Court, which is normally held in Perth. An objection will be heard at the Warden's Court even if there is no representative present from the Shire. However, where the Shire wishes to argue strongly against an application, it may need representation at the Warden's Court.

7.2 The cost of representation to negotiate the exclusion of contested areas through the Shire's legal representatives has been estimated at \$3,000 to \$6,000. Where the objection cannot be resolved by negotiation, representation in hearings can cost up to \$20,000.

## **8.0 Sustainability Implications**

8.1 Environmental  
There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic  
There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social  
There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

## **9.0 Risk**

Should the Shire seek representation at the Warden's Court, the estimated costs of representation should be obtained beforehand.

### **Officer's Recommendations**

#### **That Council:**

- 1. Endorses the Chief Executive Officer's decision to object to the inclusion of the Public Drinking Water Source Area and McBeath in the exploration area of Application E80/5568.**
- 2. Determines that it does not need legal representation in this matter.**

### **VOTING REQUIREMENT: Simple Majority**

Appendix:

9.2.2A Area Map

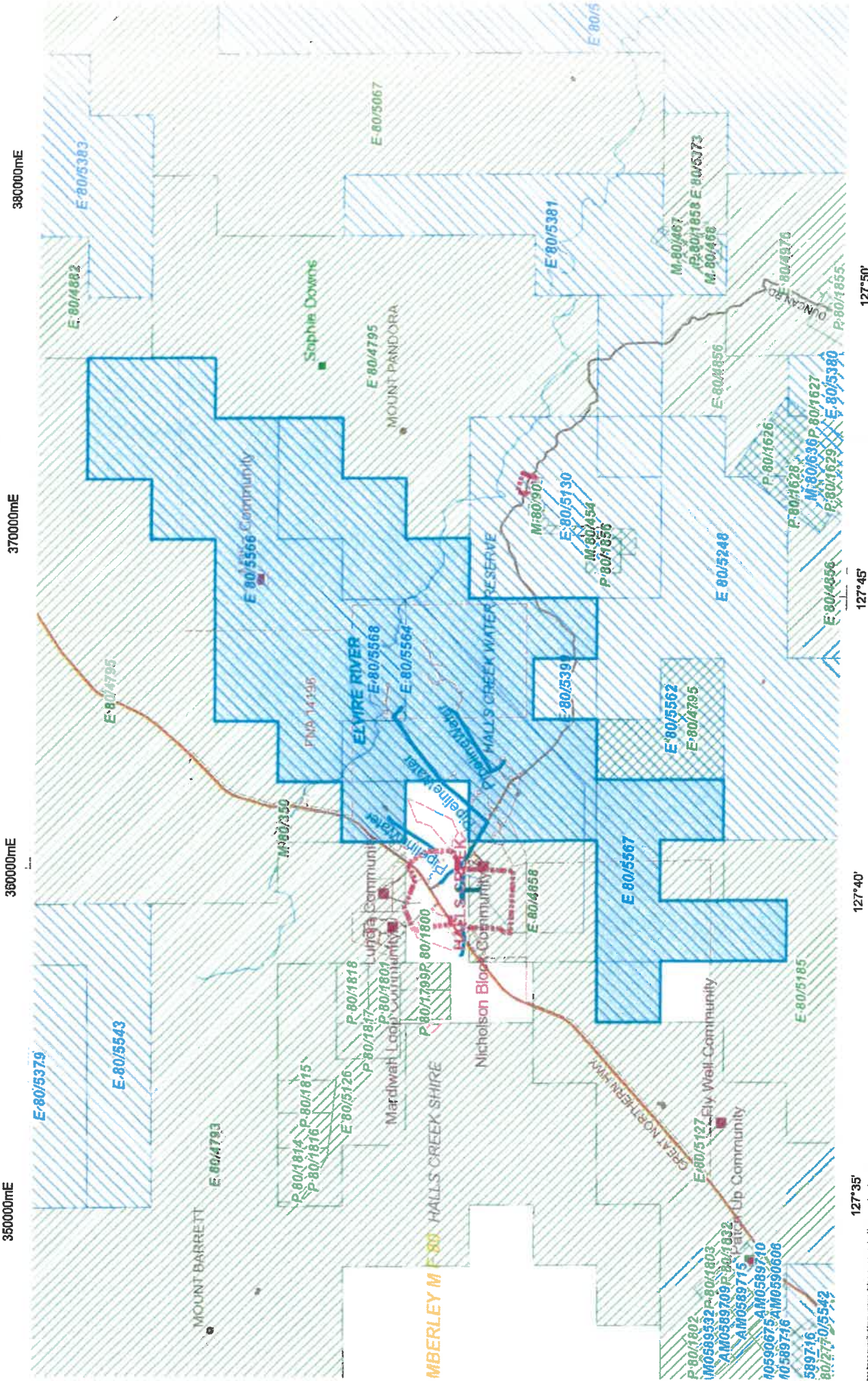
9.2.2B Application for Exploration Licence 80\_5568

9.2.2C Letter – Hearing Date



Agenda for Ordinary Meeting of the Council to be held on 18 February 2021

- ◻ Pending Application
- ◻ Live Tenement
- ◻ Application over Live Tenement



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Tenement Status



Form 16

WESTERN AUSTRALIA  
Mining Act 1978  
(s. 42, 59, 70D, 75, 97A and r. 120A, 146)

**OBJECTION** No.  
To: The Warden

(a) Mineral Field affected

(a) Halls Creek Mineral Field. E80/5568  
The undersigned objects to

(b) Insert particulars of the matter objected to and mining tenement application affected

(b) Application for Exploration Licence 80/5568  
for the following reasons —

(c) Set out grounds for objection

- (c) The exploration area applied for includes the Special Control Areas 1, 2 and 3 which are the Public Drinking Water Source Area -P1 and Wellhead Protection Zone -P2. We object to exploration activities which may compromise the town's water source.
- (d) The exploration area applied for also includes the Rural Residential Enterprise area, Mcbeath. We also object to exploration activities in a residential suburb.

(d) Particulars of objector:

- (i) Full name
- (ii) Residential or business address
- (iii) Phone / Fax No.
- (iv) Reference

- (d)
- (i) Lloyd Burton - Acting CEO
- (ii) Shire of Halls Creek, PO Box 21, HALLS CREEK. WA 6770
- (iii) 08 9168 6007
- (iv)

(e) Signature of objector/lawyer/ authorised representative (see Notes 1 and 1A)

DATED this ..3rd day of February 2021

(e) 

(f) Address for service of objector/lawyer

(e) Shire of Halls Creek, PO Box 21, HALLS CREEK. WA6770  
[ceo@hcshire.wa.gov.au](mailto:ceo@hcshire.wa.gov.au)

OFFICIAL USE

THE MENTION HEARING FOR THE APPLICATION IS TO BE HEARD BEFORE THE WARDEN at .....on ..... day the ..... day of ..... 20..... at ..... a.m./p.m. (see Note 2).

Received at .....a.m./p.m. on ..... 20.....

.....  
Mining Registrar

NOTES: 1. If this form is signed by a person who is an employee of the objector, the person must state the person's full name and the position in which the person is employed.

- 1A. If this form is signed by an agent of the objector, the agent must state the agent's full name.
2. A "mention hearing" is an initial hearing where the warden may give directions to the parties, set a hearing date and/or adjourn to a further mention hearing. A party who does not wish to attend in person or by lawyer or agent on the nominated mention hearing date must make written application not less than 7 days before the hearing. Costs may be awarded against a party for non-attendance.





SHIRE OF HALLS CREEK  
LOT 71 THOMAS STREET,  
7 THOMAS STREET  
HALLS CREEK, WA, 6770

Dear Sir or Madam,

**OBJECTION 595242 BY SHIRE OF HALLS CREEK AGAINST EXPLORATION LICENCE  
80/5568 HELD BY ODETTE TWO PTY LTD**

Your Objection has been set for **mention hearing** on **Friday 28<sup>th</sup> May 2021 at 10.00 am** at the **Perth Warden's Court, Court Room 95, Level 9, Central Law Courts, 501 Hay Street, Perth**, pursuant to Warden's Court Practice Direction No 1 of 2012 issued by the Chief Magistrate on 9 March 2012, a copy of which is attached.

Attached for your use are the following documents:

- A copy of the Objection to be served upon the Applicant for **E80/5568** as required by Regulation 148 of the *Mining Regulations 1981*. The method of service is to be in accordance with Regulation 150AA and should be **within 14 days** of the objection lodgement date; and
- A copy of the Objection for your records.

An Affidavit of service (Form 35) is to be completed and forwarded to the **Wardens Court Officer, Department of Mines, Industry Regulation and Safety, 100 Plain Street, East Perth WA 6004**, and can be located on the DMIRS website at <http://dmp.wa.gov.au/Minerals-Mining-16304.aspx>.

A "mention hearing" is an initial hearing where the Warden may make directions to the parties, set a hearing date and/or adjourn to a further mention hearing. A party who cannot attend the above mention hearing either in person or by lawyer or agent on the nominated mention hearing date must make written application to the Warden supported by written submissions not less than 7 days before the mention hearing.

If a party does not appear at the mention hearing and the Warden has not excused the parties' attendance, costs may be awarded against the party and the Warden may determine the proceeding in the parties' absence without a substantive hearing.

There may be occasions when Court Room 95 is not available due in that event a notice of the change of the Court Room will be posted on the door of Room 95 on the morning of the Hearing.

If you have any queries regarding this matter the Perth Wardens Tenure Officer can be contacted on (08) 9222 3234, the Senior Titles Officer can be contacted on (08) 9222 3364 and the Titles Officer on (08) 9222 3750 or by email at [wardens.officer@dmirs.wa.gov.au](mailto:wardens.officer@dmirs.wa.gov.au).

Yours sincerely

*Eva Liew*

---

**Eva Liew** | Senior Titles Services Officer  
Resource Tenure  
03 February 2021

**WARDEN'S COURT**



**PRACTICE DIRECTION**

**(No 1 of 2012)**

**(Pursuant to Regulation 171 of the Mining Regulations)**

**LISTINGS BEFORE THE WARDEN SITTING IN KARRATHA & MARBLE BAR**

1. In order to better manage proceedings all Part IV Proceedings and proceedings before the Warden's Court, lodged with a Mining Registrar for hearing before the Warden sitting at either Karratha or Marble Bar, will be listed for 1<sup>st</sup> mention hearing and case management mentions ("Mention") before the Mining Warden at Karratha or Marble Bar (as the case may be) **sitting in Perth**.
2. Subject to any direction of the Warden, any party to a proceeding that resides outside of the Perth metropolitan area and who is not represented by a legal practitioner or duly authorised agent in Perth may attend a Mention before the Warden by audio or video link.
3. Any party to a proceeding that intends to appear by audio or video link at a Mention, as provided by direction 2 above, shall advise the Warden's Court Officer in Perth in writing sent to "Wardens Court Officer, DMP, Minerals House, 100 Plain St, East Perth, WA 6004", or by email to [wardens.officer@dmp.wa.gov.au](mailto:wardens.officer@dmp.wa.gov.au) providing contact details, not less than 7 days prior to a Mention.
4. Any party to a proceeding who intends to appear at a Mention by audio link must be in a suitable place to facilitate an audio link to ensure there is no unnecessary difficulty in communication.
5. In the event the venue for the final hearing of any Part IV Proceedings or proceedings before the Warden's Court is in issue the venue for the final hearing will be determined by the Warden in Perth after hearing from the parties.
6. The prescribed procedures for the lodging of Part IV Proceedings and proceedings before the Warden's Court under the provisions of the Mining Act & Regulations are not affected by this Practice Direction.
7. This Practice Direction will be effective from 19<sup>th</sup> March 2012

A handwritten signature in black ink, appearing to read "Steven Heath".

Steven Heath  
Chief Magistrate  
9<sup>th</sup> March 2012



Form 16

WESTERN AUSTRALIA  
Mining Act 1978  
(s. 42, 59, 70D, 75, 97A and r. 120A, 146)

**OBJECTION** No. 595242

To: The Warden

(a) Mineral Field affected

(a) KIMBERLEY

The undersigned objects to

(b) Insert particulars of the matter objected to and mining tenement application affected

(b) Tenement Application E 80/5568

for the following reasons -

(c) Set out grounds for objection

- (c) 1. The exploration area applied for includes the Special Control Areas 1,2 and 3 which are the Public Drinking Water Source Area P1 and Wellhead Protection Zone P2. We object to exploration activities which may compromise the town's water source.
- 2. The exploration area applied for also includes the Rural Residential Enterprise area, Mcbeath. We also object to exploration activities in a residential suburb.

(d) Particulars of objector:

(d)

(i) Full name

(i) SHIRE OF HALLS CREEK

(ii) Residential or business address

(ii) LOT 71 THOMAS STREET, 7 THOMAS STREET, HALLS CREEK, WA, 6770

(iii) Phone / Fax No

(iii) Office Phone: 0891686007

(iv) Reference

(iv)

(e) Signature of objector/agent/ lawyer (see Note 1)

(e) *Musa Mono* DATED this 03 day of February 2021  
Director Health and Regulatory Services

(f) Address for service of objector/agent/lawyer

(f) 7 THOMAS STREET, SHIRE OF HALLS CREEK, PO BOX 21, HALLS CREEK, WA, 6770

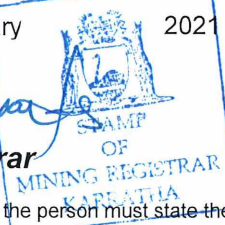
OFFICIAL USE

THE MENTION HEARING FOR THE APPLICATION IS TO BE HEARD BEFORE

THE WARDEN at Peth on Friday day the 28<sup>th</sup> day of May  
20 21 at 10 a.m./p.m. (See Note 2)

Received at 09:38:40 on 3 February 2021

A/R *Musa Mono*  
**Mining Registrar**



NOTES: 1. If this form is signed by a person who is an employee of the Objector, the person must state the person's full name and the position in which the person is employed.

2. A "mention hearing" is an initial hearing where the warden may give directions to the parties, set a hearing date and/or adjourn to a further mention hearing. A party who does not wish to attend in person or by lawyer or agent on the nominated mention hearing date must make written application not less than 7 days before the hearing. Costs may be awarded against a party for non-attendance.

## 9.3 CORPORATE SERVICES

### 9.3.1. CEO Authorisation and Reporting to Council – February 2020

<b>ITEM NUMBER:</b>	9.3.1
<b>REPORTING OFFICER:</b>	Daniel Milkins, Senior Finance Officer
<b>SENIOR OFFICER</b>	Lloyd Barton, Director of Corporate Services
<b>MEETING DATE:</b>	18 February 2021
<b>DISCLOSURE OF INTEREST:</b>	Nil

#### 1.0 Matter for Consideration

- 1.1 In accordance with Council Policy HR5 Chief Executive Officer Leave Applications and Other Approvals, this report is now submitted for Council's consideration.

#### 2.0 Background

- 2.1 Council Policy HR5 Chief Executive Officer Leave Applications and Other Approvals requires the preparation of a standing agenda report, outlining the CEO's timesheets, leave, credit card transactions and applications for reimbursement for the period from the previous reporting period until the date of this report.
- 2.2 Council Policy STF 36 Chief Executive Officer Authorisations and Reporting to Council was adopted on 20 September 2018 and has since been superseded by HR5 Chief Executive Officer Leave Applications and Other Approvals adopted 16 May 2019.

#### 3.0 Comments

##### 3.1 CEO's Timesheet

All Staff are now required to complete timesheets as from the pay period starting 24/10/2018. Appendix A is a copy of the CEO's timesheets for the pay fortnights ending 15/12/2020, 29/12/2020, 12/01/2021 and 26/01/2021 (Appendix 9.3.1A).

##### 3.2 CEO's Leave

Have received an Employee Leave Application form from the CEO for leave commencing Monday 21st December to Monday 1st February 2021 being for annual leave. This Employee Leave Application form was presented to Council on 17/12/2020.

An Employee Leave Application form from the CEO was received for an additional 1 week of annual leave, commencing Monday 1<sup>st</sup> February to Friday 5<sup>th</sup> February 2021. (Appendix 9.3.1B). The request was submitted to the President (whilst on leave in Perth) subsequently the Perth Lockdown occurred for the same period.

Sufficient leave entitlement has been accrued by the CEO under the leave provisions of the Contract to allow this request.

The requested period does not impact on Council meetings or major events.

This report also covers the pay periods starting 02/12/2020 and ending 26/01/2021 for the CEO. There has been 30 days annual leave taken for this period.

From Date	To Date	Number of Days	Type of Leave
21/12/2020	05/02/2021	30	Annual Leave

### 3.3 CEO's Credit Card

This report covers December 2020 and January 2021 credit card statements. The CEO was issued with his credit card on 01 February 2019. There was \$2,369.38 of expenditure on the corporate credit card for the period 26/11/2020 to 25/01/2021 (Appendix 9.3.1C).

Statement Dates 26/11/2020 to 24/12/2020	Amount
<b>Total Spend</b>	<b>\$1,564.48</b>

Statement Dates 25/12/2020 to 25/01/2021	Amount
<b>Total Spend</b>	<b>\$804.90</b>

### 3.4 Reimbursement Applications

This report covers the period 01/12/2020 to 31/01/2021. There was \$0.00 of reimbursements claimed for this period.

## 4.0 **Statutory Environment**

### 4.1 ***Local Government Act 1995***

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

## 5.0 **Strategic Implications**

### 5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

### 5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable.

### 5.3 Strategy:

Civic - 4.1.3 Council decisions are consistent, reliable and transparent.

## **6.0 Policy Implications**

6.1 This report is to comply with Council Policy HR5 Chief Executive Officer Leave Applications and Other Approvals.

## **7.0 Financial Implications**

7.1 All expenditure is within budget.

## **8.0 Sustainability Implications**

8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation."

8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

## **9.0 Risk**

There are no significant identifiable risks arising from adoption of the officer's recommendation.

### **Officer's Recommendations**

#### **That:**

- 1. Council receives the information presented to this meeting of the time worked by the CEO from 02/12/2020 and 26/01/2021 and acknowledges that the time worked is in accordance with the CEO's Contract of Employment.**
- 2. Council receives the additional Employee Leave application form for CEO for the period 01/02/2021 to 05/02/2021.**
- 3. Council receives the information presented to this meeting of 30 days annual leave taken by the CEO.**
- 4. Council receives the information presented to this meeting of the credit card transactions made by the CEO using his corporate credit card from 26/11/2020 to 25/01/2021 and acknowledges that the payments have been incurred in accordance with the Shire's procurement policy and Credit Card Agreement.**
- 5. Council receives the information presented to this meeting of NIL reimbursements made by the CEO.**

**VOTING REQUIREMENT:** Simple Majority

Appendix:

9.3.1A CEO Timesheet

9.3.1B CEO Leave Forms

9.3.1C CEO Credit Card Transactions

**This section left blank intentionally**



# SHIRE OF HALLS CREEK TIMESHEET



2020-21 Version  
PO Box 21  
Halls Creek WA 8770  
Ph: 9168 6007  
Fax: 9168 6235

Employees Name: Noel Mason

Employee No: 160

Pay Fornight Ending: 15/12/2020

Original copy located in F:\Forms\Payroll\Timesheet - Electronic LA year 2020-21

DATES	SHIFT 1			SHIFT 2			SHIFT 3			TOTAL Hours Worked	LEAVE TAKEN					COMMENTS / AUTHORISATIONS	
	Day	Date	Start	Finish	Start	Finish	Start	Finish	Shift 1 Total (DO NOT DELETE & EDIT THESE CELLS)		Shift 2 Total (DO NOT DELETE & EDIT THESE CELLS)	Shift 3 Total (DO NOT DELETE & EDIT THESE CELLS)	Annual	Personal Leave	Time in Lieu (leave)		Unpaid (LWOP)
Wednesday	2/12/2020	8:30	12:00	12:54	17:00	17:00	17:00	17:00	3.50	4.10	0.00						
Thursday	3/12/2020	8:30	12:00	12:54	17:00	17:00	17:00	4.10	4.10	0.00							
Friday	4/12/2020	8:30	12:00	12:54	17:00	17:00	17:00	4.10	4.10	0.00							
Saturday	6/12/2020							0.00									
Sunday	6/12/2020							0.00									
Monday	7/12/2020	8:30	12:00	12:54	17:00	17:00	17:00	4.10	4.10	0.00							
Tuesday	8/12/2020	8:30	12:00	12:54	17:00	17:00	17:00	4.10	4.10	0.00							
Wednesday	9/12/2020	8:30	12:00	12:54	17:00	17:00	17:00	4.10	4.10	0.00							
Thursday	10/12/2020	8:30	12:00	12:54	17:00	17:00	17:00	4.10	4.10	0.00							
Friday	11/12/2020	8:30	12:00	12:54	17:00	17:00	17:00	4.10	4.10	0.00							
Saturday	12/12/2020							0.00									
Sunday	13/12/2020							0.00									
Monday	14/12/2020	8:30	12:00	12:54	17:00	17:00	17:00	4.10	4.10	0.00							
Tuesday	15/12/2020	8:30	12:00	12:54	17:00	17:00	17:00	4.10	4.10	0.00							
									<b>Total Hours Worked</b>	<b>35.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

DATE: 15/12/2020  
DATE: 15/12/2020

EMPLOYEE SIGNATURE: *Noel Mason*  
SUPERVISOR or MANAGERS SIGNATURE: *Noel Mason*

OFFICE USE ONLY (Do not delete or edit)	
TOTAL HRS WORKED	76.000
TOTAL LEAVE TAKEN	0.000
<b>TOTAL HRS</b> (for permanent staff only)	<b>76.000</b>
FOR PERMANENT STAFF ONLY WITH TIL ACCRUAL	
LESS PAYABLE HRS	76.000
TIL Accrued	0.000
(only negative TIL is accrued)	

Shift Locations	Allocated Hrs Worked
Location	CL
1	
2	
3	
4	
5	
6	
<b>TOTAL HOURS WORKED</b>	<b>0.00</b>

Please Note:  
Timesheets should be completed at the end of each day.  
Completed, correct, signed & authorised timesheets must be with the pay officer by 3:00pm on the last Monday of each pay period.  
Maximum total hours paid per fortnight to permanent fulltime staff is 76hours unless pre-approved by your manager in writing.  
Any hours worked in excess of 76hrs per pay period must be pre-approved by your manager & payroll are to be advised via the comments section as to how you are to be paid for those excess hours.  
Maximum leave hours per day is 7.6 hours (conditions apply) or hours worked over 76 hours per pay period including leave) must be pre-approved by your manager in writing.  
Maximum leave hours taken per day is 7.6 and per fortnight is 76 (for permanent fulltime staff only).  
Casuals are not eligible for leave and part time staff are pro-rata based on hours worked over the past 10 weeks.  
Maximum daily roster hours (worked and leave taken) is 7.6 hours.

# SHIRE OF HALLS CREEK TIMESHEET



2020-21 Version  
 PO Box 21  
 Halls Creek, WA 6770  
 Ph: 9168 6007  
 Fax: 9168 6235

Employees Name: Noel Mason

Employee No: 160

Pay Forfeight Ending: 29/12/2020

Original copy located in FF:\Forms\Payroll\Timesheet - Electronic for year 2020-21

DATES	SHIFT 1		SHIFT 2		SHIFT 3		TOTAL Hours Worked	SHIFT LOCATION			LEAVE TAKEN				COMMENTS / AUTHORISATIONS			
	Day	Date	Start	Finish	Start	Finish		Start	Finish	Shift 1	Shift 2	Shift 3	Annual	Personal Leave		Time In Lieu (taken)	Unpaid (LWOP)	Public Holiday (not worked)
Wednesday	16/12/2020	8:30	12:00	3:50	12:54	17:00	4:10	0.00	0.00	7.60								
Thursday	17/12/2020	8:30	12:00	3:50	12:54	17:00	4:10	0.00	0.00	7.60								
Friday	18/12/2020	8:30	12:00	3:50	12:54	17:00	4:10	0.00	0.00	7.60								
Saturday	19/12/2020			0.00			0.00	0.00	0.00	0.00								
Sunday	20/12/2020			0.00			0.00	0.00	0.00	0.00								
Monday	21/12/2020			0.00			0.00	0.00	0.00	0.00								
Tuesday	22/12/2020			0.00			0.00	0.00	0.00	0.00								
Wednesday	23/12/2020			0.00			0.00	0.00	0.00	0.00								
Thursday	24/12/2020			0.00			0.00	0.00	0.00	0.00								
Friday	25/12/2020			0.00			0.00	0.00	0.00	0.00								
Saturday	26/12/2020			0.00			0.00	0.00	0.00	0.00								Christmas Day Public Holiday 2020
Sunday	27/12/2020			0.00			0.00	0.00	0.00	0.00								Boxing Day 2020
Monday	28/12/2020			0.00			0.00	0.00	0.00	0.00								Boxing Day Public Holiday 2020
Tuesday	29/12/2020			0.00			0.00	0.00	0.00	0.00								
		Total Hours Worked		10.60			12.30			0.00	0.00	38.00	0.00	0.00	0.00	16.20	0.00	

OFFICE USE ONLY (Do not delete or edit)	
TOTAL HRS WORKED	22.800
TOTAL LEAVE TAKEN	53.200
TOTAL HRS (for permanent staff)	76.000
FOR PERMANENT STAFF ONLY WITH ACCRUALS	
LESS PAYABLE HRS	76.000
TIL Accrued	0.000
(only negative TIL is accrued)	

Shift Locations	
Location	GL
1	Allocated Hrs Worked
2	
3	
4	
5	
6	
TOTAL HOURS WORKED	
	0.00

EMPLOYEE SIGNATURE: Noel Mason DATE: 29/12/2020

SUPERVISOR or MANAGERS SIGNATURE: Noel Mason DATE: 29/12/2020

Please Note:  
 Timesheets should be completed at the end of each day.  
 Completed, correct, signed & authorised timesheets must be with the pay officer by 3:00pm on the last Monday of each pay period.  
 Maximum total hours paid per fortnight to permanent fulltime staff is 76 hours unless pre-approved by your manager in writing.  
 Any hours worked in excess of 76hrs per pay period must be pre-approved by your manager & payroll are to be advised via the comments section as to how you are to be paid for those excess hours.  
 Maximum leave taken per day is 7.6 hours (conditions apply).  
 Maximum leave taken per day is 7.6 and per fortnight is 76 (for permanent fulltime staff only).  
 Casuals are not eligible for leave and part time staff are pro-rata based on hours worked over the past 10 weeks.  
 Maximum daily roster hours (worked and leave taken) is 7.6 hours.

# SHIRE OF HALLS CREEK TIMESHEET



2020-21 Version  
 PO Box 21  
 Halls Creek WA 6770  
 Ph: 9168 0007  
 Fax: 9188 6235

Employees Name: Noel Mason

Employee No: 160

Pay Fortnight Ending: 12/01/2021

Original copy located in F:\Form\Payroll\Timesheet - Electronic Full year 2020-21

DATES	SHIFT 1			SHIFT 2			SHIFT 3			TOTAL Hours Worked	SHIFT LOCATION				LEAVE TAKEN				COMMENTS /AUTHORISATIONS					
	Day	Date	Start	Finish	Start	Finish	Start	Finish	Start		Finish	SH1T 1	SH1T 2	SH1T 3	SH1T 3 Total (DO NOT DELETE & EDIT THESE CELLS)	Annual	Personal Leave	Time In Lieu (taken)		Unpaid (LWOP)	Public Holiday (not-reason)	Other		
Wednesday	30/12/2020													0.00	7.60									
Thursday	31/12/2020													0.00	7.60									
Friday	1/01/2021													0.00										
Saturday	2/01/2021													0.00										
Sunday	3/01/2021													0.00										
Monday	4/01/2021													0.00										
Tuesday	5/01/2021													0.00										
Wednesday	6/01/2021													0.00										
Thursday	7/01/2021													0.00										
Friday	8/01/2021													0.00										
Saturday	9/01/2021													0.00										
Sunday	10/01/2021													0.00										
Monday	11/01/2021													0.00										
Tuesday	12/01/2021													0.00										
Total Hours Worked															0.00	60.80	0.00	0.00	15.20	0.00				

DATE: 12/1/2021  
 DATE: 12/1/2021

EMPLOYEE SIGNATURE: Noel Mason  
 SUPERVISOR or MANAGERS SIGNATURE: Noel Mason

OFFICE USE ONLY (Do not delete or edit)

TOTAL HRS WORKED	0.00
TOTAL LEAVE TAKEN	78.000
TOTAL HRS (Do not exceed 44.44 for permanent)	78.000

FOR PERMANENT STAFF ONLY WITH TIL ACCRUAL

LESS PAYABLE HRS	78.000
TIL Accrued	0.000
(only negative TIL is accrued)	

Shift Locations	CL	Allocated Hrs Worked
1		
2		
3		
4		
5		
6		
TOTAL HOURS WORKED		0.00

Please Note:  
 Timesheets should be completed at the end of each day.  
 Completed, correct, signed & authorised timesheets must be with the pay officer by 3:00pm on the last Monday of each pay period.  
 Maximum total hours paid per fortnight to permanent fulltime staff is 76hours unless pre-approved by your manager in writing.  
 Any accrual of TIL over 44.44 hours per pay period must be pre-approved by your manager & payroll are to be advised via the comments section as to how you are to be paid for those excess hours.  
 Maximum accrued TIL is 10days (conditions apply).  
 Maximum leave hours taken per day is 7.6 and per fortnight is 76 (for permanent fulltime staff only).  
 Casuals are not eligible for leave and part time staff are processed based on hours worked over the past 10 weeks.  
 Minimum daily roster hours (worked and time taken) is 7.6 hours.



# SHIRE OF HALLS CREEK TIMESHEET



2020-21 Version  
PO Box 21  
Halls Creek, WA 6770  
Ph: 9168 6007  
Fax: 9168 6235

Employees Name: Noel Mason  
Employee No: 160  
Pay fortnight Ending: 26/01/2021

Original copy located in FF\Forms\Payroll\Timesheet - Electronic for year 2020-21

DATES	SHIFT 1			SHIFT 2			SHIFT 3			TOTAL Hours Worked	SHIFT LOCATION			LEAVE TAKEN				COMMENTS / AUTHORISATIONS									
	Day	Date	Start	Finish	Start	Finish	Start	Finish	Shift 1 Total (DO NOT DELETE OR EDIT THESE CELLS)		Shift 2 Total (DO NOT DELETE OR EDIT THESE CELLS)	Shift 3 Total (DO NOT DELETE OR EDIT THESE CELLS)	Shift 1	Shift 2	Shift 3	Annual	Personal Leave		Time In Lieu (taken)	Unpaid (LWOP)	Public Holiday (noted)	Other					
Wednesday	13/01/2021								0.00	0.00	0.00					7.60											
Thursday	14/01/2021								0.00	0.00	0.00					7.60											
Friday	15/01/2021								0.00	0.00	0.00					7.60											
Saturday	16/01/2021								0.00	0.00	0.00																
Sunday	17/01/2021								0.00	0.00	0.00																
Monday	18/01/2021								0.00	0.00	0.00																
Tuesday	19/01/2021								0.00	0.00	0.00																
Wednesday	20/01/2021								0.00	0.00	0.00																
Thursday	21/01/2021								0.00	0.00	0.00																
Friday	22/01/2021								0.00	0.00	0.00																
Saturday	23/01/2021								0.00	0.00	0.00																
Sunday	24/01/2021								0.00	0.00	0.00																
Monday	25/01/2021								0.00	0.00	0.00																
Tuesday	26/01/2021								0.00	0.00	0.00					7.60											Australia Day Public Holiday 2021
										Total Hours Worked			Total Leave Taken			0.00	68.40	0.00	0.00	7.60	0.00						

DATE: 26/1/2021  
DATE: 26/1/2021

EMPLOYEE SIGNATURE: Noel Mason  
SUPERVISOR or MANAGERS SIGNATURE: Noel Mason

Please Note:  
Timesheets should be completed at the end of each day.  
Completed, correct, signed & authorised timesheets must be with the pay officer by 3:00pm on the last Monday of each pay period.  
Maximum total hours paid per fortnight to permanent fulltime staff is 76hours unless pre-approved by your manager in writing.  
Any hours worked in excess of 76hrs per pay period must be pre-approved by your manager & payroll are to be advised via the comments section as to how you are to be paid for those excess hours.  
Maximum accrued TIL is 10days (conditions apply).  
Maximum leave hours taken per day is 7.6 and per fortnight is 76 (for permanent fulltime staff only).  
Casuals are not eligible for leave and part time staff are pro-rata based on hours worked over the past 10 weeks.  
Maximum daily roster hours (worked and roster taken) is 7.6 hours.

OFFICE USE ONLY (do not delete or edit)	
TOTAL HRS WORKED:	0.00
TOTAL LEAVE TAKEN:	76.000
TOTAL HRS (do not max 64.64 for permanent)	76.000
FOR PERMANENT STAFF ONLY WITH TIL ACCRUALS	
LESS PAYABLE HRS	76.000
TIL Accrued	0.000
(only negative TIL is accrued)	
TOTAL HOURS WORKED	0.00

Shift Locations	Allocated Hrs Worked
GL	
1	
2	
3	
4	
5	
6	
TOTAL HOURS WORKED	
	0.00



**CEO LEAVE APPLICATION FORM**

I apply for 5 days of leave, commencing on 1 / 2 / 2021 and ending on 5 / 2 / 2021  
(exc. Public holidays & weekends) (1<sup>st</sup> normal working day on leave) (last normal working day on leave)

The leave applied for is as follows:

Time in Lieu (if available, to be used before Annual Leave)		Days
Annual Leave	<u>5</u>	Days
Personal Leave (please state reason below)		Days
Long Service Leave		Days
Other Leave: _____		Days
Leave Without Pay		Days

**TOTAL DAYS ON LEAVE** 5 (excluding Public holidays & Weekends)

Name: Noel Mason  
Signed: Noel Mason

Date: 1 / 2 / 2021  
Employee # 160

**PERSONAL LEAVE (previously known as Sick Leave)**

A medical certificate is required to be attached to all absence's exceeding two (2) or more days, or if otherwise required. (this will have been advised to you by your supervisor).

Reason for this leave: \_\_\_\_\_

Medical Certificate Supplied

**LEAVE PAID IN ADVANCE**

Your leave will be paid with the "normal" pay cycle (ie. fortnightly as they fall due) unless you tick the box below. Please see the payroll staff for further details and conditions.

I want my leave paid in advance

By ticking the box above, I understand that, only the leave I am taking will be paid to me in advance with the last pay before I go on leave, and that no ordinary hours will be paid to me in advance until I have worked them, and that no further leave payments will be made to me until the first pay due to me after I return to work.

**APPROVAL BY SUPERVISOR &/or EXECUTIVE MANAGER**

- Recommended subject to Applicant having sufficient leave
- Not recommended – this application must be filed on personal file

Supervisors Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Managers Signature: \_\_\_\_\_

Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**OTHER REQUESTS or RECOMMENDATIONS**

Emrik Penderick seeking leave on - see attached -  
Confirmed Feb Meeting  
DPJ

Hi Noel,

Did not get my email fixed before Christmas. Got Lloyd to fix it when he got back. Told Margret Glass to advise you I was happy to agree for your extension off leave.

Regards

Malcolm Edwards  
Shire President  
Halls Creek

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**From:** Noel Mason <ceo@hcshire.wa.gov.au>  
**Sent:** Monday, January 18, 2021 8:07 AM  
**To:** Councillor Edwards <credwards@hcshire.wa.gov.au>  
**Subject:** Additional week annual leave

Hi Malcolm,

Happy New year - seems like yesterday we were getting ready for Christmas. Leave has been busy doing all my house and farm maintenance, as is normal will never get on top of it but things look a lot better now than a month ago.

We have been waiting for Sal's tenant in her house to get out so we can move her in - and received word that we can shift in on the 29th. I am due back for work on 1st - so would request an extra week so I can settle her in before departing. I have organised for an interview with Joe re the latest CCC report on Monday 1st - and will exit Perth by Wednesday.

Will be in HC over weekend ready to start work on 7th. This will make reporting things a bit tight for Council meeting but should be ok.

Sorry for the late notice - typical tho - Sal and I will be on Rotto having our real holiday and have to cut it short to come back and shift house. Not my idea of a break - but these things happen. I will arrange with Lloyd to be ACEO for the extra week.

Regards

Sent from my iPhone

**Appendix 9.3.1 CEO's Credit Card Transactions**

**Credit Card Transactions for the Statement Period 26/11/2020 - 24/12/2020**

User Name	Commit Description	Merchant Name	Purchase Date	Amount
CEO Mason Noel	Meal Perth Trip OLABUD DOOGETHU	PANCHOS MEXICAN VILL	26/11/2020	\$ 588.60
CEO Mason Noel	Taxi - Olabud trip Perth to WA Museums	SWAN TAXIS 13 13 30	26/11/2020	\$ 28.77
CEO Mason Noel	Olabud Taxi Fare Perth to Museum Nov 25	LIVE TAXI AUSTRALIA	27/11/2020	\$ 30.97
CEO Mason Noel	Olabud Morning Tea Museum Nov 25 Perth Trip	SQ *EPOCH CAFE	27/11/2020	\$ 38.50
CEO Mason Noel	Luncheon Olabud Trip Perth Nov 25	KFC SOUTH PERTH	27/11/2020	\$ 42.80
CEO Mason Noel	Cab Fare Perth Olabud trip Nov 26	SWAN TAXIS 13 13 30	27/11/2020	\$ 19.64
CEO Mason Noel	Olabud MuGurk meeting luncheon Nov 26	ELIZAS CAFE	27/11/2020	\$ 38.90
CEO Mason Noel	ANNUAL FEE	ANNUAL FEE	1/12/2020	\$ 40.00
CEO Mason Noel	HC2850 - Diesel	CALTEX BROOME	21/12/2020	\$ 182.12
CEO Mason Noel	HC2850 - Diesel	COLES EXPRESS 6957	22/12/2020	\$ 138.57
CEO Mason Noel	HC2850 - Diesel	WA 05 PTY LTD	22/12/2020	\$ 71.25
CEO Mason Noel	HC2850 - Diesel	DUNNING'S CARNARVON	23/12/2020	\$ 133.13
CEO Mason Noel	HC2850 - Diesel	GINGIN SERVICE STATI	24/12/2020	\$ 185.51
CEO Mason Noel	HC2850 - 7 Pin Plug (round to flat)	AFGRI EQUIPMENT AUSTRA	24/12/2020	\$ 25.72
<b>Total Spend for December 2020 Statement</b>				<b>\$ 1,564.48</b>

Statement Date	Amount
Credit Card Statement for 26/11/2020 - 24/12/2020	\$ 1,564.48
<b>Total Spend</b>	<b>\$ 1,564.48</b>

**Credit Card Transactions for the Statement Period 25/12/2020 - 25/01/2021**

User Name	Commit Description	Merchant Name	Purchase Date	Amount
CEO Mason Noel	HC2850 - Diesel	STUMPY'S GATEWAY ROA	4/01/2021	\$ 182.48
CEO Mason Noel	HC2850 - Diesel	COLES EXPRESS 6909	15/01/2021	\$ 191.51
CEO Mason Noel	HC2850 - 70,000km Service	CITY TOYOTA	20/01/2021	\$ 430.91
<b>Total Spend for January 2021 Statement</b>				<b>\$ 804.90</b>

Statement Date	Amount
Credit Card Statement for 25/12/2020 - 25/01/2021	\$ 804.90
<b>Total Spend</b>	<b>\$ 804.90</b>

### 9.3.2 Accounts Paid by Authority (Summary) December 2020 and January 2021

<b>ITEM NUMBER:</b>	9.3.2
<b>REPORTING OFFICER</b>	Daniel Milkins, Senior Finance Officer
<b>SENIOR OFFICER</b>	Lloyd Barton, Director of Corporate Services
<b>MEETING DATE:</b>	18 February 2021
<b>DISCLOSURE OF INTEREST:</b>	Nil

#### 1.0 Matter for Consideration

1.1 Accounts paid by authority for December 2020 and January 2021 to be noted by Council. (Appendix 9.3.2A)

#### 2.0 Background

2.1 A list of accounts paid by authority for each month require to be consider by Council under the *Local Government Act 1995*.

#### 3.0 Comments

3.1 Creditor payments for 1 December 2020 to 31 January 2021 as follows:

Bank Account	Type	Numbers	Amount
Municipal	Cheque & EFT	as per schedule	\$1,609,353.92
Restricted	Cheque & EFT		\$23,903.20
Trust	Cheque & EFT		\$0.00
Municipal	Payroll		\$850,228.98
<b>TOTAL</b>			<b>\$2,483,486.10</b>

3.2 The following schedules provide a bit more information than the high-level summary provided in the last few months but not as detailed as the reports that were discouraged by audit. This should provide enough information for review of the payments. A detailed copy of the payments will be kept in the Finance Office.

#### 4.0 Statutory Environment:

4.1 Regulation 13 of the Local Government (Financial Management) Regulations 1996 provides that a list of all accounts paid be presented to Council.

4.2 This list must include all payments made since the list was last prepared and presented to Council.

4.3 The list of payments made by authority for 1 December 2020 to 31 January 2021 is hereby presented to Council.

#### 5.0 Strategic Implications

5.1 Objective:  
4. Civic: Working together to strengthen leadership and effective governance.



- 5.2 Outcome:  
Civic - 4.1 A local government that is respected and accountable.
- 5.3 Strategy:  
Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire.

**6.0 Policy Implications:**

- 6.1 All payments made in accordance with adopted Council policy and delegations.

**7.0 Financial Implications**

- 7.1 Out-flow of cash totalling \$2,483,486.10. All payments made have been within the provisions of the 2020-2021 Budget.

**8.0 Sustainability Implications**

- 8.1 Environmental  
There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.
- 8.2 Economic  
There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.
- 8.3 Social  
There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

**9.0 Risk**

- 9.1 Risk level is low.
- 9.2 Risk Control Measures - There are no Risk Control Measures, the report is for information purposes only.

**Officer's Recommendation**

**That:**

**The total accounts paid by authority totalling \$2,483,486.10 summarised on the following schedules entitled 'Schedule of Sundry Creditor Accounts Paid by Authority (Summary) 01/12/2020 to 31/01/2021', 'Schedule of Restricted Creditor Accounts Paid by Authority (Summary) 01/12/2020 to 31/01/2021', 'Schedule of Trust Creditor Accounts Paid by Authority (Summary) 01/12/2020 to 31/01/2021' and 'Net Salaries and Wages Paid December 2020 and January 2021' (as appended 9.3.2A) be received.**

**VOTING REQUIREMENT:** Simple Majority

Appendix:

9.3.2A Schedule of sundry creditor accounts paid by authority (Summary 01/12/20 to 31/01/21, including a schedule of Credit Card Transaction)

**SCHEDULE OF SUNDRY MUNICIPAL CREDITOR ACCOUNTS PAID BY AUTHORITY**  
**(SUMMARY)**  
**01/12/2020 to 31/01/2021**

Chq/EFT	Date	Name	Description	Amount
EFT25944	11/12/2020	AERODROME MANAGEMENT SERVICES PTY LTD (AMS)	AERODROME OPERATION & MANAGEMENT SERVICES	- 30,983.52
<b>AERODROME MANAGEMENT SERVICES PTY LTD (AMS) Total</b>				<b>- 30,983.52</b>
EFT26083	22/01/2021	ALL HOURS AUTO ELECTRICS PTY LTD	ELECTRICAL SERVICES	- 9,223.41
<b>ALL HOURS AUTO ELECTRICS PTY LTD Total</b>				<b>- 9,223.41</b>
EFT25933	11/12/2020	ALLGEAR MOTORCYCLES & SMALL ENGINES	MINOR PLANT	- 3,557.45
<b>ALLGEAR MOTORCYCLES &amp; SMALL ENGINES Total</b>				<b>- 3,557.45</b>
DD17912.18	01/12/2020	AMP FLEXIBLE LIFETIME SUPER. PLAN	SUPERANNUATION CONTRIBUTIONS	- 208.41
DD17942.18	15/12/2020	AMP FLEXIBLE LIFETIME SUPER. PLAN	SUPERANNUATION CONTRIBUTIONS	- 208.64
DD17951.18	29/12/2020	AMP FLEXIBLE LIFETIME SUPER. PLAN	SUPERANNUATION CONTRIBUTIONS	- 200.09
DD17973.17	12/01/2021	AMP FLEXIBLE LIFETIME SUPER. PLAN	SUPERANNUATION CONTRIBUTIONS	- 181.14
DD17992.17	26/01/2021	AMP FLEXIBLE LIFETIME SUPER. PLAN	SUPERANNUATION CONTRIBUTIONS	- 200.09
<b>AMP FLEXIBLE LIFETIME SUPER. PLAN Total</b>				<b>- 998.37</b>
DD17912.8	01/12/2020	AMP SUPER.	SUPERANNUATION CONTRIBUTIONS	- 585.98
DD17942.8	15/12/2020	AMP SUPER.	SUPERANNUATION CONTRIBUTIONS	- 620.06
DD17951.8	29/12/2020	AMP SUPER.	SUPERANNUATION CONTRIBUTIONS	- 635.96
DD17973.8	12/01/2021	AMP SUPER.	SUPERANNUATION CONTRIBUTIONS	- 628.01
DD17992.8	26/01/2021	AMP SUPER.	SUPERANNUATION CONTRIBUTIONS	- 398.29
<b>AMP SUPER. Total</b>				<b>- 2,868.30</b>
EFT26071	22/01/2021	AMPAC DEBT RECOVERY (WA) PTY LTD	DEBT RECOVERY	- 152.00
<b>AMPAC DEBT RECOVERY (WA) PTY LTD Total</b>				<b>- 152.00</b>
EFT25999	18/12/2020	AQUATIC SERVICES WA PTY LTD	CHEMICALS	- 253.00
<b>AQUATIC SERVICES WA PTY LTD Total</b>				<b>- 253.00</b>
EFT25923	11/12/2020	ARAC REFRIGERATION & AIR CONDITIONING PTY LTD	AIRCONDITIONER SERVICES	- 4,136.00
EFT25956	17/12/2020	ARAC REFRIGERATION & AIR CONDITIONING PTY LTD	AIRCONDITIONER SERVICES	- 401.50
EFT25991	18/12/2020	ARAC REFRIGERATION & AIR CONDITIONING PTY LTD	AIRCONDITIONER SERVICES	- 560.68
EFT26022	08/01/2021	ARAC REFRIGERATION & AIR CONDITIONING PTY LTD	AIRCONDITIONER SERVICES	- 2,492.60
EFT26053	22/01/2021	ARAC REFRIGERATION & AIR CONDITIONING PTY LTD	AIRCONDITIONER SERVICES	- 440.00
<b>ARAC REFRIGERATION &amp; AIR CONDITIONING PTY LTD Total</b>				<b>- 8,030.78</b>
EFT25950	17/12/2020	ARGYLE ENGINEERING	VEHICLE PARTS, REPAIRS OR SERVICES	- 1,782.00
<b>ARGYLE ENGINEERING Total</b>				<b>- 1,782.00</b>
DD17912.7	01/12/2020	ASGARD SUPER. (BT FUNDS MANAGEMENT LIMITED)	SUPERANNUATION CONTRIBUTIONS	- 703.62
DD17942.7	15/12/2020	ASGARD SUPER. (BT FUNDS MANAGEMENT LIMITED)	SUPERANNUATION CONTRIBUTIONS	- 350.43
DD17951.7	29/12/2020	ASGARD SUPER. (BT FUNDS MANAGEMENT LIMITED)	SUPERANNUATION CONTRIBUTIONS	- 351.26
DD17973.7	12/01/2021	ASGARD SUPER. (BT FUNDS MANAGEMENT LIMITED)	SUPERANNUATION CONTRIBUTIONS	- 351.26

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Chq/EFT	Date	Name	Description	Amount
DD17992.7	26/01/2021	ASGARD SUPER. (BT FUNDS MANAGEMENT LIMITED)	SUPERANNUATION CONTRIBUTIONS	- 351.26
<b>ASGARD SUPER. (BT FUNDS MANAGEMENT LIMITED) Total</b>				<b>- 2,107.83</b>
EFT26105	29/01/2021	ASK WASTE MANAGEMENT PTY LTD	WASTE PLAN & TIP POST CLOSURE PLAN	- 11,137.50
<b>ASK WASTE MANAGEMENT PTY LTD Total</b>				<b>- 11,137.50</b>
EFT25943	11/12/2020	AUST. POST	POSTAL CHARGE	- 65.79
<b>AUST. POST Total</b>				<b>- 65.79</b>
EFT25915	03/12/2020	AUSTRALIAN SERVICES UNION WA	PAYROLL DEDUCTIONS	- 25.90
EFT25984	17/12/2020	AUSTRALIAN SERVICES UNION WA	PAYROLL DEDUCTIONS	- 25.90
EFT26013	05/01/2021	AUSTRALIAN SERVICES UNION WA	PAYROLL DEDUCTIONS	- 25.90
EFT26037	14/01/2021	AUSTRALIAN SERVICES UNION WA	PAYROLL DEDUCTIONS	- 25.90
EFT26092	27/01/2021	AUSTRALIAN SERVICES UNION WA	PAYROLL DEDUCTIONS	- 25.90
<b>AUSTRALIAN SERVICES UNION WA Total</b>				<b>- 129.50</b>
DD17912.14	01/12/2020	AUSTRALIAN SUPER.	SUPERANNUATION CONTRIBUTIONS	- 7,443.44
DD17942.15	15/12/2020	AUSTRALIAN SUPER.	SUPERANNUATION CONTRIBUTIONS	- 7,168.93
DD17951.15	29/12/2020	AUSTRALIAN SUPER.	SUPERANNUATION CONTRIBUTIONS	- 7,057.33
DD17973.14	12/01/2021	AUSTRALIAN SUPER.	SUPERANNUATION CONTRIBUTIONS	- 7,064.17
DD17992.14	26/01/2021	AUSTRALIAN SUPER.	SUPERANNUATION CONTRIBUTIONS	- 7,221.21
<b>AUSTRALIAN SUPER. Total</b>				<b>- 35,955.08</b>
EFT25986	17/12/2020	AUSTRALIAN TAXATION OFFICE (ATO)	BAS RETURN	- 39,032.00
EFT26038	14/01/2021	AUSTRALIAN TAXATION OFFICE (ATO)	BAS RETURN	- 64,986.00
<b>AUSTRALIAN TAXATION OFFICE (ATO) Total</b>				<b>- 104,018.00</b>
DD17912.12	01/12/2020	AWARE SUPER.	PAYROLL DEDUCTIONS	- 10,094.95
DD17942.12	15/12/2020	AWARE SUPER.	SUPERANNUATION CONTRIBUTIONS	- 9,343.06
DD17951.12	29/12/2020	AWARE SUPER.	SUPERANNUATION CONTRIBUTIONS	- 9,237.82
DD17973.12	12/01/2021	AWARE SUPER.	SUPERANNUATION CONTRIBUTIONS	- 7,232.84
DD17992.12	26/01/2021	AWARE SUPER.	SUPERANNUATION CONTRIBUTIONS	- 8,560.17
<b>AWARE SUPER. Total</b>				<b>- 44,468.84</b>
EFT26016	05/01/2021	BAILEYS AUTO PARTS (EAST KIMBERLEY INVESTMENTS)	MATERIALS	- 49.00
EFT26079	22/01/2021	BAILEYS AUTO PARTS (EAST KIMBERLEY INVESTMENTS)	VEHICLE PARTS, REPAIRS OR SERVICES	- 590.00
<b>BAILEYS AUTO PARTS (EAST KIMBERLEY INVESTMENTS) Total</b>				<b>- 639.00</b>
EFT25976	17/12/2020	BALLPOINT PTY LTD	HR SERVICES	- 1,057.50
<b>BALLPOINT PTY LTD Total</b>				<b>- 1,057.50</b>
EFT25927	11/12/2020	BEINGTHERE SOLUTIONS PTY LTD	VIDEO CONFERENCING	- 715.00
EFT25961	17/12/2020	BEINGTHERE SOLUTIONS PTY LTD	VIDEO CONFERENCING	- 715.00
<b>BEINGTHERE SOLUTIONS PTY LTD Total</b>				<b>- 1,430.00</b>
EFT26061	22/01/2021	BMD PSYCHOLOGY CONSULTING (SQUAREDIMPACT)	OLABUD DOOGETHU PROJECT	- 8,497.50
<b>BMD PSYCHOLOGY CONSULTING (SQUAREDIMPACT) Total</b>				<b>- 8,497.50</b>
EFT25897	03/12/2020	BOAB CLEANING (MEGAN KILDEY)	CONTRACT CLEANING	- 14,286.25
EFT25959	17/12/2020	BOAB CLEANING (MEGAN KILDEY)	CLEANING VARIATIONS	- 3,234.00
EFT26026	08/01/2021	BOAB CLEANING (MEGAN KILDEY)	CONTRACT CLEANING	- 14,286.25
EFT26057	22/01/2021	BOAB CLEANING (MEGAN KILDEY)	CLEANING VARIATIONS	- 1,617.00
<b>BOAB CLEANING (MEGAN KILDEY) Total</b>				<b>- 33,423.50</b>

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Chq/EFT	Date	Name	Description	Amount
EFT25988	17/12/2020	BOC LTD	CHEMICALS	- 63.02
EFT26008	18/12/2020	BOC LTD	CHEMICALS	- 630.95
EFT26033	08/01/2021	BOC LTD	CHEMICALS	- 67.53
<b>BOC LTD Total</b>				<b>- 761.50</b>
EFT25890	03/12/2020	BONNIE ROSITA EDWARDS	COUNCILLOR ALLOWANCE	- 496.73
EFT25949	17/12/2020	BONNIE ROSITA EDWARDS	COUNCILLOR ALLOWANCE	- 993.46
EFT26041	15/01/2021	BONNIE ROSITA EDWARDS	COUNCILLOR ALLOWANCE	- 496.73
EFT26085	27/01/2021	BONNIE ROSITA EDWARDS	COUNCILLOR ALLOWANCE	- 496.73
<b>BONNIE ROSITA EDWARDS Total</b>				<b>- 2,483.65</b>
EFT26005	18/12/2020	BRIDGESTONE SERVICE CENTRE	VEHICLE PARTS, REPAIRS OR SERVICES	- 115.00
<b>BRIDGESTONE SERVICE CENTRE (DAVEY TYRE &amp; BATTERY SERVICE) Total</b>				<b>- 115.00</b>
DD17912.5	01/12/2020	BT SUPER. FOR LIFE (SYDNEY)	PAYROLL DEDUCTIONS	- 839.49
DD17942.5	15/12/2020	BT SUPER. FOR LIFE (SYDNEY)	PAYROLL DEDUCTIONS	- 872.63
DD17951.5	29/12/2020	BT SUPER. FOR LIFE (SYDNEY)	PAYROLL DEDUCTIONS	- 839.49
DD17973.5	12/01/2021	BT SUPER. FOR LIFE (SYDNEY)	PAYROLL DEDUCTIONS	- 839.49
DD17992.5	26/01/2021	BT SUPER. FOR LIFE (SYDNEY)	PAYROLL DEDUCTIONS	- 839.49
<b>BT SUPER. FOR LIFE (SYDNEY) Total</b>				<b>- 4,230.59</b>
EFT25998	18/12/2020	CASTLEDINE GREGORY	LEGAL FEES	- 2,939.20
<b>CASTLEDINE GREGORY Total</b>				<b>- 2,939.20</b>
DD18023.1	31/01/2021	CBA - CREDIT CARDS ONLY	CREDIT CARD TRANSACTIONS	- 19,669.99
<b>CBA - CREDIT CARDS ONLY Total</b>				<b>- 19,669.99</b>
DD17964.1	31/12/2020	CBA - OTHER DIRECT DEBITS ONLY	BANK FEES	- 379.46
DD18002.1	29/01/2021	CBA - OTHER DIRECT DEBITS ONLY	BANK FEES	- 1,113.04
<b>CBA - OTHER DIRECT DEBITS ONLY Total</b>				<b>- 1,492.50</b>
EFT25997	18/12/2020	CDM HYDRAULICS PTY LTD	VEHICLE PARTS, REPAIRS OR SERVICES	- 1,760.00
EFT26065	22/01/2021	CDM HYDRAULICS PTY LTD	OILS	- 7,639.69
<b>CDM HYDRAULICS PTY LTD Total</b>				<b>- 9,399.69</b>
EFT25973	17/12/2020	CGL FUEL PTY LTD	FUEL	- 38,463.92
EFT26070	22/01/2021	CGL FUEL PTY LTD	FUEL	- 640.04
EFT26108	29/01/2021	CGL FUEL PTY LTD	FUEL	- 9,110.87
<b>CGL FUEL PTY LTD Total</b>				<b>- 48,214.83</b>
EFT25917	03/12/2020	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	- 514.92
EFT25987	17/12/2020	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	- 430.26
EFT26015	05/01/2021	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	- 430.88
EFT26039	14/01/2021	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	- 1,853.65
EFT26094	27/01/2021	CHILD SUPPORT AGENCY	PAYROLL DEDUCTIONS	- 1,853.65
<b>CHILD SUPPORT AGENCY Total</b>				<b>- 5,083.36</b>
EFT25894	03/12/2020	CHRISTOPHER LOESSL	COUNCILLOR ALLOWANCE	- 589.41
EFT25955	17/12/2020	CHRISTOPHER LOESSL	COUNCILLOR ALLOWANCE	- 1,178.82
EFT26044	15/01/2021	CHRISTOPHER LOESSL	COUNCILLOR ALLOWANCE	- 589.41
EFT26089	27/01/2021	CHRISTOPHER LOESSL	COUNCILLOR ALLOWANCE	- 589.41
<b>CHRISTOPHER LOESSL Total</b>				<b>- 2,947.05</b>
EFT25937	11/12/2020	CJD EQUIPMENT PTY LTD	VEHICLE PARTS, REPAIRS OR SERVICES	- 725.47
EFT26077	22/01/2021	CJD EQUIPMENT PTY LTD	VEHICLE PARTS, REPAIRS OR SERVICES	- 1,418.75
<b>CJD EQUIPMENT PTY LTD Total</b>				<b>- 2,144.22</b>

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Chq/EFT	Date	Name	Description	Amount
EFT26068	22/01/2021	CMT BUILDING WA (T CHIVERS & S.L MCEWAN )	PROPERTY MAINTENANCE	- 5,300.49
<b>CMT BUILDING WA (T CHIVERS &amp; S.L MCEWAN ) Total</b>				<b>- 5,300.49</b>
EFT25912	03/12/2020	COBINA CRAWFORD (TWO WORLD WAYS)	CONSULTING SERVICE	- 3,000.00
<b>COBINA CRAWFORD (TWO WORLD WAYS) Total</b>				<b>- 3,000.00</b>
EFT26004	18/12/2020	COLLIER CAFE	CATERING	- 2,140.00
<b>COLLIER CAFE Total</b>				<b>- 2,140.00</b>
EFT25990	17/12/2020	D & T HARDWARE	HARDWARE	- 16.00
EFT26080	22/01/2021	D & T HARDWARE	KEY CUTTING	- 75.00
<b>D &amp; T HARDWARE Total</b>				<b>- 91.00</b>
EFT25898	03/12/2020	DARRYLIN GORDON	COUNCILLOR ALLOWANCE	- 496.73
EFT25962	17/12/2020	DARRYLIN GORDON	COUNCILLOR ALLOWANCE	- 993.46
EFT26045	15/01/2021	DARRYLIN GORDON	COUNCILLOR ALLOWANCE	- 496.73
EFT26090	27/01/2021	DARRYLIN GORDON	COUNCILLOR ALLOWANCE	- 496.73
<b>DARRYLIN GORDON Total</b>				<b>- 2,483.65</b>
EFT26028	08/01/2021	DARYL PEARSON (WILD WEST CAR CARE)	VEHICLE PARTS, REPAIRS OR SERVICES	- 400.00
<b>DARYL PEARSON (WILD WEST CAR CARE) Total</b>				<b>- 400.00</b>
EFT25968	17/12/2020	DATACOM SOLUTIONS (AU) PTY LTD	MONTHLY FEE	- 1,375.00
<b>DATACOM SOLUTIONS (AU) PTY LTD Total</b>				<b>- 1,375.00</b>
24690	04/12/2020	DEPT. OF HOUSING (HALLS CREEK)	PAYROLL DEDUCTIONS	- 1,400.10
24693	17/12/2020	DEPT. OF HOUSING (HALLS CREEK)	PAYROLL DEDUCTIONS	- 1,400.10
24697	05/01/2021	DEPT. OF HOUSING (HALLS CREEK)	PAYROLL DEDUCTIONS	- 1,400.10
24702	14/01/2021	DEPT. OF HOUSING (HALLS CREEK)	PAYROLL DEDUCTIONS	- 1,400.10
24709	27/01/2021	DEPT. OF HOUSING (HALLS CREEK)	PAYROLL DEDUCTIONS	- 1,400.10
<b>DEPT. OF HOUSING (HALLS CREEK) Total</b>				<b>- 7,000.50</b>
EFT25899	03/12/2020	EASYWEB DIGITAL PTY LTD	PUBLIC WIFI	- 451.66
EFT26103	29/01/2021	EASYWEB DIGITAL PTY LTD	PUBLIC WIFI	- 451.66
<b>EASYWEB DIGITAL PTY LTD Total</b>				<b>- 903.32</b>
DD18011.2	02/12/2020	ENETT INTERNATIONAL	MONTHLY FEE	- 16.50
DD18011.3	06/01/2021	ENETT INTERNATIONAL	MONTHLY FEE	- 16.50
<b>ENETT INTERNATIONAL Total</b>				<b>- 33.00</b>
DD17912.9	01/12/2020	ESSENTIAL SUPER.	SUPERANNUATION CONTRIBUTIONS	- 240.65
DD17942.9	15/12/2020	ESSENTIAL SUPER.	SUPERANNUATION CONTRIBUTIONS	- 240.65
DD17951.9	29/12/2020	ESSENTIAL SUPER.	SUPERANNUATION CONTRIBUTIONS	- 240.65
DD17973.9	12/01/2021	ESSENTIAL SUPER.	SUPERANNUATION CONTRIBUTIONS	- 262.82
DD17992.9	26/01/2021	ESSENTIAL SUPER.	SUPERANNUATION CONTRIBUTIONS	- 240.65
<b>ESSENTIAL SUPER. Total</b>				<b>- 1,225.42</b>
EFT25958	17/12/2020	FOURIER TECHNOLOGIES PTY LTD	IT SERVICES	- 17,412.12
EFT25993	18/12/2020	FOURIER TECHNOLOGIES PTY LTD	IT SERVICES	- 16,895.15
EFT26024	08/01/2021	FOURIER TECHNOLOGIES PTY LTD	IT SERVICES	- 1,559.13
<b>FOURIER TECHNOLOGIES PTY LTD Total</b>				<b>- 35,866.40</b>
DD17942.13	15/12/2020	FUTURE SUPER.	SUPERANNUATION CONTRIBUTIONS	- 121.30
DD17951.13	29/12/2020	FUTURE SUPER.	SUPERANNUATION CONTRIBUTIONS	- 101.08
<b>FUTURE SUPER. Total</b>				<b>- 222.38</b>

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EFT25919	11/12/2020	G & V ROBERTS PTY LTD (GVR)	FREIGHT	- 973.50
EFT26011	05/01/2021	G & V ROBERTS PTY LTD (GVR)	FREIGHT	- 77.00
<b>G &amp; V ROBERTS PTY LTD (GVR) Total</b>				<b>- 1,050.50</b>
EFT26078	22/01/2021	GARNDUWA AMBOORNY WIRNAN	TRAINING	- 1,000.00
<b>GARNDUWA AMBOORNY WIRNAN (BROOME) Total</b>				<b>- 1,000.00</b>
EFT26052	22/01/2021	GHD PTY LTD	PLANNING CONSULTANCY SERVICES	- 1,801.82
<b>GHD PTY LTD Total</b>				<b>- 1,801.82</b>
EFT25972	17/12/2020	GRACE RECORDS MANAGEMENT (AUST.) PTY LTD	RECORDS MANAGEMENT SERVICE	- 485.10
EFT26107	29/01/2021	GRACE RECORDS MANAGEMENT (AUST.) PTY LTD	RECORDS MANAGEMENT SERVICE	- 431.20
<b>GRACE RECORDS MANAGEMENT (AUST.) PTY LTD Total</b>				<b>- 916.30</b>
EFT25967	17/12/2020	GREENFIELD TECHNICAL SERVICES	SITE SUPERVISION & QUALITY ASSURANCE WORKS	- 77,979.04
EFT26062	22/01/2021	GREENFIELD TECHNICAL SERVICES	ENGINEERING SERVICES	- 90,616.08
<b>GREENFIELD TECHNICAL SERVICES (ROADSTONE WEST PTY LTD) Total</b>				<b>- 168,595.12</b>
EFT25957	17/12/2020	HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION	VACUUM CLEANER	- 368.00
EFT26055	22/01/2021	HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION	MOBILE PHONE	- 430.65
EFT26100	29/01/2021	HALLS CREEK HOME & HALLS CREEK ELECTRICAL & REFRIGERATION	FURNITURE	- 4,804.85
<b>HALLS CREEK HOME &amp; HALLS CREEK ELECTRICAL &amp; REFRIGERATION Total</b>				<b>- 5,603.50</b>
EFT25886	03/12/2020	HALLS CREEK MOTEL	CATERING	- 765.00
EFT26018	08/01/2021	HALLS CREEK MOTEL	ACCOMMODATION & MEALS	- 833.50
EFT26047	22/01/2021	HALLS CREEK MOTEL	CATERING	- 765.00
EFT26096	29/01/2021	HALLS CREEK MOTEL	CATERING	- 6,105.00
<b>HALLS CREEK MOTEL Total</b>				<b>- 8,468.50</b>
EFT25901	03/12/2020	HALLS CREEK TYRES PTY LTD	TYRE REPAIR	- 230.00
EFT26104	29/01/2021	HALLS CREEK TYRES PTY LTD	TYRE REPAIR	- 900.00
<b>HALLS CREEK TYRES PTY LTD Total</b>				<b>- 1,130.00</b>
DD17912.2	01/12/2020	HESTA SUPER. FUND	SUPERANNUATION CONTRIBUTIONS	- 231.90
DD17942.2	15/12/2020	HESTA SUPER. FUND	SUPERANNUATION CONTRIBUTIONS	- 231.90
DD17951.2	29/12/2020	HESTA SUPER. FUND	SUPERANNUATION CONTRIBUTIONS	- 231.90
DD17973.2	12/01/2021	HESTA SUPER. FUND	SUPERANNUATION CONTRIBUTIONS	- 231.90
DD17992.2	26/01/2021	HESTA SUPER. FUND	SUPERANNUATION CONTRIBUTIONS	- 222.15
<b>HESTA SUPER. FUND Total</b>				<b>- 1,149.75</b>
EFT25895	03/12/2020	IGA X-PRESS (HALLS CREEK)	PURCHASE OF GROCERIES	- 2,703.16
EFT25992	18/12/2020	IGA X-PRESS (HALLS CREEK)	PURCHASE OF GROCERIES	- 145.15
EFT26023	08/01/2021	IGA X-PRESS (HALLS CREEK)	PURCHASE OF GROCERIES	- 14.57
EFT26054	22/01/2021	IGA X-PRESS (HALLS CREEK)	PURCHASE OF GROCERIES	- 1,271.06
EFT26099	29/01/2021	IGA X-PRESS (HALLS CREEK)	PURCHASE OF GROCERIES	- 751.18
<b>IGA X-PRESS (HALLS CREEK) Total</b>				<b>- 4,885.12</b>
EFT25960	17/12/2020	IMPART MEDIA PTY LTD	IT SERVICES	- 95.70
<b>IMPART MEDIA PTY LTD Total</b>				<b>- 95.70</b>
EFT26106	29/01/2021	INFORMATION PROFICIENCY	RECORDS MANAGEMENT SERVICE	- 10,609.73
<b>INFORMATION PROFICIENCY Total</b>				<b>- 10,609.73</b>

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EFT25969	17/12/2020	INLOGIK PTY LTD	MONTHLY FEE	- 436.29
<b>INLOGIK PTY LTD Total</b>				<b>- 436.29</b>
EFT25989	17/12/2020	IT VISION	RATES SERVICE	- 2,618.00
<b>IT VISION Total</b>				<b>- 2,618.00</b>
EFT25980	17/12/2020	IT VISION USER GROUP (INC.)	MEMBERSHIP SUBSCRIPTION	- 748.00
<b>IT VISION USER GROUP (INC.) Total</b>				<b>- 748.00</b>
EFT26035	08/01/2021	IXOM OPERATIONS PTY LTD	CHEMICALS	- 426.09
<b>IXOM OPERATIONS PTY LTD Total</b>				<b>- 426.09</b>
EFT26003	18/12/2020	KARTHIKA MODUGA	SOFTWARE INTEGRATION	- 1,421.75
<b>KARTHIKA MODUGA Total</b>				<b>- 1,421.75</b>
EFT25909	03/12/2020	KIM PRIDGEON	ADMIN SUPPORT	- 150.00
<b>KIM PRIDGEON Total</b>				<b>- 150.00</b>
EFT26066	22/01/2021	KIMBERLEY FIRE SYSTEMS	FIRE EXTINGUISHER SERVICE	- 3,983.10
<b>KIMBERLEY FIRE SYSTEMS Total</b>				<b>- 3,983.10</b>
EFT25979	17/12/2020	KIMBERLEY HOTEL	CATERING	- 220.00
EFT26031	08/01/2021	KIMBERLEY HOTEL	CATERING	- 940.00
<b>KIMBERLEY HOTEL Total</b>				<b>- 1,160.00</b>
EFT26059	22/01/2021	KIMBERLEY PILBARA CATTLEMEN'S ASSOCIATION	MEMBERSHIP	- 550.00
<b>KIMBERLEY PILBARA CATTLEMEN'S ASSOCIATION Total</b>				<b>- 550.00</b>
EFT25975	17/12/2020	KIRSTEN THOMSON	EXPENSE CLAIM	- 62.50
<b>KIRSTEN THOMSON Total</b>				<b>- 62.50</b>
EFT25931	11/12/2020	KOMATSU AUST. PTY LTD	VEHICLE PARTS, REPAIRS OR SERVICES	- 209.50
<b>KOMATSU AUST. PTY LTD Total</b>				<b>- 209.50</b>
EFT25978	17/12/2020	KUNDAT DJARU COMMUNITY STORE ABORIGINAL CORP.	PURCHASE OF GROCERIES	- 20.60
EFT26030	08/01/2021	KUNDAT DJARU COMMUNITY STORE ABORIGINAL CORP.	PURCHASE OF GROCERIES	- 414.29
<b>KUNDAT DJARU COMMUNITY STORE ABORIGINAL CORP. Total</b>				<b>- 434.89</b>
EFT26050	22/01/2021	KUNUNURRA HOME & GARDEN (MITRE 10 KUNUNURRA)	OLABUD DOOGETHU PROJECT	- 261.35
<b>KUNUNURRA HOME &amp; GARDEN (MITRE 10 KUNUNURRA) Total</b>				<b>- 261.35</b>
EFT25936	11/12/2020	KUNUNURRA PEST MANAGEMENT	PEST CONTROL	- 620.00
EFT26007	18/12/2020	KUNUNURRA PEST MANAGEMENT	PEST CONTROL	- 1,240.00
<b>KUNUNURRA PEST MANAGEMENT Total</b>				<b>- 1,860.00</b>
EFT25926	11/12/2020	KUNUNURRA POOLS & SPAS	CHEMICALS	- 997.50
<b>KUNUNURRA POOLS &amp; SPAS Total</b>				<b>- 997.50</b>
EFT25902	03/12/2020	KUNUNURRA TOYOTA (HEATH MOTOR GROUP PTY LTD)	VEHICLE PARTS, REPAIRS OR SERVICES	- 441.32
<b>KUNUNURRA TOYOTA (HEATH MOTOR GROUP PTY LTD) Total</b>				<b>- 441.32</b>
EFT25982	17/12/2020	KURURRUNGKU STORE (BILLILUNA)	OLABUD DOOGETHU PROJECT	- 1,000.00
EFT26032	08/01/2021	KURURRUNGKU STORE (BILLILUNA)	OLABUD DOOGETHU PROJECT	- 442.05
<b>KURURRUNGKU STORE (BILLILUNA) Total</b>				<b>- 1,442.05</b>
EFT25916	03/12/2020	LGRCEU (WA SHIRE COUNCILS UNION)	PAYROLL DEDUCTIONS	- 19.40
EFT25985	17/12/2020	LGRCEU (WA SHIRE COUNCILS UNION)	PAYROLL DEDUCTIONS	- 19.40
EFT26014	05/01/2021	LGRCEU (WA SHIRE COUNCILS UNION)	PAYROLL DEDUCTIONS	- 38.80



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EFT26093	27/01/2021	LGRCEU (WA SHIRE COUNCILS UNION)	PAYROLL DEDUCTIONS	- 19.40
<b>LGRCEU (WA SHIRE COUNCILS UNION) Total</b>				<b>- 97.00</b>
EFT25945	14/12/2020	LOCAL GOVERNMENT INSURANCE SERVICE WA (LGIS)	INSURANCE	- 46,118.06
<b>LOCAL GOVERNMENT INSURANCE SERVICE WA (LGIS) Total</b>				<b>- 46,118.06</b>
EFT25963	17/12/2020	LYNDELLE WILSON	FINANCIAL CONSULTING	- 3,675.30
<b>LYNDELLE WILSON Total</b>				<b>- 3,675.30</b>
EFT25911	03/12/2020	MAINTENANCE EXPERTS PTY LTD (MEX)	ANNUAL SERVICE AGREEMENT	- 5,710.00
<b>MAINTENANCE EXPERTS PTY LTD (MEX) Total</b>				<b>- 5,710.00</b>
EFT25887	03/12/2020	MALCOLM HACK EDWARDS	COUNCILLOR ALLOWANCE	- 867.46
EFT25947	17/12/2020	MALCOLM HACK EDWARDS	COUNCILLOR ALLOWANCE	- 1,734.92
EFT26040	15/01/2021	MALCOLM HACK EDWARDS	COUNCILLOR ALLOWANCE	- 867.46
EFT26084	27/01/2021	MALCOLM HACK EDWARDS	COUNCILLOR ALLOWANCE	- 867.46
<b>MALCOLM HACK EDWARDS Total</b>				<b>- 4,337.30</b>
EFT25907	03/12/2020	MANDY WYNNE	ACCOUNTING SERVICES	- 4,800.00
EFT25974	17/12/2020	MANDY WYNNE	ACCOUNTING SERVICES	- 4,800.00
EFT26000	18/12/2020	MANDY WYNNE	ACCOUNTING SERVICES	- 7,200.00
<b>MANDY WYNNE Total</b>				<b>- 16,800.00</b>
EFT25995	18/12/2020	MARGARET GLASS	EXPENSE CLAIM	- 529.63
<b>MARGARET GLASS Total</b>				<b>- 529.63</b>
EFT25946	17/12/2020	MARIO JAZYK	EXPENSE CLAIM	- 1,114.95
<b>MARIO JAZYK Total</b>				<b>- 1,114.95</b>
EFT25939	11/12/2020	METALAND (KUNUNURRA)	CONCRETE	- 1,519.03
EFT26009	18/12/2020	METALAND (KUNUNURRA)	MESH	- 1,483.63
<b>METALAND (KUNUNURRA) Total</b>				<b>- 3,002.66</b>
DD17912.3	01/12/2020	MLC MASTERKEY BUSINESS SUPER.	SUPERANNUATION CONTRIBUTIONS	- 205.49
DD17942.3	15/12/2020	MLC MASTERKEY BUSINESS SUPER.	SUPERANNUATION CONTRIBUTIONS	- 83.79
DD17951.3	29/12/2020	MLC MASTERKEY BUSINESS SUPER.	SUPERANNUATION CONTRIBUTIONS	- 252.70
DD17973.3	12/01/2021	MLC MASTERKEY BUSINESS SUPER.	SUPERANNUATION CONTRIBUTIONS	- 176.89
DD17992.3	26/01/2021	MLC MASTERKEY BUSINESS SUPER.	SUPERANNUATION CONTRIBUTIONS	- 176.89
<b>MLC MASTERKEY BUSINESS SUPER. Total</b>				<b>- 895.76</b>
DD17912.4	01/12/2020	MOBI SUPER.	SUPERANNUATION CONTRIBUTIONS	- 256.12
DD17942.4	15/12/2020	MOBI SUPER.	SUPERANNUATION CONTRIBUTIONS	- 233.70
DD17951.4	29/12/2020	MOBI SUPER.	SUPERANNUATION CONTRIBUTIONS	- 288.80
DD17973.4	12/01/2021	MOBI SUPER.	SUPERANNUATION CONTRIBUTIONS	- 288.80
DD17992.4	26/01/2021	MOBI SUPER.	SUPERANNUATION CONTRIBUTIONS	- 144.40
<b>MOBI SUPER. Total</b>				<b>- 1,211.82</b>
EFT25965	17/12/2020	MOORE AUST. (WA) PTY LTD	ACCOUNTING SERVICES	- 2,310.00
<b>MOORE AUST. (WA) PTY LTD Total</b>				<b>- 2,310.00</b>
EFT25929	11/12/2020	MRB PLUMBING LTD	PLUMBING SERVICES	- 1,260.28
EFT25964	17/12/2020	MRB PLUMBING LTD	PLUMBING SERVICES	- 266.31
EFT26058	22/01/2021	MRB PLUMBING LTD	PLUMBING SERVICES	- 1,641.42
EFT26101	29/01/2021	MRB PLUMBING LTD	PLUMBING SERVICES	- 565.40
<b>MRB PLUMBING LTD Total</b>				<b>- 3,733.41</b>
DD17912.1	01/12/2020	MTAA SUPER. FUND	PAYROLL DEDUCTIONS	- 921.61



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DD17942.1	15/12/2020	MTAA SUPER. FUND	PAYROLL DEDUCTIONS	- 921.61
DD17951.1	29/12/2020	MTAA SUPER. FUND	PAYROLL DEDUCTIONS	- 921.61
DD17973.1	12/01/2021	MTAA SUPER. FUND	PAYROLL DEDUCTIONS	- 921.61
DD17992.1	26/01/2021	MTAA SUPER. FUND	PAYROLL DEDUCTIONS	- 921.61
<b>MTAA SUPER. FUND Total</b>				<b>- 4,608.05</b>
EFT25896	03/12/2020	MUSA MONO	STAFF REIMBURSEMENT	- 531.00
<b>MUSA MONO Total</b>				<b>- 531.00</b>
EFT26067	22/01/2021	NEIL MANSELL TRANSPORT PTY LTD	FREIGHT	- 390.50
<b>NEIL MANSELL TRANSPORT PTY LTD Total</b>				<b>- 390.50</b>
EFT26019	08/01/2021	NORTH REGIONAL TAFE	TRAINING	- 2,800.00
<b>NORTH REGIONAL TAFE Total</b>				<b>- 2,800.00</b>
EFT25903	03/12/2020	NORTH WEST LEASING PTY LTD	SIGNAGE	- 1,716.00
<b>NORTH WEST LEASING PTY LTD Total</b>				<b>- 1,716.00</b>
EFT26025	08/01/2021	OAKS BROOME	ACCOMMODATION & MEALS	- 640.00
<b>OAKS BROOME Total</b>				<b>- 640.00</b>
EFT25889	03/12/2020	OFFICE NATIONAL (KUNUNURRA)	PRINTER UPGRADE	- 229.35
EFT25920	11/12/2020	OFFICE NATIONAL (KUNUNURRA)	PRINTER UPGRADE	- 1,550.70
EFT25948	17/12/2020	OFFICE NATIONAL (KUNUNURRA)	STATIONARY	- 1,434.60
EFT26049	22/01/2021	OFFICE NATIONAL (KUNUNURRA)	STATIONARY	- 745.05
EFT26097	29/01/2021	OFFICE NATIONAL (KUNUNURRA)	OLABUD DOOGETHU PROJECT	- 7.25
<b>OFFICE NATIONAL (KUNUNURRA) Total</b>				<b>- 3,966.95</b>
EFT25930	11/12/2020	OPTIC SECURITY GROUP NORWEST	GATE REMOTES	- 498.08
EFT25966	17/12/2020	OPTIC SECURITY GROUP NORWEST	SWIPE CARDS	- 585.00
EFT26060	22/01/2021	OPTIC SECURITY GROUP NORWEST	GATE REMOTES	- 498.08
<b>OPTIC SECURITY GROUP NORWEST Total</b>				<b>- 1,581.16</b>
24688	04/12/2020	OPTUS COMMUNICATIONS	SAT PHONE CHARGES	- 146.97
24692	17/12/2020	OPTUS COMMUNICATIONS	SAT PHONE CHARGES	- 146.97
24704	22/01/2021	OPTUS COMMUNICATIONS	MOBILE PHONE	- 152.22
<b>OPTUS COMMUNICATIONS Total</b>				<b>- 446.16</b>
EFT25996	18/12/2020	ORD AGRICULTURAL EQUIPMENT	VEHICLE PARTS, REPAIRS OR SERVICES	- 303.60
<b>ORD AGRICULTURAL EQUIPMENT Total</b>				<b>- 303.60</b>
EFT25914	03/12/2020	PATRICIA ANNE MCKAY	COUNCILLOR ALLOWANCE	- 496.73
EFT25981	17/12/2020	PATRICIA ANNE MCKAY	COUNCILLOR ALLOWANCE	- 993.46
EFT26046	15/01/2021	PATRICIA ANNE MCKAY	COUNCILLOR ALLOWANCE	- 496.73
EFT26091	27/01/2021	PATRICIA ANNE MCKAY	COUNCILLOR ALLOWANCE	- 496.73
<b>PATRICIA ANNE MCKAY Total</b>				<b>- 2,483.65</b>
24689	04/12/2020	PIVOTEL SATELLITE PTY LTD	SAT PHONE CHARGES	- 882.00
24700	08/01/2021	PIVOTEL SATELLITE PTY LTD	SAT PHONE CHARGES	- 120.00
24705	22/01/2021	PIVOTEL SATELLITE PTY LTD	SAT PHONE CHARGES	- 60.00
24711	29/01/2021	PIVOTEL SATELLITE PTY LTD	SAT PHONE CHARGES	- 822.00
<b>PIVOTEL SATELLITE PTY LTD Total</b>				<b>- 1,884.00</b>
EFT25970	17/12/2020	POOLWERX BROOME (J MOORE & N MOORE)	CHEMICALS	- 4,564.14
<b>POOLWERX BROOME (J MOORE &amp; N MOORE) Total</b>				<b>- 4,564.14</b>

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EFT26073	22/01/2021	QAMARAM MUNIRA	EXPENSE CLAIM	- 302.50
<b>QAMARAM MUNIRA Total</b>				<b>- 302.50</b>
EFT25932	11/12/2020	READOS AUTO CARE PTY LTD	VEHICLE PARTS, REPAIRS OR SERVICES	- 833.10
EFT25971	17/12/2020	READOS AUTO CARE PTY LTD	VEHICLE PARTS, REPAIRS OR SERVICES	- 1,065.19
EFT26027	08/01/2021	READOS AUTO CARE PTY LTD	FUEL	- 762.25
EFT26069	22/01/2021	READOS AUTO CARE PTY LTD	FUEL	- 31.22
<b>READOS AUTO CARE PTY LTD Total</b>				<b>- 2,691.76</b>
EFT25941	11/12/2020	REGIONAL POWER CORP. (HORIZON POWER)	UTILITIES	- 62,396.75
EFT26082	22/01/2021	REGIONAL POWER CORP. (HORIZON POWER)	UTILITIES	- 22,071.61
<b>REGIONAL POWER CORP. (HORIZON POWER) Total</b>				<b>- 84,468.36</b>
DD17912.15	01/12/2020	REST SUPER.	SUPERANNUATION CONTRIBUTIONS	- 309.08
DD17942.16	15/12/2020	REST SUPER.	SUPERANNUATION CONTRIBUTIONS	- 309.08
DD17951.16	29/12/2020	REST SUPER.	SUPERANNUATION CONTRIBUTIONS	- 309.08
DD17973.15	12/01/2021	REST SUPER.	SUPERANNUATION CONTRIBUTIONS	- 309.08
DD17992.15	26/01/2021	REST SUPER.	SUPERANNUATION CONTRIBUTIONS	- 309.08
<b>REST SUPER. Total</b>				<b>- 1,545.40</b>
EFT25977	17/12/2020	ROBBRO ROAD CONSTRUCTION PTY LTD	FREIGHT	- 14,018.40
<b>ROBBRO ROAD CONSTRUCTION PTY LTD Total</b>				<b>- 14,018.40</b>
EFT25892	03/12/2020	ROSEMARY STRETCH	COUNCILLOR ALLOWANCE	- 496.73
EFT25953	17/12/2020	ROSEMARY STRETCH	COUNCILLOR ALLOWANCE	- 993.46
EFT26042	15/01/2021	ROSEMARY STRETCH	COUNCILLOR ALLOWANCE	- 496.73
EFT26087	27/01/2021	ROSEMARY STRETCH	COUNCILLOR ALLOWANCE	- 496.73
<b>ROSEMARY STRETCH Total</b>				<b>- 2,483.65</b>
EFT25924	11/12/2020	SEA VIEW ORTHOTICS PTY LTD (LITTERGRABBER)	LITTER BAGS	- 845.45
<b>SEA VIEW ORTHOTICS PTY LTD (LITTERGRABBER) Total</b>				<b>- 845.45</b>
24701	08/01/2021	SHIRE OF BROOME	ZONE CONTRIBUTION	- 55,000.00
<b>SHIRE OF BROOME Total</b>				<b>- 55,000.00</b>
24707	22/01/2021	SHIRE OF HALLS CREEK (MUNI)	COMMERCIAL RUBBISH COLLECTION	- 798.60
<b>SHIRE OF HALLS CREEK (MUNI) Total</b>				<b>- 798.60</b>
24691	04/12/2020	SHIRE OF HALLS CREEK (PAYROLL)	PAYROLL DEDUCTIONS	- 769.10
24695	17/12/2020	SHIRE OF HALLS CREEK (PAYROLL)	PAYROLL DEDUCTIONS	- 477.90
24699	05/01/2021	SHIRE OF HALLS CREEK (PAYROLL)	PAYROLL DEDUCTIONS	- 110.00
24703	14/01/2021	SHIRE OF HALLS CREEK (PAYROLL)	PAYROLL DEDUCTIONS	- 650.80
24710	27/01/2021	SHIRE OF HALLS CREEK (PAYROLL)	PAYROLL DEDUCTIONS	- 380.40
<b>SHIRE OF HALLS CREEK (PAYROLL) Total</b>				<b>- 2,388.20</b>
EFT26064	22/01/2021	SKYMESH PTY LTD	INTERNET CHARGES	- 1,079.40
<b>SKYMESH PTY LTD Total</b>				<b>- 1,079.40</b>
EFT26029	08/01/2021	SOCIAL REINVESTMENT WA (OFFICE OF HON ALISON XAMON MLC)	CATERING	- 488.50
<b>SOCIAL REINVESTMENT WA (OFFICE OF HON ALISON XAMON MLC) Total</b>				<b>- 488.50</b>
EFT25922	11/12/2020	SPINIFEX CONTRACTING	WASTE COLLECTION SERVICE	- 30,974.90
EFT25951	17/12/2020	SPINIFEX CONTRACTING	PARKS & GARDENS	- 15,622.86
EFT26021	08/01/2021	SPINIFEX CONTRACTING	PROPERTY MAINTENANCE	- 2,343.00

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EFT26051	22/01/2021	SPINIFEX CONTRACTING	SECURITY	- 1,194.60
EFT26098	29/01/2021	SPINIFEX CONTRACTING	PROPERTY MAINTENANCE	- 10,343.30
<b>SPINIFEX CONTRACTING Total</b>				<b>- 60,478.66</b>
EFT26020	08/01/2021	STATE LIBRARY OF WESTERN AUST.	MEMBERSHIP	- 297.00
<b>STATE LIBRARY OF WESTERN AUST. Total</b>				<b>- 297.00</b>
DD17912.17	01/12/2020	STATEWIDE SUPER.	SUPERANNUATION CONTRIBUTIONS	- 366.33
DD17942.17	15/12/2020	STATEWIDE SUPER.	SUPERANNUATION CONTRIBUTIONS	- 330.23
DD17951.17	29/12/2020	STATEWIDE SUPER.	SUPERANNUATION CONTRIBUTIONS	- 366.33
DD17973.16	12/01/2021	STATEWIDE SUPER.	SUPERANNUATION CONTRIBUTIONS	- 294.13
DD17992.16	26/01/2021	STATEWIDE SUPER.	SUPERANNUATION CONTRIBUTIONS	- 366.33
<b>STATEWIDE SUPER. Total</b>				<b>- 1,723.35</b>
EFT26063	22/01/2021	STRATAGREEN	CHEMICALS	- 4,057.87
<b>STRATAGREEN Total</b>				<b>- 4,057.87</b>
DD17912.6	01/12/2020	SUNSUPER SUPER. FUND	SUPERANNUATION CONTRIBUTIONS	- 732.73
DD17942.6	15/12/2020	SUNSUPER SUPER. FUND	SUPERANNUATION CONTRIBUTIONS	- 768.35
DD17951.6	29/12/2020	SUNSUPER SUPER. FUND	SUPERANNUATION CONTRIBUTIONS	- 732.73
DD17973.6	12/01/2021	SUNSUPER SUPER. FUND	SUPERANNUATION CONTRIBUTIONS	- 732.73
DD17992.6	26/01/2021	SUNSUPER SUPER. FUND	SUPERANNUATION CONTRIBUTIONS	- 883.54
<b>SUNSUPER SUPER. FUND Total</b>				<b>- 3,850.08</b>
DD17912.11	01/12/2020	SUPER DIRECTIONS FUND (AMP)	SUPERANNUATION CONTRIBUTIONS	- 222.55
DD17942.11	15/12/2020	SUPER DIRECTIONS FUND (AMP)	SUPERANNUATION CONTRIBUTIONS	- 222.55
DD17951.11	29/12/2020	SUPER DIRECTIONS FUND (AMP)	SUPERANNUATION CONTRIBUTIONS	- 211.91
DD17973.11	12/01/2021	SUPER DIRECTIONS FUND (AMP)	SUPERANNUATION CONTRIBUTIONS	- 235.68
DD17992.11	26/01/2021	SUPER DIRECTIONS FUND (AMP)	SUPERANNUATION CONTRIBUTIONS	- 211.74
<b>SUPER DIRECTIONS FUND (AMP) Total</b>				<b>- 1,104.43</b>
EFT25905	03/12/2020	SWAN TRAFFIC MANAGEMENT	TRAFFIC MANAGEMENT PLAN	- 1,815.00
<b>SWAN TRAFFIC MANAGEMENT Total</b>				<b>- 1,815.00</b>
EFT25934	11/12/2020	TARA N GOWER	CONTEMPORARY DANCE PERFORMANCE	- 1,424.00
<b>TARA N GOWER Total</b>				<b>- 1,424.00</b>
24696	17/12/2020	TELSTRA	FIXED SERVICES	- 5,761.93
24708	22/01/2021	TELSTRA	FIXED SERVICES	- 5,009.26
<b>TELSTRA Total</b>				<b>- 10,771.19</b>
DD17912.13	01/12/2020	THE TRUSTEE FOR HOBSON SUPER. FUND	SUPERANNUATION CONTRIBUTIONS	- 1,103.02
DD17942.14	15/12/2020	THE TRUSTEE FOR HOBSON SUPER. FUND	SUPERANNUATION CONTRIBUTIONS	- 1,103.02
DD17951.14	29/12/2020	THE TRUSTEE FOR HOBSON SUPER. FUND	SUPERANNUATION CONTRIBUTIONS	- 1,103.02
DD17973.13	12/01/2021	THE TRUSTEE FOR HOBSON SUPER. FUND	SUPERANNUATION CONTRIBUTIONS	- 1,106.48
DD17992.13	26/01/2021	THE TRUSTEE FOR HOBSON SUPER. FUND	SUPERANNUATION CONTRIBUTIONS	- 1,106.48
<b>THE TRUSTEE FOR HOBSON SUPER. FUND Total</b>				<b>- 5,522.02</b>
EFT25942	11/12/2020	THEM EARTHMOVING PTY LTD	ROAD CONSTRUCTION	- 282,282.00
<b>THEM EARTHMOVING PTY LTD Total</b>				<b>- 282,282.00</b>

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EFT26034	08/01/2021	THINK WATER KUNUNURRA	FITTINGS FOR PUMPS & HOSES	- 100.65
<b>THINK WATER KUNUNURRA Total</b>				<b>- 100.65</b>
EFT25940	11/12/2020	TOTALLY WORKWEAR (BROOME)	UNIFORMS	- 485.00
EFT26010	18/12/2020	TOTALLY WORKWEAR (BROOME)	UNIFORMS	- 558.80
EFT26081	22/01/2021	TOTALLY WORKWEAR (BROOME)	UNIFORMS	- 2,581.00
<b>TOTALLY WORKWEAR (BROOME) Total</b>				<b>- 3,624.80</b>
EFT26075	22/01/2021	TOURISM COUNCIL WESTERN AUST. LTD	MEMBERSHIP	- 1,579.00
<b>TOURISM COUNCIL WESTERN AUST. LTD Total</b>				<b>- 1,579.00</b>
EFT25906	03/12/2020	TRANCOLINO MADDEN CONTRACTING PTY LTD	PLANT HIRE	- 16,216.20
<b>TRANCOLINO MADDEN CONTRACTING PTY LTD Total</b>				<b>- 16,216.20</b>
EFT26002	18/12/2020	TRANSMETRO CORP	OLABUD DOOGETHU PROJECT	- 7,663.00
<b>TRANSMETRO CORP (T/A METRO HOTEL PERTH) Total</b>				<b>- 7,663.00</b>
EFT25910	03/12/2020	TWO WAY CONSULTING (CHANTAL ADAMS)	TRAINING	- 3,200.00
<b>TWO WAY CONSULTING (CHANTAL ADAMS) Total</b>				<b>- 3,200.00</b>
DD17912.10	01/12/2020	UNI SUPER. LTD	SUPERANNUATION CONTRIBUTIONS	- 255.77
DD17942.10	15/12/2020	UNI SUPER. LTD	SUPERANNUATION CONTRIBUTIONS	- 255.77
DD17951.10	29/12/2020	UNI SUPER. LTD	SUPERANNUATION CONTRIBUTIONS	- 255.77
DD17973.10	12/01/2021	UNI SUPER. LTD	SUPERANNUATION CONTRIBUTIONS	- 179.04
DD17992.10	26/01/2021	UNI SUPER. LTD	SUPERANNUATION CONTRIBUTIONS	- 255.77
<b>UNI SUPER. LTD Total</b>				<b>- 1,202.12</b>
EFT25893	03/12/2020	VIRGINIA O'NEIL	COUNCILLOR ALLOWANCE	- 496.73
EFT25954	17/12/2020	VIRGINIA O'NEIL	COUNCILLOR ALLOWANCE	- 993.46
EFT26043	15/01/2021	VIRGINIA O'NEIL	COUNCILLOR ALLOWANCE	- 496.73
EFT26088	27/01/2021	VIRGINIA O'NEIL	COUNCILLOR ALLOWANCE	- 496.73
<b>VIRGINIA O'NEIL Total</b>				<b>- 2,483.65</b>
EFT25928	11/12/2020	VISAGE PRODUCTION	TELEVISION PROGRAM PRODUCTION	- 8,800.00
<b>VISAGE PRODUCTION Total</b>				<b>- 8,800.00</b>
EFT25888	03/12/2020	VISIMAX	PRINTING	- 73.05
EFT26048	22/01/2021	VISIMAX	MICROCHIP READER	- 791.55
<b>VISIMAX Total</b>				<b>- 864.60</b>
EFT25925	11/12/2020	VISION POWER PTY LTD	ELECTRICAL SERVICES	- 627.39
EFT25994	18/12/2020	VISION POWER PTY LTD	ELECTRICAL SERVICES	- 196.35
EFT26056	22/01/2021	VISION POWER PTY LTD	ELECTRICAL SERVICES	- 1,673.43
<b>VISION POWER PTY LTD Total</b>				<b>- 2,497.17</b>
EFT25921	11/12/2020	WA COUNCIL OF SOCIAL SERVICE INC.	OLABUD DOOGETHU PROSPECTUS & BANNER DESIGN	- 9,221.48
<b>WA COUNCIL OF SOCIAL SERVICE INC. (WACOSS) Total</b>				<b>- 9,221.48</b>
DD17912.16	01/12/2020	WA LOCAL GOVERNMENT ASSOCIATION	SUPERANNUATION CONTRIBUTIONS	- 40.00
<b>WA LOCAL GOVERNMENT ASSOCIATION Total</b>				<b>- 40.00</b>
EFT25983	17/12/2020	WA RANGERS ASSOCIATION	MEMBERSHIP	- 120.00
<b>WA RANGERS ASSOCIATION Total</b>				<b>- 120.00</b>
EFT26017	05/01/2021	WA TREASURY CORP.	LOAN PAYMENT	- 71,388.51
EFT26109	29/01/2021	WA TREASURY CORP.	GOVERNMENT GUARANTEE FEE	- 14,821.02
<b>WA TREASURY CORP. Total</b>				<b>- 86,209.53</b>

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EFT26074	22/01/2021	WAIATA RIDDELL	POUND SUPPLIES	- 500.00
<b>WAIATA RIDDELL Total</b>				<b>- 500.00</b>
24694	17/12/2020	WATER CORP. (OSBORNE PARK)	UTILITIES	- 47,347.13
24706	22/01/2021	WATER CORP. (OSBORNE PARK)	UTILITIES	- 9,241.50
24712	29/01/2021	WATER CORP. (OSBORNE PARK)	UTILITIES	- 1,384.19
<b>WATER CORP. (OSBORNE PARK) Total</b>				<b>- 57,972.82</b>
EFT25908	03/12/2020	WESLEY ADAM BAMBLING	FABRICATION OF SHELVING	- 5,222.00
EFT25918	04/12/2020	WESLEY ADAM BAMBLING	INSTALL SHELVING	- 6,732.00
EFT26001	18/12/2020	WESLEY ADAM BAMBLING	VEHICLE PARTS, REPAIRS OR SERVICES	- 500.50
EFT26072	22/01/2021	WESLEY ADAM BAMBLING	VEHICLE PARTS, REPAIRS OR SERVICES	- 572.00
<b>WESLEY ADAM BAMBLING Total</b>				<b>- 13,026.50</b>
EFT25913	03/12/2020	WESTRAC PTY LTD	VEHICLE PARTS, REPAIRS OR SERVICES	- 3,913.17
EFT25935	11/12/2020	WESTRAC PTY LTD	VEHICLE PARTS, REPAIRS OR SERVICES	- 6,059.35
EFT26006	18/12/2020	WESTRAC PTY LTD	VEHICLE PARTS, REPAIRS OR SERVICES	- 36,389.41
EFT26076	22/01/2021	WESTRAC PTY LTD	VEHICLE PARTS, REPAIRS OR SERVICES	- 3,151.05
<b>WESTRAC PTY LTD Total</b>				<b>- 49,512.98</b>
EFT25904	03/12/2020	WINC AUST. PTY LIMITED	STATIONARY	- 322.61
<b>WINC AUST. PTY LIMITED Total</b>				<b>- 322.61</b>
EFT26095	29/01/2021	WIRRIMANU ABORIGINAL CORP.	ACCOMMODATION & MEALS	- 660.00
<b>WIRRIMANU ABORIGINAL CORP. Total</b>				<b>- 660.00</b>
EFT25891	03/12/2020	WUNAN FOUNDATION INC - KUNUNURRA	PAYROLL DEDUCTIONS	- 1,340.00
EFT25952	17/12/2020	WUNAN FOUNDATION INC - KUNUNURRA	PAYROLL DEDUCTIONS	- 1,340.00
EFT26012	05/01/2021	WUNAN FOUNDATION INC - KUNUNURRA	PAYROLL DEDUCTIONS	- 1,340.00
EFT26036	14/01/2021	WUNAN FOUNDATION INC - KUNUNURRA	PAYROLL DEDUCTIONS	- 1,040.00
EFT26086	27/01/2021	WUNAN FOUNDATION INC - KUNUNURRA	PAYROLL DEDUCTIONS	- 480.00
<b>WUNAN FOUNDATION INC - KUNUNURRA Total</b>				<b>- 5,540.00</b>
EFT25938	11/12/2020	YURA YUNGI MEDICAL SERVICE ABORIGINAL CORP.	RECRUITMENT EXPENSES	- 230.00
<b>YURA YUNGI MEDICAL SERVICE ABORIGINAL CORP. Total</b>				<b>- 230.00</b>
EFT25900	03/12/2020	ZHICHAO (SAM) SONG	EXPENSE CLAIM	- 69.90
<b>ZHICHAO (SAM) SONG Total</b>				<b>- 69.90</b>

**Total Sundry Creditor Accounts Paid by Authority \$1,609,353.92  
December 2020 and January 2021 Gross Salaries & Wages Paid \$850,228.98**

**SCHEDULE OF RESTRICTED CREDITOR ACCOUNTS PAID BY AUTHORITY**  
**(SUMMARY)**  
**01/12/2020 to 31/01/2021**

Chq/EFT	Date	Name	Description	Amount
DD17966.1	31/12/2020	DEPT. OF TRANSPORT (DOT) - LICENSING AGENT	DOT REMITTANCE PE22/12/20	- 13,737.30
DD18000.1	29/01/2021	DEPT. OF TRANSPORT (DOT) - LICENSING AGENT	DOT REMITTANCE PE25/01/21	- 10,165.90
<b>DEPT. OF TRANSPORT (DOT) - LICENSING AGENT Total</b>				<b>- 23,903.20</b>

**Total Restricted Creditor Accounts Paid by Authority \$23,903.20**

**SCHEDULE OF TRUST CREDITOR ACCOUNTS PAID BY AUTHORITY (SUMMARY)**  
**01/12/2020 to 31/01/2021**

PAY# OR INV#	DATE	NAME	REASON FOR CANCELLATION	AMOUNT
NIL				

**Total Trust Creditor Accounts Paid by Authority \$0.00**

**SCHEDULE OF CANCELLED PAYMENTS – MUNICIPAL**  
**01/12/2020 to 31/01/2021**

PAY# OR INV#	DATE	NAME	REASON FOR CANCELLATION	AMOUNT
EFT25714	06/01/2021	THINKWATER BROOME (NORTHWEST HYDRO SOLUTIONS PTY LTD)	DUPLICATED INVOICE	100.65
EFT26102	29/01/2021	MOORE AUSTRALIA (WA) PTY LTD	SYNERGY ERROR	2,508.00

**SCHEDULE OF CANCELLED PAYMENTS - RESTRICTED**  
**01/12/2020 to 31/01/2021**

PAY# OR INV#	DATE	NAME	REASON FOR CANCELLATION	AMOUNT
NIL				

**SCHEDULE OF CANCELLED PAYMENTS - TRUST**  
**01/12/2020 to 31/01/2021**

PAY# OR INV#	DATE	NAME	REASON FOR CANCELLATION	AMOUNT
NIL				

**Appendix 9.3.2A**

**SCHEDULE OF CREDIT CARD TRANSACTIONS PROCESSED (DETAILED)**

**01/12/2020 TO 31/01/2021**

CARD HOLDER	DATE	MERCHANT	PURPOSE	AMOUNT
BARTON, L	26/11/2020	HALLS CREEK IGA EXPQPS	Extension lead and power board for router Civic Hall	22.37
BARTON, L	1/12/2020	ANNUAL FEE	ANNUAL FEE	40.00
BARTON, L	10/12/2020	HALLS CREEK IGA EXPR	Electric power board and extension cords for comp	55.72
BARTON, L	21/12/2020	Microsoft*Store	Micro Soft Surface Pro Laptop for M Glass	1,378.95
<b>BARTON, L Total</b>				<b>1,497.04</b>
BURGESS, P	30/11/2020	Upwork -343633732REF	Logo Work for OLABUD DOOGETHU	129.19
BURGESS, P	1/12/2020	ANNUAL FEE	ANNUAL FEE	40.00
BURGESS, P	3/12/2020	COLES EXPRESS 6952	Vehicle Cleaning Products required for the Road Crew	66.00
BURGESS, P	4/12/2020	HALLS CREEK HOME	57A Bridge Street - Queen bed Fridge & Matt	649.00
BURGESS, P	4/12/2020	HALLS CREEK HOME	57A Bridge Street - Queen bed Fridge & Matt	1,299.00
BURGESS, P	4/12/2020	HALLS CREEK HOME	57A Bridge Street - Queen bed Fridge & Matt	1,499.00
BURGESS, P	9/12/2020	BP BROOME 6075	HC2824 - Diesel	140.00
BURGESS, P	18/12/2020	Office National Broom	2021 Diary	23.95
BURGESS, P	27/12/2020	HALLS CREEK HOME	57A Bridge Street - Replacement microwave	350.00
BURGESS, P	5/01/2021	Adobe Systems Pty Ltd	Adobe Pro DC subscription Jan 2021	21.99
BURGESS, P	5/01/2021	Adobe Systems Pty Ltd	Acrobat Pro DC subscription DEC 2020	21.99
BURGESS, P	8/01/2021	HALLS CREEK HOME	57A Bridge Street - Telephone	149.95
BURGESS, P	21/01/2021	HALLS CREEK IGA EXPR	Storage bins for Kellie's office paperwork files	59.70
BURGESS, P	25/01/2021	HALLS CREEK IGA EXPQPS	Bait and mouse traps for SPQ	6.39
BURGESS, P	25/01/2021	HALLS CREEK IGA EXPQPS	Bait and mouse traps for SPQ	20.36
<b>BURGESS, P Total</b>				<b>4,476.52</b>
GLASS, M	24/11/2020	UBER *TRIP	OD Launch Perth - Taxi	7.70
GLASS, M	24/11/2020	UBER *TRIP	OD Launch Perth - Taxi	9.18
GLASS, M	24/11/2020	UBER *TRIP	OD Launch Perth - Taxi	9.58
GLASS, M	24/11/2020	UBER *TRIP	OD Launch Perth - Taxi	13.18
GLASS, M	24/11/2020	UBER *TRIP	OD Launch Perth - Taxi	13.31
GLASS, M	25/11/2020	DIDI MOBILITY AUS	OD Launch Perth - Taxi	4.03
GLASS, M	25/11/2020	GM CABS PTY LTD	OD Launch Perth - Taxi	<b>36.75</b>



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CARD HOLDER	DATE	MERCHANT	PURPOSE	AMOUNT
GLASS, M	25/11/2020	SPOTTO WA	OD Launch Perth- Taxi	38.33
GLASS, M	25/11/2020	UBER *TRIP	OD Launch Perth - Taxi	16.43
GLASS, M	25/11/2020	UBER* TRIP	OD Launch Perth - Taxi	15.36
GLASS, M	26/11/2020	ELIZAS CAFE	OD Launch Perth - Lunch	46.40
GLASS, M	26/11/2020	THE RE STORE	OD Launch Perth - Lunch	54.50
GLASS, M	28/11/2020	E KIMBERLEY HARDWARE	padlocks - youth office	101.60
GLASS, M	28/11/2020	VIRGIN AUSTRALIA	OD Launch Perth - Excess Baggage	45.00
GLASS, M	30/11/2020	COLES EXPRESS 6952	Water - OLABUD DOOGETHU	720.00
GLASS, M	1/12/2020	ANNUAL FEE	ANNUAL FEE	40.00
GLASS, M	2/12/2020	Upwork -343855997Membe	Shire Logo Update	69.94
GLASS, M	9/12/2020	HALLS CREEK HOME	Batteries for car key	29.90
GLASS, M	9/12/2020	COLES EXPRESS 6952	Unleaded - Aquatic Centre Mower	34.91
GLASS, M	22/12/2020	HALLS CREEK IGA EXPR	Office Supplies for Refurbished Therapy Room	50.22
GLASS, M	27/12/2020	HUDSONS COFFEE QPS	OD Launch Perth - Breakfast at Perth airport	26.74
GLASS, M	27/12/2020	Ord River Roadhouse	OD Launch Perth - Breakfast at Kununurra	91.15
GLASS, M	27/12/2020	Ord River Roadhouse	OD Launch Perth - Breakfast at Kununurra	68.49
GLASS, M	5/01/2021	HALLS CREEK IGA EXPR	Mould / Odor Removal items	78.87
GLASS, M	5/01/2021	HALLS CREEK IGA EXPR	Mould / Odor Removal items	3.26
<b>GLASS, M Total</b>				<b>1,624.83</b>
GRAHAM, D	23/10/2020	Adobe Systems Pty Ltd	Acrobat Pro DC subscription OCT 2020	21.99
GRAHAM, D	29/10/2020	POST HALLS CREEK LPOHA	mail out Hard Rubbish collection flyer	51.00
GRAHAM, D	23/11/2020	Pharmacy online	carton of animal de sexing sterile dressings	240.00
GRAHAM, D	23/11/2020	Adobe Systems Pty Ltd	Acrobat Pro DC subscription NOV 2020	21.99
GRAHAM, D	25/11/2020	WARMUN ROADHOUSE	food - mozzie control	17.60
GRAHAM, D	26/11/2020	COLES EXPRESS 6952	water - Covid-19 heath committee meeting	43.00
GRAHAM, D	30/11/2020	COLES EXPRESS 6952	Lunch - Balgo Trachoma WACHS	15.00
GRAHAM, D	30/11/2020	COLES EXPRESS 6952	Lunch - Balgo Trachoma WACHS	6.00
GRAHAM, D	30/11/2020	COLES EXPRESS 6952	Lunch - Balgo Trachoma WACHS	13.15
GRAHAM, D	30/11/2020	WIRRIMANU COMM STORE	Food - Balgo Trachoma Screening WACHS	153.95
GRAHAM, D	30/11/2020	WIRRIMANU COMM STORE	Food - Balgo Trachoma Screening WACHS	2.75
GRAHAM, D	1/12/2020	ANNUAL FEE	ANNUAL FEE	40.00
GRAHAM, D	1/12/2020	WIRRIMANU COMM STORE	cleaning products - Balgo Trachoma WACHS	69.20



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CARD HOLDER	DATE	MERCHANT	PURPOSE	AMOUNT
GRAHAM, D	2/12/2020	WIRRIMANU COMM STORE	food & water - Balgo Trachoma WACHS	6.40
GRAHAM, D	2/12/2020	WIRRIMANU COMM STORE	food & water - Balgo Trachoma WACHS	38.90
GRAHAM, D	2/12/2020	WIRRIMANU COMM STORE	meat pie & tomato sauce - Balgo Trachoma WACHS	8.20
GRAHAM, D	2/12/2020	WIRRIMANU COMM STORE	meat pie & tomato sauce - Balgo Trachoma WACHS	1.00
GRAHAM, D	2/12/2020	WIRRIMANU COMM STORE	dinner - Balgo Trachoma WACHS	<b>86.75</b>
GRAHAM, D	2/12/2020	WIRRIMANU COMM STORE	chips - Balgo Trachoma WACHS	10.40
GRAHAM, D	3/12/2020	WIRRIMANU COMM STORE	water - Balgo Trachoma WACHS	27.60
GRAHAM, D	3/12/2020	KURRURUNGKU STORE	cleaning products - Billilina mozzie	74.90
GRAHAM, D	3/12/2020	KURRURUNGKU STORE	cleaning products - Billilina mozzie	4.80
GRAHAM, D	3/12/2020	KURRURUNGKU STORE	cleaning products - Billilina mozzie	8.50
GRAHAM, D	3/12/2020	WIRRIMANU COMMUNITY ST	1HAK896 - fuel	90.56
GRAHAM, D	3/12/2020	WIRRIMANU COMMUNITY ST	1GVM155 - Diesel	90.87
GRAHAM, D	3/12/2020	WIRRIMANU COMMUNITY ST	1HAK896 - Diesel	15.00
GRAHAM, D	3/12/2020	WIRRIMANU COMMUNITY ST	1GVM156 - Diesel	72.18
GRAHAM, D	4/12/2020	KURRURUNGKU STORE	meal - Balgo Trachoma WACHS	53.53
GRAHAM, D	16/12/2020	Autopro Kununurra	telephone order WAECO car fridge 32m power cord extension	21.99
GRAHAM, D	16/12/2020	Autopro Kununurra	Postage to Halls Creek of WAECO 12v power cord extension	22.00
GRAHAM, D	23/12/2020	Adobe Systems Pty Ltd	Acrobat Pro DC subscription DEC 2020	21.99
GRAHAM, D	5/01/2021	BAILEYS AUTO PARTS	grease cap	15.00
GRAHAM, D	6/01/2021	BAILEYS AUTO PARTS	Replacement Century battery for fogger	140.00
GRAHAM, D	7/01/2021	POST HALLS CREEK LPOHA	Replacement Mobile Phone for Health Promotion officer	139.00
GRAHAM, D	7/01/2021	POST HALLS CREEK LPOHA	Replacement Mobile Phone for Health Promotion officer	2.00
GRAHAM, D	7/01/2021	COLES EXPRESS 6952	Cleaning products and disposable plates for school	33.65
GRAHAM, D	7/01/2021	COLES EXPRESS 6952	Cleaning products and disposable plates for school	24.00
GRAHAM, D	7/01/2021	COLES EXPRESS 6952	Lunch for Warmun mosquito fogging	14.50
GRAHAM, D	7/01/2021	WARMUN ROADHOUSE	food for Warmun pool party school holiday program	36.54
GRAHAM, D	7/01/2021	WARMUN ROADHOUSE	food for Warmun pool party school holiday program	0.30
GRAHAM, D	7/01/2021	WARMUN ROADHOUSE	Accommodation for pest control mosquito fogging Warmun	255.00
GRAHAM, D	7/01/2021	WARMUN ROADHOUSE	Dinner for pest control mosquito fogging & school	45.00
GRAHAM, D	7/01/2021	WARMUN ROADHOUSE	Breakfast for pest control mosquito fogging & school	55.50
GRAHAM, D	7/01/2021	WUNGKUL STORE	rice cooker & food for school holiday program Warmun	24.99
GRAHAM, D	7/01/2021	WUNGKUL STORE	rice cooker & food for school holiday program Warmun	4.50

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CARD HOLDER	DATE	MERCHANT	PURPOSE	AMOUNT
GRAHAM, D	7/01/2021	WUNGKUL STORE	rice cooker & food for school holiday program Warmun	3.70
GRAHAM, D	7/01/2021	WUNGKUL STORE	rice cooker & food for school holiday program Warmun	1.00
GRAHAM, D	7/01/2021	WUNGKUL STORE	rice cooker & food for school holiday program Warmun	1.00
GRAHAM, D	8/01/2021	WARMUN ROADHOUSE	coffee for mosquito control program Warmun	13.00
GRAHAM, D	8/01/2021	DWER - WATER	Department of Water and environmental regulation forum	974.40
GRAHAM, D	8/01/2021	HALLS CREEK IGA EXPQPS	Sentinel chicken pen feed container chain	9.95
GRAHAM, D	11/01/2021	YIYILICOMMUNITYSTORE	Fruit for Yiyilli trip Fogging	6.00
GRAHAM, D	13/01/2021	COLES EXPRESS 6952	water for Ringer Soak fogging	24.00
GRAHAM, D	14/01/2021	KUNDAT DJARU STORE	food for Ringer Soak Fogging	6.75
GRAHAM, D	14/01/2021	KUNDAT DJARU STORE	food for Ringer Soak Fogging	6.00
GRAHAM, D	14/01/2021	KUNDAT DJARU STORE	food for Ringer Soak Fogging	11.80
<b>GRAHAM, D Total</b>				<b>3,198.78</b>
HOBSON, M	1/12/2020	ANNUAL FEE	ANNUAL FEE	40.00
HOBSON, M	21/12/2020	SDS 1215	Work uniform - shoes for M Hobson	72.00
HOBSON, M	26/12/2020	CBeach Darwin	Work uniform - shoes for M Hobson	59.99
HOBSON, M	26/12/2020	YD PTY LTD 751	Work uniform - shirts for M Hobson	168.00
<b>HOBSON, M Total</b>				<b>339.99</b>
MASON, N	25/11/2020	PANCHOS MEXICAN VILL	Meal Perth Trip OLABUD DOOGETHU	588.60
MASON, N	25/11/2020	SWAN TAXIS 13 13 30	Taxi - Olabud trip Perth to WA Museums	28.77
MASON, N	1/12/2020	ANNUAL FEE	ANNUAL FEE	40.00
<b>MASON, N Total</b>				<b>657.37</b>
MONO, M	1/12/2020	ANNUAL FEE	ANNUAL FEE	40.00
MONO, M	9/12/2020	ASHMAR NOMINEES PTY	Sentinel Survey chook feed	123.60
MONO, M	9/12/2020	Ord River Roadhouse	refreshments - Regulatory Services planning workshop	114.50
MONO, M	9/12/2020	Ord River Roadhouse	refreshments - Regulatory Services planning workshop	3.95
MONO, M	11/12/2020	POST HALLS CREEK LPOHA	Mobile phone for Ranger Emily Gibson	499.00
MONO, M	14/12/2020	COLES EXPRESS 6952	Bottled water for tip staff	72.00
MONO, M	14/12/2020	NORTH REGIONAL TAFE	Four Wheel Driving Course - Qamaram Munira & Emily Gibson	560.00
MONO, M	14/12/2020	NORTH REGIONAL TAFE	Four Wheel Driving Course - Qamaram Munira & Emily Gibson	560.00
MONO, M	8/01/2021	CLOSE THE LOOP	Batteries recycling box - Close the Loop	153.89
MONO, M	12/01/2021	BUSHCAMP SURPLUS STO	work wear - Musa Mono	128.85
MONO, M	22/01/2021	EHA (WA) Inc	Environmental Health Australia annual conference registration	920.00

Agenda for Ordinary Meeting of the Council to be held on 18 February 2021

CARD HOLDER	DATE	MERCHANT	PURPOSE	AMOUNT
<b>MONO, M Total</b>				<b>3,175.79</b>
MORICE, J	23/10/2020	POST HALLS CREEK LPOHA	WWC screening - R Cox	87.00
MORICE, J	19/11/2020	POINCIANA ROADHOUSE	Food - Visiting Remote Communities	36.00
MORICE, J	20/11/2020	POST HALLS CREEK LPOHA	B-wrap - Visiting Remote Communities	17.95
MORICE, J	1/12/2020	ANNUAL FEE	ANNUAL FEE	40.00
MORICE, J	2/12/2020	BIRTHS DEATHS & MARRIA	Birth certificate - Trevinah Bedford	50.00
MORICE, J	3/12/2020	BIRTHS DEATHS & MARRIA	Birth certificate - Shontalie Holliman	50.00
MORICE, J	3/12/2020	DEPARTMENT OF TRANSP	Hazard Perception Test - Gaven Stretch	24.50
MORICE, J	3/12/2020	BIRTHS DEATHS & MARRIA	Olabud Birth certificate Payment	50.00
MORICE, J	16/12/2020	HALLS CREEK HOME	OLABUD DOOGETHU Telephone Expenses	50.00
MORICE, J	18/12/2020	Office National Broom	Initiative office laminator	129.00
MORICE, J	14/01/2021	HALLS CREEK CARAVAN PA	drinks for youth program	3.20
MORICE, J	14/01/2021	HALLS CREEK CARAVAN PA	drinks for youth program	3.20
MORICE, J	14/01/2021	HALLS CREEK CARAVAN PA	drinks for youth program	6.00
MORICE, J	14/01/2021	HALLS CREEK CARAVAN PA	Gas Bottles Filled	88.74
MORICE, J	15/01/2021	WARMUN ROADHOUSE	meal for Kununurra work trip	24.50
MORICE, J	18/01/2021	POST HALLS CREEK LPOHA	WWC Screening - Cleve Stretch	87.00
MORICE, J	20/01/2021	TELSTRA	Telstra Recharge for youth program	50.00
<b>MORICE, J Total</b>				<b>797.09</b>
NIVEN, N	16/09/2020	PAYPAL *WEBJET 1593299	Airline Name correction for Mandy Wynne	60.00
NIVEN, N	28/11/2020	QUEST INNALOO	Accommodation for Kaylene Cox - Dept of Transport training	1,004.75
NIVEN, N	1/12/2020	ANNUAL FEE	ANNUAL FEE	40.00
NIVEN, N	5/01/2021	PAYMATE*Splash Alley	Customer Service team uniforms	951.67
NIVEN, N	5/01/2021	WWW.WEBJET.COM.AU	Flights Riani Cox - Department of Transport training	736.16
NIVEN, N	170/1/2021	QUEST INNALOO	Accommodation for Riani Cox - Department of Transport training	1,110.00
<b>NIVEN, N Total</b>				<b>3,902.58</b>

**TOTAL OF CREDIT CARD TRANSACTIONS AUTHORISED AND PROCESSED DECEMBER 2020 AND JANUARY 2021**  
**\$19,669.99**

### 9.3.3 Statement of Financial Activity for period ending 31 December 2020

<b>ITEM NUMBER:</b>	9.3.3
<b>AUTHOR:</b>	Lloyd Barton, Director Corporate Services
<b>SENIOR OFFICER</b>	Noel Mason, Chief Executive Officer
<b>MEETING DATE:</b>	18 February 2021
<b>DISCLOSURE OF INTEREST:</b>	Nil

#### 1.0 Matter for Consideration

- 1.1 Acceptance of Monthly Statement of Financial Activity for the period ending 31 December 2020. (Appendix 9.3.3A).

#### 2.0 Background

- 2.1 Regulation 34 of the Financial Management (Local Government) Regulations 1996 provides that a monthly statement of financial activity must be presented to Council.
- 2.2 The report must be presented at an Ordinary meeting of Council within 2 months after the end of the month to which the statement relates. Regulations prescribe the information that must be contained in the report.
- 2.3 The Statement of Financial Activity for the period ending 31 December 2020 is prepared by Moore Australia.

#### 3.0 Comments

- 3.1 Council policy FIN 09 Variance Levels for Financial Reporting require a commentary for any variance of 10% or greater, subject to a minimum of \$50,000. Variances are now contained within the monthly presentation on the last page.
- 3.2 The Management Reports comply with LG Financial Regulations for what is required to be presented to Council. In the past the Shire has presented the Schedule presentation – but with this information the summaries and the graphs make for ease of reading. The revenue and expense graphs on page 2 indicate the Shire is tracking in line with the approved budget.
- 3.3 The Financial Reports presented include the statutory requirements, being the Statement of Financial Activity (Variance and Nature and Type) and Note 1 showing the Net Current Assets. The various supporting notes also follow with the Variance explanations on the final page. The variances are mostly due to timing, with the budget based on even monthly income or expenditure when the actual is different from this. The most significant variation is Other Property and Services (works) revenue (\$1.39 Million negative variation), which reflects the time difference between expenditure and the receipt of revenue from Main Roads. The Director Infrastructure has issued invoices to Main Roads of approximately \$0.59 Million in January 2021.

- 3.5 Moore have identified on page one, two high priority actions in relation to reserve transfer reconciliation and the clearing of payments in the Municipal bank account. The more significant items have now been attended to. Overdue debtor's is another item identified as a medium priority for attention. The resource required for this work is being considered.
- 3.6 The closing position as at 31 December 2020 is \$1,012,558. The Statement of Financial Activity and Net Current Asset statement reconcile.

#### **4.0 Statutory Environment**

4.1 *Regulation 34 - Local Government (Financial Management) Regulations 1996*

#### **4.2 Financial activity statement required each month (Act s. 6.4)**

- (1A) In this regulation —  
committed assets means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
- (a) annual budget estimates, considering any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

## **5.0 Strategic Implications**

### 5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

### 5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable

### 5.3 Strategy:

Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire

Civic - 4.1.2 Consistent and impartial application of Council policies and provision of services

Civic - 4.1.3 Council decisions are consistent, reliable and transparent

## **6.0 Policy Implications**

6.1 FIN 09 Variance Levels for Financial Reporting

## **7.0 Financial Implications**

7.1 Revenues and Expenditure graphs are presented on page 2. These include a number of graphs comparing budget to actual providing a visual representation of how the Shire is tracking to Budget.

7.2 The Executive Summary is provided on page 3 showing a dashboard presentation of financial summaries of income and expenditure (both cash and non-cash) for the year to date.

7.3 The Net Current Asset Position is detailed in item c of Note 1 on page ten.

7.4 The Management reports (non-statutory) are provided to the Executive detailing a complete set of accounts and variances, and these are used by Managers to track monthly performance.

## **8.0 Sustainability Implications**

### 8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

### 8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

### 8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

## **9.0 Risk**

9.1 Risk level is low and the risk is managed by routine procedures.

9.2 Risk control Measures

**Officer's Recommendations**

**That Council:**

**Accept the Statement of Financial Activity for the period ended 31 December 2020 (as appended 9.3.3A).**

**VOTING REQUIREMENT**

Simple majority

Appendix:

9.3.3A Reports – Statement of Financial Activity – December 2020

**This section left blank intentionally**



28 January 2021

Mr Noel Mason  
Chief Executive Officer  
Shire of Halls Creek  
PO Box 21  
**HALLS CREEK WA 6770**

Dear Noel

#### **COMPILATION REPORT TO THE SHIRE OF HALLS CREEK**

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Halls Creek which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 December 2020. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

#### **THE RESPONSIBILITY OF THE SHIRE OF HALLS CREEK**

The Shire of Halls Creek are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

#### **OUR RESPONSIBILITY**

On the basis of information provided by The Shire of Halls Creek we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Halls Creek provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit the Shire of Halls Creek. We do not accept responsibility to any other person for the contents of the special purpose financial statements.



Russell Barnes  
Director  
[Moore Australia \(WA\) Pty Ltd](#)

28 January 2021

Mr Noel Mason  
Chief Executive Officer  
Shire of Halls Creek  
PO Box 21  
**HALLS CREEK WA 6770**

Dear Noel

### **ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 31 DECEMBER 2020**

We advise that we have completed the compilation of your Statutory Monthly Statement of Financial Activity (by Statutory Reporting Program) for the month ended 31 December 2020 and enclose our Compilation Report and Statements.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report. Other matters which arise during the course of our compilation that we wish to bring to your attention are raised in this report.

It should be appreciated that our procedures are designed primarily to enable us to compile the monthly financial statements and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and Council, which may exist. However, we aim to use our knowledge of the Shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Please note in order to meet legislative requirements, details and explanations of the material variances between the year to date actuals and year to date budget need to be completed by Shire staff, as required by *Local Government (Financial Management) Regulation 34(1) (d)*.

### **COMMENTS/SUGGESTIONS**

Attached is a list of comments/suggestions derived from compiling the statement of financial activity and other end of month review services.

### **MATTERS FOR MANAGEMENT ATTENTION:**

Please complete the Statutory Monthly Financial Statements by completing Note 14 – Major Variations by providing a comment for each item where the Council's YTD Budget and YTD Actual are over the variance threshold. These items are indicated with a ▼ or ▲.

We noted no other matters we wish to draw to management's attention.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely



Russell Barnes  
Director  
Moore Australia (WA) Pty Ltd

Agenda for Ordinary Meeting of the Council to be held on 18 February 2021

Topic	Item	First Identified	Explanation	Action Required	Priority
Reserve transfer	Reconciliation	December 2020	There has been a general ledger transfer of \$380,000 from the plant reserve but the transfer of funds from the bank has not yet occurred.	We recommend reserve bank account be reconciled and reviewed to the general ledger and bank statement.	High
Muni reconciliation	Outstanding items	December 2020	There are 15 uncleared payments totalling \$299,581.33. One item is from the 2019-20 financial year, and 14 items are outstanding for the period July 2020 – November 2020.	We recommend unrepresented items be investigated and action be taken to rectify unrepresented amounts.	High
Subsidiary ledgers	Outstanding	December 2020	The debtors aged trial balance includes invoices totalling \$164,141 outstanding for over 90 days, and debtors with credit balances totalling \$2,387.	We recommend reviewing overdue debtor's collection procedures to ensure debtors outstanding for over 30 days are subject to regular review and reminder notices are issued to improve the collection rate. We recommend debtors with credit balances be investigated and remedied.	Medium



## **SHIRE OF HALLS CREEK**

### **MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 31 December 2020**

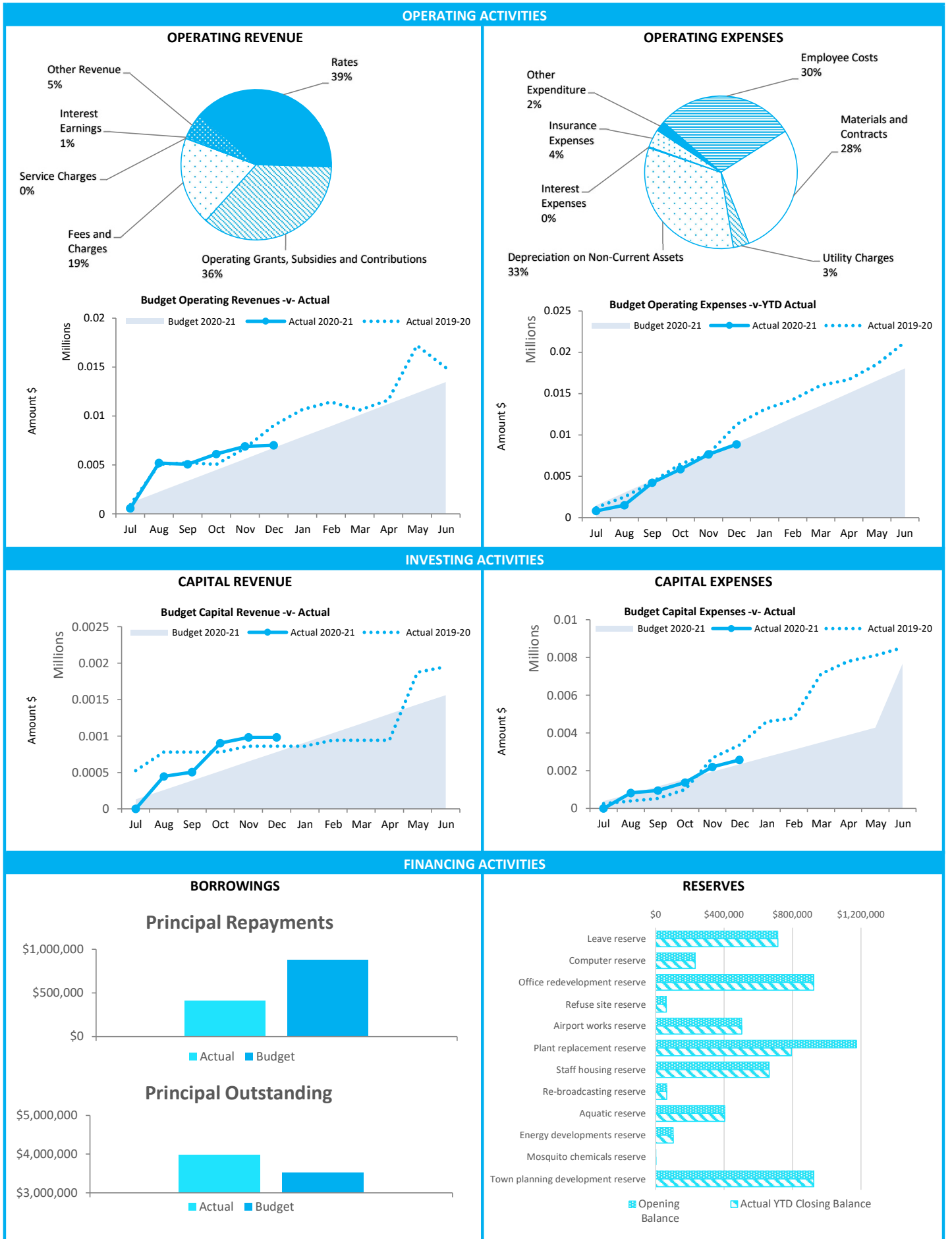
**LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

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**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

**SUMMARY INFORMATION - GRAPHS**



MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 DECEMBER 2020

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.62 M	\$1.62 M	\$1.53 M	(\$0.09 M)
Closing	\$0.00 M	\$2.80 M	\$1.01 M	(\$1.79 M)

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$0.27 M	4.6%
Restricted Cash	\$5.70 M	95.4%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.06 M	
30 to 90 Days		0.7%
Over 90 Days		0.2%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.87 M	68.6%
Trade Receivable	\$0.13 M	
30 to 90 Days		5.1%
Over 90 Days		86.1%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.68 M	\$1.83 M	\$1.09 M	(\$0.73 M)

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$2.74 M	
YTD Budget	\$2.70 M	1.6%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$2.54 M	
YTD Budget	\$2.91 M	(12.8%)

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$1.33 M	
YTD Budget	\$2.70 M	(50.5%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$3.21 M)	(\$1.55 M)	(\$1.58 M)	(\$0.03 M)

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.00 M	
Amended Budget	\$0.01 M	0.0%

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$2.56 M	
Amended Budget	\$4.77 M	53.7%

Refer to Note 8 - Capital Acquisition

Capital Grants		
	\$	% Received
YTD Actual	\$0.98 M	
Amended Budget	\$1.56 M	62.9%

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.91 M	\$0.91 M	(\$0.03 M)	(\$0.94 M)

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.41 M
Interest expense	\$0.02 M
Principal due	\$3.98 M

Refer to Note 9 - Borrowings

Reserves	
Reserves balance	\$5.40 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES  
GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

**ACTIVITIES**

Administration and operation of facilities and services to members of Council. Other costs relating to tasks of assisting elected members and ratepayers on matters which do not concern specific services.

**GENERAL PURPOSE FUNDING**

To provide adequate funding for the Shire's operation by maximising income from Rates, general purpose government grants, interest and other sources of revenue.

Raising of rates, collection of debts, general purpose funding and other funding activities.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various by-laws, fire prevention, emergency services and animal control.

**HEALTH**

To provide an operational framework for good community health.

Aboriginal Environmental Health Program - This scheme is part funded by the Health Department of WA, with the main aim being to ensure the delivery of environmental health services to Aboriginal communities, addressing specific needs and requirements of such communities.

Health Admin & Inspection - Expenditure related to the general administration and delivery of environmental services such as food inspections, issuing of licences such as stall-holder and hawker licences, and the general administration role as required by the Shire in accordance with the Health Act.

Pest Control and Analytical - Allocation to enable the Environmental Health Officer to undertake food sampling and other testing with relevant testing authorities in Perth. Allocation also for actions required for mosquito control.

**EDUCATION AND WELFARE**

The Shire of Halls Creek Olabud Doogethu service is a collaborative partnership with the Department of Prime Minister and Cabinet that focuses on ensuring Indigenous Australians grow up and live their lives in a safe home and community, Department of Corrective Services and the Department of Child Protection and Family Support.

Focuses on "breaking the cycle" for at-risk Aboriginal young people - ensuring they have a safe environment in which to make positive life choices.

**HOUSING**

Provision of adequate housing for Shire staff.

Maintenance and operations of staff housing, capital repairs and maintenance, as well as new construction.

**COMMUNITY AMENITIES**

Provide services required by the community.

Refuse collection services and refuse site maintenance, administration of the Shire's Town Planning function, maintenance and management of the Shire's Cemetery, public conveniences and certain community development projects.

**RECREATION AND CULTURE**

To establish and manage efficiently infrastructure and resources which will help the social development and well being of the community.

Maintenance and operation of Civic Halls, Sports Courts, Oval, Aquatic & Recreation Centre, Library, Rebroadcasting services and the culture background of Halls Creek such as the Trackers Hut.



**KEY TERMS AND DESCRIPTIONS**  
**FOR THE PERIOD ENDED 31 DECEMBER 2020**

**STATUTORY REPORTING PROGRAMS**

**TRANSPORT**

To provide safe, effective transport services to the community.

Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets and the operation of the airport.

**ECONOMIC SERVICES**

To help promote the Shire and improve its economic well being.

Travel & Tourism & Area Promotion, Building Control, Post Office services and Economic Development.

**OTHER PROPERTY AND SERVICES**

To monitor and control Council's overheads operating accounts.

Public Works Overheads - Costs associated with the employment of Works staff are included in this sub-program and are then re-allocated to the relevant service or programme through routine overheads recovery processes.

Plant Operation Costs - All costs associated with the operation of Council's plant fleet are assigned to this sub program, and throughout the year are reallocated to relevant work jobs on assigned to this sub program, and throughout the year are reallocated to relevant work jobs on which the plant worked, to obtain accurate costs of that job. Items of plant which determine actual costs include fuels, oils, repairs and depreciation.

Salaries & Wages - This sub Programme identifies the total salaries and wages costs expected for the year and these are also reallocated throughout all sub Programmes during the financial year to reflect true costs.

Integrated Planning - The framework ensures all of the Shire's strategic planning policies are aligned and conform with the requirements of the Local Government Act. The five strategies, which form the framework must be regularly reviewed and the outcomes monitored annually.

Misc./Unclassified - This sub programme records both income and expense for goods/services that cannot be allocated to a particular job or program.

Administration - All costs associated with the Shire's Administration, including staff, are assigned to this program. They are then re-allocated to the relevant programs to represent the administrative cost of that program/sub program.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	1,620,038	1,620,038	<b>1,533,888</b>	(86,150)	(5.32%)	
<b>Revenue from operating activities</b>							
General purpose funding - general rates	6	2,713,344	2,700,842	<b>2,744,512</b>	43,670	1.62%	
General purpose funding - other		2,152,000	1,075,978	<b>1,150,720</b>	74,742	6.95%	
Law, order and public safety		6,100	3,012	<b>2,184</b>	(828)	(27.49%)	
Health		330,097	165,018	<b>133,680</b>	(31,338)	(18.99%)	
Education and welfare		1,630,582	993,786	<b>429,581</b>	(564,205)	(56.77%)	▼
Housing		190,000	94,998	<b>0</b>	(94,998)	(100.00%)	▼
Community amenities		445,000	222,486	<b>319,877</b>	97,391	43.77%	▲
Recreation and culture		147,450	75,668	<b>250,616</b>	174,948	231.20%	▲
Transport		1,024,925	512,442	<b>673,130</b>	160,688	31.36%	▲
Economic services		547,907	273,924	<b>322,176</b>	48,252	17.62%	
Other property and services		4,706,000	2,382,990	<b>992,050</b>	(1,390,940)	(58.37%)	▼
		<b>13,893,405</b>	<b>8,501,144</b>	<b>7,018,526</b>	(1,482,618)		
<b>Expenditure from operating activities</b>							
Governance		(614,559)	(307,194)	<b>(201,288)</b>	105,906	34.48%	▲
General purpose funding		(410,399)	(205,164)	<b>(109,614)</b>	95,550	46.57%	▲
Law, order and public safety		(378,018)	(188,916)	<b>(169,452)</b>	19,464	10.30%	
Health		(592,727)	(296,238)	<b>(224,068)</b>	72,170	24.36%	▲
Education and welfare		(1,700,863)	(855,310)	<b>(656,657)</b>	198,653	23.23%	▲
Housing		(52,113)	(25,782)	<b>19,709</b>	45,491	176.44%	
Community amenities		(1,252,560)	(631,058)	<b>(449,505)</b>	181,553	28.77%	▲
Recreation and culture		(1,829,426)	(914,520)	<b>(849,018)</b>	65,502	7.16%	
Transport		(6,010,675)	(3,005,280)	<b>(2,840,194)</b>	165,086	5.49%	
Economic services		(1,416,098)	(707,706)	<b>(994,500)</b>	(286,794)	(40.52%)	▼
Other property and services		(4,292,343)	(2,207,123)	<b>(2,392,885)</b>	(185,762)	(8.42%)	
		<b>(18,549,781)</b>	<b>(9,344,291)</b>	<b>(8,867,472)</b>	476,819		
Non-cash amounts excluded from operating activities	1(a)	5,338,000	2,668,956	<b>2,940,894</b>	271,938	10.19%	▲
<b>Amount attributable to operating activities</b>		<b>681,624</b>	<b>1,825,809</b>	<b>1,091,948</b>	(733,861)		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	1,560,414	782,696	<b>981,576</b>	198,880	25.41%	▲
Proceeds from disposal of assets	7	6,000	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(4,774,300)	(2,332,098)	<b>(2,563,560)</b>	(231,462)	(9.93%)	
<b>Amount attributable to investing activities</b>		<b>(3,207,886)</b>	<b>(1,549,402)</b>	<b>(1,581,984)</b>	(32,582)		
<b>Financing Activities</b>							
Transfer from reserves	10	2,319,611	2,319,611	<b>380,000</b>	(1,939,611)	(83.62%)	▼
Repayment of debentures	9	(876,387)	(876,387)	<b>(411,294)</b>	465,093	53.07%	▲
Transfer to reserves	10	(537,000)	(537,000)	<b>0</b>	537,000	100.00%	▲
<b>Amount attributable to financing activities</b>		<b>906,224</b>	<b>906,224</b>	<b>(31,294)</b>	(937,518)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>2,802,669</b>	<b>1,012,558</b>			

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 14 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$50,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

### FOR THE PERIOD ENDED 31 DECEMBER 2020

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

**BY NATURE OR TYPE**

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	1,620,038	1,620,038	<b>1,533,888</b>	(86,150)	(5.32%)	
<b>Revenue from operating activities</b>							
Rates	6	2,713,344	2,700,842	<b>2,744,512</b>	43,670	1.62%	
Operating grants, subsidies and contributions	12	5,409,886	2,913,412	<b>2,540,220</b>	(373,192)	(12.81%)	▼
Fees and charges		5,394,125	2,696,599	<b>1,333,813</b>	(1,362,786)	(50.54%)	▼
Service charges		3,950	4,279	<b>4,160</b>	(119)	(2.78%)	
Interest earnings		67,000	33,492	<b>29,209</b>	(4,283)	(12.79%)	
Other revenue		305,100	152,520	<b>366,612</b>	214,092	140.37%	▲
		<b>13,893,405</b>	<b>8,501,144</b>	<b>7,018,526</b>	(1,482,618)		
<b>Expenditure from operating activities</b>							
Employee costs		(5,305,084)	(2,657,146)	<b>(2,622,883)</b>	34,263	1.29%	
Materials and contracts		(2,136,900)	(1,097,562)	<b>(2,490,810)</b>	(1,393,248)	(126.94%)	▼
Utility charges		(531,637)	(265,572)	<b>(297,599)</b>	(32,027)	(12.06%)	
Depreciation on non-current assets		(5,338,000)	(2,668,956)	<b>(2,908,709)</b>	(239,753)	(8.98%)	
Interest expenses		(104,672)	(52,326)	<b>(20,346)</b>	31,980	61.12%	
Insurance expenses		(427,200)	(216,050)	<b>(341,247)</b>	(125,197)	(57.95%)	▼
Other expenditure		(4,706,288)	(2,386,679)	<b>(185,878)</b>	2,200,801	92.21%	▲
		<b>(18,549,781)</b>	<b>(9,344,291)</b>	<b>(8,867,472)</b>	476,819		
Non-cash amounts excluded from operating activities	1(a)	5,338,000	2,668,956	<b>2,940,894</b>	271,938	10.19%	▲
<b>Amount attributable to operating activities</b>		<b>681,624</b>	<b>1,825,809</b>	<b>1,091,948</b>	(733,861)		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	1,560,414	782,696	<b>981,576</b>	198,880	25.41%	▲
Proceeds from disposal of assets	7	6,000	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(4,774,300)	(2,332,098)	<b>(2,563,560)</b>	(231,462)	(9.93%)	
<b>Amount attributable to investing activities</b>		<b>(3,207,886)</b>	<b>(1,549,402)</b>	<b>(1,581,984)</b>	(32,582)		
<b>Financing Activities</b>							
Transfer from reserves	10	2,319,611	2,319,611	<b>380,000</b>	(1,939,611)	(83.62%)	▼
Repayment of debentures	9	(876,387)	(876,387)	<b>(411,294)</b>	465,093	53.07%	▲
Transfer to reserves	10	(537,000)	(537,000)	<b>0</b>	537,000	100.00%	▲
<b>Amount attributable to financing activities</b>		<b>906,224</b>	<b>906,224</b>	<b>(31,294)</b>	(937,518)		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>2,802,669</b>	<b>1,012,558</b>	(1,790,111)		

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 14 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 22 January 2021

**SIGNIFICANT ACCOUNTING POLICES**

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Movement in liabilities associated with restricted cash		0	0	32,185
Add: Depreciation on assets		5,338,000	2,668,956	2,908,709
<b>Total non-cash items excluded from operating activities</b>		<b>5,338,000</b>	<b>2,668,956</b>	<b>2,940,894</b>

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 31 December 2019	Year to Date 31 December 2020
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	10	(5,776,313)	(6,432,269)	(5,396,313)
Add: Borrowings	9	876,386	66,628	465,092
Add: Provisions - employee		494,508	469,028	526,693
Add: Trust creditors		0	164	0
<b>Total adjustments to net current assets</b>		<b>(4,405,419)</b>	<b>(5,896,449)</b>	<b>(4,404,528)</b>

**(c) Net current assets used in the Statement of Financial Activity**

<b>Current assets</b>				
Cash and cash equivalents	2	7,595,920	10,707,197	5,971,441
Rates receivables	3	476,016	766,959	868,854
Receivables	3	472,641	1,854,602	126,336
Other current assets	4	325,532	88,418	80,906
<b>Less: Current liabilities</b>				
Payables	5	(1,493,075)	(1,569,904)	(571,833)
Borrowings	9	(876,386)	(66,628)	(465,092)
Contract liabilities	11	(66,833)	0	(66,833)
Provisions	11	(494,508)	(469,028)	(526,693)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(4,405,419)</b>	<b>(5,896,449)</b>	<b>(4,404,528)</b>
<b>Closing funding surplus / (deficit)</b>		<b>1,533,888</b>	<b>5,415,167</b>	<b>1,012,558</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
MUNICIPAL FUND - BANK ACCOUNT	Cash and cash equivalents	(78,315)	0	(78,315)	0	CBA	Variable	Nil
POST OFFICE - BANK ACCOUNT	Cash and cash equivalents	352,284	0	352,284	0	CBA	Nil	Nil
MUNICIPAL FUND - BANK (RESTRICTED)	Cash and cash equivalents	0	270,086	270,086	0	CBA	NA	Nil
RESERVES - BANK ACCOUNT	Cash and cash equivalents	0	5,396,312	5,396,312	0	CBA	Variable	Nil
TRUST FUND - BANK ACCOUNT	Cash and cash equivalents	0	30,339	30,339	0	CBA	Nil	Nil
PETTY CASH FLOATS	Cash and cash equivalents	735	0	735	0	Cash on hand	Nil	Nil
<b>Total</b>		<b>274,704</b>	<b>5,696,737</b>	<b>5,971,441</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		274,704	5,696,737	5,971,441	0			
		<b>274,704</b>	<b>5,696,737</b>	<b>5,971,441</b>	<b>0</b>			

**KEY INFORMATION**

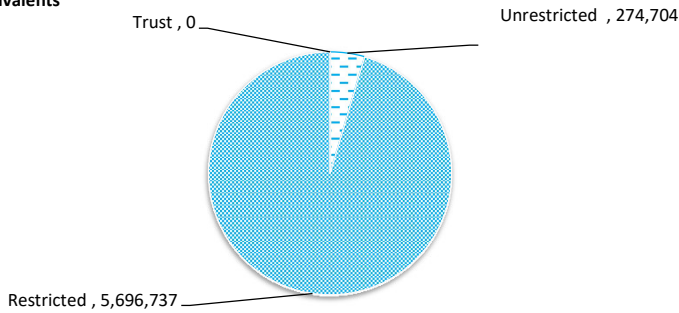
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

**Cash and Cash Equivalents**





**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

**OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES**

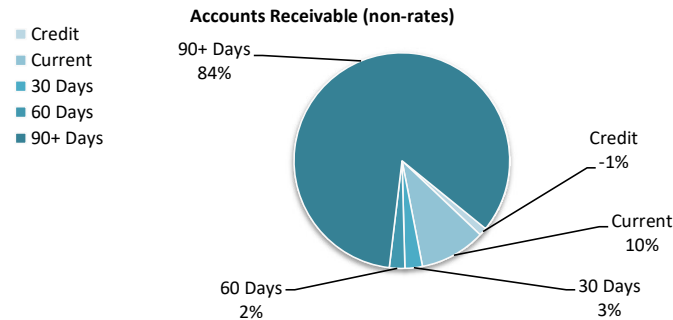
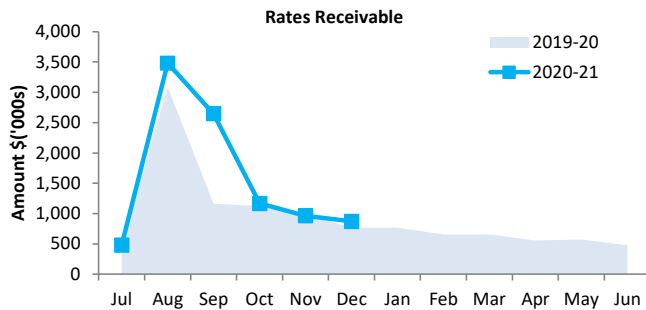
Rates receivable	30 Jun 2020	31 Dec 2020
	\$	\$
Opening arrears previous years	477,173	476,016
Rates, instalment charges and interest levied	2,631,480	2,744,512
Less - collections to date	(2,490,666)	(2,209,703)
Allowance for impairment of rates receivables	(141,971)	(141,971)
Equals current outstanding	<b>476,016</b>	<b>868,854</b>
<b>Net rates collectable</b>	<b>476,016</b>	<b>868,854</b>
% Collected	80.1%	68.6%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(2,387)	19,269	5,149	4,498	164,111	190,640
Percentage	(1.3%)	10.1%	2.7%	2.4%	86.1%	
<b>Balance per trial balance</b>						
Sundry receivable						190,640
Allowance for impairment of receivables						(65,054)
Rates pensioner rebates						750
<b>Total receivables general outstanding</b>						<b>126,336</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

**OPERATING ACTIVITIES  
NOTE 4  
OTHER CURRENT ASSETS**

	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 31 December 2020
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Stock on hand	80,906	0	0	80,906
<b>Other current assets</b>				
Accrued income	244,626		(244,626)	0
<b>Total other current assets</b>	<b>325,532</b>	<b>0</b>	<b>(244,626)</b>	<b>80,906</b>

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

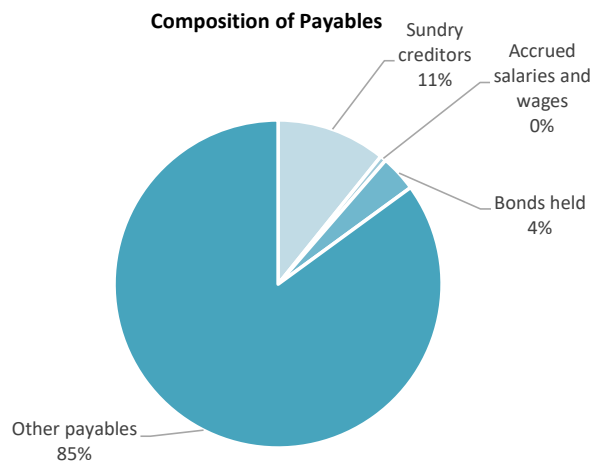
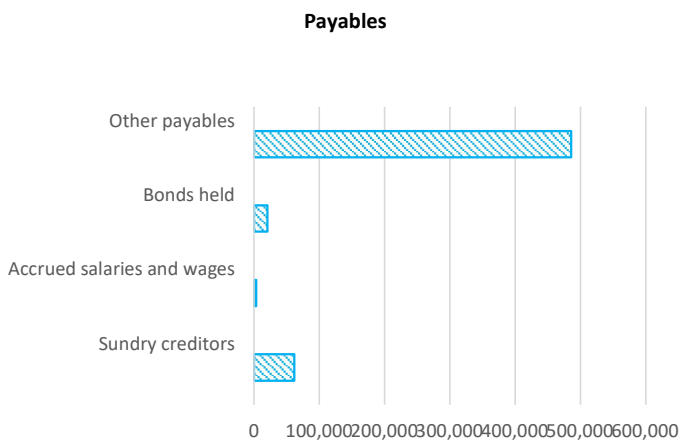
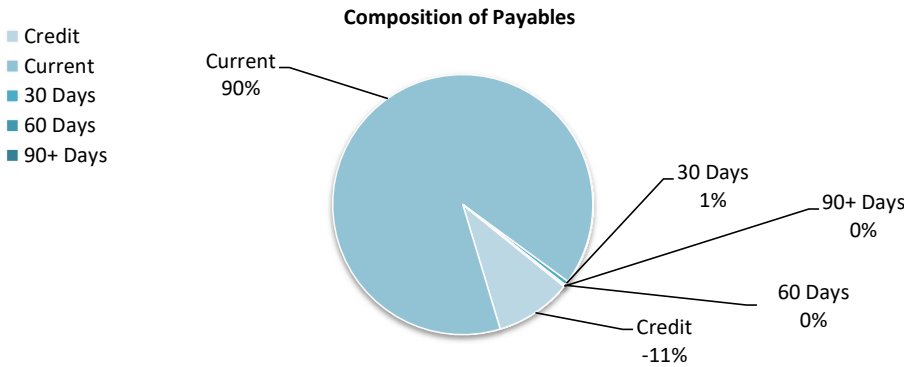
**OPERATING ACTIVITIES  
NOTE 5  
Payables**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(7,255)	68,381	400	77	113	61,717
Percentage	(11.8%)	110.8%	0.6%	0.1%	0.2%	
<b>Balance per trial balance</b>						
Sundry creditors						61,717
Accrued salaries and wages						3,386
Bonds held						20,671
Other payables						486,059
<b>Total payables general outstanding</b>						<b>571,833</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



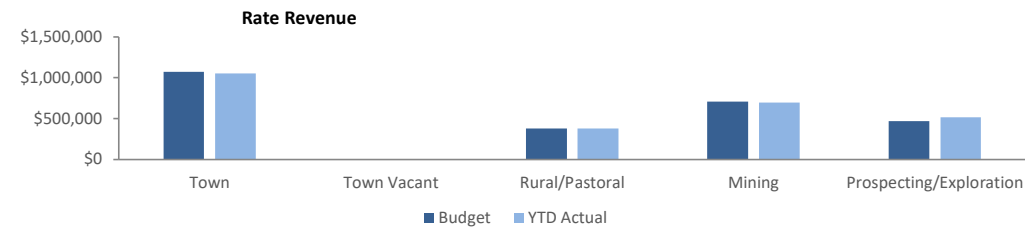
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2020

OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

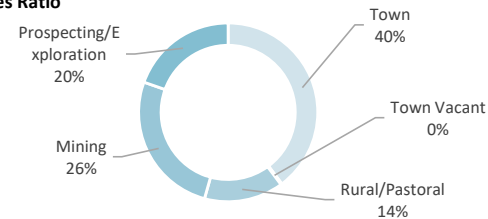
General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
Town	8.412000	329	12,587,488	1,058,859	15,000	0	1,073,859	1,063,059	(1,525)	(8,266)	1,053,268
Town Vacant	14.185000	2	400,090	5,687	0	0	5,687	5,687	0	0	5,687
<b>Unimproved value</b>											
Rural/Pastoral	0.011200	24	33,726,092	377,732	0	0	377,732	377,732	0	0	377,732
Mining	0.382690	32	1,816,572	695,184	10,000	0	705,184	695,184	0	0	695,184
Prospecting/Exploration	0.233380	156	2,005,176	467,972	0	0	467,972	520,123	(16,059)	12,566	516,630
<b>Sub-Total</b>		<b>543</b>	<b>50,535,418</b>	<b>2,605,434</b>	<b>25,000</b>	<b>0</b>	<b>2,630,434</b>	<b>2,661,785</b>	<b>(17,584)</b>	<b>4,300</b>	<b>2,648,501</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
Town	822	4	14,735	3,288	0	0	3,288	3,288	0	0	3,288
Town Vacant	1,643	9	25,030	14,787	0	0	14,787	29,574	0	0	29,574
<b>Unimproved value</b>											
Rural/Pastoral	821	23	201,600	18,883	0	0	18,883	18,883	0	0	18,883
Mining	821	6	6,732	4,926	0	0	4,926	4,926	0	0	4,926
Prospecting/Exploration	562	73	34,171	41,026	0	0	41,026	39,340	0	0	39,340
<b>Sub-total</b>		<b>115</b>	<b>282,268</b>	<b>82,910</b>	<b>0</b>	<b>0</b>	<b>82,910</b>	<b>96,011</b>	<b>0</b>	<b>0</b>	<b>96,011</b>
<b>Total general rates</b>							<b>2,713,344</b>				<b>2,744,512</b>

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



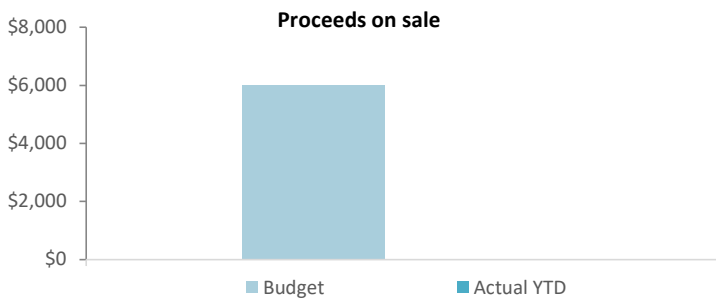
Rates Ratio



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

**OPERATING ACTIVITIES  
NOTE 7  
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Transport</b>								
	Loader	2,500	2,500	0	0	0	0	0	0
	8 Wheel Truck	3,000	3,000	0	0	0	0	0	0
	Toyota Troup carrier	500	500	0	0	0	0	0	0
		<b>6,000</b>	<b>6,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



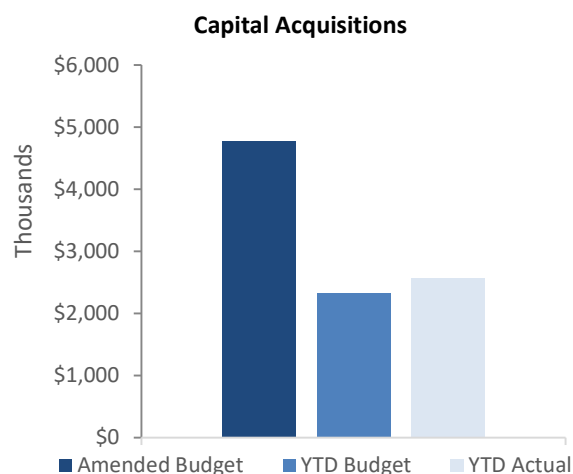
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	988,000	438,990	21,863	(417,127)
Furniture & Fittings	16,500	8,244	0	(8,244)
Plant & Equipment	1,125,000	562,482	395,698	(166,784)
Infrastructure Assets-Roads	1,902,800	951,396	2,060,835	1,109,439
Infrastructure Assets-Other	742,000	370,986	85,164	(285,822)
<b>Payments for Capital Acquisitions</b>	<b>4,774,300</b>	<b>2,332,098</b>	<b>2,563,560</b>	<b>231,462</b>
<b>Total Capital Acquisitions</b>	<b>4,774,300</b>	<b>2,332,098</b>	<b>2,563,560</b>	<b>231,462</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	1,560,414	782,696	981,576	198,880
Other (disposals & C/Fwd)	6,000	0	0	0
Cash backed reserves				
Leave reserve	59,562	0	0	0
Computer reserve	79,476	0	0	0
Office redevelopment reserve	187,004	0	0	0
Refuse site reserve	5,236	0	0	0
Airport works reserve	41,929	0	0	0
Plant replacement reserve	1,039,189	380,000	380,000	0
Staff housing reserve	55,304	0	0	0
Re-broadcasting reserve	5,495	0	0	0
Aquatic reserve	308,784	0	0	0
Energy developments reserve	8,632	0	0	0
Mosquito chemicals reserve	333	0	0	0
Town planning development reserve	528,667	0	0	0
Contribution - operations	888,275	1,169,402	1,201,984	32,582
<b>Capital funding total</b>	<b>4,774,300</b>	<b>2,332,098</b>	<b>2,563,560</b>	<b>231,462</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

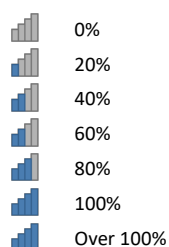


NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2020

INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS (CONTINUED)

Capital expenditure total

Level of completion indicators



Percentage Year to Date Actual to Annual Budget expenditure where the expenditure over budget highlighted in red.

Level of completion indicator, please see table at the end of this note for further detail.

		Amended	Year to	Year to	Variance
Account Description		Current	Date	Date	(Under)/O
		Budget	Budget	Actual	ver
<b>Capital Expenditure</b>					
<b>Buildings</b>					
	00112801	AQUATIC CONST CONSTN SWIM POOL	800,000	399,996	0 (399,996)
	00122501	DEPOT UPGRADE	0	0	21,863 21,863
	00148703	DEPOT - DUNCAN RD/TANAMI OFFICE UPGRADE PROJEC	40,000	19,998	0 (19,998)
	00450740	STORAGE - CIVI BLDG	30,000	15,000	0 (15,000)
	00450746	REMEDIAL WORKS CIVIC BUILDING	110,000	0	0 0
	00450747	TRAINING ROOM	8,000	3,996	0 (3,996)
	<b>Buildings Total</b>		<b>988,000</b>	<b>438,990</b>	<b>21,863 (417,127)</b>
<b>Furniture &amp; Fittings</b>					
	00112832	GYM - EQUIPMENT	10,000	4,998	0 (4,998)
	00420145	WEBSITE - UPGRADE & MAINTENANCE	6,500	3,246	0 (3,246)
	<b>Furniture &amp; Fittings Total</b>		<b>16,500</b>	<b>8,244</b>	<b>0 (8,244)</b>
<b>Plant &amp; Equipment</b>					
	00123713	ROAD-SWEEPER	400,000	199,998	392,097 192,099
	00123755	RUBBISH TRUCK	380,000	189,996	0 (189,996)
	00123757	HEAVY ROAD TRUCK	0	0	3,601 3,601
	00123759	SLASHER	20,000	9,996	0 (9,996)
	00123760	BACKHOE	125,000	62,496	0 (62,496)
	00123761	CAMP	200,000	99,996	0 (99,996)
	<b>Plant &amp; Equipment Total</b>		<b>1,125,000</b>	<b>562,482</b>	<b>395,698 (166,784)</b>
<b>Infrastructure Assets-Roads</b>					
	00120000	ROADS - CAPITAL WORKS	1,902,800	951,396	2,060,835 1,109,439
	<b>Infrastructure Assets-Roads Total</b>		<b>1,902,800</b>	<b>951,396</b>	<b>2,060,835 1,109,439</b>
<b>Infrastructure Assets-Other</b>					
	00108701	CEMETERY IMPROVEMENTS	20,000	9,996	0 (9,996)
	00108706	PET CEMETERY	5,000	2,496	7,532 5,036
	00108707	PEGS	20,000	9,996	8,692 (1,305)
	00108708	MEMORIAL (NICHE) HALL	30,000	15,000	0 (15,000)
	00112803	SHADE STRUCTURES - AQUATIC CENTRE	25,000	12,498	0 (12,498)
	00114707	CAPITAL - CIVIC HALL BASKETBALL COURTS	60,000	30,000	0 (30,000)
	00120501	FOOTPATH CONSTRUCTION	160,000	79,998	8,642 (71,356)
	00120502	FOOTPATHS LIGHTING	150,000	75,000	0 (75,000)
	00543704	DOG POUND - UPGRADE	272,000	136,002	60,298 (75,704)
	<b>Infrastructure Assets-Other Total</b>		<b>742,000</b>	<b>370,986</b>	<b>85,164 (285,822)</b>
	<b>Grand Total</b>		<b>4,774,300</b>	<b>2,332,098</b>	<b>2,563,560 231,462</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

**FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS**

**Repayments - borrowings**

Information on borrowings Particulars	Loan No.	Principal	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2020	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Housing</b>										
Triplex	23	183,310	0	0	19,708	40,076	163,602	143,234	(5,952)	12,903
Housing units	25	602,112	0	0	0	50,771	602,112	551,341	2,063	39,210
<b>Transport</b>										
Plant expenditure	26	3,610,770	0	0	391,586	785,540	3,219,184	2,825,230	24,235	52,559
<b>Total</b>		<b>4,396,192</b>	<b>0</b>	<b>0</b>	<b>411,294</b>	<b>876,387</b>	<b>3,984,898</b>	<b>3,519,805</b>	<b>20,346</b>	<b>104,672</b>
Current borrowings		876,387					465,092			
Non-current borrowings		3,519,805					3,519,806			
		4,396,192					3,984,898			

All debenture repayments were financed by general purpose revenue.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

**OPERATING ACTIVITIES  
NOTE 10  
CASH RESERVES**

**Cash backed reserve**

Reserve name	Opening	Budget Interest	Actual Interest	Budget Transfers	Actual Transfers	Budget Transfers	Actual Transfers	Budget Closing	Actual YTD
	Balance	Earned	Earned	In (+)	In (+)	Out (-)	Out (-)	Balance	Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave reserve	715,134	2,476	0	0	0	(59,562)	0	658,048	715,134
Computer reserve	231,199	801	0	0	0	(79,476)	0	152,524	231,199
Office redevelopment reserve	924,553	3,201	0	0	0	(187,004)	0	740,750	924,553
Refuse site reserve	62,867	218	0	0	0	(5,236)	0	57,849	62,867
Airport works reserve	503,426	1,743	0	0	0	(41,929)	0	463,240	503,426
Plant replacement reserve	1,174,057	2,065	0	517,000	0	(1,039,189)	(380,000)	653,933	794,057
Staff housing reserve	664,020	2,299	0	0	0	(55,304)	0	611,015	664,020
Re-broadcasting reserve	65,977	228	0	0	0	(5,495)	0	60,710	65,977
Aquatic reserve	404,434	1,400	0	0	0	(308,784)	0	97,050	404,434
Energy developments reserve	103,646	359	0	0	0	(8,632)	0	95,373	103,646
Mosquito chemicals reserve	2,000	2,007	0	0	0	(333)	0	3,674	2,000
Town planning development reserve	925,000	3,203	0	0	0	(528,667)	0	399,536	925,000
	<b>5,776,313</b>	<b>20,000</b>	<b>0</b>	<b>517,000</b>	<b>0</b>	<b>(2,319,611)</b>	<b>(380,000)</b>	<b>3,993,702</b>	<b>5,396,313</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

**OPERATING ACTIVITIES  
NOTE 11  
OTHER CURRENT LIABILITIES**

<b>Other current liabilities</b>	<b>Note</b>	<b>Opening Balance 1 July 2020</b>	<b>Liability Increase</b>	<b>Liability Reduction</b>	<b>Closing Balance 31 December 2020</b>
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements					
- operating	<b>12</b>	56,400	0	0	56,400
- non-operating	<b>13</b>	10,433	0	0	10,433
<b>Total unspent grants, contributions and reimbursements</b>		<b>66,833</b>	<b>0</b>	<b>0</b>	<b>66,833</b>
<b>Provisions</b>					
Annual leave		365,503	190,923	(148,956)	407,470
Long service leave		95,567	0	0	95,567
Time in lieu		33,438	57,761	(67,543)	23,656
<b>Total Provisions</b>		<b>494,508</b>	<b>248,684</b>	<b>(216,499)</b>	<b>526,693</b>
<b>Total other current assets</b>		<b>561,341</b>	<b>248,684</b>	<b>(216,499)</b>	<b>593,526</b>
<b>Amounts shown above include GST (where applicable)</b>					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee benefits**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

**NOTE 12**

**OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Dec 2020	Current Liability 31 Dec 2020	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>General purpose funding</b>								
GRANT - FAGS UNTIED WALGGC	0	0	0	0	0	1,700,000	850,000	850,288
GRANT - FAGS (ROADS FORMULA) OPERATIN	0	0	0	0	0	357,000	178,500	181,810
<b>Health</b>								
GRANT - ABORIGINAL HEALTH	0	0	0	0	0	314,811	157,404	85,010
GRANT - DEPT OF HEALTH - MOSQUITO CONT	0	0	0	0	0	3,786	1,890	12,217
DEPT OF HEALTH GRANT TRAINING PROGRA	56,400	0	0	56,400	56,400	0	0	0
<b>Education and welfare</b>								
GRANT - DPMC OLABUD DOOGETHU	0	0	0	0	0	900,000	450,000	281,250
GRANT - DEPARTMENT CHILD PROTECTION &	0	0	0	0	0	144,000	72,000	74,931
GRANT - LOTTERYWEST FOR NIGHT PATROL	0	0	0	0	0	154,082	77,040	0
PMC GRANT HALLS CREEK OLABUD DOOGET	0	0	0	0	0	75,000	37,500	68,182
GRANT SAVE THE CHILDREN	0	0	0	0	0	26,000	26,000	0
GRANT OXFAM OD FRAMEWORK	0	0	0	0	0	15,000	15,000	0
DEPT OF JUSTICE GRANT	0	0	0	0	0	316,000	316,000	0
<b>Recreation and culture</b>								
GRANT - DEPT OF JUSTICE	0	0	0	0	0	0	0	158,000
<b>Transport</b>								
GRANT - R2R GENERAL	0	0	0	0	0	455,000	227,496	465,000
GRANT - DIRECT (MAINT-RDS, STS, BRDIGES	0	0	0	0	0	197,925	98,958	197,925
SUBSIDY - STREET LIGHTING	0	0	0	0	0	5,000	2,496	0
FLOOD DAMAGE	0	0	0	0	0	350,000	174,996	0
<b>Economic services</b>								
REIMBURSEMENT & CONTRIBUTIONS - TRAIN	0	0	0	0	0	6,000	3,000	40,650
<b>Other property and services</b>								
LOTTERYWEST EMERGENCY COVID INCOME	0	0	0	0	0	60,000	60,000	0
	<b>56,400</b>	<b>0</b>	<b>0</b>	<b>56,400</b>	<b>56,400</b>	<b>5,079,604</b>	<b>2,748,280</b>	<b>2,415,263</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

**NOTE 12**

**OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Dec 2020	Current Liability 31 Dec 2020	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating contributions</b>								
<b>Governance</b>								
REIMBURSEMENTS GOVERNANCE	0	0	0	0	0	0	0	30
<b>General purpose funding</b>								
GRANT - FESA ESL ADMINISTRATION & CONT	0	0	0	0	0	4,000	1,998	4,000
COMMISSIONS - OTHER	0	0	0	0	0	0	0	185
<b>Recreation and culture</b>								
DOT LICENSING - COMMISSION	0	0	0	0	0	18,000	9,000	11,180
CONTRIBUTIONS - DOT (DPI) LICENSING WAG	0	0	0	0	0	28,000	13,998	11,007
<b>Economic services</b>								
COMMISSIONS INCOME - TRAVEL & TOURISM	0	0	0	0	0	20,282	10,140	4,938
COMMISSION INCOME - POST OFFICE	0	0	0	0	0	120,000	60,000	62,388
AUST POST FEES INCOME	0	0	0	0	0	140,000	69,996	31,364
<b>Other property and services</b>								
(DO NOT USE) REIMBURSEMENTS - PLANT	0	0	0	0	0	0	0	(135)
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>330,282</b>	<b>165,132</b>	<b>124,957</b>
<b>TOTALS</b>	<b>56,400</b>	<b>0</b>	<b>0</b>	<b>56,400</b>	<b>56,400</b>	<b>5,409,886</b>	<b>2,913,412</b>	<b>2,540,220</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

**NOTE 13**

**NON-OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Dec 2020	Current Liability 31 Dec 2020	Amended Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Recreation and culture</b>								
GRANT - BASKETBALL COURTS CIVIC HALL L	0	0	0	0	0	60,000	30,000	60,000
GRANT - SPLASPARK LOTTERYWEST	0	0	0	0	0	505,000	252,498	0
<b>Transport</b>								
GRANT - MRWA SPECIAL ACCESS ROADS NC	0	0	0	0	0	170,000	84,996	153,333
GRANT - MRWA RRG/RPG NON-OPERATING	0	0	0	0	0	730,414	365,202	603,651
GRANT - FOOTPATHS	0	0	0	0	0	90,000	45,000	(4,960)
GRANT - FAGS SPECIAL ACCESS ROADS NO	0	0	0	0	0	0	0	169,552
<b>Economic services</b>								
KDC - Econ development community arts grant	10,433	0	0	10,433	10,433	0	0	0
GRANT - TRAVEL & TOURISM	0	0	0	0	0	5,000	5,000	0
	<b>10,433</b>	<b>0</b>	<b>0</b>	<b>10,433</b>	<b>10,433</b>	<b>1,560,414</b>	<b>782,696</b>	<b>981,576</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 DECEMBER 2020**

**NOTE 14  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$50,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Education and welfare	(564,205)	(56.77%)	▼ Timing	YTD estimates not synchronised with Actual
Housing	(94,998)	(100.00%)	▼ Permanent	Rent deductions not posting to here now
Community amenities	97,391	43.77%	▲ Timing	YTD estimates for rubbish charges spread 1/12th
Recreation and culture	174,948	231.20%	▲ Permanent	DOJ Grant requires budget amendment
Transport	160,688	31.36%	▲ Timing	Flood damage not recouped
Other property and services	(1,390,940)	(58.37%)	▼ Timing	Duncan road and Lotterywest Grant under recouped
<b>Expenditure from operating activities</b>				
Governance	105,906	34.48%	▲ Timing	General underspend esp Councillor training, travel and civic receptions
General purpose funding	95,550	46.57%	▲ Timing	Debt collections and valuation expenses down
Health	72,170	24.36%	▲ Timing	Generally underspent including employee costs
Education and welfare	198,653	23.23%	▲ Timing	Generally underspent including employee costs and ABC allocations
Community amenities	181,553	28.77%	▲ Timing	Human Rights Project not expended
Economic services	(286,794)	(40.52%)	▼ Permanent	Tanami Sealing Promotion and salaries over budget
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	198,880	25.41%	▲ Timing	YTD estimates not synchronised with Actual
<b>Financing activities</b>				
Transfer from reserves	(1,939,611)	(83.62%)	▼ Timing	YTD estimates not synchronised with Actual
Repayment of debentures	465,093	53.07%	▲ Timing	YTD estimates not synchronised with Actual
Transfer to reserves	537,000	100.00%	▲ Timing	YTD estimates not synchronised with Actual

### 9.3.4 Statement of Financial Activity for period ending 31 January 2021

<b>ITEM NUMBER:</b>	9.3.4
<b>AUTHOR:</b>	Lloyd Barton, Director Corporate Services
<b>SENIOR OFFICER</b>	Noel Mason, Chief Executive Officer
<b>MEETING DATE:</b>	18 February 2021
<b>DISCLOSURE OF INTEREST:</b>	Nil

#### 1.0 Matter for Consideration

- 1.1 Acceptance of Monthly Statement of Financial Activity for the period ending 31 January 2021. (Appendix 9.3.4A).

#### 2.0 Background

- 2.1 Regulation 34 of the Financial Management (Local Government) Regulations 1996 provides that a monthly statement of financial activity must be presented to Council.
- 2.2 The report must be presented at an Ordinary meeting of Council within 2 months after the end of the month to which the statement relates. Regulations prescribe the information that must be contained in the report.
- 2.3 The Statement of Financial Activity for the period ending 31 January 2021 is prepared by Moore Australia.

#### 3.0 Comments

- 3.1 Council policy FIN 09 Variance Levels for Financial Reporting require a commentary for any variance of 10% or greater, subject to a minimum of \$50,000. Variances are now contained within the monthly presentation on the last page.
- 3.2 The Management Reports comply with LG Financial Regulations for what is required to be presented to Council. In the past the Shire has presented the Schedule presentation – but with this information the summaries and the graphs make for ease of reading. The revenue and expense graphs on page 2 indicate the Shire is tracking in line with the approved budget.
- 3.3 The Financial Reports presented include the statutory requirements, being the Statement of Financial Activity (Variance and Nature and Type) and Note 1 showing the Net Current Assets. The various supporting notes also follow with the Variance explanations on the final page. The variances are mostly due to timing, with the budget based on even monthly income or expenditure when the actual is different from this. The most significant variation is Other Property and Services (works) revenue (\$1.32 Million negative variation), which reflects the time difference between expenditure and the receipt of revenue from Main Roads.
- 3.5 Moore have identified on page one, one high action in relation to the reconciliation and the clearing of payments in the Municipal bank account.



While the more significant items have now been attended to, a number of smaller value items, such money received as bonds, are still being worked on to identify who to return the money to. Overdue debtor's is another item identified as a medium priority for attention. Resourcing for this work is being considered.

- 3.6 The closing position as at 31 January 2021 is \$2,551,623. The Statement of Financial Activity and Net Current Asset statement reconcile.

#### **4.0 Statutory Environment**

- 4.1 *Regulation 34 - Local Government (Financial Management) Regulations 1996*

#### **4.2 Financial activity statement required each month (Act s. 6.4)**

- (1A) In this regulation —  
committed assets means revenue unspent but set aside under the annual budget for a specific purpose.
- (1) A local government is to prepare each month a statement of financial activity reporting on the revenue and expenditure, as set out in the annual budget under regulation 22(1)(d), for that month in the following detail —
- (a) annual budget estimates, considering any expenditure incurred for an additional purpose under section 6.8(1)(b) or (c); and
  - (b) budget estimates to the end of the month to which the statement relates; and
  - (c) actual amounts of expenditure, revenue and income to the end of the month to which the statement relates; and
  - (d) material variances between the comparable amounts referred to in paragraphs (b) and (c); and
  - (e) the net current assets at the end of the month to which the statement relates.
- (2) Each statement of financial activity is to be accompanied by documents containing —
- (a) an explanation of the composition of the net current assets of the month to which the statement relates, less committed assets and restricted assets; and
  - (b) an explanation of each of the material variances referred to in sub regulation (1)(d); and
  - (c) such other supporting information as is considered relevant by the local government.
- (3) The information in a statement of financial activity may be shown —
- (a) according to nature and type classification; or
  - (b) by program; or
  - (c) by business unit.
- (4) A statement of financial activity, and the accompanying documents referred to in sub regulation (2), are to be —
- (a) presented at an ordinary meeting of the council within 2 months after the end of the month to which the statement relates; and
  - (b) recorded in the minutes of the meeting at which it is presented.
- (5) Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.

## **5.0 Strategic Implications**

### 5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

### 5.2 Outcome:

Civic - 4.1 A local government that is respected and accountable

### 5.3 Strategy:

Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire

Civic - 4.1.2 Consistent and impartial application of Council policies and provision of services

Civic - 4.1.3 Council decisions are consistent, reliable and transparent

## **6.0 Policy Implications**

6.1 FIN 09 Variance Levels for Financial Reporting

## **7.0 Financial Implications**

7.1 Revenues and Expenditure graphs are presented on page 2. These include a number of graphs comparing budget to actual providing a visual representation of how the Shire is tracking to Budget.

7.2 The Executive Summary is provided on page 3 showing a dashboard presentation of financial summaries of income and expenditure (both cash and non-cash) for the year to date.

7.3 The Net Current Asset Position is detailed in item c of Note 1 on page ten.

7.4 The Management reports (non-statutory) are provided to the Executive detailing a complete set of accounts and variances, and these are used by Managers to track monthly performance.

## **8.0 Sustainability Implications**

### 8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

### 8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

### 8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

## **9.0 Risk**

9.1 Risk level is low and the risk is managed by routine procedures.

9.2 Risk control Measures

**Officer's Recommendations**

**That Council:**

**Accept the Statement of Financial Activity for the period ended 31 January 2021 (as appended 9.3.4A).**

**VOTING REQUIREMENT**

Simple majority

Appendix:

9.3.4A Reports – Statement of Financial Activity – January 2021

**This section left blank intentionally**

10 February 2021

Mr Noel Mason  
Chief Executive Officer  
Shire of Halls Creek  
PO Box 21  
**HALLS CREEK WA 6770**

Dear Noel

#### **COMPILATION REPORT TO THE SHIRE OF HALLS CREEK**

We have compiled the accompanying Local Government special purpose financial statements of the Shire of Halls Creek which comprise the Statement of Financial Activity (by Statutory Reporting Program), a summary of significant accounting policies and other explanatory notes for the period ending 31 January 2021. The financial statements have been compiled to meet compliance with the *Local Government Act 1995* and associated Regulations.

#### **THE RESPONSIBILITY OF THE SHIRE OF HALLS CREEK**

The Shire of Halls Creek are solely responsible for the information contained in the special purpose financial statements and are responsible for the maintenance of an appropriate accounting system in accordance with the relevant legislation.

#### **OUR RESPONSIBILITY**

On the basis of information provided by The Shire of Halls Creek we have compiled the accompanying special purpose financial statements in accordance with the requirements of the *Local Government Act 1995*, associated Regulations and APES 315 *Compilation of Financial Information*.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the Shire of Halls Creek provided, in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The Local Government special purpose financial statements were compiled exclusively for the benefit the Shire of Halls Creek. We do not accept responsibility to any other person for the contents of the special purpose financial statements.



Russell Barnes  
Director  
[Moore Australia \(WA\) Pty Ltd](#)

10 February 2021

Mr Noel Mason  
Chief Executive Officer  
Shire of Halls Creek  
PO Box 21  
**HALLS CREEK WA 6770**

Dear Noel

**ACCOUNTING SERVICE INFORMATION REPORT FOR THE PERIOD ENDED 31 JANUARY 2021**

We advise that we have completed the compilation of your Statutory Monthly Statement of Financial Activity (by Statutory Reporting Program) for the month ended 31 January 2021 and enclose our Compilation Report and Statements.

We are required under APES 315 *Compilation of Financial Information* to report certain matters in our compilation report. Other matters which arise during the course of our compilation that we wish to bring to your attention are raised in this report.

It should be appreciated that our procedures are designed primarily to enable us to compile the monthly financial statements and therefore may not bring to light all weaknesses in systems and procedures, or all financial matters of interest to management and Council, which may exist. However, we aim to use our knowledge of the Shire's financial operations gained during our work to make comments and suggestions, which, we hope, will be useful to you.

Please note in order to meet legislative requirements, details and explanations of the material variances between the year to date actuals and year to date budget need to be completed by Shire staff, as required by *Local Government (Financial Management) Regulation 34(1) (d)*.

**COMMENTS/SUGGESTIONS**

Attached is a list of comments/suggestions derived from compiling the statement of financial activity and other end of month review services.

**MATTERS FOR MANAGEMENT ATTENTION:**

Please complete the Statutory Monthly Financial Statements by completing Note 15 – Major Variations by providing a comment for each item where the Council's YTD Budget and YTD Actual are over the variance threshold. These items are indicated with a ▼ or ▲.

We noted no other matters we wish to draw to management's attention.

Should you wish to discuss any matter relating to our service or any other matter, please do not hesitate to contact us.

Yours sincerely



Russell Barnes  
Director  
Moore Australia (WA) Pty Ltd

Agenda for Ordinary Meeting of the Council to be held on 18 February 2021

Topic	Item	First Identified	Explanation	Action Required	Priority
Muni reconciliation	Outstanding items	January 2021	There are 17 uncleared payments totalling \$15,287.53. One item is from the 2019-20 financial year, and 16 items are outstanding for the period July 2020 – December 2020.	We recommend unrepresented items be investigated and action be taken to rectify unrepresented amounts.	High
Subsidiary ledgers	Outstanding	January 2021	The debtors aged trial balance includes invoices totalling \$166,831 outstanding for over 90 days, and debtors with credit balances totalling \$2,387.	We recommend reviewing overdue debtor's collection procedures to ensure debtors outstanding for over 30 days are subject to regular review and reminder notices are issued to improve the collection rate. We recommend debtors with credit balances be investigated and remedied.	Medium



## SHIRE OF HALLS CREEK

### MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) For the period ending 31 January 2021

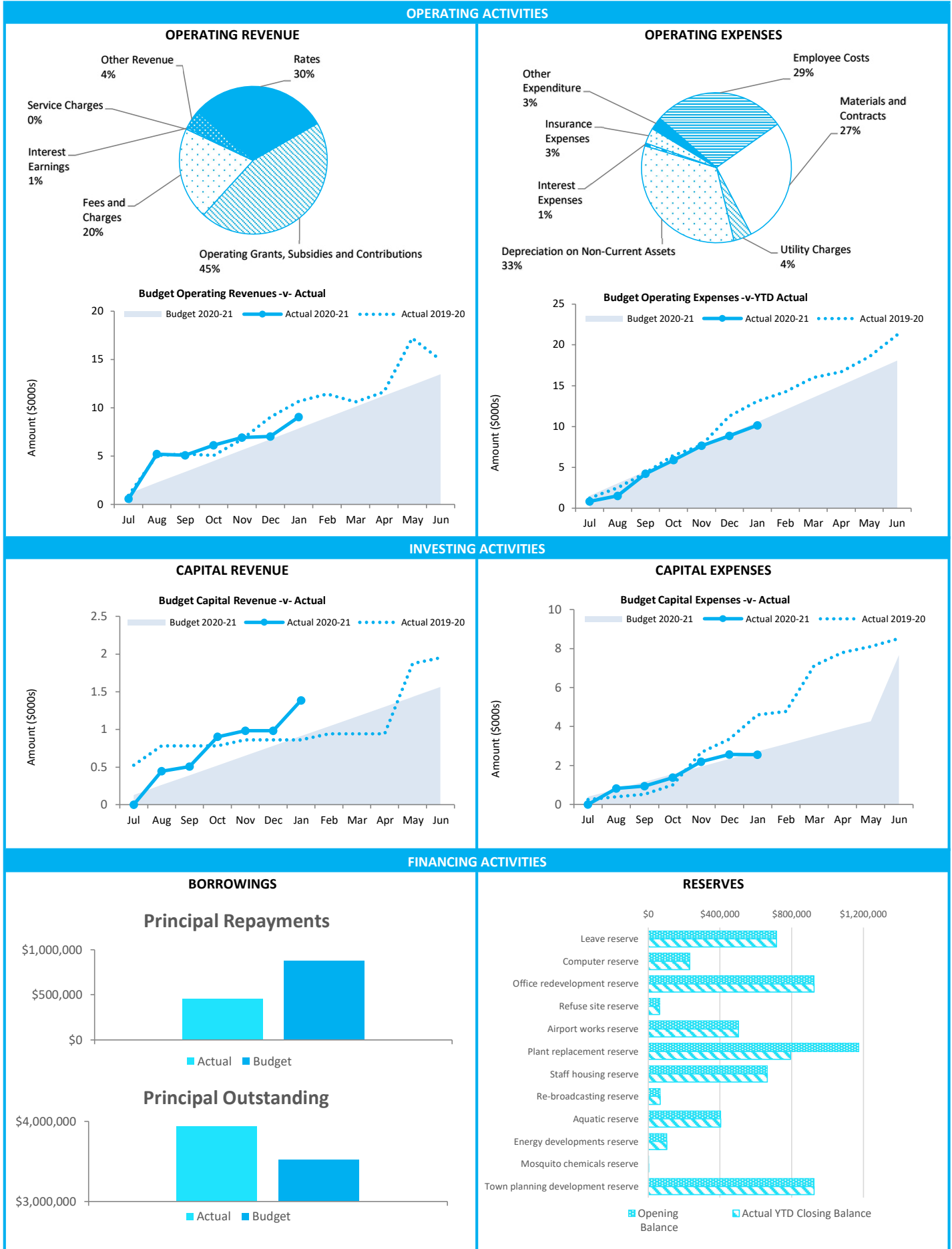
LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**SUMMARY INFORMATION - GRAPHS**





MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 31 JANUARY 2021

EXECUTIVE SUMMARY

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$1.62 M	\$1.62 M	\$1.53 M	(\$0.09 M)
Closing	\$0.00 M	\$1.20 M	\$2.55 M	\$1.35 M

Refer to Statement of Financial Activity

Cash and cash equivalents		
	\$	% of total
Unrestricted Cash	\$0.34 M	5.9%
Restricted Cash	\$5.43 M	94.1%

Refer to Note 2 - Cash and Financial Assets

Payables		
	\$	% Outstanding
Trade Payables	\$0.09 M	
30 to 90 Days		4.9%
Over 90 Days		0.0%

Refer to Note 5 - Payables

Receivables		
	\$	% Collected
Rates Receivable	\$0.85 M	69.3%
Trade Receivable	\$2.05 M	
30 to 90 Days		0.9%
Over 90 Days		8.0%

Refer to Note 3 - Receivables

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.68 M	\$1.46 M	\$2.26 M	\$0.80 M

Refer to Statement of Financial Activity

Rates Revenue		
	\$	% Variance
YTD Actual	\$2.74 M	
YTD Budget	\$2.70 M	1.5%

Refer to Note 6 - Rate Revenue

Operating Grants and Contributions		
	\$	% Variance
YTD Actual	\$4.07 M	
YTD Budget	\$3.16 M	28.9%

Refer to Note 12 - Operating Grants and Contributions

Fees and Charges		
	\$	% Variance
YTD Actual	\$1.82 M	
YTD Budget	\$3.15 M	(42.1%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$3.21 M)	(\$1.81 M)	(\$1.16 M)	\$0.64 M

Refer to Statement of Financial Activity

Proceeds on sale		
	\$	%
YTD Actual	\$0.00 M	
Amended Budget	\$0.01 M	0.0%

Refer to Note 7 - Disposal of Assets

Asset Acquisition		
	\$	% Spent
YTD Actual	\$2.55 M	
Amended Budget	\$4.77 M	53.4%

Refer to Note 8 - Capital Acquisition

Capital Grants		
	\$	% Received
YTD Actual	\$1.39 M	
Amended Budget	\$1.56 M	88.8%

Refer to Note 8 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$0.91 M	(\$0.08 M)	(\$0.08 M)	\$0.00 M

Refer to Statement of Financial Activity

Borrowings	
Principal repayments	\$0.46 M
Interest expense	\$0.06 M
Principal due	\$3.94 M

Refer to Note 9 - Borrowings

Reserves	
Reserves balance	\$5.40 M
Interest earned	\$0.00 M

Refer to Note 10 - Cash Reserves

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**KEY TERMS AND DESCRIPTIONS**

**FOR THE PERIOD ENDED 31 JANUARY 2021**

**STATUTORY REPORTING PROGRAMS**

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

**PROGRAM NAME AND OBJECTIVES**

**ACTIVITIES**

**GOVERNANCE**

To provide a decision making process for the efficient allocation of scarce resources.

Administration and operation of facilities and services to members of Council. Other costs relating to tasks of assisting elected members and ratepayers on matters which do not concern specific services.

**GENERAL PURPOSE FUNDING**

To provide adequate funding for the Shire's operation by maximising income from Rates, general purpose government grants, interest and other sources of revenue.

Raising of rates, collection of debts, general purpose funding and other funding activities.

**LAW, ORDER, PUBLIC SAFETY**

To provide services to help ensure a safer and environmentally conscious community.

Supervision of various by-laws, fire prevention, emergency services and animal control.

**HEALTH**

To provide an operational framework for good community health.

Aboriginal Environmental Health Program - This scheme is part funded by the Health Department of WA, with the main aim being to ensure the delivery of environmental health services to Aboriginal communities, addressing specific needs and requirements of such communities.

Health Admin & Inspection - Expenditure related to the general administration and delivery of environmental services such as food inspections, issuing of licences such as stall-holder and hawker licences, and the general administration role as required by the Shire in accordance with the Health Act.

Pest Control and Analytical - Allocation to enable the Environmental Health Officer to undertake food sampling and other testing with relevant testing authorities in Perth. Allocation also for actions required for mosquito control.

**EDUCATION AND WELFARE**

The Shire of Halls Creek Olabud Doogethu service is a collaborative partnership with the Department of Prime Minister and Cabinet that focuses on ensuring Indigenous Australians grow up and live their lives in a safe home and community, Department of Corrective Services and the Department of Child Protection and Family Support.

Focuses on "breaking the cycle" for at-risk Aboriginal young people - ensuring they have a safe environment in which to make positive life choices.

**HOUSING**

Provision of adequate housing for Shire staff.

Maintenance and operations of staff housing, capital repairs and maintenance, as well as new construction.

**COMMUNITY AMENITIES**

Provide services required by the community.

Refuse collection services and refuse site maintenance, administration of the Shire's Town Planning function, maintenance and management of the Shire's Cemetery, public conveniences and certain community development projects.

**KEY TERMS AND DESCRIPTIONS**

**FOR THE PERIOD ENDED 31 JANUARY 2021**

**STATUTORY REPORTING PROGRAMS**

**RECREATION AND CULTURE**

To establish and manage efficiently infrastructure and resources which will help the social development and well being of the community.

Maintenance and operation of Civic Halls, Sports Courts, Oval, Aquatic & Recreation Centre, Library, Rebroadcasting services and the culture background of Halls Creek such as the Trackers Hut.

**TRANSPORT**

To provide safe, effective transport services to the community.

Construction and maintenance of streets, roads, bridges, cleaning and lighting of streets and the operation of the airport.

**ECONOMIC SERVICES**

To help promote the Shire and improve its economic well being.

Travel & Tourism & Area Promotion, Building Control, Post Office services and Economic Development.

**OTHER PROPERTY AND SERVICES**

To monitor and control Council's overheads operating accounts.

Public Works Overheads - Costs associated with the employment of Works staff are included in this sub-program and are then re-allocated to the relevant service or programme through routine overheads recovery processes.

Plant Operation Costs - All costs associated with the operation of Council's plant fleet are assigned to this sub program, and throughout the year are reallocated to relevant work jobs on assigned to this sub program, and throughout the year are reallocated to relevant work jobs on which the plant worked, to obtain accurate costs of that job. Items of plant which determine actual costs include fuels, oils, repairs and depreciation.

Salaries & Wages - This sub Programme identifies the total salaries and wages costs expected for the year and these are also reallocated throughout all sub Programmes during the financial year to reflect true costs.

Integrated Planning - The framework ensures all of the Shire's strategic planning policies are aligned and conform with the requirements of the Local Government Act. The five strategies, which form the framework must be regularly reviewed and the outcomes monitored annually.

Misc./Unclassified - This sub programme records both income and expense for goods/services that cannot be allocated to a particular job or program.

Administration - All costs associated with the Shire's Administration, including staff, are assigned to this program. They are then re-allocated to the relevant programs to represent the administrative cost of that program/sub program.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**STATUTORY REPORTING PROGRAMS**

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	1,620,038	1,620,038	<b>1,533,888</b>	(86,150)	(5.32%)	
<b>Revenue from operating activities</b>							
General purpose funding - general rates	6	2,713,344	2,702,925	<b>2,744,512</b>	41,587	1.54%	
General purpose funding - other		2,152,000	1,081,391	<b>1,156,126</b>	74,735	6.91%	
Law, order and public safety		6,100	3,514	<b>2,429</b>	(1,085)	(30.88%)	
Health		330,097	192,521	<b>133,680</b>	(58,841)	(30.56%)	▼
Education and welfare		1,630,582	1,099,917	<b>696,024</b>	(403,893)	(36.72%)	▼
Housing		190,000	110,831	<b>0</b>	(110,831)	(100.00%)	▼
Community amenities		445,000	259,567	<b>330,126</b>	70,559	27.18%	▲
Recreation and culture		147,450	87,621	<b>261,495</b>	173,874	198.44%	▲
Transport		1,024,925	597,849	<b>1,883,243</b>	1,285,394	215.00%	▲
Economic services		547,907	319,578	<b>387,233</b>	67,655	21.17%	▲
Other property and services		4,706,000	2,770,155	<b>1,446,051</b>	(1,324,104)	(47.80%)	▼
		<b>13,893,405</b>	<b>9,225,869</b>	<b>9,040,919</b>	(184,950)		
<b>Expenditure from operating activities</b>							
Governance		(614,559)	(358,393)	<b>(280,860)</b>	77,533	21.63%	▲
General purpose funding		(410,399)	(239,358)	<b>(122,122)</b>	117,236	48.98%	▲
Law, order and public safety		(378,018)	(220,402)	<b>(196,165)</b>	24,237	11.00%	
Health		(592,727)	(345,611)	<b>(258,114)</b>	87,497	25.32%	▲
Education and welfare		(1,700,863)	(996,195)	<b>(837,016)</b>	159,179	15.98%	▲
Housing		(52,113)	(30,079)	<b>0</b>	30,079	100.00%	
Community amenities		(1,252,560)	(734,596)	<b>(534,930)</b>	199,666	27.18%	▲
Recreation and culture		(1,829,426)	(1,066,940)	<b>(936,716)</b>	130,224	12.21%	▲
Transport		(6,010,675)	(3,506,160)	<b>(3,250,766)</b>	255,394	7.28%	
Economic services		(1,416,098)	(825,657)	<b>(1,112,532)</b>	(286,875)	(34.75%)	▼
Other property and services		(4,292,343)	(2,554,548)	<b>(2,618,823)</b>	(64,275)	(2.52%)	
		<b>(18,549,781)</b>	<b>(10,877,939)</b>	<b>(10,148,044)</b>	729,895		
Non-cash amounts excluded from operating activities	1(a)	5,338,000	3,113,782	<b>3,365,058</b>	251,276	8.07%	
<b>Amount attributable to operating activities</b>		<b>681,624</b>	<b>1,461,712</b>	<b>2,257,933</b>	796,221		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	1,560,414	912,312	<b>1,385,455</b>	473,143	51.86%	▲
Proceeds from disposal of assets	7	6,000	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(4,774,300)	(2,720,781)	<b>(2,549,022)</b>	171,759	6.31%	
<b>Amount attributable to investing activities</b>		<b>(3,207,886)</b>	<b>(1,808,469)</b>	<b>(1,163,567)</b>	644,902		
<b>Financing Activities</b>							
Transfer from reserves	10	2,319,611	380,000	<b>380,000</b>	0	0.00%	
Repayment of debentures	9	(876,387)	(456,631)	<b>(456,631)</b>	0	0.00%	
Transfer to reserves	10	(537,000)	0	<b>0</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>906,224</b>	<b>(76,631)</b>	<b>(76,631)</b>	0		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>1,196,650</b>	<b>2,551,623</b>			

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 15 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$50,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

## KEY TERMS AND DESCRIPTIONS

### FOR THE PERIOD ENDED 31 JANUARY 2021

## NATURE OR TYPE DESCRIPTIONS

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**BY NATURE OR TYPE**

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
<b>Opening funding surplus / (deficit)</b>	1(c)	1,620,038	1,620,038	<b>1,533,888</b>	(86,150)	(5.32%)	
<b>Revenue from operating activities</b>							
Rates	6	2,713,344	2,702,925	<b>2,744,512</b>	41,587	1.54%	
Operating grants, subsidies and contributions	12	5,409,886	3,158,064	<b>4,069,423</b>	911,359	28.86%	▲
Fees and charges		5,394,125	3,146,416	<b>1,821,801</b>	(1,324,615)	(42.10%)	▼
Service charges		3,950	3,950	<b>4,160</b>	210	5.32%	
Interest earnings		67,000	36,574	<b>34,066</b>	(2,508)	(6.86%)	
Other revenue		305,100	177,940	<b>366,957</b>	189,017	106.23%	▲
		<b>13,893,405</b>	<b>9,225,869</b>	<b>9,040,919</b>	(184,950)		
<b>Expenditure from operating activities</b>							
Employee costs		(5,305,084)	(3,098,337)	<b>(2,921,476)</b>	176,861	5.71%	
Materials and contracts		(2,136,900)	(1,270,489)	<b>(2,756,371)</b>	(1,485,882)	(116.95%)	▼
Utility charges		(531,637)	(309,834)	<b>(395,892)</b>	(86,058)	(27.78%)	▼
Depreciation on non-current assets		(5,338,000)	(3,113,782)	<b>(3,398,813)</b>	(285,031)	(9.15%)	
Interest expenses		(104,672)	(61,047)	<b>(61,218)</b>	(171)	(0.28%)	
Insurance expenses		(427,200)	(251,225)	<b>(341,247)</b>	(90,022)	(35.83%)	▼
Other expenditure		(4,706,288)	(2,773,225)	<b>(273,027)</b>	2,500,198	90.15%	▲
		<b>(18,549,781)</b>	<b>(10,877,939)</b>	<b>(10,148,044)</b>	729,895		
Non-cash amounts excluded from operating activities	1(a)	5,338,000	3,113,782	<b>3,365,058</b>	251,276	8.07%	
<b>Amount attributable to operating activities</b>		<b>681,624</b>	<b>1,461,712</b>	<b>2,257,933</b>	796,221		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions	13	1,560,414	912,312	<b>1,385,455</b>	473,143	51.86%	▲
Proceeds from disposal of assets	7	6,000	0	<b>0</b>	0	0.00%	
Payments for property, plant and equipment and infrastructure	8	(4,774,300)	(2,720,781)	<b>(2,549,022)</b>	171,759	6.31%	
<b>Amount attributable to investing activities</b>		<b>(3,207,886)</b>	<b>(1,808,469)</b>	<b>(1,163,567)</b>	644,902		
<b>Financing Activities</b>							
Transfer from reserves	10	2,319,611	380,000	<b>380,000</b>	0	0.00%	
Repayment of debentures	9	(876,387)	(456,631)	<b>(456,631)</b>	0	0.00%	
Transfer to reserves	10	(537,000)	0	<b>0</b>	0	0.00%	
<b>Amount attributable to financing activities</b>		<b>906,224</b>	<b>(76,631)</b>	<b>(76,631)</b>	0		
<b>Closing funding surplus / (deficit)</b>	1(c)	<b>0</b>	<b>1,196,650</b>	<b>2,551,623</b>	1,354,973		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 15 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government Act 1995* and accompanying Regulations take precedence over Australian Accounting Standards where they are inconsistent.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 08 February 2021

**SIGNIFICANT ACCOUNTING POLICES**

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements.

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: Movement in liabilities associated with restricted cash		0	0	(33,755)
Add: Depreciation on assets		5,338,000	3,113,782	3,398,813
<b>Total non-cash items excluded from operating activities</b>		<b>5,338,000</b>	<b>3,113,782</b>	<b>3,365,058</b>

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2020	This Time Last Year 31 January 2020	Year to Date 31 January 2021
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	10	(5,776,313)	(5,432,270)	(5,396,313)
Add: Borrowings	9	876,386	24,167	419,755
Add: Provisions - employee		494,508	431,952	460,753
Add: Trust creditors		0	271	0
<b>Total adjustments to net current assets</b>		<b>(4,405,419)</b>	<b>(4,975,880)</b>	<b>(4,515,805)</b>

**(c) Net current assets used in the Statement of Financial Activity**

<b>Current assets</b>				
Cash and cash equivalents	2	7,595,920	8,765,222	5,768,226
Rates receivables	3	476,016	768,813	847,155
Receivables	3	472,641	2,091,105	2,054,380
Other current assets	4	325,532	88,418	80,906
<b>Less: Current liabilities</b>				
Payables	5	(1,493,075)	(810,073)	(735,898)
Borrowings	9	(876,386)	(24,167)	(419,755)
Contract liabilities	11	(66,833)	0	(66,833)
Provisions	11	(494,508)	(431,951)	(460,753)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(4,405,419)</b>	<b>(4,975,880)</b>	<b>(4,515,805)</b>
<b>Closing funding surplus / (deficit)</b>		<b>1,533,888</b>	<b>5,471,487</b>	<b>2,551,623</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
<b>Cash on hand</b>								
MUNICIPAL FUND - BANK ACCOUNT	Cash and cash equivalents	(69,990)	0	(69,990)	0	CBA	Variable	Nil
POST OFFICE - BANK ACCOUNT	Cash and cash equivalents	150,697	0	150,697	0	CBA	Nil	Nil
MUNICIPAL FUND - BANK (RESTRICTED)	Cash and cash equivalents	259,717	0	259,717	0	CBA	NA	Nil
RESERVES - BANK ACCOUNT	Cash and cash equivalents	0	5,396,312	5,396,312	0	CBA	Variable	Nil
TRUST FUND - BANK ACCOUNT	Cash and cash equivalents	0	30,755	30,755	0	CBA	Nil	Nil
PETTY CASH FLOATS	Cash and cash equivalents	735	0	735	0	Cash on hand	Nil	Nil
<b>Total</b>		<b>341,159</b>	<b>5,427,067</b>	<b>5,768,226</b>	<b>0</b>			
<b>Comprising</b>								
Cash and cash equivalents		341,159	5,427,067	5,768,226	0			
		<b>341,159</b>	<b>5,427,067</b>	<b>5,768,226</b>	<b>0</b>			

**KEY INFORMATION**

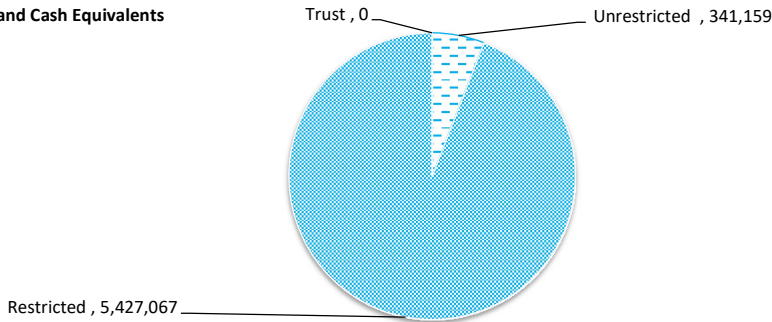
Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

**Cash and Cash Equivalents**



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**OPERATING ACTIVITIES  
NOTE 3  
RECEIVABLES**

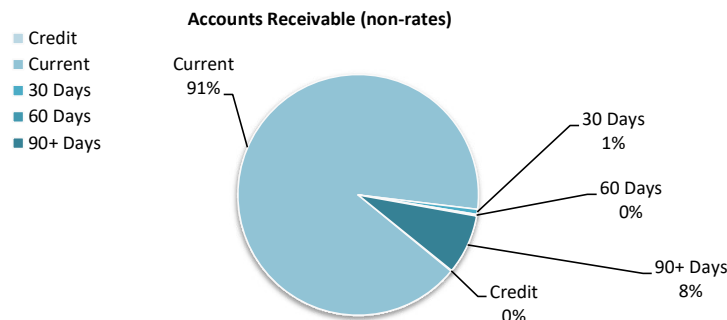
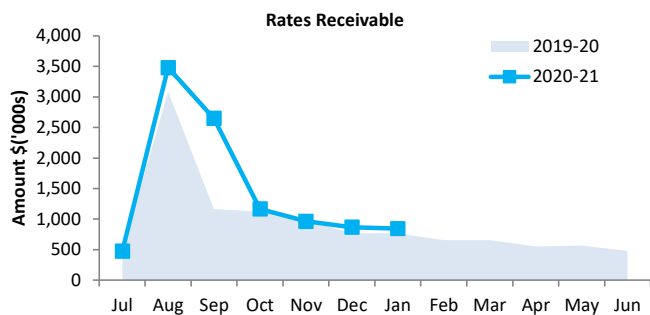
Rates receivable	30 June 2020	31 Jan 2021
	\$	\$
Opening arrears previous years	477,173	476,016
Rates, instalment charges and interest levied	2,631,480	2,744,512
Less - collections to date	(2,490,666)	(2,231,402)
Allowance for impairment of rates receivables	(141,971)	(141,971)
Equals current outstanding	<b>476,016</b>	<b>847,155</b>
<b>Net rates collectable</b>	<b>476,016</b>	<b>847,155</b>
% Collected	80.1%	69.3%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(2,387)	1,899,412	13,697	5,149	166,831	2,082,702
Percentage	(0.1%)	91.2%	0.7%	0.2%	8.0%	
<b>Balance per trial balance</b>						
Sundry receivable						2,082,702
GST receivable						35,982
Allowance for impairment of receivables						(65,054)
Rates pensioner rebates						750
<b>Total receivables general outstanding</b>						<b>2,054,380</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**OPERATING ACTIVITIES  
NOTE 4  
OTHER CURRENT ASSETS**

	Opening Balance 1 July 2020	Asset Increase	Asset Reduction	Closing Balance 31 January 2021
	\$	\$	\$	\$
<b>Other current assets</b>				
<b>Inventory</b>				
Stock on hand	80,906	0	0	80,906
<b>Other current assets</b>				
Accrued income	244,626	0	(244,626)	0
<b>Total other current assets</b>	<b>325,532</b>	<b>0</b>	<b>(244,626)</b>	<b>80,906</b>

**KEY INFORMATION**

**Inventory**

Inventories are measured at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

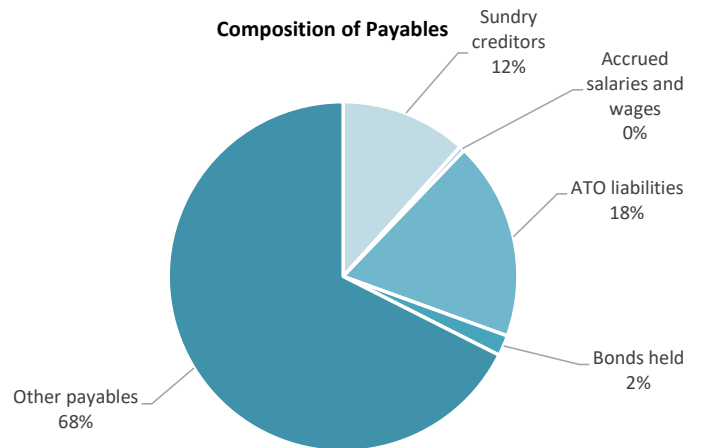
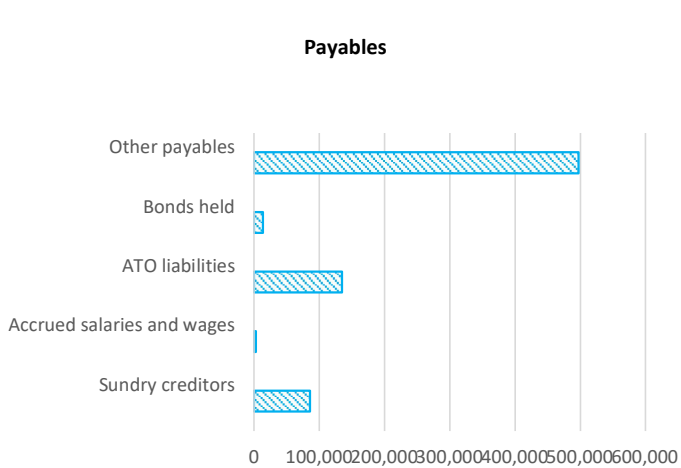
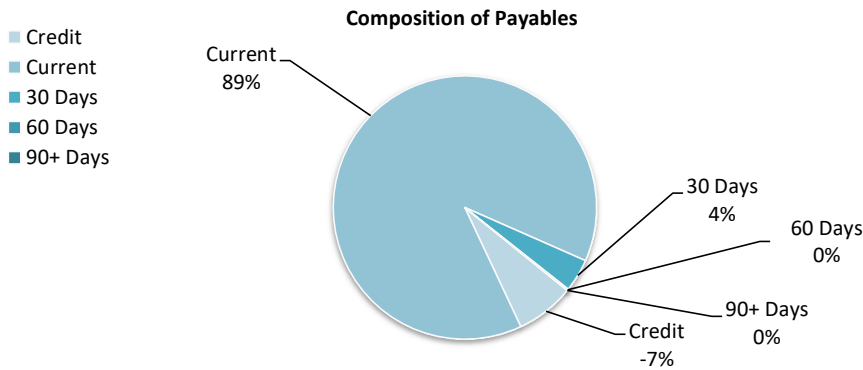
**OPERATING ACTIVITIES  
NOTE 5  
Payables**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	(7,254)	89,238	4,052	198	13	86,247
Percentage	(8.4%)	103.5%	4.7%	0.2%	0.0%	
<b>Balance per trial balance</b>						
Sundry creditors						86,247
Accrued salaries and wages						3,386
ATO liabilities						135,064
Bonds held						14,034
Other payables						497,167
<b>Total payables general outstanding</b>						<b>735,898</b>

Amounts shown above include GST (where applicable)

**KEY INFORMATION**

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



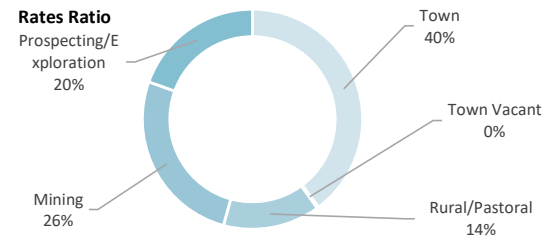
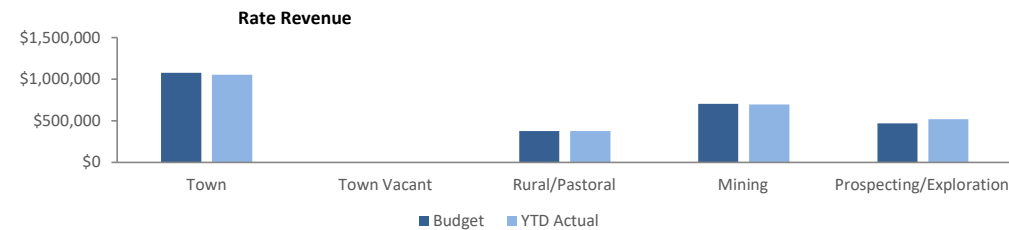
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021

OPERATING ACTIVITIES  
NOTE 6  
RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
<b>Gross rental value</b>											
Town	8.412000	329	12,587,488	1,058,859	15,000	0	1,073,859	1,063,059	(1,525)	(8,266)	1,053,268
Town Vacant	14.185000	2	400,090	5,687	0	0	5,687	5,687	0	0	5,687
<b>Unimproved value</b>											
Rural/Pastoral	0.011200	24	33,726,092	377,732	0	0	377,732	377,732	0	0	377,732
Mining	0.382690	32	1,816,572	695,184	10,000	0	705,184	695,184	0	0	695,184
Prospecting/Exploration	0.233380	156	2,005,176	467,972	0	0	467,972	520,123	(16,059)	12,566	516,630
<b>Sub-Total</b>		<b>543</b>	<b>50,535,418</b>	<b>2,605,434</b>	<b>25,000</b>	<b>0</b>	<b>2,630,434</b>	<b>2,661,785</b>	<b>(17,584)</b>	<b>4,300</b>	<b>2,648,501</b>
<b>Minimum payment</b>	<b>Minimum \$</b>										
<b>Gross rental value</b>											
Town	822	4	14,735	3,288	0	0	3,288	3,288	0	0	3,288
Town Vacant	1,643	9	25,030	14,787	0	0	14,787	29,574	0	0	29,574
<b>Unimproved value</b>											
Rural/Pastoral	821	23	201,600	18,883	0	0	18,883	18,883	0	0	18,883
Mining	821	6	6,732	4,926	0	0	4,926	4,926	0	0	4,926
Prospecting/Exploration	562	73	34,171	41,026	0	0	41,026	39,340	0	0	39,340
<b>Sub-total</b>		<b>115</b>	<b>282,268</b>	<b>82,910</b>	<b>0</b>	<b>0</b>	<b>82,910</b>	<b>96,011</b>	<b>0</b>	<b>0</b>	<b>96,011</b>
<b>Total general rates</b>							<b>2,713,344</b>				<b>2,744,512</b>

KEY INFORMATION

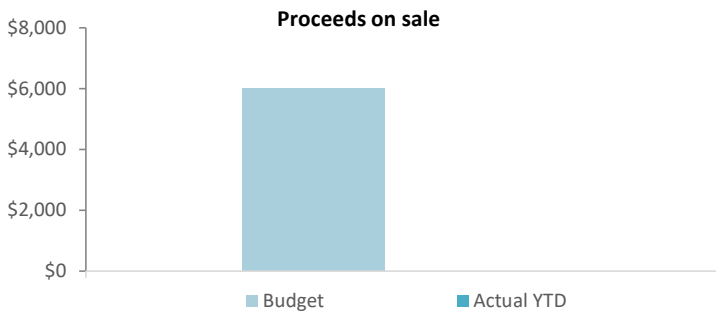
Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**OPERATING ACTIVITIES  
NOTE 7  
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Plant and equipment</b>								
	<b>Transport</b>								
	Loader	2,500	2,500	0	0	0	0	0	0
	8 Wheel Truck	3,000	3,000	0	0	0	0	0	0
	Toyota Troup carrier	500	500	0	0	0	0	0	0
		<b>6,000</b>	<b>6,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>



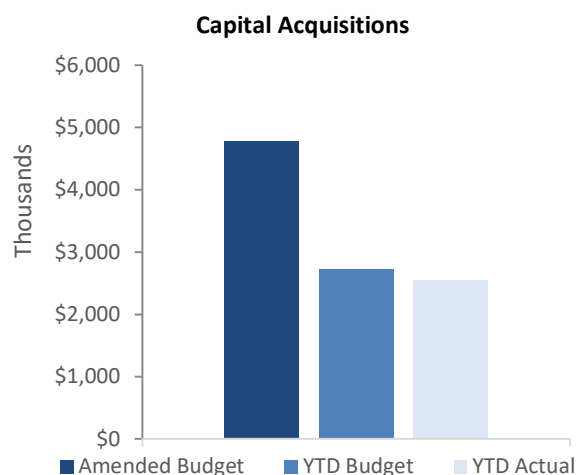
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**INVESTING ACTIVITIES  
NOTE 8  
CAPITAL ACQUISITIONS**

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	988,000	512,155	21,863	(490,292)
Furniture & Fittings	16,500	9,618	0	(9,618)
Plant & Equipment	1,125,000	656,229	395,698	(260,531)
Infrastructure Assets-Roads	1,902,800	1,109,962	2,046,093	936,131
Infrastructure Assets-Other	742,000	432,817	85,368	(347,449)
<b>Payments for Capital Acquisitions</b>	<b>4,774,300</b>	<b>2,720,781</b>	<b>2,549,022</b>	<b>(171,759)</b>
<b>Total Capital Acquisitions</b>	<b>4,774,300</b>	<b>2,720,781</b>	<b>2,549,022</b>	<b>(171,759)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	1,560,414	912,312	1,385,455	473,143
Other (disposals & C/Fwd)	6,000	0	0	0
Cash backed reserves				
Leave reserve	59,562	0	0	0
Computer reserve	79,476	0	0	0
Office redevelopment reserve	187,004	0	0	0
Refuse site reserve	5,236	0	0	0
Airport works reserve	41,929	0	0	0
Plant replacement reserve	1,039,189	380,000	380,000	0
Staff housing reserve	55,304	0	0	0
Re-broadcasting reserve	5,495	0	0	0
Aquatic reserve	308,784	0	0	0
Energy developments reserve	8,632	0	0	0
Mosquito chemicals reserve	333	0	0	0
Town planning development reserve	528,667	0	0	0
Contribution - operations	888,275	1,428,469	783,567	(644,902)
<b>Capital funding total</b>	<b>4,774,300</b>	<b>2,720,781</b>	<b>2,549,022</b>	<b>(171,759)</b>

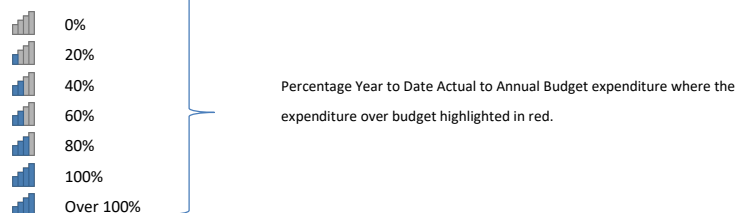
**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



Capital expenditure total

Level of completion indicators



Level of completion indicator, please see table at the end of this note for further detail.

Account Description		Amended		Year to Date Actual	Variance (Under)/Over	
		Current Budget	Year to Date Budget			
<b>Capital Expenditure</b>						
Buildings						
	00112801	AQUATIC CONST CONSTN SWIM POOL	800,000	466,662	0	(466,662)
	00122501	DEPOT UPGRADE	0	0	21,863	21,863
	00148703	DEPOT - DUNCAN RD/TANAMI OFFICE UPGRADE PROJECT	40,000	23,331	0	(23,331)
	00450740	STORAGE - CIVI BLDG	30,000	17,500	0	(17,500)
	00450746	REMEDIAL WORKS CIVIC BUILDING	110,000	0	0	0
	00450747	TRAINING ROOM	8,000	4,662	0	(4,662)
	<b>Buildings Total</b>		<b>988,000</b>	<b>512,155</b>	<b>21,863</b>	<b>(490,292)</b>
Furniture & Fittings						
	00112832	GYM - EQUIPMENT	10,000	5,831	0	(5,831)
	00420145	WEBSITE - UPGRADE & MAINTENANCE	6,500	3,787	0	(3,787)
	<b>Furniture &amp; Fittings Total</b>		<b>16,500</b>	<b>9,618</b>	<b>0</b>	<b>(9,618)</b>
Plant & Equipment						
	00123713	ROAD-SWEEPER	400,000	233,331	392,097	158,766
	00123755	RUBBISH TRUCK	380,000	221,662	0	(221,662)
	00123757	HEAVY ROAD TRUCK	0	0	3,601	3,601
	00123759	SLASHER	20,000	11,662	0	(11,662)
	00123760	BACKHOE	125,000	72,912	0	(72,912)
	00123761	CAMP	200,000	116,662	0	(116,662)
	<b>Plant &amp; Equipment Total</b>		<b>1,125,000</b>	<b>656,229</b>	<b>395,698</b>	<b>(260,531)</b>
Infrastructure Assets-Roads						
	00120000	ROADS - CAPITAL WORKS	1,902,800	1,109,962	(0)	(1,109,962)
	00120000	1201C Tanami Rd Rar	0	0	262,343	262,343
	00120000	1201C Tanami Rd Rpg	0	0	832,579	832,579
	00120000	1201C Tanami Rd Lrci	0	0	30,150	30,150
	00120000	12011 Balgo Rd R2R	0	0	140,261	140,261
	00120000	12011 Balgo Rd Rar	0	0	140,445	140,445
	00120000	12011 Balgo Rd Rpg	0	0	145,034	145,034
	00120000	12012 Lake Gregory Rd R2R	0	0	132,832	132,832
	00120000	12012 Lake Gregory Rd Rar	0	0	126,097	126,097
	00120000	12012 Duncan Rd R2R	0	0	15,000	15,000
	00120000	12015 Carranya Rd Rpg	0	0	221,352	221,352
	<b>Infrastructure Assets-Roads Total</b>		<b>1,902,800</b>	<b>1,109,962</b>	<b>2,046,093</b>	<b>936,131</b>
Infrastructure Assets-Other						
	00108701	CEMETERY IMPROVEMENTS	20,000	11,662	0	(11,662)
	00108706	PET CEMETERY	5,000	2,912	7,532	4,620
	00108707	PEGS	20,000	11,662	8,692	(2,971)
	00108708	MEMORIAL (NICHE) HALL	30,000	17,500	205	(17,295)
	00112803	SHADE STRUCTURES - AQUATIC CENTRE	25,000	14,581	0	(14,581)
	00114707	CAPITAL - CIVIC HALL BASKETBALL COURTS	60,000	35,000	0	(35,000)
	00120501	FOOTPATH CONSTRUCTION	160,000	93,331	8,642	(84,689)
	00120502	FOOTPATHS LIGHTING	150,000	87,500	0	(87,500)
	00543704	DOG POUND - UPGRADE	272,000	158,669	60,297	(98,372)
	<b>Infrastructure Assets-Other Total</b>		<b>742,000</b>	<b>432,817</b>	<b>85,368</b>	<b>(347,449)</b>
	<b>Grand Total</b>		<b>4,774,300</b>	<b>2,720,781</b>	<b>2,549,022</b>	<b>(171,759)</b>



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**FINANCING ACTIVITIES  
NOTE 9  
BORROWINGS**

**Repayments - borrowings**

Information on borrowings Particulars	Loan No.	Principal	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
		1 July 2020	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Housing</b>										
Triplex	23	183,310	0	0	40,076	40,076	143,234	143,234	1,228	12,903
Housing units	25	602,112	0	0	24,970	50,771	577,142	551,341	25,407	39,210
<b>Transport</b>										
Plant expenditure	26	3,610,770	0	0	391,585	785,540	3,219,185	2,825,230	34,582	52,559
<b>Total</b>		<b>4,396,192</b>	<b>0</b>	<b>0</b>	<b>456,631</b>	<b>876,387</b>	<b>3,939,561</b>	<b>3,519,805</b>	<b>61,217</b>	<b>104,672</b>
Current borrowings		876,387					419,755			
Non-current borrowings		3,519,805					3,519,806			
		<u>4,396,192</u>					<u>3,939,561</u>			

All debenture repayments were financed by general purpose revenue.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**OPERATING ACTIVITIES  
NOTE 10  
CASH RESERVES**

**Cash backed reserve**

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Leave reserve	715,134	2,476	0	0	0	(59,562)	0	658,048	715,134
Computer reserve	231,199	801	0	0	0	(79,476)	0	152,524	231,199
Office redevelopment reserve	924,553	3,201	0	0	0	(187,004)	0	740,750	924,553
Refuse site reserve	62,867	218	0	0	0	(5,236)	0	57,849	62,867
Airport works reserve	503,426	1,743	0	0	0	(41,929)	0	463,240	503,426
Plant replacement reserve	1,174,057	2,065	0	517,000	0	(1,039,189)	(380,000)	653,933	794,057
Staff housing reserve	664,020	2,299	0	0	0	(55,304)	0	611,015	664,020
Re-broadcasting reserve	65,977	228	0	0	0	(5,495)	0	60,710	65,977
Aquatic reserve	404,434	1,400	0	0	0	(308,784)	0	97,050	404,434
Energy developments reserve	103,646	359	0	0	0	(8,632)	0	95,373	103,646
Mosquito chemicals reserve	2,000	2,007	0	0	0	(333)	0	3,674	2,000
Town planning development reserve	925,000	3,203	0	0	0	(528,667)	0	399,536	925,000
	<b>5,776,313</b>	<b>20,000</b>	<b>0</b>	<b>517,000</b>	<b>0</b>	<b>(2,319,611)</b>	<b>(380,000)</b>	<b>3,993,702</b>	<b>5,396,313</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**OPERATING ACTIVITIES  
NOTE 11  
OTHER CURRENT LIABILITIES**

<b>Other current liabilities</b>	<b>Note</b>	<b>Opening Balance 1 July 2020</b>	<b>Liability Increase</b>	<b>Liability Reduction</b>	<b>Closing Balance 31 January 2021</b>
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements					
- operating	12	56,400	0	0	56,400
- non-operating	13	10,433	0	0	10,433
<b>Total unspent grants, contributions and reimbursements</b>		66,833	0	0	66,833
<b>Provisions</b>					
Annual leave		365,503	190,923	(206,881)	349,545
Long service leave		95,567	0	0	95,567
Time in lieu		33,438	61,787	(79,584)	15,641
<b>Total Provisions</b>		494,508	252,710	(286,465)	460,753
<b>Total other current assets</b>		<b>561,341</b>	<b>252,710</b>	<b>(286,465)</b>	<b>527,586</b>
<b>Amounts shown above include GST (where applicable)</b>					

A breakdown of contract liabilities and associated movements is provided on the following pages at Note 12 and 13

**KEY INFORMATION**

**Provisions**

Provisions are recognised when the Shire has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee benefits**

**Short-term employee benefits**

Provision is made for the Shire's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The Shire's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The Shire's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The Shire's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the Shire does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the Shire are recognised as a liability until such time as the Shire satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**NOTE 12**

**OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jan 2021	Current Liability 31 Jan 2021	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating grants and subsidies</b>								
<b>General purpose funding</b>								
GRANT - FAGS UNTIED WALGGC	0	0	0	0	0	1,700,000	850,000	850,288
GRANT - FAGS (ROADS FORMULA) OPERATIN	0	0	0	0	0	357,000	178,500	181,810
<b>Health</b>								
GRANT - ABORIGINAL HEALTH	0	0	0	0	0	314,811	183,638	85,010
GRANT - DEPT OF HEALTH - MOSQUITO CONT	0	0	0	0	0	3,786	2,205	12,217
DEPT OF HEALTH GRANT TRAINING PROGRA	56,400	0	0	56,400	56,400	0	0	0
<b>Education and welfare</b>								
GRANT - DPMC OLABUD DOOGETHU	0	0	0	0	0	900,000	525,000	487,500
GRANT - DEPARTMENT CHILD PROTECTION &	0	0	0	0	0	144,000	84,000	74,931
GRANT - LOTTERYWEST FOR NIGHT PATROL	0	0	0	0	0	154,082	89,880	0
PMC GRANT HALLS CREEK OLABUD DOOGET	0	0	0	0	0	75,000	43,750	68,182
GRANT SAVE THE CHILDREN	0	0	0	0	0	26,000	26,000	9,091
GRANT OXFAM OD FRAMEWORK	0	0	0	0	0	15,000	15,000	13,636
DEPT OF JUSTICE GRANT	0	0	0	0	0	316,000	316,000	0
GRANT - DEPARTMENT OF COMMUNITIES	0	0	0	0	0	0	0	37,465
<b>Recreation and culture</b>								
GRANT - DEPT OF JUSTICE	0	0	0	0	0	0	0	158,000
<b>Transport</b>								
GRANT - R2R GENERAL	0	0	0	0	0	455,000	265,412	465,000
GRANT - DIRECT (MAINT-RDS, STS, BRDIGES	0	0	0	0	0	197,925	115,451	197,925
SUBSIDY - STREET LIGHTING	0	0	0	0	0	5,000	2,912	0
FLOOD DAMAGE	0	0	0	0	0	350,000	204,162	1,207,768
<b>Economic services</b>								
REIMBURSEMENT & CONTRIBUTIONS - TRAIN	0	0	0	0	0	6,000	3,500	59,367
<b>Other property and services</b>								
LOTTERYWEST EMERGENCY COVID INCOME	0	0	0	0	0	60,000	60,000	0
	<b>56,400</b>	<b>0</b>	<b>0</b>	<b>56,400</b>	<b>56,400</b>	<b>5,079,604</b>	<b>2,965,410</b>	<b>3,908,190</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**NOTE 12**

**OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent operating grant, subsidies and contributions liability					Operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jan 2021	Current Liability 31 Jan 2021	Amended Budget Revenue	YTD Budget	YTD Revenue Actual
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Operating contributions</b>								
<b>Governance</b>								
REIMBURSEMENTS GOVERNANCE	0	0	0	0	0	0	0	30
<b>General purpose funding</b>								
GRANT - FESA ESL ADMINISTRATION & CONT	0	0	0	0	0	4,000	2,331	4,000
COMMISSIONS - OTHER	0	0	0	0	0	0	0	185
<b>Recreation and culture</b>								
DOT LICENSING - COMMISSION	0	0	0	0	0	18,000	10,500	12,912
CONTRIBUTIONS - DOT (DPI) LICENSING WAG	0	0	0	0	0	28,000	16,331	13,208
<b>Economic services</b>								
COMMISSIONS INCOME - TRAVEL & TOURISM	0	0	0	0	0	20,282	11,830	4,938
COMMISSION INCOME - POST OFFICE	0	0	0	0	0	120,000	70,000	73,933
AUST POST FEES INCOME	0	0	0	0	0	140,000	81,662	52,162
<b>Other property and services</b>								
(DO NOT USE) REIMBURSEMENTS - PLANT	0	0	0	0	0	0	0	(135)
	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>330,282</b>	<b>192,654</b>	<b>161,233</b>
<b>TOTALS</b>	<b>56,400</b>	<b>0</b>	<b>0</b>	<b>56,400</b>	<b>56,400</b>	<b>5,409,886</b>	<b>3,158,064</b>	<b>4,069,423</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**NOTE 13**

**NON-OPERATING GRANTS AND CONTRIBUTIONS**

Provider	Unspent non operating grants, subsidies and contributions liability					Non operating grants, subsidies and contributions revenue		
	Liability 1 July 2020	Increase in Liability	Liability Reduction (As revenue)	Liability 31 Jan 2021	Current Liability 31 Jan 2021	Amended Budget Revenue	YTD Budget	YTD Revenue Actual (b)
	\$	\$	\$	\$	\$	\$	\$	\$
<b>Non-operating grants and subsidies</b>								
<b>Recreation and culture</b>								
GRANT - BASKETBALL COURTS CIVIC HALL U	0	0	0	0	0	60,000	35,000	60,000
GRANT - SPLASPARK LOTTERYWEST	0	0	0	0	0	505,000	294,581	0
<b>Transport</b>								
GRANT - MRWA SPECIAL ACCESS ROADS NC	0	0	0	0	0	170,000	99,162	170,000
GRANT - MRWA RRG/RPG NON-OPERATING	0	0	0	0	0	730,414	426,069	730,413
GRANT - FOOTPATHS	0	0	0	0	0	90,000	52,500	(4,960)
GRANT - FAGS SPECIAL ACCESS ROADS NO	0	0	0	0	0	0	0	169,553
GRANT - LOCAL ROADS COMMUNITY INFRAE	0	0	0	0	0	0	0	268,909
GRANT - RADS AIRPORT NON-OPEARTING	0	0	0	0	0	0	0	(8,460)
<b>Economic services</b>								
KDC - Econ development community arts grant	10,433	0	0	10,433	10,433	0	0	0
GRANT - TRAVEL & TOURISM	0	0	0	0	0	5,000	5,000	0
	<b>10,433</b>	<b>0</b>	<b>0</b>	<b>10,433</b>	<b>10,433</b>	<b>1,560,414</b>	<b>912,312</b>	<b>1,385,455</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**NOTE 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget adoption</b>		Opening surplus				0
00147566	LOTTERYWEST EMERGENCY COVID INCOME	19/11/2020 item 9.3.5	Operating Revenue	0	60,000	0	60,000
00148566	LOTTERYWEST EMERGENCY COVID EXPENSES	19/11/2020 item 9.3.5	Operating Expenses	0	0	(60,000)	0
00420135	SOFTWARE LICENSING & SUPPORT	19/11/2020 item 9.3.5	Operating Expenses	0	0	(67,764)	(67,764)
00102608	SOFTWARE PROGRAM WASTE DISPOSAL SITES	19/11/2020 item 9.3.5	Operating Expenses	0	0	(4,830)	(72,594)
00474972	TRANSFER FROM COMPUTER UPGRADE RESERVE	19/11/2020 item 9.3.5	Capital Revenue	0	60,220	0	(12,374)
00450746	OFFICE REMEDIAL WORKS	19/11/2020 item 9.3.5	Capital Expenses	0	0	(110,000)	(122,374)
00411953	TRANSFER FROM OFFICE REDEVELOPMENT RESERVE	19/11/2020 item 9.3.5	Capital Revenue	0	110,000	0	(12,374)
00543704	DOG POUND UPGRADE	19/11/2020 item 9.3.5	Capital Expenses	0	0	(130,000)	(142,374)
00120501	FOOTPATH LIGHTING (CAPITAL)	19/11/2020 item 9.3.5	Capital Expenses	0	130,000	0	(12,374)
00130690	GRANT - TRAVEL & TOURISM	19/11/2020 item 9.3.5	Operating Revenue	0	5,000	0	(7,374)
00137602	REDS CERT III TRAINING PROGRAM GRANT	19/11/2020 item 9.3.5	Operating Revenue	0	87,500	0	80,126
00137603	CERT III TRAINING COMPLETION INCOME	19/11/2020 item 9.3.5	Operating Revenue	0	50,000	0	130,126
00137214	STAFF TRAINING EXPENSES ITG	19/11/2020 item 9.3.5	Operating Expenses	0	0	(87,500)	42,626
00137214	STAFF TRAINING EXPENSES ITG	19/11/2020 item 9.3.5	Operating Expenses	0	0	(50,000)	(7,374)
00411183	HUMAN RIGHTS PROJECT	19/11/2020 item 9.3.5	Operating Expenses	0	350,000	0	342,626
00107201	HUMAN RIGHTS PROJECT SALARIES & WAGES	19/11/2020 item 9.3.5	Operating Expenses	0	0	(213,708)	128,918
00107202	HUMAN RIGHTS PROJECT SUPER (STATUTORY)	19/11/2020 item 9.3.5	Operating Expenses	0	0	(17,652)	111,266
00107204	HUMAN RIGHTS PROJECT INSURANCE	19/11/2020 item 9.3.5	Operating Expenses	0	0	(5,000)	106,266
00107205	HUMAN RIGHTS PROJECT UNIFORM	19/11/2020 item 9.3.5	Operating Expenses	0	0	(2,500)	103,766
00107206	HUMAN RIGHTS PROJECT RECRUITMENT	19/11/2020 item 9.3.5	Operating Expenses	0	0	(1,000)	102,766
00107207	HUMAN RIGHTS PROJECT STAFF TRAINING	19/11/2020 item 9.3.5	Operating Expenses	0	0	(5,000)	97,766
00107208	HUMAN RIGHTS PROJECT OFFICE EXPENSES	19/11/2020 item 9.3.5	Operating Expenses	0	0	(2,000)	95,766
00107209	HUMAN RIGHTS PROJECT GENERAL ACTIVITIES	19/11/2020 item 9.3.5	Operating Expenses	0	0	(11,140)	84,626
00107210	HUMAN RIGHTS PROJECT TELEPHONE COSTS	19/11/2020 item 9.3.5	Operating Expenses	0	0	(2,000)	82,626
00107211	HUMAN RIGHTS PROJECT VIRTUAL PARALEGAL ASSISTANT	19/11/2020 item 9.3.5	Operating Expenses	0	0	(40,000)	42,626
00107212	HUMAN RIGHTS PROJECT UWA HC JUSTICE SYSTEM	19/11/2020 item 9.3.5	Operating Expenses	0	0	(50,000)	(7,374)
00801101	SALARIES & WAGES OD HC	19/11/2020	Operating Expenses	0	0	(27,000)	(34,374)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**NOTE 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
00801104	SUPER (EMPLOYER MATCHED) OD HC	19/11/2020 item 9.3.5	Operating Expenses	0	6,000	0	(28,374)
00801107	UNIFORMS OD HC	19/11/2020 item 9.3.5	Operating Expenses	0	0	(6,000)	(34,374)
00801111	RECRUITMENT EXPENSES OD HC	19/11/2020 item 9.3.5	Operating Expenses	0	0	(7,000)	(41,374)
00801355	CONSULTING - JUSTICE REINVESTMENT	19/11/2020 item 9.3.5	Operating Expenses	0	0	(25,000)	(66,374)
00801561	ADMINISTRATION ALLOCATIONS OD HC	19/11/2020 item 9.3.5	Operating Expenses	0	0	(70,069)	(136,443)
00802657	GRANT - OXFAM - OD FRAMEWORK	19/11/2020 item 9.3.5	Operating Revenue	0	15,000	0	(121,443)
00802656	GRANT - STC - EARLY CHILDHOOD	19/11/2020 item 9.3.5	Operating Revenue	0	26,000	0	(95,443)
00811103	SUPER (STATUTORY) OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	0	1,966	0	(93,477)
00811105	INSURANCE WORKERS COMP OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	0	471	0	(93,006)
00811113	STAFF TRAINING & EXPENSES OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	0	116	0	(92,891)
00811150	INSURANCE GENERAL OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	0	345	0	(92,546)
00811188	BUILDING MTCE WORKS OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	0	18	0	(92,528)
00811194	GENERAL ACTIVITIES OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	0	2,381	0	(90,147)
00811196	TELEPHONE COSTS OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	0	368	0	(89,779)
00811301	VEHICLE COSTS OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	0	3,433	0	(86,346)
00811561	ABC ALLOCATION OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	0	0	(6,370)	(92,716)
00811599	HOUSING ALLOCATION OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	0	0	(15,000)	(107,716)
00811600	UTILITIES HOUSING OD BILLILUNA	19/11/2020 item 9.3.5	Operating Expenses	0	444	0	(107,272)
00821101	SALARIES & WAGES OD MULAN	19/11/2020 item 9.3.5	Operating Expenses	0	0	(53,077)	(160,349)
00821561	ADMINISTRATION ALLOCATIONS OD MULAN	19/11/2020 item 9.3.5	Operating Expenses	0	0	(6,370)	(166,719)
00821599	HOUSING ALLOCATION OD MULAN	19/11/2020 item 9.3.5	Operating Expenses	0	0	(5,000)	(171,719)
00831101	SALARIES & WAGES OD RINGER SOAK	19/11/2020 item 9.3.5	Operating Expenses	0	0	(57,211)	(228,930)
00831561	ADMINISTRATION ALLOCATIONS OD RINGER SOAK	19/11/2020 item 9.3.5	Operating Expenses	0	0	(6,370)	(235,300)
00831599	HOUSING ALLOCATION OD RINGER SOAK	19/11/2020 item 9.3.5	Operating Expenses	0	0	(5,000)	(240,300)
00841101	SALARIES & WAGES OD YENO	19/11/2020 item 9.3.5	Operating Expenses	0	0	(15,989)	(256,289)
00841105	INSURANCE - WORKERS COMP OD YENO	19/11/2020 item 9.3.5	Operating Expenses	0	0	(3,500)	(259,789)
00841111	RECRUITMENT EXPENSES OD YENO	19/11/2020 item 9.3.5	Operating Expenses	0	0	(3,000)	(262,789)
00841113	STAFF TRAINING OD YENO	19/11/2020 item 9.3.5	Operating Expenses	0	0	(15,000)	(277,789)



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**NOTE 14  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Code	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
00841194	GENERAL ACTIVITIES OD YENO	19/11/2020 item 9.3.5	Operating Expenses	0	0	(20,261)	(298,050)
00841196	TELEPHONE COSTS OD YENO	19/11/2020 item 9.3.5	Operating Expenses	0	0	(5,000)	(303,050)
00841561	ADMINISTRATION ALLOCATIONS OD YENO	19/11/2020 item 9.3.5	Operating Expenses	0	5,716	0	(297,334)
00841599	HOUSING ALLOCATION OD YENO	19/11/2020 item 9.3.5	Operating Expenses	0	0	(3,666)	(301,000)
00841301	VEHICLE COSTS OD YENO	19/11/2020 item 9.3.5	Operating Expenses	0	0	(10,000)	(311,000)
00841188	BUILDING MTCE WORKS OD HC	19/11/2020 item 9.3.5	Operating Expenses	0	0	(5,000)	(316,000)
00840656	DEPT OF JUSTICE GRANT	19/11/2020 item 9.3.5	Operating Revenue	0	316,000	0	0
				<b>0</b>	<b>1,230,978</b>	<b>(1,230,978)</b>	<b>0</b>

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JANUARY 2021**

**NOTE 15  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2020-21 year is \$50,000 or 10.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
<b>Revenue from operating activities</b>				
Health	(58,841)	(30.56%)	▼ Timing	Aboriginal Health Grant is not received as estimated.
Education and welfare	(403,893)	(36.72%)	▼ Timing	Grants underexpended and not received due to late approval. Also \$158,000 receipted to recreation.
Housing	(110,831)	(100.00%)	▼ Permanent	Housing Rental subject to budget amendment.
Community amenities	70,559	27.18%	▲ Timing	Timing of bin charges to YTD budget.
Recreation and culture	173,874	198.44%	▲ Timing	Dept of Justice grant for \$158,000 receipted into old account. To be moved to Education and Welfare.
Transport	1,285,394	215.00%	▲ Permanent	Flood damage recoup DFES over budget and YTD budget is less than actual YTD.
Economic services	67,655	21.17%	▲ Permanent	Reimbursements for traineeships increased.
Other property and services	(1,324,104)	(47.80%)	▼ Timing	Lotterywest Co-vid Grant not received. Private works recoups under YTD estimate.
<b>Expenditure from operating activities</b>				
Governance	77,533	21.63%	▲ Timing	General underspend and allocations less.
General purpose funding	117,236	48.98%	▲ Timing	General underspend and allocations less.
Health	87,497	25.32%	▲ Timing	General underspend and allocations less.
Education and welfare	159,179	15.98%	▲ Timing	General underspend and allocations less.
Community amenities	199,666	27.18%	▲ Timing	General underspend and allocations less.
Recreation and culture	130,224	12.21%	▲ Timing	General underspend and allocations less.
Economic services	(286,875)	(34.75%)	▼ Timing	Wages, Materials and Stock and Utilities generally greater than estimated YTD budget.
<b>Investing activities</b>				
Proceeds from non-operating grants, subsidies and contributions	473,143	51.86%	▲ Timing	Late approved grants not yet received and some grants underspent to date.

### 9.3.5 Delegations Register – Addition to Register & Deletion of Extinguished Positions

<b>ITEM NUMBER:</b>	9.3.5
<b>AUTHOR:</b>	Lloyd Barton, Director Corporate Services
<b>SENIOR OFFICER</b>	Noel Mason, Chief Executive Officer
<b>MEETING DATE:</b>	18 February 2021
<b>DISCLOSURE OF INTEREST:</b>	Nil

#### 1.0 Matter for Consideration

- 1.1 To add the Manager Customer Services position to the delegation to the Chief Executive Officer and delete the position of Tourism Manager and Team Leader – Customer Service Officer.

#### 2.0 Background

- 2.1 In November 2020, the position of Tourism Manager and Team Leader Customer Service Officer was replaced with the position of Customer Services Manager. The delegations register, needs to be updated to reflect this change.

#### 3.0 Comments

- 3.1 A copy of the amended Delegations to the CEO is appended with the replacement of Tourism Manager and Team Leader Customer Services Officer positions with the Customer Services Manager position. The extent of delegation to the Customer Services Manager (\$10,000 purchase order and credit card) is the same as that for the former Tourism Manager position. The complete Delegation Register has been updated. (Appendix 9.3.4A)

#### 4.0 Statutory Environment

##### 4.1 *Local Government Act 1995*

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

Section 5.42 – Delegation of some powers and duties to CEO

- (1) A local government may delegate\* to the CEO the exercise of any of its powers or the discharge of any of its duties under –
- (a) this Act other than those referred to in section 5.43; or

(b) the *Planning and Development Act 2005* section 214(2), (3) or (5).

\* *Absolute majority required.*

(2) A delegation under this section is to be in writing and may be general or as otherwise provided in the instrument of delegation.

#### Section 5.43 Limits on delegations to CEO 29

A local government cannot delegate to a CEO any of the following powers or duties —

- (a) any power or duty that requires a decision of an absolute majority or a 75% majority of the local government;
- (b) accepting a tender which exceeds an amount determined by the local government for the purpose of this paragraph;
- (c) appointing an auditor;
- (d) acquiring or disposing of any property valued at an amount exceeding an amount determined by the local government for the purpose of this paragraph;
- (e) any of the local government's powers under section 5.98, 5.98A, 5.99, 5.99A or 5.100;
- (f) borrowing money on behalf of the local government;
- (g) hearing or determining an objection of a kind referred to in section 9.5;
- (ha) the power under section 9.49A(4) to authorise a person to sign documents on behalf of the local government;
- (h) any power or duty that requires the approval of the Minister or the Governor;
- (i) such other powers or duties as may be prescribed.

## 5.0 Strategic Implications

5.1 Objective:

4. Civic: Working together to strengthen leadership and effective governance.

5.2 Outcome:

Civic - 4.9 Capacity for effective governance is established, maintained and enhanced

5.3 Strategy:

Civic - 4.1.1 Provide strong, effective and functional governance and leadership in the Shire

## **6.0 Policy Implications**

6.1 There are no policy implications to the Shire in respect to the recommendation of this report.

## **7.0 Financial Implications**

7.1 There are no financial implications to the Shire in respect to the recommendation of this report.

## **8.0 Sustainability Implications**

8.1 Environmental  
There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

8.2 Economic  
There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

8.3 Social  
There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

## **9.0 Risk**

9.1 The adoption of the recommendation of this report will result in a low risk to the Shire as the delegations to the CEO will be appropriately authorised.

### **Officer's Recommendations**

#### **That Council:**

- 1. Pursuant to *Section 5.42 of the Local Government Act 1995*, Council adopts the delegations of authority to the Chief Executive Officer and accepts the exercise of the powers and the discharge of the duties as detailed in the Delegations Register (as appended 9.3.4A).**
- 2. Delegate authority to the Chief Executive Officer in point 1 above is subject to the conditions imposed by *Section 5.43 of the Local Government Act 1995* and the conditions contained in part 2 of the Delegations Register.**

### **VOTING REQUIREMENT**

Absolute Majority

Appendix:

9.3.4A Updated Delegation Register V4 – Pages 32 and 33

# Delegation Register

Shire of Halls Creek



## 2.3 PROCUREMENT GOODS AND SERVICES – PURCHASE ORDERS AND CREDIT CARDS

<b>Delegator:</b> <i>Power / Duty assigned in legislation to:</i>	Local Government		
<b>Express Power to Delegate:</b> <i>Power that enables a delegation to be made</i>	Local Government Act 1995: s.5.42 Delegation of some powers or duties to the CEO s5.43 Limitations on delegations to the CEO		
<b>Express Power or Duty Delegated:</b>	Local Government Act 1995: s.3.57 Tenders for providing goods or services Local Government (Functions and General) Regulations 1996: Part 4 – Provision of Goods and Services		
<b>Delegation to</b>	<b>Chief Executive Officer</b>		
<b>Function:</b>	To the Chief Executive Officer to authorise staff as listed to expend funds of the Shire to the maximum amount as detailed, either on a Shire of Halls Creek Purchase Order or a Shire of Halls Creek Business Credit Card;		
	Director Corporate Services	\$10,000	\$10,000
	Director Infrastructure Assets	\$10,000	\$10,000
	Director Youth & Community Development	\$10,000	\$10,000
	Director Health & Regulatory Services	\$10,000	\$10,000
	Operations Officers (1)	\$5,000	\$5,000
	Customer Services Manager	\$10,000	\$10,000
	Records Manager	\$3,000	Nil
	Senior Environmental Health Officer	\$5,000	\$5,000
	Senior Ranger	\$3,000	Nil
	Post Office Manager	\$5,000	Nil
	Team Leader Olabud (Youth)	\$5,000	\$3,000
	Aboriginal Health Promotions Officer	\$5,000	\$3,000
	Case Intervention Officer Olabud		
Doogethu	\$ 1,000	\$ 1,000	
Operations Officer (2)	\$3,000	Nil	

Adoption Date 17 September 2020 – Ordinary Meeting

Next Review Date – June 2021

Shire President Initial \_\_\_\_\_ Chief Executive Officer Initial \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

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## Delegation Register

Shire of Halls Creek



	Customer Service Officer – Multi Role 1	\$3,000	Nil
	Aquatic and Recreation Manager	\$5,000	\$5,000
	Team Leader Customer Service	\$3,000	Nil
	Mechanic	\$5,000	Nil
<b>Council Conditions on this Delegation:</b>	In accordance with Shire policy, Credit Card acquittal is required within 30 days of purchase.		
<b>Statutory Power to sub-delegate</b>	<i>Local Government Act 1995:</i> <i>s.5.44 CEO may delegate some powers and duties to other employees</i>		
<b>CEO Subdelegation</b>	As listed under Function.		

Compliance Links	<i>Local Government (Functions and General) Regulations 1996 – Part 4 Division 2</i> <i>Local Government (Functions and General) Regulations 1996 r. 31 Anti-avoidance provision for Act s. 3.58</i> Department of Local Government, Sport and Cultural Industries Operational Guideline No.11 – Use of Corporate Credit Cards
Policy Reference	A11 Procurement of Goods and Services A12 Regional Price Preference Policy F1 Corporate Credit Cards
Record Keeping	The Chief Executive Officer must cause records to be kept relating to the sub delegation of authorities as required by section 5.46 (1) of the Local Government Act 1995. The Officer must keep records relating to the exercised delegation as required by section 5.46 (3) of the Local Government Act 1995.

**Version Control:**

1	25 July 2019
2	17 Sept 2020
3	12 Nov 2020
4	12 Feb 2021

### 9.3.6 Request for Facility Hire Grant – Clontarf Foundation – Football Oval and Basketball Courts, Recreation Centre

<b>ITEM NUMBER:</b>	9.3.6
<b>REPORTING OFFICER:</b>	Lloyd Barton, Director Corporate Services
<b>SENIOR OFFICER</b>	Noel Mason, Chief Executive Officer
<b>MEETING DATE:</b>	18 February, 2021
<b>DISCLOSURE OF INTEREST:</b>	Nil

#### 1.0 Matter for Consideration

1.1 A request from Clontarf Foundation, for a grant to cover the costs of hiring the football oval and the basketball courts at the Recreation Centre. The grant request is to the value of \$4,321.25 including GST.

#### 2.0 Background

2.1 Clontarf's request is attached. (Appendix 9.3.6)

2.2 The request comprises:

- Desert Dust Up Football Carnival to be held on 31<sup>st</sup> March 2021 – hire fees of \$188.75 including GST
- Use of the basketball courts during four school terms, for  $\frac{3}{4}$  of an hour, Monday to Friday – hire fees of \$4,132.50 including GST.

#### 3.0 Comments

3.1 The Clontarf Foundation mission statement is to *"improve the education, discipline, self-esteem, life skills and employment prospects of young Aboriginal men and by doing so, equip them to participate more meaningfully in society."*

3.2 This is pursued by encouraging students to participate in sport, particularly football.

3.3 The programme is consistent with community outcomes identified in the Strategic Community Plan 2015 as outlined in Section 5.0 below.

3.4 It is noted that the grant request runs through to the end of the calendar year whereas the Shire's annual budget ends on the 30 June 2021. The split in the grant is \$2,146.25 in the current financial year and \$2,175 in the next financial year. For this reason, is recommended that up to \$2,175 be set aside in the 2021/22 budget, subject to formal adoption of that budget.



#### **4.0 Statutory Environment**

##### **4.1 Local Government Act 1995**

Section 2.7(2) Provides that Council is to oversee the allocation of local government finances and resources and to determine the local government policies.

Section 3.1 – Provides that the general function of the local government is to provide for the good government of persons in its district.

#### **5.0 Strategic Implications**

##### 5.1 Objective:

1. Social: Vibrant and connected communities. We support cultural and language diversity.

##### 5.2 Outcome:

Social - 1.8 Our community has access to a wide range of passive and active recreation, cultural and sporting facilities, events, clubs and opportunities, in particular football.

##### 5.3 Strategy:

Social - 1.2.7 Encourage the empowerment of Aboriginal people and work with them to develop themselves

#### **6.0 Policy Implications**

Nil.

#### **7.0 Financial Implications**

7.1 Council has set aside a budget of \$15,000 in the 2020/21 budget to award to groups to cover the cost of hiring Shire facilities. The year-to-date actual expenditure is \$3,065 excluding GST, leaving a balance of \$11,935 excluding GST. Sufficient funds are available in the current budget and it is anticipated that a similar budget for facility hire grants will be set in the 2021/22 budget.

#### **8.0 Sustainability Implications**

##### 8.1 Environmental

There are no significant identifiable environmental impacts arising from adoption of the officer's recommendation.

##### 8.2 Economic

There are no significant identifiable economic impacts arising from adoption of the officer's recommendation.

##### 8.3 Social

There are no significant identifiable social impacts arising from adoption of the officer's recommendation.

## **9.0 Risk**

9.1 The risk associated with the recommendation is minor.

### **Officer's Recommendations**

#### **That:**

- 1. The Clontarf Foundation be awarded a facility hire grant for the use of the football oval and basketball courts at the Recreation Centre to the value of up to \$2,146.25 during the current financial year; and**
- 2. Subject to formal adoption of the 2021/22 budget, up to \$2,175 including GST be set aside in that budget and be awarded to the Clontarf Foundation to cover their facility hire costs as set out in this report.**

**VOTING REQUIREMENT:** Simple Majority

Appendix:

9.3.6A Letter from Tom Hine – Director Halls Creek Clontarf Academy

**This section left blank intentionally**

Patron-in-Chief  
His Excellency General the Honourable  
David Hurley AC DSC (Retd)  
Governor-General of Australia



WA Patron  
His Excellency the Honourable Kim Beazley AC  
Governor of Western Australia

Life Patrons  
Dr Ken Michael AC  
The Honourable Dame Quentin Bryce AD CVO  
General The Honourable Sir Peter Cosgrove AK MC (Retd)

09 February 2021

To Whom It May concern,

I am writing to the Council to ask to have the cost for the hire of facilities waived. On the 31<sup>st</sup> of March, Halls Creek Clontarf will be hosting the annual desert Dust-Up carnival which brings academies from Kununurra, Fitzroy, Derby and Broome. The carnival will start at 12:00pm and finish at 6:30pm. Students in year 10 – 12 that have been working hard at school with their attendance and behaviour will be participating in the carnival.

We would also like to use the basketball courts during Clontarf class to run different activities. At the moment with only 1 undercover court at the school it makes it difficult when there are more than two or more classes outside doing activities. We would like to have the booking for the full school year, though we are also flexible with the weeks of using the court and if there are any major events on we are happy to keep the courts free for the event that is on. Below are the days we would like to use the courts,

Monday – 1:30pm – 2:15pm  
Tuesday – 11am – 11:45am  
Tuesday – 1:30pm – 2:15pm  
Thursday – 1:30pm – 2:15pm  
Friday – 9:30am – 10:15am

If you could get back to me with a decision (1) if the hire costs could be waived and (2) if we could have the use of the courts, it would be much appreciated.

Kind regards

**Tom Hine**  
Director  
Halls Creek Clontarf Academy  
M: 0437291374 | P: (08) 9168 6082 | F: (08) 9168 6203  
E: [thomas.hine@education.wa.edu.au](mailto:thomas.hine@education.wa.edu.au)

McKay Street, Bentley WA 6102 | Ph: 08 9356 2500 | Fax: 08 9356 2555  
PO Box 1009, Bentley DC WA 6983  
[www.clontarf.org.au](http://www.clontarf.org.au)

**10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**11. NEW DECISIONS OF AN URGENT NATURE INTRODUCED BY DECISION OF THE MEETING**

**12. MATTERS BEHIND CLOSED DOORS**

**Procedural Motion**

That this meeting be closed to the members of the general public at \_\_\_\_ pm and that Council move behind closed doors to consider:

**12.1 Halls Creek District High School**

Pursuant to s5.23(2)(e)(iii) of the *Local Government Act, 1995*, information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government.

**12.2 Options available to Council to support the community benefit commercial enterprise by Mai Wuru Aboriginal Corporation**

Pursuant to s5.23(2)(c) and (e) of the Local Government Act 1995 being:

- (c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and
- (e) a matter that if disclosed, would reveal —
  - (i) a trade secret; or
  - (ii) information that has a commercial value to a person; or
  - (iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government; and

**12.1 Halls Creek District High School**

<b>ITEM NUMBER:</b>	12.1
<b>REPORTING OFFICER:</b>	Noel Mason, Chief Executive Officer
<b>SENIOR OFFICER:</b>	Noel Mason, Chief Executive Officer
<b>MEETING DATE:</b>	18 February 2021
<b>DISCLOSURE OF INTEREST:</b>	Nil

**12.2 Options available to Council to support the community benefit commercial enterprise by Mai Wuru Aboriginal Corporation**

<b>ITEM NUMBER:</b>	12.2
<b>REPORTING OFFICER:</b>	Musa Mono, Director Health & Regulatory Services
<b>SENIOR OFFICER:</b>	Noel Mason, Chief Executive Officer
<b>MEETING DATE:</b>	18 February 2021
<b>DISCLOSURE OF INTEREST:</b>	Nil

**Procedural Motion**

That Council come out from behind closed doors and that this meeting reopen to members of the general public at .....pm.

Items considered behind closed doors, that are able to be reported be announced by the President if there are people in the gallery.

**13. CLOSURE OF MEETING**